



Missouri Department of Revenue
**State Agency License No Tax Due
 Online Access Request**

Agency Information	Name		
	Address		
	City	State MO	ZIP Code

Pursuant to provisions of [Section 144.083, RSMo](#), the possession of a statement from the Department of Revenue stating no tax is due under [Sections 143.191 to 143.265, RSMo](#), (withholding tax) or [Sections 144.010 to 144.510, RSMo](#), (sales tax) shall be prerequisite to the issuance or renewal of any state license required for conducting any business where goods are sold at retail. Through online access to MyTax Missouri portal, a state agency may determine if a business has "no tax due" without requiring a certificate to be issued by the Department. The information obtained from the online system is strictly confidential according to [Section 32.057, RSMo](#). Persons authorized to access taxpayer information may only do so in the performance of their official duties.

The Department has made access to the online No Tax Due System through a secure portal, MyTax Missouri. Please log onto the MyTax Missouri portal at <https://mytax.mo.gov> and sign up for access as a Government User. Each individual with the state agency listed on Form 4379B will need to register separately on MyTax Missouri as a Government User. Each Government User will receive an e-mail with their temporary password at which time they may log into MyTax Missouri and set up a series of security questions and make any changes to their user profile. Once you have requested access complete the Form 4379B and submit it to the Department. We will validate the information provided on the form and grant access as requested.

To obtain access to MyTax Missouri portal and gain access to this tax information, the appropriate authorized Division Director of your agency must complete and sign Form 4379B. You must identify each person authorized to receive the information. If the person authorized to receive this information changes, complete a new form. If more than three persons will be authorized to receive access, please submit an attachment with the required information.

List below the individuals needing access to the MyTax Missouri portal and indicate the access needed. Each user will need to have a unique e-mail address. Please print.

Authorization For Access	Name	Title	<input type="checkbox"/> Online No Tax Due Access <input type="checkbox"/> Compliance Report *	Effective Date (MM/DD/YYYY) ___/___/_____
	E-mail Address		User ID	
	Name	Title	<input type="checkbox"/> Online No Tax Due Access <input type="checkbox"/> Compliance Report *	Effective Date (MM/DD/YYYY) ___/___/_____
	E-mail Address		User ID	
	Name	Title	<input type="checkbox"/> Online No Tax Due Access <input type="checkbox"/> Compliance Report *	Effective Date (MM/DD/YYYY) ___/___/_____
E-mail Address		User ID		
Name	Title	<input type="checkbox"/> Online No Tax Due Access <input type="checkbox"/> Compliance Report *	Effective Date (MM/DD/YYYY) ___/___/_____	
E-mail Address		User ID		

* Only for Department of Public Safety.

Signature	As the Division Director, I authorize and hereby confirm that the individual(s) named on this form and any attachments will receive and perform the inspection or audit on behalf of the Department. We have reviewed and will comply with Section 32.057, RSMo, pertaining to the strict confidentiality of all records of the Missouri Department of Revenue to which access has been granted.		
	Print Name	Title	Signature

Mail to: Taxation Division
 P.O. Box 3666
 Jefferson City, MO 65105-3666

Phone: (573) 751-9268
Fax: (573) 522-1265
E-mail: taxclearance@dor.mo.gov



Form 4379B (Revised 08-2017)

Visit <http://www.dor.mo.gov/business/sales/notaxdue> for additional information.