

Full Name	Grouping	Sub-Type	Reason	Date Incurred	Amount £	Publication Notes
Miss Francesca Unsworth	Internal hospitality	Business Entertainment - Internal	Drinks for meeting with overseas bureaux editors	13/06/2011	£172.69	Visiting London. 13 attendees.
Miss Francesca Unsworth	External hospitality	Business Entertainment - External	Plan to share overseas bureau	24/06/2011	£83.59	
Miss Francesca Unsworth	Taxis	Taxi	Travel to EBU meeting	30/06/2011	£4.50	
Miss Francesca Unsworth	Rail	Rail	Travel to EBU meeting	30/06/2011	£32.00	
Miss Francesca Unsworth	Taxis	Taxi	Return EBU meeting	30/06/2011	£37.57	
Miss Francesca Unsworth	Taxis	Taxi	Return EBU meeting	03/07/2011	£7.50	
Miss Francesca Unsworth	Flights	Air	Replacement ticket to move holiday due to strike	12/07/2011	£114.62	
Miss Francesca Unsworth	Flights	Air	Flight for early return from France due to strike	25/07/2011	£76.71	
Miss Francesca Unsworth	Hire cars	Car Hire	Needed to change car reservation due to strike	25/07/2011	£138.50	
Miss Francesca Unsworth	Internal hospitality	Business Entertainment - Internal	Thanks and debrief on Libya coverage	26/07/2011	£93.66	
Miss Francesca Unsworth	Other	Other Expenditure	Annual subs - Society of Editors membership	04/08/2011	£230.00	