						Reimbursement	Publication
Full Name	Grouping	Sub-Type	Reason	Date Incurred	Amount £	Amount £	Notes
		Room and					
Mr J Munro	Hotels	breakfast	Mumbai, India	21/06/2015	£123.26		
			T				
			Travel to airport				
Mr J Munro	Rail	Rail	for overseas trip	21/06/2015	£21.50		
		Business					
	Internal	Entertainment -	Two coffees in				
Mr J Munro	hospitality	Internal	airport	22/06/2015	£4.22		
		Room and	Imperial Hotel,				
Mr J Munro	Hotels	breakfast	New Delhi	22/06/2015	£250.13		2 nights
			Drinks at garden				
		Business	party for				
	External	Entertainment -	Embassy media				
Mr J Munro	hospitality	External	officials	22/06/2015	£26.35		
		Business	Drinks farewell				
	Internal	Entertainment -	with Delhi				
Mr J Munro	hospitality	Internal	bureau staff	23/06/2015	£28.04		
			From work to				
Mr J Munro	Taxis	Taxi	home	27/06/2015	£124.50		
		Business					
	Internal	Entertainment -	Business lunch				
Mr J Munro	hospitality	Internal	with BBC talent	15/06/2015	£51.30		
	Internal	Staff	Election				
Mr J Munro	hospitality	Entertainment	coverage thanks	17/06/2015	£1,151.80		45 attendees
		Other					
Mr J Munro	Other	Expenditure	Passport photos	09/09/2015	£21.90		
		Business					
	External	Entertainment -	To discuss Obit				
Mr J Munro	hospitality	External	protocol	19/08/2015	£9.65		
		Business	To discuss				
	Internal	Entertainment -	reporting				
Mr J Munro	hospitality	Internal	matters	13/08/2015	£49.28		
		Business	To discuss				
	Internal	Entertainment -	reporting				
Mr J Munro	hospitality	Internal	matters	12/08/2015	£38.59		