

Student Support Scheme for Asylum Seekers:

Students who are

**in the Protection System or at the Leave To Remain
(but not deportation order) stage and who are pursuing
an approved Post Leaving Certificate course or an
approved Undergraduate course for the academic year
2020/2021.**

Student Support Scheme for Asylum Seekers; Students who are in the Protection System or at the Leave to Remain (but not deportation order) stage, 2020

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Student Support Scheme for Asylum Seekers: Students who are in the Protection System or at the Leave to Remain (but not deportation order) stage, 2020

**Part 1
General**

Clause 1. Application

- (1) This Scheme will come into operation on 8/06/2020
- (2) This Scheme applies in relation to the provision of grants in the 2020/21 academic year, where such year begins on or after 1 September 2020
- (3) The scheme will operate for the 2020/21 academic year.
- (4) This scheme to be known as the Student Support Scheme for Asylum Seekers. 2020.

Clause 2. Definitions

In this Scheme—

“*appeals officer*” means a person designated to this role by the awarding authority;

“*applicant*” means a person who applies for a grant under this scheme;

“*approved institution*” means—

- (a) an educational institution to which, pursuant to section 4 of the Universities Act 1997, that Act applies, listed in Part A of Appendix A,
- (b) an educational institution established under section 3 of the Regional Technical Colleges Act 1992 as a regional technical college to which the Institutes of Technology Acts 1992 to 2006 apply, listed in Part B of Appendix A,
- (c) an educational institution in the State that provides higher education and training and is listed in Part D and E of Appendix A of this scheme,
- (d) an educational institution in the State that receives a grant out of moneys provided by the Oireachtas for the provision of courses of education and training known for the time being as post-leaving certificate courses, listed in Appendix B;

“*approved post leaving certificate course*” means a full-time course delivered entirely in the State known as a “post leaving certificate” (PLC) course that-

- a) takes not less than one year to complete;
- b) is provided by an approved institution listed in Appendix B;
- c) is approved for funding by SOLAS as a post leaving certificate course;
- d) on the successful completion of which, a student is awarded a major education and training award which is a recognised qualification that is not at a lower level than Level 5 of the framework of qualifications and

- e) does not include a period of study outside the State.

“*approved undergraduate course*” means a full-time undergraduate course delivered entirely in the State, on the successful completion of which a student is awarded a major higher education and training award which is a recognized qualification pursuant to the framework of qualifications-

- a) that takes not less than two years to complete and is provided by an approved institution listed in Part A, B, C or D of Appendix A;
- b) that takes not less than two years to complete and is listed in Part E of Appendix A, along with the approved institution providing it;
- c) that is at Level 6 of the framework of qualifications that takes one year to complete and is provided by an approved institution listed in Part B or C of Appendix A;
- d) that is known for the time being as an “add-on course”, that is provided by an approved institution listed in Part A, B, C or D of Appendix A and that takes—
 - (i) one year to complete and allows persons to progress to an undergraduate course leading to a qualification at Level 7 of the framework of qualifications, or
 - (ii) a minimum of one year to complete and allows persons to progress to an undergraduate course leading to a qualification at Level 8 of the framework of qualifications;
- e) that is known for the time being as an “add-on course”, that is listed in Part E of Appendix A, along with the approved institution providing it, and that takes—
 - (i) one year to complete and allows persons to progress to an undergraduate course leading to a qualification at Level 7 of the framework of qualifications, or
 - (ii) a minimum of one year to complete and allows persons to progress to an undergraduate course leading to a qualification at Level 8 of the framework of qualifications; and
- f) that does not include a period of study outside the State;

“*awarding authority*” refers to the Higher Education Equity of Access Section in the Department of Education and Skills;

“*CAO*” means the Central Application Office;

“*civil partner*” shall be construed in accordance with the Civil Partnership and Certain Rights and Obligations of Cohabitants Act 2010;

“*cohabitant*” shall be construed in accordance with section 172(1) of the Civil Partnership and Certain Rights and Obligations of Cohabitants Act 2010;

“*course*” means a course of study or training;

“*dependent child*” means a child, including a foster child, of a person referred to in clause 15(8) who, on 01 October 2019,

- (i) has not reached the age of 16 years, or
 - (ii) has attained the age of 16 years or more, resides with a person referred to in paragraph (b), and
 - (I) is pursuing a full-time course of education, or
 - (II) is certified by a registered medical practitioner (within the meaning of section 2 of the Medical Practitioners Act 2007) as being permanently unfit to work by reason of a medical condition.
- (a) a dependent child shall be the child of and, shall reside with one or, as the case may be, more than one of the following:
- (i) an independent student;
 - (ii) the spouse of an independent student;
 - (iii) a dependent student;
 - (iv) one parent or both parents of the dependent student.

“*dependent student*” means a class or applicant coming within the meaning of that term in accordance with clause 10;

“*EU rate of fee*” means the fee determined and charged by an institution for a course to European Union, EEA and Swiss nationals, and related categories of student;

“*field trip*” means a trip which is compulsory and an integral part of a course, carried out in the State, which is for fact-finding or research purposes, and without which the student cannot graduate or progress to the next year of the course;

“*national framework of qualifications*” means the framework of qualifications established and maintained pursuant to section 7 of the Qualifications (Education and Training) Act 1999 (No. 26 of 1999);

“*Free Fees Schemes*” includes the Free Fees Schemes and the Middle Level Technician Programme (M.L.T) and the Higher Technical and Business Skills Programme (H.T.B.S.) which provide for the Exchequer to meet the tuition fees of eligible students attending approved full-time undergraduate courses in approved institutions in the State who meet the criteria of those initiatives;

“*grant*” means money paid by the awarding authority to a student or to an approved institution on behalf of the student for the purpose of assisting the student to pursue an approved course at the approved institution;

“*independent student*” means a class of applicant coming within the meaning of that term in accordance with clause 10;

“*Irish school system*” means attendance in a recognised school in the State;

“*Leave to remain process (LTR)*” means the consideration by the Minister for Justice and Equality under section 3 of the Immigration Act 1999 of whether or not to issue a deportation order in respect of a person who has been deemed not eligible for protection.

“*Mature student*” means a class of applicant coming within the meaning of that term in accordance with clause 10;

“*Member State*” means, where the context so admits, Member State of the European Union;

“*normal residence*” shall be construed in accordance with clause 6(2);

“*parent*” includes a guardian appointed under the Guardian of Children Acts 1964 to 1997, and, in the case of a child who has been adopted under the Adoption Act 2010 or, where the child has been adopted outside of the State, means the adopter or adopters or the surviving adopter;

“*person at the leave to remain stage*” means a person who has not been successful under the protection process in the state and whose eligibility for leave to remain has yet to be considered but in respect of whom a deportation order has not been issued.

“*person at the deportation order stage*” means a person who has not been successful under the protection process or leave to remain process and in respect of whom a deportation order has issued.

“*postgraduate course*” means a course leading to a major higher education and training award at Level 8 (Higher Diploma), Level 9 (Postgraduate Diploma, Master Degree), Level 10 (Doctoral Degree) on the national framework of qualifications or equivalent awards;

“*prior schemes*” means the Higher Education Grants (HEG) Scheme made pursuant to the Local Authorities (Higher Education Grants) Acts 1968 to 1992 or the schemes administered by a Vocational Education Committee, namely the Vocational Education Committees’ (VEC) Scholarship Scheme, the Third Level Maintenance Grants Scheme for Trainees (TLT) and Maintenance Grants Scheme for Student attending Post Leaving Certificate (PLC) Courses;

“*progression*” means

- (a) the process by which learners may progress from year to year within a course following the successful completion of part of the course as required during the previous year, or
- (b) the process by which learners may transfer from one course to another course where the award that may be made on the successful completion of the second mentioned course is of a higher level than the award that may be made on the successful completion of the first mentioned course

“*protection applicant*” means a person with an application for refugee status and/or subsidiary protection in the state which has not been determined to finality.

“*protection process*” means the determination of eligibility for refugee status and/or subsidiary protection status and the appeal of negative decisions on eligibility.

“*recognised awarding body in the State*” means—

- (a) Quality and Qualifications Ireland (QQI);
- (b) one of the universities in the State;
- (c) the Royal College of Surgeons in Ireland;
- (d) one of the Institutes of Technology with delegated authority;

“*Scheme*” – references to Scheme means the Student Support Scheme for Asylum Seekers applicants pursuing a Post Leaving Certificate course or an Undergraduate course for the academic year 2020/21 who are in the Protection Process or who are at the Leave to Remain stage (excluding those at the

deportation order stage);

“*school*” means a school as defined in the Education Act 1998;

“SOLAS” means An tSeirbhís Oideachais Leanúnaigh agus Scileanna;

“*Student*” means a person who has been accepted to pursue an approved course at an approved institution and who has been continuously resident in the State for at least 3 years on the 31st. August 2020.

“*relevant date*” means the date on which a year of study commences on the approved course;

“*relevant persons*” include—

- (a) dependent children,
- (b) a dependent student's parent(s), and
- (c) an independent student's spouse, civil partner or cohabitant;

“*tuition fees*” means fees and charges that a student is required to pay in order to participate in and complete a course and includes examination fees;

“*undergraduate course*” means a course leading to a major higher education and training award at Level 6 (Higher Certificate), Level 7 (Ordinary Bachelor Degree), Level 8 (Honours Bachelor Degree) on the national framework of qualifications, or equivalent awards, other than a course known for the time being as a post leaving certificate course.

Part 2

Scheme of grants

Clause 3. Persons to whom the Scheme applies

(1) This Scheme applies to students who wish to apply for a grant in respect of attendance on an approved course, in an approved institution, in the academic year 2020/21, where the following conditions are satisfied, by the applicant:

- (a) meets the definition of protection applicant or person at leave to remain stage as construed in accordance with clause 2 of this Scheme;
- (b) is a protection applicant or a person at leave to remain stage for a combined period of 3 years or more on the 31st. August 2020 and who has not had a deportation order issued against them;
- (c) has been accepted on an approved Post Leaving Certificate or an approved undergraduate course; and
- (d) where pursuing a course of higher education, has secured a course place through the CAO application process.

(2) An applicant who meets the definition of student and who satisfies the conditions of Clause 3(1) and who is attending an approved course in an approved institution shall be eligible to be considered for a grant subject to and in accordance with this Scheme.

(3) An applicant is a student in connection with an approved course if, in assessing his or her application for a grant, the awarding authority determines that the person meets or will meet the definition of a student as construed in accordance with the definition of a student as defined in clause 2 of this Scheme.

(4) To be eligible for a grant in the academic year 2020/21 under this Scheme, a person who meets the definition of student and where the awarding authority has determined that the student meets all of the conditions of Clause 3(1), who is pursuing an approved course in an approved institution must fulfill the specific eligibility conditions of this Scheme contained in clauses 11 to 14 and must have a reckonable income within the limits and other requirements set out in clauses 15 to 21.

Clause 4. Awarding authority

An applicant's entitlement to a grant shall be assessed by the awarding authority.

Clause 5. Classes of grant

For the purposes of this Scheme there shall be two classes of grant as follows—

- (a) a maintenance grant; and
- (b) a fee grant

Clause 6. Maintenance grant

(1) A maintenance grant is a contribution towards the living costs of a student and is payable at—

- (a) the standard rate, at either a full (100%) or part (75%, 50% or 25%) rate, depending on the level of reckonable income; or
- (b) the special rate, depending on the level of reckonable income and other requirements;

and, in either case, at either adjacent or non-adjacent rates, depending on the distance between a student's normal residence and the institution where the approved course takes place.

(2) For the purposes of this clause, "normal residence" means a student's usual place of residence. For a dependent student this will be the permanent or home address of the dependent student's parents. In the case of an independent student, the normal residence will be the permanent or home address of the independent student.

(3) The awarding authority shall decide the rate applicable to a maintenance grant in each particular case, in accordance with clause 23.

Clause 7. Fee grant

(1) Subject to the terms of this clause, an eligible student can be considered for a fee grant.

(2) A fee grant shall be payable in respect of attendance on an approved course of higher education at an approved institution in the State (other than a course known for the time being as a post leaving certificate course).

(3) A fee grant may consist of any of two elements: a tuition fee element and a field trip element, payable up to a maximum overall limit specified in Appendix F.

- (4) Subject to the maximum overall limits, the tuition fee is payable at full (100%) or part (50%) rates.
- (5) The awarding authority shall decide on the rate and value applicable in respect of the tuition fee element and the amount, if any, payable in respect of the field trip element in each particular case, in accordance with clauses 24 and 25.
- (6) A student in receipt of, or eligible for, full assistance towards the tuition fee element from any other source, including sponsorship or an award, shall not be eligible for a fee grant under the terms of this Scheme.
- (7) A fee grant, or part thereof, shall be subject to a reduction where the student receives, or is eligible for, assistance towards the tuition fee from any other source.
- (8) Where a fee grant is subject to a reduction pursuant to paragraph (7), the amount of the reduction shall be equal to the value of the assistance which the person has received or to which he or she is eligible.

Clause 8. Tuition fee element of fee grant

- (1) A student who is eligible under the Free Fees Schemes for free tuition in respect of an approved undergraduate course is not eligible for the tuition fee element of a fee grant under this Scheme.
- (2) Subject to clause 7(2) a student may be assessed for the tuition fee element where they are—
- (a) pursuing an approved undergraduate course to which the Free Fees Schemes applies but where the student, or tuition student, is ineligible for free tuition fees under those schemes; or
 - (b) pursuing an approved undergraduate course which is not a course approved for the Free Fees Schemes

Clause 9. Field trip element of fee grant

- (1) Subject to clause 7(2), where a student qualifies for a full (100%) fee grant, and is required to participate in a compulsory field trip in the State, the awarding authority shall, as applicable, consider the student for a grant in respect of eligible field trip expenditure, in accordance with clause 25.
- (2) The rate of the field trip element, if any, is dependent on whether the tuition fee cost, regardless of whether it is funded under this Scheme, exceeds the maximum limits payable in respect of a fee grant.
- (3) The expenditure which is eligible for consideration in respect of a field trip grant is the reasonably incurred, receipted cost of travel and accommodation, associated directly with the field trip.

Clause 10. Classes of applicant

- (1) For the purposes of this Scheme there shall be two classes of applicant as follows—
- (a) independent student; and
 - (b) dependent student.
- (2) An applicant's class is defined at his/her first point of entry to an approved post leaving certificate course or an approved higher education course or at his/her point of re-entry to such an approved course and will continue to apply for the duration of his/her studies.

(3) In this Scheme an “independent student” means a mature student who did not ordinarily reside with his or her parents, or either of them, from October of the year before the first point of entry to an approved post leaving certificate course or an approved higher education course or re-entry to an approved course and where it is established to the satisfaction of the awarding authority that they are eligible on that basis.

(4) “Mature student” means a student who on 1 January—

- (a) in the year of entry for the first time to an approved post leaving certificate course;
- (b) in the year of entry for the first time to an approved higher education course (other than a course known for the time being as a post leaving certificate course); or
- (c) in the year of re-entry to an approved course, is at least 23 years old.

(5) “Re-entry”, for the purposes of this Scheme, means a mature student entering an approved course following a break in studies of at least three years, having previously attended an approved course.

(6) A mature student pursuing an approved course shall be known as a ‘Second Chance Student’ where the student –

- a) is returning following a full 5 year break in studies and
- b) previously attended but did not complete a course, and
- c) is returning in order to pursue an approved course at PLC, undergraduate or postgraduate level in the relevant academic year.

(7) Where a second chance student has attended a course below undergraduate level during the 5 year break in studies, he or she is regarded as satisfying the conditions of paragraph 6(a), subject to the rules of progression as provided for in the scheme.

(8) “Dependent student” means every student other than an independent student, as provided for in this Scheme, who is eligible to be considered under this Scheme.

Clause 11. Eligibility exclusions

(1) A student is not eligible for a grant under this Scheme if he or she already holds, or is eligible to hold, a grant from an awarding authority under the Student Grant Scheme 2020 or under prior schemes.

(2) A student is not eligible for a grant if he or she has been awarded or holds any grant, scholarship, prize, allowance, bursary or award of similar description made from public funds in the State, or equivalent from a Member State, a contracting state to the EEA Agreement, the Swiss Confederation or any other State, in respect of the approved course being attended.

(3) The awards from public funds referred to in paragraph (2) do not include the following—

- (a) awards such as scholarships, prizes or bursaries, made by the institution being attended;
- (b) awards to applicants under the Student Assistance Fund or the Fund for Students with Disabilities;
- (c) Easter Week Scholarship Scheme;
- (d) Donogh O’Malley Scholarship Scheme;
- (e) Department of Education and Skills Third Level Bursary Schemes;

(f) All Ireland Scholarship Scheme.

(4) A student in receipt of any award mentioned in paragraph (3) which includes a provision for fees will not be eligible for a fee grant under this Scheme.

(5) A student is not eligible for grant if he or she is pursuing a postgraduate course.

Clause 12. Period of eligibility and progression

(1) A grant awarded under this Scheme shall be awarded only in respect of attendance at an approved course in an approved institution in the State, in the academic year 2020/21. A student may not, at any one time, qualify for a grant for more than one approved course.

(2) A grant shall be paid to a student, where he or she is in “progression”, within the meaning given to that term in clause 2 of this Scheme, irrespective of whether he or she was paid a grant for previous attendance on a course and subject to the terms and conditions of this Scheme.

(3) Subject to paragraph (5), a grant may not be paid in respect of a repeat period of study on the same course.

(4) Subject to this clause, clause (3) and (6), and the specific progression conditions in clause 13 and 14 a grant may not be paid in respect of a repeat period of study on a different course. Notwithstanding this condition an applicant who, having previously pursued any course, but not completed it, wishes to pursue an approved course, shall be considered for funding in line with the following provisions—

(a) Having previously attended, but not completed, any post leaving certificate course or equivalent, an applicant shall—

(i) be required to complete an equivalent period of study on an approved post leaving certificate course before being eligible to be considered for a grant; or

(ii) be eligible to be considered for a grant to pursue an approved higher education course.

(b) Having previously attended, but not completed, any undergraduate course at Level 6 or 7 of the framework of qualifications, or equivalent, an applicant shall—

(i) be required to complete an equivalent period of study on an approved undergraduate course at Level 6 or 7 of the framework of qualifications before being eligible to be considered for a grant, or

(ii) be required to complete an equivalent period of study on an approved undergraduate course at Level 8 of the framework of qualifications before being eligible to be considered for a grant, or

(iii) be eligible to be considered for a grant to pursue an approved post leaving certificate course where no more than one year was completed on an undergraduate course at Level 6 or 7 of the framework of qualifications, or

(iv) be required to complete an equivalent period of study on an approved post leaving certificate course where more than one year was completed on any undergraduate course at Level 6 or 7 of the framework of qualifications, or equivalent, before being eligible to

be considered for a grant.

- (c) Having previously attended, but not completed, any undergraduate course at Level 8 of the framework of qualifications, or equivalent, an applicant will—
- (i) be required to complete an equivalent period of study on an approved undergraduate course at Level 8 of the framework of qualifications before being eligible to be considered for a grant, or
 - (ii) be required to complete an equivalent period of study on an approved undergraduate course at Level 6 or 7 of the framework of qualifications before being eligible to be considered for a grant, or
 - (iii) be eligible to be considered for a grant to pursue an approved post leaving certificate course where no more than one year was completed on an undergraduate course at Level 8 of the framework of qualifications, or
 - (iv) be required to complete an equivalent period of study on an approved post leaving certificate course where more than one year was completed on any undergraduate course at Level 8 of the framework of qualifications, or equivalent, before being eligible to be considered for a grant.

(5) The awarding authority shall have discretion to waive the provisions at paragraphs (3) and (4) in exceptional circumstances, in line with guidelines drawn up by the awarding authority.

(6) The maximum periods in respect of which a grant may be payable are outlined below and are subject to the conditions set out in this Scheme for progression:

(a) Post leaving certificate courses:

- Grant aid shall be limited to one year, the 2020/21 academic year;

(b) Undergraduate courses:

- Grant aid shall be limited to one year, the 2020/21 academic year, for courses at Level 6, 7 or 8 of the framework of qualifications;

Clause 13. Post leaving certificate courses — progression

(1) Subject to the general conditions outlined in this Scheme and the maximum periods specified in clause 12(6)(a), the specific progression conditions that apply to participation on a post leaving certificate course are set out in this clause.

(2) A student pursuing an approved post leaving certificate course is ineligible for a grant if he or she already holds a further education qualification at Level 5 or 6 of the framework of qualifications, or a third level qualification at or above Level 6 of the framework of qualifications, or equivalent qualifications.

(3) A grant shall not be paid to a student who already holds an undergraduate qualification or a postgraduate qualification and is pursuing a post leaving certificate course, irrespective of whether or not a grant was paid previously.

(4) Notwithstanding paragraph (2), an applicant who already holds a further education qualification not higher than Level 5 of the framework of qualifications, or equivalent, and is now pursuing a course that offers progression, shall be eligible for a grant.

Clause 14. Undergraduate courses — progression

- (1) Subject to the general conditions outlined in this Scheme, and the maximum periods specified in clause 12(6)(b), the specific progression conditions that apply to participation at undergraduate level are set out in this clause.
- (2) A grant shall not be paid to an applicant who already holds a postgraduate qualification and is pursuing an undergraduate qualification, irrespective of whether or not a grant was paid previously.
- (3) The progression conditions in respect of study at Level 6 of the framework of qualifications are as follows—
 - (a) a student who is entering for the first time a course which leads to a higher education and training award, and who wishes to pursue an approved course at Level 6 of the framework of qualifications shall be eligible for a grant.
 - (b) a student is ineligible if he or she already holds a higher education and training award at or above Level 6 of the framework of qualifications, or equivalent;
- (4) The progression conditions in respect of study at Level 7 of the framework of qualifications are as follows—
 - (a) a student who is entering for the first time a course leading to a higher education and training award, and who wishes to pursue an approved course at Level 7 of the framework of qualifications, shall be eligible for a grant;
 - (b) a student is ineligible if he or she already holds a third level qualification at or above Level 7 of the framework of qualifications, or equivalent;
 - (c) a student who already holds a higher education and training award at Level 6 of the framework of qualifications or equivalent and is progressing to an approved course at Level 7 of the framework of qualifications shall be eligible for a grant in respect of a maximum of two years of an approved course at Level 7 of the framework of qualifications;
 - (d) a student who completed part of a course at Level 6 of the framework of qualifications or equivalent and gains admission through exemption to the second or subsequent year of an approved course at Level 7 of the framework of qualifications shall be eligible for a grant;
- (5) The progression conditions in respect of study at Level 8 of the framework of qualifications are as follows—
 - (a) a student who is entering for the first time a course which leads to a higher education and training award and wishes to pursue an approved course at Level 8 of the framework of qualifications shall be eligible for a grant;
 - (b) a student is ineligible if he or she already holds an undergraduate higher education and training award at or above Level 8 of the framework of qualifications, or equivalent;
 - (c) a student who already holds a higher education and training award at Level 6 of the framework of qualifications or equivalent and is progressing to an approved course at Level 8 of the framework of qualifications shall be eligible for a grant;
 - (d) a student who already holds a higher education and training award at Level 7 of the framework of qualifications or equivalent and is progressing to an approved course at Level 8 of the framework of qualifications shall be eligible for a grant;
 - (e) a student who completed part of a course at Level 6 or 7 of the framework of qualifications or

equivalent and gains admission through exemption to the second or subsequent year of an approved course at Level 8 of the framework of qualifications shall be eligible for a grant.

Part 3 Reckonable Income

Clause 15. Reckonable income limits and eligible payments

(1) To be eligible for an award of a grant or any part thereof in respect of any year of an approved course in the academic year 2020/21, an applicant's reckonable income in the specified reference period shall not exceed the income limits specified in Appendix C of this Scheme for the 2020/21 academic year.

(2) There shall be income limits in respect of—

Maintenance grants:

- (a) the special rate of maintenance grant;
- (b) full (100%) and part (75%, 50%, 25%) standard rates of maintenance grant.

Fee grants:

- (c) full (100%) and part (50%) grant in respect of the tuition fee element of a fee grant.

(3) The income limit for the field trip element of a fee grant shall be the limit for a full grant in respect of the tuition fee element of a fee grant.

(4) Different income limits in respect of paragraph (2)(b) and (c) will apply in cases where the number of dependent children is—

- (a) less than 4,
- (b) 4-7, or
- (c) 8 or more.

(5) The reckonable income limits in respect of paragraph 2(b) and (c) may be increased by an additional increment where the applicant, plus one or more relevant persons, are attending an approved course in the State, for the purposes of this Scheme, leading to a major award at Levels 5 to 8 of the framework of qualifications or to an equivalent qualification made by a recognised awarding body in the State or another Member State.

(6) The income limits for the specified reference period for the academic year are set out in Appendix C.

(7) It is a condition of receiving a special rate of maintenance grant that

- a) an applicant's reckonable income must include, on the specified date, one of the eligible payments as provided for in Appendix D.
 - (i) where a person, whose income is considered for the purposes of determining an applicant's reckonable income under this Scheme, joins in a claim for Family Income Supplement, any payment made pursuant to that claim is included in the applicant's reckonable income.

or

- b) Where the applicant is a dependent student, on the specified date a payment specified in appendix D

(i) is made to the spouse, civil partner, or cohabitant (not being a parent of the applicant) of a parent of the applicant, and

(ii) includes an adult dependent allowance in respect of that parent or a child dependent allowance in respect of the applicant.

(8) The following date is the relevant date for this Scheme as regards the definition of “dependent child”, 1 October of the year prior to the year in which a student, in relation to whose application for a grant a dependent child is relevant, commences a year of study in any year on an approved course.

Clause 16. Reference period

(1) The reference period within which reckonable income is determined for the 2020/21 academic year shall be 1 January to 31 December 2019

(2) If the business year differs from the reference period, the income shown in the business accounts for a year which ends between 1 January and 31 December 2019.

Clause 17. Persons whose income is considered

(1) Where the applicant is a dependent student, the income of the applicant and his or her parents, as appropriate, shall be taken into account in calculating whether the limit(s) specified is exceeded.

(2) Where the dependent student's parents are divorced or legally separated, or it is established to the satisfaction of the awarding authority that they are separated, the reckonable income shall be that of the applicant and of the parent or parents with whom the applicant resides.

(3) Where it is established to the satisfaction of the awarding authority that the dependent student—

(a) has no living parent, or

(b) is irreconcilably estranged from both of his or her parents and neither of his or her parents furnishes financial support to him or her (to include foster children and unaccompanied minors),

a dependent student may be exempted from having parents' income taken into account.

(4) Where the awarding authority is not satisfied that an applicant meets any of the conditions for being exempt from having his/her parents' income taken into account it will assess that applicant's application for a grant taking into account parental income.

(5) Where the applicant is an independent student, the income of the applicant and his or her spouse, civil partner or cohabitant, as appropriate, shall be taken into account in calculating whether the limit specified is exceeded.

Clause 18. Determination of reckonable income — general

(1) Reckonable income shall be determined by the awarding authority on the basis of information supplied in the application form and other relevant information and documentary evidence supplied, in accordance with clause 30. Where there is income in a currency other than euro, the euro equivalent of the gross amounts must be provided.

(2) If the applicant is unsure whether an income, gain or benefit should be included in the calculation of reckonable income, the details including the amounts should be provided when completing the application form.

(3) In calculating reckonable income, the awarding authority shall consider income from all sources whether it arises in the State or not, including income under the following headings—

- (a) Income from employment (including benefit-in-kind and directorships),
- (b) Social welfare payments,
- (c) Payments from other government departments or state agencies,
- (d) Self-employment or farming,
- (e) Rental and other income from land and property,
- (f) Income from pensions other than the social welfare state pension,
- (g) Income from savings, deposit accounts and investments,
- (h) Income from maintenance arrangements,
- (i) Lump sum payments from retirement and redundancy,
- (j) Income from the disposal of assets or rights,
- (k) Gifts and inheritances,
- (l) Income from other sources not mentioned above.

(4) The following payments, known for the purposes of this Scheme as “income disregards”, are not included in calculating reckonable income—

- Aftercare Allowance
- All Ireland Scholarship
- Back to Work Family Dividend
- Blind Pension (where paid to the applicant),
- Caranua services support,
- Carer's Allowance,
 - Carer's Support Grant (where paid to recipients of the Carer's Allowance and Domiciliary Care Allowance),
- Child Benefit,
 - Community Benefit Education Bursary for New Children's Hospital.
- Compensation for a personal injury,

- Cost of Education Allowance
- Department of Education and Skills Third Level Bursary Schemes,
- Department of Social Protection Temporary Provisions Payment (commonly referred to as the Christmas Bonus payment)
- Direct Provision Allowance
- Disability Allowance (where paid to the applicant),
- Domestic Water Services Refund
- Domiciliary Care Allowance,
- Exceptional Needs Payments,
- Working Family Payment/Family Income Supplement,
- Foster Care Allowance,
- Guardian's Payment,
- Household Benefits Package,
- Housing Assistance Payment,
- Independent Living Allowance for Young People in Residential Care,
- Jobseekers Allowance Transition (where paid to the applicant),
- Mobility Allowance (where paid to the applicant)
- Mortgage Interest Supplement,
- One Parent Family Payments (Means Tested) (where paid to the applicant),
- Rental Accommodation Scheme
- Rent Supplement,
- Student Assistance Fund,
- Student grant,
- TUSLA-NTRIS Employment Support Scheme

- Uiversity- Higher Education Bursary for Adult Learners
- Supplementary Welfare Allowance (Reduced Rate) where paid to those in the Self-Catering Centres in Dublin and Dundalk,
- Widowed or Surviving Civil Partner Grant

(5) For the purposes of determining the reckonable income of an applicant, the aggregate of any of the following shall be deducted—

- (a) in respect of income from employment, employment-related expenses as approved by the Revenue Commissioners, or equivalent;
- (b) income from employment which represents holiday earnings outside of term time, subject to a maximum limit set out in Appendix C;
- (c) maintenance payments made under a legally enforceable arrangement to a separated spouse, as approved by the Revenue Commissioners;
- (d) contributions to pension schemes and pension or retirement products, within the limits allowed by the Revenue Commissioners; and
- (e) overtime payments earned in the reference period that are not recurring payments.

(6) “Income from maintenance arrangements”, for the purposes of paragraph (3)(h), includes money or money’s worth actually received as maintenance.

(7) In determining whether an applicant meets the reckonable income limit for the special rate of maintenance grant, a deduction may be made in respect of child dependent increase (C.D.I.) paid by the Department of Social Protection.

Clause 19. Determination of reckonable income — self-employment and farming, including rental and other income from land and property

(1) The following adjustments shall be made to the profit or loss shown by the accounts in the reference period in order to calculate reckonable income from self-employment and farming—

- (a) add-back depreciation;
- (b) add-back interest on borrowings which fund the fixed assets of the business or the personal expenditure of the proprietor;
- (c) add-back finance lease payments;
- (d) add-back remuneration in respect of—
 - (i) wages or payments made without applying the PAYE and PRSI regulations, or equivalent regulations;
 - (ii) wages or payments to dependent children; and

- (iii) wages or payments to non-dependent children where the payment is above the norm for the work undertaken.
- (e) add-back for personal expenditure charged against the business income.
- (2) The income tax adjustment for farm stock relief is disregarded in calculating reckonable income from farming.
- (3) In calculating reckonable income from self-employment and farming—
 - (a) no allowance is made in respect of tax capital allowance or tax write downs; and
 - (b) no allowance is made for any deduction for capital expenditure, regardless of how it is treated for income tax purposes.
- (4) In calculating reckonable income in respect of rental and other income from land and property, the adjustments set out in paragraph (1) are made to the profit or loss from land and properties as shown by the statement of rental income and no allowance is made in respect of the matters mentioned in paragraph (3) (a) and (b).

Clause 20. Determination of reckonable income — secondary income

- (1) Regarding investments, include savings certificates, life assurance bonds and other financial instruments where the interest or profit builds up and is paid out as a lump sum at the end of the investment period, the interest or profit is time apportioned.
- (2) If any of the persons whose income is under consideration retired or was made redundant from employment or self-employment in the reference period and received a lump sum, a proportion of the lump sum is taken into account for calculating reckonable income.
- (3) If any of the persons whose income is under consideration received income from the disposal of assets or rights in the reference period, other than in the case of the exceptions listed in paragraph (4), only a proportion of the gain or loss is taken into account in calculating reckonable income.
- (4) The exceptions referred to in paragraph (3) are—
 - (a) the disposal of a principal private residence except where the sale price reflects development value;
 - (b) in the case of an independent student—
 - (i) disposals between an applicant and his or her spouse, civil partner or cohabitant; and
 - (ii) disposals from an applicant or his or her spouse to their dependent children; and
 - (c) In the case of a dependent student—
 - (i) disposals between parent(s),
 - (ii) disposals from parent(s) to an applicant, and
 - (iii) disposals from parent(s) to their dependent children.
- (5) If any of the persons whose income is under consideration made a gain on the realisation of a life assurance policy or units in an investment fund in the reference period, only a proportion of the gain is taken into account in

calculating reckonable income.

(6) If any of the persons whose income is under consideration received gifts or inheritances in the reference period, these are included in reckonable income, unless—

- (a) in the case of an independent student, the gifts or inheritances were between the applicant and his or her spouse, civil partner or cohabitant; or
- (b) in the case of a dependent student, the gifts or inheritances were between parents or to the applicant from his or her parent(s).

Clause 21. Treatment of losses

(1) Losses arising from a trade, other than a trade operated on a non-commercial basis, and losses arising from the disposal of an asset can be offset against all other sources of income in the reference period. However, losses carried forward from a previous year cannot be offset.

(2) Rental losses cannot be offset against other income in the reference period.

Part 4 Award of Grants

Clause 22. Offer and award of grant and transfer of status

(1) Where the awarding authority makes an offer of a grant to an applicant under this Scheme, the applicant, where requested to do so, shall confirm to the awarding authority the title of the course he or she proposes to follow, and such other details as requested, within such period after notification of the offer of a grant as the awarding authority may stipulate.

(2) the awarding authority shall determine whether an applicant is eligible to receive a grant under this Scheme having regard to—

- (a) information furnished by the applicant,
- (b) any other information in relation to the application, as appropriate, and
- (c) the criteria specified in this Scheme.

(3) Where a student is offered a grant or where a student is awarded a grant under this Scheme, but does not pursue an approved course in the 2020/21 academic year, the offer or award shall be deemed to have lapsed.

(4) A grant is awarded for the normal duration of the 2020/21 academic year of the approved course.

(5) A student who, during the course of the academic year 2020/21, wishes to change course or faculty must obtain the prior approval of the awarding authority in order to ensure compliance with this Scheme for the 2020/21 academic year.

(6) Where an eligible student transfers to another course, the awarding authority shall transfer the student's status as an eligible student to that course where—

- (a) it receives a request from the eligible student to do so, and
- (b) it is satisfied that the terms of this Scheme continue to be met.

(7) Where a student is granted refugee status, subsidiary protection or leave to remain of his or her application for a declaration pursuant to the Refugee Act, 1996 or for subsidiary protection under the European Union (Subsidiary Protection) Regulations S.I. 426 of 2013 or leave to remain granted by the Minister for Justice and Equality, all entitlement to a grant under this Scheme will cease.

(8) Where a student is issued with a deportation order all entitlement to a grant under this Scheme will cease.

(9) The award of a grant under this scheme is conditional on the student's continued compliance with the terms of his/her permission to reside status in the State. Failure to comply with this condition will automatically result in the immediate termination of his/her grant.

Clause 23. Rates and value — maintenance grants

(1) The award of a maintenance grant shall be in accordance with the terms of this Scheme and the value of such grant shall be determined by the awarding authority having regard to the applicant's reckonable income, and the income limits for each of the respective rates in Appendix C.

(2) The award of special rate of grant shall be in accordance with the terms of this Scheme and the value of such grant shall be determined by the awarding authority having regard to the applicants reckonable income, whether the reckonable income includes an eligible payment for the special rate as specified in Appendix D, and the income limits for each of the respective rates in Appendix C.

(3) The value of the special and standard rates of maintenance grant in respect of an approved course shall be in accordance with the rates specified in Appendix E.

(4) In accordance with clause 6, full and part standard maintenance grants, and the special rates of maintenance grant, shall be payable at either adjacent or non-adjacent rates. The awarding authority shall determine the rate applicable in respect of an eligible student as follows—

(a) the adjacent rates of maintenance grant shall be payable in the case of students whose normal residence is 45 km or less from the approved institution which he or she is attending, where the distance is measured in line with guidelines agreed by the awarding authority;

(b) the non-adjacent rate of maintenance grant shall be payable in all other cases.

(5) If an approved course is run over an academic year that is different from the standard academic year, a portion of the rate of grant will be awarded in line with guidelines issued by the awarding authority in respect of such courses, having regard to the number of weeks over which the approved course is run.

Clause 24. Rates and value — fee grant

(1) The award of a fee grant shall be in accordance with the terms of this Scheme and the rate and value of such grant shall be determined by the awarding authority having regard to the applicant's reckonable income and income limits, the EU rate of fee applicable to an approved course and the maximum limits applicable for each respective rate in Appendix F.

(2) The value of the fee grant shall be determined in accordance with clause 8 and shall conform to the income limits set out in Appendix C.

(3) A full fee grant is payable for the EU rate of fee in respect of an approved undergraduate course provided in the State to which the Free Fees Schemes applies.

(4) A full fee grant in respect of the EU rate of fee up to but not exceeding the maximum fee limit prescribed in Appendix F, is payable in respect of an approved undergraduate course provided in the State, but to which the Free Fees Schemes do not apply.

(5) A part fee grant, not exceeding 50% of the EU rate of fee, is payable in respect of an approved undergraduate course provided in the State and covered under the Free Fees Schemes.

(6) A part tuition fee element in respect of 50% of the EU rate of fee, but not exceeding 50% of the maximum fee limit prescribed in Appendix F, is payable in respect of an approved undergraduate course provided in the State but to which the Free Fees Schemes does not apply.

Clause 25. Rates and value — fee grant, field trip element

30. The field trip element of a fee grant is payable, in accordance with clause 9, subject to the maximum fee limits provided for in Appendix F.

Clause 26. Review of eligibility during academic year

(1) The eligibility of a person to whom this Scheme applies for the award of a grant, or the level of the grant awarded, may be assessed or re-assessed by the awarding authority in the event of changes of circumstances between 1 January following the reference period and during the academic year relating to the following—

- (a) the applicant's reckonable income, within the meaning of clauses 15 to 21, which is likely to obtain for the foreseeable future, including eligible payments for the special rate of maintenance grant, other than where that payment is jobseeker's allowance or jobseeker's benefit;
- (b) the number of dependent children;
- (c) where a relevant person commences an approved course for the purpose of this Scheme or a full-time course of at least one year's duration in further or higher education and training in the State leading to a major award at Levels 5 to 10 of the framework of qualifications or to an equivalent qualification made by a recognised awarding body in the State or in another Member State;
- (d) normal residence;
- (e) nationality or immigration status, in accordance with clause 22 (7) and (8);
- (f) change of course or institution.

(2) If there is a fall in the income of any of the persons whose income is under consideration, between 1 January following the reference period and the end of the academic year, and the awarding authority is satisfied that the fall in income is likely to obtain for the duration of the approved course or for the foreseeable future, a review of the application may be applied for or, where a student grant application form was not completed for the academic year, an application can be made for a student grant under such change in circumstances.

(3) Where an awarding authority is satisfied that a change in circumstances has occurred within the meaning of paragraph (2) the application will be assessed based on current income.

(4) Where an adverse change in the reckonable income occurs, awards or adjustments in cases assessed under this article shall be made with effect from the month in which the change in circumstances occurs.

(5) The amount of the tuition fee element and maintenance elements of the grant payable in respect of a month shall be one-ninth of the annual rate.

(6) If there is an increase in the income under consideration, between 1 January following the reference period and the end of the academic year, any grant awarded shall continue to be paid until the end of that academic year.

Part 5

Application, provision of information and payment

Clause 27. Application to the awarding authority

An applicant shall make an application to the awarding authority if they wish to attend, or will be attending, an approved course in an approved institution as set out in Appendix A or B of this Scheme.

Clause 28. Application time limits

(1) Applications duly completed must be received by the awarding authority not later than 6th November 2020.

(2) The awarding authority may at its discretion accept an application which is not received on time.

(3) Notwithstanding paragraph (2), an application may not be accepted by the awarding authority later than one month before the end of the 2020/21 academic year.

Clause 29 Applications generally

(1) An applicant may not apply for or receive more than one grant at any one time.

(2) An applicant must apply for a grant in connection with the 2020/21 academic year of an approved course by completing and submitting to the awarding authority, an application in the format approved by the awarding authority, which must be supported by such documentary evidence as required by the awarding authority.

(3) The awarding authority may take such steps and make such inquiries as it considers necessary, including the exchange of data between bodies to determine whether the applicant is an eligible student, whether he or she qualifies for a grant and the amount of a grant payable.

(4) An applicant shall furnish the awarding authority with the personal, family, financial and other information that the awarding authority may seek in relation to the applicant, the applicant's spouse, civil partner or cohabitant, each parent of the applicant, and any dependent child, as appropriate, and shall produce evidence, in such form as may be required by the awarding authority, to verify the information, in order that the awarding authority may determine whether or not the applicant is eligible to receive a grant.

Clause 30. Submission of information

(1) An applicant shall furnish to the awarding authority such information as it requests and shall produce evidence in a form acceptable to the awarding authority, in order that the awarding authority may determine whether or not the applicant is eligible to receive a grant.

(2) The awarding authority may stipulate the period of time within which the information, further information or evidence shall be submitted or produced to it.

(3) Without prejudice to clause 29(4), the following information shall be furnished to the awarding authority in relation to the applicant and, as appropriate, the applicant's spouse, civil partner or cohabitant, each parent of the applicant, and any other dependent child, as appropriate, namely—

- (a) personal public service number,

- (b) date of birth,
- (c) reckonable income,
- (d) nationality, immigration status and residency,
- (e) information in relation to any matters in this Scheme,
- (e) normal residence,
- (f) Unique person identification number provided by the Department of Justice and Equality, and
- (g) School attendance and attainment

(4) In addition, the applicant shall furnish the following information to the awarding authority—

- (a) whether he or she is a mature student, dependent student, independent student or tuition student;
- (b) marital status;
- (c) whether he or she has dependants;
- (d) academic history;
- (e) whether he or she is commencing his or her first year of study, is a student in progression or has previous attendance at further or higher education;
- (f) the approved course that the applicant attends or intends to attend and in respect of which he or she is applying for a grant;
- (g) the approved institution which is providing the course;
- (h) any funding, awards and financial assistance in relation to his or her course of study; and

(5) Declarations forming part of the application shall be signed by the applicant and the applicant's parents or, in the case of an independent student, by the applicant and the applicant's spouse, civil partner or cohabitant, if applicable.

(6) It will be the responsibility of the applicant to ensure that the income details and other details sought are full and complete in every respect. If such details contain a deliberate material omission or inaccuracy, the applicant shall be liable to loss of grant and repayment, with interest, of any portion of a grant already received.

Clause 31. Payment of maintenance grants

(1) Payment of a maintenance grant shall be made by the awarding authority.

(2) The awarding authority shall pay maintenance grants in nine equal instalments, in line with the annual rates specified in Appendix E.

(3) Payments of maintenance grants shall be made in euro by electronic funds transfer. It will be a condition of entitlement that the eligible student must provide particulars of a bank, building society or credit union account in the State into which payments may be made by electronic transfer.

(4) An approved institution is required to verify to the awarding authority at agreed intervals that a person awarded a maintenance grant is enrolled or registered with the institution, in accordance with its rules, and is continuing to attend the course for which they have been approved for in that institution. The awarding authority must not pay the first or subsequent maintenance grant instalments, or, where it has been determined not to pay a maintenance grant, make any payment of maintenance, to the student before it has received such verification.

Clause 32. Payment of fee grants

(1) The tuition fee grant payable under this Scheme shall be paid by the awarding authority, to the approved institution, in line with the rate of fee awarded, upon receipt of—

- (a) an appropriate invoice from the approved institution in respect of the applicable tuition fee, or some other confirmation as determined by the awarding authority.
- (b) confirmation of registration, as supplied by the approved institution, and
- (c) confirmation of whether the student is in receipt of, or eligible for, assistance towards the fee from any other source.

(2) The field trip element of a fee grant payable under this Scheme shall be paid by the awarding authority to the student, in line with provisions in Appendix F, upon receipt of the following documents—

- (a) a field trip form—
 - (i) with the relevant sections completed, verified and stamped by the approved institution, and
 - (ii) with relevant sections completed and signed by the student; and
- (b) receipts for expenses being claimed.

Clause 33. Overpayments

(1) Where a person receives a payment from the awarding authority that is in respect of a grant that the person is not entitled to receive, the person is liable to repay to the awarding authority on demand a sum not exceeding the amount of money received.

(2) Where the awarding authority makes a payment in respect of a grant to an approved institution, the student on whose behalf they have been paid is deemed to have received the moneys.

(3) Any overpayment made in respect of a grant awarded under this Scheme may be recovered by the awarding authority.

Part 6 Appeals

Clause 34. Determination of Disputes – Appeals Officer

(1) Where an applicant is aggrieved by a determination of the awarding authority under this Scheme he or she

may appeal against that determination to an appeals officer in the awarding authority not later than 30 days after receipt of the notice of the decision from the awarding authority. This period may be extended by the appeals officer (at the request in writing of the applicant) for a further period not exceeding 30 days.

(2) The appeals officer will then compile a report relevant to the appeal within 20 days of receiving the appeal. A copy of this report will be forwarded to the appellant and s/he will be given seven calendar days to provide further observations, if s/he so wishes.

(3) The appeals officer shall then determine an appeal under this Scheme within 30 days of receiving the appeal and such decision may be to affirm, vary or set aside the determination or request, as the case may be, of the awarding authority and, as appropriate, give a direction to the awarding authority to comply with his or her determination.

(4) The appeals officer shall notify the applicant and the awarding authority in writing of the determination and the reasons therefor.

(5) The decision of the appeals officer shall be final.

Appendix A

Approved institutions

PART A

National University of Ireland, Dublin
 National University of Ireland, Cork
 National University of Ireland, Galway
 Maynooth University - Ireland
 Trinity College Dublin
 Dublin City University
 University of Limerick
 Technology University Dublin.

PART B

Athlone Institute of Technology
 Institute of Technology, Carlow
 Cork Institute of Technology
 Dundalk Institute of Technology
 Dun Laoghaire Institute of Art, Design and Technology
 Galway-Mayo Institute of Technology
 Letterkenny Institute of Technology
 Limerick Institute of Technology
 Institute of Technology, Sligo
 Institute of Technology, Tralee
 Waterford Institute of Technology

PART D

National College of Art & Design, Dublin
 National College of Ireland, Dublin
 Marino Institute of Education, Dublin
 Mary Immaculate College, Limerick
 St. Angela's College, Lough Gill, Sligo

PART E

Pontifical University of Maynooth

In respect of the following undergraduate courses:

- Hons. Bachelor Degree in Theology [3 years]
- Hons. Bachelor Degree in Theology and Arts [3 years]
- Hons. Bachelor Degree in Theology & Arts International [4 years]

Carlow College (St. Patrick's)

In respect of the following undergraduate courses:

- BA (Ordinary) in Applied Social Studies in Social Care [3 years]
- BA (Hons) in Applied Social Studies in Social Care [1 year add-on]

- BA (Ordinary) in Humanities {Philosophy, Theology and Arts} [3 years]
- BA (Hons) in Humanities {Philosophy, Theology and Arts} [4 years]
- BA (Hons) in Citizenship and Community Studies [4 years]
- BA (Hons) in English and History [4 years]

Royal College of Surgeons in Ireland

In respect of the following undergraduate courses:

- NUI Degree of MB (Hons), BCH, BAO, LRCP, SI [5 years]
- NUI Degree of MB (Hons), BCH, BAO, LRCP, SI [6 years]
- NUI Degree BSc (Hons) in Pharmacy [4 years]
- BSc in Physiotherapy (NUI Award) [4 years]

Montessori College, (A.M.I.) Milltown

In respect of the following undergraduate courses:

- Montessori Teaching Diploma
- Part 1: Early Childhood (3 to 6 year olds) [Year 1 and 2]
- Part 2: Primary (6 to 12 year olds) [Year 3]

St. Nicholas Montessori College

In respect of the following undergraduate courses:

- Higher Certificate in Arts in Early Years Montessori Education [2 years]
- BA in Montessori Education [3 years]
- BA (Hons) in Montessori Education [1 year]

Appendix B

PLC School Name

Roll No. CARLOW

704100 Coláiste Eoin, Hacketstown, Co. Carlow, R93 CY86
 76514K Carlow Institute of Further Education, Kilkenny Road, Carlow, R93 X232
 70430U Coláiste Aindriú, Muine Bheag, Co. Carlow, R21 EH27
 91356F Community School, Tullow, Co. Carlow, R93 DT20

CAVAN

76087R Cavan Institute, Cathedral Road, Cavan, H12 E426

CLARE

62000W Mary Immaculate Secondary School, Lisdoonvarna, Co. Clare, V95 R2AW
 62010C St Joseph's Secondary School, Spanish Point, Milltown Malbay, Co. Clare, V95 NW01
 70830N Ennis Community College, Harmony Row, Ennis, Co. Clare, V95 XD66
 70840Q Vocational School, Ennistymon, Co. Clare, V95 P991
 70880F St Joseph's Community College, Carrigholt Rd, Kilkee, Co Clare, V15 EK83
 76075K St. John Bosco's Community College, Cahercon, Kildysart, Co. Clare, V95 N159
 81007U St. Patrick's Comprehensive School, Shannon, Co. Clare, V14 Y434
 91448K Kilrush Community School, Kilrush, Co. Clare, V15 KT04

CORK

70910L Kinsale College, (St. Brogan's College) Bandon Road, Kinsale, Co. Cork, P17 NN67
 70950A Clonakility Community College, Clonakility, Co. Cork, P85 E099
 70970G Carrignafoy Community College, Carrignafoy, Cobh, Co. Cork, P24 WR29
 71030J McEgan College, Macroom, Co. Cork, P12 E291
 71040M St. Fanahan's College, Mitchelstown, Co. Cork, P67 AK37
 71050P St. Colman's Community College, Midleton, Co. Cork, P25 W658
 71120K Cork College of Commerce, Morrison's Island, Cork, T12 H685
 71121M St John's Central College, Sawmill Street, Cork, T12 DW32
 71122O Coláiste Stiofain Naofa, Tramore Road, Cork, T12 AC91
 71123Q Terence Mac Swiney Community College, Knocknaheeny, Cork , T23 DY01
 76086P Maria Immaculate Community College, Dunmanway, Co. Cork, P47 AP82
 76090G Coláiste Pobail Bheanntaí, Bantry, Co. Cork, P75 TE27
 76434M Mallow College of Further Education, West End, Annabella, Mallow, Co Cork, P51 P732
 91499E Kinsale Community School, Kinsale, Co. Cork, P17 R993

DONEGAL

71200I Errigal College, Windyhall, Letterkenny, Co. Donegal, F92 FC82
 71241W St. Catherine's Vocational School, Killybegs, Co. Donegal, F94 A004
 71240U Finn Valley College, Stranorlar, Co Donegal, , F93 AE27
 76079S Coláiste Phobail Cholmcille, An Baile Úr, Oileán Thoraí, Na Doirí Beaga, Leitir Ceanainn, Co. Dhún na nGall, F92 X023
 76083J Magh Ene College, Bundoran, Co. Donegal, F94 YT78

DUBLIN

70020B Grange Community College, Grange Abbey Road, Donaghmede, D13 NX25
 70030E Blackrock Further Education Institute (BFEI), Main St, Blackrock, Co. Dublin, A94 X383
 70040H Deansrath Community College, Westbourne Rise, Clondalkin, D22 RY77
 70041J Collinstown Park Community College, Rowlagh, Clondalkin, D22 X458
 70050K Dun Laoghaire Further Education Institute (DFEI), Cumberland St., Co. Dublin, A96 EP44
 70070Q College of Further Education Dundrum, Main St., Dundrum, D14 HD83
 70090W Sallynoggin College of Further Education, Pearse St, Sallynoggin, Co. Dublin, A96 KV84
 70110C Stillorgan College of Further Education, Old Dublin Rd, Stillorgan, Co. Dublin, A94 P861
 70130I Greenhills College, Limekiln Avenue, Greenhills, D12 DP8W
 91310E Cabinteely Community School, Johnstown Rd, D18 VH73
 91318U The Donahies Community School, Streamville Rd, D13 YN77
 91338D St. Aidan's Community School, Brookfield, Tallaght, D24 XA46
 91343T St. Tiernan's Community School, Parkvale, Sandyford, D16 KW26

DUBLIN CITY

70150O Cabra Community College, (Coláiste Eanna), Kilkieran Road, Cabra, D07 XC84
 70160R St. Kevin's College, Clogher Rd, Crumlin, D12 YP11
 70170U Crumlin College of Further Education, Crumlin Rd, D12 K5CE
 70190D Coláiste Ide, College of Further Education, Cardiffsbridge Road, Finglas, D11 N402
 70200D Ringsend College, Cambridge Rd, Ringsend, D04 N227
 70220J Inchicore College of Further Education, Emmet Road, D08 PX93
 70230M Killester College, Collins Ave East, D05 TW21
 70240P Kylemore College, Kylemore Road, Ballyfermot, D10 RY73
 70250S Marino College, 14 - 20 Marino Mart, Fairview, D01 Y160
 70280E Rathmines College of Further Education, Town Hall, Rathmines, D06 A215
 70290H Ballsbridge College of Further Education, Shelbourne Rd, D04 R201
 70300H Pearse College, Clogher Rd, Crumlin, D12 CR22
 70310K Plunkett College, Swords Road, Whitehall, D09 C94K
 70320N Whitehall College of Further Education, Mobhi Rd, Glasnevin, D09 XP65
 70340T Liberties College, Bull Alley St. Liberties, D08 A8NO
 70342A Ballyfermot College of Further Education, Ballyfermot Rd, D10 TX46
 76094O Coláiste Dhulaigh College of Further Education, Clonshaugh Road, Coolock, D17 KH66

GALWAY

62900M Coláiste Mhuire, Ballygar, Co. Galway, F42 D265
 62930V St Cuan's College, Castleblakeney, Ballinasloe, Co. Galway, H53 AN80
 68285C Our Lady's College, Presentation Road, Galway, H91 AY07
 71270G Clarin College, Athenry, Co. Galway, H65 AF34
 71280J St. Brigid's Vocational, Loughrea, Co. Galway, H62 XF63
 71290M Coláiste an Chreagáin, Mountbellew, Co. Galway, H53 XT54
 71310P St. Killian's Vocational School, New Inn, Ballinasloe, Co. Galway, H53 KW93
 71340B Galway Technical Institute, Fr. Griffin Rd, The Claddagh, Galway, H91 KA49
 71390Q Archbishop McHale College, Tuam, Co. Galway, H54 KC66
 71400Q Galway Community College, Moneenageisha, Galway, H91 K642
 91411K Scoil Phobail Mhic Dara, Carna, Co. Galway, H91 DH50

- 91412M Scoil Phobail, Clifden Community School, Clifden, Co. Galway, H71 W673
 91514U Glenamaddy Community School, Church St. Glenamaddy, Co. Galway, F45 KF50
 91414Q Dunmore Community School, Dunmore, Co. Galway, H54 KP03

KERRY

- 61220I St Joseph's Secondary School, Doon Rd, Ballybunion, Co. Kerry, V31 RT61
 70450D Killarney Community College, Killarney, Co. Kerry, V93 NA48
 70500P North Kerry College of Further Education, Listowel, Co. Kerry, V31 WD34
 76494H Kerry College of Further Education, Clash, Tralee, Co. Kerry, V92 Y991
 76068N Coláiste na Sceilge, Caherciveen, Co. Kerry, V23 Y003
 71510S Kenmare Adult Education Centre, Kenmare, Co. Kerry, V93 K5CV
 70460G Cappanlea Outdoor Education & Training Centre, Caragh Lake, Killorglin, Co. Kerry, V93 EY00

KILDARE

- 70660O Curragh Post-Primary School, McSwiney Road, Curragh, Co. Kildare, R56 FW68
 70680U St. Conleth's Community College, Station Rd, Newbridge, Co. Kildare, W12 C432
 70691C Confey College, Riverforest, Leixlip, Co. Kildare, W23 VH66
 70720G St. Farnan's Post Primary School, Prosperous, Co. Kildare, W91 W520

KILKENNY

- 70570N Scoil Aireagail, Ballyhale, Co. Kilkenny, R95 AH30
 70590T Duiske College, Graignamanagh, Co. Kilkenny, R95 RR94
 70600T Coláiste Mhuire, Johnston, Via Thurles, Co. Kilkenny, E41 H978
 70610W Kilkenny City Vocational School, New Street, Kilkenny, R95 HW74
 70640I Grennan College, Ladywell St, Thomastown, Co. Kilkenny, R95 T959
 91360T Castlecomer Community School, Castlecomer, Co. Kilkenny, R95 AF5Y

LAOIS

- 40039E Abbeyleix Further Education Centre, Mountrath Rd, Abbeyleix, Co. Laois, R32 TX30
 71510A Portlaoise College, Mountrath Rd, Portlaoise, Co. Laois, R32 N795

LEITRIM

- 71560P Lough Allen College, Drumkeerin, Co. Leitrim, N41 XT98
 71570S Drumshanbo Vocational School, Drumshanbo, Co. Leitrim, N41 D623

LIMERICK

- 64250J Coláiste Nano Nagle (Central College Limerick), Sexton St., Limerick, V94 WP48
 71840V Croom College of Further Education, Croom, Co. Limerick, V35 W727
 71850B Hazelwood College, Dromcollogher, Rathluirc, Co. Limerick, P56 HF60
 71930W Limerick College of Further Education, Mulgrave St., Limerick, V94 P232
 76070A Coláiste Iosaef, Kilmallock, Co. Limerick, V35 E860

LONGFORD

- 71710I Ardscoil Phádraig, Longford Road, Granard, Co. Longford, N39 RR79
 71720L Lanesboro Community College, Lanesboro, Co. Longford, N39 NN52
 71730O Templemichael College, Templemichael, Longford, N39 DA02

LOUTH

- 71760A Drogheda Institute of Further Education, The Twenties, Drogheda, Co. Louth, A92 V586
 71770D O'Fiach College, Hoeys' Lane, Dublin Rd, Dundalk, Co. Louth, A91 WK75

MAYO

- 64570E Our Lady's Secondary School, Belmullet, Ballina, Co Mayo, F26 RH50
 64660F Sancta Maria College, Louisburgh, Co. Mayo, F28 NY64
 72020L Moyne College, Ballina, Co. Mayo, F26 W884
 72100J St. Tiernan's College, Crossmolina, Co. Mayo, F26 WK25
 72140V Coláiste Chomáin, Ros Dumach, Béal an Átha, Co. Mhaigh Eo, F26 YR99
 72160E Westport College of Further Education, Westport, Co. Mayo, F28 TP82
 76060U Castlebar College of Further Education (Davitt College), Newtown, Castlebar, Co. Mayo, F23 EW84
 91461C Ballyhaunis Community School, Knock Road, Ballyhaunis, Co. Mayo, F35 RF63
 91494R St Louis Community School, Kiltimagh, Co. Mayo, F12 RP76

MEATH

- 76374U Dunboyne College of Further Education, Dunboyne Business Park, Dunboyne, Co Meath, A86 FH01
 71950F St. Peter's College, Dunboyne, Co. Meath, A86 WC91
 71990R St Oliver Post Primary School, Oldcastle, Co. Meath, A82 RK76
 72010I Beaufort College, Trim Road, Navan, Co. Meath, C15 PY53

MONAGHAN

- 76095Q Monaghan Institute, Education Campus, Armagh Road, Monaghan, H18 FY94

OFFALY

- 72540O Oaklands Community College, Sr. Senan Ave Edenderry, Co. Offaly, R45 R727
 72560U Tullamore College, Riverside, Tullamore, Co. Offaly, R35 XC66
 76105Q Coláiste na Sionna, (Banagher Community College) Banagher, Co. Offaly, R42 WR22
 72520I Coláiste Naomh Cormac, Kilcormac, Co. Offaly, R42 R726
 41169W Tullamore Further Education & Training Centre, Castle Buildings, Tara Street, Tullamore, Co. Offaly, R35 E9K8

ROSCOMMON

- 68325L Coláiste Chiaráin, Summerhill, Athlone, Co Roscommon, N37 AH97
 72280O Elphin Community College, Elphin, Co Roscommon, F45 NF83
 72290R Roscommon Community School, Lisnamult, Roscommon, F42 P959
 76072E Abbey Community College, Boyle, Co. Roscommon, F52 HK46
 91493P Castlerea Community School, Castlerea, Co. Roscommon, F45 ER02

SLIGO

- 65150K Jesus and Mary Secondary School, Enniscrone, Co. Sligo, F26 WR83
 65181V Mercy College, Chapel Hill, Sligo, F91 CF80
 72300R Corran College, Ballymote, Co. Sligo, F56 DP86
 72350J North Connaught College, Tubbercurry, Co. Sligo, F91 X883
 72360M Ballinode College/Sligo College of Further Education, Clarion Rd, Ballinode, Sligo, F91 DY66

TIPPERARY

- 72420E Central Technical Institute, Clonmel, Co. Tipperary, E91 K2E2
 72430H Scoil Ruain, Killenuale, Thurles, Co. Tipperary, E41 XY95
 72440K Nenagh College of Further Education, Dromin Rd, Nenagh, Co. Tipperary, E45 VF51
 72450N Newport College, Newport, Co. Tipperary, V94 A3W4
 72470T Templemore College of Further Education, Richmond, Templemore, Co. Tipperary, E41 FF98
 72480W St. Ailbe's Secondary School, Tipperary Town, Co Tipperary, E34 H596
 72490C Coláiste Mhuire Co-Ed, Castlemeadows, Thurles, Co. Tipperary, E41 W678
 76063D Coláiste Dún Iascaigh, Cashel Rd, Cahir, Co. Tipperary, E21 NV38
 76069P Coláiste Phobal Ros Cré, Corville Road, Roscrea, Co. Tipperary, E53 V449
 65241N St Joseph's College, Borrisoleigh, Co. Tipperary, E41 WC99

WATERFORD

- 64880T Scoil Na Bráithre, Dungarvan, Co. Waterford, X35 VW31
 72220T Coláiste Chathail Naofa, Youghal Rd, Dungarvan, Co. Waterford, X35 PV34
 72240C Waterford College of Further Education, Parnell Street, Waterford, X91 VKT9
 72241E St. Paul's Community College, Browne's Road, Waterford City, X91 TX24

WESTMEATH

- 71410T Athlone Community College, Retreat Rd, Athlone, Co. Westmeath, N37 Y985
 71420W Castlepollard Community College, Castlepollard, Co. Westmeath, N91 EF89
 71430C Columba College, Killucan, Co. Westmeath, N91 ET78
 71450I Mullingar Community College, Millmount Road, Mullingar, Co. Westmeath, N91 TC59
 91501L Moate Business College (Community School), Moate, Co. Westmeath, N37 WK44

WEXFORD

- 71600B Coláiste Abbain, Adamstown, Enniscorthy, Co. Wexford, Y21 K039
 71610E Bridgetown College, Bridgetown, Co. Wexford, Y35 R628
 71620H Bunclody Vocational College, Irish Street, Bunclody, Co. Wexford, Y21 FW99
 71630K Enniscorthy Vocational College, Milehouse Road, Enniscorthy, Co. Wexford, Y21 YX56
 71650Q Coláiste an Atha, Kilmuckridge, Co. Wexford, Y25 C952
 71660T Kennedy College, New Ross, Co. Wexford, Y34 YW08
 71680C Selskar College, Westgate, Wexford, Y35 RY27
 91431Q Ramsgrange Community School, Ramsgrange, New Ross, Co. Wexford, Y34 YY17
 91492N Gorey Community School, Gorey, Co. Wexford, Y25 YX29

WICKLOW

- 70740M Glenart College, Arklow, Co. Wicklow, Y14 YR52
 70750P Scoil Chonglais, Baltinglass, Co. Wicklow, W91 H5XC
 70770V Bray Institute of Further Education (St Thomas' Community College), Novara Ave, Bray, Co. Wicklow, A98 ND89
 70790E Colaiste Bhríde, Carnew, Co. Wicklow, Y14 WA00
 70800E St. Kevin's Community College, Dunlavin, Co. Wicklow, W91 R971

Appendix C

Reckonable Income Limits for the 2020/21 academic year

1. Reckonable income limits:

The period 1 January 2019 to 31 December 2019 is the reference period for the academic year 2020/21.

PLC students

Table A: Income limits for maintenance grants (as specified in Appendix E)

To qualify for:	Special Rate*	Standard rate Full maintenance 100%	Standard rate Part maintenance 75%	Standard rate Part maintenance 50%	Standard rate Part maintenance 25%
No. dependent children					
Less than 4	€24,500	€39,875	€40,970	€43,380	€45,790
4 to 7	€24,500	€43,810	€45,025	€47,670	€50,325
8 or more	€24,500	€47,575	€48,890	€51,760	€54,630

Additional increments that may be applied to the income limits in Table A for Maintenance Grants**

+ increment for each additional relevant person	€ 0	+ €4,830	+ €4,670	+ €4,670	+ €4,670
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* To be eligible for the special rate of maintenance the reckonable income on 31 December 2019 must include an eligible payment listed in Appendix D.

** Increments which may be added to the relevant income limits.

Undergraduate students

Table B: Income limits for maintenance grants (as specified in Appendix E)

To qualify for:	Special Rate*	Standard rate Full maintenance 100%	Standard rate Part maintenance 75%	Standard rate Part maintenance 50%	Standard rate Part maintenance 25%
No. dependent children					
Less than 4	€24,500	€39,875	€40,970	€43,380	€45,790
4 to 7	€24,500	€43,810	€45,025	€47,670	€50,325
8 or more	€24,500	€47,575	€48,890	€51,760	€54,630

Additional increments that may be applied to the income limits in Table B for Maintenance Grants**

+ increment for each additional relevant person	€0	+ € 4,830	+ €4,670	+€4,670	+€4,670
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* To be eligible for the special rate of maintenance the reckonable income on 31 December 2019 must include an eligible payment listed in Appendix D.

** Increments which may be added to the relevant income limits.

Table C: Income limits for tuition fees (as specified in Appendix F)

To qualify for:	(i) 100% tuition fees	50% tuition fees
No. of dependent children	(ii) Field trip expenses	
Less than 4	€45,790	€49,840
4 to 7	€50,325	€54,765
8 or more	€54,630	€59,455

Additional increments that may be applied to the income limits in Table D for tuition fee grants**

+ increment for each additional relevant person	+€4,670	+€4,830
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** Increments which may be added to the relevant income limits.

In the 2020/21 academic year, where the applicant plus one or more relevant persons are attending an approved course for the purposes of this Scheme or a full-time course of at least one year's duration in further or higher education and training in the State leading to a major award at Levels 5 to 8, of the framework of qualifications or to an equivalent qualification made by a recognised awarding body in the State or in another Member State, the reckonable income limits for each of the rates of grant in Tables A, B & C may be increased by an additional increment as identified.

Holiday Earnings

2. Holiday Earnings:

A deduction of up to a maximum amount of €4,500 may be applied to student earnings outside of term time but within the reference period.

Appendix D

Eligible payments for the special rate of maintenance grant for the 2020/21 academic year

As at 31 December 2019, the reckonable income must include one of the eligible payments listed in this Schedule net of—

- (a) income disregards (as set out in clause 18(4) of this Scheme); and
- (b) Child Dependant Increase (C.D.I.), where paid by the Department of Employment Affairs & Social Protection.

Social Assistance Payments

1. Blind Pension
2. Carer's Allowance
3. One Parent Family Payment
4. Jobseekers Allowance Transition
5. Deserted Wife's Allowance
6. Disability Allowance
7. Farm Assist
8. Jobseeker's Allowance (where held for 391 days or more)*
9. State Pension (Non-Contributory)
10. Guardian's Payment (Non-Contributory)
11. Pre-retirement allowance
12. Widow's, Widower's or Surviving Civil Partner's (Non-Contributory) Pension
13. Supplementary Welfare Allowance (where held for 15 consecutive calendar months)

Social Insurance Payments

14. Carer's Benefit
15. Deserted Wife's Benefit
16. Invalidity pension
17. Incapacity Supplement
18. Occupational Injuries Death Benefit (Orphan's pension)
19. Occupational Injuries Benefit — Death Benefit (Widow or Widower's Pension)

20. State Pension (Contributory)
21. Guardian's Payment (Contributory)
22. Jobseeker's Benefit*
23. Widow's, Widower's or Surviving Civil Partner's (Contributory) Pension
24. State Pension (Transition)

Designated Programmes

25. Back to Education Allowance (Second Level and Third Level Options)
26. Back to Work Allowance (Employees)
27. Back to Work Enterprise Allowance
28. Community Employment Scheme
29. Rural Social Scheme
30. Tús Initiative
31. Gateway Scheme
32. Further Education and Training (FET) Courses, including Apprenticeships
33. Part-time job incentive scheme
34. Vocational Training Opportunities Scheme (VTOS)

Others

35. Foster Care and Aftercare Allowances where paid in respect of the applicant
36. Independent Living Allowance for Young People in Residential Care
37. Working Family Payment/Family Income Supplement (FIS)
38. In receipt of payments under the FIT (Fastrack to IT) initiative equivalent to a social welfare payment;
39. Partial Capacity Benefit where the applicant has an underlying entitlement to Invalidity Pension
40. Participants on a training course approved by a Government Department, State Agency or Area Partnership and who were in receipt of an eligible payment prior to progressing to the programme;
41. Grant aided employees in Community Services Programmes (formerly social economy enterprises);
42. In receipt of a Direct Provision Allowance (DPA).
43. In receipt of a reduced rate Supplementary Welfare Allowance as a resident of a Self-Catering Centre in Watergate, Dublin or Dundalk.

*Combine periods of Jobseeker's Allowance and Jobseeker's Benefit and other eligible payments for purposes of meeting the prescribed period of 391 days as determined by the Department of Social Protection.

The Department of Social Protection Illness Benefit or Maternity Benefit can also be used to combine periods of Jobseeker's Allowance and Jobseeker's Benefit provided a period of Jobseeker's Allowance or Jobseeker's Benefit comes directly before and directly after the period of Illness Benefit or Maternity Benefit.

Periods on JobBridge, the National Internship Scheme, can also be combined with periods on other listed eligible payments provided a period on an eligible payment comes directly before and directly after the period on JobBridge.

Appendix E

Rates of maintenance grant for the financial year 2020

Annual Rates

	Non-Adjacent Rate €	Adjacent Rate €
Special rate of maintenance	5,915	2,375
Standard rate—Full Maintenance (100%)	3,025	1,215
Standard rate—Part Maintenance (75%)	2,270	910
Standard rate—Part Maintenance (50%)	1,515	605
Standard rate—Part Maintenance (25%)	755	305

Appendix F

Maximum overall limits for a fee grant for the 2020/21 academic year

Undergraduate Tuition Fee Element		
In respect of the following courses	Maximum fee limit Full (100%) grant in respect of tuition fees	Maximum fee limit Part (50%) grant in respect of tuition fees
Approved undergraduate courses to which the Free Fees Schemes applies.	100% of the EU rate of fee	50% of the EU rate of fee
Approved undergraduate courses provided in the State to which the Free Fees Schemes does not apply.	€6,270	€3,135

Field Trip Element [Calculation of value available towards compulsory costs]		
Student who qualifies for 100% undergraduate tuition fees under this Scheme.	Max Fee Limit Amount:	€6,270
	<i>Less</i> EU rate of fee applicable to the course/invoiced to the student:	-€x,xxx
	<i>Equals</i> the maximum amount if any available towards field trip element	€y,yyy