



Morpholio Quick Tips

BoardPro mac



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Morpholio Quick Tips

BoardPro mac

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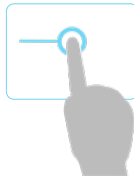
01: Trackpad Gestures

Board Pro for mac works best with Apple Magic Trackpad or the trackpad built into MacBook and MacBook Pro.



One Finger Click

Product Selection
Image Selection
Tool Selection
Edit Board Title
Edit Library Title



One Finger Press & Swipe

Product Selection
Image Selection
Tool Selection
Edit Board Title
Edit Library Title



Two Finger Pinch

Drag Products to Board
Drag Products to Library
Move Image on Board
Drag Sidebar position
Reorder Layer position
Pan Board Workshace



Two Finger Pinch

Scale Images
Zoom & Pan Board



Two Finger Swipe

Switch between
Lunch & Learn options

02: Keyboard Commands

You can do things that normally need a mouse, trackpad, or other input device with the key combinations listed here!

File Commands

New Blank Board	⌘N
New Example Board	⌘E
Open...	⌘O
Save	⌘S
Save As...	⇧⌘S

Edit Commands

Undo	⌘Z
Redo	⇧⌘Z
Copy	⌘C
Paste	⌘V
Duplicate	⌘D
Delete	⌘X

View Command

Enter Full Screen	⌘F
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Window Command

Minimize	⌘M
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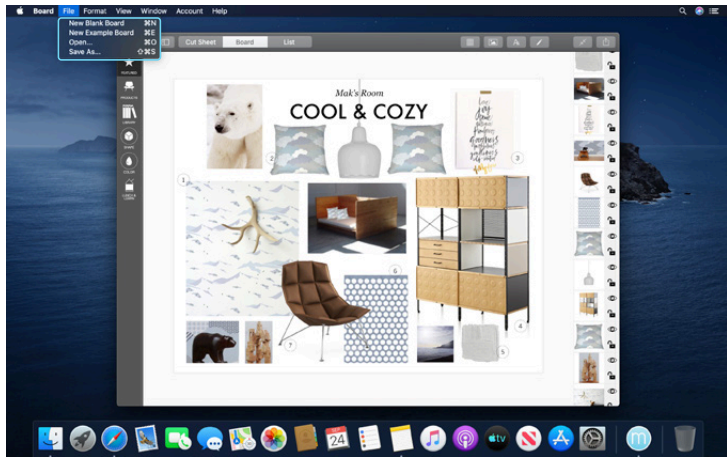
Modify Commands

Scale Up	⇧⌘↑
Scale Down	⇧⌘↓
Mirror Horizontal	⇧⌘M
Magic Wand Increase	⌘+
Magic Wand Decrease	⌘-
Edit Crop	⌘C
Edit Text	⇧⌘T

Arrange Commands

Nudge Left	←
Nudge Right	→
Nudge Up	↑
Nudge Down	↓
Rotate CW	⌘→
Rotate CCW	⌘←
Move Forward	⌘]
Move Backward	⌘[
Move To Front	⇧⌘]
Move To Back	⇧⌘[
Zoom In	⌘+
Zoom Out	⌘-
Fit On Screen	⌘O

03: Start Your First Board



01. Create New Board

[How to video >](#)

Start with a completely blank board or an inspiration board curated by Morpholio.

Click File and then New Blank Board or New Example Board.

Special Note: Just like Photoshop or Microsoft Word, your files are all saved to your computer in Finder. Learn more about [saving and opening your files here](#).

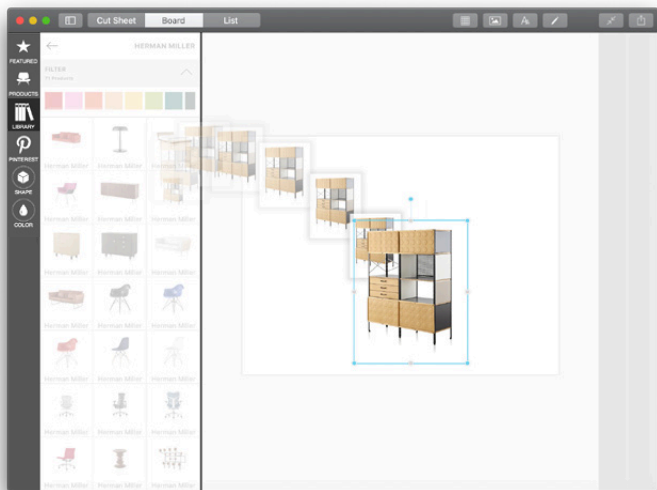
03: Start Your First Board

02. Create Your Board

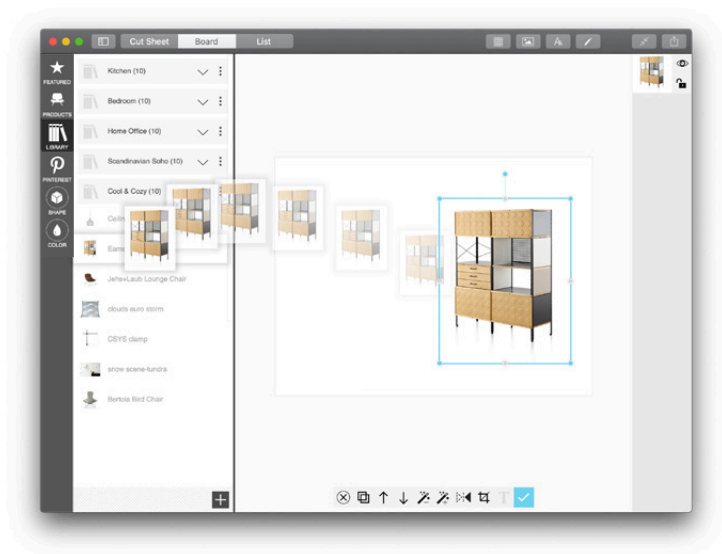
Use products from the curated Board library to create your moodboard.

Use Easy Transform to resize your image by clicking and dragging the corner and side nodes or rotate your image using the rotation antenna.

Hint: Click & hold to pop up products from library. Then drag products to position on board.



03: Start Your First Board



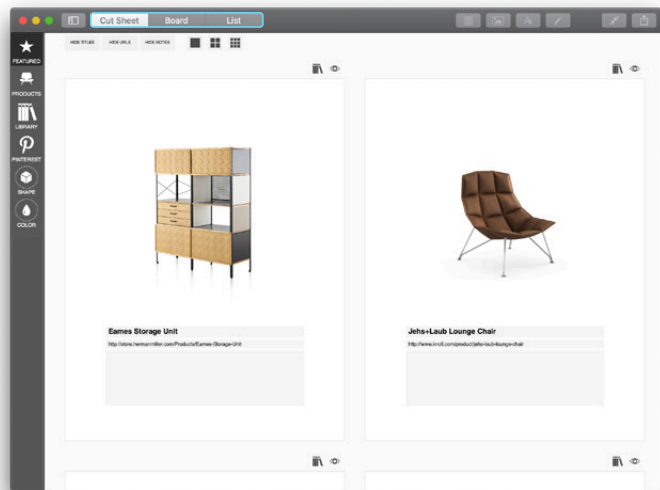
03. Build Your Library

[How to video >](#)

You can create your own custom library using products from your board!

Hint: Click & hold to pop up the product on your board. Then drag the product to an open Library folder or on top of the Library icon to add it to your collection.

03: Start Your First Board



04. Auto Lists & Cutsheets

[Furniture List How to video >](#)

[Cut Sheet How to video >](#)

Once you make your board, you can create auto shopping lists and furniture books to share with your team, collaborators, and clients!

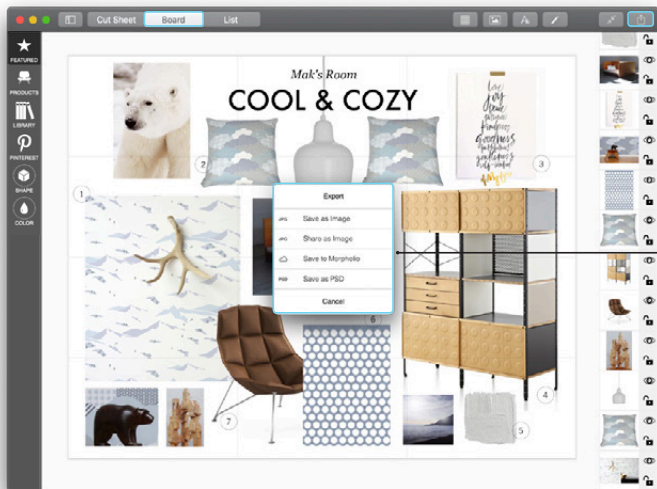
03: Start Your First Board

05. Export & Share

You can export and share your board as an image or PSD file. You can also share your shopping list as an excel file and your furniture list as a PDF!

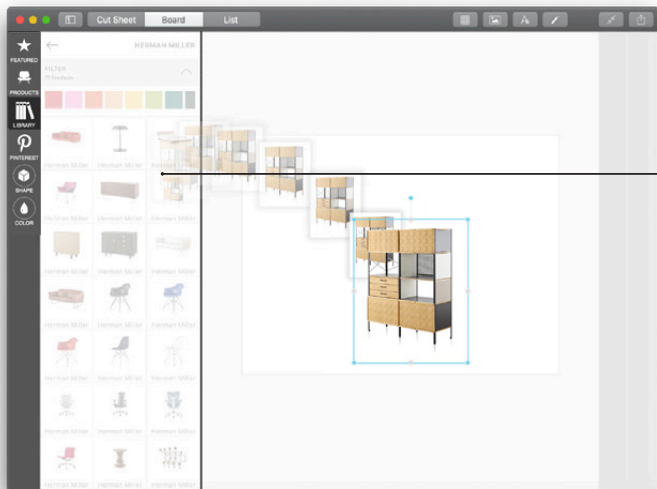
Export Board

Share or export your board as a JPG or PSD to Photos, iCloud, cloud storage, Mail or AirDrop to another device.



04: Basic Controls

Interaction Overview

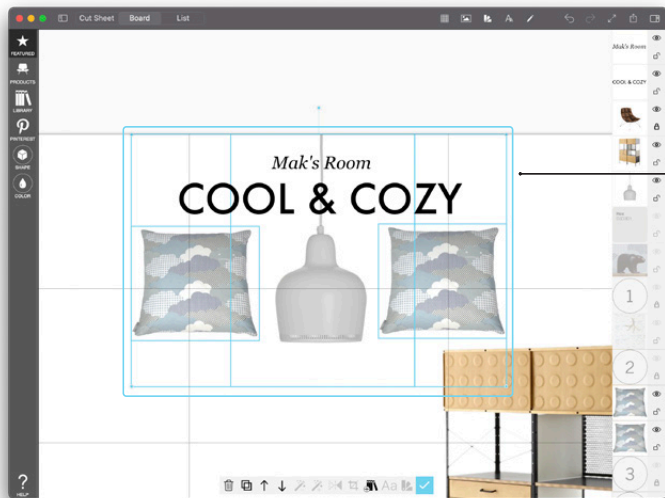


Drag Products To Board

Click & hold to pop up.
Then drag to position.

Use Easy Transform to
resize your image by
clicking and dragging the
corner and side nodes or
rotate your image using the
rotation antenna.

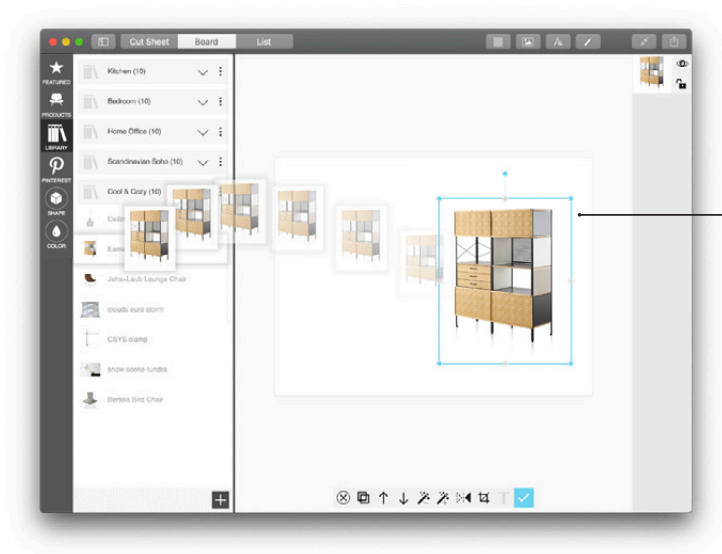
03: Start Your First Board



Multi-Select

Press and hold the "Shift" key and click on multiple items to move, copy, scale, rotate, or delete multiple items at the same time.

04: Basic Controls

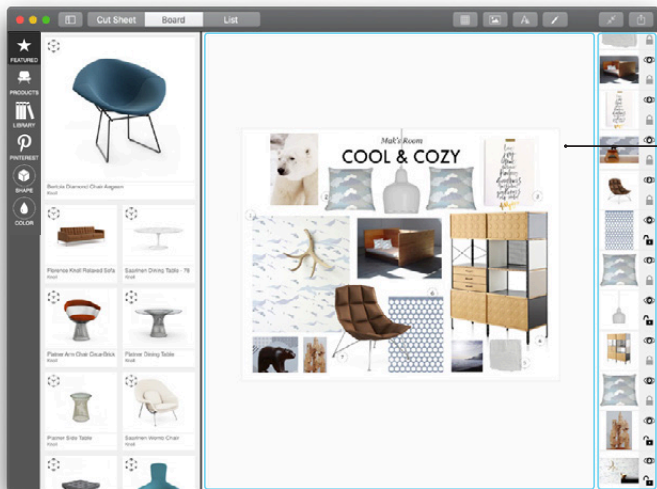


Build Your Library
Click & hold to pop up.
Then drag to an open
Library folder or on top
of the Library icon.



04: Basic Controls

Interface Overview



Board Workspace

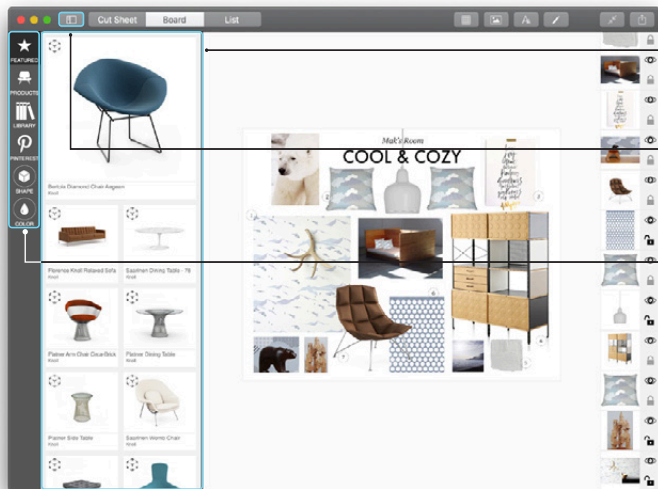
Layout and design your board here!

Layers

Everything on your board has a corresponding layer. The products higher on the list display above of the lower layers.

See Layers Section for more.

04: Basic Controls



Product Sidebar

Discover and organize your products and images.

Product Sidebar Visibility

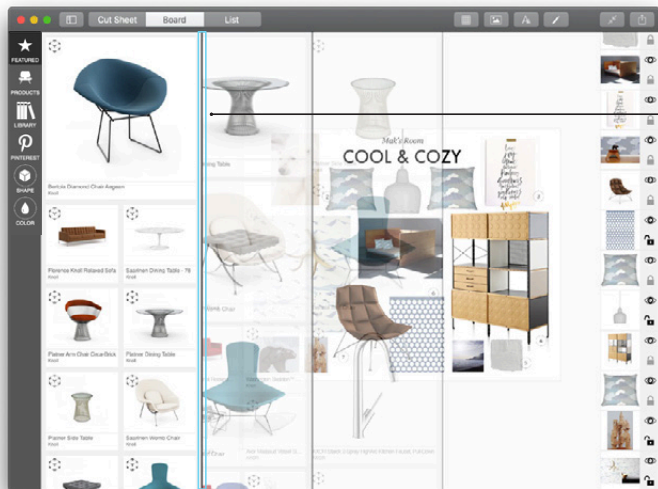
Click the Product Sidebar button to show or hide the Product Sidebar.

Product Sidebar Modes

Click on each mode to activate them. You can search and find products, curate your custom library, use machine learning to discover new products, and get more info about your products.

See Products Library, Your Custom Library, Shape and Color Seed Sections for more.
[Back to Top](#)

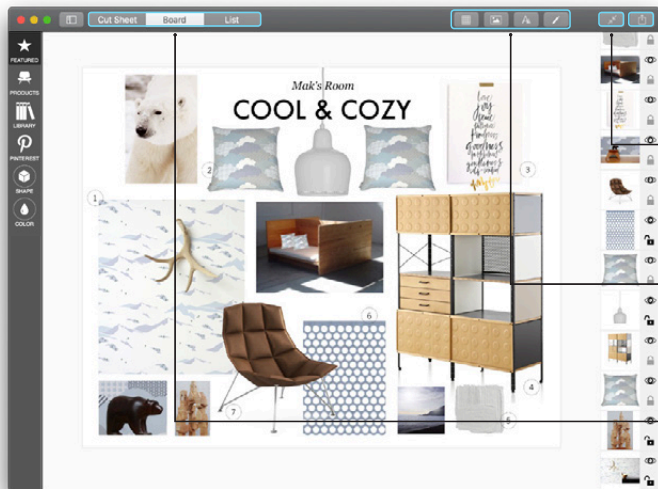
04: Basic Controls



Adjust Product Sidebar
Press and hold, then drag
slide bar to resize Product
Sidebar.



04: Basic Controls



Export Button

Click to share you work with your team and clients. See Ava Section for more!

Presentation Mode

Click to hide all toolbars and layers and restrict editing for presentations. See Presentation Mode Section for more.

Board Super Tools

Edit canvas and grids, add and edit images, text, and sketches. See Board Super Tools Section for more.

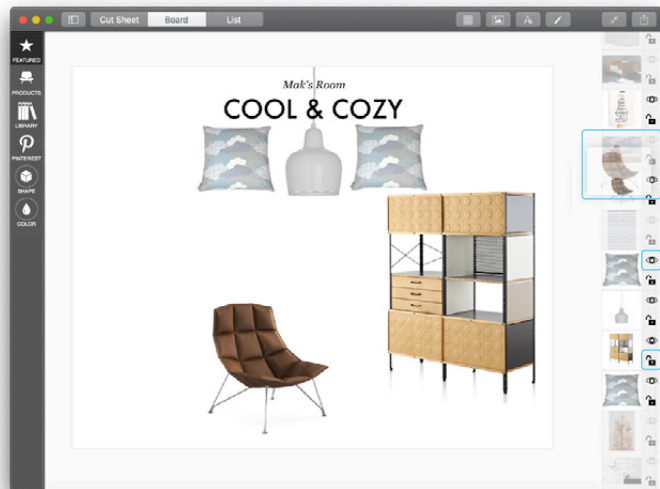
Ava Controls

Automated Visual Assembly Controls. See Ava Section for more.

05: Layers

Layers Interface

[How to video >](#)



Organize Layers

Press & hold to pop up layer. Then drag up or down to desired location.

Hide/Show Layers

Turn the visibility of individual layers on or off.

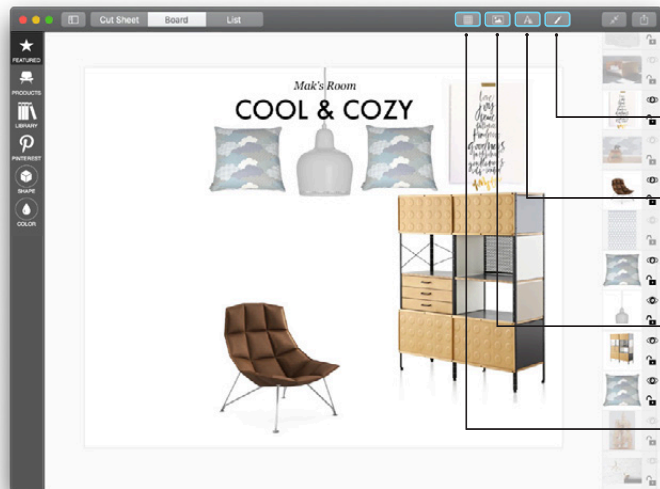
Lock/Unlock Layers

Lock or unlock the ability to edit and move individual layers.

06: Board Toolbar

Super Tools Interface

[How to video >](#)



Sketch

Select line type, thickness & color.

Editable Text

Select fonts & colors. Edit text by Clicking **T** in Image Tool Bar. See Image Tool Bar section for more.

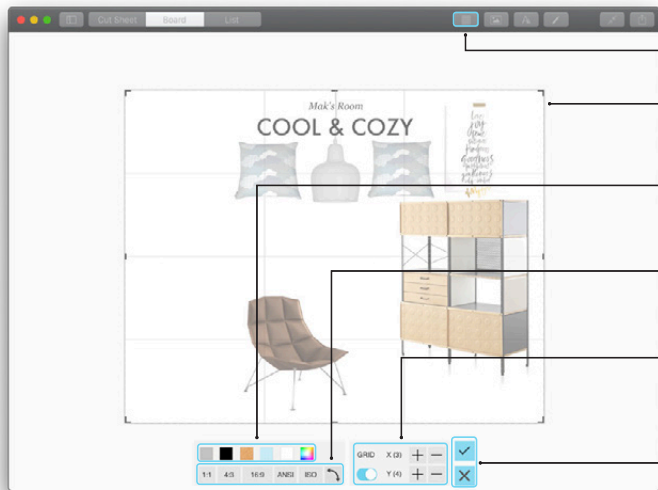
Add Image

Add from Library, Web Clipper, Camera or Cloud Drives.

Canvas & Grid Settings

See next page for details.

06: Board Toolbar



Canvas & Grid Settings

Custom Sizes

Adjust crop marks to a perfectly desired size.

Background

Select from a variety of textures, surfaces & colors.

Standard Sizes

Adjust crop marks to a perfectly desired size.

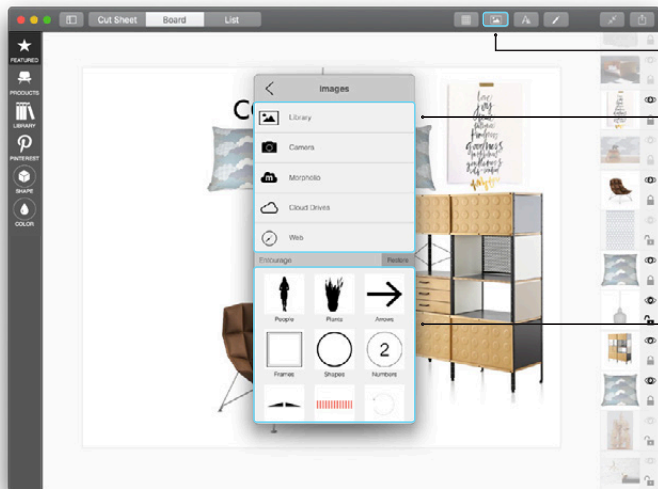
Grid Spacing X & Y

Adjust your grid as desired in horizontal or vertical lines.

Accept or Reject

Confirm or cancel changes made to your grid.

06: Board Toolbar



Add Image

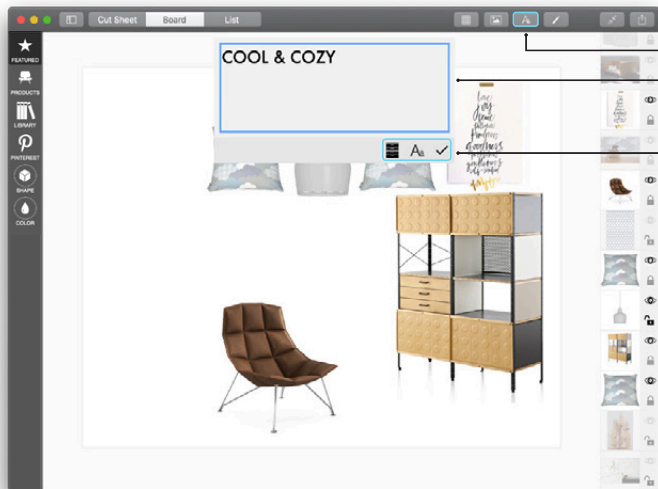
Image Sources

Select images from Photos, Morpholio Cloud Drive, other cloud drives, directly from the web or take a picture with your camera to add to your board.

Entourage

Choose from Morpholio-designed graphics to add to your board including people, arrows, shapes, and numbers.

06: Board Toolbar



Add Text

Input Text

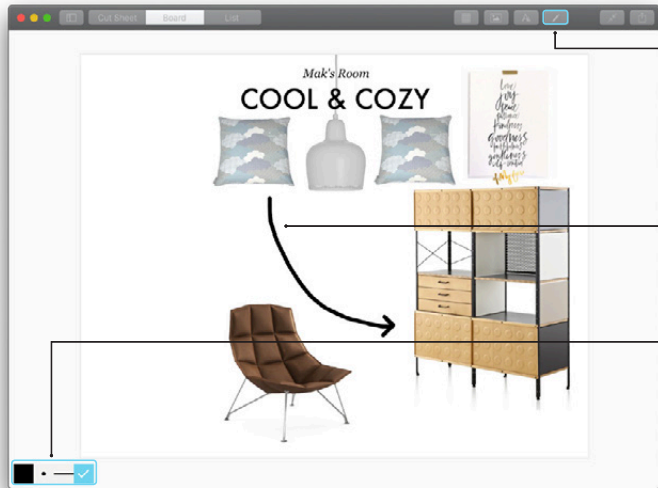
Add titles, comments, and descriptions to your board!

Edit Text Appearance

Edit text color and font.

When you're done, click the check to confirm your text!

06: Board Toolbar



Add Sketch

Sketch!

Press and hold, then drag to sketch over your board.

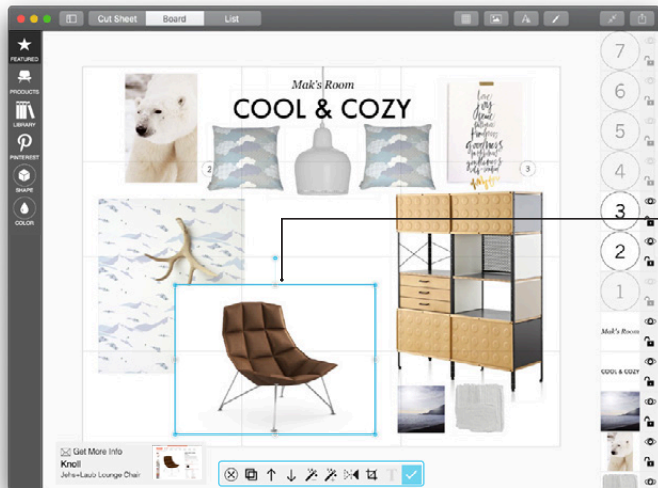
Edit Line Appearance

Edit the color, line weight, and line type of your lines.

When you're done, click the check to confirm your sketch!

07: Image Toolbar

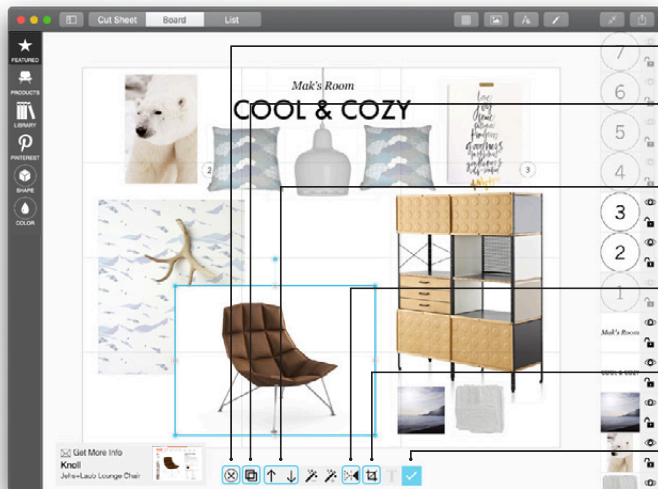
Image Toolbar Interface



Activate Image Toolbar
Click on an image to
activate the Image
Toolbar



07: Image Toolbar



Delete Image

Delete the selected image.

Duplicate Image

Create a duplicate of the selected image.

Change Image Order

Move the selected image above or below other images on your board.

Mirror Image

Horizontally reflect the selected image.

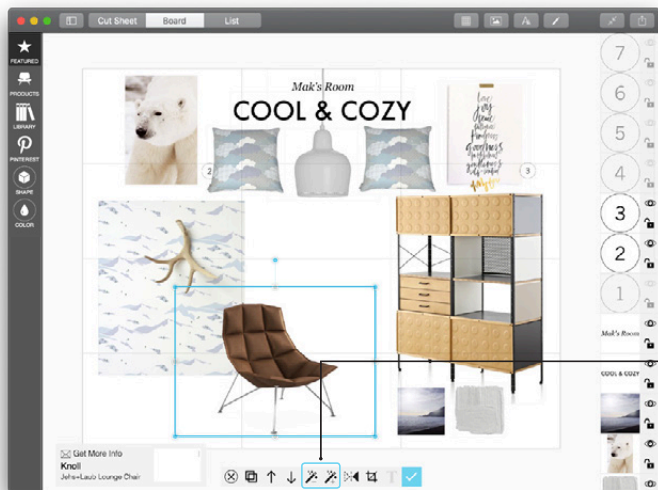
Crop Image

Edit the boundaries of the selected image.



Accept Changes

Accept the changes made and close the Image Toolbar.

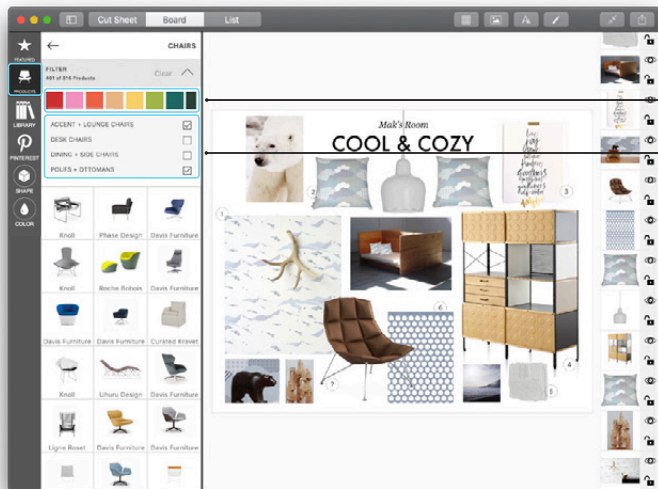
07: Image Toolbar



Magic Wand

Click  to remove white background or  to return to original image.

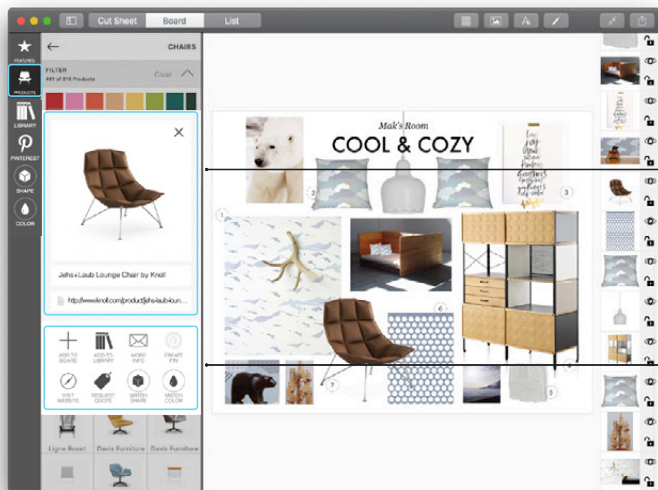
08: Products Library



Filter by Color

Filter by Subcategory

08: Products Library



Product Info

Click product to popup product info.

Actions

Directly add product to board or library, get a quote & visit the product website.

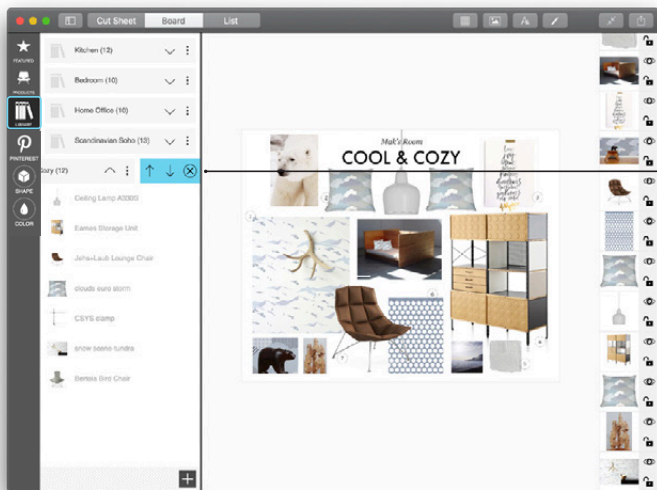
09: Your Custom Library

Custom Library Interface

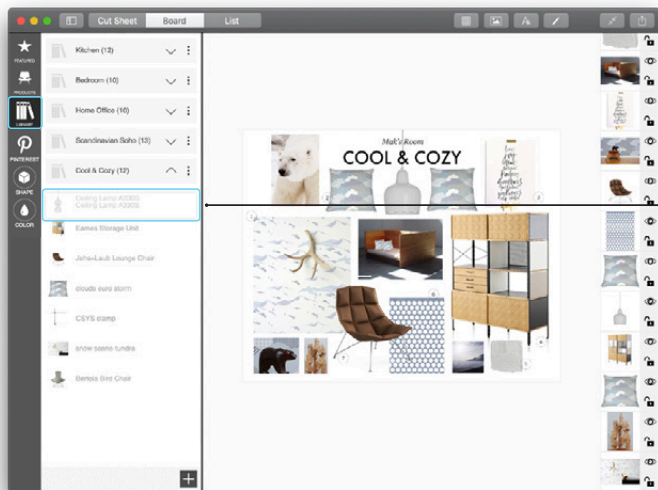
[How to video >](#)

Move or Delete

Press and swipe category to left with one finger. Use arrows to move folders up & down.



09: Your Custom Library

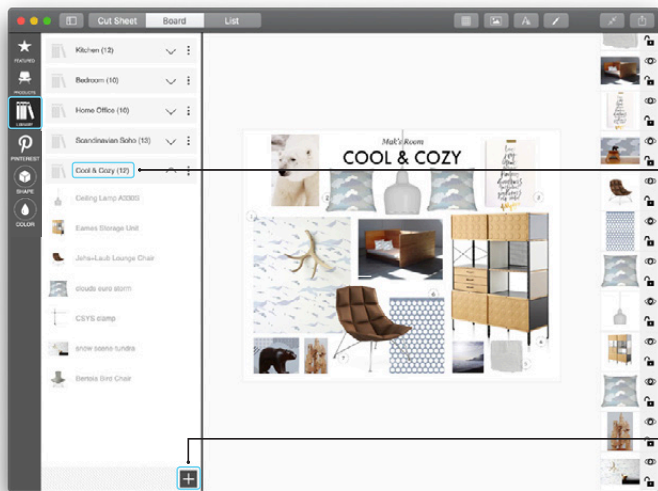


Organize Products

Press & hold to pop up a product. Then drag to reorganize.



09: Your Custom Library



Title

Click the text to name or rename any collection.

New Collection

Click **+** to create a new set of products.

10: Pinterest

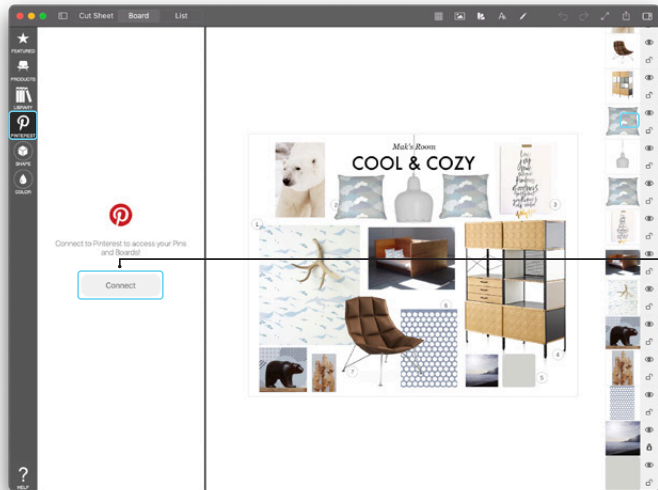
Pinterest Portal

[How to video >](#)

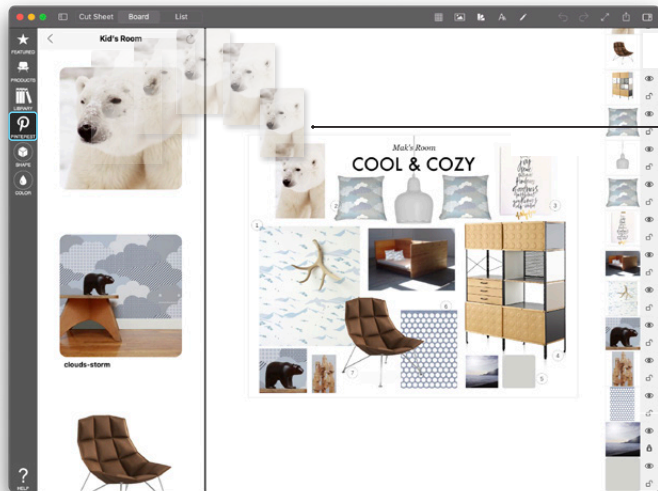
You can use Pinterest Portal inside Morpholio Board to drag and drop your pins into your boards.

Login + Go to Pins
Log in to Pinterest using your account info.

Note: If you do not see your "Secret Boards" after refreshing, please Logout, then...Login again. Remember to accept the permissions in order to access your "Secret Boards."



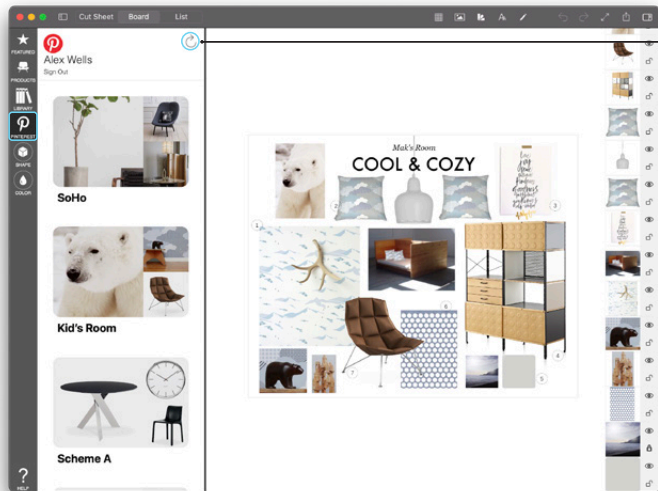
10: Pinterest



Add Pins to Board
Click & hold to pop an image up, then drag image from Pinterest to Board.

Note: You can also pin any product by tapping the Pinterest icon in the product popup.

10: Pinterest



Refresh

When you are inside your "Boards," tap the refresh button or pull down to REFRESH! You will see a red scroll indicating that Board is retrieving the latest changes to your Pinterest account and making your boards viewable.

Sorry, not sorry. Grab a coffee and wait for the refresh! It does take a few minutes for all those images and any changes made online to find their way to you. Remember to ALWAYS keep refreshing to get your newest content.

11: Shape Seed

Shape Seed Portal

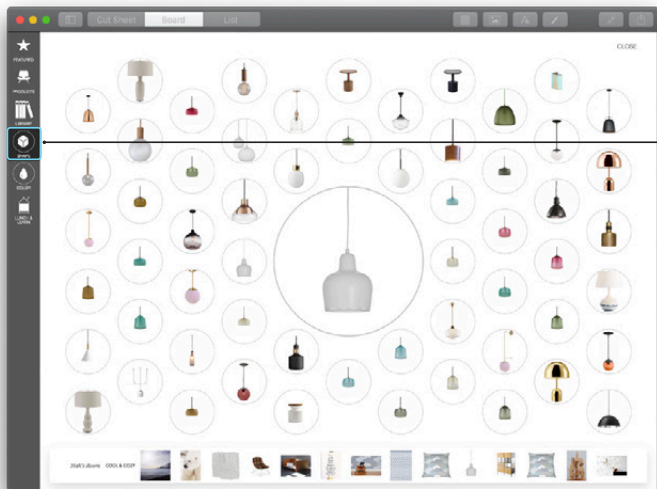
[How to video >](#)

Shape Seed

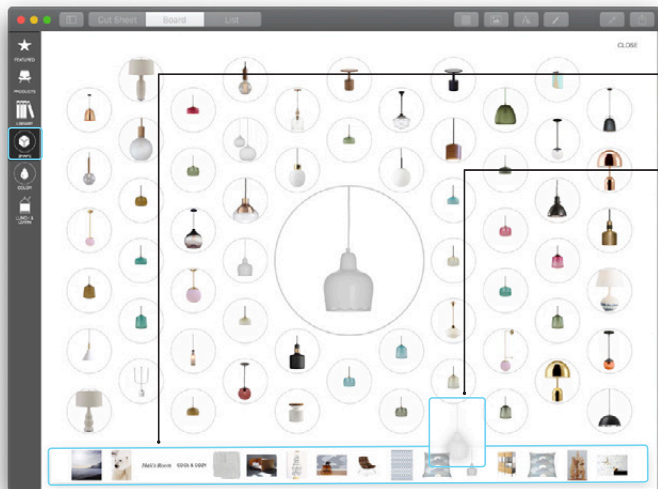
Click to activate Shape Seed.

You'll be able to find products with similar shape, material, and form!

Note: If you want to find products of a similar color use Color Seed.



11: Shape Seed



Your Board Products

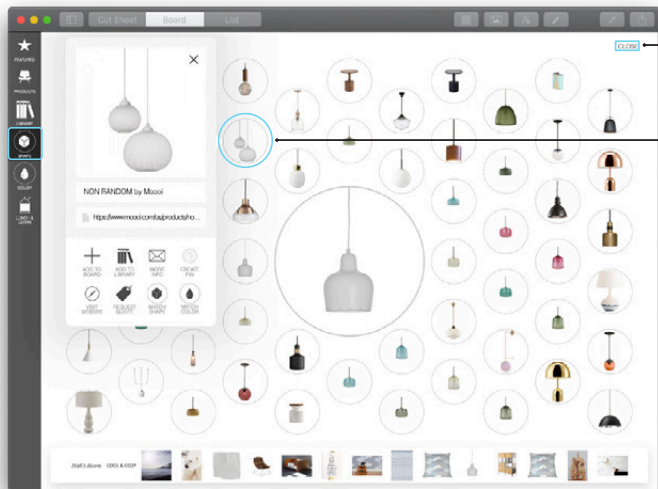
All products used in your Board appear here.

Find Similar Products

Press & hold to pop up product. Then drag to center of Shape Seed to find other products that are similar to it!



11: Shape Seed



Close Shape Seed
Close Shape Seed and return to board mode.

Product Details
Click on a product to see more info, add it to your board, and more!



12: Color Seed

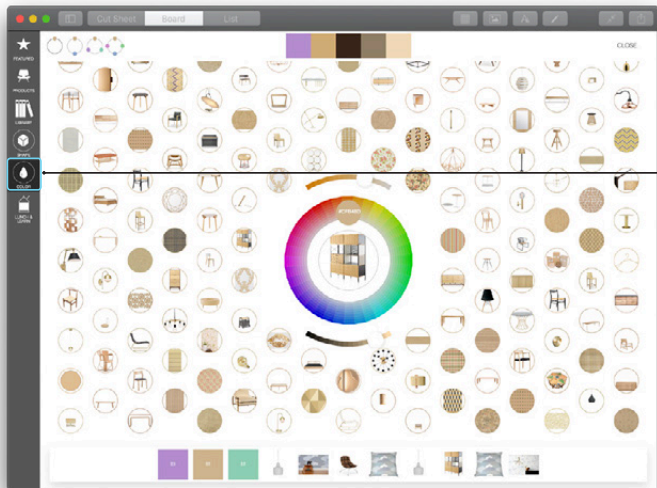
Color Seed Interface

[How to video >](#)

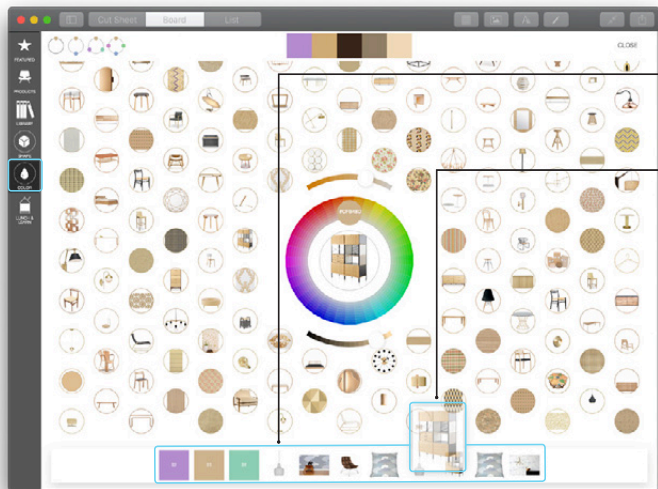
Color Seed

Click to activate Color Seed.

Note: If you want to find products of a similar shape use Shape Seed.



12: Color Seed



Your Board Products

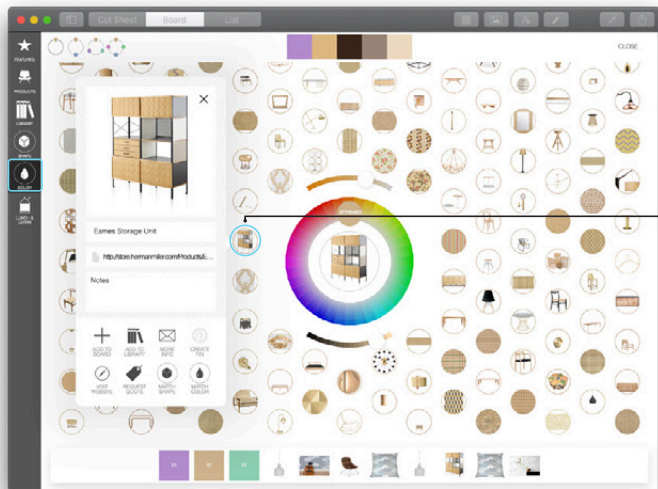
All products used in your Board appear here.

Find Similar Color Products

Press & hold to pop up product. Then drag to center of Color Seed to find other products that have a similar color!



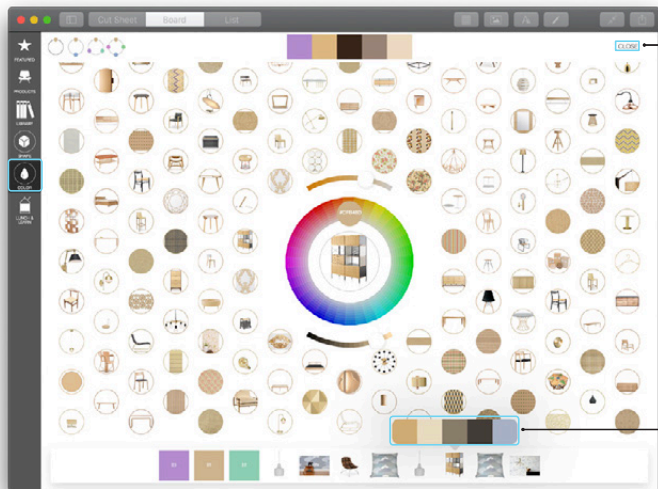
12: Color Seed



Product Details
Click on a product to see more info, add it to your board, and more!



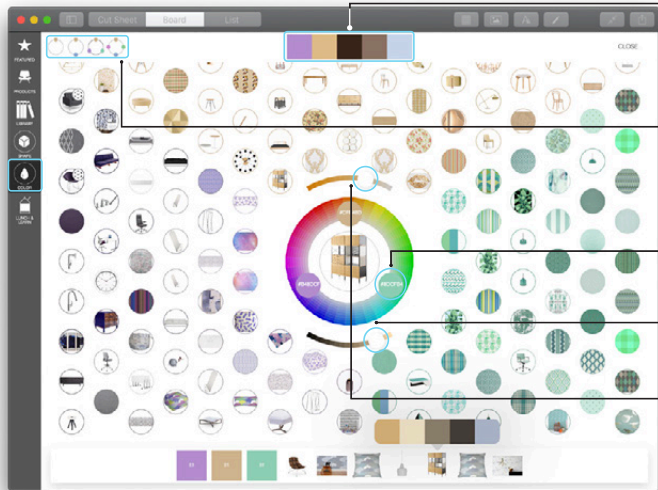
12: Color Seed



Close Shape Seed
Close Shape Seed and return to board mode.

Products Specific Color Palette
You see the colors that are embedded within a product by Clicking on it. Click a color to bring it to the center to get a new set of matches.

12: Color Seed



Board Color Palette

Automatically assigned based on the color palette in your board. Click any to change the color seed.

Color Compliments

Click to choose between primary and complimentary color schemes.

Color Swatch

Click a color to add the Swatch to your board.

Color Seed Brightness

Use the slider to set the brightness of the color.

Color Seed Saturation

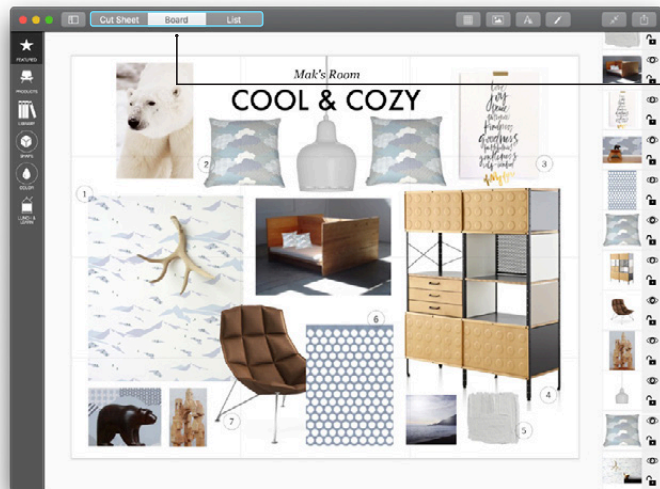
Use the slider to set the saturation of the color.

13: Ava (Automated Visual Assembly)

Ava Interface

[Furniture List How to video >](#)

[Cut Sheet How to video >](#)



Board Mode

Use this mode for the majority of your design and editing. You can delete products in Board mode.

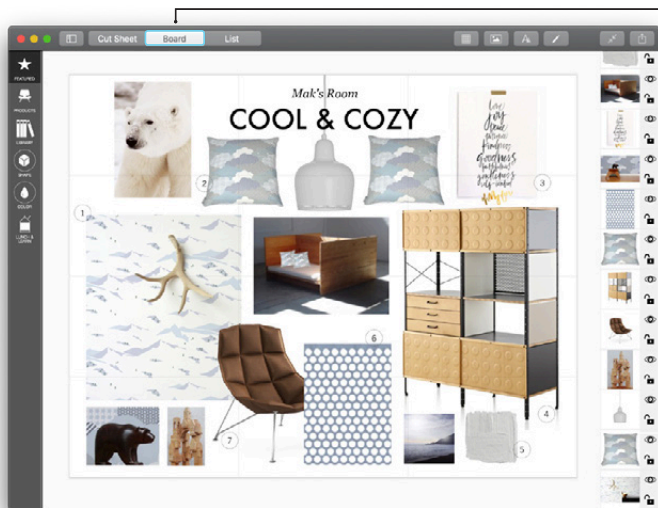
List Mode

Use this mode to send a list of Board products including web addresses and notes to clients, contractors or teams.

Cut Sheet Mode

Use this mode to send a book of Board products including web addresses and notes to clients, contractors or teams.

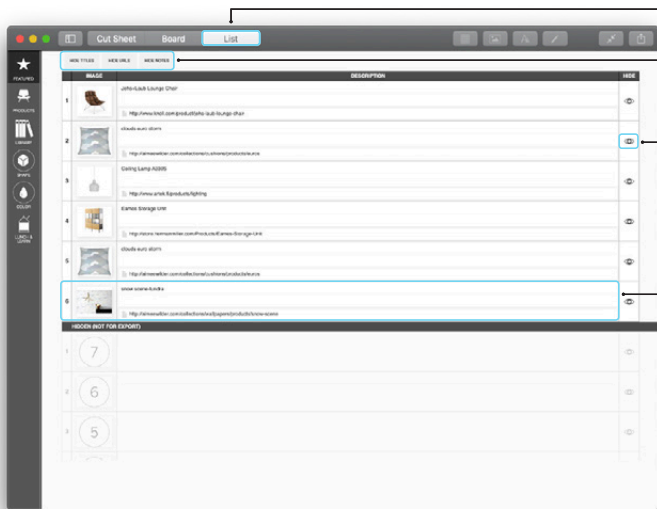
13: Ava (Automated Visual Assembly)



Board Mode

Use this mode for the majority of your design and editing. You can add, delete, and edit products in Board mode.

13: Ava (Automated Visual Assembly)



List Mode

List Data Controls

Use these buttons to hide or show the data you need.

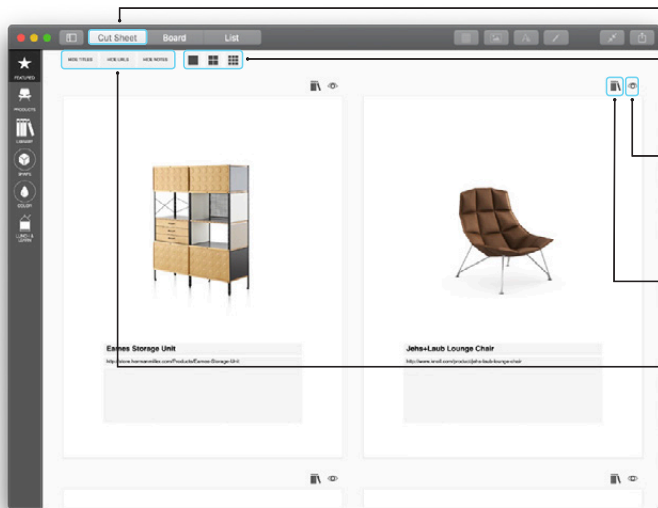
List Product Controls

Click to hide or show products in the list. Note: Hidden products will be moved to the bottom of the list.

Organize List

Press & hold to pop up product. Then drag up or down to desired location.

13: Ava (Automated Visual Assembly)



Cut Sheet Mode

Cut Sheet View options

Use these buttons to view single cut sheets or grid layouts.

Cut Sheet Product Controls

Click to hide or show products in cut sheets. Note: Hidden products will be moved to the bottom.

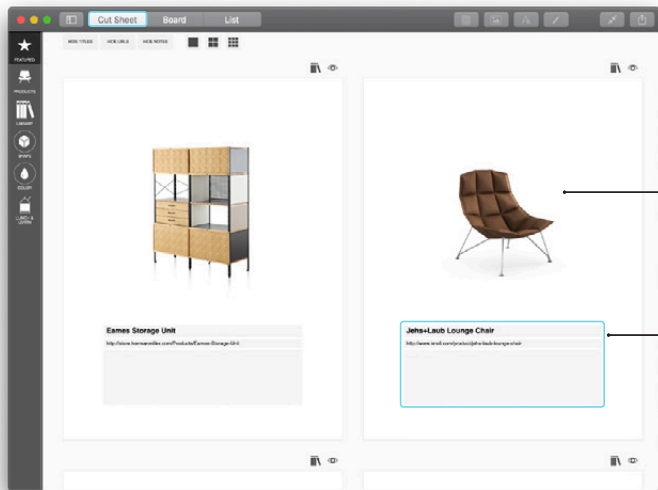
Add To Library

Click to add products to your personal library.

Cut Sheet Data Controls

Use these buttons to hide or show the data you need.

13: Ava (Automated Visual Assembly)



Organize Cut Sheets
Press and hold to pop up product. Then drag to desired location.

Cut Sheet Information
Click on text or text box to modify, add or remove product information.

14: Presentation Mode

Presentation Mode Interface

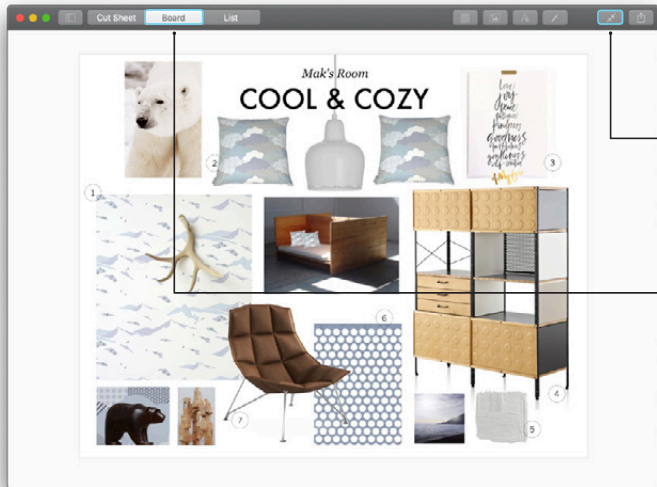
[How to video >](#)

Full Window View

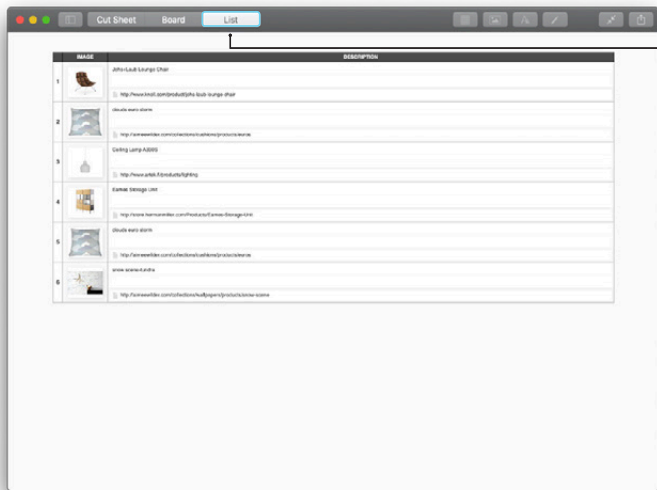
Click arrows for presentation mode. This will hide Product Sidebar and layers.

Board Presentation Mode

Restrict board editing for checking layout and presenting to your team or client.



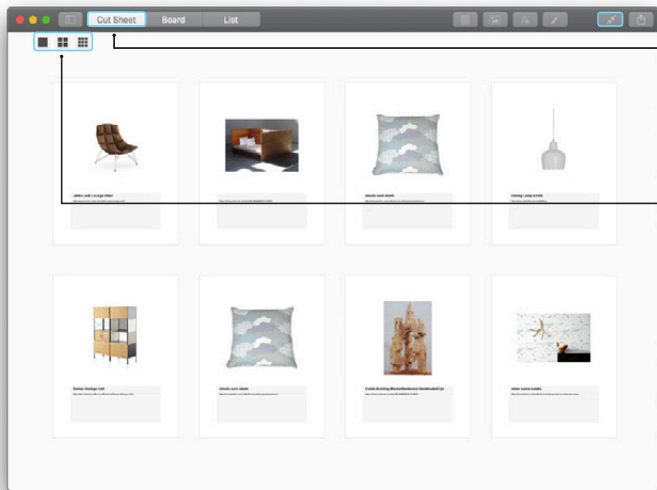
14: Presentation Mode



List Presentation Mode

A clean view of your product list. Hidden images are removed from this list.

14: Presentation Mode



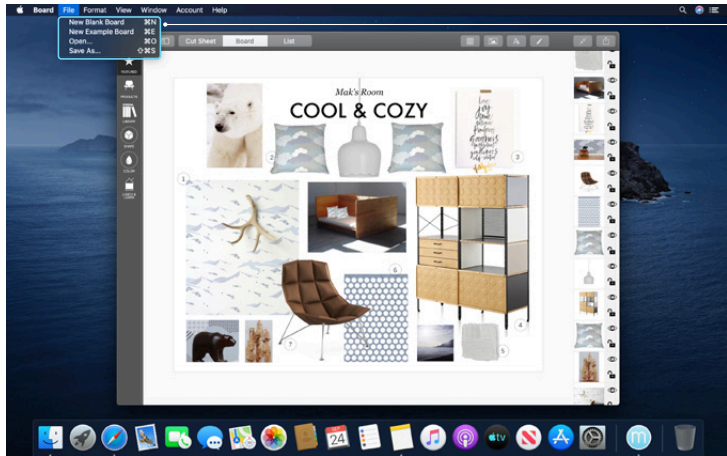
Cut Sheet Presentation Mode

A clean view of your product cut sheets. Hidden images are removed from this list.

Cut Sheet View Options

Use these buttons to view single cut sheets or grid layouts.

15: Save and Share



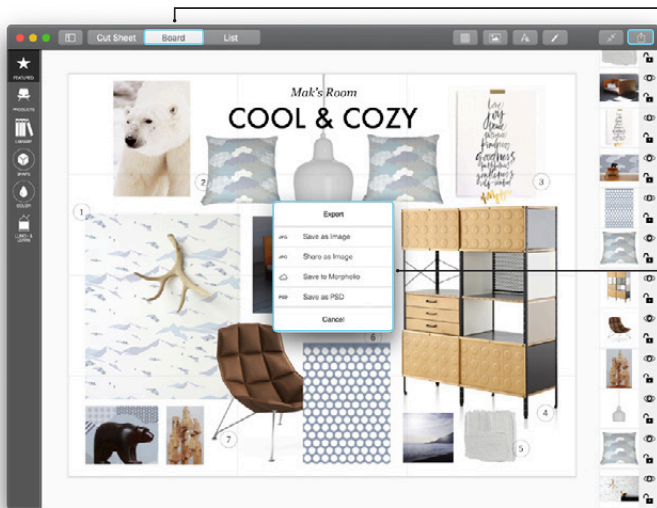
Save Your Editable .MorpholioBoard Files

Your project files are all saved to your computer in Finder; just like with Photoshop or Microsoft Word.

Click File > Save As to save your project as an editable .MorpholioBoard file.

Note: After you save your project file, you can continue editing the project in Morpholio Board on another device by sharing your file to an iPad or iPhone.

15: Save and Share



Board Mode

Export

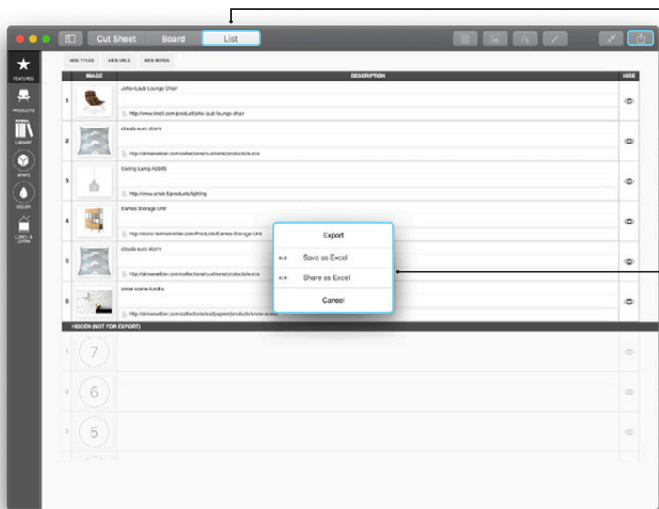
Click here to share an image or Photoshop file of your board.

Note: This only saves an image of your project file, not an editable .MorpholioBoard file.

Export Board

Share or export your board as a JPG or PSD to Photos, iCloud, cloud storage, Mail or AirDrop to another device.

15: Save and Share



List Mode

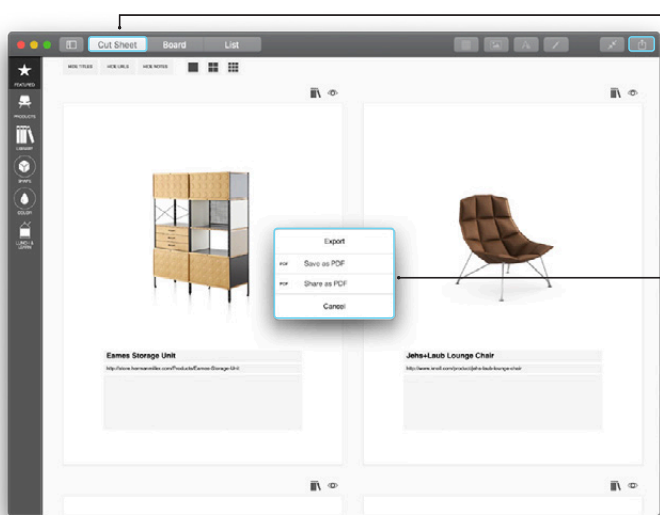
Export

Click here to share your product list!

Export Product List

Share or export your product list as an Excel file.

15: Save and Share



Cut Sheet Mode

Export

Click here to share your cut sheets!

Export Cut Sheets

Share or export your cut sheets as a PDF.



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Morpholio Quick Tips

BoardPro mac

THANK YOU.