

## **Amended Constitution 2021 October 30th of Federation of Media Employees' Trade Unions**

### **01. Name of the Association:**

This union is called the Federation of Media Employees' Trade Unions. It is hereinafter referred to as the Federation.

### **02. Registered Office:**

Registered Office of this Federation is the place No. 17, Barracks Lane, Colombo 02 or any other place determined by the Executive Committee.

### **03. The objectives:**

- a) Organizing well all the employees employed in electronic and print media institutions and local journalists under the Federation.
- b) Examine the benefits, rights and privileges of those members. Develop, improve and protect them.
- c) Improving the financial status of the members
- d) Provide members with one or more of the following benefits:
  - (i) Relief in trade union struggles and retaliation against them or any other such assistance in connection with their employment. Or
  - (ii) Provide legal assistance and appropriate advice when needed regarding their employment
- e) Forming relations between the Federation and other societies, between the members of the Federation and their services, and between each member and other members of the Federation.  
And
- f) Provide advocacy for members in professional disputes
- g) Intervenes in matters of national importance is subject to the approval of the Executive Council of the Action Congress.

### **04. Member Directory**

The position of Secretary is responsible for maintaining a proper up-to-date directory of members from day to day.

### **05. Book examination**

Members who are concerned about the membership fund should be allowed to check the membership list and account books of the federation and inform the Secretary 30 days in advance in writing.

- a) **General Meeting**
- b) The General Assembly of the Conference shall be held every two years on or before December 15 of the relevant year. The quorum required for this meeting should be (1/3) of the total number of delegates.
- c) The Secretary shall notify all delegates six weeks prior to the holding of the General Assembly.
- d) Within 14 days of the announcement of the meeting, the members shall send to the Secretary-General nominations for the proposed constitutional amendments and the election of officers.

- e) The Secretary should consult with the Executive Board and prepare an agenda for the General Meeting of the Federation of Representatives of the Federation, including the proposals mentioned in Article C above, and make it available to the members from the subordinate group seven days prior to the meeting.
- f) A member organization for the delegate conference should elect delegates at a ratio of 05-01.

#### **06. Special General Meeting**

Special Representative Meetings shall be convened at the request of the Chairperson in a letter or at the decision of the Executive Committee or within 30 days upon request of a document signed by not less than 1/3 of the members and submitted to the Secretary-General. The Secretary shall call a special meeting of the House of Representatives within 60 days from the date of the request or decision. Nothing other than the purpose for which it was sent now should not be discussed at that meeting. The quorum required for any special general meeting is the quorum required for an annual general meeting.

#### **07. Executive Committee Meeting**

The Executive Committee shall meet whenever necessary or at least every two months. The quorum should be at least 15 executive staff.

#### **08. Reports**

The Secretary is responsible for recording a report for each meeting and reading and adopting it at the next such meeting.

#### **09. Casting Vote**

Voting must be by a show of hands at all times, except when a secret ballot is required at the request of the majority of the members present.

#### **10. Membership**

- a) Anyone over the age of 18 working in electronic and print media institutions is eligible to join the Federation. If the House of Representatives agrees, only two other persons may be elected as members at the Annual General Meeting.
- b) Awards or temporary members cannot be appointed.
- c) The peace requesting membership must be made in the form prescribed by the Executive Board. The Executive Committee has the power to reject any request for membership without cause.
- d) The Executive Committee has the power to suspend the membership of any member who is found to have violated the Constitution of the Society. However, when the membership of such a member is temporarily suspended, the matter should be referred to the next meeting for further stabilization or further action.

#### **11. Payments to be made**

- a. Each organization shall pay an annual subscription of Rs. 500 / - per member. The amount of this contribution can be changed at the Annual General Meeting or at the Special General Meeting.
- b. The Executive Board has the power to request special assistance when required.

- c. A receipt signed by the Secretary and the Treasurer shall be issued for all amounts paid to the Society.

## **12. Fines and Losses**

- a) Members will not be fined.
- b) All members who violate the constitution of the federation or have been in arrears for more than three months will lose their membership and all the rights and privileges provided by the society from then onwards.

## **13. Constitution**

If these constitutions are amended or required to be amended in any way, they can only be done by a resolution approved by a 2/3 majority of the members present in the House of Representatives. But when the name of the society is changed, the consent can be obtained through a vote or other decision.

## **14. Executive Committee**

- a. The Board of Officers shall consist of 09 officers consisting of the "National Organizer", the Deputy National Organizer, the President, the Senior Vice, the Vice President, the General Secretary, the Deputy General Secretary, the Deputy Secretary and the Treasurer, all of whom shall be appointed at the Annual General Meeting. Should be held Executive Meeting and Office Bearers Meeting at the call of the Secretary as required.

- a. The Executive Council shall consist of 16 members and shall meet as the Executive Committee every two months jointly with the Office Bearers. The Meeting shall be convened by the Secretary.
- b. The Executive Committee shall function as two Councils, the Office Bearers and the Executive Committee.

### **for Executive Committee**

- c. It is mandatory to appoint a women journalist to one of the posts of President, General Secretary and Treasurer.
- d. The Executive Board shall consist of at least 06 youth representatives and 07 women representatives

### **Responsibilities of Officers**

- a. In the event of resignation, dismissal, non-re-election, or suspension of office, every secretary of the Federation shall resign from the office of the Secretary, replacing the newly appointed personnel or the President of the Federation with all the notebooks of the Society and all the documents in the possession of the Federation in his custody should be handed over within a week.
- b. In particular, the secretary of the union is responsible for fulfilling all the legal responsibilities assigned under the Trade Union Ordinance. Provide the provisions of

Section 50 (1) of the Ordinance to the Annual Trade Union Registrar of the Society within the prescribed period.

- c. Every Treasurer of this Society shall be responsible for its auditing or collection, expenditure or retention, or by any other official responsible for the administration of the Federation upon his resignation or resignation, as requested by the members of that Federation once a year. As stated in the statutes a budget on receipts and payments received at any other time or during the period from the date of his appointment shall be submitted to the Union and its members as prescribed by Section 49 of the Trade Union Ordinance.

## **15. Accounting**

According to Rule 20 of the Code of Regulations compiled under the Trade Union Ordinance, the Executive Committee shall appoint an Auditor with the approval of the Registrar to inspect the accounts of the Union. The audit should be completed before the annual general meeting of the society.

## **16. Removal from rank/Dismissal**

An appointed Auditor or Trustee shall not be removed from office at any time other than by a resolution passed by 2/3 of the members present at the General Assembly. However, the Executive Board has the power to suspend any such person. In that case, the matter shall be referred to the General Assembly for further action or to confirm the action taken by the Executive Council and the vacancies arising between two Council meetings shall be filled by the Executive Board.

## **17. Funds**

- a) The funds of the Society may not be used in any way to pay a fine imposed on anyone by a court order or demand except to achieve the objectives set forth in Article III.
- b) The funds of the Society shall be deposited on the signatures of the Treasurer and the Chairman or Secretary to a Bank as determined by the Executive Board, subject to the following paragraph (e). As soon as a bank account is opened, the name of the bank and the account number should be communicated to the Registrar of Trade Unions.
- c) Funds of the society can be withdrawn from the bank with the signature of the Treasurer and the President or Secretary.
- d) The Treasurer cannot keep more than Rs. 1000.00 in any form of membership fee or any other means. He must immediately deposit any excess in the name of the trustees in the bank.

## **18. Dissolution**

The dissolution of the Federation and the disbursement of its funds after the payment of all legal expenses due by the Federation shall be made by a resolution passed by a 2/3 majority of the members present at a special general meeting convened thereon. The Registrar shall be notified in the prescribed form within 14 days of the dissolution of the federation and the certificate of registration shall be returned. If the Registration of Trade Unions' Certificate has been revoked by the Registrar of Trade Unions, the Secretary of the Trade Union shall summon the matter and inform the members of it after informing the members of the Trade Union of its funds after paying all the legal expenses incurred. The

certificate of registration of the union should be sent to the Registrar of Trade Unions within 14 days of the meeting after dissolving the union.

**19. Limitations**

If a patron is appointed to the federation, a member should be appointed for that



A handwritten signature in black ink, appearing to be "D. S. S. S.", written in a cursive style.

Date: 2021-10-30

Signature of the General Secretary