

Full Name	Grouping	Sub-Type	Reason	Date Incurred	Amount £	Reimbursement Amount £	Publication Notes
Mr J Munro	Hotels	Room	Beirut, Saifi Suites	19/09/2016	£93.79		Overnight en route Damascus on BBC business
Mr J Munro	Hotels	Room	Beirut, Saifi Suites	22/09/2016	£93.79		Overnight en route back from Damascus
Mr J Munro	Internal hospitality	Business Entertainment - Internal	Working lunch to discuss NewsXChange session	13/10/2016	£28.93		Included external guests from Danish broadcasting
Mr J Munro	Rail	Tube	To travel to Heathrow	19/09/2016	£2.40		En route Beirut
Mr J Munro	Other	Other Expenditure	1 night's accommodation in Beirut	19/09/2016	£11.49		
Mr J Munro	Other	Other Expenditure	One night accommodation in Beirut	23/09/2016	£11.49		
Mr J Munro	Rail	Tube	To City Airport for flight to Edinburgh	27/09/2016	£2.80		BBC Scotland meetings
Mr J Munro	Rail	Tube	From City A airport to office	28/09/2016	£2.80		Return from BBC Scotland meetings
Mr J Munro	Rail	Tube	Travelling to Downing Street and back	06/09/2016	£4.80		Political meetings
Mr J Munro	Other	Other Expenditure	iVisa for travel to USA	14/11/2016	£134.40		Mandatory for journalists working in USA
Mr J Munro	Other	Other Expenditure	4 X PASSPORT PHOTOS	15/11/2016	£24.00		For visa applications