

2017



CITY OF LAWRENCE, KANSAS
FY 2017 ADOPTED BUDGET

City of Lawrence Kansas Mission Statement

Our Mission

We are committed to providing excellent city services that enhance the quality of life for the Lawrence community.

Our Principles

We are committed to these basic values:

Integrity

Courtesy

Fairness

Honesty

How we get the job done is as important as getting the job done.

Our interaction with the community will be professional, responsive, direct, personal, caring and appropriate.

We promote teamwork, employee satisfaction, and professional development in order to provide innovative, cost effective, efficient service.

Our Vision

We will provide leadership in preparing for the future.

We want our citizens, clients and customers to have high expectations of City services; we will do our best to meet and exceed those expectations.

Section A. CITY MANAGER'S TRANSMITTAL MEMO	7
Section B. BACKGROUND MATERIALS	23
Budget Calendar	24
Organizational Chart	27
Elected Officials and Executive Staff	28
Form of Government	29
City Commission Goals	29
Community Profile	30
Computation of Ad Valorem Tax Requirements and Mill Levy	34
Value of Your City of Lawrence Property Tax Dollars	35
Comparison of Local Mill Levies	36
Section C. BUDGET OVERVIEW AND FUND SUMMARIES	38
Budget Policies	39
Budgetary Policies and Procedures Introduction	40
Investment and Cash Management Policy	44
Governmental Accounting Policy	48
Mid-Year Funding Request Policy	50
Debt Management Policy	51
Debt Issuance Guidelines	58
General Fund Balance Policy	59
Budget Overview	60
Overview of All Budgeted Funds	61
Complete Fund Summary	65
Summary of Revenues by Fund and Category	66
Budgeted Revenues by Category -- Chart	68
Summary of Expenditures by Fund and Category	69
Budgeted Expenditures by Category -- Chart Fund	71
Expenditure Summary	72
Budgeted Expenditures by Fund Type -- Chart	73
Multiyear Overview of Expenditures by Department	74
Budgeted Expenditures by Department -- Chart	77
Significant Changes in Fund Balance	78
Projection of Financial Condition	79
Personnel Summary by Department	81
Governmental Funds	82
General Operating Fund 001	83
General Operating Fund Major Revenue Sources -- Descriptions, Assumptions, and Trends	84
Special Revenue Funds	87
Airport Improvement Fund 201	88
Capital Improvement Reserve Fund 202	89
Equipment Reserve Fund 205	90
Guest Tax Fund 206	91
Library Fund 209	92
Transit Fund 210	93
Recreation Fund 211	94
Special Alcohol Fund 213	95

TABLE OF CONTENTS

Page
Number

Special Gas Tax Fund 214	96
Special Recreation Fund 216	97
Free State TDD	98
Oread TDD	99
9 New Hampshire South TDD	100
9 New Hampshire North TDD-TIF	101
901 New Hampshire	102
720 LLC NRA	103
1040 Vermont LLC NRA	104
810-812 Penn. NRA	105
HERE NRA	106
City Parks Memorial Fund 601	107
Farmland Remediation Fund 604	108
Cemetery Perpetual Care Fund 605	109
Cemetery Mausoleum Fund 606	110
Housing Trust Fund 607	111
Outside Agency Grants Fund 611	112
Wee Folks Scholarship Fund 612	113
Fair Housing Grant Fund 621	114
Community Development Fund 631	115
Home Program Fund 633	116
Transportation Planning Fund 641	117
Law Enforcement Trust Fund 652	118
Debt Service Fund 301	119
Computation of Legal Debt Margin	121
Statement of Outstanding Indebtedness	122
Current Debt Issue	123
Current Debt Service Schedule	125
General Obligation Debt Service -- Graph	127
Enterprise Funds	128
Water and Wastewater Fund 501	129
Water and Wastewater NonBonded Construction Fund 552	130
Solid Waste Fund 502	131
Solid Waste NonBonded Construction Fund 562	132
Public Parking System Fund 503	133
Storm Water Utility Fund 505	134
Golf Course Fund 506	135
Section D. BUDGET INFORMATION BY DEPARTMENT	137
City Commission	138
City Auditor	143
Special Alcohol Fund Programming	145
Affordable Housing	146
Summary of Outside Agency Allocations (social service, economic development, vendor, other discretionary agencies)	147
Office of the City Manager	149
Administration (City Manager's Office, Arts and Culture)	153

TABLE OF CONTENTS

Page
Number

City Clerk	155
Public Information	157
Human Resources	159
Public Transit	161
Risk Management	163
Economic Development Requests	165
Planning and Development Services	166
Planning	170
Building Safety / Plan Review	172
Code Enforcement	174
Community Development	176
Finance	178
Financial Administration	182
Utility Billing & Collections	184
General Overhead	186
Transfers	187
Bond and Interest	188
Economic Development Funds Administration	189
Information Technology	190
Office of the City Attorney	195
City Attorney's Office	199
Human Relations	201
Municipal Court	203
Police	205
Administration	209
Community Service	211
Investigations	213
Patrol	215
Technical Services	217
Fire Medical	219
Emergency Medical Services	224
Fire Service	226
Combined Operations	228
Public Works	229
Engineering	235
Capital Improvement Reserve Projects	238
Property Maintenance	239
Arts Center Maintenance	241
Airport Maintenance	242
Public Parking	244
Street Maintenance	246
Fiber Backbone	248
Traffic Engineering	249
Street Lights	251
Solid Waste Operations	252
Solid Waste Non-Bonded Construction	254
Stormwater Management	255
Levee Maintenance	257

Parks and Recreation	258
Eagle Bend Golf Course	264
Parks	266
Recreation	268
Public Health	270
Public Library	274
Tourism	278
Water and Wastewater Utility	282
Administration	287
Engineering	289
Clinton Water Treatment Plant	291
Kaw Water Treatment Plant	293
Kansas River Wastewater Treatment Plant	295
Wakarusa River Wastewater Treatment Plant	297
Sanitary Sewer Collection System	299
Water Quality	301
Water Distribution System	303
Utility Debt Service	305
Non-Bonded Construction	306
Transfer to Non-Bonded Construction	307
Section E. CAPITAL IMPROVEMENT BUDGET AND DEBT OBLIGATIONS	309
Capital Improvement Plan Budget Summary	310
Capital Improvement Plan Budget Scoring Matrix	311
Capital Improvement Plan Impact of City's Operating Budget	313
2017 Capital Improvement Projects and Funding Sources by Department	318
2017 Capital Improvement Unfunded Projects	331
2017 Capital Improvement Projects by Funding Source	333
2017 - 2021 Capital Improvement Plan	336
Appendix	408
Glossary of Terms	409
List of Acronyms	416
State Budget Form	418
Reconciliation Between State Budget Form and Operating Budget	419
Other City Budgeted Funds	420



City of Lawrence

CITY MANAGER'S OFFICE

THOMAS M. MARKUS
CITY MANAGER

City Offices
PO Box 708 66044-0708
www.lawrenceks.org

6 East 6th St
785-832-3000
FAX 785-832-3405

CITY COMMISSION

MAYOR
MIKE AMYX

COMMISSIONERS
LESLIE SODEN
STUART BOLEY
MATTHEW J. HERBERT
LISA LARSEN

August 20, 2016

The Honorable Mayor and City Commission
City of Lawrence, Kansas
City Hall

Dear Mayor and City Commissioners:

Along with the City's executive team and budget team, I am pleased to present the 2017 Operating and Capital Improvement Budget, which I believe is reflective of City Commission and community goals and priorities, including the continuance of quality city services and programs. I would like to thank the City Commission for its work and guidance on the 2017 budget preparation. Also, I would like to express my appreciation to a number of the City's advisory boards, community organizations, and citizens who have been very engaged in the budget process, providing valuable input and recommendations and helping to guide the priorities for 2017.

The City Commission, in identifying its goal areas of public safety, mental health, infrastructure, non-motorized transportation/transit, affordable housing, and economic development, has set the direction for this budget. The budget reflects shifts to these goal areas from other areas of the City budget, with a small (0.533) mill levy increase. Throughout the process a significant amount has been cut from departmental and outside agency requests, and capital improvements program requests, while additional resources have been added in the goal areas. This has been accomplished, while preserving core services, through a structurally balanced budget.

The City Commission, in identifying its goal areas of public safety, mental health, infrastructure, non-motorized transportation/transit, affordable housing, and economic development, has set the direction for this budget.

This year, the method by which funds are budgeted changed rather dramatically. This was done in an effort to reduce some of the transfers occurring between funds, which complicated the ability to fully understand the budget. Another purpose for the restructuring was to include funds that were previously not budgeted, such as grant funds, in order to increase transparency to the public. Also, staff has worked to organize the budget in a more programmatic fashion, providing a more realistic view of the cost of services. Additionally, the City's capital improvement program (CIP) changed dramatically this year. Now the CIP reflects all City projects costing \$75,000 or more with a life expectancy of five or more years, from all funding sources, for the period 2017-2021. All of these things provide a greater context within which the City Commission can make policy decisions about priorities. By being able to view this context more thoroughly and comprehensively, better decisions can be made, and resources directed to priorities. Another benefit is the ability to put mid-year off-budget requests into the larger context.

Context is an important theme for this budget. It is important to note that over a number of years, the City has been budgeting a projected structural General Fund deficit, with expenditures slated to outpace revenues. In most years, a balance was achieved by year-end through spending constraints or reallocation of some expenditures to other funds. Without resolving the structural deficit, reserves in some of the other funds have been reduced, making it additionally challenging to balance the General Fund. In order to continue to properly fund the traditional core City services, as well as maintain social service funding and direct resources to the other new goal areas of the City, budget cuts in other areas were required.

An additional \$1.0 million in General Fund reductions have been made recently in order to balance this budget. As this transmittal will further explain, these structural cuts, which will be able to be sustained in future years, have included staffing reductions and other operational cuts. These cuts are difficult to make, but required in order to achieve structural balance and place the City on a more firm financial footing moving into 2018, the first year of the new tax lid requirements. The new property tax lid will generally cap the growth in property tax revenue by the increase in the consumer price index. If the property tax lid were in place for 2017, property tax revenue growth would have been limited to 1.6%. Instead, we have utilized 3.8% growth in property tax revenues in preparing the 2017 budget. This illustrates the pressures that will continue to be on the City as we move forward to 2018, despite the cuts that are being recommended for 2017. In fact, additional cuts for 2017 could have been made to help replenish some of the capital reserves that have been significantly reduced over time.

Context is an important theme for the 2017 budget. The new budget format and more comprehensive capital improvements programming enable the City Commission, community, and staff to view the larger picture and context of spending decisions, and budgeting priorities.

Overview of the 2017 Recommended Budget

The total 2017 City budget is \$191,490,703. The 2017 budget includes a mill levy increase of approximately 0.533 mills. Several of the City's enterprise funds include proposed rate adjustments. However, the General Fund is structurally balanced and sets the City on the right course for future years, particularly as the City will be facing a property tax lid for the 2018 budget and beyond. The tax lid will create enormous pressures moving forward. Achievement of a structurally balanced General Fund budget has not been easy. The budget includes cuts to existing personnel and other ongoing cuts. Also, I recognize that there remains a number of unmet needs and items that the community wishes it could afford. We simply need to make these adjustments in order to place the City on a solid financial footing for the future.

City Commission Goals and Areas of Focus for the 2017 Budget

As previously mentioned, the budget was developed with the City Commission goal areas of public safety, mental health, infrastructure, non-motorized transportation/transit, affordable housing, and economic development, in mind. The following section of this transmittal will outline and categorize some of the major expenses funded in these goal areas.

Public Safety

Police Resources. This budget continues recent efforts to provide increased resources and equipment for the Police Department. \$435,200 is included in the 2017 budget to support the over-hire of eight police officers authorized in 2016.

The 2017 budget also includes the addition of a Mental Health squad consisting of a police officer, an existing reassigned police officer, a clinical case manager (to be employed with Bert Nash) and a sergeant position. The total net new cost for this unit is \$256,449.

Fire/Medical Resources. The 2017 budget includes funding for continued support for our Fire/Medical Department. The rehabilitation of Fire Station No. 1 is a major capital item, along with the replacement of the training burn tower, upgrades to the emergency vehicle traffic signal preemption system and other equipment.

Mental Health

In response to the City Commission goal of investment in mental health services, \$321,815 is included in the 2017 budget to support the Bert Nash WRAP (Working to Recognize Alternative Possibilities) mental health program, providing mental health services in the local schools. Prior City funding for this program was redirected to other City priorities in 2008. Prior City Commission discussion has identified this item as a priority in order to make progress on the issue of addressing mental health service needs. As previously mentioned, nearly \$50,000 for a clinical case manager (to be employed by Bert Nash) as part of the Mental Health squad, is included. Funding for Bert Nash of \$143,970 for case managers to assist individuals facing homelessness in our community is recommended as well.

Infrastructure

The 2017 budget includes approximately \$12 million in residential street maintenance, major street projects, contract milling, and other street improvements. These items are detailed later in this memorandum. The 2017 budget also includes approximately \$29 million in utility infrastructure improvements related to the new Wakarusa Wastewater Treatment Plant and other water and sewer system repair and improvements. These projects are also detailed later in this transmittal.

Non-Motorized Transportation/Transit

The 2017 budget includes \$450,000 for bicycle/pedestrian/ADA ramp improvements, \$100,000 for the sidewalk gap program, and \$200,000 for traffic calming. The budget also includes match toward a multi-modal transit center, for which a federal grant application is pending. Additional funding for transit amenities and shelters, and fixed route bus replacement is also included.

Affordable Housing

The 2017 budget includes \$300,000 in general obligation bond debt funding for affordable housing. These funds can be utilized to leverage additional funding, or other purposes. This is a step toward addressing this important issue. Staff is also presently working with the City Commission on several policy issues that could help encourage the development of affordable housing.

Economic Development

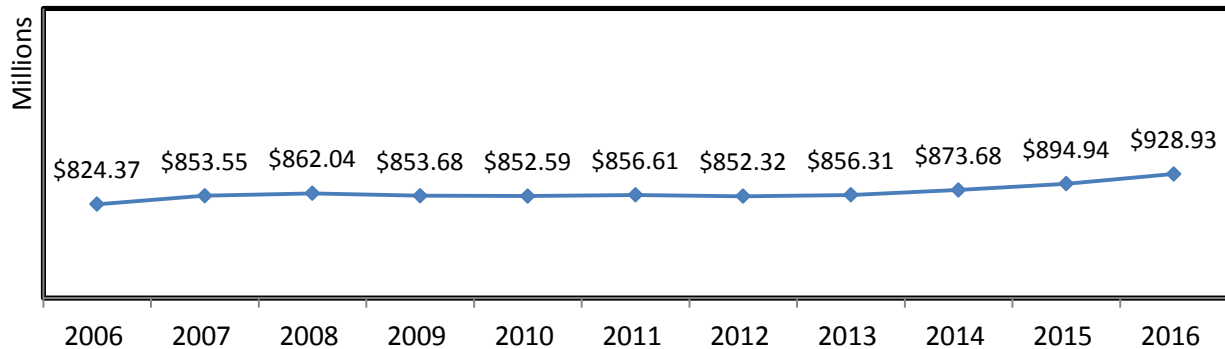
The budget includes continued level funding for economic development activities including the contract with the Lawrence Chamber of Commerce, the joint community and university efforts of the Bioscience and Technology Business Center (BTBC), and Peaslee Tech. These investments enable the community to grow and retain local businesses, recruit new businesses, encourage entrepreneurial activities, leverage our valuable university assets, and provide training for quality workforce in response to needs of local employers. Additional funding in the amount of \$50,000 is allocated for Peaslee Tech. Also, the BTBC requested an additional \$75,000 to create a fund for building improvements and tenant finish that could be allocated to new tenants as needed. The budget includes funding this item at \$25,000 for 2017. Downtown Lawrence is recommended to be funded at \$49,000 for 2017, which is the same as 2016.

2017 Revenue Highlights

Property Tax. The assessed valuation used to build the 2017 budget is \$928,929,602. This reflects an approximately 3.8% increase over the assessed valuation used to build the 2016 budget. This means that one mill will generate approximately \$928,929. As shown below, this is the third consecutive year that assessed valuation has grown at least two percent. Prior to 2014, assessed valuation remained relatively flat dating back to 2008. During the 2015 legislative session, the Kansas Legislature implemented a property tax lid for local governments to be effective January 1, 2018. The lid will

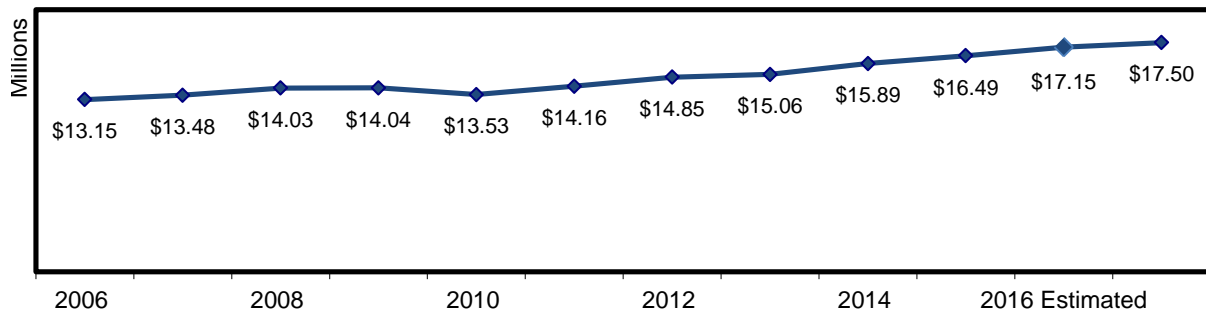
require increases in year over year property tax revenue, adjusted for various allowed exemptions, to be within the consumer price index, or increases will require voter referendum to approve. The effect of the property tax lid will be felt beginning with the 2018 budget.

Assessed Valuation 2004 – 2016



Sales Tax. Another of the City's largest revenue sources is sales tax proceeds. The proceeds from the 1% City Sales Tax are shown below. The City has seen fairly steady growth in this revenue source over the past ten years and the 2017 budget assumes growth of 2.0% over our estimated 2016 proceeds.

Proceeds from the City 1% Sales Tax – 2004 –2016 Projected

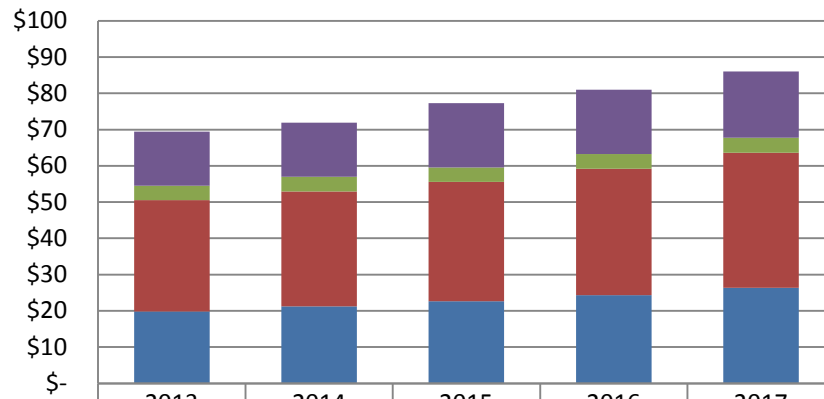


As the budget situation with the City continues to tighten and certain revenue sources are statutorily constrained, growing revenues through the growth in tax base will become increasingly important to the City. Growth in tax base can be achieved through a growing economy. Growth related to new valuation will be exempt from the property tax lid. It is important to note that the property tax rate for industrial and commercial property is double the rate for residential property. This issue will require continued attentiveness to economic development and retail development to enhance the City's property tax base and pull factor for regional sales tax.

Cost Impacts on Citizens/Ratepayers

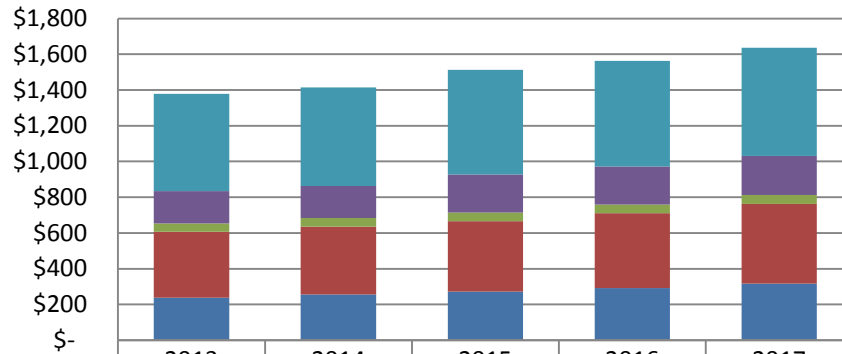
It is important for the City to be mindful of the impact of various City-imposed utility rates and taxes upon the ratepayers and citizens of Lawrence. The charts below demonstrate the impact of City utility rates for the average ratepayer and the annual financial impact to residential households.

Monthly City Utility Bill to Residential Households



■ Solid Waste	\$14.94	\$14.94	\$17.75	\$17.75	\$18.25
■ Stormwater	\$4.00	\$4.00	\$4.00	\$4.00	\$4.12
■ Sewer - 4,000 Gallons/Month	\$30.64	\$31.66	\$32.94	\$34.89	\$37.26
■ Water - 4,000 Gallons/Month	\$19.87	\$21.29	\$22.63	\$24.32	\$26.35
Total	\$69.45	\$71.89	\$77.32	\$80.96	\$85.98
Percent Change	4.3%	3.5%	7.6%	4.7%	6.2%

Annual Financial Impact to Residential Households



■ City Property Tax	\$546	\$551	\$585	\$591	\$605
■ Solid Waste	\$179	\$179	\$213	\$213	\$219
■ Stormwater	\$48	\$48	\$48	\$48	\$49
■ Sewer - 4,000 Gallons/Month	\$368	\$380	\$395	\$419	\$447
■ Water - 4,000 Gallons/Month	\$238	\$255	\$272	\$292	\$316
Total	\$1,379	\$1,414	\$1,513	\$1,563	\$1,637
Percent Change	3.3%	2.5%	7.0%	3.3%	4.8%

Employee Position Adjustments for 2017

In order to bridge the \$1.0 million gap that originally existed between projected revenues and expenditures in 2017, staff was required to examine difficult decisions for 2017 that would result in permanent sustainable budget cuts. With the bulk of expenses in the General Fund particularly relating to personnel, this has required a reduction in force. The 2017 budget eliminates 7.5 FTE, with 5.5 of

these positions being currently unfilled or vacated prior to the beginning of 2017. However, two of the positions have incumbents, requiring a reduction in force of those positions. 7.5 FTE represents approximately 1% of the City's total FTEs.

Positions with Incumbents: 2 FTE

Assistant Director of Finance- Finance Department
Small Business Facilitator- Planning & Development Services Department

Unfilled positions to be eliminated: 5.5 FTE

Communications Specialist (Guest Tax) - City Manager's Office
Unfilled Parks and Recreation Director position- Parks and Recreation
Part-time Waste Reduction/Recycling Specialist- Solid Waste Division/Public Works
Administrative Support II – City Clerk
Administrative Support III- Fire/Medical Department
Project Engineer – Public Works

Positions Added with 2017 Budget:

Mental Health Squad- Police Department: In order to meet the priorities of public safety and mental health, the budget includes a Mental Health Squad in the Police Department, as previously noted. This will enable a more coordinated response to mental health issues and engage a mental health professional to work closely with law enforcement. The net new cost of these positions is \$256,449.

Utilities Department positions: Five new positions are included in the Utilities Department 2017 budget, funded from utility rates and included in the rate model for the approved 2017 rates. These positions include four positions for the new Wakarusa Wastewater Treatment Plant operations, and one position for service level improvements in water quality and water testing. The total for these positions is \$294,500.

Stormwater Program Culvert Inspection Crew: The 2017 budget includes the addition of two positions for a culvert inspection crew. Funding for these positions, in the amount of \$130,000 is included in the Stormwater Fund and is paid through stormwater utility rates.

Planning and Development Services reallocation of grant funded positions: The 2017 budget includes the General Fund absorption of a portion of three grant-funded positions to reflect non-grant related work performed by these positions. There is no change to the total number of FTEs, however, this does result in the reallocation of \$50,000 to the General Fund.

Senior Building Inspector (Fee Supported): The 2017 budget includes \$80,000 to add a Senior Building Inspector position, which is needed to keep pace with building projects in the community. The position cost will be offset by building permit revenue, thus the budget impact is neutral.

Fire/Medical positions related to Eudora/Douglas County proposal for ambulance service (intergovernmental revenue offsets expenses): The City of Lawrence provides County-wide ambulance service through an intergovernmental agreement with Douglas County. There is an agreement with Douglas County for the 2017 budget for \$880,912, related to providing ambulance service in the City of Eudora, which would be supported by Douglas County funding. This is an additional cost to the 2017 budget; however with the offsetting revenue the net effect is budget neutral.

Employee Compensation and Benefits

City employees are our greatest asset and continued reinvestment in our employees is a key focus in this budget. Without their hard work, dedication, and expertise, the city would be unable to provide the high quality services it provides to its residents. As a result of funds for merit and market adjustments included in the budget, city compensation is substantially in line with the market. This is important for recruiting and retaining quality employees.

The budget includes a 2% merit pool for general employees for next year. This is roughly \$800,000 total, with approximately \$400,000 impacting the General Fund. The budget also includes the 2017 funding for employees covered by Memorandum of Understanding (MOU) agreements, the Lawrence Professional Firefighters/IAFF Local 1596 and the Lawrence Police Officers Association (LPOA), in accordance with multi-year agreements that began in 2016. The new compensation related to the Fire Pay Plan for 2017 is \$455,400 and the new compensation for the Police Pay Plan is \$291,200.

Contributions to employee healthcare from all City funds will increase a total of \$979,000 or 12%. An overall 12% increase in total employee contributions, through a combination of premium increases, increased deductibles, and plan design changes, are also planned for 2017. The healthcare plan will include increases to employee deductibles for 2017, but no further plan coverage changes are planned. I am thankful to Lori Carnahan, Human Resources Manager, and Michelle Spreer, Benefits Specialist, for their work in managing the employee healthcare program and I also appreciate the extensive work of the employee Healthcare Committee in reviewing plan status and making recommendations for the coming budget cycle.

City contributions to employee retirement are decreasing from the 2016 budget. The 2017 budget includes a decrease of \$552,678, or -17%, for contributions to the Kansas Public Employee Retirement System (KPERS) and a decrease of \$740,930, or -16%, for contributions to the Kansas Police and Fire Retirement System (KP&F). Though this is a budget decrease, the City is funding these retirement systems at the rates set by KPERS and KP&F.

Unfunded Requests in this Recommended Budget

The Commission received a number of requests for 2017 funding from City departments and advisory boards, economic development agencies, social service agencies, and other community groups. Many of these requests are included in the budget, but some are not. Several new positions that were requested were unable to be accommodated within existing funding.

Department Unfunded Needs

There were many needs identified by City departments in their budget submittals for 2017 that were unable to be funded with existing resources. Similarly, there were a number of capital projects that were unable to be funded through the City's five-year Capital Improvement Plan. In some instances, existing department budget expenditures were reduced or entirely eliminated from the budget. These items are shown in the table below.

Department	Partially Funded, Unfunded, or Reduced Budget Requests	Amount
City Attorney's Office	Adequate Security Measures	\$ 281,600
City Attorney's Office	Reduction of Contracted Legal Services	21,600
Fire/Med	6.0 additional FTEs	
Fire/Med	Concrete Replacement at Fire Med facilities	500,000
Fire/Med	Additional Contractuals and Commodities Expenditures	100,000
Fire/Med	Additional Building Maintenance	100,000
Human Resources	Additional Resources for Employee Relations Council	10,000
Human Resources	Reduction of Part-Time Temporary Salaries	4,000
Human Resources	Additional 1.0 FTE-Human Resources Specialist or Admin. III	
Human Resources	Additional 0.5 FTE-Admin. Position	
Human Resources	Reduction of Part-Time Temporary Salaries	8,000
Human Resources	Reduction of Printing/Publications/Advertising Budget	3,000
Information Technology	Additional Network Technician position	56,700
Information Technology	New Telecommunications/VoIP Specialist position	
Information Technology	New Administrative Support position	
Information Technology	Replace Server Room Halon Fire System	26,730
Information Technology	Reduction of Part-Time Temporary Salaries	17,000
Planning & Development Services	Reduction of Full-Time Position to Part-Time Position	38,970
Police	Additional 10.0 Investigations FTEs-Police Sergeant (1), Detective (6), Police Officer (2), Admin. Support (1)	1,054,357
Police	5 Vehicles for Additional Investigations Personnel (shown above)	168,500
Police	CIT Squad-4 positions requested, 3 positions funded (1 officer will be reassigned)	74,553
Police	Vehicle Replacement-14 requested, 10 funded	112,000
Police	Reduction of Police Over Hire	100,000
Police	Reduction of Contractuals and Commodities Expenditures	168,700
Public Works	Increase Salt Funding	150,000
Public Works	Pavement Maintenance	360,000
Public Works	Fiber Improvements	110,000
Public Works	Equipment Replacements	500,000
Public Works	Facility Maintenance	500,000
Public Works	Pavement Markings and Cross Walks	130,000
Public Works	Video Detection Upgrades	200,000
Public Works	Cartgraph Software	60,000
Public Works	Improved Central Garage Facilities	
Public Works	Reclassify a Traffic Position for Fiber Tech	60,000
Utilities	Equipment and Vehicle Upgrades (5 vehicles, 4 pieces of equipment)	364,000
	Unfunded CIP Projects	14,937,738
Total		\$ 20,217,448

Other Items Reduced to Balance Budget

In addition to the Department cuts outlined above, the following cuts were made to outside agency funding requests in order to balance the budget:

- Reduce Arts Center facilities maintenance request from \$100,000 to \$55,000- *savings of \$45,000*
- Remove the Reinvent Retirement funding for 2017- *savings of \$40,000*
- Reduce Bioscience Technology Business Center Incentive Fund request from \$75,000 to \$25,000 – *savings of \$50,000.*

Social Service Agency Funding Allocations

The Social Service Funding Advisory Board reviewed the applications for 2017 social service agency and special alcohol funding. Recommended 2017 social service funding and special alcohol funding combined totals \$1.181 million, an amount that is roughly equivalent to the 2016 budgeted total. The Social Service Funding Advisory Board recommendations for how to allocate the funds assuming level funding for social service agencies are included in this budget as follows:

Alcohol Funds	Budget 2016	Request 2017	2017 Request vs. 2016 Budget	2017 Recommended Budget (Social Service Funding Advisory Board Recommendations)	Fund
Ballard Community Services	\$ 13,210	\$ 20,000	51%	\$ 16,702	Special Alcohol Funds
Bert Nash WRAP Program	350,000	350,000	0%	321,815	Special Alcohol Funds
Big Brothers Big Sisters	8,710	10,000	15%	9,570	Special Alcohol Fund
Boys and Girls Club	95,710	107,100	12%	98,372	Special Alcohol Fund
Communities in School	NA	15,000		-	Special Alcohol Funds
DCCCA First Step at Lake View	37,180	37,180	0%	37,180	Special Alcohol Fund
DCCCA Lawrence Outpatient Treatment Services	93,534	93,534	0%	93,524	Special Alcohol Fund
Douglas County Court Services	NA	57,756		-	Special Alcohol Funds
Health Care Access	NA	30,000		6,946	Special Alcohol Funds
Hearthstone	7,500	7,000	-7%	7,000	Special Alcohol Fund
Heartland Community Health Center	30,000	30,000	0%	30,000	Special Alcohol Fund
KU Leadership Involvement and Leadership Center	NA	25,000		-	Special Alcohol Fund
Van Go, Inc.	26,273	26,273	0%	26,273	Special Alcohol Fund
Willow Domestic Violence Center	17,710	19,000	7%	18,618	Special Alcohol Fund
Total:	\$ 679,827	\$ 827,843	22%	\$ 666,000	

Non-Alcohol Funds	Budget 2016	Request 2017	2017 Request vs. 2016 Budget	2017 Recommended Budget (Social Service Funding Advisory Board Recommendations)	Fund
Bert Nash Community Mental Health Center	\$153,208	\$ 178,208	16%	\$ 143,970	General Fund
Big Brothers Big Sisters	17,580	26,000	48%	17,637	General Fund
Boys and Girls Club	119,328	148,800	25%	115,978	General Fund
Communities in Schools	2,280	10,000	339%	2,290	General Fund
Douglas County CASA	22,780	30,000	32%	21,520	General Fund
Douglas County Dental Clinic	15,000	15,000	0%	15,000	General Fund
Health Care Access	24,410	26,800	10%	23,331	General Fund
Heartland Community Health Center	NA	60,000		31,167	General Fund
Housing and Credit Counseling	15,580	17,100	10%	15,650	General Fund
Just Food of Douglas County	NA	27,200		5,000	General Fund
Lawrence Community Food Alliance	6,830	15,000	120%	5,748	General Fund
Salvation Army of Douglas County-Bus Passes	NA	8,000		2,375	General Fund
Salvation Army of Douglas County-Pathway of Hope	NA	15,000		5,083	General Fund
Sexual Trauma and Abuse Care Center	8,200	8,200	0%	8,200	General Fund
Shelter, Inc.	29,150	32,000	10%	28,575	General Fund
Success by 6 Coalition of Douglas County	25,050	55,000	120%	25,033	General Fund
TFI Family Services	6,380	9,000	41%	6,503	General Fund
The Willow Domestic Violence Center-Work Clothes	3,640	2,500	-31%	2,500	General Fund
The Willow Domestic Violence Center-Outreach	5,470	5,500	1%	5,500	General Fund
Van Go, Inc.	31,890	31,890	0%	29,460	General Fund
Warm Hearts	5,470	5,470	0%	4,480	General Fund
Total:	\$492,246	\$ 726,668	48%	\$ 515,000	

Other Outside Agency and City Advisory Board Funding

The proposed 2017 budget also includes other funding for various outside agencies, and City boards.

Other Outside Agency Budget Requests	Budget 2016	Request 2017	2017 Request vs. 2016 Budget	2017 Recommended Budget	Fund
Bioscience and Technology Business Center (BTBC)	\$ 200,000	\$ 200,000	0%	\$ 200,000	General Fund
BTBC-Economic Development Incentive Fund	NA	75,000		25,000	General Fund
BTBC-Incubator	75,000	75,000	0%	75,000	General Fund
Destination Management Inc. (DMI)	90,000	30,000	-67%	30,000	Guest Tax Fund
Douglas County Health Department	671,401	713,343	6%	671,401	General Fund
Douglas County Senior Services ReINVENT	47,500	47,500	0%	7,500	General Fund
Douglas County Special Olympics	250	500	100%	500	Special Recreation Fund
Downtown Lawrence Inc.	49,000	49,000	0%	49,000	General Fund/ Guest Tax Fund
eXplore Lawrence	880,000	990,000	12.50%	990,000	Guest Tax Fund
K-10 Connector	120,000	327,800	173%	120,000	Transit Fund
KU Small Business Development Center	20,000	20,000	0%	20,000	General Fund
Lawrence Alliance	4,000	4,000	0%	4,000	Special Recreation Fund
Lawrence Arts Center Facilities Maintenance	110,000	156,343	42%	55,000	General Fund
Lawrence Arts Center Scholarships	30,000	60,000	100%	30,000	Special Recreation Fund
Lawrence Chamber of Commerce	200,000	200,000	0%	200,000	General Fund
Lawrence Children's Choir	8,200	5,000	-39%	5,000	Special Recreation Fund
Lawrence Community Shelter Inc.	100,000	150,000	50%	100,000	General Fund
Lawrence Community Shelter Inc.	84,000	169,500	102%	84,000	Special Alcohol Fund
Lawrence Community Shelter Inc.	15,600	15,600	0%	15,600	Public Transportation Fund
Lawrence Cultural Arts Commission	41,500	43,820	5.60%	41,500	Special Recreation Fund
Lawrence Humane Society	360,000	360,000	0%	360,000	General Fund
Lawrence Public Library	3,750,000	4,050,000	5%	4,033,737	Library Fund
Peaslee Center-Growth	NA	50,000		25,000	General Fund
Peaslee Center-Technical Training Center	100,000	145,105	45%	125,000	General Fund

Ryan Gray Playground	NA	25,000		15,000	Special Recreation Fund
Sister Cities Advisory Board	8,000	8,000	0%	8,000	Guest Tax Fund
Watkins Museum	30,000	40,000	33%	40,000	Guest Tax Fund
Total	\$ 6,994,451	\$ 8,010,511	15%	\$ 7,330,238	

Library Fund

The Library has requested \$4,050,000 in funding in 2017. The 2017 budget includes \$4,033,737 which is the amount projected to be generated from the increased library mill levy and existing fund balance. The fund balance for the Library Fund will be essentially depleted.

Guest Tax Fund

eXplore Lawrence (Convention & Visitors' Bureau) has requested \$990,000 in funding from guest tax to conduct its marketing and promotion of Lawrence as a destination. The fund also includes \$30,000 for Destination Management, Inc. (DMI) for Freedom's Frontier National Heritage Area. Guest Tax funds will also be used to fund \$150,000 in special events grants, \$71,500 for a Communications Specialist position which will jointly support the city's outreach and marketing efforts as well as support those functions of the convention and tourism bureau, and support the second year of a \$150,000 commitment to the Junior Olympic event to be held in the summer of 2017. The Guest Tax will also support the Sister Cities program, and the final year of a commitment to the Watkins Museum's third floor core permanent exhibit on the history of Lawrence and Douglas County. Other items of note include funding for \$150,000 of debt service for Sports Pavilion Lawrence and \$95,000 in debt service for the Carnegie Building project.

Transit Fund

The 2017 transit budget includes continued support for transit operations and activities. Funding of up to \$4 million toward a new transit hub has been earmarked from proceeds from the transit sales taxes, pending the grant application for a joint parking/transit center facility with the University of Kansas. The fund also includes funding 30-minute service on two additional routes, bringing 6 of 11 city funded routes to this improved level of service. Capital outlay also includes funding for additional buses and amenities.

In 2015 and 2016, the City Commission authorized the payments of \$120,000 for the City share of the Johnson County Transit-operated K-10 Connector. The 2017 budget includes \$120,000 as a continued local contribution to this service. While this amount is less than what has been requested by Johnson County Transit to support the service, it attempts to strike a balance between assisting with funding for the service and keeping local route needs a priority, which is the suggestion of the city's Public Transit Advisory Committee. It is unknown at this point what potential impact keeping this contribution level may create and we will continue to be in contact with Johnson County Transit on the issue.

Recreation Fund

The Recreation Fund provides funding for a broad cross-section of recreation programs and services that meet the needs of the citizens of Lawrence. The division is directly responsible for staffing, scheduling, operating and programming of four recreation centers, two historic buildings, four swimming facilities, a nature center and lake, softball, baseball, soccer, football complexes and a wide variety of multipurpose play areas. Additionally, this fund also provides maintenance funding for two our biggest operations, which are the four aquatic facilities and Sports Pavilion Lawrence at Rock Chalk Park. This account is funded primarily by user fees as well as through a transfer from the City's share of the countywide sales tax, which is to be increased slightly in 2017.

Special Recreation Fund

The Special Recreation Fund provides funding for various recreation activities. Additionally, funding is provided for scholarships for the Lawrence Arts Center, the Lawrence Alliance which organizes the community's Festival of Cultures, and the Lawrence Cultural Arts Commission (LCAC) and its programs, such as the Outdoor Downtown Sculpture Exhibition, Phoenix Awards and community art grant program.

Water and Wastewater Fund

In 2013, the City Commission adopted new Master Plans for the Water and Wastewater Utilities along with the 2013-2017 Capital Improvement Program. These plans outline the capital projects necessary to provide the City with a safe and reliable system with sufficient capacity to serve our community into the future, including a substantial commitment to repair and maintain existing facilities. The multi-year plan included construction of a new Wastewater Treatment Plant, which was approved in 2015 and expected to be operational in early 2018. The plan also accompanied a five year rate plan to provide continued funding for reinvestment in the utility infrastructure. Rate adjustments to fund 2016 and 2017 operations and capital improvements were approved by the City Commission during 2016. For typical residential customer usage of 4,000 gallons water and sewer, the 2017 rates represent a \$4.40 total monthly cost increase (or 7.4% increase) between adopted 2016 and 2017 rates.

Parking Fund

The Parking Fund continues to experience growth in expenditures while revenues remain fairly flat. Beginning in 2016, expenditures and staffing related to beautification and numerous amenities specific to downtown were moved from the Parking Fund to the Guest Tax Fund, reducing on-going expenditures in this fund. 2017 also includes a \$150,000 payment toward debt related to the Vermont Street parking garage. Staff recommends discussions this upcoming year related to the parking system, including a discussion about modernization through technology.

Capital Improvement Reserve Fund

The Capital Improvement Reserve Fund is slated to cover the funding for the annual vehicle replacement program, at \$500,000. It should be noted that by the end of 2017, the Capital Improvement Reserve Fund will essentially be depleted.

Debt Service Fund

In 2017, the Debt Service Fund budget includes a \$2.5 million reduction in the debt service fund reserves, however that is based on future debt that will be paid off in the near future and is balanced with the requirements of the City's CIP. It should be noted that while the City maintains debt capacity, that capacity is tempered by the need to maintain adequate reserves in the Debt Service Fund in order to protect the City's bond rating. This is discussed in more detail in the next section of the transmittal.

A Note about Fund Balances

It is important for the City to maintain appropriate fund balances in its operating funds. Fund balance is key to having the flexibility to continue operations if revenues decrease unexpectedly, or if additional operations are required unexpectedly. In today's climate, funding from state and federal levels is subject to immediate rescission and also unfunded mandates from these other levels of government are realities. Appropriate fund balances also play a major role in the City's credit rating, which determines the rates at which it can issue debt. Differences in interest rates as a result can mean hundreds of thousands, or even millions in additional costs. Moody's, one of the largest municipal credit rating agencies, derives a credit score from financial and demographic information on the city. Thirty percent (30%) of that score is based on the City's finances, and in particular four major areas (% related weighting of the rating score):

- 10% = Fund Balance
- 05% = 5-Year change in Fund Balance
- 10% = Cash Balance

05% = 5-Year change in Fund balance

In its publication "Rating Methodology of US Local Government General Obligation debt", Moody's states:

"Fund balance describes the net financial resources available to an entity in the short term. The input for this factor isn't simply General Fund balance; we include all reserves that our analysis finds is available for operating purposes. The specific funds that will be included will vary by credit, although almost all will include at least the General Fund unassigned plus assigned fund balance. The fund balance communicates valuable information about both the past and the future. The existing balance depicts the cumulative effects of the local government's financial history. It also identifies the liquid resources available to fund unforeseen contingencies as well as likely future liabilities. The strength of a given level of fund balance varies depending on the particular local government and its respective operating environment. Larger balances may be warranted if budgeted revenues are economically sensitive and therefore not easily forecasted, or to offset risk associated with tax base concentration, unsettled labor contracts, atypical natural disaster risk, and pending litigation. Alternately, municipalities with substantial revenue-raising flexibility may carry smaller balances without detracting from their credit strength; this weakness is offset by their ability to generate additional resources when necessary. We include both restricted and unrestricted fund balance unless there is reason to believe the restricted portions are not usable for operating purposes. "

In its June rating report for the City of Lawrence, Moody's specifically notes that material declines in reserve levels is one factor that could lead to a downgrade in credit rating.

2017-2021 Capital Improvement Program

The 2017 Capital Improvement Program (CIP) process was significantly revamped from prior years. Rather than simply a general obligation debt funding plan, the CIP was expanded to include all capital projects \$75,000 and with a life expectancy of at least 5 years, to be funded from any source or combination of sources. The projects were reviewed and scored by the City's management team staff using a priority matrix.

Prior to discussing projects recommended for funding, it should be noted that the CIP process yielded a significant number of unfunded projects, which despite their merits did not rise to the priority level given the funding available. The total of unfunded projects for 2017 reached approximately \$15 million, with the 5 year total reaching nearly \$100 million of unfunded projects.

The 2017 CIP projects are those that by virtue of priority and need, are included in the 2017 budget. Included for funding are approximately \$78 million in projects, with a significant emphasis on infrastructure reinvestment in the City's water and wastewater systems, street and facility maintenance, and operational equipment and vehicles. Highlights of the 2017 projects include:

Public Safety

Fire Station No. 1/Senior Center Rehabilitation (8th & Kentucky): \$6 million in funding is included in the budget, with \$5.48 million from general obligation bonds and \$520,000 planned from intergovernmental sources to complete the upgrades at this facility, to include expansion of the bunk room and other operational areas, and maintenance to the exterior of the building, along with HVAC improvements.

Fire/Medical Projects: \$350,000 is included in 2017 and 2018 to replace the training burn tower. \$719,000 in general obligation debt is planned for emergency vehicle traffic signal preemption systems, and \$50,000 from the equipment reserve fund is planned for the replacement of an air compressor for self-contained breathing apparatus at Fire Station No. 1.

Police Equipment: \$672,100 is included in 2017 for mobile data computer replacements, \$392,000 for police vehicle replacements, and \$95,000 for a crime scene scanner.

Police Facility Design: \$1.5 million is included in the 2017 budget for the design of a police facility.

Infrastructure

Street Maintenance: The 2017 Capital Improvement Budget includes a total of \$3.84 million for residential street maintenance, contract milling for in-house pavement rehabilitation, and the State of Kansas connecting links program (KLINK). An additional \$8.3 million in funding, from a combination of the capital improvement reserve fund, infrastructure sales tax, and general obligation bonds, is included for major street projects, outlined as follows:

- Kasold Reconstruction- 6th Street to Bob Billings Parkway
- Wakarusa Drive Reconstruction- Inverness to 6th Street
- Queens Road Improvements- 6th Street to City Limits

It should be noted that the 19th Street Reconstruction Project from Harper to O'Connell, originally included in the draft CIP for 2017, has been moved to 2018.

Public Works Equipment: Approximately \$2 million is included in the 2017 budget to fund the city's vehicle replacement program, and other major equipment such as a street sweeper, three dump trucks, a rubber tire loader, video detection equipment and a skid-steer loader.

Stormwater Improvements: \$650,000 in stormwater funding is included in the 2017 to fund a storm sewer video inspection unit, 13th/Brookcreek Drainage Improvements, and stormwater culvert lining.

Airport Improvements: The 2017 budget includes \$80,500 for a city match of \$724,500 in Federal Aviation Administration funding for the construction of a wildlife fence at the Lawrence Municipal Airport. \$136,000 in funding is included to reconstruct the terminal apron.

Utilities Projects and Equipment: The 2017 budget includes \$29.3 million for the completion of the Wakarusa Wastewater Treatment Plant and conveyance corridor projects, and approximately \$12.9 million for the rehabilitation and replacement of water tanks, water lines, sewer infrastructure, pump stations, manholes and plant maintenance.

Affordable Housing

Affordable Housing Initiatives: \$300,000 is included in the 2017 budget for affordable housing initiatives to meet the demand for affordable housing investment in Lawrence. These funds could be available to leverage additional funding or for targeted projects. Future years funding is listed as \$300,000 in 2018 and \$350,000 per year in 2019-2021, for a total of \$1.65 million over the five year period. Staff believes that this funding is a start to address needs in this area, while balancing what the City can afford at this time.

Non-Motorized Transportation/Public Transit

Bicycle Pedestrian Improvements: The 2017 Plan includes \$450,000 for bicycle/pedestrian/ADA ramp improvements, \$100,000 for the sidewalk gap program, and \$200,000 for traffic calming.

Multi-Modal Transit Center: The 2017 Plan includes up to \$4 million from the City towards a \$28 million project with the University of Kansas to construct a transit center and parking garage on the University of Kansas campus. This project is pending while awaiting word on the status of the grant application.

Transit Shelters and Amenities: The 2017 budget includes \$150,000 in additional transit shelter and amenity funding to enhance the public transit system for riders.

Fixed Route Transit Buses: The 2017 budget includes \$1.5 million in funding for bus replacements for the transit system.

Other

Parks and Recreation Projects: \$700,000 is included in the 2017 budget for general maintenance and repairs for parks and recreation facilities. \$330,000 is included for the replacement of HVAC units at the Indoor Aquatic Center. \$120,000 is included to install additional ADA compliant restroom facilities at the Youth Sports Complex. \$75,000 is included for downtown brick paver replacement. \$500,000 is included to upgrade facilities at the Eagle Bend Golf Course, to be paid through golf revenues. \$75,000 is budgeted to install a trail to connect 29th Street to Haskell, and \$85,000 is included to replace a bus for the recreation division.

One Stop Shop: \$30,000 toward the creation of a one-stop shop for the Planning & Development Services function is included in the 2017 budget. This will enable staff to evaluate opportunities to consolidate operations and improve customer service.

Other Projects: Other projects in the 2017 CIP include:

- Downtown Canopy Lighting Sidewalk & Roofing (\$350,000 from General Obligation Debt)
- Community Health Boiler (\$112,500 from General Obligation Debt)/Chiller (\$162,500 from General Obligation Debt)/Building Stabilization (\$37,500 from General Obligation Debt)
- Solid Waste vehicles—automated side load refuse truck, dual purpose front load and automated side load refuse truck, rear load refuse truck, roll-off container truck replacement (\$800,500 from solid waste fund)
- Solid waste facility on Kresge (\$2,700,000 from solid waste fund)
- Parking garage pay stations (\$99,000 from public parking)
- Parking garage assessments/maintenance (\$150,000 from public parking)
- Roof replacement at Fire/Medical Station #3 (\$140,000 from General Obligation Debt)
- Roof and Drainage Maintenance for Fire/Medical (\$90,000 from General Obligation Debt)

Conclusion

The budget for 2017 emphasizes prioritization of City Commission goal areas, while continuing support of core city services and facilities. While the budget may not be able to fund everything that may be desired by the community, it strikes an appropriate balance between addressing important needs and priorities and what the community is able to afford. The budget also has been reorganized in order to enhance transparency and create context within which to make important priority decisions during a time of limited resources and moving forward into future years.

I want to thank the department directors for their work preparing their 2017 budget requests. I also want to thank our budget team- Bryan Kidney, Brandon McGuire, Casey Toomay, Diane Stoddard, and Danielle Buschkoetter for their efforts in managing a successful budget process. This group has worked many long hours to bring this budget forward. As always, we look forward to implementing the City Commission's priorities in 2017 and our upcoming discussions on strategic planning.

Respectfully submitted,



Thomas M. Markus
City Manager

Background Materials

2017-2021 Capital Improvement Plan and 2017 Budget Calendar

Red indicates City Commission Meeting

Green indicates Work Session

Blue indicates Public Input

January	Capital Improvement Plan software installed and departments trained
Friday, February 19	Deadline for Department CIP items to be entered into software
Tuesday, March 1	City Commission meeting (5:45 pm) @ City Hall Consideration of CIP criteria and calendars
Wednesday, March 2	Capital Improvement Plan forms and instructions posted on the City's website and distributed to the public
Thursday, March 10	Management team assigned CIP projects for scoring
Monday, March 21	Deadline for legal notice for May Planning Commission meeting
Friday, March 25	Management team completed scoring for CIP projects
Tuesday, March 29	City Commission meeting (5:45 pm) @ City Hall Review of Sales Tax Reserve Fund
Wednesday, March 30	Executive Team review scorings and make adjustments to CIP scoring
Friday, April 1	Public input for CIP sheet submittals due
Friday, April 8	Budget team score public CIP submittals and complete financing plan for first and second priority proposed CIP projects
Thursday, April 28	Kickoff memo to staff, run baseline payroll projections and letters to outside agencies
Tuesday, May 3	City Commission Study Session (3:00 – 5:15 pm) @ City Hall 2015 Year-end 2016 Fund projections 2017 possible tax lid implications
Wednesday, May 4	Budget 101 meeting for outside agencies (11:00 am) @ City Hall
Thursday, May 12	Budget Listening Session (6:00 – 8:00 pm) @ East Lawrence Rec Center
Friday, May 13	Department Budget Information Submitted to City Manager's Office

2017-2021 Capital Improvement Plan and 2017 Budget Calendar

Red indicates City Commission Meeting

Green indicates Work Session

Blue indicates Public Input

Monday, May 16	Budget Listening Session (6:00 – 8:00 pm) @ Holcom Rec Center
Tuesday, May 17	Executive Team CIP Discussions
Thursday, May 19	Draft CIP due for inclusion in study session
Monday, May 23	Projects in Capital Improvement Plan distributed to Planning department for inclusion in planning commission packet.
Tuesday, May 24	<p>City Commission Budget Work Session (3:00 – 5:15 pm) @ City Hall</p> <p style="padding-left: 40px;">CIP review and scoring financing and scoring review</p> <p>City Commission Meeting (5:45 pm)</p> <p style="padding-left: 40px;">Public Comment on CC Regular Agenda</p>
Wednesday, May 25	<p>Motor, Recreational, and 16/20 vehicle tax estimates due from County</p> <p>Budget Information provided to Douglas County for Fire Med and Planning</p>
Friday, May 27	Department Summary Pages updated in “Pages to Publish” folder on network
Tuesday, May 31	Requests due from social service agencies and vendor services
Wednesday, June 1	State Assessed numbers released to County
Tuesday, June 14	<p>City Commission Budget Work Session (3:00 pm) @ City Hall</p> <p style="padding-left: 40px;">Department Presentations 3:00-5:15 pm</p> <p style="padding-left: 40px;">Break 5:15-5:45 pm</p> <p>City Commission Meeting: Proclamations and Consent Agenda only (5:45 pm)</p> <p style="padding-left: 40px;">City Commission Work Session continuation approximately 6 pm @ City Hall</p> <p style="padding-left: 40px;">Department Presentations continued</p>
Tuesday, June 21	<p>City Commission Budget Work Session (3:00 – 5:15 pm) @ City Hall:</p> <p style="padding-left: 40px;">Outside agency funding requests</p> <p style="padding-left: 40px;">Recommendations from social service funding advisory board, economic development</p> <p style="padding-left: 40px;">Fund Overview and rate adjustments</p>
Friday, July 1	Budget information from County Clerk and Treasurer should be received

2017-2021 Capital Improvement Plan and 2017 Budget Calendar

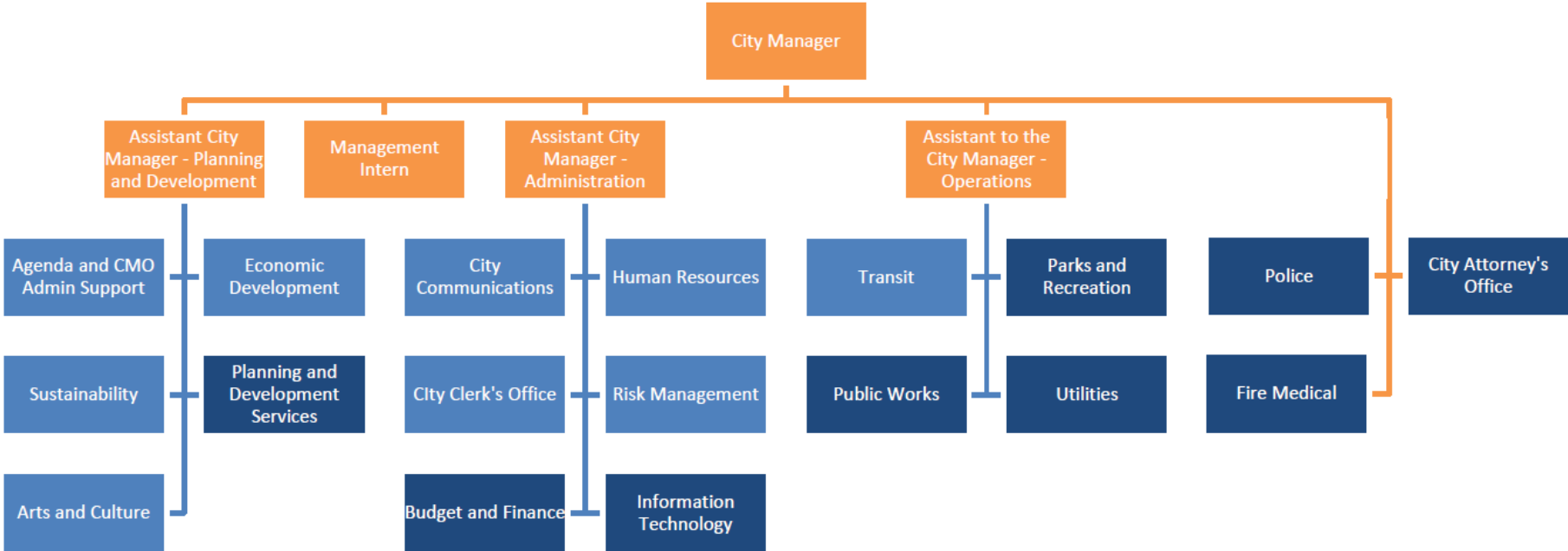
Red indicates City Commission Meeting

Green indicates Work Session

Blue indicates Public Input

Thursday, July 7	Recommended Budget Distributed to City Commission and posted on website
Tuesday, July 12	<p>City Commission Budget Work Session (3:00 pm) @ City Hall</p> <p>Recommended budget review 3:00-5:15 pm</p> <p>Break 5:15-5:45 pm</p> <p>City Commission Meeting: Proclamations and Consent Agenda only (5:45 pm)</p> <p>City Commission Work Session continuation approximately 6 pm @ City Hall</p> <p>Recommended budget review continuation</p>
Tuesday, July 19	<p>City Commission authorizes publication of Budget</p> <p>Set maximum expenditure amount</p>
Wednesday July 20 – Noon	Budget material provided to Journal World for publication Friday 07/22/16 (ten days between publication and hearing)
Monday, July 25	Planning Commission meeting – review CIP and, if appropriate, approve projects as being in conformity with the comprehensive plan
Tuesday, August 2	Public Hearing on Budget – Budget Ordinance first reading (no later than 8/15)
Tuesday, August 16	Budget and CIP adopted by City Commission – Budget Ordinance second reading
Wednesday August 17 – Noon	Budget ordinance provided to Journal World for publication Friday,08/19/2016
Thursday, August 25	Statutory deadline for budget submittal. 2017 budget, along with certified copy of ordinance, filed with County Clerk (at least ten days from hearing)
Tuesday, August 30	Notify Outside Agencies of budget allocations
Friday, September 30	<p>Adopted Budget posted on the web</p> <p>Outside Agency agreements mailed</p>
Friday, November 11	Budget submitted to GFOA for review (90 days following second reading)

City of Lawrence Organizational Chart



Departments
Divisions of the City Manager's Office

City of Lawrence Elected Officials

Mike Amyx, Mayor

Leslie Soden, Vice Mayor

Stuart Boley, Commissioner

Matthew Herbert, Commissioner

Lisa Larsen, Commissioner

City of Lawrence Executive Staff

Tom Markus, City Manager

Diane Stoddard, Assistant City Manager

Casey Toomay, Assistant City Manager

Brandon McGuire, Assistant to the City Manager

Megan Gilliland, Communications Manager

Sherri Riedemann, City Clerk

Danielle Buschkoetter, Management Intern

Mark Bradford, Fire Medical
Chief

Ernie Shaw, Interim Parks and
Recreation Director

Tarik Khatib, Chief of Police

Chuck Soules, Public Works
Director

Scott McCullough, Planning
and Development Services
Director

Dave Wagner, Utilities Director

Toni Wheeler, City Attorney

James Wisdom, Information
Technology

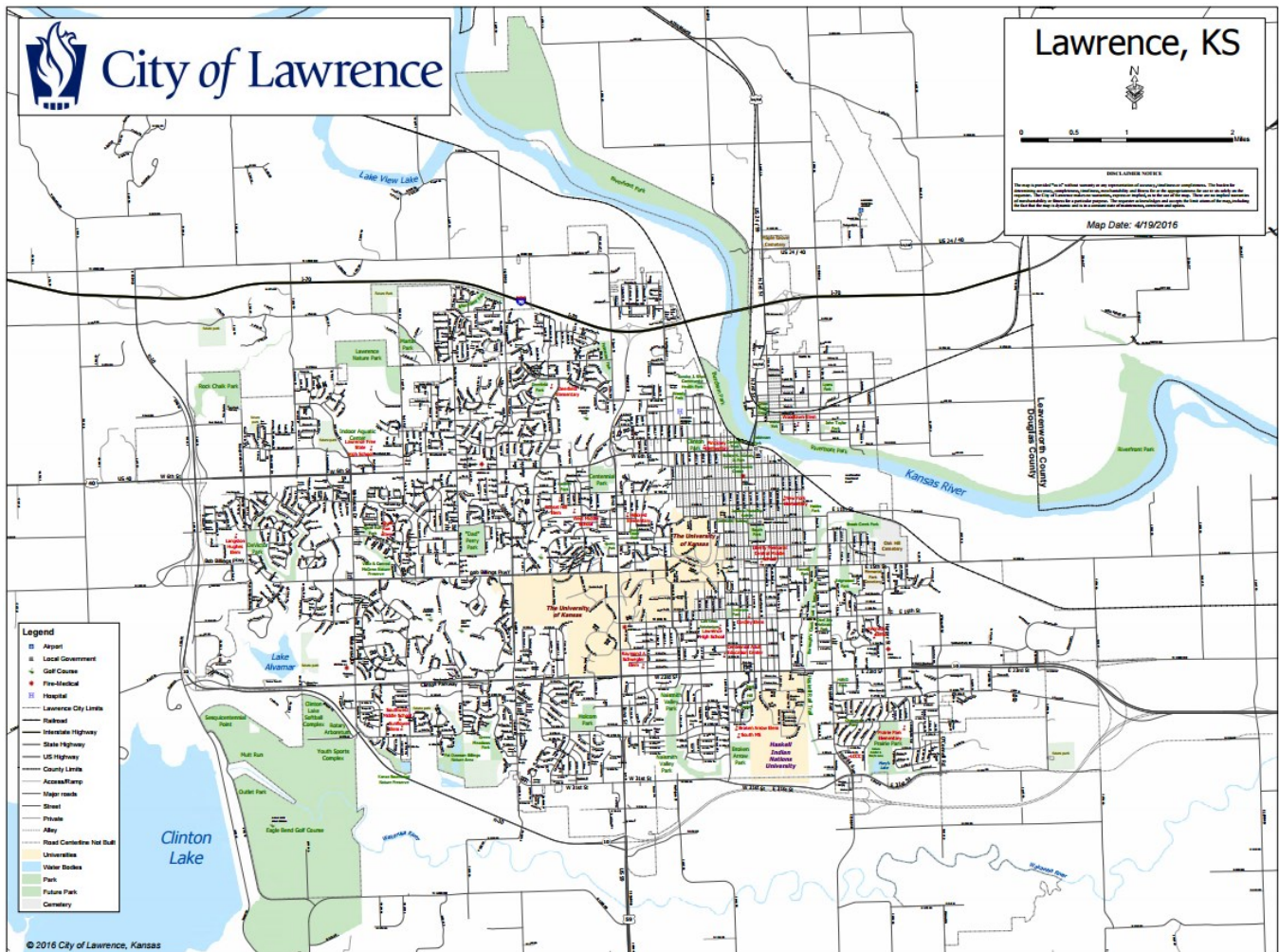
Bryan Kidney, Finance Director



City of Lawrence

Form of Government

The City of Lawrence, established in 1854, operates a Council-Manager form of government, although the council is known as the City Commission and its members are referred to as Commissioners. The City Commission consists of five Commissioners elected at-large on a non-partisan basis. Three Commissioners are up for election every two years. The top two vote-getters win a four-year term, and the third place finisher wins a two-year term. This ensures that during every election a majority of the Commission can be replaced. The Commission determines all matters of policy and approves all City ordinances and resolutions as well as adopts the annual City budget. The City Manager is responsible for the administration of all City services and programs as well as ensuring that all laws and ordinances are enforced.



City Commission Goals

The budget was developed with the following City Commission goal areas at the forefront.

- **Public Safety**
- **Infrastructure**
- **Affordable Housing**
- **Mental Health**
- **Non-Motorized Transportation/ Transit**
- **Economic Development**



Lawrence at a Glance

Tax Information

2015 Mill Levies

City of Lawrence	31.448
Douglas County	41.098
School District	56.906
State of Kansas	<u>1.500</u>
Total	130.992

Tax Assessment Rates

Industrial/Commercial	25.00%
Machinery & Equipment	25.00%
Residential Property	11.50%

2015 Assessed Valuation

City of Lawrence	\$891,563,514
------------------	---------------

Sales Tax

State of Kansas	6.50%
City of Lawrence	1.55%
Douglas County	<u>1.00%</u>
Total	9.05%

Mean Travel Time to Work

18.9 minutes

City Services

Building Permits

Single Family	161
Duplex	78
Multi-Family	7 (467 total units)

Fire/Medical

Stations	6
Number of Calls	11,857
Staff	150
Number of Inspections	6,847
Fire Insurance Rating	1

Police

Stations	2
Commissioned Officers	152
Marked Units (vehicles)	43
Calls for Service	89,252

Transportation

Location

Lawrence is located 37 miles west of Kansas City, Missouri, and 25 miles east of Topeka. It enjoys access to Interstate 70 and Hwy 10, and is located a short distance from Hwy 435, Hwy 635 and Interstate 35.



Lawrence at a Glance

City Services Continued

Water System

Plants	2
Miles of Water Mains	520
Service Connections	33,220
City Owned Fire Hydrants	3,480

Parks & Recreation

Number of Parks	63
Park Acreage	4,035
Total Miles of Shared Use Paths	43.3
Total Miles of Soft Surface Paths	43
Total Acres of Landscape/Right-of-way Areas	307.5

Sanitary Sewer

Plants	1
Miles of Sanitary Sewers	452
Service Connections	32,395
Average Daily Treatment	10 Million Gallons
Pump Stations	31

Services Provided by Other Governmental Units

Education

Unified School District #497
University of Kansas
Haskell Indian Nations University

Hospital

Lawrence Memorial Hospital

Library Services

Lawrence Public Library

Public Employment Agency

Kansas Job Service Center

Public Housing

Lawrence-Douglas County Housing Authority

Crime

Crime Indices (per 1,000)

Violent Crime Index	2.4
Property Crime Index	<u>35.9</u>
Total Crime Index	38.3



City of Lawrence

Lawrence at a Glance

Income Statistics (U.S. Census Bureau, American Community Survey)

Personal Income per Capita

\$25,989

Median Household Income

\$46,929

Employment Statistics (Kansas Department of Labor and U.S. Bureau of Labor Statistics)

<u>Unemployment Rate</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
City of Lawrence	4.2	5.7	5.9	5.7	5.1	4.8	4.1	3.7
State of Kansas	4.7	6.9	7.0	6.4	5.7	5.2	4.5	4.1
United States	5.8	9.3	9.6	8.9	8.1	7.4	6.2	5.3

Top Ten Largest Employers (Lawrence Chamber of Commerce)

<u>Employer</u>	<u>Number of Employees</u>
The University of Kansas	10,089
Lawrence Public Schools	1,856
City of Lawrence	1,455
Lawrence Memorial Hospital	1,403
Berry Plastics	750
Amarr Garage Doors	750
Hallmarks Card, Inc.	700
HyVee	540
Dillons	465
Boston Financial Data Services	405



Lawrence at a Glance*

Demographics

*Information from Lawrence Chamber of Commerce, 2010 ACS U.S. Census, Kansas Dept. of Labor, and U.S. Dept. of Labor

Population

1970	45,698
1980	52,738
1990	65,657
2000	80,098
2010	87,643

Ethnic Composition

African American	4.7%
American Indian	3.1%
Asian	4.5%
Hispanic or Latino	5.7%
Other	1.6%
Two or more races	4.1%
White	82.0%

Education Attainment (over age of 25)

9-12, No Diploma	3.4%
High School Diploma	16.9%
Some College	19.7%
Associates Degree	5.7%
Bachelor's Degree	28.6%
Graduate Degree	24.2%

Population by Gender

Male	50.2%
Female	49.8%

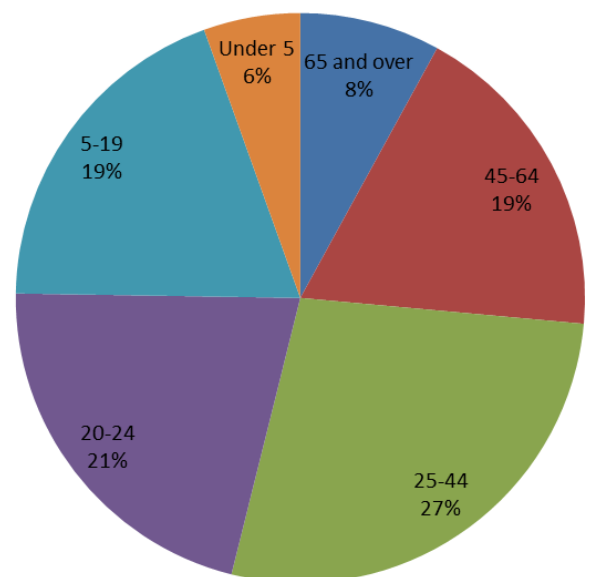
Median Age

26.7

Population Distribution

65 and over	8.0%
45-64	18.5%
25-44	27.5%
20-24	21.4%
5-19	19.3%
Under 5	5.5%

Population Distribution



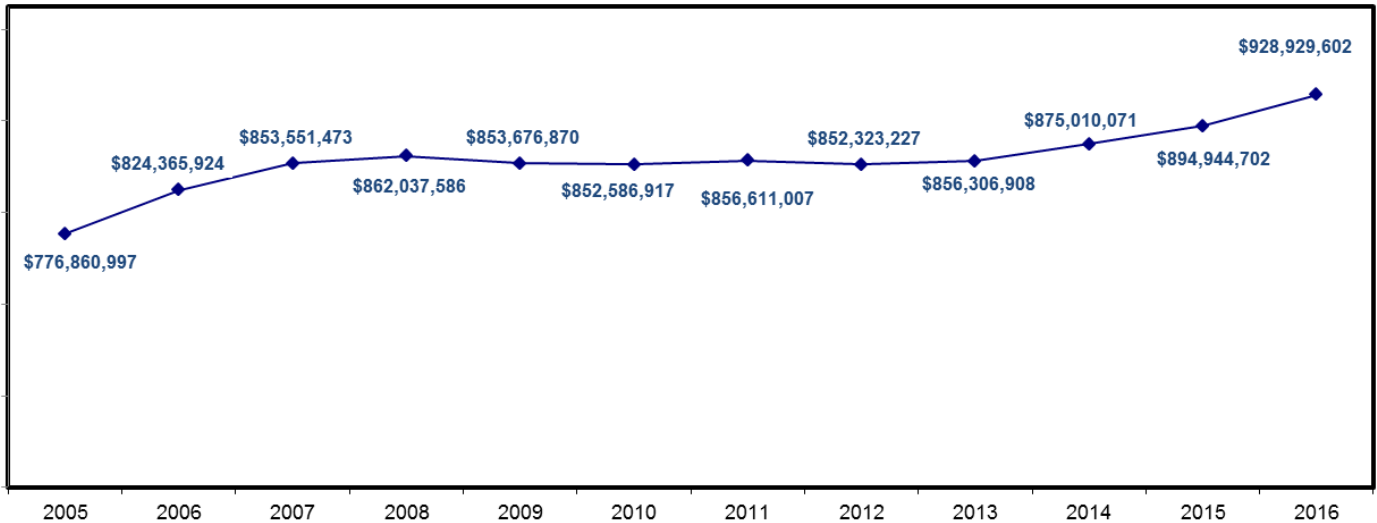
City of Lawrence

Computation of Ad Valorem Tax Requirements and Mill Levy

2016 Estimated Assessed Valuation for 2017 Budget: \$928,929,602

Fund Number	Fund	2017 Requirements	2.7% Delinquent Taxes	Ad Valorem Tax Amount	Mill Rate
Property Tax Levy Funds					
001	General Operating	18,091,243	475,622	17,615,621	19.475
209	Library	3,752,392	98,651	3,653,741	4.039
	<i>Sub Total Property Tax Levy Funds</i>	21,843,635	574,273	21,269,362	23.514
Supplemental Tax Levy Funds					
301	Bond and Interest	7,899,315	207,674	7,691,641	8.504
	<i>Sub Total Supplemental Tax Levy Funds</i>	7,899,315	207,674	7,691,641	8.504
	GRAND TOTAL	29,742,950	781,947	28,961,003	32.018

City of Lawrence
Assessed Valuation
2005-2016



Value of your City of Lawrence Property Tax Dollars

To estimate you City Property Tax bill for 2017:

First, determine the assessed valuation for your residential property by multiplying the market value of your home by 11.5%:

$$\begin{array}{r}
 \text{Market Value of Home} = 175,000.00 \\
 \times 11.50\% \\
 \hline
 \text{Assessed Valuation} = \$20,125
 \end{array}$$

Second, multiply your assessed valuation by the mill rate levied by the City for 2017 and divide by \$1,000:

$$\begin{array}{r}
 \text{Assessed Valuation } \$ 20,125 \\
 \times \text{ City Mill Rate } 32.018 \\
 \hline
 \$ 644,362.25 / 1,000
 \end{array}$$

Estimated 2017 City Tax liability =\$644.36

Fair Market Value of Home	Assessed Valuation	Approximate City Tax Bill Mill Rate = 32.018
100,000	\$ 11,500.00	\$ 368.21
125,000	\$ 14,375.00	\$ 460.26
150,000	\$ 17,250.00	\$ 552.31
175,000	\$ 20,125.00	\$ 644.36
200,000	\$ 23,000.00	\$ 736.41
225,000	\$ 25,875.00	\$ 828.47
250,000	\$ 28,750.00	\$ 920.52
275,000	\$ 31,625.00	\$ 1,012.57
300,000	\$ 34,500.00	\$ 1,104.62
350,000	\$ 40,250.00	\$ 1,288.72
400,000	\$ 46,000.00	\$ 1,472.83
450,000	\$ 51,750.00	\$ 1,656.93
500,000	\$ 57,500.00	\$ 1,841.04

For residential property, the 2017 City tax bill equates to approximately \$3.68 for each \$1,000 of the fair market value.



Total Mills Levied in City by all Units 2006-2015

Mill Levy Year	City	County	USD 497	State of Kansas	Total
2006	26.358	30.013	57.804	1.500	115.675
2007	26.787	29.995	57.562	1.500	115.844
2008	26.647	32.820	57.399	1.500	118.366
2009	26.693	32.803	57.894	1.500	118.890
2010	26.697	35.748	59.646	1.500	123.591
2011	28.612	35.773	59.438	1.500	125.323
2012	29.534	35.769	58.005	1.500	124.808
2013	30.042	37.152	57.788	1.500	126.482
2014	31.474	41.01	55.752	1.500	129.936
2015	31.488	41.098	56.906	1.500	130.992

The levy year is the year in which the mill levy is adopted. That mill levy is used to levy taxes for the following years budget. For example, a mill levy is set in 2015 (levy year) for the 2016 budget.

State of Kansas
1% ↘

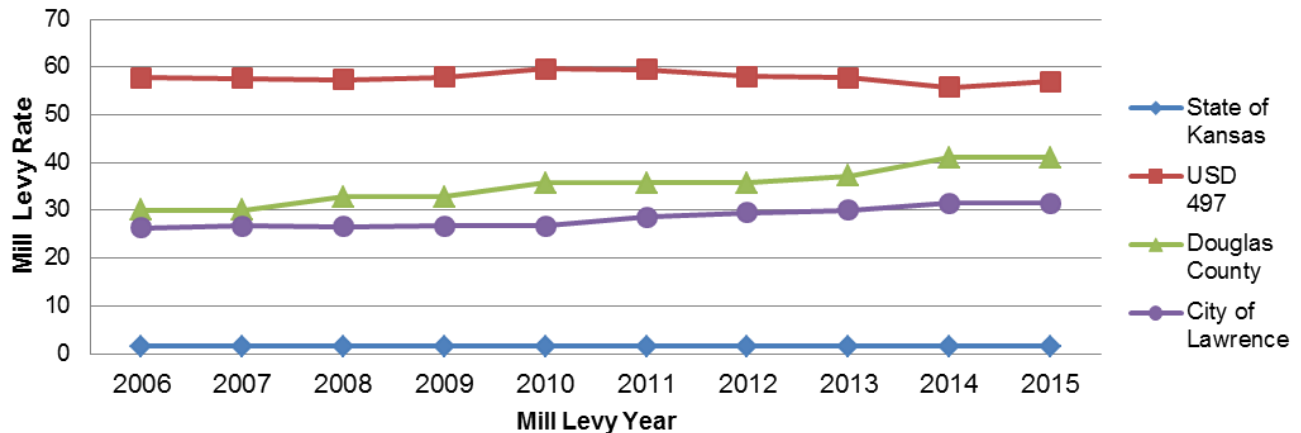
USD #497
44%

Douglas County
31%

City of Lawrence
24%



**Comparison of Local Mill Levy Rates
2005 - 2015**





City of Lawrence

Budget Overview and Fund Summaries

Budget Policies



City of Lawrence

Budgetary Policies and Procedures Introduction

The Budget Development Process

Early each year, each department submits a budget request including payroll projections, capital outlay requests, and program improvement decision packages.

A number of study sessions are held throughout the year with city staff and the City Commissioners to discuss various elements of the budget. A goal setting session is held, giving the Commissioners an opportunity to determine priorities for the budget year. Staff in the various departments can then work toward accomplishment of those goals through their daily operations. The City Commission goals can be found later in this document. Other sessions are held to discuss the multi-year Capital Improvement Plan, to review Debt, and to provide the City Manager and staff with direction for allocation to contractual agencies.

The first opportunity for public comment on the budget is in June. The City Manager then prepares a recommended budget that is reviewed and revised by the Commissioners. A summary is published in the Lawrence Journal World and the recommended budget is available on the City's website. A second opportunity for public comment is held in early August. A final budget is then adopted by the City Commission and filed per state statute with the County Clerk in late August.

State Statutes Related to the Budget

Kansas law prescribes the policies and procedures by which the City prepares its annual budget. The City maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body. The annual budget contains an itemized estimate of the anticipated revenue and the proposed expenditures necessary to meet the City's financial needs, detailed by program and object of expenditures. The annual budget must be balanced so that total resources equal obligations. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the fund level. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Encumbered amounts not disbursed are carried over as a designation of fund balance for the following year.

Kansas Statutes (K.S.A. § 79-2927 et seq.) require that an annual operating budget be legally adopted for the General Fund, Special Revenue Funds (unless specifically exempted by statute), Debt Service Funds, and certain Enterprise Funds.

A legal annual operating budget is not required for the Capital Projects Fund or Trust Funds and the following Special Revenue Funds:

Capital Improvement Reserve Fund

Equipment Reserve Fund

Outside Agency Grants

Wee Folks Scholarship Fund

Fair Housing Assistance Fund

Community Development Fund

Home Program Fund

Transportation Planning Fund

Water and Wastewater Non-Bonded Construction

Solid Waste Non-Bonded Construction



City of Lawrence

Budgetary Policies and Procedures Introduction

Budget Calendar

The state statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- a. Preparation of budget for the succeeding calendar year on or before August 1 of each year.
- b. Publication of proposed budget and notice of public hearing on or before August 5 of each year.
- c. Public hearing on or before August 15 of each year, but at least ten days after public notice.
- d. Adoption of final budget on or before August 25 of each year.

In addition to state statutes, an annual budget calendar is developed according to an administrative policy. The 2017 budget process calendar can be found in the background materials.

The state statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time.

The statutes permit management to transfer budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds (the legal level of budgetary control). Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

Budget Policies

The City has a number of budget related policies that help direct budget development. These policies can be found on the following pages but include the following:

- Investment and Cash Management Policy
- Mid-year Funding Request Policy
- Governmental Accounting Policy
- Debt Management Policy
- Debt Issuance Guidelines
- General Fund Balance Policy

In addition to written administrative policies, there are a number of departmental procedures and practices that impact the budget. For instance, there are unwritten policies for the replacement of city vehicles as well as computer hardware.

Basis of Accounting

All governmental and fiduciary funds are reported using the modified accrual basis of accounting. Revenues are recognized when they become both measurable and available to pay current liabilities in a particular period. Expenditures are recognized when the related liability is current (the encumbrance method of accounting.) Interest on unmatured general long-term debt is recognized when due.

The enterprise funds are reported on the accrual basis of accounting.

Budgetary Policies and Procedures Introduction

Basis of Budgeting

The City budgets for governmental funds, which include the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period. Expenditures (expenses) are recorded when incurred with the exception of principal and interest on long term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- Encumbrances are treated as expenditures in the year they are encumbered, not when the expenditure occurs.

The budgets for all proprietary funds, which include Enterprise Funds and Internal Service Funds, are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- Capital outlay is budgeted as an expenditure in the year purchased.
- Depreciation is not budgeted.
- Encumbrances are treated as expenditures in the year they are encumbered, not when the expense occurs.
- Grants obtained for the construction of assets are considered to be revenues, not capital contributions.
- Gains or losses on the early retirement of debt are considered to increase or decrease the funds available in the year in which they occur and are not capitalized and amortized over the life of the bonds.

Operating expenditures are controlled at the fund level and may not exceed appropriations at that level. Capital project expenditures are controlled at the fund, department and project levels and may not exceed appropriations at any of those levels. Budget transfers within a department may be made with administrative approval provided that the transfer is within the same fund. Increases in total appropriations require City Commission approval by ordinance. Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the City.

City Commission Goals, Administrative Policies, Department Policies, and Other Plans Used to Develop the Budget

City Commission Goals

During the 2016 budget process, the City Commission identified a set of strategic goals to guide the work of City Staff. The goals of the various departments can be found throughout this budget document. The City Commission identified goals are provided below.

- **Economic Development**
- **Infrastructure**
- **Public Safety**
- **Mental Health**
- **Affordable Housing**
- **Non-Motorized Transportation/Transit**

Budgetary Policies and Procedures Introduction

Other Plans

Horizon 2020 is the City's Long Range Comprehensive Plan. It is used, along with other long range and strategic plans by the various city departments to forecast future staffing, equipment, and facility needs and the costs associated with them based on growth and population projections. This allows city staff to estimate the revenue that will be needed to meet these needs, to what amount the issuance of debt will be necessary, if fee and rate increases will be required, etc.

The Water and Wastewater Master Plans, adopted in 2013, are used to determine how and when to make improvements to our water distribution and wastewater collections systems. These projects are used to determine the rates to charge customers for water and sewer services. The Storm Water Master Plan, which was completed in 1996, identified 41 capital projects needed to improve storm water management throughout the City. It determined how much debt to issue as well as the monthly storm water utility fee necessary to generate sufficient funding for the projects in the plan. Our Fire Medical Department prepared a Strategic Plan in 1997 and are in the process of updating that plan with current information and needs. This plan provides the goals that the department uses to decide how to allocate their resources each year. Additionally, Parks and Recreation are in the process of finishing a Master Plan, with an anticipated completion date of late 2016. An Infrastructure Sales Tax plan was developed to identify projects to be funded with the 0.3% sales tax adopted in 2008.

City of Lawrence

Investment and Cash Management Policy

Scope

This policy applies to the cash management and investment activities of the City of Lawrence, Kansas, except for the debt service funds, reserve funds and other financial assets held by various fiscal agents and trustees as provided by the appropriate bond ordinance shall not be subject to this policy but shall be administered according to the requirements of the respective Ordinances. The financial assets of all other funds shall be administered in accordance with the provisions of this policy.

Authority

Responsibility for the management of the City's investment portfolio is delegated to the Director of Finance by the City Manager. The Director of Finance hereby establishes written procedures and policies for the operation of the cash management and investment program. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance who shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Objectives

The cash investments of the City of Lawrence shall be undertaken in a manner that seeks to maximize investment income while ensuring the preservation of capital in the portfolio. To attain this objective, diversification is required so that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio. The investment portfolio shall be designed to attain at a minimum, a market-average rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio.

Prudence

The standard of prudence to be used by investment officials shall be the "prudent person", which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived" and shall be applied in the context of managing the entire portfolio.

Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Legal Authority and Limitations on Investment Instruments

All investments purchased under this policy shall be governed by K.S.A. 12-1675, et. seq. and all revisions thereto, as may be made by the Kansas Legislature. Below is a summary of acceptable investments under the current law:

1. Collateralized Public Deposits (Negotiable Certificates of Deposit) -- Instruments issued by banks or savings & loans that state specified sums have been deposited for specified periods of time and at specified rates of interest. Certificates of deposit are required to be backed by acceptable collateral securities as dictated by Kansas Statutes.



City of Lawrence

Investment and Cash Management Policy

2. Repurchases Agreements -- Contractual agreements between the City and commercial banks, trust companies, state or federally chartered savings and loan associations or federally chartered savings banks. The repurchase agreement (repo) issuer receives cash and, in turn, provides securities to the City as collateral for the cash. There exists a contractual agreement for the City to resell the securities back to the issuer on a specific future date, at the original purchase price, plus a negotiated interest payment.
3. U. S. Treasury bills or notes -- These obligations must mature within six months from date of purchase and are guaranteed as to principal by the United States government.
4. Temporary notes of the City of Lawrence.
5. Commercial bank savings accounts.

Other types of investments may be added to this list as changes to the statutes governing such investments are revised.

Contracts with Financial Institutions

The City of Lawrence may invest funds with depositories having offices located in the City of Lawrence as provided by K.S.A. 9-1401. All depositories of the City of Lawrence shall execute a contract bi-annually with the City of Lawrence which shall designate the requirements of serving as a depository for the City, including collateralization of City funds invested at such depository and the related safekeeping requirements of the pledged securities. The City shall have a separate contract with the "operating bank" which will execute a contract once every three years in accordance with the practice of bidding banking services every three years.

1. Safekeeping of Securities -- Collateral for certificates of deposits and repurchase agreements will be registered in the City's name. The Finance Director will hold all safekeeping receipts of pledged securities used as collateral for certificates of deposits and repurchase agreements. A third party institution will hold pledged securities in trust on behalf of the City's financial institution.

Safekeeping receipts of pledged securities may be "Faxed" to the City in order to accommodate timely and legal investment transactions. The financial institution will mail the original safekeeping receipt of pledged securities on the day the facsimile is sent.

2. Collateralization -- The City requires full collateralization of all City investments other than obligations of the United States Government as stated in the State statute. The City will not allow the use of FDIC coverage as part of the calculation of full collateralization. Peak period agreements permitted under K.S.A. 9-1403 as amended, will not be accepted by the City and are not included as part of the depository contracts with the financial institutions.

The City will accept as collateral for certificates of deposit securities as listed in K.S.A. 9-1403. Collateral underlying repurchase agreements is limited to obligations of the U.S. Government and its agencies.



City of Lawrence

Investment and Cash Management Policy

The Finance Director will weekly monitor the adequacy of collateralization. The City requires monthly reports with market values of pledged securities from all financial institutions with which the City has certificates of deposits or repurchase agreements.

Investment Liquidity

The City's demand for cash shall be projected using reliable cash forecasting techniques. To ensure liquidity, the appropriate maturity date and investment option available will be chosen.

1. Repurchase agreements -- The maximum maturity for repurchase agreements shall be 91 days. Repurchase agreements will normally be used when Certificates of Deposits for less than 91 days are not used, or when the rates offered on the repurchase agreements are greater than those offered on 91 day CDs.
2. General City Funds -- The maximum maturity for City investments shall be one year. The Investment Review Committee will monitor the maturity level and recommend changes as appropriate.
3. Bond & Interest Fund -- No investment shall have a maturity exceeding the next principal and /or interest payment date unless the obligation is fully funded.

Investment Return Objectives

Consistent with State law, the City shall seek to optimize return on investments within the constraints of this policy.

Bidding Procedures

Investment bids will be taken by the Director of Finance or person designated by the Director of Finance at times when investments of idle funds would be in the best interest of the City or as required by federal regulations regarding arbitrage rebate on bond proceeds. Such bids requests will be made orally and confirmed in writing with the investment instrument and related collateral being forwarded to the City no later than 24 hours after bids are taken.

Investment Limitation Per Institution

In order to protect the City from the failure of any one financial institution, the City shall not invest more than 30% of idle funds with any one institution. The 30% limitation does not apply to U.S. Treasury obligations held in safekeeping by an institution on behalf of the City. These obligations are backed by the U.S. Government and do not require collateral as described in section 6.0(2). The 30% limitation shall be determined prior to the bids. If an institution goes over the 30% limitation after the bids have been awarded, no further bids will be accepted from the financial institution until sufficient maturities have occurred to reduce their share of the portfolio to under 30%.

Investment Review Committee

The City Manager shall appoint an Investment Review Committee. The Committee shall consist of one person from the City Manager's Office, one person from the Finance Department not directly involved with the day to day investing of public funds, and the City Clerk. This Committee shall meet at least quarterly to review the investment reports from the Finance Department and to review earnings of idle funds. The Committee shall make a report to the City Manager within fourteen days after each meeting. Any irresponsible or illegal acts shall be reported immediately and confidentially to the City Manager.



City of Lawrence

Investment and Cash Management Policy

Daily Cash Management Practices and Policies

It is the policy of the City of Lawrence Finance Department that all departments collecting cash receipts, whether in cash or other forms of payment, must turn in such receipts to the Finance Department on a daily basis together with records required to verify the accuracy of such collections. No receipts will be held overnight at any location for any reason. All receipts shall be deposited daily by the Department of Finance. Investment of any idle funds will be made in accordance with section 5.0 of this policy. Any violation of this section of this policy by any employee of the City may result in disciplinary action.

Separate Provisions of Policy and Conflicts with Kansas Laws

The above policies shall remain in full force and effect until revoked by the City Commission. If, after adoption of this policy, there is any conflict of this policy with Kansas laws and/or statutes current law shall dictate.

City of Lawrence

Governmental Accounting Policy

Policy

The City of Lawrence has established a uniform system of accounting maintained to reflect compliance with the applicable laws of the State of Kansas. Financial statements are presented after applying memorandum adjustments, where applicable, to record accrued revenue, inventories, property and equipment and related depreciation resulting in financial statements presented on a modified accrual or accrual basis of accounting, as appropriate.

Accounting and Reporting Capabilities:

A governmental system, such as the City of Lawrence, is charged with the duties of reporting and fully disclosing its financial position and financial results of operation in conformity with generally accepted accounting principles. Further, such an entity must demonstrate compliance with finance-related legal and contractual provisions within the system's financial activities.

Fund Accounting System

The City of Lawrence is organized and operates on a fund basis. In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restriction, or limitations.

The following types of funds comprise the financial activities of the City:

1. Governmental Funds

A. General Fund - to account for all unrestricted resources except those required to be accounted for in another fund.

B. Special Revenue Funds - to account for the proceeds of specific revenue sources (other than special assessments or major capital projects) that are restricted by law or administrative action to expenditure for specified purposes.

C. Capital Project Funds - to account for financial resources segregated for the acquisition of major capital facilities (other than those financed by Enterprise Funds).

D. Debt Service Funds - to account for the accumulation of resources for and the payment of, interest and principal and related costs, on general long-term debt, and the financing of special assessments which are general obligations of the City.



City of Lawrence

Governmental Accounting Policy

2. Proprietary Funds

A. Enterprise Funds - to account for operations that are financed and operated in a manner similar to private business enterprises where the stated intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where periodic determination of revenues earned, expenses incurred, and/or net income is deemed appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

B. Internal Service Funds - to account for the financing of goods and services provided by one department to other departments of the City on a cost reimbursement basis.

Basis of Accounting

All governmental and fiduciary funds are reported on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become susceptible to accrual, that is when they become both measurable and available to finance expenditures of the fiscal period. Expenditures are recognized when the related liability is current (the encumbrance method of accounting). Interest on unmatured general long-term debt is recognized when due.

The enterprise funds are reported on the accrual basis of accounting.

General Long-Term Account Group

This account, which is not a fund, provides a place to record long-term debt of the City. Long-term debt for proprietary funds are recorded in those funds and not in the general long-term debt account group.

General Fixed Assets Account Group

This account group is not a fund. It is an account where all fixed assets of the City except those belonging to the proprietary funds are recorded. Proprietary fund fixed assets are recorded in those funds.

City of Lawrence

Mid-Year Funding Request Policy

Policy

To establish policy and guidelines for the consideration of funding requests from outside agencies during the year after the completion of the annual budget process.

Guidelines:

Once the budget process is completed for each fiscal year, non-budgeted funding requests shall be handled as follows. Outside agencies requesting funding from the City of Lawrence (that falls outside the schedule established for the annual budget process) shall describe in their application for funding how the project, program, etc. accomplishes the following:

Fills an existing gap in City services.

Meets a City Commission or community goal.

Provides for a need in the community that is otherwise unmet.

Helps leverage outside funds.

Assessment Methods:

In considering funding requests outside the annual budget process, the City Commission will utilize the following guidelines in the decision-making process:

Is the request a high enough priority to justify the allocation of contingency funds?

What are the long-range implications (annual request? related costs? etc.)

City of Lawrence

Debt Management Policy

Purpose

The Debt Management Policy Statement sets forth comprehensive guidelines for the financing of capital expenditures.

Policy:

It is the objective of the policies that (1) the City obtain financing only when desirable, (2) the process for identifying the timing and amount of debt financing be as efficient as possible and (3) the most favorable interest rate and other related costs be obtained.

Debt financing, to include general obligation bonds, special assessment bonds, revenue bonds, temporary notes, lease/purchase agreements, and other City obligations permitted to be issued or incurred under Kansas law, shall only be used to purchase capital assets that will not be acquired from current resources. The useful life of the asset or project shall exceed the payout schedule of any debt the City assumes. This allows for a closer match between those who benefit from the asset and those that pay for it.

To enhance creditworthiness and prudent financial management, the City is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning. Evidence of this commitment to capital planning will be demonstrated through adoption and periodic adjustment of the City's Capital Improvement Plan and the annual adoption of a multi-year Capital Improvement Budget.

Procedure

1. RESPONSIBILITY FOR DEBT MANAGEMENT

The primary responsibility for making debt-financing recommendations rests with the Director of Finance. In developing such recommendations, the Finance Director shall be assisted by other City staff. The responsibilities of City staff shall be to:

- Consider the need for debt financing and assess progress on the current Capital Improvement Budget and any other program/improvement deemed necessary by the City Manager;
- Test adherence to this policy statement and to review applicable debt ratios listed in the Debt Issuance Guidelines,
- Review changes in federal and state legislation that affect the City's ability to issue debt and report such findings to the City Manager as appropriate;
- Review annually the provisions of ordinances authorizing issuance of general obligation bonds of the City;
- Review the opportunities for refinancing current debt; and,
- Recommend services by a financial advisor, bond trustees, bond counsel, paying agents and other debt financing service providers when appropriate.

In developing financing recommendations, the City staff shall consider:

- Options for interim financing including short term and inter-fund borrowing, taking into consideration federal and state reimbursements;
- Effects of proposed actions on the tax rate and user charges;
- Trends in bond markets structures;
- Trends in interest rates; and,
- Other factors as deemed appropriate.



City of Lawrence

Debt Management Policy

2. USE OF DEBT FINANCING

Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The City will use debt financing only for one-time capital improvement projects and unusual equipment purchases under the following circumstances:

- The project is included in the City's capital improvement budget and is in conformance with the City's general plan;
- The project is the result of growth-related activities within the community that require unanticipated and unplanned infrastructure or capital improvements by the City;
- The project's useful life, or the projected service life of the equipment, will be equal to or exceed the term of the financing;
- There are revenues sufficient to service the debt, whether from future property taxes, user fees, or other specified and reserved resources, debt supported by user fees, special assessments or special charges shall be preferred,
- The debt shall be primarily used to finance capital projects with a relatively long life, typically ten years or longer.
- The equipment is an item that is purchased infrequently, has an expected useful life of at least five years, and costs in excess of \$100,000.

3. STRUCTURE AND TERM OF DEBT FINANCING

Debt will be structured to match projected cash flows, minimize the impact on future property tax levies, and maintain a relatively rapid payment of principal. As a benchmark, the City shall strive to repay at least 50% of the initial principal amount within ten years.

General Obligation Bonds

The City shall use an objective analytical approach to determine whether it desires to issue new general obligation bonds. Generally, this process will compare ratios of key economic data. The goal will be for the City to maintain or enhance its existing credit rating.

These ratios shall include, at a minimum, debt per capita, debt as a percent of statutory debt limit, debt as a percent of appraised valuation, debt service payments as a percent of governmental expenditures, and the level of overlapping net debt of all local taxing jurisdictions. A set of ratios shall be adopted and itemized in the City's Debt Issuance Guidelines.

The decision on whether or not to issue new general obligation bonds shall, in part, be based on (a) costs and benefits, (b) the current conditions of the municipal bond market, and (c) the City's ability to issue new general obligation bonds as determined by the aforementioned benchmarks.

Revenue Bonds

For the City to issue new revenue bonds, projected annual revenues as defined by the ordinance authorizing such issuance, shall be a minimum of 125% of the issue's average annual revenue bond service or at a higher amount if required by the bond indentures. If necessary, annual adjustments to the City's rate structures will be considered in order to maintain the required coverage factor. Revenue bonds will be the preferred financing option for enterprise funds.



City of Lawrence

Debt Management Policy

Special Assessment Bonds

The City shall maintain a watchful attitude over the issuance of special assessment bonds for benefit district improvements. The City's share of any benefit district project may not exceed more than 95% of any proposed costs related to a benefit district. The developer shall be required to deposit 25% of the costs allocated to the benefit district prior to authorization. In most cases, the debt will have a maximum term of ten years, however, a longer term may be allowed provided it does not exceed the life of the improvements included in the benefit district. The benefit district will be assigned costs such as administration, engineering, financing and legal associated with the formation of the district and issuance of any debt.

Debt Issuance With Intergovernmental Agencies

The City will typically not use of its debt capacity for projects by entities or other special purpose units of government that have the ability to issue tax exempt debt. The City's issuance of debt will be made only (1) after the prior commitment of the full assets and resources of the authority to debt service; (2) if project revenues, or development authority revenues pledged to debt service, are at least 115% of debt service; (3) if debt service reserves provided by the authority's own resources are equal to at least six months debt service; and, (4) if all other viable means financing have been examined. The City will also enter into arrangements with other governmental entities where a portion of the project costs will be reimbursed by the other government. An agreement as to how the project costs will be allocated and reimbursements made must be approved by the governing bodies.

Structure of Debt Obligations

The City normally shall issue bonds with an average life of 10 years or less for general obligation and special assessment bonds and 10-20 years for revenue bonds. The typical structure of general obligation bonds will result in even principal and interest payments over the term of the debt. There shall be no "balloon" bond repayment schedules, which consist of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale. In cases where related revenues may not occur for several years, it may be desirable to capitalize the interest by increasing the size of the issue and deferring the principal payments so that only interest is paid on the debt for the first few years.

Call Provisions

Call provisions for bond issues will be evaluated based upon current market conditions. All bonds shall be callable only at par.

Variable Rate Long-Term Obligations

The City may choose to issue bonds that pay a rate of interest that varies according to pre-determined formula or results from a periodic remarketing of the securities, consistent with state law and covenants of pre-existing bonds, and depending on market conditions.

4. DEBT ADMINISTRATION AND FINANCING

Capital Improvement Budget

A Capital Improvement Budget shall be prepared and submitted to the City Commission annually. The budget shall provide a list of projects and the means of financing. The budget should cover a five-year period of time. The projects included in the budget should be part of the City's Capital Improvement Plan. Projects must be in either the Capital Improvement Budget or Plan to be authorized.



City of Lawrence

Debt Management Policy

Bond Funds

Generally, payment of general obligation bonds and special assessment bonds shall be from the City's Bond & Interest Fund. However, in situations where General Obligation bonds are to be paid from user fees or sales taxes, bond payments should be made from the fund that receives the revenue. The minimum fund balance in the Bond & Interest Fund will be maintained at a level equal to or greater than 50% of the total principal and interest payable from that Fund for the upcoming year.

Reserve Funds

Adequate operating reserves are important to insure the functions of the City during economic downturns. The City shall budget a contingency reserve in the General Fund of no less than \$150,000. The City will maintain working capital in an enterprise fund sufficient to finance 120 days of operations, if the fund supports debt payments. In addition, all reserves specified by bond indentures must be maintained. The Equipment Reserve Fund will be funded sufficiently to ensure that adequate funds are available to purchase replacement equipment on a timely basis.

Finance Department

It shall be the responsibility of the Finance Department to prepare the Preliminary and final Official Statements. The City Clerk is responsible for collecting and maintaining all supporting documentation such as minutes of the City Commission meetings and relevant resolutions and ordinances. In the case of general obligation bonds, an estimate of the mill levy required to pay off the debt should be provided to the City Commission. The department will also be responsible following applicable secondary disclosure requirements.

Investments

The bond proceeds will be invested in accordance with the City's investment policy. Adherence to the guidelines on arbitrage shall be followed, which at times, may require that the investment yield be restricted. In most cases, the investment will be selected to maximize interest with the assumption that the City will meet the IRS spend down requirement that allows for an exemption from arbitrage calculations.

Bond Council

The City will utilize external bond counsel for all debt issues. All debt issued by the City will include a written opinion by Bond Counsel affirming that the City is authorized to issue the debt, stating that the City has met all Federal and State constitutional and statutory requirements necessary for issuance, and determining the debt's federal income tax status. The City's Bond Counsel will be selected on a competitive basis.

Underwriter's Council

City payments for Underwriters Council will be authorized for negotiated sales by the Department of Finance on a case-by-case basis depending on the nature and complexity of the transaction and the needs expressed by the underwriters.



City of Lawrence

Debt Management Policy

Financial Advisor

The City may utilize an external financial advisor. The utilization of the financial advisor for debt issuance will be at the discretion of the Director of Finance on a case-by-case basis. For each City bond sale, the financial advisor will provide the City with information on structure, pricing and underwriting fees for comparable sales by other issuers. The Financial Advisor will be selected on a competitive basis for a period not to exceed five years.

Temporary Notes

Use of short-term borrowing, such as temporary notes, will be undertaken until the final cost of the project is known or can be accurately projected. In some cases, projects might be funded with internal funds that will be reimbursed with bond funds at a future date.

Credit Enhancements

Credit enhancement (letters of credit, bond insurance, etc.) may be used if the costs of such enhancements will reduce the debt service payments on the bonds or if such an enhancement is necessary to market the bonds.

Competitive Sale of Debt

The City, as a matter of policy, shall seek to issue its temporary notes, general and revenue bond obligations through a competitive sale. In such instances where the City, through a competitive bidding for its bonds, deems the bids received as unsatisfactory or does not receive bids, it may, at the election of the City Commission, enter into negotiation for sale of the bonds. In cases where the circumstances of the bond issuance are complex or out of the ordinary, a negotiated sale may be recommended if allowed by State statute.

5. REFUNDING OF DEBT

Periodic reviews of all outstanding debt will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints) if and when there is a net economic benefit from the refunding or the refunding is needed in order to modernize covenants essential to operations and management or to restructure the payment of existing debt.

City staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the present value savings of a particular refunding will exceed 3%.

Refunding issues that produce a net present value savings of less than 3% percent will be considered on a case-by-case basis. Refunding issues with negative savings will not be considered unless there is a compelling public policy objective.

City of Lawrence

Debt Management Policy

6. CONDUIT FINANCINGS

The City may sponsor conduit financings in the form of Industrial Revenue Bonds for those activities (i.e., economic development, housing, health facilities, etc.) that have a general public purpose and are consistent with the City's overall service and policy objectives as determined by the City Commission.

All conduit financings must insulate the City completely from any credit risk or exposure and must first be approved by the City Manager before being submitted to the City Commission for consideration. The City should review the selection of the underwriter and bond counsel, require compliance with disclosure and arbitrage requirements, and establish minimum credit ratings acceptable for the conduit debt. Credit enhancement, such as insurance, may be required for certain issues.

7. ARBITRAGE LIABILITY MANAGEMENT

Federal arbitrage legislation is intended to discourage entities from issuing tax-exempt obligations unnecessarily. In compliance with the spirit of this legislation, the City will not issue obligations except for identifiable projects with good prospects of timely initiation. Temporary notes and subsequent general obligation bonds will be issued timely so that debt proceeds will be spent quickly.

Because of the complexity of arbitrage rebate regulations and the severity of non-compliance penalties, the City will engage outside consultants to calculate potential arbitrage liability.

8. CREDIT RATINGS

Rating Agency Relationship

The Director of Finance shall be responsible for maintaining relationships with the rating agencies that assign ratings to the City's debt. This effort shall include providing periodic updates on the City's general financial condition along with coordinating meetings and presentations in conjunction with a new debt issuance.

Use of Rating Agencies

The City will obtain a rating from Moody's Investors Service. The Finance Director will recommend whether or not an additional rating shall be requested on a particular financing and which of the major rating agencies shall be asked to provide such a rating.

Rating Agency Presentations

Full disclosure of operations and open lines of communication shall be made to rating agencies used by the City. The Finance Director, with assistance of City staff, shall prepare the necessary materials and presentation to the rating agencies.

City of Lawrence

Debt Management Policy

Financial Disclosure

The City is committed to full and complete financial disclosure, and to cooperating fully with rating agencies, institutional and individual investors, City departments and agencies, other levels of government, and the general public to share clear, comprehensible, and accurate financial information. The City is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.

9. STANDARDS

Official statements accompanying debt issues, Comprehensive Annual Financial Reports, and continuous disclosure statements will meet (at a minimum), the standards articulated by the Government Accounting Standards Board (GASB), the National Federation of Municipal Analysts, and Generally Accepted Accounting Principles (GAAP). The Finance Director shall be responsible for ongoing disclosure to established national information repositories and for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies.

Debt Management Policy Appendix

Terminology

Arbitrage. Arbitrage refers to the rebate amount due to the Internal Revenue Service where funds received from the issuance of tax-exempt debt have been invested and excess interest earnings have occurred.

General Obligation Bonds. Bonds backed by the full faith and credit of the City. The taxing power may be an unlimited ad valorem tax or a limited tax, usually on real estate and personal property. A special tax rate levied for the Bond & Interest Fund annually to pay for general obligation LTO service. Because it is secured by an unlimited tax levy, this structure has strong marketability and lower interest costs.

Revenue Bonds. Bonds secured by revenues generated by the facility from dedicated user fees. Planning for such issues generally are more complex because future costs and revenues directly affect each other. Credit enhancements (e.g., insurance or letter of credit) may be needed because of the limited source of LTO service payments that may be available in outlying years.

Special Assessment Bonds. Bonds issued to develop facilities and basic infrastructure for the benefit of properties within the assessment district. Assessments are levied on properties benefited by the project. The issuer's recourse for nonpayment is foreclosure and the remaining LTO becomes the City's direct obligation.

Temporary Notes. Notes are issued to provide temporary financing, to be repaid by long-term financing. This type of bridge financing has a maximum maturity of four years under Kansas law.

City of Lawrence

Debt Issuance Guidelines

The City of Lawrence adopts the following guidelines for the issuance of debt:

- Ratio of Net Direct Debt Outstanding to Appraised Valuation will not exceed 1.5%
- Ratio of General Obligation bonds and Temporary Notes Outstanding to the Statutory Debt Limit will not exceed 60%.
- Ratio of Governmental funds Debt Service payments as percentage of total Governmental Funds expenditures will not exceed 15%.
- Amount of Net Direct Debt Outstanding per population will not exceed \$1,500.
- Amount of Overlapping Net Direct Debt Outstanding to Appraised Valuation will to exceed 3.5%.
- Bond and Interest mill levy should not exceed 10 mills.

The City will review and consider the following before any debt is issued:

- Adherence to the Capital Improvement Budget
- Adherence to the Capital Improvement Plan
- Impact on the mill levy
- Potential impact on other revenue sources such as increased property taxes and sales taxes

City of Lawrence

General Fund Balance Policy

Purpose

The purpose of establishing a policy on the unrestricted balance in the General Fund is to provide a guideline for budgeting decisions and to ensure that adequate reserves are established to fund operations by providing sufficient working capital, protection against uncollected taxes, shortfalls from municipal revenue sources, and cutbacks in distributions from the state or federal government. The General Fund is the primary operating fund of the City for its non-utility related operations. In addition, the City of Lawrence desires to maintain its current debt rating. Rating agencies are concerned about a government's creditworthiness and the level of unreserved General Fund balance is part of their evaluation.

There is no formula for determining an appropriate fund balance. Items to consider include the timing of revenue collections, the local and national economic environment, the volatility of the major revenue sources, and the degree of protection desired to mitigate current and future financial risks. The City of Lawrence obtains a substantial portion of its revenue from sales taxes and franchise fees. Sales tax collections are derived from local retail sales. In Lawrence, these collections are very dependent upon both the local and national economies. The collection of franchise fees, particularly those based upon sales of electricity and natural gas, vary widely depending upon local weather conditions. As a result, the desired level of unreserved General Fund balance is higher than the minimum level designated by the Government Finance Officers Association recommended practice on the Appropriate Level of Unreserved Balance in the General Fund.

Policy

The City should budget for current year General Fund revenues to be sufficient to finance current year expenditures.

Due to the volatility of some of the major revenue sources, a minimum unreserved General Fund balance of 15% of actual expenditures is recommended.

To avoid a balance in excess of the level deemed sufficient for prudent fiscal management, a maximum unreserved General Fund balance of 30% of actual expenditures is recommended.

The unreserved General Fund balance does not include reservations of fund balance for the payment of encumbrances nor designations for purposes that are allowed under generally accepted accounting principles.

If the General Fund balance falls outside of the above parameters, budgeted revenues will be either greater or less than budgeted expenditures in subsequent years to bring the General Fund balance into compliance with this policy.

Budget Overview

Overview of all Budgeted Funds

Property Tax Supported Funds

General Operating Fund

Budgeted property taxes comprise 27% of General Fund resources in 2017. The estimated assessed valuation of \$928,929,602, used to calculate the 2017 budget, represents a 4.0% increase over the estimated assessed valuation of \$894,944,702 used to calculate the 2016 budget. Due to late payments and protests of property tax values, the budget assumes that only 97.3% of property tax revenues will be received. The budget does include a 0.553 increase in the mill levy, in addition, assessed valuation growth will result in an increase in property tax revenue for 2016. The budget includes additional resources for employee compensation and benefits, the library, and to address affordable housing, one of the Commission priorities for 2017. Sales tax revenue, which comprises 40% of General Fund resources, is anticipated to increase 1.6% over projected collections for 2016. In total, General Fund revenues are expected to increase \$2,667,108 or 3.8%, over the 2016 estimated budget. Expenditures budgeted for 2017 represent an increase of 4.2%, or \$2,926,112 over the 2016 estimated budget.

Public Library Fund

Expenditures of \$4,033,737 in the 2017 budget represent a 7.57% increase in expenditures for Lawrence Public Library operations. In preparation and support of operations at the expanded Library facility, the Library Fund mill levy increased by 0.203 mills in 2012, 0.049 mills in 2014, and 0.282 mills in 2017. The Library's increased 2017 budgeted expenditures includes additional funding for salaries and benefits and enhanced digital collections.

Bond and Interest Fund

The Bond and Interest Fund mill levy remains flat at 8.50 mills for 2017 meaning revenues will increase proportionately with an increase in assessed valuation. Budgeted expenditures in 2017 are \$12,195,000 (11.3%) more than 2016 estimated expenditures. Budgeted expenditures fluctuate year-to-year due to the timing of debt issuances and payments of principal and interest.

Special Revenue Funds

Airport Improvement Fund

The airport improvement fund accounts for grant proceeds and operations of the airport. Revenues are collected through the fixed based operator and farming income. The expenditures for 2017 are \$81,000 a significant increase over 2016 expenditures. Budgeted expenditures fluctuate year-to-year depending on grants.

Transient Guest Tax

The City collects a 6.0% transient guest tax on the gross receipts derived from or paid by guests for sleeping accommodations within the city. The expenditures for 2017 are \$2,157,562 which is a 35% increase over the estimated 2016 expenditures. Much of this increase is attributed to debt service payments and various Capital Improvement Plan projects scheduled for 2017.

Overview of all Budgeted Funds

Public Transportation Fund

The Public Transportation Fund is supported by a 0.20% local sales tax. The Fund is also supported by the transfer of \$880,000 from sales tax proceeds from the 0.05% sales tax, which supports transit service expansion. All proceeds from sales tax are deposited in the City's General Operating Fund then transferred into other funds. The 2017 adopted budget anticipates 1.6% growth in sales tax collections over the 2016 estimated budget. Additionally, a 4% (\$16,000) increase in fare box revenue is budgeted in 2017. Budgeted expenditures will increase 45.5% in 2017 compared to 2016 estimated expenditures. Operational cost increases explain a portion of the increase. However, the primary force driving the increase is the Capital Outlay expenditure category will be used to purchase additional vehicles and improve amenities. The 2017 budget also includes \$120,000 for support of the K-10 Connector Route which is operated by Johnson County Transit.

Recreation Fund

In order to minimize the increase to the total City mill levy rate in 2012, the property tax mill levy for the Recreation Fund was eliminated. This revenue was replaced with proceeds from the county-wide sales tax. The 2014 budget included an increase in the amount of sales tax proceeds transferred to the fund to support operations at the new Sports Pavilion Lawrence which opened in September 2014. Sales tax transfers will increase 0.6%, or \$13,898 in 2017 compared to 2016 estimated expenditures. Total revenues are anticipated to increase 4.6% in 2017. An increase of 4.7% in expenditures is budgeted for 2017.

Special Alcohol Fund

A slight increase in liquor tax collections, which are collected and distributed by the State, is expected in 2017 compared to 2016 estimates. Expenditures in the Fund are budgeted slightly lower than in 2016 estimates.

Special Gas Tax Fund

More fuel efficient cars, less driving, and the tax rate per gallon (\$0.24/gallon gasoline, \$0.26/gallon diesel) remaining the same since 2003 has resulted in flat revenue for the Special Gas Tax fund in recent years. Revenue projections for this source are based on the Kansas League of Municipalities' projections, and are expected to increase slightly in 2017. Expenditures for the City's street maintenance efforts from this Fund are expected to increase 12% compared to the 2016 estimated expenditures.

Special Recreation Fund

This Fund is used primarily for operation and maintenance of the City's recreational facilities. A slight increase in liquor tax collections, which are collected and distributed by the State, is anticipated for 2017. Operational costs, including contractual services and capital outlay, are budgeted to increase in 2017.

TDD/TIF/NRA Funds

This fund is used to account for proceeds from the following tax development districts: Free State TDD, Oread TDD-TIF, 9 New Hampshire South TDD-TIF, 9 New Hampshire North TDD-TIF, 901 New Hampshire, 720 LLC NRA, 1040 Vermont LLC NRA, 810-812 Pennsylvania NRA, and HERE NRA.

Overview of all Budgeted Funds

City Parks Memorial Fund

The City Parks Memorial Fund is used to account for donations received from the public to fund special requests for landscaping and flower gardens. Budgeted revenues are \$3,080 with no budgeted expenditures, requests are assessed during the budgeted year.

Farmland Remediation Fund

This fund is used to account for escrow funds received and remediation costs for the former Farmland Industries property. Expenditures are slightly down from the 2016 estimate.

Cemetery Perpetual Care Fund

The Cemetery Perpetual Care Fund is used to account for some of the maintenance of the City Cemetery. The expenditures fluctuate year-to-year based on need. There are \$5,000 of budget expenditures in 2017. The only revenue source for this fund is interest, the start of the fund came from a transfer when the private company that maintained the Cemetery went out-of-business.

Cemetery Mausoleum Fund

The Cemetery Mausoleum Fund is dedicated to the care and maintenance of the Oak Hill Cemetery Mausoleum. There are no budgeted revenues or expenditures for 2017.

Housing Trust Fund

The Housing Trust Fund is used to support the acquisition, construction, and rehabilitation of affordable housing. Revenues have increased \$122,846 over 2016 estimates and revenues have increased \$19,931 over 2016 estimates.

Law Enforcement Trust Fund

The Law Enforcement Trust Fund is used to account for proceeds from the sale of assets forfeited in a legal proceeding. Receipts in the fund are used to defray the cost of complex investigations, purchase technical equipment or provide matching funds for federal grants. Revenues are down \$19,988 from the 2016 budget estimates and the expenditures are down \$10,000 from the 2016 budget estimates.

Overview of all Budgeted Funds

Enterprise Funds

Water and Wastewater Fund

Traditionally, the revenues for the Fund increase in direct proportion to the amount of growth in the city as well as through the incremental rate increases dictated by the City Commission's approval of recommendations from the rate study. In 2013, the City Commission adopted new Master Plans for the Water and Wastewater Utilities and the 2013 - 2017 Capital Improvement Program. The 2017 revenues for both water and wastewater 9.6% higher than 2016 estimates. Budgeted expenditures include increased operating and maintenance costs as well as several capital projects.

Solid Waste Fund

The solid waste fund is used to account for the operation of the City's refuse collection service. Revenues are expected to increase 1.6% from 2016 estimates. Expenditures are expected to decrease 2.7% from 2016 estimates. The decrease in expenditures is mainly seen in the commodities and transfers category.

Public Parking Fund

Revenue in the Public Parking Fund is expected to increase in 2017 by \$118,000 over 2016 estimates. In mid-2016 there was an increase of \$2 for parking meter fines. Expenditures are expected to increase 333,062 from 2016 estimates. The Fund will continue to provide for staff from three separate departments involved in public parking operations: Police, Municipal Court and Public Works Facilities Maintenance.

Storm Water Fund

The Storm Water Fund is used to account for the storm water fees and expenses for repair and maintenance of the storm water system. Revenues are expected to increase by 3.1% over the 2016 estimate. Expenditures are expected to increase 32.5% over 2016 estimates. This is primarily due to a variety of Capital Improvement Plan projects scheduled for 2017.

Public Golf Course Fund

As a weather-dependent entity, this fund sees fluctuations depending on the availability of good weather for golfers. A small increase in green fees was implemented in 2015. An increase in revenues of 21% is expected in 2017. Expenditures are also expected to increase 18.3% with a majority of that increase coming from personal services and Capital Improvement Plan projects scheduled for 2017.

Complete Fund Summary

All Funds

The following summarizes all the revenues and expenditures from the City's budgeted operating, capital improvement, and economic development funds.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Property Taxes	\$ 30,753,639	\$ 31,522,166	\$ 31,581,127	\$ 33,309,281
Special Assessments	2,411,557	1,749,884	1,861,000	1,157,000
Franchise Fees	7,127,746	7,956,496	7,966,000	8,192,000
Sales & Use Taxes	36,558,022	44,250,348	39,021,789	38,852,207
Intergovernmental	16,730,052	16,355,451	11,973,430	13,125,188
Licenses and Permits	1,574,127	1,377,972	1,302,000	1,484,100
Fines, Forfeitures and Penalties	3,572,857	3,577,897	3,631,980	3,822,980
Charges for Services	56,014,978	58,125,027	64,026,945	69,017,662
Interest	315,519	417,140	437,390	442,236
Miscellaneous	3,332,218	1,413,639	5,789,500	1,614,267
Operating Transfers	15,306,990	12,364,031	10,506,052	8,169,649
Total	\$ 173,697,706	\$ 179,110,051	\$ 178,097,213	\$ 179,186,570

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 70,610,774	\$ 73,236,065	\$ 72,925,015	\$ 76,693,515
Contractual Services	35,042,387	37,234,321	38,672,867	41,268,891
Commodities	10,282,029	11,825,746	11,927,093	12,192,198
Capital Outlay	13,275,308	11,559,375	13,086,069	22,240,800
Debt Service	22,572,463	26,472,921	25,772,921	29,428,739
Transfers	21,901,929	46,960,549	19,818,928	8,543,819
Contingency	\$ -	\$ 13,563,375	\$ 156,500	\$ 1,122,741
Total	\$ 173,684,889	\$ 220,852,351	\$ 182,359,393	\$ 191,490,703

Summary of Revenues by Fund and Category

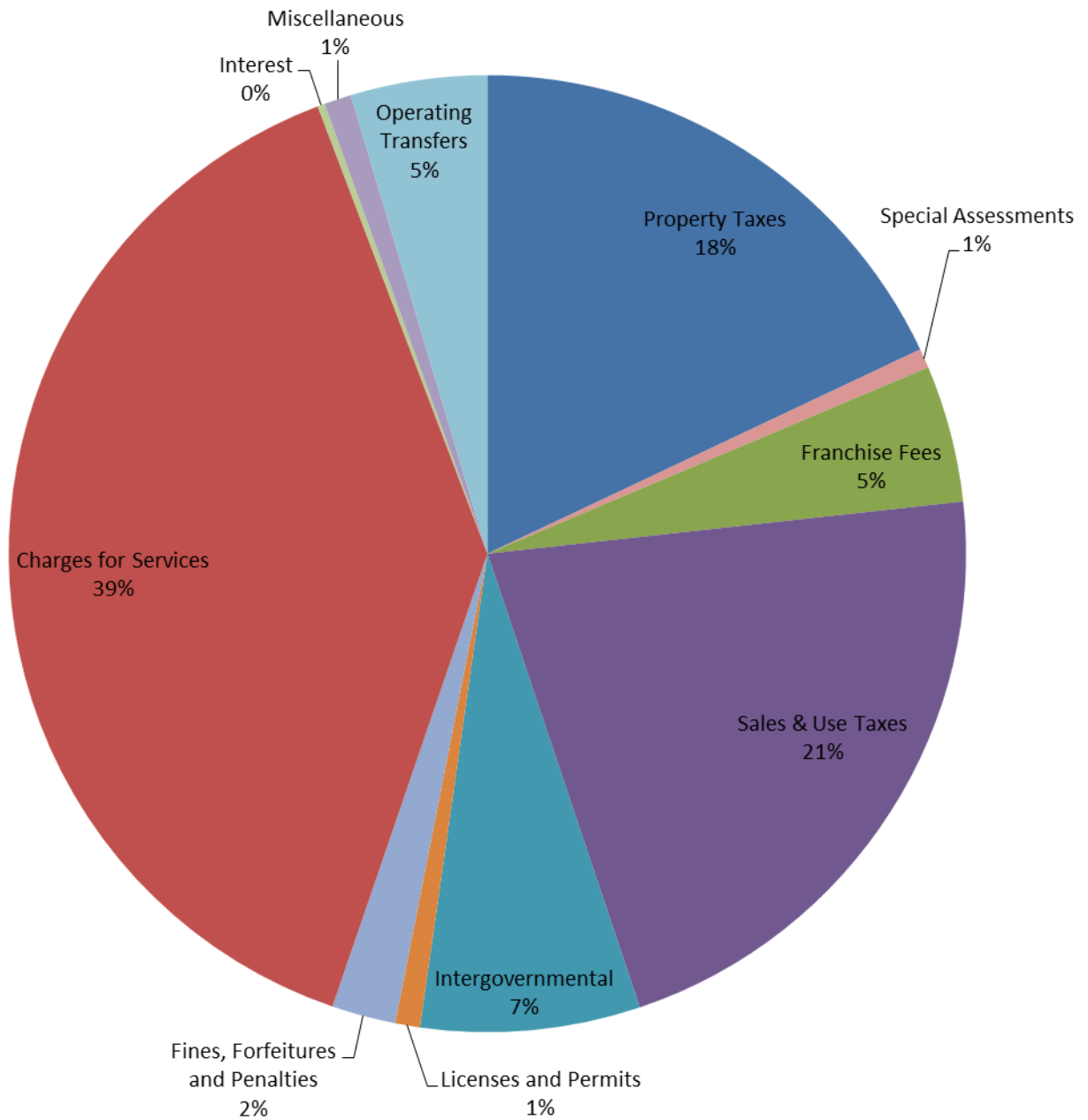
Summary of Revenues by Fund and Category								
	Property Taxes	Sales & Use Taxes	Other Taxes*	Charges for Service & Fees*	Intergov.	Operating Transfers	Other Revenue*	Total Revenue
Property Tax Supported Funds								
General Fund	\$19,746,198	\$28,544,000	\$ 8,192,000	\$ 7,379,162	\$ 1,287,502	\$ 3,656,751	\$ 3,420,650	\$ 72,226,263
Library Fund	3,978,042	-	-	-	-	-	500	\$ 3,978,542
Bond & Interest	8,367,051	-	1,157,000	-	-	-	167,000	\$ 9,691,051
Special Revenue Funds								
Airport Improvement Fund	-	-	-	-	-	-	25,672	25,672
Capital Improvement Reserve	-	5,277,368	-	-	-	200,000	17,097	5,494,465
Equipment Reserve Fund	-	-	-	-	-	180,000	101,176	281,176
Guest Tax Fund	-	-	-	-	1,840,000	-	3,500	1,843,500
Transit Fund	-	4,398,000	-	426,000	-	-	24,000	4,848,000
Recreation	-	-	-	2,713,500	-	2,332,898	588,945	5,635,343
Special Alcohol Fund	-	-	-	-	749,000	-	400	749,400
Special Gas Tax Fund	-	-	-	-	2,747,000	-	3,000	2,750,000
Special Recreation Fund	-	-	-	-	749,000	-	700	749,700
City Parks Memorial Fund	-	-	-	-	-	-	3,080	3,080
Farmland Remediation	-	-	-	-	-	-	18,700	18,700
Cemetery Perp Care Fund	-	-	-	-	-	-	158	158
Cemetery Mausoleum Fund	-	-	-	-	-	-	-	-
Housing Trust Fund	-	-	-	-	-	300,000	154	300,154
Outside Agency Grants	-	-	-	-	4,020,000	-	-	4,020,000
Wee Folks Scholarship	-	-	-	-	-	-	30,482	30,482
Fair Housing Grant	-	-	-	-	-	-	569	569
Community Development Grants	-	-	-	-	940,677	-	-	940,677
Home Program Fund	-	-	-	-	531,909	-	-	531,909
Transportation Planning	-	-	-	-	260,100	-	-	260,100
Law Enforcement Trust Fund	-	-	-	-	-	-	45,070	45,070

Summary of Revenues by Fund and Category

Summary of Revenues by Fund and Category								
	Property Taxes	Sales & Use Taxes	Other Taxes*	Charges for Service & Fees*	Intergov.	Operating Transfers	Other Revenue*	Total Revenue
Enterprise Funds								
Water & Sewer Fund	-	-	-	42,488,000	-	-	446,000	42,934,000
Water & Sewer Non-bonded Construction	-	-	-	-	-	1,500,000	-	1,500,000
Solid Waste Fund	-	-	-	12,637,100	-	-	247,000	12,884,100
Solid Waste Construction	-	-	-	-	-	-	-	-
Public Parking System	-	-	-	794,000	-	-	703,000	1,497,000
Storm Water Utility	-	-	-	3,128,000	-	-	8,000	3,136,000
Golf Course	-	-	-	936,000	-	-	24,630	960,630
TIF/ TDD Funds								
Free State TDD	-	160,340	-	-	-	-	-	160,340
Oread TDD	292,562	279,719	-	-	-	-	-	572,281
9 NH South TDD	338,000	192,780	-	-	-	-	-	530,780
9 NH North TDD-TIF	370,000	-	-	-	-	-	-	370,000
901 NH	28,085	-	-	-	-	-	-	28,085
720 LLC NRA	14,162	-	-	-	-	-	-	14,162
1040 Vermont LLC NRA	28,536	-	-	-	-	-	-	28,536
810-812 Penn NRA	26,645	-	-	-	-	-	-	26,645
HERE NRA	120,000	-	-	-	-	-	-	120,000
Total	\$33,309,281	\$38,852,207	\$ 9,349,000	\$ 70,501,762	\$ 13,125,188	\$ 8,169,649	\$ 5,879,483	\$ 179,186,570
* Explanation of Categories								
Other Taxes: Special Assessments and Franchise Fees								
Charges: Charges for Services and Licenses and Permits								
Other Revenue: Fines Forfeitures and Penalties, Interest, Miscellaneous								

2017 Budgeted Revenues

The following chart depicts the 2017 budgeted resources by classification. The proportion of revenue by classifications were consistent with the 2016 budget.



Summary of Expenditures by Fund and Category

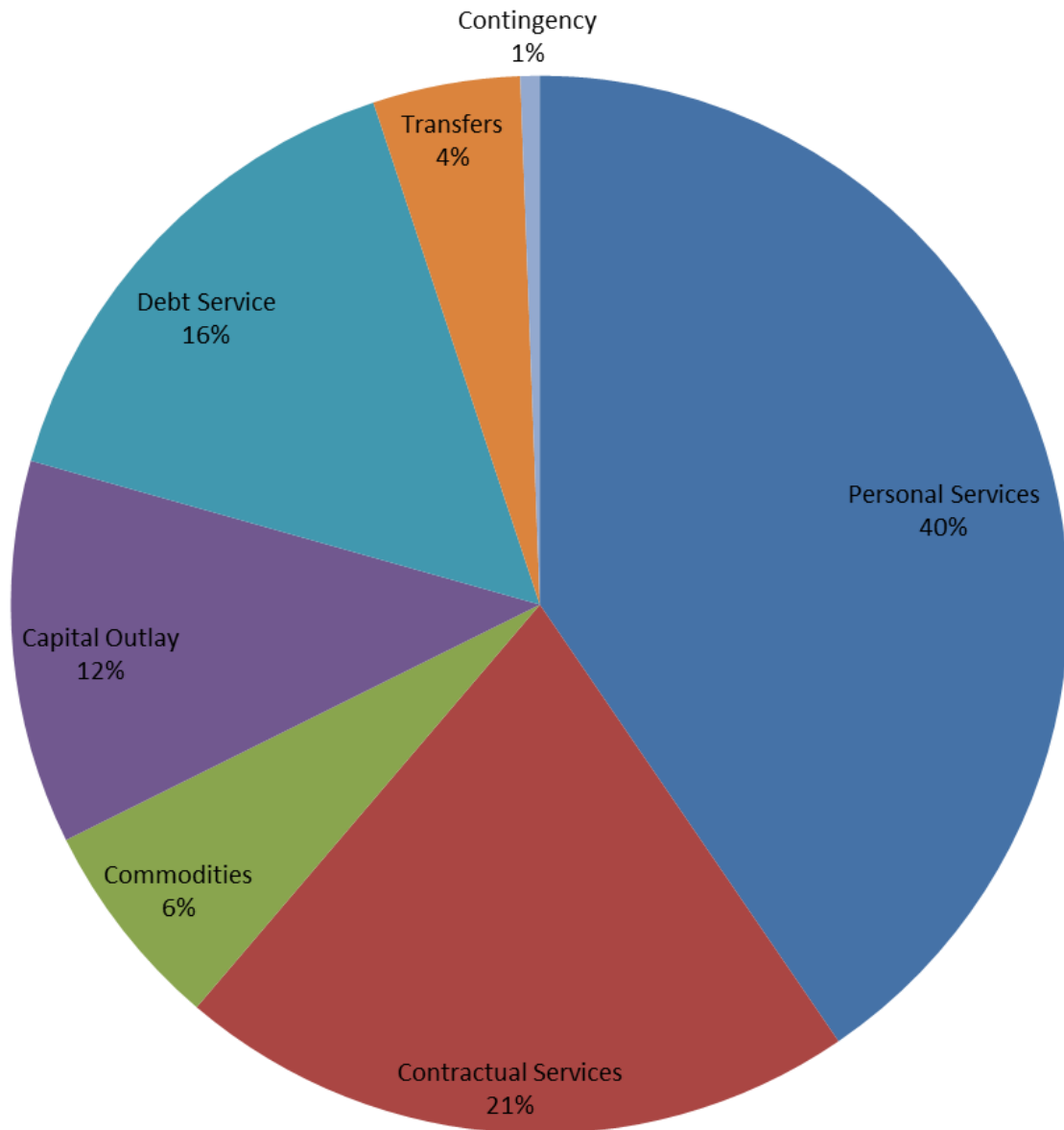
Summary of Expenditures by Fund and Category								
	Personal Services	Contractual Services	Commodities	Capital Outlay	Debt Service	Transfers	Contingency	Total Expenditures
Property Tax Supported Funds								
General Fund	\$ 48,905,287	\$ 12,901,368	\$ 4,986,669	\$ 2,215,000	\$ -	\$ 2,747,898	\$ 470,041	\$ 72,226,263
Library Fund	-	4,033,737	-	-	-	-	-	4,033,737
Bond & Interest	-	-	-	-	12,195,000	-	-	12,195,000
Special Revenue Funds								
Airport Improvement Fund	-	-	-	81,000	-	-	-	81,000
Capital Improvement Reserve	-	-	-	8,500,000	-	-	-	8,500,000
Equipment Reserve Fund	-	-	-	199,500	-	-	-	199,500
Guest Tax Fund	349,221	1,358,300	30,000	175,000	245,041	-	-	2,157,562
Transit Fund	90,345	3,185,594	893,268	1,651,000	-	-	-	5,820,207
Recreation	4,224,410	788,050	384,370	40,000	-	-	240,000	5,676,830
Special Alcohol Fund	-	750,000	-	-	-	-	-	750,000
Special Gas Tax Fund	1,892,600	17,100	491,980	500,000	-	-	100,000	3,001,680
Special Recreation Fund	54,030	401,100	75,000	239,000	-	-	-	769,130
City Parks Memorial Fund	-	-	-	-	-	-	-	-
Farmland Remediation	93,600	138,200	16,000	250,000	-	-	-	497,800
Cemetery Perp Care Fund	-	-	5,000	-	-	-	-	5,000
Cemetery Mausoleum Fund	-	-	-	-	-	-	-	-
Housing Trust Fund	-	300,000	-	-	-	-	-	300,000
Outside Agency Grants	473,175	3,357,379	4,700	180,000	-	-	-	4,015,254
Wee Folks Scholarship	-	50,000	-	-	-	-	-	50,000
Fair Housing Grant	11,800	-	-	-	-	-	-	11,800
Community Development Grants	202,900	714,177	-	-	-	-	-	917,077
Home Program Fund	49,400	483,509	-	-	-	-	-	532,909
Transportation Planning	135,000	127,900	-	-	-	-	-	262,900
Law Enforcement Trust Fund	-	40,000	40,000	-	-	-	-	80,000

Summary of Expenditures by Fund and Category

Summary of Expenditures by Fund and Category								
	Personal Services	Contractual Services	Commodities	Capital Outlay	Debt Service	Transfers	Contingency	Total Expenditures
Enterprise Funds								
Water & Sewer Fund	11,662,792	6,483,603	3,735,831	743,300	15,971,074	4,934,896	87,500	43,618,996
Water & Sewer Non-bonded Construction	-	-	-	2,500,000	-	-	-	2,500,000
Solid Waste Fund	6,261,746	3,659,009	925,020	823,000	337,150	411,025	-	12,416,950
Solid Waste Construction	-	-	-	2,700,000	-	-	-	2,700,000
Public Parking System	933,171	270,836	89,770	114,000	150,000	-	25,200	1,582,977
Storm Water Utility	823,303	198,750	338,590	1,250,000	530,474	450,000	200,000	3,791,117
Golf Course	530,735	159,450	176,000	80,000	-	-	-	946,185
TIF / TDD Funds								
Free State TDD	-	160,340	-	-	-	-	-	160,340
Oread TDD	-	572,281	-	-	-	-	-	572,281
9 NH South TDD	-	530,780	-	-	-	-	-	530,780
9 NH North TDD-TIF	-	370,000	-	-	-	-	-	370,000
901 NH	-	28,085	-	-	-	-	-	28,085
720 LLC NRA	-	14,162	-	-	-	-	-	14,162
1040 Vermont LLC NRA	-	28,536	-	-	-	-	-	28,536
810-812 Penn NRA	-	26,645	-	-	-	-	-	26,645
HERE NRA	-	120,000	-	-	-	-	-	120,000
Total	\$ 76,693,515	\$41,268,891	\$ 12,192,198	\$ 22,240,800	\$ 29,428,739	\$ 8,543,819	\$ 1,122,741	\$ 191,490,703

2017 Budgeted Expenditures

The following chart depicts the 2017 budgeted expenditures by category. Personal Services continues to be the City's largest expenditure.



Fund Expenditure Summary

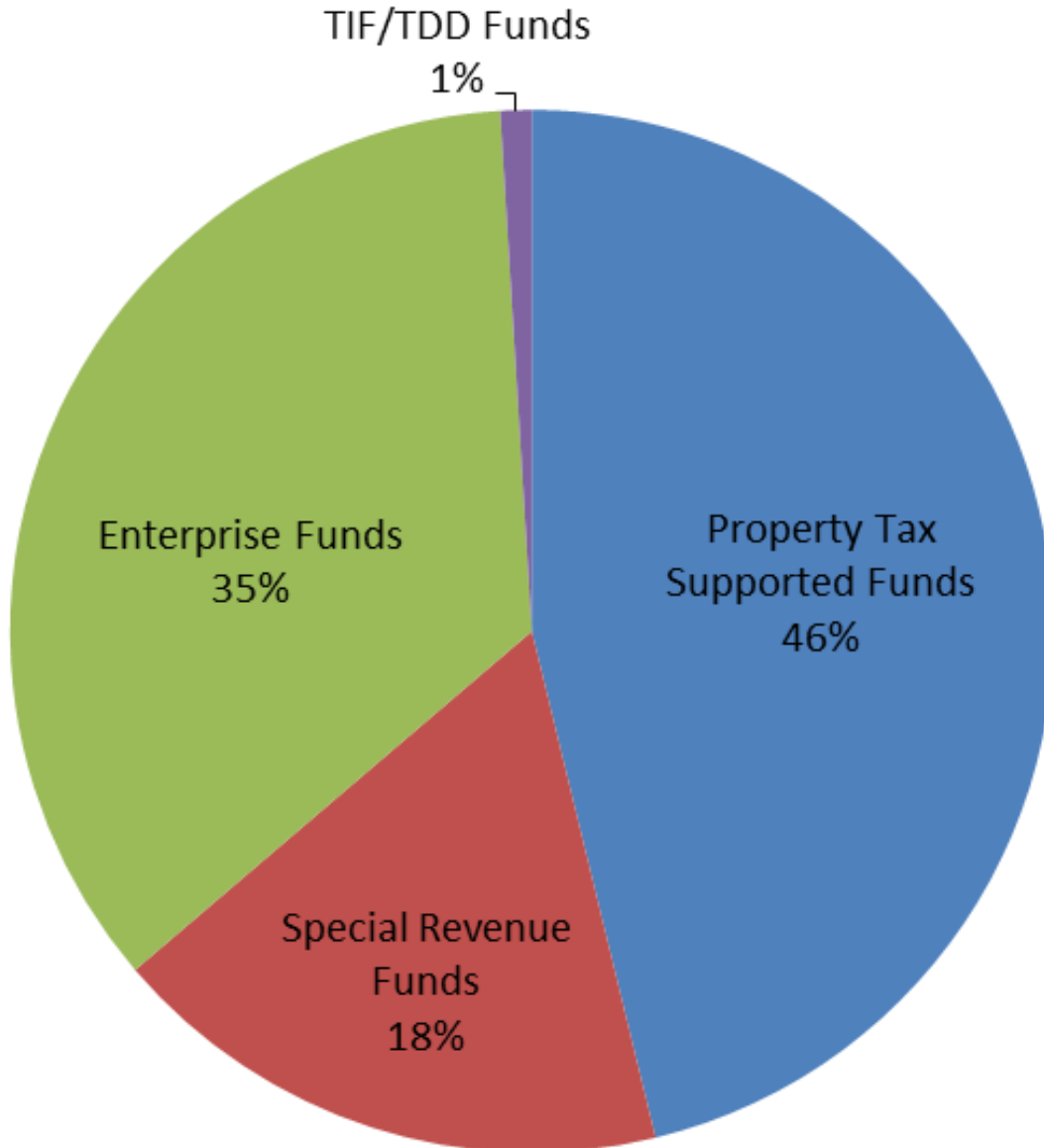
2015-2017

Fund #	Fund Description	2015 Mill Levy*	Actual 2015 Expenditures	2016 Mill Levy	Budget 2016 Expenditures	2017 Mill Levy	Budget 2017 Expenditures
Property Tax Levy Funds							
001	General Operating	19.219	\$ 76,376,468	19.219	\$ 69,075,078	19.475	\$ 72,226,263
209	Library	3.755	3,550,000	3.755	3,750,000	4.039	4,033,737
	<i>Sub Total Property Tax Levy Funds</i>	22.974	\$ 79,926,468	22.974	\$ 72,825,078	23.514	\$ 76,260,000
Supplemental Tax Levy Funds							
301	Bond and Interest	8.500	\$ 10,865,034	8.500	\$ 10,959,248	8.504	\$ 12,195,000
	<i>Sub Total Supplemental Tax Levy Funds</i>	8.500	\$ 10,865,034	8.500	\$ 10,959,248	8.504	\$ 12,195,000
Non-Property Tax Levy Funds							
201	Airport Improvement Fund		\$ 138,633		\$ 24,000		\$ 81,000
202	Capital Improvement Reserve		9,351,105		10,969,897		8,500,000
205	Equipment Reserve Fund		847,923		5,101,007		199,500
206	Guest Tax Fund		949,159		1,597,501		2,157,562
210	Transit Fund		2,780,971		3,999,000		5,820,207
211	Recreation		5,093,827		5,420,055		5,676,830
213	Special Alcohol Fund		710,623		751,100		750,000
214	Special Gas Tax Fund		2,447,748		2,682,430		3,001,680
216	Special Recreation Fund		665,973		730,500		769,130
	All TDD/TIF/NRA Funds		704,835		2,161,229		1,850,829
601	City Parks Memorial Fund		8,019		99,000		-
604	Farmland Remediation		1,341,422		539,493		497,800
605	Cemetery Perp Care Fund		3,254		70,000		5,000
606	Cemetery Mausoleum Fund		-		-		-
607	Housing Trust Fund		-		280,069		300,000
611	Outside Agency Grants		4,245,816		3,578,394		4,015,254
612	Wee Folks Scholarship		29,531		30,000		50,000
621	Fair Housing Grant		12,695		11,408		11,800
631	Community Development Grants		826,687		800,000		917,077
633	Home Program Fund		385,147		300,000		532,909
641	Transportation Planning Fund		209,259		148,385		262,900
652	Law Enforcement Trust Fund		106,813		90,000		80,000
501	Water & Sewer Fund		34,696,428		39,884,000		43,618,996
552	Water & Sewer Non-Bonded Construction		-		1,500,000		2,500,000
502	Solid Waste Fund		12,607,639		12,755,963		12,416,950
562	Solid Waste Construction		-		141,250		2,700,000
503	Public Parking System Fund		1,274,144		1,249,915		1,582,977
505	Storm Water Utility Fund		2,689,548		2,860,491		3,791,117
506	Golf Course Fund		766,188		799,980		946,185
	<i>Sub Total Non-Property Tax Levy Funds</i>		\$ 82,893,387		\$ 98,575,067		\$ 103,035,703
	GRAND TOTAL	31.47	\$ 173,684,888	31.47	\$ 182,359,393	32.018	\$ 191,490,703
City Taxes per \$1000 Assessed Valuation		\$ 31.474		\$ 31.474		\$ 32.018	



Budgeted Expenditures by Fund Type

The following chart depicts the 2017 budgeted expenditures by fund type. Property Tax supported funds include the general fund, library fund, and debt service fund. Special Revenue funds include, but is not limited to, recreation fund, guest tax fund, and the capital improvement reserve fund. Enterprise funds are fee supported funds such as Water & Sewer and Solid Waste funds. Finally the TIF/TDD Funds include the nine TIF/TDD/NRA districts that are currently being utilized in the City of Lawrence.



Multiyear Overview of Expenditures by Department

Multiyear Overview of Expenditures by Department					
Department	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	Percent Change 16 Rev / 17 Bud
City Commission	842,363	960,142	1,164,169	1,235,000	6.08%
City Commission	72,160	71,590	72,000	122,700	70.42%
City Auditor	59,580	60,850	61,000	62,300	2.13%
Special Alcohol Programming	710,623	827,702	751,100	750,000	-0.15%
Affordable Housing Program	-	-	280,069	300,000	7.12%
Office of the City Manager	8,916,569	13,792,018	9,957,394	12,003,191	20.55%
City Manager's Office	702,628	718,184	718,000	827,074	15.19%
City Clerk's Office	248,220	273,002	273,000	255,350	-6.47%
Public Information Office	262,505	216,340	216,000	232,290	7.54%
Human Resources	515,358	512,495	512,000	567,927	10.92%
Public Transit	6,601,044	11,411,167	7,577,394	9,415,461	24.26%
Risk Management	586,814	660,830	661,000	705,089	6.67%
Planning & Development Services	3,797,873	3,047,045	3,897,385	4,624,607	18.66%
Planning	1,302,658	1,336,925	1,337,385	1,531,792	14.54%
Building Safety & Plan Review	638,484	694,200	693,910	851,650	22.73%
Code Enforcement	644,897	766,090	766,090	791,179	3.27%
Community Development	1,211,834	249,830	1,100,000	1,449,986	31.82%
Finance	37,999,781	51,589,393	30,461,682	23,404,002	-23.17%
Financial Administration	310,468	315,331	315,000	328,611	4.32%
Utility Billing & Collections	2,197,915	2,274,707	2,274,707	1,949,772	-14.28%
General Overhead	4,587,462	5,686,498	4,320,498	4,331,892	0.26%
Transfers	19,334,067	27,089,549	10,431,000	2,747,898	-73.66%
Bond & Interest	10,865,034	14,739,035	10,959,248	12,195,000	11.28%
Economic Development Funds Administration	704,835	1,484,273	2,161,229	1,850,829	-14.36%
Information Technology	932,584	1,006,840	1,006,840	1,114,915	10.73%
Information Technology	932,584	1,006,840	1,006,840	1,114,915	10.73%

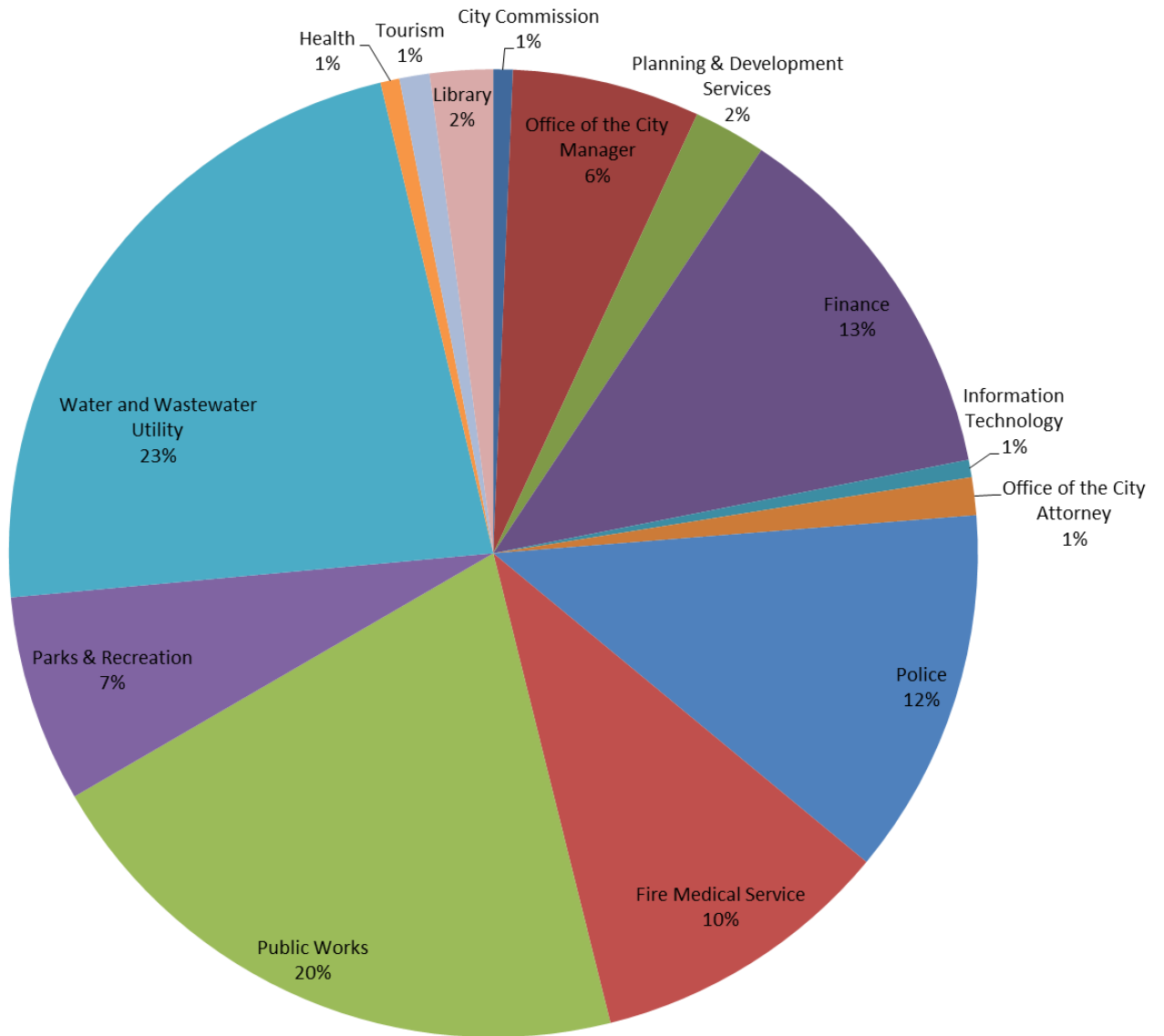
Multiyear Overview of Expenditures by Department Continued

Multiyear Overview of Expenditures by Department					
Department	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	Percent Change 16 Rev / 17 Bud
Office of the City Attorney	2,365,774	2,291,717	2,294,835	2,414,890	5.23%
City Attorney's Office	806,018	883,016	886,134	1,229,146	38.71%
Human Relations	23,122	21,138	21,138	21,530	1.85%
Municipal Court	1,536,634	1,387,563	1,387,563	1,164,214	-16.10%
Police	18,669,595	19,492,120	19,564,071	23,481,235	20.02%
Police Administration	1,151,142	1,001,495	1,073,446	1,324,000	23.34%
Community Service	1,227,556	1,426,661	1,426,661	2,561,063	79.51%
Investigations	3,397,140	3,524,279	3,524,279	3,928,065	11.46%
Patrol	10,426,525	10,836,265	10,836,265	12,375,250	14.20%
Technical Services	2,467,233	2,703,420	2,703,420	3,292,857	21.80%
Fire Medical Service	16,079,226	16,574,678	16,074,678	19,347,803	20.36%
Emergency Medical Service	566,992	500,000	310,000	13,919,466	4390.15%
Fire Service	-	-	-	5,328,337	-
Combined Costs	15,512,234	16,074,678	15,764,678	100,000	-99.37%
Public Works	35,607,243	36,493,664	33,274,028	39,270,135	18.02%
Public Works Engineering	977,555	1,079,775	1,079,775	1,127,803	4.45%
Sales Tax Construction	6,286,141	6,485,551	6,485,551	8,000,000	23.35%
Property Maintenance	755,460	791,405	719,454	753,788	4.77%
Arts Center Maintenance	133,546	152,525	152,525	152,525	0.00%
Airport Maintenance	272,695	191,404	291,404	240,770	-17.38%
Public Works Public Parking	208,206	239,955	214,755	515,503	140.04%
Street Maintenance	8,558,616	6,617,952	6,183,679	6,979,070	12.86%
Traffic	758,140	765,988	765,988	817,150	6.68%
Fiber Backbone	-	-	-	166,979	-
Street Lights	767,132	885,460	885,460	886,000	0.06%
Solid Waste Operations	12,665,652	14,480,622	12,755,963	12,416,950	-2.66%
Solid Waste Nonbonded Construction	9,607	-	141,250	2,700,000	1811.50%
Stormwater Mgmt.	4,030,970	4,604,787	3,399,984	4,288,917	26.15%
Levee Maintenance	183,524	198,240	198,240	224,680	13.34%
Parks & Recreation	10,093,858	11,874,521	11,074,945	13,255,474	19.69%
Parks	3,527,607	3,925,380	4,094,410	5,798,329	41.62%
Recreation	5,800,063	6,827,361	6,180,555	6,510,960	5.35%
Golf Course	766,188	1,121,780	799,980	946,185	18.28%

Multiyear Overview of Expenditures by Department Continued

Multiyear Overview of Expenditures by Department					
Department	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	Percent Change 16 Rev / 17 Bud
Water and Wastewater Utility	32,498,513	56,613,536	39,109,293	44,169,225	12.94%
Utilities Administration	4,165,417	4,343,852	4,344,978	4,255,476	-2.06%
Utilities Engineering	992,394	1,050,385	1,050,385	1,020,518	-2.84%
Clinton Water Plant	2,457,824	2,858,412	2,858,412	2,847,492	-0.38%
Kaw Water Plant	2,223,141	2,964,758	2,964,758	2,897,213	-2.28%
Kansas River Wastewater Treatment Plant	3,763,517	4,238,718	4,238,718	4,293,572	1.29%
Wakarusa River Wastewater Treatment Plant	-	-	-	762,000	-
Sanitary Sewer System	2,964,109	3,005,756	3,005,756	3,266,445	8.67%
Water Quality	768,008	854,799	854,799	986,353	15.39%
Water Distribution System	3,003,239	3,187,685	3,187,685	3,869,082	21.38%
Debt Service	10,638,100	13,603,802	13,603,802	15,971,074	17.40%
Non-Bonded Construction	-	-	1,500,000	2,500,000	66.67%
Transfer to Non-Bonded Construction	1,522,765	20,505,369	1,500,000	1,500,000	0.00%
Health	1,203,642	1,043,678	1,043,678	1,210,999	16.03%
Health	1,203,642	1,043,678	1,043,678	1,210,999	16.03%
Tourism	949,159	2,323,000	1,362,887	1,925,491	41.28%
Tourism	949,159	2,323,000	1,362,887	1,925,491	41.28%
Library	3,550,000	3,750,000	3,750,000	4,033,737	7.57%
Library	3,550,000	3,750,000	3,750,000	4,033,737	7.57%
Total	173,506,179	220,852,351	174,035,885	191,490,703	10.03%

All Expenditures by Department



Significant Changes in Fund Balance

The following indicates significant changes in fund balance as defined by an anticipated increase or decrease by more than 10% in fund balance for the budgeted year. A brief explanation of the change in fund balance is provided below for each fund.

Major Funds

The City has the 5 following major funds:

General Operating Fund — No significant change in fund balance.

Bond & Interest - There was a 24% decrease in fund balance budgeted for 2017. This is primarily due to planned Capital Improvement Plan (CIP) projects scheduled in 2017.

Water & Sewer Fund — No significant change in fund balance.

Solid Waste – There was a 14% increase in fund balance budgeted for 2017. This is primarily due to a rate increases in preparation for several capital expenditures.

Storm Water Utility Fund – There was a 23% decrease in fund balance budgeted for 2017. This is primarily due to planned Capital Improvement Plan (CIP) projects scheduled in 2017.

Non-Major Funds

The City has the 35 following non-major funds:

- Airport Improvement Fund, Capital Improvement Reserve Fund, Equipment Reserve Fund, Guest Tax Fund, Library Fund, Transit Fund, Recreation Fund, Special Alcohol Fund, Special Gas Tax Fund, Special Recreation Fund, Free State TDD, Oread TDD, 9 NH South-TDD, 9 NH North-TDD-TIF, 901 NH, 720 LLC NRA, HERE NRA, City Parks Memorial Fund, Farmland Remediation Fund, Cemetery Perpetual Care Fund, Cemetery Mausoleum Fund, Housing Trust Fund, Outside Agency Grants, Wee Folks Scholarships, Fair Housing Grant, Community Development Grant, Home Program Fund, Transportation Planning Fund, Law Enforcement Trust Fund, Water & Sewer Non-Bonded Construction, Solid Waste Construction, Public Parking System Fund, and Golf Course Fund.

All Non-Major Funds – In aggregate, there was a 28% decrease in fund balance for 2017. This is primarily attributed to three non-major funds: Capital Improvement Reserve Fund, Water & Sewer Non-Bonded Construction and Solid Waste Construction. These funds are used to accumulate cash to help pay for large capital projects scheduled for construction through the City's CIP.

Note: For more information regarding specific CIP projects, see the CIP section.

Projection of Financial Condition

Fund	1/1/2016 Balance	2016 Revenue	2016 Expenditure	12/31/2016 Balance	Percent of Fund Balance
General Fund	\$ 12,718,338	\$ 69,334,082	\$ 69,075,078	\$ 15,683,117	22.7%
Airport Improvement Fund	84,145	35,472	24,000	95,617	398.4%
Capital Improvement Reserve Fund	7,879,344	6,609,526	10,969,897	3,518,973	32.1%
Equipment Reserve Fund	5,511,898	208,131	5,101,007	619,022	12.1%
Guest Tax Fund	1,020,565	1,922,100	1,597,501	1,345,164	84.2%
Library Fund	205,592	3,599,603	3,750,000	55,195	1.5%
Transit Fund	5,029,422	10,156,183	3,999,000	11,186,605	279.7%
Recreation Fund	781,160	5,389,445	5,420,055	750,550	13.8%
Special Alcohol Fund	144,772	742,400	751,100	136,072	18.1%
Special Gas Tax Fund	1,143,982	2,724,000	2,682,430	1,185,552	44.2%
Special Recreation Fund	228,222	742,600	730,500	240,322	32.9%
Free State TDD	-	157,196	157,196	-	0.0%
Oread TDD	148,020	1,048,459	1,196,479	-	0.0%
9 New Hampshire South TDD	18,794	514,000	532,794	-	0.0%
9 New Hampshire North TDD-TIF	-	180,000	180,000	-	0.0%
901 New Hampshire	-	28,085	28,085	-	0.0%
720 LLC NRA	-	13,617	13,617	-	0.0%
1040 Vermont LLC NRA	-	27,438	27,438	-	0.0%
810-812 Penn. NRA	-	25,620	25,620	-	0.0%
HERE NRA	-	-	-	-	
City Parks Memorial Fund	92,042	27,380	99,000	20,422	20.6%
Farmland Remediation Fund	5,567,375	32,707	539,493	5,060,589	938.0%
Cemetery Perpetual Care Fund	87,584	268	70,000	17,852	25.5%
Cemetery Mausoleum Fund	4,234	13	-	4,247	
Housing Trust Fund	102,761	177,308	280,069	0	0.0%
Outside Agency Grants	3,924	3,578,394	3,578,394	3,924	0.1%
Wee Folks Scholarship	160,572	30,476	30,000	161,048	536.8%
Fair Housing Grant	181,335	26,563	11,408	196,490	1722.4%
Community Development Grant	353,498	670,000	800,000	223,498	27.9%
Home Program Fund	51,053	432,000	300,000	183,053	61.0%
Transportation Planning Fund	(7,596)	175,000	148,385	19,019	12.8%
Law Enforcement Trust Fund	88,927	65,058	90,000	63,985	71.1%
Bond & Interest Fund	10,901,622	10,381,000	10,959,248	10,323,374	94.2%
Water & Sewer Fund	22,316,994	39,161,000	39,884,000	21,593,994	54.1%
Water & Sewer Non-Bonded Construction	4,192,579	1,500,000	1,500,000	4,192,579	279.5%
Solid Waste Fund	3,455,366	12,675,000	12,755,963	3,374,403	26.5%
Solid Waste Construction	2,350,000	495,389	141,250	2,704,139	1914.4%
Public Parking System Fund	285,475	1,379,000	1,249,915	414,560	33.2%
Storm Water Utility Fund	2,720,552	3,041,000	2,860,491	2,901,061	101.4%
Golf Course Fund	208,342	791,700	799,980	200,062	25.0%



City of Lawrence

Projection of Financial Condition

Fund	1/1/2017 Balance	2017 Revenue	2017 Expenditure	12/31/2017 Balance	Percent of Fund Balance
General Fund	\$ 15,683,117	\$ 72,226,263	\$ 72,226,263	\$ 15,683,117	21.7%
Airport Improvement Fund	95,617	25,672	81,000	40,289	49.7%
Capital Improvement Reserve Fund	3,518,973	5,494,465	8,500,000	513,438	6.0%
Equipment Reserve Fund	619,022	281,176	199,500	700,698	351.2%
Guest Tax Fund	1,345,164	1,843,500	2,157,562	1,031,102	47.8%
Library Fund	55,195	3,978,542	4,033,737	0	0.0%
Transit Fund	11,186,605	4,848,000	5,820,207	10,214,398	175.5%
Recreation Fund	750,550	5,635,343	5,676,830	709,063	12.5%
Special Alcohol Fund	136,072	749,400	750,000	135,472	18.1%
Special Gas Tax Fund	1,185,552	2,750,000	3,001,680	933,872	31.1%
Special Recreation Fund	240,322	749,700	769,130	220,892	28.7%
Free State TDD	-	160,340	160,340	-	0.0%
Oread TDD	-	572,281	572,281	-	0.0%
9 New Hampshire South TDD	-	530,780	530,780	-	0.0%
9 New Hampshire North TDD-TIF	-	370,000	370,000	-	0.0%
901 New Hampshire	-	28,085	28,085	-	0.0%
720 LLC NRA	-	14,162	14,162	-	0.0%
1040 Vermont LLC NRA	-	28,536	28,536	-	0.0%
810-812 Penn. NRA	-	26,645	26,645	-	0.0%
HERE NRA	-	120,000	120,000	-	0.0%
City Parks Memorial Fund	20,422	3,080	-	23,502	
Farmland Remediation Fund	5,060,589	18,700	497,800	4,581,489	920.3%
Cemetery Perpetual Care Fund	17,852	158	5,000	13,010	260.2%
Cemetery Mausoleum Fund	4,247	-	-	4,247	
Housing Trust Fund	0	300,154	300,000	154	0.1%
Outside Agency Grants	3,924	4,020,000	4,015,254	8,670	0.2%
Wee Folks Scholarship	161,048	30,482	50,000	141,530	283.1%
Fair Housing Grant	196,490	569	11,800	185,259	1570.0%
Community Development Grant	223,498	940,677	917,077	247,098	26.9%
Home Program Fund	183,053	531,909	532,909	182,053	34.2%
Transportation Planning Fund	19,019	260,100	262,900	16,219	6.2%
Law Enforcement Trust Fund	63,985	45,070	80,000	29,055	36.3%
Bond & Interest Fund	10,323,374	9,691,051	12,195,000	7,819,425	64.1%
Water & Sewer Fund	21,593,994	42,934,000	43,618,996	20,908,998	47.9%
Water & Sewer Non-Bonded Construction	4,192,579	1,500,000	2,500,000	3,192,579	127.7%
Solid Waste Fund	3,374,403	12,884,100	12,416,950	3,841,553	30.9%
Solid Waste Construction	2,704,139	-	2,700,000	4,139	0.2%
Public Parking System Fund	414,560	1,497,000	1,582,977	328,583	20.8%
Storm Water Utility Fund	2,901,061	3,136,000	3,791,117	2,245,944	59.2%
Golf Course Fund	200,062	960,630	946,185	214,507	22.7%



City of Lawrence

Personnel Summary

The following chart outlines the authorized positions or full-time equivalents (FTE) that have been adopted in the 2017 budget in comparison with 2016 estimates and 2015 actuals.

*Note: The Public Works FTE count does NOT include the 17.0 FTE central maintenance garage positions.

Department	2015 Actual	2016 Estimated	2017 Adopted	Changes in FTEs from 2016
City Commission	5.00	5.00	5.00	0.00
City Auditor	1.00	1.00	1.00	0.00
Office of the City Manager	22.00	23.50	21.50	-2.00
Planning and Development Services	37.00	37.00	35.50	-1.50
Finance	31.76	30.76	19.76	-11.00
Information Technology	10.00	11.00	11.00	0.00
Office of the City Attorney	21.80	21.80	21.80	0.00
Police	185.00	185.00	186.00	1.00
Fire Medical	143.00	143.00	150.00	7.00
Health Department/ Health Building Maintenance	1.00	1.00	1.00	0.00
Public Works	172.50	172.50	173.00	0.50
Parks and Recreation	83.30	83.30	82.30	-1.00
Utilities	108.00	110.00	125.00	15.00
Total	821.36	824.86	832.86	8.00

2017 Adopted Budget Personnel Changes Include:

Office of the City Manager: Reduction of 1.0 Communication Specialist position and the reduction of 1.0 Administrative Support position in the City Clerks Office.

Planning and Development Services: Reduction of 1.0 Small Business Facilitator and the reduction of 0.5 Administrative Support position.

Finance: Reduction of 1.0 Assistant Finance Director position. Reallocation of 10 FTE positions to Utilities.

Police: Increase of 1.0 Police Sergeant position to create a Mental Health Squad.

Fire Medical: Reduction of 1.0 Administrative Support position and the increase of 8.0 Emergency Medical Service station in Eudora, these positions will be funded by Douglas County. This results in a net increase of 7.0 positions.

Public Works: Reduction of 1.0 Project Engineer position, reduction of .5 Solid Waste Specialist position, and the increase of 2.0 positions for a culvert inspection crew. This results in a net increase of 0.5 positions.

Parks & Recreation: Reduction 1.0 Director of Parks & Recreation position.

Utilities: Increase of 1.0 Water Quality & Programmatic Support position, increase of 4.0 positions to staff the Wakarusa River Wastewater Treatment Plant and reallocation of 10 FTE positions from Finance. This results in a net increase of 15.0 positions.



Governmental Funds

Fund Summary

General Fund

This fund is used as the primary operating fund for the City. The general fund is a tax supported fund.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Property Taxes	\$ 18,464,948	\$ 18,849,096	\$ 18,849,000	\$ 19,746,198
Franchise Fees	7,127,746	7,956,496	7,966,000	8,192,000
Sales & Use Taxes				
City-wide	25,563,595	26,642,962	17,152,348	17,495,000
County-wide	10,510,321	10,983,559	10,930,734	11,049,000
<i>Sales & Use Taxes Subtotal</i>	<i>36,073,917</i>	<i>37,626,521</i>	<i>28,083,082</i>	<i>28,544,000</i>
Intergovernmental	5,666,456	5,757,143	909,000	1,287,502
Licenses and Permits	1,511,839	1,294,819	1,200,000	1,382,100
Fines, Forfeitures and Penalties	2,895,570	2,986,807	2,950,000	3,029,000
Charges for Services	498,954	351,900	5,370,000	5,997,062
Interest	46,544	100,642	88,000	93,000
Miscellaneous	214,092	272,000	262,000	298,650
Operating Transfers	3,656,194	3,656,751	3,657,000	3,656,751
Total	\$ 76,156,260	\$ 78,852,175	\$ 69,334,082	\$ 72,226,263

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 44,843,981	\$ 45,969,349	\$ 45,965,129	\$ 48,905,287
Contractual Services	12,061,967	12,180,219	12,173,972	12,901,368
Commodities	4,327,738	4,633,422	4,629,905	4,986,669
Capital Outlay	559,540	791,800	805,072	2,215,000
Debt Service	-	-	-	-
Transfers	14,583,242	22,159,259	5,501,000	2,747,898
Contingency	-	1,366,000	-	470,041
Refunds	-	-	-	-
Total	\$ 76,376,468	\$ 87,100,049	\$ 69,075,078	\$ 72,226,263

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (220,208)	\$ (8,247,874)	\$ 259,004	\$ -
Beginning Fund Balance	12,938,546	12,327,713	12,718,338	15,683,117
Close out fund		-	2,705,775	
Ending Fund Balance	\$ 12,718,338	\$ 4,079,839	\$ 15,683,117	\$ 15,683,117



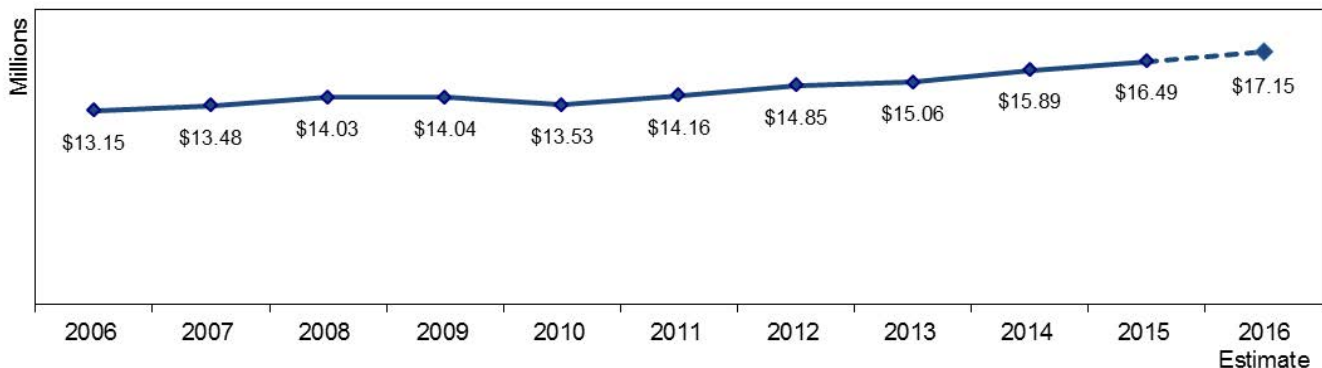
City of Lawrence

General Fund Major Revenue Sources Descriptions, Assumptions, and Trends

The General Operating Fund (General Fund) relies on revenues from a variety of sources to provide for the operations of the twenty-six departments/divisions that are budgeted from this fund. Early in the budget process, revenues for the General Fund are analyzed based on the actual receipts from the previous year. Adjustments then might be made to the current year’s revenue estimates, and projections are made for the next fiscal year. The following revenue descriptions, assumptions, and trends are provided for some of the most significant revenue sources for the General Fund.

Sales Tax

The City of Lawrence General Fund will receive 40% of total resources in 2017 from five different sales taxes. A city retailer’s sales tax of 0.5% was instituted July 1, 1971, followed by an additional 0.5% that went into effect October 1, 1990. Consistent growth has been recorded in the city retailer’s sales tax collections since 1991 although a downward trend was recorded between 2009 and 2010. The following graph depicts the trend in this revenue source since 2006. Revenue from the 1.0% city retailers sales tax is budgeted at \$17,152,348 for 2017.

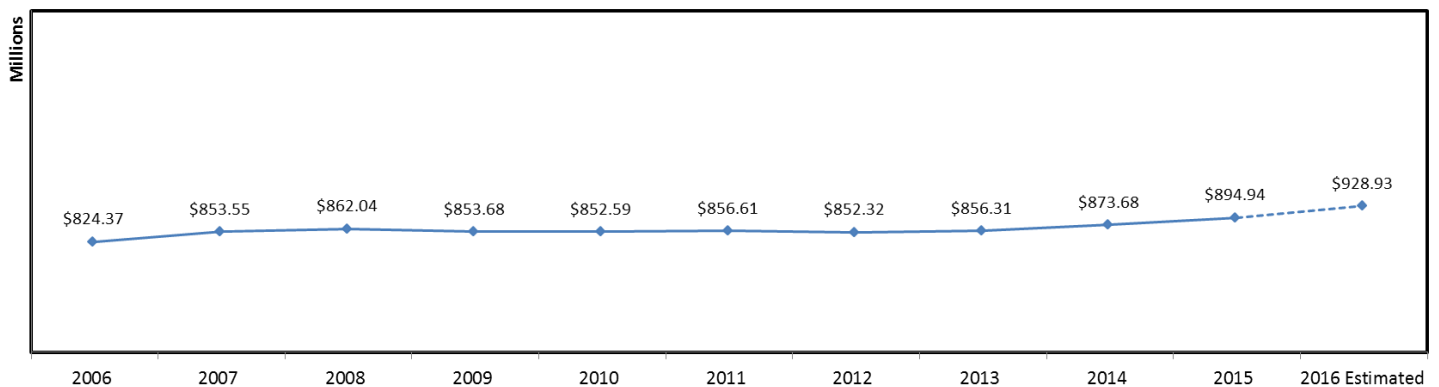


The county-wide sales tax of one percent was approved in a November 1994 election and took effect in 1995. The 2017 budget anticipates \$11,049,000 from the City’s share of the county-wide sales tax, which represents a 2.0% increase over projections for 2016 collections.

General Fund Major Revenue Sources Descriptions, Assumptions, and Trends

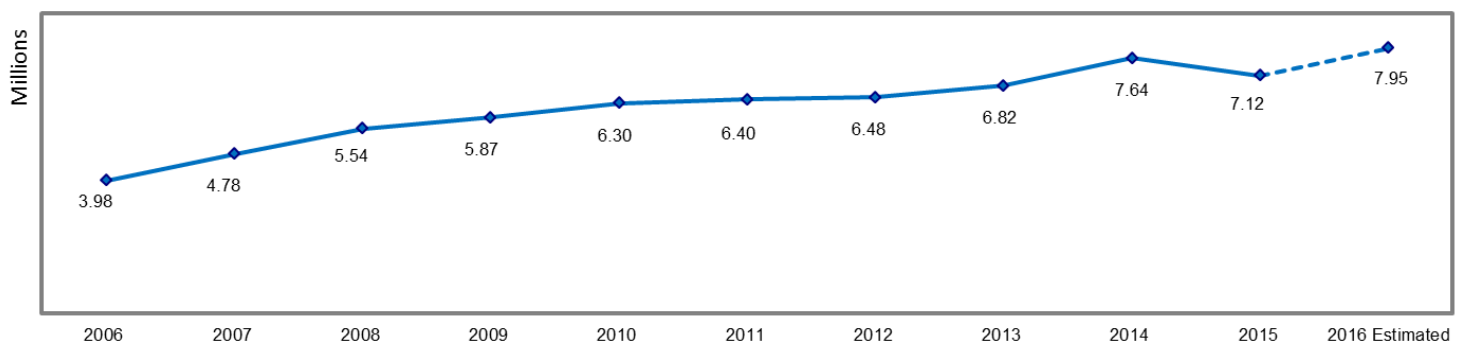
Property Tax

Budgeted property taxes comprise 25% of General Fund resources in 2017. The estimated assessed valuation of \$928,929,602, used to calculate the 2017 budget represents a 3.8% increase over the estimated assessed valuation of \$894,944,702 used to calculate the 2016 budget. A single property tax mill is anticipated to generate approximately \$928,930 in 2017 compared to \$894,945 in 2016. Due to late payments and protests of property tax values, the budget assumes that only 97.3% of property tax revenues will be received. A mill levy increase of .533 mills is estimated to generate \$495,000 in additional property tax revenue in 2017. The mill levy will provide additional resources for salaries and wages, the library, and to maintain the City's longevity program.



Franchise Fees

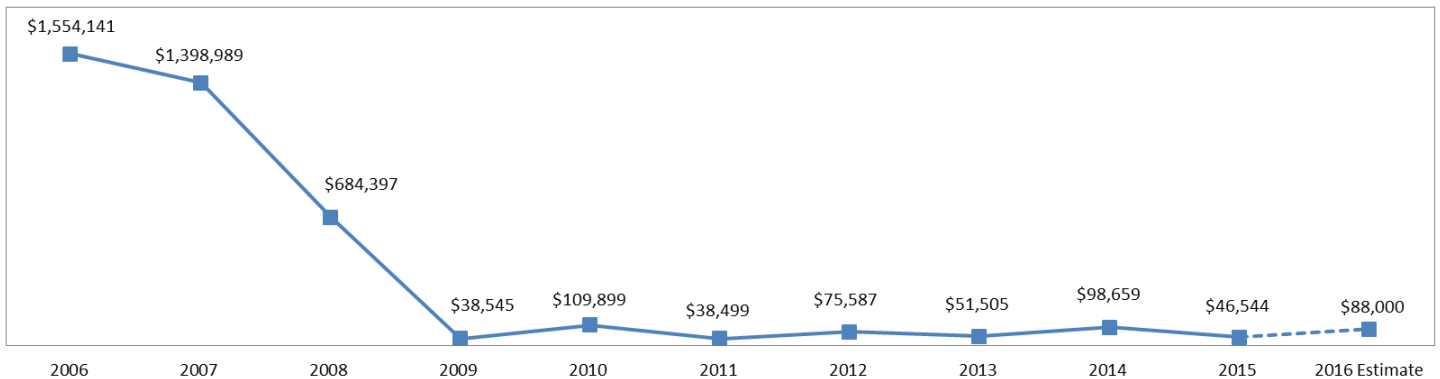
These fees, which the City charges to allow utilities to provide services within the city and to locate within the public right-of-way, are expected to total 11% of General Fund resources in 2017. Franchise agreements with investor owned utilities are presently at a 5% level for electricity, cable, and telecommunications. Natural gas franchise fees are currently calculated based on the volume of consumption, which is different than the market-based calculation for the electric utility franchise fee. An increase of 2% is anticipated over 2016 revenue projections for this category.



General Fund Major Revenue Sources Descriptions, Assumptions, and Trends

General Fund Interest on Investments

Interest earned on investments of City funds continues to be impacted by the economic environment. Interest rates have fallen, and so has revenue generated from the City's investments. The graph shows the relative volatility of this revenue source and illustrates the up and down trend for the past 10 years. Earnings in 2015 totaled \$46,544. A 3% increase in this revenue source is budgeted for 2017 compared to the 2016 budget.



Fines and Forfeits

Traffic fines and municipal court fees comprise 4% of 2017 budgeted General Fund resources. In 2016, the City Commission increased the fine for parking tickets from \$3.00 to \$5.00. The 2017 budget reflects an anticipated 3% increase in this category compared to the 2016 budget.



Governmental Funds—Special Revenue

Fund Summary

Airport Improvement Fund

This fund is used to account for grant proceeds received from the Federal Aviation and Administration (FAA) and the operations of the airport. Revenues are generated from the fixed based operator and farming income.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Charges for services	\$ 552	\$ -	\$ 10,500	\$ -
Interest	155	-	300	-
Miscellaneous	13,700	14,500	24,672	25,672
Total	\$ 14,407	\$ 14,500	\$ 35,472	\$ 25,672

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	2,445	-	-	-
Commodities	136,188	-	-	-
Capital Outlay	-	24,000	24,000	81,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 138,633	\$ 24,000	\$ 24,000	\$ 81,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (124,226)	\$ (9,500)	\$ 11,472	\$ (55,328)
Beginning Fund Balance	208,371	-	84,145	95,617
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 84,145	\$ (9,500)	\$ 95,617	\$ 40,289

Revenue Trends: The budgeted revenues derive from the fixed base operators, hanger rents and grant proceeds. This is a small fund that fluctuates year-to-year.

Expenditure Trends: The budgeted expenditures are for a wildlife fence at the airport which is partially funded through the FAA.

Fund Summary

Capital Improvement Reserve Fund

This fund is used to account for major capital improvements which are not funded by long-term debt. Transfers from the General Fund provide the resources for these expenditures.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
City-wide Sales & Use Taxes	\$ -	\$ 6,019,017	\$ 6,019,017	\$ 5,277,368
Intergovernmental	76,298	208,036	208,036	-
Interest	10,229	27,620	27,620	17,097
Miscellaneous	1,505,588	154,853	154,853	-
Operating Transfers	5,104,043	200,000	200,000	200,000
Total	\$ 6,696,158	\$ 6,609,526	\$ 6,609,526	\$ 5,494,465

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	365,984	-	-	-
Commodities	-	-	-	-
Capital Outlay	8,985,121	6,986,551	7,038,393	8,500,000
Debt Service	-	-	-	-
Transfers	-	-	3,931,504	-
Contingency	-	-	-	-
Total	\$ 9,351,105	\$ 6,986,551	\$ 10,969,897	\$ 8,500,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (2,654,947)	\$ (377,025)	\$ (4,360,371)	\$ (3,005,535)
Beginning Fund Balance	10,534,291	-	7,879,344	3,518,973
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 7,879,344	\$ (377,025)	\$ 3,518,973	\$ 513,438

Revenue Trends: Budgeted revenues have decreased in comparison to 2015 actuals and the 2016 estimated budget.

Expenditure Trends: Budgeted expenditures vary year-to-year based on the capital improvements that are scheduled.

Fund Summary

Equipment Reserve Fund

This fund is used to account for major equipment purchases which are not budgeted in the operating funds of the Governmental Fund Types or financed with general obligation bonds. Transfers from the General Fund provide the resources for these expenditures.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Fines, forfeitures and Penalties	\$ 91,980	\$ 91,980	\$ 91,980	\$ 91,980
Interest	6,096	16,151	16,151	9,196
Miscellaneous	6,000	-	-	-
Operating Transfers	1,000,000	100,000	100,000	180,000
Total	\$ 1,104,076	\$ 208,131	\$ 208,131	\$ 281,176

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	97,308	-	-	-
Capital Outlay	750,614	1,000,000	760,845	199,500
Debt Service	-	-	-	-
Transfers	-	-	4,340,162	-
Contingency	-	-	-	-
Total	\$ 847,923	\$ 1,000,000	\$ 5,101,007	\$ 199,500

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 256,153	\$ (791,869)	\$ (4,892,876)	\$ 81,676
Beginning Fund Balance	5,255,745	-	5,511,898	619,022
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 5,511,898	\$ (791,869)	\$ 619,022	\$ 700,698

Revenue Trends: The revenues collected from fines, forfeitures, penalties, and interest have remained constant from 2015-2014. The transfers however has significantly decreased in the past two years.

Expenditure Trends: Equipment needs continue, however with decreased revenues, there has also been a decrease in budgeted expenditures.



City of Lawrence

Fund Summary

Guest Tax Fund

This fund is used to account for the 6% guest tax received on the occupancy of hotels and motels in the City.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Intergovernmental	\$ 1,609,899	\$ 1,649,260	\$ 1,771,000	\$ 1,840,000
Interest	648	-	2,100	3,500
Operating Transfers	-	700,115	149,000	-
Total	1,610,547	2,349,375	1,922,100	1,843,500

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ 300,014	\$ 300,014	\$ 349,221
Contractual Services	911,228	1,246,800	1,118,027	1,358,300
Commodities	-	30,300	29,460	30,000
Capital Outlay	37,931	-	-	175,000
Debt Service	-	150,000	150,000	245,041
Transfers	-	-	-	-
Contingency	-	830,500	-	-
Total	\$ 949,159	\$ 2,557,614	\$ 1,597,501	\$ 2,157,562

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 661,388	\$ (208,239)	\$ 324,599	\$ (314,062)
Beginning Fund Balance	359,177	336,200	1,020,565	1,345,164
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 1,020,565	\$ 127,961	\$ 1,345,164	\$ 1,031,102

Revenue Trends: Revenues have remained fairly consistent although the 2017 request is slightly lower than 2016 estimates.

Expenditure Trends: Expenditures have increase in 2017 mainly due to Capital Improvement Plan projects that are being paid for

Fund Summary

Library Fund

This fund is used to account for the tax receipts collected and disbursed to the local public library. The library fund is a tax supported fund.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Property Taxes	\$ 3,586,223	\$ 3,614,057	\$ 3,599,057	\$ 3,978,042
Interest	512	-	546	500
Operating Transfers	-	-	-	-
Total	\$ 3,586,735	\$ 3,614,057	\$ 3,599,603	\$ 3,978,542

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	3,550,000	3,750,000	3,750,000	4,033,737
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 3,550,000	\$ 3,750,000	\$ 3,750,000	\$ 4,033,737

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 36,735	\$ (135,943)	\$ (150,397)	\$ (55,195)
Beginning Fund Balance	168,857	216,237	205,592	55,195
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 205,592	\$ 80,294	\$ 55,195	\$ 0

Revenue Trends: Revenues are expected to increase in 2017. This is mainly attributed to an increase in the mill levy for the library fund for 2017.

Expenditure Trends: Expenditures are also expected to increase. These increase will go towards increasing wages and salaries as well as increasing the digital collections of the library.



City of Lawrence

Fund Summary

Transportation Fund

This fund is used to account for revenues and expenditures associated with the fixed route bus system and para-transit services of the City. The transportation fund is a tax supported fund.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
City-wide Sales & Use Taxes	\$ -	\$ -	\$ 4,299,260	\$ 4,398,000
Charges for Services	406,241	404,289	410,000	426,000
Interest	4,492	-	12,000	24,000
Miscellaneous	8,749	-	3,449,260	-
Operating Transfers	3,316,596	3,887,802	1,985,663	-
Total	\$ 3,736,078	\$ 4,292,091	\$ 10,156,183	\$ 4,848,000

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 82,024	\$ 104,537	\$ 104,537	\$ 90,345
Contractual Services	2,071,475	3,284,015	2,784,732	3,185,594
Commodities	627,472	1,109,721	1,109,731	893,268
Capital Outlay	-	-	-	1,651,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	3,334,500	-	-
Total	\$ 2,780,971	\$ 7,832,773	\$ 3,999,000	\$ 5,820,207

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 955,106	\$ (3,540,682)	\$ 6,157,183	\$ (972,207)
Beginning Fund Balance	4,074,316	3,932,276	5,029,422	11,186,605
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 5,029,422	\$ 391,594	\$ 11,186,605	\$ 10,214,398

Revenue Trends: The operations portion of revenues are expected to remain consistent. The Miscellaneous and Operating Transfers are significantly lower in 2017 due to the 2016 miscellaneous category accounting for closing out capital reserve funds into this operational fund in anticipation of future transportation hub expenditures.

Expenditure Trends: The operating expenditures are expected to remain consistent. Capital Outlay is increasing due to the beginning phases of constructing the transportation hub.



Fund Summary

Recreation Fund

This fund is used to account for user fees derived from recreational and cultural events and the expenditures necessary to carry out the recreation programs at the City's four community recreation centers.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Property Taxes	\$ 205	\$ -	\$ -	\$ -
Charges for Services	2,411,491	2,720,445	2,722,345	2,713,500
Interest	876	-	2,500	2,000
Licenses and Permits	-	-	-	-
Miscellaneous	338,880	316,400	345,600	586,945
Operating Transfers	2,230,157	2,319,363	2,319,000	2,332,898
Total	\$ 4,981,404	\$ 5,356,208	\$ 5,389,445	\$ 5,635,343

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 3,986,360	\$ 4,201,601	\$ 4,201,601	\$ 4,224,410
Contractual Services	703,667	777,006	777,673	788,050
Commodities	378,050	370,539	390,781	384,370
Capital Outlay	25,750	50,000	50,000	40,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	487,700	-	240,000
Total	\$ 5,093,827	\$ 5,886,846	\$ 5,420,055	\$ 5,676,830

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (112,423)	\$ (530,638)	\$ (30,610)	\$ (41,487)
Beginning Fund Balance	893,583	825,200	781,160	750,550
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 781,160	\$ 294,562	\$ 750,550	\$ 709,063

Revenue Trends: Revenues for the Recreation Fund are expected to slightly increase in comparison to the 2016 estimates. The operating transfer represents a portion of the county sales tax initially placed in the General Fund.

Expenditure Trends: Expenditures are also expected to increase slightly in comparison to the 2016 estimates.

Fund Summary

Special Alcohol Fund

This fund is used to account for one-third of the liquor tax received by the City from the State of Kansas. The revenues are used to finance contractual programs for the prevention and treatment of drug and alcohol abuse.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Intergovernmental	\$ 720,387	\$ 707,809	\$ 742,000	\$ 749,000
Interest	88	-	400	400
Total	\$ 720,475	\$ 707,809	\$ 742,400	\$ 749,400

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 294,212	\$ -	\$ -	\$ -
Contractual Services	414,472	750,617	751,000	750,000
Commodities	1,939	-	100	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	77,085	-	-
Total	\$ 710,623	\$ 827,702	\$ 751,100	\$ 750,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 9,852	\$ (119,893)	\$ (8,700)	\$ (600)
Beginning Fund Balance	134,920	108,732	144,772	136,072
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 144,772	\$ (11,161)	\$ 136,072	\$ 135,472

Revenue Trends: Revenues are expected to remain consistent with 2016 estimates.

Expenditure Trends: Expenditures are expected to remain consistent with 2016 estimates.



Fund Summary

Special Gas Tax Fund

This fund is used to account for the gasoline tax received from the State of Kansas and Douglas County. The expenditures are primarily for repairs of streets and to provide for new traffic signals.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Intergovernmental	\$ 2,653,942	\$ 2,540,000	\$ 2,720,000	\$ 2,747,000
Interest	1,153	-	3,000	3,000
Miscellaneous	14,527	-	1,000	-
Total	\$ 2,669,622	\$ 2,540,000	\$ 2,724,000	\$ 2,750,000

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 1,827,422	\$ 1,907,150	\$ 1,907,150	\$ 1,892,600
Contractual Services	1,196	15,500	15,500	17,100
Commodities	315,561	389,780	389,780	491,980
Capital Outlay	303,569	370,000	370,000	500,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	592,000	-	100,000
Total	\$ 2,447,748	\$ 3,274,430	\$ 2,682,430	\$ 3,001,680

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 221,874	\$ (734,430)	\$ 41,570	\$ (251,680)
Beginning Fund Balance	922,108	898,263	1,143,982	1,185,552
Audit Adjustment		-	-	-
Ending Fund Balance	\$ 1,143,982	\$ 163,833	\$ 1,185,552	\$ 933,872

Revenue Trends: Revenues are expected to remain consistent with 2016 estimates.

Expenditure Trends: Expenditures are expected to increase slightly due to additional Capital Outlay costs in 2017.

Fund Summary

Special Recreation Fund

This fund is used to account for one-third of the liquor tax received from the State of Kansas. These funds are used to provide additional resources for recreational activities and historic tours.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Intergovernmental	\$ 720,387	\$ 707,809	\$ 742,000	\$ 749,000
Interest	238	-	600	700
Total	\$ 720,625	\$ 707,809	\$ 742,600	\$ 749,700

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 25,285	\$ 54,715	\$ 54,715	\$ 54,030
Contractual Services	267,354	360,300	360,300	401,100
Commodities	100,261	74,000	84,000	75,000
Capital Outlay	273,073	241,000	231,485	239,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	190,500	-	-
Total	\$ 665,973	\$ 920,515	\$ 730,500	\$ 769,130

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 54,652	\$ (212,706)	\$ 12,100	\$ (19,430)
Beginning Fund Balance	173,570	258,719	228,222	240,322
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 228,222	\$ 46,013	\$ 240,322	\$ 220,892

Revenue Trends: Revenues are expected to remain consistent with 2016 estimates.

Expenditure Trends: Expenditures are expected to increase due mainly to increased Contractual Services needs in 2017.



Fund Summary

Free State Transportation Development District (TDD)

This fund is used to account for proceeds from the Free State TDD.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Taxes	\$ 145,337	\$ 151,150	\$ 157,196	\$ 160,340
Interest	-	-	-	-
Total	\$ 145,337	\$ 151,150	\$ 157,196	\$ 160,340

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	145,337	151,150	157,196	160,340
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 145,337	\$ 151,150	\$ 157,196	\$ 160,340

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	-	-	-	-
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

Revenue Trends: Revenues are expected to remain consistent with 2016 estimates.

Expenditure Trends: Expenditures are expected to remain consistent with 2016 estimates.



Fund Summary

Oread Transportation Development District (TDD) — Tax Increment Financing (TIF)

This fund is used to account for proceeds from the Oread TDD-TIF.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Taxes	\$ 534,177	\$ 546,000	\$ 555,544	\$ 572,281
Miscellaneous	-	-	492,915	-
Total	\$ 534,177	\$ 546,000	\$ 1,048,459	\$ 572,281

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	386,157	546,000	1,196,479	572,281
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 386,157	\$ 546,000	\$ 1,196,479	\$ 572,281

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 148,020	\$ -	\$ (148,020)	\$ -
Beginning Fund Balance	-	-	148,020	-
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 148,020	\$ -	\$ -	\$ -

Revenue Trends: The taxes received are expected to remain the same in 2017. The overall revenues are decreasing from 2016 estimates due to a reimbursement payment from the Developer in 2016.

Expenditure Trends: Expenditures are expected to decrease in 2017 compared to 2016 estimates.

Fund Summary

9 New Hampshire South Transportation Development District — Tax Increment Financing

This fund is used to account for proceeds from the 9 New Hampshire South TDD-TIF.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Taxes	\$ 98,960	\$ 512,980	\$ 514,000	\$ 530,780
Interest	-	-	-	-
Total	\$ 98,960	\$ 512,980	\$ 514,000	\$ 530,780

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	80,166	512,980	532,794	530,780
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 80,166	\$ 512,980	\$ 532,794	\$ 530,780

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 18,794	\$ -	\$ (18,794)	\$ -
Beginning Fund Balance	-	-	18,794	-
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 18,794	\$ -	\$ -	\$ -

Revenue Trends: Revenues are expected to remain consistent with 2016 estimates.

Expenditure Trends: Expenditures are expected to remain consistent with 2016 estimates.



Fund Summary

9 New Hampshire North Transportation Development District — Tax Increment Financing

This fund is used to account for proceeds from the 9 New Hampshire North TDD-TIF.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Taxes	\$ -	\$ 180,000	\$ 180,000	\$ 370,000
Interest	-	-	-	-
Total	\$ -	\$ 180,000	\$ 180,000	\$ 370,000

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	180,000	180,000	370,000
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ -	\$ 180,000	\$ 180,000	\$ 370,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	-	-	-	-
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

Revenue Trends: Revenues are expected to increase 2017.

Expenditure Trends: Expenditures are expected to increase in 2017.



Fund Summary

901 New Hampshire

This fund is used to account for proceeds from the 901 New Hampshire tax development district.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Taxes	\$ 28,085	\$ 28,085	\$ 28,085	\$ 28,085
Interest	-	-	-	-
Total	\$ 28,085	\$ 28,085	\$ 28,085	\$ 28,085

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	28,085	28,085	28,085	28,085
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 28,085	\$ 28,085	\$ 28,085	\$ 28,085

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	-	-	-	-
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

Revenue Trends: Revenues are expected to remain consistent with 2016 estimates.

Expenditure Trends: Expenditures are expected to remain consistent with 2016 estimates.

Fund Summary

720 LLC Neighborhood Revitalization Area (NRA)

This fund is used to account for proceeds from the 720 LLC NRA.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Taxes	\$ 12,282	\$ 13,000	\$ 13,617	\$ 14,162
Interest	-	-	-	-
Total	\$ 12,282	\$ 13,000	\$ 13,617	\$ 14,162

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	12,282	13,000	13,617	14,162
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 12,282	\$ 13,000	\$ 13,617	\$ 14,162

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	-	-	-	-
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

Revenue Trends: Revenues are expected to remain consistent with 2016 estimates.

Expenditure Trends: Expenditures are expected to remain consistent with 2016 estimates.

Fund Summary

1040 Vermont LLC Neighborhood Revitalization Area (NRA)

This fund is used to account for proceeds from the 1040 Vermont LLC NRA.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Taxes	\$ 27,438	\$ 27,438	\$ 27,438	\$ 28,536
Interest	-	-	-	-
Total	\$ 27,438	\$ 27,438	\$ 27,438	\$ 28,536

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	27,438	27,438	27,438	28,536
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 27,438	\$ 27,438	\$ 27,438	\$ 28,536

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	-	-	-	-
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

Revenue Trends: Revenues are expected to remain consistent with 2016 estimates.

Expenditure Trends: Expenditures are expected to remain consistent with 2016 estimates.

Fund Summary

810-812 Pennsylvania Neighborhood Revitalization Area (NRA)

This fund is used to account for proceeds from the 810-812 Pennsylvania NRA.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Taxes	\$ 25,370	\$ 25,620	\$ 25,620	\$ 26,645
Interest	-	-	-	-
Total	\$ 25,370	\$ 25,620	\$ 25,620	\$ 26,645

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	25,370	25,620	25,620	26,645
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 25,370	\$ 25,620	\$ 25,620	\$ 26,645

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	-	-	-	-
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

Revenue Trends: Revenues are expected to remain consistent with 2016 estimates.

Expenditure Trends: Expenditures are expected to remain consistent with 2016 estimates.



Fund Summary

HERE Neighborhood Revitalization Area (NRA)

This fund is used to account for proceeds from the HERE NRA.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Taxes	\$ -	\$ -	\$ -	\$ 120,000
Interest	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 120,000

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	120,000
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 120,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	-	-	-	-
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

Revenue Trends: The HERE NRA began in 2017, thus no trend data is available.

Expenditure Trends: The HERE NRA began in 2017, thus no trend data is available.

Fund Summary

City Parks Memorial Fund

This fund is used to account for donations received from the public to fund special requests for landscaping and flower gardens.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Miscellaneous	\$ 24,962	\$ 3,300	\$ 27,300	\$ 3,000
Interest	71	-	80	80
Total	\$ 25,033	\$ 3,300	\$ 27,380	\$ 3,080

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	8,019	-	-	-
Capital Outlay	-	-	99,000	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 8,019	\$ -	\$ 99,000	\$ -

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 17,014	\$ 3,300	\$ (71,620)	\$ 3,080
Beginning Fund Balance	75,028	-	92,042	20,422
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 92,042	\$ 3,300	\$ 20,422	\$ 23,502

Revenue Trends: The 2017 budgeted revenues are lower than 2016 estimates, however this fund receives donations and thus revenues are not consistent year to year.

Expenditure Trends: There are no budgeted expenditures, however as requests are received throughout 2017 they will be evaluated.

Fund Summary

Farmland Remediation Fund

This fund is used to account for escrow funds received and remediation costs for the former Farmland Industries property.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Interest	\$ 4,749	\$ 18,000	\$ 18,707	\$ 18,700
Miscellaneous	-	-	14,000	-
Total	\$ 4,749	\$ 18,000	\$ 32,707	\$ 18,700

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 133,191	\$ 135,293	\$ 135,293	\$ 93,600
Contractual Services	1,175,199	138,200	138,200	138,200
Commodities	33,032	16,000	16,000	16,000
Capital Outlay	-	250,000	250,000	250,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 1,341,422	\$ 539,493	\$ 539,493	\$ 497,800

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (1,336,673)	\$ (521,493)	\$ (506,786)	\$ (479,100)
Beginning Fund Balance	6,904,048	-	5,567,375	5,060,589
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 5,567,375	\$ (521,493)	\$ 5,060,589	\$ 4,581,489

Revenue Trends: Revenues are expected to decrease in 2017 compared to 2016 estimates.

Expenditure Trends: Expenditures are expected to decrease slightly in 2017 compared to 2016 estimates.

Fund Summary

Cemetery Perpetual Care Fund

This fund is used to provide monies for the maintenance of the City Cemetery.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Interest	\$ 57	\$ 268	\$ 268	\$ 158
Total	\$ 57	\$ 268	\$ 268	\$ 158

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	3,254	-	-	-
Commodities	-	-	70,000	5,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 3,254	\$ -	\$ 70,000	\$ 5,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (3,197)	\$ 268	\$ (69,732)	\$ (4,842)
Beginning Fund Balance	90,781	-	87,584	17,852
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 87,584	\$ 268	\$ 17,852	\$ 13,010

Revenue Trends: Revenues are expected to decrease in 2017.

Expenditure Trends: Expenditures are expected to decrease in 2017.



Fund Summary

Cemetery Mausoleum Fund

This fund is used to provide monies for the City Mausoleum.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Interest	\$ 4	\$ -	\$ 13	\$ -
Total	\$ 4	\$ -	\$ 13	\$ -

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 4	\$ -	\$ 13	\$ -
Beginning Fund Balance	4,230	-	4,234	4,247
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 4,234	\$ -	\$ 4,247	\$ 4,247

Revenue Trends: There are no budgeted revenues in 2017.

Expenditure Trends: There are no budgeted expenditures in 2017.

Fund Summary

Housing Trust Fund

This fund is used to support the acquisition, construction, and rehabilitation of affordable housing.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Interest	\$ 89	\$ -	\$ 308	\$ 154
Miscellaneous	-	-	77,000	-
Operating Transfers	-	-	100,000	300,000
Total	\$ 89	\$ -	\$ 177,308	\$ 300,154

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	280,069	300,000
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ -	\$ -	\$ 280,069	\$ 300,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 89	\$ -	\$ (102,761)	\$ 154
Beginning Fund Balance	102,672	-	102,761	0
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 102,761	\$ -	\$ 0	\$ 154

Revenue Trends: Revenues are expected to increase in 2017 due in large part to an increase in operating transfers for affordable housing.

Expenditure Trends: Expenditures are expected to remain consistent in 2017.

Fund Summary

Outside Agency Grant Fund

This fund is used to account for grants passed through the outside agencies.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Intergovernmental	\$ 4,203,340	\$ 3,578,394	\$ 3,578,394	\$ 4,020,000
Total	\$ 4,203,340	\$ 3,578,394	\$ 3,578,394	\$ 4,020,000

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 398,399	\$ 196,475	\$ 196,475	\$ 473,175
Contractual Services	2,476,142	3,197,179	3,197,179	3,357,379
Commodities	59,259	4,740	4,740	4,700
Capital Outlay	1,312,016	180,000	180,000	180,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 4,245,816	\$ 3,578,394	\$ 3,578,394	\$ 4,015,254

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (42,476)	\$ -	\$ -	\$ 4,746
Beginning Fund Balance	46,400	-	3,924	3,924
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 3,924	\$ -	\$ 3,924	\$ 8,670

Revenue Trends: Revenues are dependent on grants, which are anticipated to remain similar in 2017 to the 2016 estimates.

Expenditure Trends: Expenditures are also expected to remain similar in 2017 to the 2016 estimates.

Fund Summary

Wee Folks Scholarship Fund

The fund was started with a \$12,000 donation from the St. Patrick's Day Parade organization. The City is to seek matching donations. The fund is to be used to provide scholarships for Lawrence youth for recreational activities.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Interest	\$ 153	\$ -	\$ 476	\$ 482
Miscellaneous	33,265	20,000	30,000	30,000
Total	\$ 33,418	\$ 20,000	\$ 30,476	\$ 30,482

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	29,531	20,000	30,000	50,000
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 29,531	\$ 20,000	\$ 30,000	\$ 50,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 3,887	\$ -	\$ 476	\$ (19,518)
Beginning Fund Balance	156,685	-	160,572	161,048
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 160,572	\$ -	\$ 161,048	\$ 141,530

Revenue Trends: Revenues are expected to remain consistent with 2016 estimates.

Expenditure Trends: Expenditures are expected to increase in 2017.

Fund Summary

Fair Housing Assistance Fund

This fund is used to account for federal housing assistance grants received by the City. The monies are used to promote fair housing practices in the City and to assure compliance with federal regulations governing fair housing practices.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Intergovernmental	\$ -	\$ -	\$ 26,000	\$ -
Interest	156	-	563	569
Total	\$ 156	\$ -	\$ 26,563	\$ 569

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 11,260	\$ 11,408	\$ 11,408	\$ 11,800
Contractual Services	1,435	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 12,695	\$ 11,408	\$ 11,408	\$ 11,800

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (12,540)	\$ (11,408)	\$ 15,155	\$ (11,231)
Beginning Fund Balance	193,875	-	181,335	196,490
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 181,335	\$ (11,408)	\$ 196,490	\$ 185,259

Revenue Trends: Revenues are expected to decrease in 2017 compared to 2016 estimates.

Expenditure Trends: Expenditures are expected to remain consistent with 2016 estimates.



Fund Summary

Community Development Grant Fund

This fund is used to account for federal block grants received and related program income. These funds are used to provide assistance to low and moderate income individuals and areas in the City.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Intergovernmental	\$ 526,115	\$ 600,000	\$ 670,000	\$ 940,677
Miscellaneous	178,954	-	-	-
Total	\$ 705,068	\$ 600,000	\$ 670,000	\$ 940,677

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 283,325	\$ 206,900	\$ -	\$ 202,900
Contractual Services	540,046	-	800,000	714,177
Commodities	3,316	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 826,687	\$ 206,900	\$ 800,000	\$ 917,077

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (121,619)	\$ 393,100	\$ (130,000)	\$ 23,600
Beginning Fund Balance	475,117	-	353,498	223,498
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 353,498	\$ 393,100	\$ 223,498	\$ 247,098

Revenue Trends: Revenues are dependent on grants, which are anticipated to increase in 2017.

Expenditure Trends: Expenditures are also expected to increase in 2017.

Fund Summary

Home Program Fund

This fund is used to account for federal funds received to assist low income residents to purchase homes.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Intergovernmental	\$ 379,387	\$ 432,000	\$ 432,000	\$ 531,909
Miscellaneous	-	-	-	-
Total	\$ 379,387	\$ 432,000	\$ 432,000	\$ 531,909

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 39,734	\$ 42,930	\$ -	\$ 49,400
Contractual Services	345,412	-	300,000	483,509
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 385,147	\$ 42,930	\$ 300,000	\$ 532,909

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (5,759)	\$ 389,070	\$ 132,000	\$ (1,000)
Beginning Fund Balance	56,812	-	51,053	183,053
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 51,053	\$ 389,070	\$ 183,053	\$ 182,053

Revenue Trends: Revenues are dependent on grants, which are anticipated to increase in 2017.

Expenditure Trends: Expenditures are also expected to increase in 2017.

Fund Summary

Transportation Planning Fund

This fund is used to account for federal grants received for urban transportation planning.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Intergovernmental	\$ 173,841	\$ 175,000	\$ 175,000	\$ 260,100
Total	\$ 173,841	\$ 175,000	\$ 175,000	\$ 260,100

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 142,919	\$ 148,385	\$ 148,385	\$ 135,000
Contractual Services	62,163	-	-	127,900
Commodities	4,177	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 209,259	\$ 148,385	\$ 148,385	\$ 262,900

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (35,418)	\$ 26,615	\$ 26,615	\$ (2,800)
Beginning Fund Balance	27,822	-	(7,596)	19,019
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ (7,596)	\$ 26,615	\$ 19,019	\$ 16,219

Revenue Trends: Revenues are dependent on grants, which are anticipated to increase in 2017.

Expenditure Trends: Expenditures are also expected to increase in 2017.

Fund Summary

Law Enforcement Trust Fund

This fund is used to account for proceeds from the sale of assets forfeited in a legal proceeding. Receipts in the fund are used to defray the cost of complex investigations, purchase technical equipment or provide matching funds for federal grants.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Interest	\$ 61	\$ -	\$ 58	\$ 70
Miscellaneous	42,542	40,000	65,000	45,000
Total	\$ 42,603	\$ 40,000	\$ 65,058	\$ 45,070

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	67,852	50,000	50,000	40,000
Commodities	38,961	40,000	40,000	40,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 106,813	\$ 90,000	\$ 90,000	\$ 80,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (64,210)	\$ (50,000)	\$ (24,942)	\$ (34,930)
Beginning Fund Balance	153,137	-	88,927	63,985
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 88,927	\$ (50,000)	\$ 63,985	\$ 29,055

Revenue Trends: Revenues are from fines and forfeitures, which can fluctuate year to year. Revenues are expected to decrease in 2017 in comparison to 2016 estimates.

Expenditure Trends: Expenditures are expected to decrease slightly in 2017 in comparison to 2016 estimates.

Debt Service

Fund Summary

Bond & Interest Fund

This fund is used to account for the accumulation of resources and payment of general obligation bond principal, interest and other related costs from governmental resources and special assessment bond principal and interest from special assessment levies when the City is obligated in some manner for this payment.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Property Taxes	\$ 8,314,719	\$ 8,179,550	\$ 8,252,000	\$ 8,367,051
Special Assessments	2,411,557	1,749,884	1,861,000	1,157,000
Interest	10,095	31,259	33,000	32,000
Miscellaneous	218,770	135,000	235,000	135,000
Total	\$ 10,955,141	\$ 10,095,693	\$ 10,381,000	\$ 9,691,051

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	10,865,034	11,659,248	10,959,248	12,195,000
Transfers	-	-	-	-
Contingency	-	3,079,787	-	-
Total	\$ 10,865,034	\$ 14,739,035	\$ 10,959,248	\$ 12,195,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 90,107	\$ (4,643,342)	\$ (578,248)	\$ (2,503,949)
Beginning Fund Balance	10,811,515	5,354,367	10,901,622	10,323,374
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 10,901,622	\$ 711,025	\$ 10,323,374	\$ 7,819,425

Revenue Trends: Revenues are expected to decrease in 2017 in comparison to 2016 estimates. This is mainly attributed to a decrease in special assessments.

Expenditure Trends: Expenditures are expected to increase in 2017 in comparison to 2016 estimates.

Computation of Legal Debt Margin

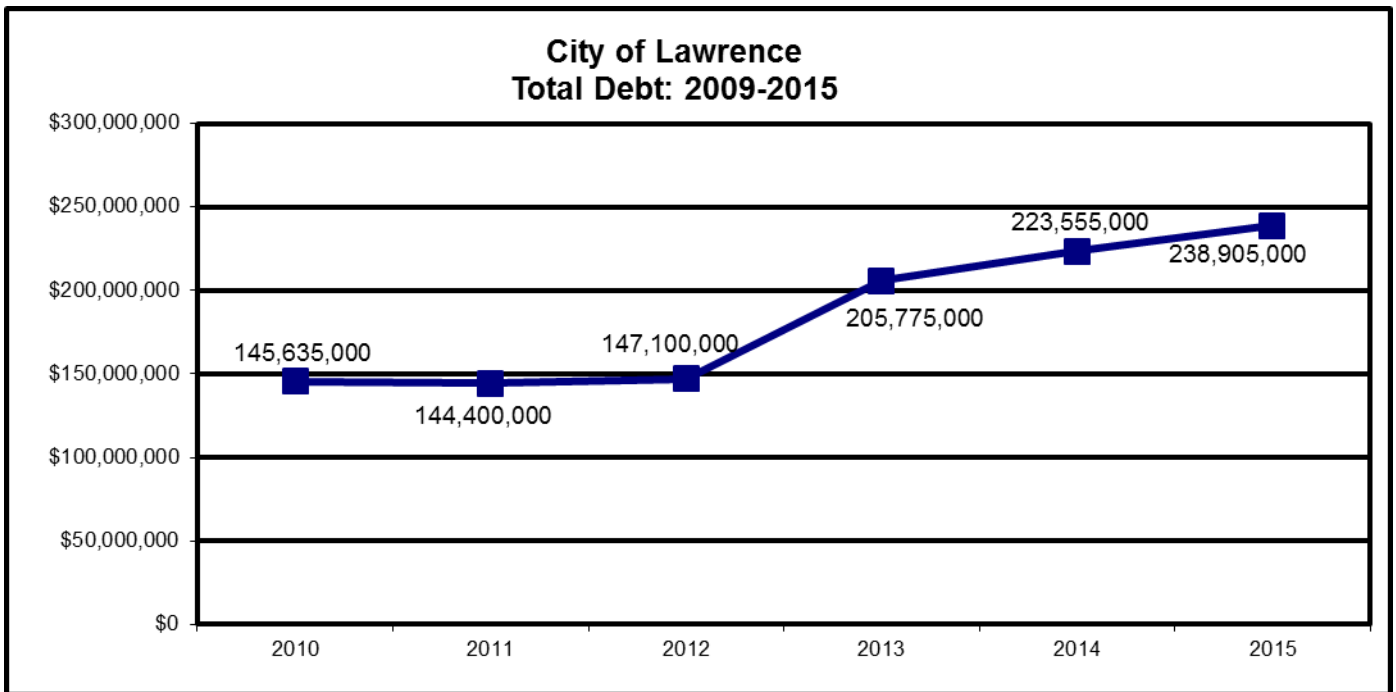
The Bond and Interest Fund is used to account for the resources dedicated to the payment of the principal and interest on the City's general obligation bonds. Revenues come from ad valorem property taxes, special assessments, interest earnings and transfers of surplus funds from capital projects. By December 31, 2016, the City's total general obligation debt was \$91,174,695. The City is limited by State law in the amount of general obligation debt it can incur (for more information regarding debt, please refer to our budget policy section). This limit is set at 30% of the total assessed valuation, including motor vehicle assessments. The legal debt margin as of December 31, 2016 can be computed as follows:

Real & Personal Property Assessed Valuation - July 1, 2016	\$ 913,000,125	
Motor Vehicle Property Valuation - July 1, 2015	<u>82,923,084</u>	
Total Equalized Assessed Tangible Valuation	<u>995,923,209</u>	
Debt Limitation (30% of assessed valuation)		298,776,963
Total Bonded Debt (including notes)	122,120,000	
Less Bonds Paid from Enterprise Funds	<u>(30,945,305)</u>	
Total Debt applicable to limitation		<u>\$ 91,174,695</u>
Legal Debt Margin		<u>\$ 207,602,268</u>

Statement of Outstanding Indebtedness

The chart and graph below depict all the outstanding debt the City owes as of December 31, 2015.

	Outstanding 01/01/2015	Retired in 2015	Issued in 2015	Outstanding 12/31/2015
General Obligation Bonds	\$ 100,595,000	12,105,000	\$ 9,450,000	97,940,000
Temporary Notes	78,930,000	78,930,000	10,795,000	10,795,000
<i>Subtotal</i>	<i>\$ 179,525,000</i>	<i>\$ 91,035,000</i>	<i>\$ 20,245,000</i>	<i>\$ 108,735,000</i>
Revenue Bonds	\$ 46,390,000	\$ 15,080,000	\$ 98,860,000	\$ 130,170,000
<i>Subtotal</i>	<i>46,390,000</i>	<i>15,080,000</i>	<i>98,860,000</i>	<i>130,170,000</i>
Total Debt	\$ 225,915,000	\$ 106,115,000	\$ 119,105,000	\$ 238,905,000



Current Debt Issue

The following chart outlines the outstanding debt and when it was issued. This includes general obligation bonds, temporary notes, and revenue bonds.

DESIGNATION	ORIGINAL AMOUNT	OUTSTANDING 1/1/2015	ISSUED AFTER 1/1/2015	RETIRED IN 2015	ESTIMATED OUTSTANDING 12/31/2015
GENERAL OBLIGATION					
Series 2003-D	3,145,000	335,000	-	335,000	-
Series 2004-A	3,520,000	330,000	-	330,000	-
Series 2004-B	10,600,000	2,030,000	-	995,000	1,035,000
Series 2004-C	1,600,000	310,000	-	150,000	160,000
Series 2005-A	11,095,000	3,150,000	-	1,015,000	2,135,000
Series 2006-A	17,130,000	6,475,000	-	1,530,000	4,945,000
Series 2007-A	11,345,000	5,315,000	-	985,000	4,330,000
Series 2008-A	11,890,000	7,265,000	-	1,110,000	6,155,000
Series 2009-A	3,250,000	2,010,000	-	265,000	1,745,000
Series 2010-A	2,975,000	2,975,000	-	110,000	2,865,000
Series 2010-B	8,920,000	6,145,000	-	715,000	5,430,000
Series 2010-C	8,305,000	5,885,000	-	625,000	5,260,000
Series 2011-A	3,895,000	3,000,000	-	305,000	2,695,000
Series 2012-A	7,710,000	6,045,000	-	830,000	5,215,000
Series 2012-B	3,480,000	1,765,000	-	880,000	885,000
Series 2013-A	4,405,000	4,055,000	-	350,000	3,705,000
Series 2014-A	25,065,000	25,065,000	-	895,000	24,170,000
Series 2014-B	18,440,000	18,440,000	-	680,000	17,760,000
Series 2015-A	9,450,000	-	9,450,000	-	9,450,000
Subtotal	\$ 166,220,000	\$ 100,595,000	\$ 9,450,000	\$ 12,105,000	\$ 97,940,000
TEMPORARY NOTES					
Temp Note 2014-I	-	59,900,000	-	59,900,000	-
Temp Note 2014-II	-	5,560,000	-	5,560,000	-
Temp Note 2014-III	-	13,470,000	-	13,470,000	-
Temp Note 2015-I	-	-	10,795,000	-	10,795,000
Subtotal	\$ -	\$ 78,930,000	\$ 10,795,000	\$ 78,930,000	\$ 10,795,000
REVENUE BONDS					
Series 2005	25,910,000	14,460,000	-	14,460,000	-
Series 2007	19,800,000	19,095,000	-	135,000	18,960,000
Series 2008	4,270,000	3,475,000	-	175,000	3,300,000
Series 2009	10,385,000	9,360,000	-	310,000	9,050,000
Series 2015-A	89,900,000	-	89,900,000	-	89,900,000
Series 2015-B	8,960,000	-	8,960,000	-	8,960,000
Subtotal	\$ 159,225,000	\$ 46,390,000	\$ 98,860,000	\$ 15,080,000	\$ 130,170,000



Current Debt Issue

The following chart outlines the outstanding debt that has scheduled payments in 2016. This includes general obligation bonds, temporary notes, and revenue bonds.

DESIGNATION	2016 DEBT PAYMENT PRINCIPAL & INTEREST						
	Bond & Interest Fund (301)	Guest Tax Fund (206)	Sales Tax Res Fund (212)	Utilities Fund (501)	Solid Waste Fund (502)	Stormwater Fund (505)	Total All Funds
GENERAL OBLIGATION							
Series 2003-D	-	-	-	-	-	-	-
Series 2004-A	-	-	-	-	-	-	-
Series 2004-B	594,105	-	287,450	-	-	192,258	1,073,813
Series 2004-C	166,160	-	-	-	-	-	166,160
Series 2005-A	619,701	-	-	-	-	509,837	1,129,538
Series 2006-A	1,765,424	-	-	-	-	22,376	1,787,800
Series 2007-A	1,216,875	-	-	-	-	-	1,216,875
Series 2008-A	1,311,425	-	60,538	-	-	-	1,371,963
Series 2009-A	324,750	-	-	-	-	-	324,750
Series 2010-A	262,580	-	-	-	-	-	262,580
Series 2010-B	856,769	-	-	-	-	-	856,769
Series 2010-C	-	-	-	765,619	-	-	765,619
Series 2011-A	381,300	-	-	-	-	-	381,300
Series 2012-A	975,013	-	-	-	-	-	975,013
Series 2012-B	-	-	898,275	-	-	-	898,275
Series 2013-A	472,063	-	-	-	-	-	472,063
Series 2014-A	1,231,873	-	205,515	-	335,400	-	1,772,788
Series 2014-B	-	150,000	1,138,288	-	-	-	1,288,288
Series 2015-A	781,213	-	-	-	-	-	781,213
Subtotal	\$ 10,959,251	\$ 150,000	\$ 2,590,066	\$ 765,619	\$ 335,400	\$ 724,471	\$ 15,524,807
TEMPORARY NOTES							
Temp Note 2014-I	-	-	-	-	-	-	-
Temp Note 2014-II	-	-	-	-	-	-	-
Temp Note 2014-III	-	-	-	-	-	-	-
Temp Note 2015-I	-	-	-	-	-	-	-
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE BONDS							
Series 2005	-	-	-	-	-	-	-
Series 2007	-	-	-	1,491,900	-	-	1,491,900
Series 2008	-	-	-	316,760	-	-	316,760
Series 2009	-	-	-	824,350	-	-	824,350
Series 2015-A	-	-	-	5,703,000	-	-	5,703,000
Series 2015-B	-	-	-	1,576,280	-	-	1,576,280
Subtotal	\$ -	\$ -	\$ -	\$ 9,912,290	\$ -	\$ -	\$ 9,912,290

Current Debt Service Schedule

The following is the debt service for all at-large general obligation debt as well as special assessments. These charts represent each categories respective portion of the overall debt service schedule.

Year	<u>GENERAL OBLIGATION BONDS</u>			<u>SPECIAL ASSESSMENT</u>		
	<u>AT- LARGE</u>			<u>AMORTIZATION SCHEDULE</u>		
	Principal	Interest	Subtotal	Principal	Interest	Subtotal
2016	\$ 10,570,330	\$ 3,186,913	\$ 13,757,243	\$ 1,649,670	\$ 117,890	\$ 1,767,560
2017	9,189,788	2,843,211	12,032,999	970,212	70,607	1,040,819
2018	8,476,030	2,504,395	10,980,425	888,970	49,098	938,068
2019	7,206,645	2,199,798	9,406,443	683,355	30,257	713,612
2020	6,664,799	1,968,942	8,633,741	135,201	17,176	152,377
2021	5,484,800	1,767,090	7,251,890	135,200	15,165	150,365
2022	5,391,572	1,572,264	6,963,836	88,428	13,154	101,582
2023	4,506,571	1,372,330	5,878,901	88,429	11,838	100,267
2024	3,736,571	1,212,307	4,948,878	88,429	10,523	98,952
2025	3,475,000	1,091,655	4,566,655	-	-	-
2026	3,135,000	988,300	4,123,300	-	-	-
2027	3,165,000	893,913	4,058,913	-	-	-
2028	3,290,000	779,263	4,069,263	-	-	-
2029	3,410,000	659,950	4,069,950	-	-	-
2030	3,515,000	546,980	4,061,980	-	-	-
2031	2,855,000	430,530	3,285,530	-	-	-
2032	2,945,000	333,210	3,278,210	-	-	-
2033	3,045,000	225,845	3,270,845	-	-	-
2034	3,150,000	114,870	3,264,870	-	-	-
	\$ 93,212,106	\$ 24,691,763	\$ 117,903,869	\$ 4,727,894	\$ 335,708	\$ 5,063,602

Current Debt Service Schedule

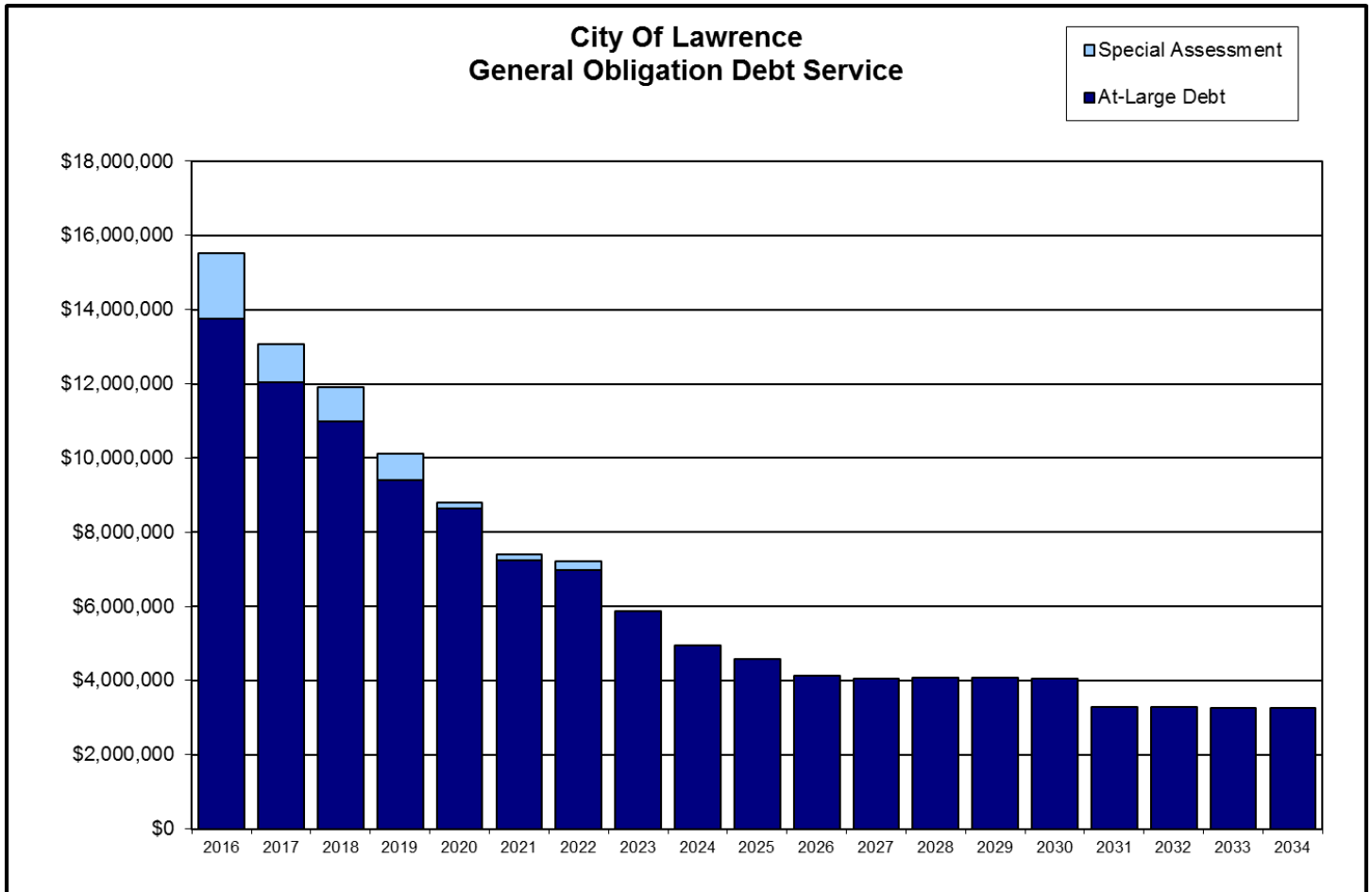
This chart aggregates all the at-large general obligation bonds and the special assessment bonds to provide a total debt service schedule.

DEBT SERVICE SCHEDULE FOR GENERAL OBLIGATION BONDS

Year	Principal	Interest	Total
2016	\$ 12,220,000	\$ 3,304,803	\$ 15,524,803
2017	10,160,000	2,913,818	13,073,818
2018	9,365,000	2,553,493	11,918,493
2019	7,890,000	2,230,055	10,120,055
2020	6,800,000	1,986,118	8,786,118
2021	5,620,000	1,782,255	7,402,255
2022	5,480,000	1,585,418	7,065,418
2023	4,595,000	1,384,168	5,979,168
2024	3,825,000	1,222,830	5,047,830
2025	3,475,000	1,091,655	4,566,655
2026	3,135,000	988,300	4,123,300
2027	3,165,000	893,913	4,058,913
2028	3,290,000	779,263	4,069,263
2029	3,410,000	659,950	4,069,950
2030	3,515,000	546,980	4,061,980
2031	2,855,000	430,530	3,285,530
2032	2,945,000	333,210	3,278,210
2033	3,045,000	225,845	3,270,845
2034	3,150,000	114,870	3,264,870
	\$ 97,940,000	\$ 25,027,471	\$ 122,967,471

General Obligation Debt Service Graph

This graph aggregates all the at-large general obligation bonds (dark blue) and the special assessment bonds (light blue) to provide a total debt service schedule.



Enterprise Funds

Fund Summary

Water & Sewer Fund

This fund is used to account for the operation of the City's water and sewer system. The water and sewer fund is an enterprise (fee supported) fund.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Charges for Services	\$ 35,608,968	\$ 38,236,152	\$ 38,715,000	\$ 42,488,000
Interest	219,238	216,200	216,000	216,000
Miscellaneous	416,756	230,000	230,000	230,000
Operating Transfers	-	-	-	-
Proceeds/Long Term Debt	-	-	-	-
Total	\$ 36,244,962	\$ 38,682,352	\$ 39,161,000	\$ 42,934,000

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 10,823,561	\$ 11,271,255	\$ 11,271,255	\$ 11,662,792
Contractual Services	5,150,798	5,881,658	5,882,784	6,483,603
Commodities	3,050,849	3,550,739	3,550,739	3,735,831
Capital Outlay	75,459	484,024	484,024	743,300
Debt Service	10,638,100	13,603,802	13,603,802	15,971,074
Transfers	4,957,661	23,940,265	4,934,896	4,934,896
Contingency	-	156,500	156,500	87,500
Total	\$ 34,696,428	\$ 58,888,243	\$ 39,884,000	\$ 43,618,996

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 1,548,534	\$ (20,205,891)	\$ (723,000)	\$ (684,996)
Beginning Fund Balance	20,768,460	23,152,090	22,316,994	21,593,994
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 22,316,994	\$ 2,946,199	\$ 21,593,994	\$ 20,908,998

Revenue Trends: Revenues are expected to increase in 2017 due to increased charges for service.

Expenditure Trends: Expenditures are also expected to increase in 2017 due to an increased need for Personal Services, Contractual Services, Capital Outlay, and Debt Service.



Fund Summary

Water & Sewer Non-Bonded Construction

This fund is used to account for the non-bonded (cash) construction projects for the City's water and sewer system. The water and sewer non-bonded construction fund is an enterprise (fee supported) fund.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Operating Transfers	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
Total	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	1,500,000	2,500,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ -	\$ -	\$ 1,500,000	\$ 2,500,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ -	\$ 1,500,000	\$ -	\$(1,000,000)
Beginning Fund Balance	4,192,579	-	4,192,579	4,192,579
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 4,192,579	\$ 1,500,000	\$ 4,192,579	\$ 3,192,579

Revenue Trends: Revenues are expected to remain consistent in 2017.

Expenditure Trends: Expenditures are expected to increase due to additional Capital Improvement Plan (CIP) projects.

Fund Summary

Solid Waste Fund

This fund is used to account for the operation of the City's refuse collection service. The solid waste fund is an enterprise (fee supported) fund.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Charges for Services	12,647,958	11,806,339	12,290,100	12,637,100
Interest	6,934	3,500	10,000	11,000
Miscellaneous	246,935	222,586	374,900	236,000
Operating Transfers	-	-	-	-
Total	\$ 12,901,827	\$ 12,032,425	\$ 12,675,000	\$ 12,884,100

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 6,023,198	\$ 6,466,639	\$ 6,466,639	\$ 6,261,746
Contractual Services	3,198,515	3,605,318	3,605,318	3,659,009
Commodities	566,835	1,034,240	1,034,240	925,020
Capital Outlay	561,980	653,000	653,000	823,000
Debt Service	346,085	335,400	335,400	337,150
Transfers	1,911,025	411,025	661,366	411,025
Contingency	-	1,975,000	-	-
Total	\$ 12,607,639	\$ 14,480,622	\$ 12,755,963	\$ 12,416,950

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 294,188	\$ (2,448,197)	\$ (80,963)	\$ 467,150
Beginning Fund Balance	3,161,178	3,171,575	3,455,366	3,374,403
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 3,455,366	\$ 723,378	\$ 3,374,403	\$ 3,841,553

Revenue Trends: Revenues are expected to remain consistent in 2017.

Expenditure Trends: Expenditures are expected to remain consistent in 2017.

Fund Summary

Solid Waste Construction Fund

This fund is used to account for the non-bonded (cash) construction projects for the City's solid waste system. The solid waste construction fund is an enterprise (fee supported) fund.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Operating Transfers	\$ -	\$ -	\$ 495,389	\$ -
Total	\$ -	\$ -	\$ 495,389	\$ -

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	-	-	141,250	2,700,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ -	\$ -	\$ 141,250	\$ 2,700,000

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ -	\$ -	\$ 354,139	\$ (2,700,000)
Beginning Fund Balance	2,350,000	-	2,350,000	2,704,139
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 2,350,000	\$ -	\$ 2,704,139	\$ 4,139

Revenue Trends: There are no budgeted revenues in 2017.

Expenditure Trends: Expenditures are expected to increase due to additional CIP projects being scheduled. Previously this was a non-budgeted fund.

Fund Summary

Public Parking System Fund

This fund is used to account for the operations of all parking facilities owned by the City. The public parking fund is an enterprise (fee supported) fund.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Licenses and Permits	\$ 76,744	\$ 97,153	\$ 116,000	\$ 116,000
Charges for Services	678,476	692,516	672,000	678,000
Interest	230	500	1,000	1,000
Fines, Forfeitures and Penalties	585,308	499,110	590,000	702,000
Miscellaneous	221	-	-	-
Total	\$ 1,340,979	\$ 1,289,279	\$ 1,379,000	\$ 1,497,000

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 1,030,242	\$ 915,759	\$ 915,759	\$ 933,171
Contractual Services	181,023	163,036	163,036	270,836
Commodities	62,879	92,120	92,120	89,770
Capital Outlay	-	79,000	79,000	114,000
Debt Service	-	-	-	150,000
Transfers	-	-	-	-
Contingency	-	25,200	-	25,200
Total	\$ 1,274,144	\$ 1,275,115	\$ 1,249,915	\$ 1,582,977

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 66,835	\$ 14,164	\$ 129,085	\$ (85,977)
Beginning Fund Balance	218,640	285,000	285,475	414,560
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 285,475	\$ 299,164	\$ 414,560	\$ 328,583

Revenue Trends: Revenues are expected to increase in 2017 due to an increase in parking fines implemented in late 2016.

Expenditure Trends: Expenditures are expected to increase in 2017 mainly due to additional Capital Outlay and Debt Service needs.



City of Lawrence

Fund Summary

Stormwater Utility Fund

This fund is used to account for the storm water fees and expenses for repair and maintenance of the storm water system. The storm water utility fund is an enterprise (fee supported) fund.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Charges for Services	\$ 3,014,086	\$ 3,036,686	\$ 3,037,000	\$ 3,128,000
Interest	2,443	3,000	3,000	8,000
Miscellaneous	14,918	-	1,000	-
Total	\$ 3,031,447	\$ 3,039,686	\$ 3,041,000	\$ 3,136,000

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 710,412	\$ 758,022	\$ 758,022	\$ 823,303
Contractual Services	146,589	184,650	184,650	198,750
Commodities	288,346	323,348	323,348	338,590
Capital Outlay	370,957	420,000	420,000	1,250,000
Debt Service	723,244	724,471	724,471	530,474
Transfers	450,000	450,000	450,000	450,000
Contingency	-	1,204,803	-	200,000
Total	\$ 2,689,548	\$ 4,065,294	\$ 2,860,491	\$ 3,791,117

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ 341,900	\$ (1,025,608)	\$ 180,509	\$ (655,117)
Beginning Fund Balance	2,378,652	1,229,028	2,720,552	2,901,061
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 2,720,552	\$ 203,420	\$ 2,901,061	\$ 2,245,944

Revenue Trends: Revenues are expected to remain consistent in 2017.

Expenditure Trends: Expenditures are expected to increase in 2017, this increase is mainly due to increased Capital Outlay needs.



Fund Summary

Golf Course Fund

This fund is used to record the activities of Eagle Bend Golf Course, a publicly owned facility. The golf course fund is an enterprise (fee supported) fund.

Revenues	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Charges for Services	\$ 748,253	\$ 876,700	\$ 800,000	\$ 950,000
Interest	208	-	700	630
Miscellaneous	8	5,000	5,000	24,000
Licenses and Permits	(14,455)	(14,000)	(14,000)	(14,000)
Total	\$ 734,014	\$ 867,700	\$ 791,700	\$ 960,630

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Personal Services	\$ 459,400	\$ 545,633	\$ 488,633	\$ 530,735
Contractual Services	128,528	145,550	149,198	159,450
Commodities	158,964	156,797	162,149	176,000
Capital Outlay	19,296	30,000	-	80,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	243,800	-	-
Total	\$ 766,188	\$ 1,121,780	\$ 799,980	\$ 946,185

	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
Revenue / Expenditures	\$ (32,174)	\$ (254,080)	\$ (8,280)	\$ 14,445
Beginning Fund Balance	240,516	310,171	208,342	200,062
Audit Adjustment	-	-	-	-
Ending Fund Balance	\$ 208,342	\$ 56,091	\$ 200,062	\$ 214,507

Revenue Trends: Revenues are expected to increase in 2017 mainly in the Charges for Service category.

Expenditure Trends: Expenditures are also expected to increase in 2017 mainly attributed to Personal Services and Capital Outlay expenses.



City of Lawrence

Budget Information by Department

City Commission

Department Location

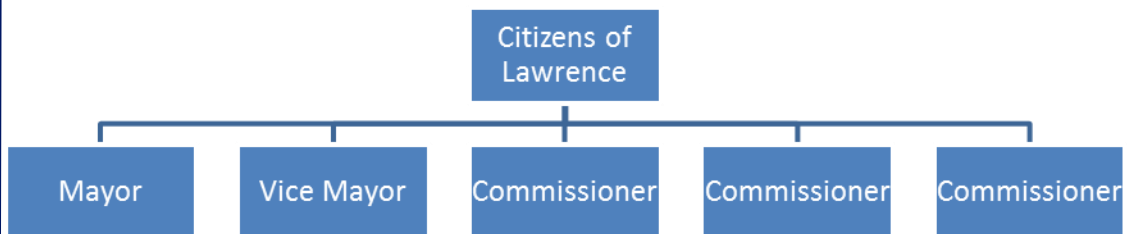
City Hall

6 East 6th St.
Lawrence, KS
(785) 832-3400

Department Overview

The City Commission is a five-member body which performs the legislative and policy-making functions of the City. Under the council-manager form of government, the City Commission, as representatives of the people, determine the goals and objectives of the City and policies that shall be followed in attaining those goals and objectives. The Commission appoints a City Manager who is responsible for carrying out their established policies as well as the efficient administration of City services and programs.

Organizational Chart



City of Lawrence

City Commission Department Overview

Division	General Fund	Special Alcohol Fund	Housing Trust Fund	Total
City Commission	\$ 122,700	\$ -	\$ -	\$ 122,700
City Auditor	62,300	-	-	62,300
Special Alcohol Programming	-	750,000	-	750,000
Affordable Housing Program	-	-	300,000	300,000
Total	\$ 185,000	\$ 750,000	\$ 300,000	\$ 1,235,000

Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 399,436	\$ 110,040	\$ 110,180	\$ 161,000	\$ 50,820
Contractual Services	438,737	772,417	1,053,289	1,073,400	20,111
Commodities	4,190	600	700	600	(100)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	77,085	-	-	-
Total	\$ 842,363	\$ 960,142	\$ 1,164,169	\$ 1,235,000	\$ 70,831

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ 131,740	\$ 132,440	\$ 133,000	\$ 185,000	\$ 52,000	5.0
213 Special Alcohol Fund	710,623	827,702	751,100	750,000	(1,100)	0.0
607 Housing Trust Fund	-	-	280,069	300,000	19,931	0.0
Total	\$ 842,363	\$ 960,142	\$ 1,164,169	\$ 1,235,000	\$ 70,831	5.0

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
City Commission	\$ 72,160	\$ 71,590	\$ 72,000	\$ 122,700	\$ 50,700	5.0
City Auditor	59,580	60,850	61,000	62,300	1,300	0.0
Special Alcohol Funding	710,623	827,702	751,100	750,000	(1,100)	0.0
Affordable Housing Program	-	-	280,069	300,000	19,931	0.0
Total	\$ 842,363	\$ 960,142	\$ 1,164,169	\$ 1,235,000	\$ 70,831	5.0

Personnel Summary

Position	2017 Budgeted FTEs
City Commissioner	5.0
City Auditor	1.0
Total	6.0



City of Lawrence

Division Summary

City Commission

The City Commission is a five-member body which performs the legislative and policy-making functions of the City. The City Commission allocates funding for various social services from the Special Alcohol fund.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$50,540	\$54,990	\$ 55,000	\$100,900	\$ 45,900
Contractual Services	19,368	16,000	16,400	21,200	4,800
Commodities	2,251	600	600	600	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$72,160	\$71,590	\$ 72,000	\$122,700	\$ 50,700

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$72,160	\$71,590	\$ 72,000	\$122,700	\$ 50,700	5.0
Total All Funds	\$72,160	\$71,590	\$ 72,000	\$122,700	\$ 50,700	5.0

Significant Budget Changes:

- Personal Services increases due to healthcare being budgeted at department level beginning in 2017.



City Commission

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Changed how the budget was presented to increase transparency. • Created a 5-year Capital Improvement Plan. • Completed an energy audit to determine where energy savings can be made. 	<ul style="list-style-type: none"> • Demands for City services continues to increase, however revenues are not able to keep pace with these demands. • Significant budgetary cuts, including personnel, had to be made to have a structurally balanced budget. 	<ul style="list-style-type: none"> • Maintain a high level of public safety within the community. • Increase the investment in mental health services. • Improve the infrastructure throughout the community. • Increase non-motorized transportation through ADA ramp improvements, the sidewalk gap program, and increasing the shelters and amenities at bus stops. • Increase funding and improve policies regarding affordable housing. • Continue funding various economic development activities.

Division Summary

City Auditor

The City Auditor is appointed by and reports to the City Commission pursuant to the City Code. The City Auditor examines and evaluates the activities of the City to help the City Commissioners effectively make decisions. The City Auditor's work complies with the U.S. Comptroller General's Government Auditing Standards.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$54,683	\$55,050	\$ 55,180	\$60,100	\$ 4,920
Contractual Services	4,897	5,800	5,820	2,200	(3,620)
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$59,580	\$60,850	\$ 61,000	\$62,300	\$ 1,300

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$59,580	\$60,850	\$ 61,000	\$62,300	\$ 1,300	1.0
Total All Funds	\$59,580	\$60,850	\$ 61,000	\$62,300	\$ 1,300	1.0

Significant Budget Changes:

- No significant budget changes.



City Auditor

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> Expected to release 3 performance audits and 2 audit recommendation follow-ups in 2016. 	<ul style="list-style-type: none"> Improving the usability of the City Auditor's Office webpage. Meeting auditing standard's requirement for continued education in a cost-effective manner. 	<ul style="list-style-type: none"> Maintain compliance with Government Auditing Standards. Release 6 performance audit products. Track the status of implementation of audit recommendations.

Performance Indicators

Target of 6 performance audit products per year:

	2008	2009	2010	2011	2012	2013	2014	2015	2016 Est.
Performance Audits	3	4	6	3	3	4	3	3	3
Follow-up Memos	0	2	2	2	2	2	1	2	2
Other	0	0	0	2	1	0	0	1	0
Total	3	6	8	7	6	6	4	6	5

Recommendation Status (as of Aug. 2016)	Recommendations made (2008-2016)
New recommendations with no follow-up as of Aug. 2016	28%
Implemented	46%
In Progress	22%
Not implemented	1%

Division Summary

Special Alcohol Fund Programming

The City Commission allocates funding for various social services from the Special Alcohol fund.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$294,212	\$ -	\$ -	\$ -	\$ -
Contractual Services	414,472	750,617	751,000	750,000	(1,000)
Commodities	1,939	-	100	-	(100)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	77,085	-	-	-
Total	\$710,623	\$827,702	\$ 751,100	\$750,000	\$ (1,100)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
213 Special Alcohol Fund	\$710,623	\$827,702	\$ 751,100	\$750,000	\$ (1,100)	0.0
Total All Funds	\$710,623	\$827,702	\$ 751,100	\$750,000	\$ (1,100)	0.0

Significant Budget Changes:

- No significant budget changes.



Division Summary

Affordable Housing Program

Affordable housing was determined to be a priority by the City Commission, as such the 2017 budget includes funds to support this need.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	280,069	300,000	19,931
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ -	\$ -	\$ 280,069	\$ 300,000	\$ 19,931

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
607 Housing Trust Fund	\$ -	\$ -	\$ 280,069	\$ 300,000	\$ 19,931	0.0
Total All Funds	\$ -	\$ -	\$ 280,069	\$ 300,000	\$ 19,931	0.0

Significant Budget Changes:

- Contractual Services increased due to General Obligation Debt being issued for Affordable Housing beginning in 2017.



Summary of Outside Agency Allocations

Agency	Fund	2017 Budget
Ballard Community Services	Special Alcohol Fund	\$16,702
Bert Nash		
Community Mental Health Center	General Fund	\$143,970
WRAP Program	Special Alcohol Fund	\$321,815
Big Brothers Big Sisters		
One-to-One Mentoring	Special Alcohol Fund	\$9,570
One-to-One Mentoring	General Fund	\$17,637
Boys and Girls Club		
After School/Out of School Program	Special Alcohol Fund	\$98,372
After School/Out of School Program	General Fund	\$115,978
Communities in Schools		
Liberty Memorial Central Middle School Program	Special Alcohol Fund	\$0
Kennedy Elementary School Program	General Fund	\$2,290
DCCCA		
First Step at Lake View	Special Alcohol Fund	\$37,180
Lawrence Outpatient Treatment Services	Special Alcohol Fund	\$93,524
Destination Management Inc. (DMI)	Guest Tax Fund	\$30,000
Douglas County		
Court Services	Special Alcohol Fund	\$0
Health Department	General Fund	\$671,401
Douglas County Court Appointed Special Advocates for Children (CASA)	General Fund	\$21,520
Douglas County Dental Clinic	General Fund	\$15,000
Douglas County Special Olympics	Special Recreation Fund	\$500
eXplore Lawrence	Guest Tax Fund	\$990,000
Health Care Access		
Primary Care Approach to Substance Use	Special Alcohol Fund	\$6,946
Clinic Program	General Fund	\$23,331
Hearthstone	Special Alcohol Fund	\$7,000
Heartland Community Health Center		
Behavioral Health Integration	Special Alcohol Fund	\$30,000
Behavioral Health Integration	General Fund	\$31,167
Housing and Credit Counseling	General Fund	\$15,650
Just Food of Douglas County	General Fund	\$5,000
K-10 Connector	Transit Fund	\$120,000
KU Leadership Involvement and Leadership Center	Special Alcohol Fund	\$0
Lawrence Alliance	Special Recreation Fund	\$4,000

Summary of Outside Agency Allocations

Agency	Fund	2017 Budget
Lawrence Arts Center		
Facilities Maintenance	General Fund	\$55,000
Scholarships	Special Recreation Fund	\$30,000
Lawrence Children's Choir	Special Recreation Fund	\$5,000
Lawrence Community Food Alliance	General Fund	\$5,748
Lawrence Community Shelter Inc.		
General Operations and Program Development	General Fund	\$100,000
Prevention Programs and Services	Special Alcohol Fund	\$84,000
Bus Passes	Public Transportation Fund	\$15,600
Lawrence Cultural Arts Commission	Special Recreation Fund	\$41,500
Lawrence Humane Society	General Fund	\$360,000
Lawrence Public Library	Library Fund	\$4,033,737
Ryan Gray Playground	Special Recreation Fund	\$15,000
Salvation Army of Douglas County		
Bus Passes	General Fund	\$2,375
Pathway of Hope	General Fund	\$5,083
Sexual Trauma and Abuse Care Center	General Fund	\$8,200
Shelter, Inc.	General Fund	\$28,575
Sister Cities Advisory Board	Guest Tax Fund	\$8,000
Success by 6 Coalition of Douglas County	General Fund	\$25,033
TFI Family Services	General Fund	\$6,503
The Willow Domestic Violence Center		
Adults' and Children's Art Program	Special Alcohol Fund	\$18,618
Outreach	General Fund	\$5,500
Work Clothes	General Fund	\$2,500
Van Go, Inc.		
JAMS and The Arts Train	Special Alcohol Fund	\$26,273
Arts-Based Employment Training	General Fund	\$29,460
Warm Hearts	General Fund	\$4,480
Watkins Museum	Guest Tax Fund	\$40,000
Total		\$7,784,738

Office of the City Manager

Department Location

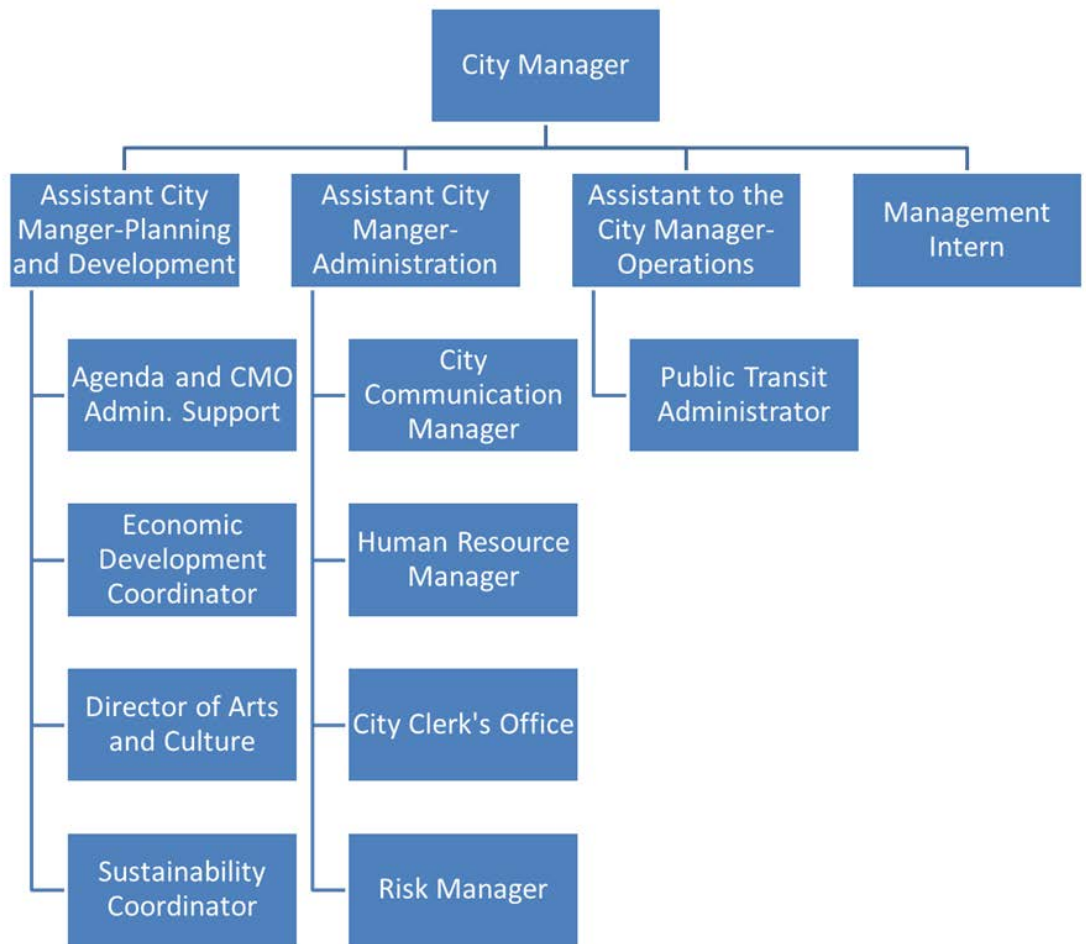
City Hall

6 East 6th St.
Lawrence, KS
(785) 832-3400

Department Overview

The City Manager Department is responsible for the oversight of departmental operations, personnel functions, preparation of the recommended annual budget, and communication with citizens, employees, and the media. The City Manager's Department has six divisions: City Manager, Public Information, City Clerk, Human Resources, Public Transit, and Risk Management.

Organizational Chart



City of Lawrence

Office of the City Manager

Budget Overview

Division	General Fund	Transit Fund	Outside Agency Grants	Total
City Manager's Office	\$ 827,074	\$ -	\$ -	\$ 827,074
City Clerk's Office	255,350	-	-	255,350
Public Information Office	232,290	-	-	232,290
Human Resources	567,927	-	-	567,927
Public Transit	-	5,820,207	3,595,254	9,415,461
Risk Management	705,089	-	-	705,089
Total	\$ 2,587,730	\$ 5,820,207	\$ 3,595,254	\$ 12,003,191

Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$1,881,016	\$ 1,917,323	\$1,917,253	\$ 2,107,713	\$ 190,460
Contractual Services	5,031,400	7,193,676	6,693,799	7,098,600	404,801
Commodities	692,137	1,166,519	1,166,342	965,878	(200,464)
Capital Outlay	1,312,016	180,000	180,000	1,831,000	1,651,000
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	3,334,500	-	-	-
Total	\$8,916,569	\$13,792,018	\$9,957,394	\$12,003,191	\$2,045,797

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
1 General Fund	\$2,282,426	\$ 2,380,851	\$2,380,000	\$ 2,587,730	\$ 207,730
611 Outside Agency Grants	3,853,172	3,578,394	3,578,394	3,595,254	16,860
210 Transit Fund	2,780,971	7,832,773	3,999,000	5,820,207	1,821,207
Total	\$8,916,569	\$13,792,018	\$9,957,394	\$12,003,191	\$2,045,797

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
City Manager's Office	\$ 702,628	\$ 718,184	\$ 718,000	\$ 827,074	\$ 109,074	4.0
City Clerk's Office	248,220	273,002	273,000	255,350	(17,650)	3.0
Public Information Office	262,505	216,340	216,000	232,290	16,290	2.0
Human Resources	515,358	512,495	512,000	567,927	55,927	5.5
Public Transit	6,601,044	11,411,167	7,577,394	9,415,461	1,838,067	3.0
Risk Management	586,814	660,830	661,000	705,089	44,089	2.0
Total	\$8,916,569	\$13,792,018	\$9,957,394	\$12,003,191	\$2,045,797	19.5



City of Lawrence

Department Budget Summary

Personnel Summary

Position	2017 Budgeted FTEs
Admin Support II	0.0
Admin Support III	2.0
Admin Support IV	1.0
Assistant City Manager*	2.0
Assistant to the City Manager	1.0
City Clerk	1.0
City Manager	1.0
Communications Manager	1.0
Director of Arts and Culture	1.0
Economic Development Coordplan	1.0
Human Resources Generalist	1.0
Human Resources Manager	1.0
Human Resources Spec PartTime	0.5
Human Resources Specialist	1.0
Management Analyst II	1.0
Marketing Specialist PartTime	1.0
Public Transit Administrator	1.0
Risk Management Specialist	1.0
Risk Manager	1.0
Transportation Specialist	1.0
Web Content Administrator	1.0
Total	21.5

*Denotes the Assistant City Manager positions that are funded 50% by the General Fund and 50% by the Water & Sewer Fund

- Position Staffing Table reflects the following changes:
 - Reduction of 1.0 FTE Communication Specialist position in the Public Information Office.
 - Reduction of 1.0 FTE Administrative Support II position in the City Clerk’s Office.

Division Summary

City Manager's Office

The City Manager is the City's Chief Administrative Officer and is responsible for ensuring the provision of efficient, effective, equitable and timely municipal services to the citizens of Lawrence. The City Manager is appointed by and serves at the pleasure of the City Commission. The Commission is responsible for establishing City policies, and the Manager is charged with implementing those policies.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$606,504	\$639,005	\$ 638,975	\$747,695	\$108,720
Contractual Services	88,907	72,897	72,800	73,097	297
Commodities	7,217	6,282	6,225	6,282	57
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$702,628	\$718,184	\$ 718,000	\$827,074	\$109,074

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$669,529	\$718,184	\$ 718,000	\$827,074	\$109,074	4.0
611 Outside Agency Grants	33,099	-	-	-	-	0.0
Total All Funds	\$702,628	\$718,184	\$ 718,000	\$827,074	\$109,074	4.0

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.

City Manager's Office

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Presented a structurally balanced budget. • Changed how the budget was presented to increase transparency. • Created a 5-year Capital Improvement Plan. • Starting a comprehensive strategic plan. 	<ul style="list-style-type: none"> • Significant budgetary cuts, including personnel, had to be made to have a structurally balanced budget. • The property tax lid legislation goes into effect in 2018, the City will need to determine the impact that legislation will have on the next budget cycle. • Demands for City services continues to increase, however revenues are not able to keep pace with these demands. 	<ul style="list-style-type: none"> • Align the budget process with the strategic plan. • Maintain structural balance. • Create an internal succession plan in conjunction with Human Resources. • Increase economic development opportunities.

Division Summary

City Clerk's Office

The City Clerk's Office administers various city licensing/ permitting processes and coordinates public notices, legal publications, and public bid openings. In addition, the City Clerk is the Freedom of Information Officer for the City, managing retention, maintenance and access to official city records.

Division Summary by Category

Expenditures by Category	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$212,736	\$238,120	\$ 238,120	\$213,818	\$ (24,302)
Contractual Services	32,592	28,250	28,248	34,900	6,652
Commodities	2,892	6,632	6,632	6,632	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$248,220	\$273,002	\$ 273,000	\$255,350	\$ (17,650)

Division Summary by Fund

Expenditures by Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$248,220	\$273,002	\$ 273,000	\$255,350	\$ (17,650)	3.0
Total All Funds	\$248,220	\$273,002	\$ 273,000	\$255,350	\$ (17,650)	3.0

Significant Budget Changes:

- Personal Services decreased due to the reduction of 1.0 FTE Administrative Support II position.



City Clerk's Office

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Developed and adopted new format for City Commission meeting minutes. • Coordinated the City's response to 80 requests for public records. • Administered 640 licenses and permits. 	<ul style="list-style-type: none"> • Enhancing efficiency in light of reduction in force through the 2017 budget process. • Leading multiple policy development projects. 	<ul style="list-style-type: none"> • Develop records management and retention policy. • Revisions to City Code Chapter 6, Business Licensing: Merchant Security, Tree Trimmer, Alarm Company. • Develop new special assessment database and tracking system.

Division Summary

Public Information Office

The Public Information Office manages the City's media relations, public education activities and communications functions. The focus of the office is to educate audiences about City services and current issues, utilize communication tools that meet the changing communication needs of the Lawrence community and provide public engagement & feedback opportunities.

Division Summary by Category

Expenditures by Category	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$231,408	\$187,990	\$ 187,950	\$203,840	\$ 15,890
Contractual Services	11,996	6,500	6,500	6,600	100
Commodities	19,101	21,850	21,550	21,850	300
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$262,505	\$216,340	\$ 216,000	\$232,290	\$ 16,290

Division Summary by Fund

Expenditures by Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$262,505	\$216,340	\$ 216,000	\$232,290	\$ 16,290	2.0
Total All Funds	\$262,505	\$216,340	\$ 216,000	\$232,290	\$ 16,290	2.0

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.



Public Information Office

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • In 2016, the Communications Division completed a review of city-wide communications efforts and developed a new Communications Plan for the organization. • Completed a revision of the city’s media policy. • Social media use continues to grow as a primary form of communication. The city manages 12 Facebook accounts, 5 Twitter profiles and is active on LinkedIn and YouTube. • The Communications Staff developed a new process for interactive City Commission minutes which links agendas and the related video for the end user to review. • Completely redesigned and migrated web site to new content management system. 	<ul style="list-style-type: none"> • The way we communicate is an ever-evolving process. New technologies and customer demands for upgraded communication tools guides the work plan for the division. We continue to evaluate and review opportunities to increase social media presence, video production, and online access to city services and programs. • Citizen engagement, both in-person and electronically, is an area that needs focus. Engagement needs to be an organization-wide value and utilized as part of planning processes and efforts. The Communications Division would like to see engagement efforts discussed in order to become more effective and useful for the organization as a whole. 	<ul style="list-style-type: none"> • Increase use of citizen engagement tools and opportunities. • Grow e-news subscription lists for city services, programs and events. • Continue web site redesign efforts and employ additional technology for residents/end users through the website. Work with Departments to review and evaluate third-party technology that can be utilized to increase ease of access to city government. • Increase social media effectiveness and reach. • Develop a formal media relations program to promote city services, programs and events through local and regional media outlets.

Division Summary

Human Resources

The Human Resources division serves as a strategic business partner with City management and staff in developing, implementing, and administering a centralized human resource management program for all City employees with emphasis in the following areas: benefits, classification / compensation, employment / retention, employee relations, employee recognition and leadership and employee professional development.

Division Summary by Category

Expenditures by Category	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$411,232	\$405,121	\$ 405,121	\$481,840	\$ 76,719
Contractual Services	87,886	96,080	95,585	76,441	(19,144)
Commodities	16,240	11,294	11,294	9,646	(1,648)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$515,358	\$512,495	\$ 512,000	\$567,927	\$ 55,927

Division Summary by Fund

Expenditures by Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$515,358	\$512,495	\$ 512,000	\$567,927	\$ 55,927	5.5
Total All Funds	\$515,358	\$512,495	\$ 512,000	\$567,927	\$ 55,927	5.5

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.

Performance Indicators

Indicator	2014 Actual	2015 Actual	2016 Target
Percent of employee turnover (regular)	3.2%	6.1%	6.1%
Percent of pay grades 50th percentile or better in market	75.0%	75.0%	100.0%
Percent of employees rating human resources staff as friendly, professional and treats them with courtesy and respect.	95.0%	95.0%	95.0%



City of Lawrence

Human Resources

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Developed a draft City Succession Planning Process and worked with test department to implement for key positions. • Monitored/modified merit program to ensure equitable distribution among departments. • Monitored/modified strategic plan for wellness program with a focus on environmental and policy changes in order to reduce the rate of increases to Employee Healthcare Plan. • Managed a cost effective, benefit rich healthcare plan and made modifications as warranted. • Completed an internal payroll software conversion. • Conducted an internal customer service satisfaction survey and set goals based on results. • Conducted RFP process for Employee 457 Deferred Compensation Program and implement any changes warranted by the outcome. 	<ul style="list-style-type: none"> • Maintaining a benefit appropriate Employee Healthcare Plan while maintaining the overall fiscal stability of the plan itself, the health reimbursement accounts (HRA) and WellCare Clinic staying within established fiscal parameters. • Ability to finance, implement and maintain a variety of recommended software within a Human Resources Information System to include automated succession planning, employee development, performance and job description software, employee benefit enrollment system, electronic personnel file storage and workflow system for incoming documents, updated employee job application with applicant tracking system, employee portal and updates to the electronic time keeping system. • Provide the services desired by operational departments such as FMLA expertise, additional recruitment support and leadership development. 	<ul style="list-style-type: none"> • Finish the policy development and implementation of the City's Succession Planning Process initially for key positions which align with the City strategic plan. • Monitor market compensation trends and continue to refine the City's Compensation Program in order to provide a market competitive program aligned with the City strategic plan. • Provide a benefit appropriate, fiscally stable Employee Healthcare Plan. • Implementation of electronic personnel files storage system and initiate at least one electronic workflow for incoming documents. • Implement components of the Human Resources Information System (HRIS) such as job applications, employee appraisals and on line learning system. • Continue the centralization of organizational functions such as FMLA, ADA, FLSA, leadership development and recruitment in order to improve organizational efficiency and meet City strategic plan goals.

Division Summary

Public Transit

Lawrence Transit is a department of the City of Lawrence which provides both fixed route and paratransit services. The service is highly coordinated with transit services provided by the University of Kansas. Currently 6 of 12 routes operated by Lawrence Transit operate every 30 minutes.

Division Summary by Category

Expenditures by Category	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 277,528	\$ 301,012	\$ 301,012	\$ 298,520	\$ (2,492)
Contractual Services	4,368,893	6,481,194	5,981,911	6,387,973	406,062
Commodities	642,607	1,114,461	1,114,471	897,968	(216,503)
Capital Outlay	1,312,016	180,000	180,000	1,831,000	1,651,000
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	3,334,500	-	-	-
Total	\$6,601,044	\$11,411,167	\$7,577,394	\$9,415,461	\$1,838,067

Division Summary by Fund

Expenditures by Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
210 Transit Fund	\$2,780,971	\$ 7,832,773	\$3,999,000	\$5,820,207	\$1,821,207	0.6
611 Outside Agency Grants	3,820,073	3,578,394	3,578,394	3,595,254	16,860	2.4
Total All Funds	\$6,601,044	\$11,411,167	\$7,577,394	\$9,415,461	\$1,838,067	3.0

Significant Budget Changes:

- Commodities decreased due to the assumptions in the 2016 budget related to the Transit Transfer Station, which did not proceed in 2016.
- Capital Outlay increased due to the replacement of transit buses and installation of additional transit amenities.
- No contingency is budgeted for 2107.



Public Transit

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Improved level of service on four routes, from 60 minute to 30 minute frequency. • Acquired five vehicles to use with the improved level of service. • Received FTA award for highest ridership in Kansas. • Performed first Comprehensive Operational Analysis (COA) of public transit service in Lawrence. • Restructured five routes to improve use of resources. • Installed passenger benches at several locations throughout our community. • Installed smoking urns at several bus stops throughout our community. 	<ul style="list-style-type: none"> • Finding a permanent location for a transit center and transfer operations. • Addressing potential issues associated with the sunset of the 10-year sales tax funding. 	<ul style="list-style-type: none"> • Take action on appropriate recommendations for service resulting from the COA. • Continue to address shortages in amenities within our community. • Continue to work on improved coordination with KU. • Find a permanent location for a transit center. • Pass a local funding element to support transit operations.

Division Summary

Risk Management

The Risk Management division identifies, recommends, and implements strategies to reduce adverse effects of accidental and business losses . Risk Management administers the City's self-funded Workers' Compensation, General Liability, Subrogation and Safety programs, and Auto Liability programs and manages the City's portfolio of insurance coverage, including property, public entity and law enforcement liability, fire-medical auto liability and workers' compensation reinsurance.

Division Summary by Category

Expenditures by Category	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$141,608	\$146,075	\$ 146,075	\$162,000	\$ 15,925
Contractual Services	441,127	508,755	508,755	519,589	10,834
Commodities	4,080	6,000	6,170	23,500	17,330
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$586,814	\$660,830	\$ 661,000	\$705,089	\$ 44,089

Division Summary by Fund

Expenditures by Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$586,814	\$660,830	\$ 661,000	\$705,089	\$ 44,089	2.0
Total All Funds	\$586,814	\$660,830	\$ 661,000	\$705,089	\$ 44,089	2.0

Significant Budget Changes:

- Commodities increased due to additional software fees.



Risk Management

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Worker’s compensation basics training. • Active shooter training. • Blood borne pathogen training. • Improved insurance coverages. • Saved premium dollars. • Improved Riskmaster reports. • Removed files from Senior Center. • Elevated cost-of-living status with Kansas PRIMA. • Networking with KS Dept. of Labor & KS SIA. • Hosting KS PRIMA Education Day. • City ERC Participant. • NEO training, • Finance Department Ergonomic Training. • Hartford Loss Control Analysis. 	<ul style="list-style-type: none"> • Working with Riskmaster—an outdated data gathering and reporting system. • Timely injury reporting from outside departments—some are very late. • Coordinating medical care with our Medical Vendors. • Maintaining complete and accurate statistical reports. • Improve working conditions and work environment in the Risk Management Department. 	<ul style="list-style-type: none"> • Driver training for departments. • First Aid Training. • Begin to look for better data gathering and reporting system. • Cross training of skill sets. • Everbridge emergency system. • Additional worker’s compensation for departments. • Ergonomic training for desk workers. • Continue active shooter training.

Division Budget

Economic Development

Agency	Fund	2017 Budget
Bioscience and Technology Business Center (BTBC)		
BTBC Operations	General Fund	\$200,000
BTBC Economic Development Fund	General Fund	\$25,000
BTBC Incubator	General Fund	\$75,000
Douglas County Senior Services ReINVENT	General Fund	\$7,500
Downtown Lawrence Inc.	General Fund/Transient Guest Tax	\$49,000
Lawrence Chamber of Commerce		
Lawrence Chamber of Commerce	General Fund	\$200,000
KU Small Business Development Center	General Fund	20000
Peaslee Center		
Growth	General Fund	\$25,000
Technical Training Center	General Fund	\$125,000

Planning and Development Services

Department Location

Planning Facilities

6 East 6th St.
Lawrence, KS
(785) 832-3150

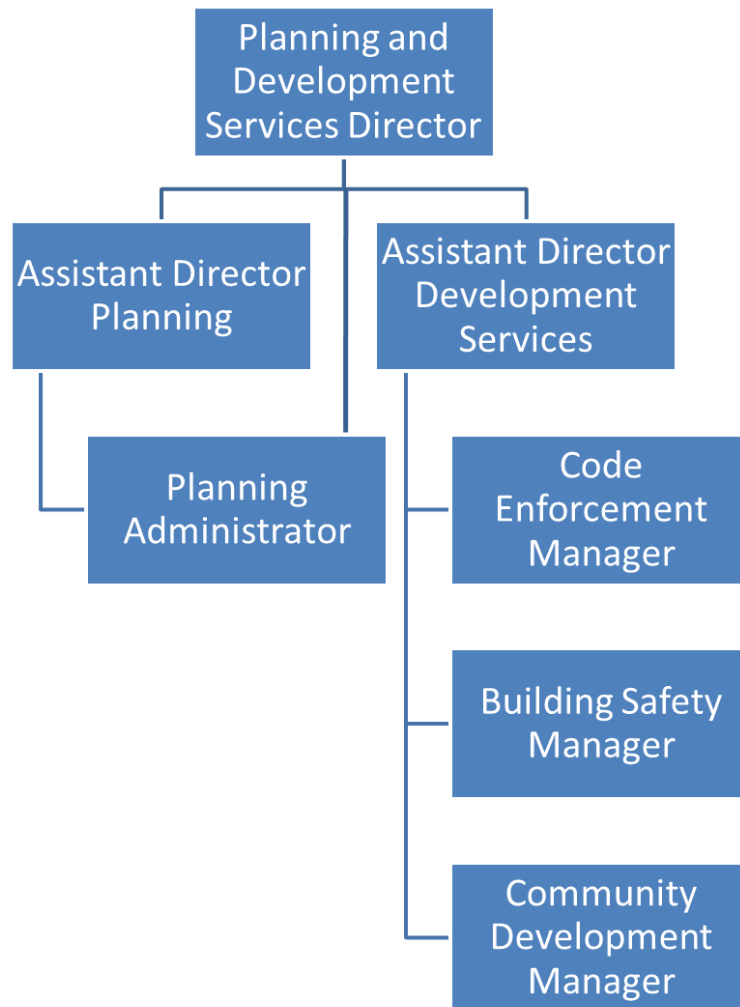
Development Services Facilities

1 Riverfront Plaza,
Suite 110
Lawrence, KS
(785) 832-7700

Department Overview

The Planning & Development Services department is responsible for processing planning applications, code enforcement cases, building safety permits, contractor licenses, rental licenses and various inquiries related to development in the community. The department has four divisions: Planning (including the Metropolitan Planning Organization—Transportation), Code Enforcement, Building Safety, and Community Development.

Organizational Chart



City of Lawrence

Planning & Development Services

Budget Overview

Division	General Fund	Community Development Grants	Home Program Fund	Transportation Planning	Total
Planning	\$ 1,268,892	\$ -	\$ -	\$ 262,900	\$ 1,531,792
Building Safety & Plan Review	851,650	-	-	-	851,650
Code Enforcement	791,179	-	-	-	791,179
Community Development	-	917,077	532,909	-	1,449,986
Total	\$ 2,911,721	\$ 917,077	\$ 532,909	\$ 262,900	\$ 4,624,607

Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 2,636,554	\$ 2,767,745	\$ 2,517,915	\$ 3,029,121	\$ 511,206
Contractual Services	1,070,336	181,400	1,281,400	1,516,336	234,936
Commodities	90,984	72,900	73,070	79,150	6,080
Capital Outlay	-	25,000	25,000	-	(25,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 3,797,873	\$ 3,047,045	\$ 3,897,385	\$ 4,624,607	\$ 727,222

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
1 General Fund	\$ 2,376,780	\$ 2,623,830	\$ 2,624,000	\$ 2,911,721	\$ 287,721
202 Capital Improvement Reserve	-	25,000	25,000	-	(25,000)
631 Community Development Grants	826,687	206,900	800,000	917,077	117,077
633 Home Program Fund	385,147	42,930	300,000	532,909	232,909
641 Transportation Planning	209,259	148,385	148,385	262,900	114,515
Total	\$ 3,797,873	\$ 3,047,045	\$ 3,897,385	\$ 4,624,607	\$ 727,222

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Planning	\$ 1,302,658	\$ 1,336,925	\$ 1,337,385	\$ 1,531,792	\$ 194,407	13.65
Building Safety / Plan Review	638,484	694,200	693,910	851,650	157,740	9.43
Code Enforcement	644,897	766,090	766,090	791,179	25,089	9.68
Community Development	1,211,834	249,830	1,100,000	1,449,986	349,986	2.75
Total	\$ 3,797,873	\$ 3,047,045	\$ 3,897,385	\$ 4,624,607	\$ 727,222	35.50



City of Lawrence

Department Budget Summary

Personnel Summary

Position	2017 Budgeted FTEs
Admin Support III	6.5
Assistant PDSD Director Dev Sv	1.0
Assistant PDSD Director Plan	1.0
Building Codes Manager	1.0
Building Inspector	3.0
CDBG Program Analyst	1.0
Code Enforcement Manager	1.0
Code Enforcement Officer	4.0
Community Development Manager	1.0
Field Supervisor/Code Enforcem	1.0
Planner I	1.0
Planner II	7.0
Planning & Dev Serv Director	1.0
Planning Administrator	1.0
Plans Examiner	1.0
Senior Building Inspector	1.0
Senior Planner	1.0
Senior Plans Examiner	1.0
Senior Project Specialist	1.0
Small Business Facilitator	0.0
Total	35.5

- Position Staffing Table reflects the following changes:
 - Reduction of 1.0 FTE Small Business Facilitator position.
 - Reduction of 0.5 FTE Administrative Support position.
 - Reclassification of 1.0 FTE Rental Inspector position to a 1.0 FTE Senior Building Inspector position.

Division Summary

Planning

The Planning Division is responsible for the implementation of the Comprehensive Land Use & Transportation Plans through development and administration of regulatory tools. This division is partially funded through Douglas County.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$1,165,522	\$1,230,925	\$1,230,925	\$1,288,492	\$ 57,567
Contractual Services	101,845	75,650	75,650	205,300	129,650
Commodities	35,291	30,350	30,810	38,000	7,190
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$1,302,658	\$1,336,925	\$1,337,385	\$1,531,792	\$194,407

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$1,093,399	\$1,188,540	\$1,189,000	\$1,268,892	\$ 79,892	12.05
641 Transportation Planning	209,259	148,385	148,385	262,900	114,515	1.60
Total All Funds	\$1,302,658	\$1,336,925	\$1,337,385	\$1,531,792	\$194,407	13.65

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.
- Contractual Services increased due to grant funds being budget for in 2017 but not in prior years.



Planning

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Processed the Oread Design Guidelines through the Historic Resources Commission and Planning Commission with recommendations for approval. • Continued work with <i>Horizon 2020</i> Steering Committee related to the Issue/Action Report and preparation of a draft updated comprehensive plan. • Processed a new Urban Agriculture text amendment through the Planning Commission and City Commission. • Processed new code standards to address wind energy facilities in the County in consultation with the City/County Sustainability Coordinator. • Completed analysis of East Lawrence rezoning and North Lawrence RS5 drainage concerns. • Revised land use fees to capture a greater percent of the costs to process applications. • Listed five city and two private properties on the Lawrence Register of Historic Properties, as of Aug. 18, 2016. • The Small Business Facilitator sold \$257,000 in tax credits in 2015 to help fund the first City of Lawrence Metropolitan E-Community Partnership Revolving Loan Fund. • Provided staff assistance to the Affordable Housing Advisory Board. • The Metropolitan Transportation Organization led or participated in the Regional Pedestrian Plan, Bicycle Corral Pilot Program, the Bike Share Feasibility Study, and the Transit Comprehensive Operations Analysis. 	<ul style="list-style-type: none"> • Meeting high expectations for customer service while the department is physically segregated. 	<ul style="list-style-type: none"> • Making progress on a One Stop Shop to bring the department and other agencies under one roof to enhance the customer service levels and customer's convenience. • Complete the new joint city-county comprehensive plan. • Continue staff development to provide back-up in subject matter specialties.



Division Summary

Building Safety & Plan Review

The Building Safety Division is responsible for enforcement of the City's adopted building codes. Major programs administered include review of plans and applications, issuance of building permits, inspection of buildings and building systems during construction to verify compliance with applicable codes, issuance of Certificates of Occupancy upon completion of building projects, and administration of contractor and trades licensing regulations.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$567,112	\$598,950	\$ 598,950	\$780,600	\$181,650
Contractual Services	43,318	46,750	46,750	49,050	2,300
Commodities	28,054	23,500	23,210	22,000	(1,210)
Capital Outlay	-	25,000	25,000	-	(25,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$638,484	\$694,200	\$ 693,910	\$851,650	\$157,740

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$638,484	\$669,200	\$ 668,910	\$851,650	\$182,740	9.43
202 Capital Improvement Reserve	-	25,000	25,000	-	(25,000)	0.00
Total All Funds	\$638,484	\$694,200	\$ 693,910	\$851,650	\$157,740	9.43

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017 as well as a reduction in funding from community development block grants for Personal Services.

Building Safety & Plan Review

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Began working with stakeholders on revising the sign code. • As of Aug. 1, 2016 significantly exceeded target goals to initially review residential and commercial permits within 5 and 15 days, respectively, 90% of the time. Through July, 2016, 97.1% of residential permits and 94.9% of commercial permits were reviewed within 5 and 15 days respectively. The average review times for residential and commercial permits were 2.3 and 7.2 business days, respectively. • As of Aug. 1, 2016 completed 6,353 building code inspections, with total inspections for 2016 expected to exceed 10,000. • Implemented the 2015 edition of the International Code Council's building codes with little to no issues, and provided code change education with stakeholders and via the City's website. 	<ul style="list-style-type: none"> • Meeting performance goals within current resources as development activities remain high. • Meeting high expectations for customer service while the department is physically segregated. 	<ul style="list-style-type: none"> • Making progress on a One Stop Shop to bring the department and other agencies under one roof to enhance the customer service levels and customer's convenience. • Process sign code amendments to the City Commission for their consideration. • Integrate a new combination Senior Building Inspector position into operations to enhance service to projects of all sizes.

Division Summary

Code Enforcement

The primary responsibility of the Code Enforcement Division is to preserve the livability and integrity of residential and commercial districts and prevent deterioration and blighting influences within the community. The division oversees the rental inspection program, site plan inspections, environmental code, development code, property maintenance code, weed ordinance and the sign code.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 580,860	\$ 688,040	\$ 688,040	\$ 707,729	\$ 19,689
Contractual Services	39,714	59,000	59,000	64,300	5,300
Commodities	24,322	19,050	19,050	19,150	100
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 644,897	\$ 766,090	\$ 766,090	\$ 791,179	\$ 25,089

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ 644,897	\$ 766,090	\$ 766,090	\$ 791,179	\$ 25,089	9.68
Total All Funds	\$ 644,897	\$ 766,090	\$ 766,090	\$ 791,179	\$ 25,089	9.68

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.

Code Enforcement

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Implemented the 2015 edition of the International Code Council's Property Maintenance Code with no issues. • Licensed a total of 6,379 rental units (552 Master Licenses) for a total of 19,089 dwelling units. • Percentage of rental units with violations that were corrected in less than 60 days is 90%. • A total of 1,614 rental violations have been cited. 	<ul style="list-style-type: none"> • Maintaining code enforcement service expectations as the city's population and physical boundaries grow and the volume of complaints increases. • Enforcement of new urban agriculture land development and property maintenance code regulations adopted in 2016, including community education. 	<ul style="list-style-type: none"> • Continue delivering outstanding service to the community to minimize blight and code violations. • Rental Licensing and Inspection Program. <ul style="list-style-type: none"> • Continue to proactively identify and license new or previously unlicensed rental dwelling units. • Achieve correction of rental unit violations within 60 days of initial inspection for at least 90% of all units with identified rental code violations.

Division Summary

Community Development

The Community Development Division administers the Community Development Block Grant, HOME, and Emergency Shelter Grant programs serving low-to-moderate income individuals and families in the City of Lawrence. This division also staffs the Homeless Issues Advisory Committee and the Affordable Housing Advisory Board.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 323,060	\$ 249,830	\$ -	\$ 252,300	\$ 252,300
Contractual Services	885,458	-	1,100,000	1,197,686	97,686
Commodities	3,316	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$1,211,834	\$ 249,830	\$ 1,100,000	\$ 1,449,986	\$ 349,986

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
631 Community Development Grants	\$ 826,687	\$ 206,900	\$ 800,000	\$ 917,077	\$ 117,077	2.25
633 Home Program Fund	385,147	42,930	300,000	532,909	232,909	0.50
Total All Funds	\$1,211,834	\$ 249,830	\$ 1,100,000	\$ 1,449,986	\$ 349,986	2.75

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017 as well as a reduction in funding from community development block grants for Personal Services.
- Contractual Services increased due to grant funds being budget for in 2017 but not in prior years.



Community Development

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Continued to recoup loan payoffs from out-of-compliance borrowers. • Provide staff assistance to the Affordable Housing Advisory Board. • Awarded an additional \$215,000 in Neighborhood Stabilization Funding. 	<ul style="list-style-type: none"> • Higher agency demand with fewer resources. • Full reassessment needed for the Comprehensive Housing Rehabilitation Program. • Demand for new initiative not covered in the 2013-2017 Consolidated Plan. 	<ul style="list-style-type: none"> • Completion of the Assessment of Fair Housing (AFH) for HUD. • Planning for the 2018-2022 Consolidated Plan for HUD. • Continued work on the Division's Language Access Plan. • Implementation of the Grantee Application Orientation policy.

Finance

Department Location

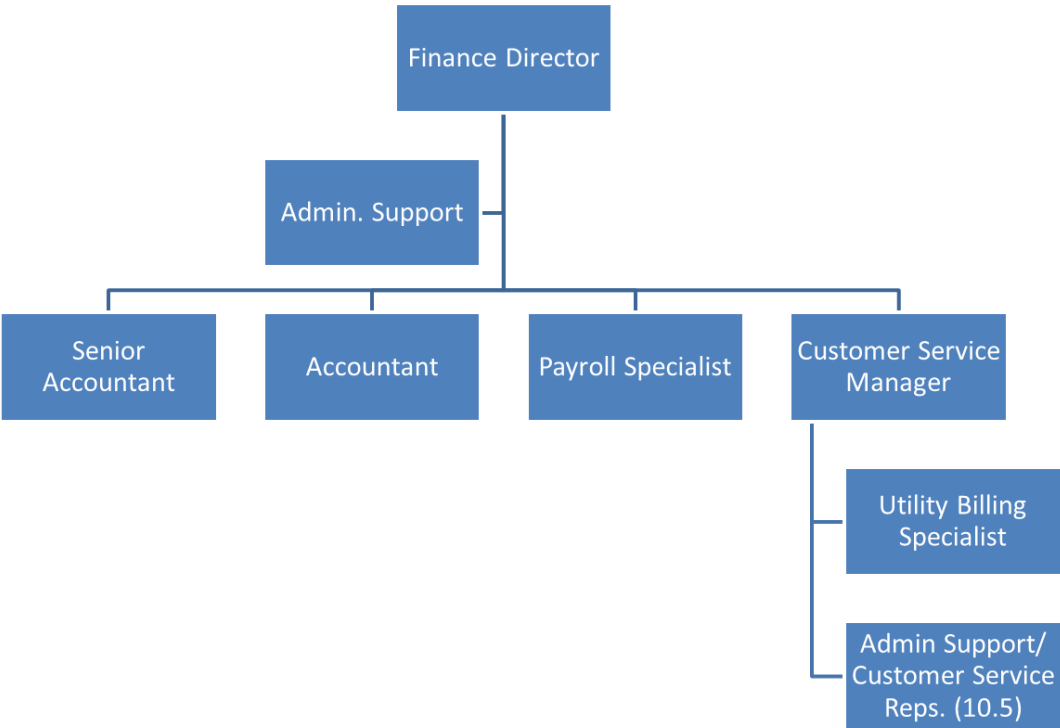
City Hall

6 East 6th St.
Lawrence, KS
(785) 832-3000

Department Overview

The Finance department provides overall financial support to the City as well as preparing and collecting utility bills. The department has two divisions: Administration and Utility Billing.

Organizational Chart



Department of Finance

Budget Overview

Division	General Fund	Water & Sewer Fund	Bond & Interest	Multi	Total
Financial Administration	\$ 328,611	\$ -	\$ -	\$ -	\$ 328,611
Utility Billing & Collections	-	1,949,772	-	-	1,949,772
General Overhead	4,331,892	-	-	-	4,331,892
Transfers	2,747,898	-	-	-	2,747,898
Bond & Interest	-	-	12,195,000	-	12,195,000
Economic Development Funds Administration	-	-	-	1,850,829	1,850,829
Total	\$ 7,408,401	\$ 1,949,772	\$ 12,195,000	\$ 1,850,829	\$ 23,404,002

Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 6,698,996	\$ 6,906,019	\$ 6,905,729	\$ 1,585,048	\$(5,320,682)
Contractual Services	5,648,222	6,088,153	6,764,778	6,219,481	(545,297)
Commodities	112,837	128,977	128,977	87,584	(41,393)
Capital Outlay	-	103,000	103,000	-	(103,000)
Debt Service	10,865,034	11,659,248	10,959,248	12,195,000	1,235,752
Transfers	14,674,692	22,250,709	5,592,450	2,839,348	(2,753,102)
Contingency	-	4,453,287	7,500	477,541	470,041
Total	\$37,999,781	\$51,589,393	\$30,461,682	\$23,404,002	\$(7,057,681)

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
1 General Fund	\$24,231,997	\$33,091,378	\$15,066,498	\$ 7,408,401	\$(7,658,097)
501 Water & Sewer Fund	2,197,915	2,274,707	2,274,707	1,949,772	(324,936)
301 Bond & Interest	10,865,034	14,739,035	10,959,248	12,195,000	1,235,752
Multi Economic Development Funds	704,835	1,484,273	2,161,229	1,850,829	(310,400)
Total	\$37,999,781	\$51,589,393	\$30,461,682	\$23,404,002	\$(7,057,681)

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Financial Administration	\$ 310,468	\$ 315,331	\$ 315,000	\$ 328,611	\$ 13,611	4.13
Utility Billing & Collections	2,197,915	2,274,707	2,274,707	1,949,772	(324,936)	15.63
General Overhead	4,587,462	5,686,498	4,320,498	4,331,892	11,394	0.00
Transfers	19,334,067	27,089,549	10,431,000	2,747,898	(7,683,102)	0.00
Bond & Interest	10,865,034	14,739,035	10,959,248	12,195,000	1,235,752	0.00
Economic Development Funds Administration	704,835	1,484,273	2,161,229	1,850,829	(310,400)	0.00
Total	\$37,999,781	\$51,589,393	\$30,461,682	\$23,404,002	\$(7,057,681)	19.76



City of Lawrence

Department Budget Summary

Personnel Summary

Position	2017 Budgeted FTEs
Accountant	2.00
Admin Support II	8.00
Admin Support II PartTime Reg	1.76
Admin Support III	1.00
Admin Support IV	2.00
Assistant Finance Director	-
Billing Specialist	1.00
Customer Service Supervisor	-
Finance Director	1.00
Payroll Specialist	1.00
Purchasing Officer	-
Senior Accountant Fiscal Analyst	1.00
Utility Billing Manager	1.00
Total	19.76

- Position Staffing Table reflects the following changes:
 - Reduction of 1.0 FTE Assistant Finance Director position.

Division Summary

Financial Administration

The Administration Division is responsible for the overall financial administration of the City. The financial operations of the City are guided by independent standards established for accounting, internal control functions, state statutes and internal policies. Major responsibilities include accounting, investing, purchasing, accounts payable, and debt management.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 287,315	\$ 292,830	\$ 292,830	\$ 295,290	\$ 2,460
Contractual Services	12,023	13,625	13,294	19,869	6,575
Commodities	11,130	8,876	8,876	13,452	4,576
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 310,468	\$ 315,331	\$ 315,000	\$ 328,611	\$ 13,611

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ 310,468	\$ 315,331	\$ 315,000	\$ 328,611	\$ 13,611	4.13
Total All Funds	\$ 310,468	\$ 315,331	\$ 315,000	\$ 328,611	\$ 13,611	4.13

Significant Budget Changes:

- Personal Services increases due to healthcare being budgeted at department level beginning in 2017.



Financial Administration

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Worked with management in the Water Utility Department to design and implement a new rate model. • Completed a comprehensive review and updated the City's purchasing and travel policies. • Implemented a new process aimed at gathering more input from stakeholders during the creation of the annual Capital Improvement Plan (CIP) and Financial Forecast. • Refunded 2005 revenue bond, 2009 revenue bond and revolving loan funds for a total savings of \$4,134,410. • Implemented the capital financing and rate plan for the Water and Wastewater Fund. 	<ul style="list-style-type: none"> • Reduction of the Assistant Finance Director position. • Training of new accounting staff. 	<ul style="list-style-type: none"> • Evaluate the City's outstanding debt for arbitrage liability. • Design and implement a comprehensive reporting model for economic development projects. • Select and contract a vendor as an investment advisor. • Implement a new Innoprise payroll system. • Successfully issue the first Green Bonds in the State of Kansas. • Complete a comprehensive review of all Finance policies and procedures.

Division Summary

Utility Billing & Collections

The Utility Billing Division is responsible for the billing and collecting of water, wastewater, sanitation, and storm sewer charges. Each week, utility bills are prepared for approximately one-fourth of the City's 32,000 customers.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$1,660,856	\$1,682,899	\$1,682,899	\$1,289,758	\$(393,142)
Contractual Services	385,222	384,608	384,608	521,783	137,175
Commodities	60,387	85,250	85,250	39,281	(45,969)
Capital Outlay	-	23,000	23,000	-	(23,000)
Debt Service	-	-	-	-	-
Transfers	91,450	91,450	91,450	91,450	-
Contingency	-	7,500	7,500	7,500	-
Total	\$2,197,915	\$2,274,707	\$2,274,707	\$1,949,772	\$(324,936)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$2,197,915	\$2,274,707	\$2,274,707	\$1,949,772	\$(324,936)	15.63
Total All Funds	\$2,197,915	\$2,274,707	\$2,274,707	\$1,949,772	\$(324,936)	15.63

Significant Budget Changes:

- Effective as of July 24, 2016, 10 FTE positions were transferred from Finance/Utility Billing to Utilities/Water Distribution System for improved efficiency. The corresponding financial adjustments have been made in the 2017 budget numbers only. This is resulting in the decreases seen in personal services, commodities, and capital outlay.
- Contractual Services increased due to additional temporary help during student rush and additional recruiting, training, and communication costs.



Utility Billing & Collection

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Restructured Utility Billing Department to include a Manager role. • Changed credit card processing fees to an absorbed model and decreased fees from \$3.25 to \$2.00 per transaction. Transaction cap was increased from \$200 to \$2,500 per transaction. • Accepted credit card payments at front counter. 	<ul style="list-style-type: none"> • Adequate staffing to handle requests during Student Rush in July and August. • Adjust staff to new rules and expectations after office restructure. 	<ul style="list-style-type: none"> • Research and implement a new customer portal for Utility Billing. • Research and identify new billing software that will integrate well with AIM. • Hire seasonal employees during Student Rush instead of Manpower temporary staff. • Provide IVR push notifications on delinquent accounts. • Remodel office to improve customer interactions. • Implement a customer satisfaction survey.

Division Summary

General Overhead

The General Overhead division is where outside agency funding requests are paid from. It also includes budgeted expenditures that are non-departmental.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	4,546,141	4,205,647	4,205,647	3,827,000	(378,647)
Commodities	41,321	34,851	34,851	34,851	-
Capital Outlay	-	80,000	80,000	-	(80,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	1,366,000	-	470,041	470,041
Total	\$4,587,462	\$5,686,498	\$4,320,498	\$4,331,892	\$ 11,394

Division Summary by Division

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$4,587,462	\$5,686,498	\$4,320,498	\$4,331,892	\$ 11,394	0.0
Total All Funds	\$4,587,462	\$5,686,498	\$4,320,498	\$4,331,892	\$ 11,394	0.0

Significant Budget Changes:

- No significant budget changes.



Division Summary

Transfers

The Transfers division is used to budget for transfers made from the General Fund to other funds. In previous years sales tax proceeds from the Infrastructure and Transit sales taxes were included in this budget and were transfers to other City Funds. In addition, the City's contribution to healthcare for City employees from General Operating Fund departments was budgeted in this division. In 2017, sales tax proceeds from the Infrastructure and Transit sales taxes will be recorded as revenue and expenditures in other city funds. Healthcare will be budgeted in the General Operating Fund and the department level.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 4,750,825	\$ 4,930,290	\$ 4,930,000	\$ -	\$(4,930,000)
Contractual Services	-	-	-	-	-
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	14,583,242	22,159,259	5,501,000	2,747,898	(2,753,102)
Contingency	-	-	-	-	-
Total	\$19,334,067	\$27,089,549	\$10,431,000	\$2,747,898	\$(7,683,102)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$19,334,067	\$27,089,549	\$10,431,000	\$2,747,898	\$(7,683,102)	0.0
Total All Funds	\$19,334,067	\$27,089,549	\$10,431,000	\$2,747,898	\$(7,683,102)	0.0

Significant Budget Changes:

- Transfers decrease due to infrastructure sales tax and transit sales tax. In 2016, these funds were budgeted as a transfer from the General Operating Fund to other City funds. Beginning in 2017, these sales tax proceeds will be directly deposited into and expended from other City funds. In addition, the 2016 budget included funding for future projects that are not budgeted in 2017.

Division Summary

Bond & Interest

This is funding for the City's principal and interest payments for property tax supported debt.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-	-
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	10,865,034	11,659,248	10,959,248	12,195,000	1,235,752
Transfers	-	-	-	-	-
Contingency	-	3,079,787	-	-	-
Total	\$10,865,034	\$14,739,035	\$10,959,248	\$12,195,000	\$1,235,752

Division Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
301 Bond & Interest	\$10,865,034	\$14,739,035	\$10,959,248	\$12,195,000	\$1,235,752	0.0
Total All Funds	\$10,865,034	\$14,739,035	\$10,959,248	\$12,195,000	\$1,235,752	0.0

Significant Budget Changes:

- Debt Service includes bond and interest payments for the City's General Obligation debt. The increase in 2017 is due to new debt being issued for capital projects.



Division Summary

Economic Development Funds Administration

Finance performs administrative functions for the City's economic development funds in support of the City Manager's Office Economic Development Program.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	704,835	1,484,273	2,161,229	1,850,829	(310,400)
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 704,835	\$ 1,484,273	\$ 2,161,229	\$ 1,850,829	\$ (310,400)

Division Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
Economic Development Funds	\$ 704,835	\$ 1,484,273	\$ 2,161,229	\$ 1,850,829	\$ (310,400)	0.0
Total All Funds	\$ 704,835	\$ 1,484,273	\$ 2,161,229	\$ 1,850,829	\$ (310,400)	0.0

Significant Budget Changes:

- No significant budget changes.



Information Technology

Department Location

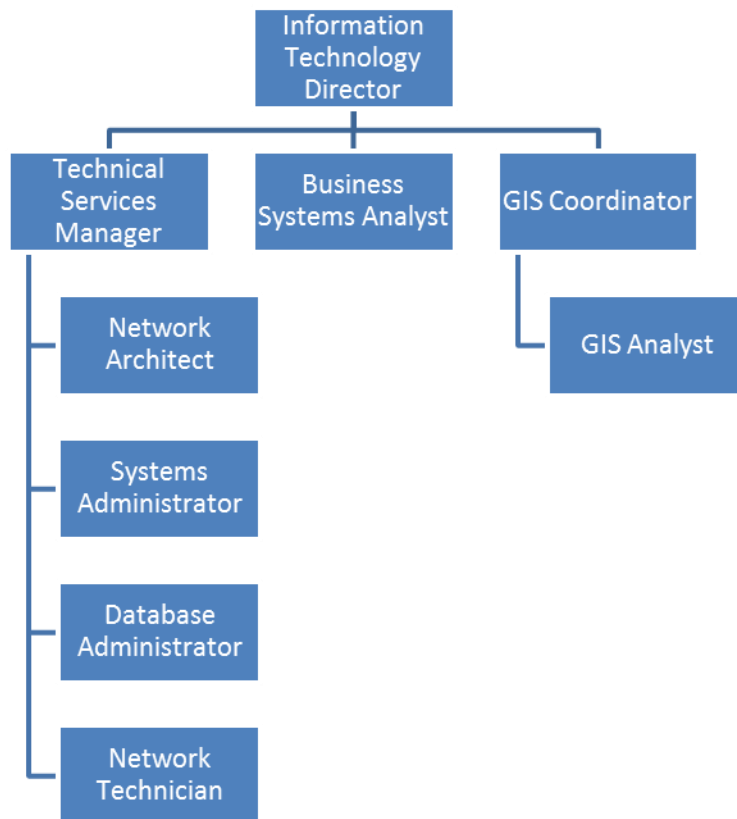
City Hall

6 East 6th St.
Lawrence, KS
(785) 832-3326

Department Overview

The Information Technology Department has the responsibility to promote and optimize the delivery of information technology services to all City departments in support of Lawrence citizens. The department's employees provide technology support in these primary areas: network management, security, desktop and server management, database management, geographic information systems (GIS), ERP and Business applications support, document imaging, telecommunications, fiber projects, and e-government services.

Organizational Chart



City of Lawrence

Information Technology

Budget Overview

Division	General Fund	Equipment Reserve Fund	Total
Information Technology	\$ 1,065,415	\$ 49,500	\$ 1,114,915
Total	\$ 1,065,415	\$ 49,500	\$ 1,114,915



City of Lawrence

Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 587,127	\$ 645,960	\$ 645,960	\$ 746,300	\$ 100,340
Contractual Services	313,405	232,880	232,880	261,115	28,235
Commodities	26,920	48,000	48,000	48,000	-
Capital Outlay	5,133	80,000	80,000	59,500	(20,500)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 932,584	\$ 1,006,840	\$ 1,006,840	\$ 1,114,915	\$ 108,075

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
1 General Fund	\$ 932,584	\$ 936,840	\$ 936,840	\$ 1,065,415	\$ 128,575
205 Equipment Reserve Fund	-	70,000	70,000	49,500	(20,500)
Total	\$ 932,584	\$ 1,006,840	\$ 1,006,840	\$ 1,114,915	\$ 108,075

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Information Technology	\$ 932,584	\$ 1,006,840	\$ 1,006,840	\$ 1,114,915	\$ 108,075	7.00
Total	\$ 932,584	\$ 1,006,840	\$ 1,006,840	\$ 1,114,915	\$ 108,075	7.00

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017. This is partially offset by the reduction of 0.5 FTE Administrative Support position.

Department Budget Summary

Personnel Summary

Position	2017 Budgeted FTEs
Business Systems Analyst	2.0
Database Administrator	1.0
GIS Analyst	1.0
GIS Coordinator	1.0
Information Technology Dir	1.0
Network Architect	1.0
Network Technician*	1.0
Network Technician*	1.0
System Administrator**	1.0
Technical Services Manager**	1.0
Total	11.0

*Denotes positions that are funded in the Fire Medical Department in the General Fund

**Denotes positions that are funded in the Water Utilities Department in the Water & Sewer Fund

- Position Staffing Table reflects the following changes:
 - Reduction of 0.5 FTE Administrative Support position.

Information Technology

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • VoIP telecommunication systems have been completed at City Hall, Wastewater, Riverfront Offices, South Park, Transit, Law Enforcement Center, Investigation and Training Center, Kaw Plant, and the Clinton Plant. • Replaced 150+ workstations and laptops. • Implemented a document management system for Municipal Court and converted more than 75,000 records into the new system. • Indoor Aquatic Center, Fire Station #2, Fire Station #3, Harper Water Tower, Kasold Water Tower, multiple utilities lift stations, and traffic signals have been added to the city's fiber connectivity. • Fiber agreement addendums were accomplished with USD-497, Douglas County, and Lawrence Memorial Hospital. • Implemented road centerline to NG911 Standard in the GIS System. • Implemented mobile device friendly GIS Interactive Map. • Implemented changes in credit and debit card usage for citizens. 	<ul style="list-style-type: none"> • I.T. is supporting more than 750 additional devices with the same staffing levels as 2007. • I.T. funds are decentralized making it more challenging to control the implementation of new technology and ideas. • Completing the migration of the last AS/400 applications to SQL based technologies, which include Payroll, Cemetery System, Special Assessments, and LandSync. • Completing the VMware server environment and storage refresh. • Completing the replacement of the core network switches used for the city's network. • Upgrading telecommunications to VoIP for approximately ten more buildings by year's end. • Upgrading SelecTron integrated voice response (IVR) for Utility Billing to allow for the cancellation of trunk lines. 	<ul style="list-style-type: none"> • Implementing Microsoft Office 365 and full suite of Exchange online services to improve the ability for departments to collaborate on projects. • Continue to improve the document imaging workflows for departments. • Continue fiber improvements, connecting city infrastructure and collaborating with public and private fiber partners. • Improve or replace Public Works database systems used for work orders, traffic signs and other Public Works operations. • Implement access layer switches as budgeted in the Capital Improvement Plan. • Assist the implementation of Automated Meter Reading Interface (AMI) with Utilities. • Completion of any remaining ERP Software Project components not completed.

Office of the City Attorney

Department Location

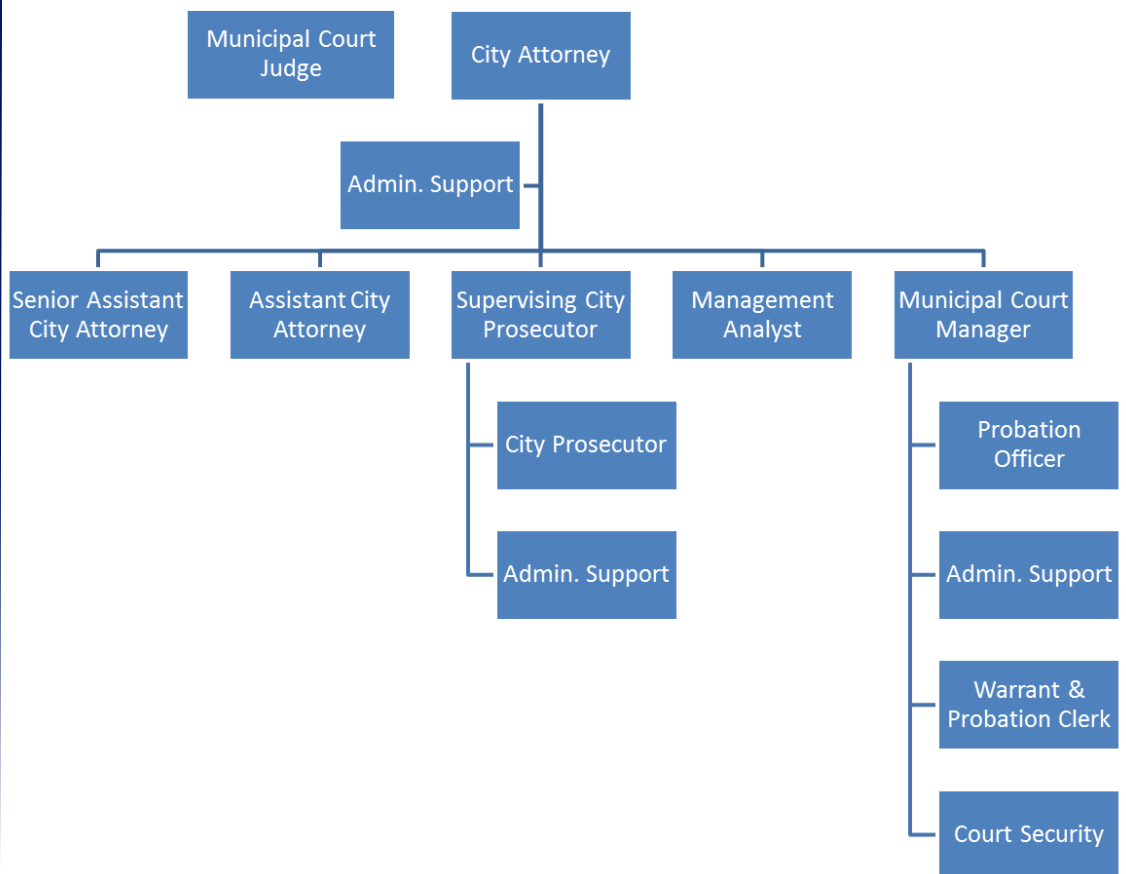
City Hall

6 East 6th St.
Lawrence, KS
(785) 832-3405

Department Overview

The City Attorney's Office provides legal advice and support to the City Commission, City departments and City advisory boards. The City Attorney's Office is comprised of three divisions: City Attorney, Human Relations, and Municipal Court.

Organizational Chart



City of Lawrence

Office of the City Attorney

Budget Overview

Division	General Fund	Public Parking System	Fair Housing Grant	Total
City Attorney's Office	\$ 1,229,146	\$ -	\$ -	\$ 1,229,146
Human Relations	9,730	-	11,800	21,530
Municipal Court	947,912	216,302	-	1,164,214
Total	\$ 2,186,788	\$ 216,302	\$ 11,800	\$ 2,414,890

Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 1,387,749	\$ 1,445,334	\$ 1,445,334	\$ 1,679,252	\$ 233,918
Contractual Services	937,416	808,648	808,648	693,444	(115,204)
Commodities	40,609	37,735	37,735	42,194	4,459
Capital Outlay	-	-	3,118	-	(3,118)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 2,365,774	\$ 2,291,717	\$ 2,294,835	\$ 2,414,890	\$ 120,055

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
1 General Fund	\$ 2,179,294	\$ 2,070,573	\$ 2,070,573	\$ 2,186,788	\$ 116,215
205 Equipment Reserve Fund	-	-	3,118	-	(3,118)
503 Public Parking System	173785.27	209736	209736	216301.68	6565.68
621 Fair Housing Grant	12,695	11,408	11,408	11,800	392
Total	\$ 2,365,774	\$ 2,291,717	\$ 2,294,835	\$ 2,414,890	\$ 120,055

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
City Attorney's Office	\$ 806,018	\$ 883,016	\$ 886,134	\$ 1,229,146	\$ 343,012	8.90
Human Relations	23,122	21,138	21,138	21,530	392	0.10
Municipal Court	1,536,634	1,387,563	1,387,563	1,164,214	(223,349)	11.76
Total	\$ 2,365,774	\$ 2,291,717	\$ 2,294,835	\$ 2,414,890	\$ 120,055	20.76



City of Lawrence

Department Budget Summary

Personnel Summary

Position	2017 Budgeted FTEs
Admin Support II	6.0
Admin Support III	5.0
Assistant City Attorney	1.0
City Attorney	1.0
City Prosecutor	1.0
Court Security Officer	0.8
Management Analyst I	1.0
Municipal Court Judge	1.0
Municipal Court Manager	1.0
Probation Officer	1.0
Senior Assistant City Attorney*	1.0
Supervising City Prosecutor	1.0
Warrant & Probation Clerk	1.0
Total	21.8

*Denotes position funded by the Water & Sewer Fund

Division Summary

City Attorney's Office

The City Attorney's Office provides legal advice and support to the City Commission, City departments and City advisory boards. Staff prepares and reviews City ordinances and resolutions, negotiates contracts, leases, and other agreements, acquires real property interests for city projects, monitors state legislation, and represents the City in civil litigation.

Division Summary by Category

Category	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 646,434	\$ 667,570	\$ 667,570	\$ 823,700	\$ 156,130
Contractual Services	151,736	201,196	201,196	388,346	187,150
Commodities	7,849	14,250	14,250	17,100	2,850
Capital Outlay	-	-	3,118	-	(3,118)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 806,018	\$ 883,016	\$ 886,134	\$ 1,229,146	\$ 343,012

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ 806,018	\$ 883,016	\$ 883,016	\$ 1,229,146	\$ 346,130	8.90
205 Equipment Reserve Fund	-	-	3,118.0	-	(3,118.0)	0.00
Total All Funds	\$ 806,018	\$ 883,016	\$ 886,134	\$ 1,229,146	\$ 343,012	8.90

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.
- Contractual Services increased due to outside counsel being budgeted in City Attorney's Office, previously budgeted in General Overhead.

City Attorney's Office

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Drafted and/or reviewed ordinances and resolutions amending the City Code. • Negotiated and prepared contracts, license agreements, and lease agreements for City. • Provided training to city staff and advisory boards on relevant law and legislative changes. 	<ul style="list-style-type: none"> • Meeting the complex legal needs of our organization with current staffing levels. 	<ul style="list-style-type: none"> • Assume additional right-of-way management responsibilities for the City in 2017. • Develop improved processes for approving and managing fiber and other telecommunications installations in City right-of-way.

Division Summary

Human Relations

This Human Relations division is responsible for investigating allegations of the City's anti-discrimination laws found in Chapter 10 of the City Code. The division also performs outreach to educate the community regarding the rights and responsibilities under Chapter 10 of the City Code.

Division Summary by Category

Category	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$11,260	\$11,408	\$ 11,408	\$11,800	\$ 392
Contractual Services	6,109	4,450	4,450	4,450	-
Commodities	5,753	5,280	5,280	5,280	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$23,122	\$21,138	\$ 21,138	\$21,530	\$ 392

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$10,427	\$ 9,730	\$ 9,730	\$ 9,730	\$ -	0.00
621 Fair Housing Grant	12,695	11,408	11,408	11,800	392	0.10
Total All Funds	\$23,122	\$21,138	\$ 21,138	\$21,530	\$ 392	0.10

Significant Budget Changes:

- No significant budget changes.



Human Relations

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Sponsored a successful poster competition in elementary and secondary schools to highlight and celebrate our local fair housing laws. • Hosted a continuing education course for housing providers and tenants on service, therapy, and emotional support animals. 	<ul style="list-style-type: none"> • Balancing Human Relations division duties with other current responsibilities to the organization. 	<ul style="list-style-type: none"> • Commemorate the 50th anniversary of Lawrence’s first fair housing law with a first rate oral history. The oral history will record the memories of individuals in our community who were instrumental to the passage of our first law.

Division Summary

Municipal Court

The Municipal Court division files, manages and adjudicates alleged violations of City ordinances in a timely and professional manner. The Municipal Court of the City of Lawrence adjudicates alleged violations of the City Code. The City Prosecutor's office represents the City in all cases brought by the City and University Police Departments.

Division Summary by Category

Category	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 730,055	\$ 766,356	\$ 766,356	\$ 843,752	\$ 77,396
Contractual Services	779,572	603,002	603,002	300,648	(302,354)
Commodities	27,007	18,205	18,205	19,814	1,609
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$1,536,634	\$1,387,563	\$1,387,563	\$1,164,214	\$(223,349)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$1,362,849	\$1,177,827	\$1,177,827	\$ 947,912	\$(229,915)	7.76
503 Public Parking System	173,785	209,736	209,736	216,302	6,566	4.00
Total All Funds	\$1,536,634	\$1,387,563	\$1,387,563	\$1,164,214	\$(223,349)	11.76

Significant Budget Changes:

- Contractual Services decreased due to prisoner care being moved to the Police Department budget in 2017.

Municipal Court

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Maintained high levels of customer service and professionalism amid the high volume of criminal, traffic, parking, and parking meter citations and tickets. • Streamlined document management of closed case files resulting in increased efficiency. 	<ul style="list-style-type: none"> • Identify a long-term, secure, and economical facility for the court and prosecutors' office. 	<ul style="list-style-type: none"> • Continue to collaborate with Douglas County and local service providers on the mental health court pilot program in Douglas County. • Evaluate and identify technology enhancements to improve court operations and customer service.

Police Department

Department Locations

Law Enforcement Center

111 E. 11th St.
Lawrence, KS
(785) 832-7501

Investigations & Training Center

4820 Bob Billings Parkway
Lawrence, KS
(785) 832-7400

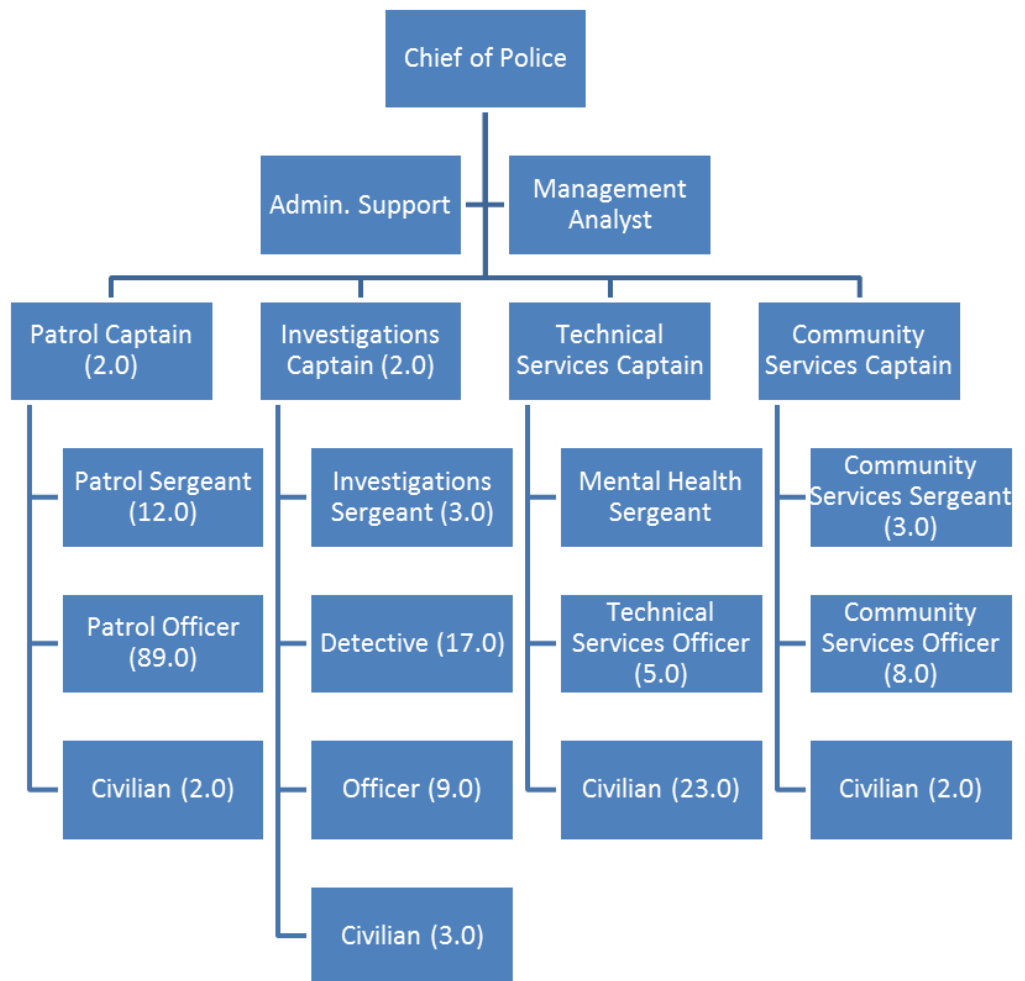
Animal/Parking Control

935 New Hampshire
Lawrence, KS
(785) 832-7501

Department Overview

The Lawrence Police Department currently operates with an authorized strength of 152 commissioned police officers and a 32 member civilian support staff. The department is comprised of five divisions: Administration, Patrol, Investigations, Technical Services, and Community Services.

Organizational Chart



City of Lawrence

Police Department Budget Overview

Division	General Fund	Capital Improvement Reserve	Public Parking System	Outside Agency Grants	Law Enforcement Trust Fund	Total
Police Administration	\$ 994,000	\$ -	\$ -	\$ 250,000	\$ 80,000	\$ 1,324,000
Community Service	2,561,063	-	-	-	-	2,561,063
Investigations	3,928,065	-	-	-	-	3,928,065
Patrol	12,375,250	-	-	-	-	12,375,250
Technical Services	2,441,685	-	851,172	-	-	3,292,857
Total	\$ 22,300,063	\$ -	\$ 851,172	\$ 250,000	\$ 80,000	\$23,481,235

Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$16,345,117	\$16,610,371	\$16,610,371	\$19,823,656	\$3,213,285
Contractual Services	977,170	959,296	1,031,247	1,788,300	757,053
Commodities	982,279	938,653	946,619	1,003,279	56,660
Capital Outlay	365,030	983,800	975,834	866,000	(109,834)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$18,669,595	\$19,492,120	\$19,564,071	\$23,481,235	\$3,917,164

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
1 General Fund	\$17,649,290	\$18,310,696	\$18,382,647	\$22,300,063	\$3,917,416
202 Capital Improvement Reserve	75	266,000	266,000	-	(266,000)
503 Public Parking System	697,667	825,424	825,424	851,172	25,748
611 Outside Agency Grants	215,749	-	-	250,000	250,000
652 Law Enforcement Trust Fund	106,813	90,000	90,000	80,000	(10,000)
Total	\$18,669,595	\$19,492,120	\$19,564,071	\$23,481,235	\$3,917,164

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Administration	\$ 1,151,142	\$ 1,001,495	\$ 1,073,446	\$ 1,324,000	\$ 250,554	3.0
Community Service	1,227,556	1,426,661	1,426,661	2,561,063	1,134,402	14.0
Investigations	3,397,140	3,524,279	3,524,279	3,928,065	403,786	32.0
Patrol	10,426,525	10,836,265	10,836,265	12,375,250	1,538,985	104.0
Technical Services	2,467,233	2,703,420	2,703,420	3,292,857	589,437	33.0
Total	\$18,669,595	\$19,492,120	\$19,564,071	\$23,481,235	\$3,917,164	186.0



City of Lawrence

Department Budget Summary

Personnel Summary

Position	2017 Budgeted FTEs
Admin Support II	7.0
Admin Support III	4.0
Animal Control Officer	3.0
Animal/Parking Control Manager	1.0
Civilian Teleserve Officer	2.0
Crime Analyst	2.0
Crime Scene Technician	1.0
Evidence Clerk	1.0
Management Analyst II	2.0
Network Administrator	1.0
Network Manager	1.0
Parking Control Officer	5.0
Parking Control Technician	1.0
Police Captain	6.0
Police Chief	1.0
Police Detective	17.0
Police Officer	111.0
Police Sergeant	18.0
Records Manager	1.0
System Administrator	1.0
Total	186.0

- Position Staffing Table reflects the following changes:
 - Increase of 1.0 FTE Police Sergeant position to create a Mental Health Squad.

Division Summary

Administration

The Administration Division provides administrative support to the other divisions of the Police Department. This division includes the Office of the Chief as well as additional operational costs.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 465,348	\$ 303,580	\$ 303,580	\$ 592,700	\$289,120
Contractual Services	268,164	254,715	326,666	334,500	7,834
Commodities	312,600	54,200	54,200	61,800	7,600
Capital Outlay	105,030	389,000	389,000	335,000	(54,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$1,151,142	\$1,001,495	\$1,073,446	\$1,324,000	\$250,554

Division Summary by Fund

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ 828,504	\$ 857,495	\$ 929,446	\$ 994,000	\$ 64,554	3.0
202 Capital Improvement Reserve	75	54,000	54,000	-	(54,000)	0.0
652 Law Enforcement Trust Fund	106,813	90,000	90,000	80,000	(10,000)	0.0
216 Special Recreation Fund	-	-	-	-	-	0.0
611 Outside Agency Grants	215,749	-	-	250,000	250,000	0.0
Total All Funds	\$1,151,142	\$1,001,495	\$1,073,446	\$1,324,000	\$250,554	3.0

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017 as well as additional personnel being hired.

Administration

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Continue our goal of community outreach, interaction, transparency and education. • Encouraging and supporting staff to seek out leadership trainings and professional continuing educational opportunities. • Continuing to provide leadership and guidance to department personnel as well as support for family members. • Continuing policy and procedure review and updates to reflect best practices. 	<ul style="list-style-type: none"> • Hiring, retention and providing realistic and practical response to public expectations through budget management and related priorities. 	<ul style="list-style-type: none"> • Continue reviewing staffing study for allocating police resources and strategic planning initiatives. • Continuing the Needs Assessment and evaluation process for a modern propose-built police facility. • Continue to work with City Management and Commission to address staffing, infrastructure and equipment for the department. • Enhancing our commitment to Community Oriented Policing goals.

Division Summary

Community Service

The Community Services Division is comprised of the Training Unit, whose primary function is to facilitate all in-house trainings and Basic Recruit Academies and the School Resource Officer (SRO) and Neighborhood Resource Officer (NRO) programs. The Community Services Division also encompasses the Office of Professional Accountability and Public Affairs Sergeant.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$1,038,599	\$1,073,164	\$1,073,164	\$1,459,780	\$ 386,616
Contractual Services	89,504	131,784	131,784	794,300	662,516
Commodities	99,454	137,713	137,713	238,983	101,270
Capital Outlay	-	84,000	84,000	68,000	(16,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$1,227,556	\$1,426,661	\$1,426,661	\$2,561,063	\$1,134,402

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$1,227,556	\$1,342,661	\$1,342,661	\$2,561,063	\$1,218,402	14.0
202 Capital Improvement Reserve	-	84,000	84,000	-	(84,000)	0.0
Total All Funds	\$1,227,556	\$1,426,661	\$1,426,661	\$2,561,063	\$1,134,402	14.0

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017 as well as additional personnel being hired.
- Contractual Services increased due to prisoner care being moved from the City Attorney's Office in 2017.

Community Service

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Continue to successfully facilitate the 37th Basic Recruit Academy with 14 recruits and 6 Douglas County Sheriff deputies. • Initial Implementation of PowerDMS as a training tool. • Developed a media relations and community engagement strategy, which has led to the engagement of hundreds of thousands of people. • Implemented new strategy for managing certain budget line items. • Combined Office of Professional Accountability with the Training Unit to begin implementing a Professional Standards Unit. • Increased social media footprint by over 100% on Facebook and almost 400% on Twitter since March of 2016. 	<ul style="list-style-type: none"> • Finding adequate facilities to host and hold mandatory department training events and academy related requirements. • School Resource Officers are covering multiple schools with insufficient time to accomplish goals set for the program and requiring additional support from patrol to respond to calls for service. • Identifying and recruiting qualified applicants for the position of police officer. 	<ul style="list-style-type: none"> • Attract high caliber, interested and qualified candidates for police officer positions through increased recruitment efforts and improvements in the application process. • Continue to attract quality outside training opportunities that challenge our personnel and staff. • 100% CIT trained department by the end of 2018. • Implement the Blue Courage training program. • Increase social media footprint. • Implement training plans for the department.

Division Summary

Investigations

The Investigative Division is directly responsible for all major case investigations and provides specialized services to include, crime scene processing, juvenile investigations, electronic/computer forensics as well as manage the City/County Drug Enforcement Unit.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$3,243,151	\$3,300,930	\$3,300,930	\$3,813,500	\$512,570
Contractual Services	80,300	86,220	86,220	15,000	(71,220)
Commodities	73,689	78,329	86,295	99,565	13,270
Capital Outlay	-	58,800	50,834	-	(50,834)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$3,397,140	\$3,524,279	\$3,524,279	\$3,928,065	\$403,786

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$3,397,140	\$3,524,279	\$3,524,279	\$3,928,065	\$403,786	32.0
Total All Funds	\$3,397,140	\$3,524,279	\$3,524,279	\$3,928,065	\$403,786	32.0

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.



Investigations

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • In the first half of 2016, over 85 cases were assigned to the division, these cases are often labor intensive and require multiple disciplines on scene or working the case. • Over 58 cases have been assigned to the three juvenile officers since January 2016. • Drug Enforcement Unit/ Perpetrator Oriented Policing Unit is focused on career criminals in our area. • Obtained grant funding to modernize existing interview rooms at the Investigative and Training Center and one at the Law Enforcement Center to 100% digital. 	<ul style="list-style-type: none"> • Authorized staffing levels for the division is inadequate for caseloads assigned. The division is still feeling the effects of the major cases (homicides) from 2014-2015 to include increased court time and case management to ensure successful outcomes. • The division is faced with the challenge to replace years' worth of experience and talent due to several detectives reaching retirement eligibility. 	<ul style="list-style-type: none"> • Continue to provide outstanding investigative service to victims, witnesses and suspects involved in the cases assigned to the division. • Continue to provide service to outside agencies when requested. • Continue the quality partnerships in place with Heart of America Regional Computer Forensics Lab and City/County Drug Enforcement Unit. • Continue to identify and develop the next generation of personnel to be promoted to detective.

Division Summary

Patrol

The Patrol Division is directly responsible for 24/7 service delivery on the city's 852.4 lane miles of streets and protect a population of approximately 95,000 residents, including various primary, secondary and higher educational institutions, retail and industrial businesses.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 9,368,890	\$ 9,671,123	\$ 9,671,123	\$11,176,200	\$1,505,077
Contractual Services	418,315	367,346	367,346	449,600	82,254
Commodities	379,320	477,796	477,796	385,450	(92,346)
Capital Outlay	260,000	320,000	320,000	364,000	44,000
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$10,426,525	\$10,836,265	\$10,836,265	\$12,375,250	\$1,538,985

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$10,426,525	\$10,776,265	\$10,776,265	\$12,375,250	\$1,598,985	104.0
202 Capital Improvement Reserve	-	60,000	60,000	-	(60,000)	0.0
506 Golf Course	-	-	-	-	-	0.0
Total All Funds	\$10,426,525	\$10,836,265	\$10,836,265	\$12,375,250	\$1,538,985	104.0

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017 as well as additional personnel being hired.



Patrol

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Provide service resulting in a greater reduction of violent crime within Lawrence than other benchmark comparable communities using Data Driven Approaches to Crime and Traffic Safety and applied to patrol strategies. • Provide service meeting the significantly increased challenges and steadily increasing volume of mental health related police service provision. • Maintained meaningfully effective Patrol Shift deployments despite a steady decline in the number of officers within the Patrol Division. • The Patrol Division continues to receive ongoing compliments and praise from the community. • Patrol officers attend Crisis Intervention Team training as well as Crucial Conversations, equipping them with additional tools to assist in responding to individuals who are experiencing a mental health crisis and scene de-escalation. All officers will complete CIT training program by 2018. 	<ul style="list-style-type: none"> • Patrol was hit hardest with staffing shortages due to retirements and normal attrition. The Patrol Division has eliminated safety initiatives proven to deter crime and victimization as a result of low staffing levels as well as limiting other proactive directed patrols. • Working to assure the safety of employees who now have fewer coworkers available to aid them when service calls turn dangerous and violent. • Staffing challenges are impacting the ability to send officers to training beyond that which is necessary to meet certification requirements. • Continued separation of patrol officers at the Law Enforcement Center from administration, investigations and training staff at the ITC prove to be a substantial barrier in the communication and collaboration required of an effective police agency. 	<ul style="list-style-type: none"> • Place a strong emphasis on each and every law enforcement officer being responsible for and committed to efforts to combat negative police perceptions and establishing a positive community-police relationship. • Re-assess deployment and patrol strategies in order to find ways to continue to maintain the ongoing reduction of violent crime in Lawrence. • Meeting basic service expectations of the community despite staffing challenges. Though proactive patrol may be limited, officers will continue to focus on calls for service while exercising sound safety practices and striving to have positive interactions and outcomes.

Division Summary

Technical Services

The Technical Services Division provides network and systems support to the Police Department. In addition, this division is responsible for maintaining criminal and accidents records and evidence for LKPD and DGSO. The Technical Services Division also consists of animal and parking control services and school crossing guards.

Division Summary by Category

Expenditure	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$2,229,129	\$2,261,574	\$2,261,574	\$2,781,476	\$519,902
Contractual Services	120,887	119,231	119,231	194,900	75,669
Commodities	117,217	190,615	190,615	217,481	26,866
Capital Outlay	-	132,000	132,000	99,000	(33,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$2,467,233	\$2,703,420	\$2,703,420	\$3,292,857	\$589,437

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$1,769,565	\$1,809,996	\$1,809,996	\$2,441,685	\$631,689	24.0
202 Capital Improvement Reserve	-	68,000	68,000	-	(68,000)	0.0
503 Public Parking System	697,667	825,424	825,424	851,172	25,748	9.0
Total All Funds	\$2,467,233	\$2,703,420	\$2,703,420	\$3,292,857	\$589,437	33.0

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017 as well as additional personnel being hired.

Technical Services

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Information Technology continues to upgrade and/or maintain existing infrastructures as well as researching the best IT solutions for the department. • Evidence Unit has worked throughout the current year to review cases and statutes related to disposal and/or destruction of evidence. This helps to reduce the number of items which reduce the overall storage needs of this unit. With the assistance of staff from other divisions, Evidence custodians have been able to out-process 22,627 items from January to August this year. This presents over 15% of the number of items held in Evidence previously. • Increasing information available to the public on-line; for example, RAIDS On-Line. 	<ul style="list-style-type: none"> • Researching, purchasing and installing technology that has ease of use as well as meeting the requirements of the Department. • IT needs additional personnel resources. Current commissioned officers are being utilities to support IT functions. 	<ul style="list-style-type: none"> • Storage and/or continued destruction of evidence following State and Federal guidelines.

Fire and Medical Department

Department Location

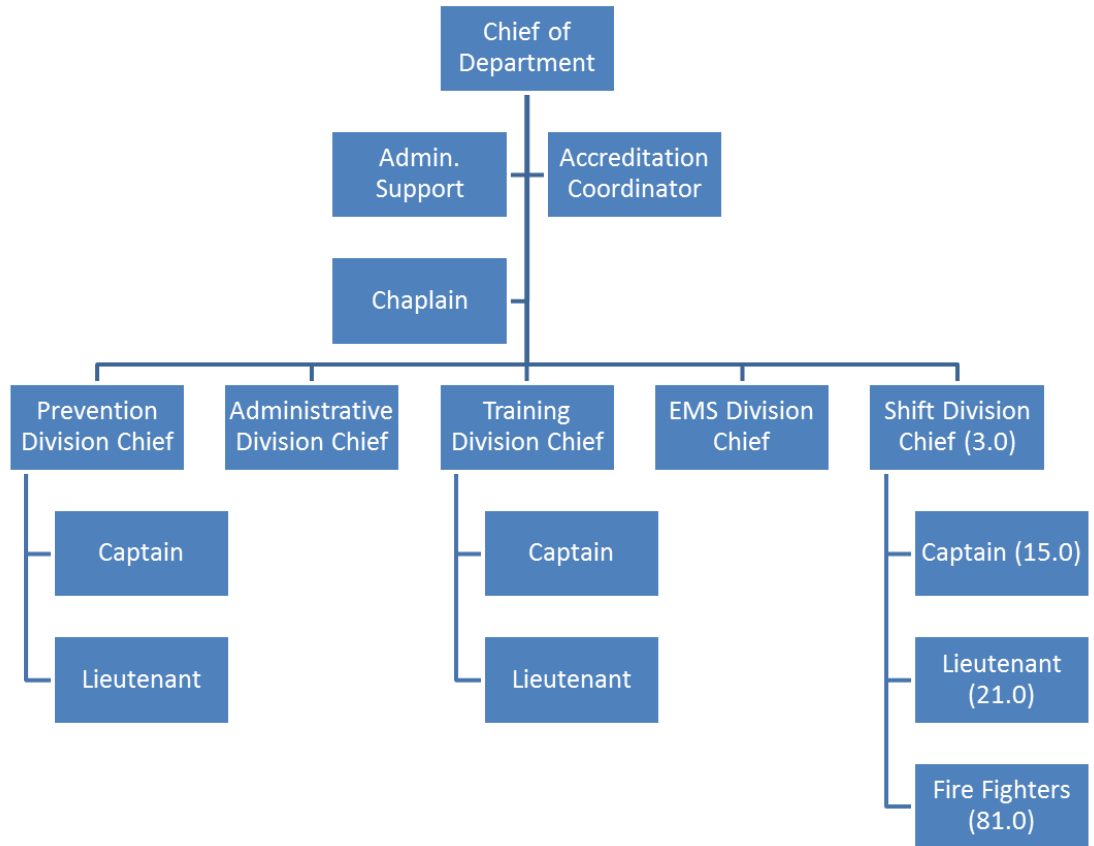
Administration

1911 Stewart Ave.
Lawrence, KS
(785) 830-7000

Department Overview

The Lawrence-Douglas County Fire Medical department is a joint agreement between the City and County to provide fire and medical services. Fire services are provided by the department for all City of Lawrence residents while EMS and hazardous material responses are provided for all Douglas County residents. This department is partially funded through Douglas County.

Organizational Chart



City of Lawrence

Fire and Medical Department Budget Overview

Division	General Fund	Equipment Reserve Fund	Total
Emergency Medical Service	\$ 13,869,466	\$ 50,000	\$ 13,919,466
Fire Service	5,328,337	-	5,328,337
Combined Costs	-	100,000	100,000
Total	\$ 19,197,803	\$ 150,000	\$ 19,347,803

Department Budget Summary

Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$13,963,535	\$14,023,950	\$14,023,950	\$17,179,944	\$ 3,155,994
Contractual Services	973,655	1,145,448	1,165,448	1,371,653	206,205
Commodities	490,613	547,280	527,280	646,206	118,926
Capital Outlay	651,423	858,000	358,000	150,000	(208,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$16,079,226	\$16,574,678	\$16,074,678	\$19,347,803	\$ 3,273,125

Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
1 General Fund	\$15,512,234	\$15,716,678	\$15,716,678	\$19,197,803	\$ 3,481,125
202 Capital Improvement Reserve	-	48,000	48,000	-	(48,000)
205 Equipment Reserve Fund	566,992	810,000	310,000	150,000	(160,000)
Total	\$16,079,226	\$16,574,678	\$16,074,678	\$19,347,803	\$ 3,273,125

Summary by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Fire Service	\$ -	\$ -	\$ -	\$ 5,328,337	\$ 5,328,337	150.0
Emergency Medical Service	566,992	500,000	310,000	13,919,466	13,609,466	0.0
Combined Cost Center	15,512,234	16,074,678	15,764,678	100,000	(15,664,678)	0.0
Total	\$16,079,226	\$16,574,678	\$16,074,678	\$19,347,803	\$ 3,273,125	150.0

Department Budget Summary

Personnel Summary

Position	2017 Budgeted FTEs
Accreditation Coordinator	1.0
Admin Support III	3.0
Admin Support IV	2.0
Fire Captain 2080	2.0
Fire Captain 2912	15.0
Fire Chief	1.0
Fire Division Chief 2080	4.0
Fire Division Chief 2912	3.0
Fire Engineer Basic 2912	1.0
Fire Engineer AEMT 2912	47.0
Fire Engineer Paramedic 2912	18.0
Fire Lieutenant AEMT 2912	11.0
Fire Lieutenant Paramedic 2080	2.0
Fire Lieutenant Paramedic 2912	9.0
Firefighter AEMT 2912	10.0
Firefighter Paramedic 2912	5.0
Firefighter-Extra Board	6.0
Network Technician	2.0
Eudora Paramedic Crew	8.0
Total	150.0

- Position Staffing Table reflects the following changes:
 - Increase of 8.0 FTE positions to staff a new Emergency Medical Service station in Eudora. The positions and operational costs are funded 100% by Douglas County.
 - Reduction of 1.0 FTE Administrative Support III position which is 100% City funded.

Performance Indicators

Emergency Medical Service Performance Indicators

For 90 percent of all priority medical incidents, the total response time for the arrival of the first-due unit (minimum of 1 paramedic and 1 AEMT) shall be: 6 minutes and 30 seconds in urban areas, 12 minutes and 30 seconds in rural areas, and 9 minutes and 30 seconds countywide.

Note: Due to the increase in emergency calls, we can no longer achieve a 90 percent emergency medical response in 6 minutes and 30 seconds within the city. Our three year time exceeds 7 minutes and 34 seconds as shown below.

Year	Urban (City)	Rural	Countywide
Benchmark	6:30	12:30	9:30
2016 Year to Date (YTD)	8:09	19:00	12:20
2015 End of Year	8:11	19:28	12:20
2014 End of Year	7:35	18:56	11:27

Fire Service Performance Indicators

For 90 percent of all low, moderate, and high risk structure fire responses, the total response time for the arrival of the first-due unit shall be: 6 minutes and 30 seconds.

Note: Due to the increase in emergency calls, we can no longer achieve a 90 percent structure fire response in 6 minutes and 30 seconds. Our three year time exceeds 7 minutes and 29 seconds as shown below.

Year	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Year End
Benchmark	6:30	6:30	6:30	6:30	6:30
2016	7:26	6:23			7:47 (YTD)
2015	7:03	7:56	6:40	8:22	7:56
2014	6:15	6:10	8:36	7:41	7:30

Division Summary

Emergency Medical Service

The Medical division provides emergency medical response as well as hazardous material response to all Douglas County residents. This division is partially funded through Douglas County.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$12,990,060	\$12,990,060
Contractual Services	-	-	-	565,648	565,648
Commodities	-	-	-	313,758	313,758
Capital Outlay	566,992	500,000	310,000	50,000	(260,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$566,992	\$500,000	\$ 310,000	\$13,919,466	\$13,609,466

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ -	\$ -	\$ -	\$13,869,466	\$13,869,466	0.0
205 Equipment Reserve Fund	566,992	500,000	310,000	50,000	(260,000)	0.0
Total All Funds	\$566,992	\$500,000	\$ 310,000	\$13,919,466	\$13,609,466	0.0

Significant Budget Changes:

- Fire Medical budget reorganized in 2017 to allocate costs by division (Emergency Medical Service and Fire Service).
- 2017 budget includes staffing and operational costs for a newly proposed Eudora Emergency Medical Service station, contingent on Douglas County approval. If approved, the costs would be funded 100% by County reimbursements to the City.
- Personal Services increases due to healthcare being budgeted at department level beginning in 2017.

Emergency Medical Service

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • New Medic Unit on order for Northeast Douglas County location. • Two Auto-Vent Units purchased for respiratory assistance during out-of-town transfers. • All Automatic External Defibrillator (AED) equipment for 1st responders has been updated to meet current standards. • New interactive training manikin purchased and implemented for high quality EMS scenarios. • Electronic Health Care reporting software has been updated with enhancements. • Zoll Monitors are being replaced in all units. • Autopulse Resuscitation Systems added to all frontline medic units. • Tactical Medic Team implemented in partnership with Lawrence Police Department. • In 2015, we responded to 11,857 total incidents (a 4.1% increase), 9,438 being EMS incidents (a 4.9% increase). 	<ul style="list-style-type: none"> • Due to the increase in emergency calls, we can no longer achieve a 90% emergency medical response time 6 minutes and 30 seconds within our city. Out three year time exceeds 7 minutes and 34 seconds*. • Station 1 Remodel—temporary quarters for staff and apparatus during remodel. • Meeting new Kansas Board of EMS increase requirements for continued education training hours. • Infrastructure and hiring of staff for Northeast Douglas County Medic Unit. • Special Event requests are increasing and impacting staffing needs. • Increase demands for all services, which effect staffing needs, response times, employee safety and training. • Equalizing EMS response to the county due to county growth and increasing call volume. County call volume has increase by 16.1% from 2014 to 2015. 	<ul style="list-style-type: none"> • Identify and enhance training along with educational opportunities and the manner in which they are delivered to effectively achieve our mission. • Ensure staffing levels meet expectations of the community and the risk assessment model. • Continually review, research, acquire, and implement technology systems to increase efficiency and effectiveness of department funds and operations. • Continue to strengthen and enhance relations with external partners to meet our mission. • Identify, acquire, and maintain physical resource needs that allow the department to meeting its mission. Keep department policies, procedure and medical treatment protocol updated and relevant to reflect organizational needs in an evolving and changing environment.

*See Performance Measures

Division Summary

Fire Service

The Fire division provides fire suppression, technical rescue, fire prevention and inspection to the City of Lawrence and public education to all Douglas County residents.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$4,189,884	\$4,189,884
Contractual Services	-	-	-	806,005	806,005
Commodities	-	-	-	332,448	332,448
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$5,328,337	\$5,328,337

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ -	\$ -	\$ -	\$5,328,337	\$5,328,337	150.0
Total All Funds	\$ -	\$ -	\$ -	\$5,328,337	\$5,328,337	150.0

Significant Budget Changes:

- Fire Medical budget reorganized in 2017 to allocate costs by division (Emergency Medical Service and Fire Service).
- 2017 budget includes staffing and operational costs for a newly proposed Eudora Emergency Medical Service station, contingent on Douglas County approval. If approved, the costs would be funded 100% by County reimbursements to the City.
- Personal Services increases due to healthcare being budgeted at department level beginning in 2017.



Fire Service

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Two Public Education Specialists successfully completed Youth Firesetting Intervention training and are certified specialists. • Fire Inspector I certification received by all fire medical management team. • New Engine ordered to replace current unit. • Inspections and permit reviews have been on a steady increase. As of July 31, 2016 fire medical has completed 363 plan reviews, which is already 80% of the total reviews in 2015. • Thermal Imaging Cameras for rescue have been placed in all fire and EMS units. • In 2015, Fire Medical responded to 11,857 total incidents (4.1% increase, based on 2015/2014 data) of which 2,220 were fire incidents (0.8% increase, based on 2015/2014 data). 	<ul style="list-style-type: none"> • Due to the increase in emergency calls, we can no longer achieve a 90% structure fire response in 6 minutes and 30 seconds. Our three year time exceeds 7 minutes and 29 seconds*. • Station 1 remodel—temporary quarters for staff and apparatus during remodel. • Meeting mandated fire related training hour requirements. • Infrastructure and hiring of staff for Northeast Douglas County Medic Unit. • Special Event request are increasing and impacting staffing needs (6% increase based on 2015/2014 data). • Increased demands for all services, which effect staffing needs, response times, employee safety and training. • Drill tower repairs and meeting safety compliance. • Continued increase of inspections (22% increase, based on 2015/2014 data) and plan reviews (64% increase, based on 2015/2014 data) with limited staff. 	<ul style="list-style-type: none"> • Identify and enhance training along with educational opportunities and the manner in which they are delivered to effectively achieve our mission. • Ensure staffing levels meet expectations of the community and the risk assessment model. • Continually review, research, acquire, and implement technology systems to increase efficiency and effectiveness of department functions and operations. • Continue to strengthen and enhance relations with external partners to meet or mission. • Identify, acquire and maintain physical resource needs that allow the department to meet its mission. • Keep department policies, procedures and medical treatment protocols updated and relevant to reflect organizational needs in an evolving and changing environment.

*See Performance Measures

Division Summary

Combined Costs

Prior to the 2017 budget, Fire and Medical service costs were combined as in one budget. Beginning in 2017, the department's budget is reorganized to include the two divisional budgets of Emergency Medical Service and Fire Service. This 2017 division budget includes \$100,000 in vehicle purchase costs consistent with the infrastructure sales tax spending plan. Future departmental overhead costs will be budgeted in this divisional budget.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$13,963,535	\$14,023,950	\$14,023,950	\$ -	\$ (14,023,950)
Contractual Services	973,655	1,145,448	1,165,448	-	(1,165,448)
Commodities	490,613	547,280	527,280	-	(527,280)
Capital Outlay	84,431	358,000	48,000	100,000	52,000
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$15,512,234	\$16,074,678	\$15,764,678	\$100,000	\$ (15,664,678)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$15,512,234	\$15,716,678	\$15,716,678	\$ -	\$ (15,716,678)	0.0
202 Capital Improvement Reserve	-	48,000	48,000	-	(48,000)	0.0
205 Equipment Reserve Fund	-	310,000	-	100,000	100,000	0.0
Total All Funds	\$15,512,234	\$16,074,678	\$15,764,678	\$100,000	\$ (15,664,678)	0.0

Significant Budget Changes:

- Fire Medical budget reorganized in 2017 to allocate costs by division (Emergency Medical Service and Fire Service).

Public Works

**Department
Location**

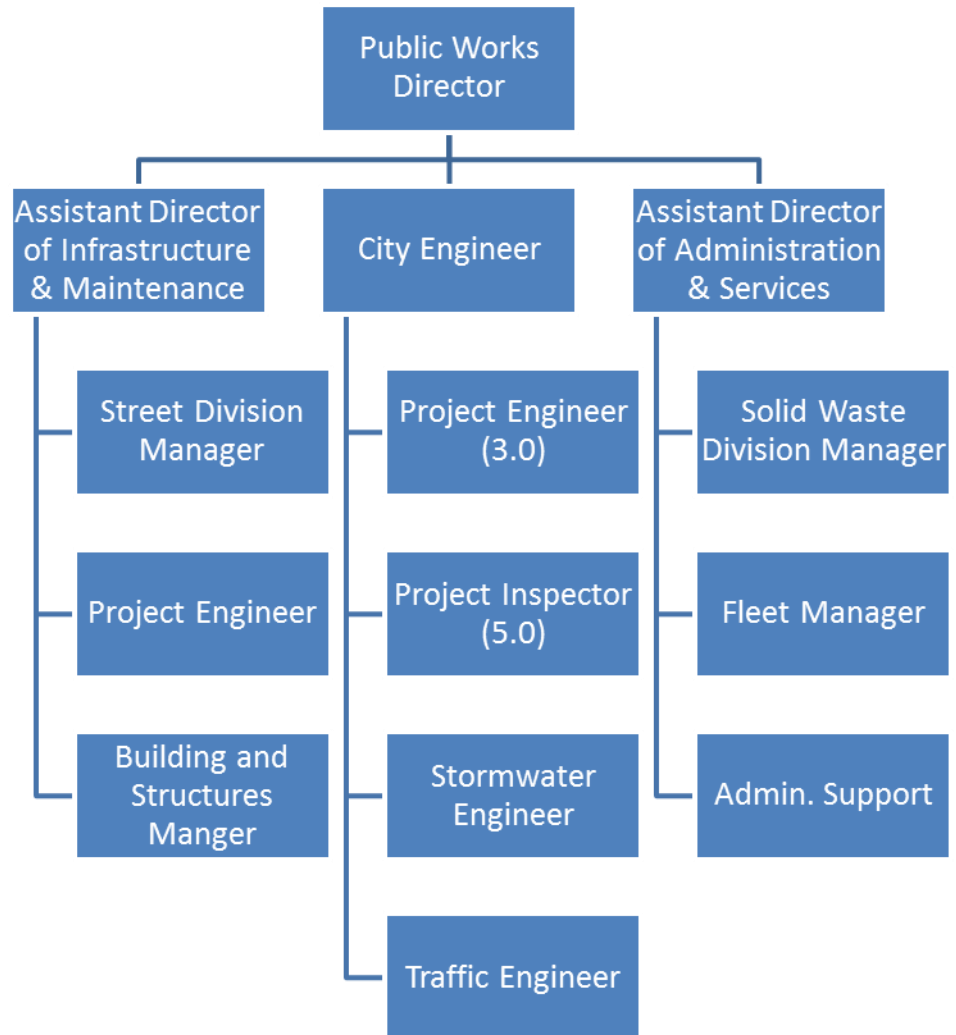
Administration

6 East 6th St.
Lawrence, KS
(785) 832-3123

Department Overview

Public Works is a full service, front-line operational department. The Public Works Department provides community services in infrastructure and maintenance (facilities & structures, street and stormwater maintenance, pavement management), engineering (engineering design and technical support, stormwater and traffic engineering), services (solid waste and fleet management, and administrative functions). Public Works projects and services are vital to the growth, health, safety, comfort and quality of life for our community.

Organizational Chart



City of Lawrence

Public Works Department

Budget Overview

Division	General Fund	Airport Improvement Fund	Capital Improvement Reserve	Special Gas Tax Fund	Solid Waste Fund
Public Works Engineering	\$ 1,127,803	\$ -	\$ -	\$ -	\$ -
Sales Tax Construction	-	-	8,000,000	-	-
Property Maintenance	753,788	-	-	-	-
Arts Center Maintenance	152,525	-	-	-	-
Airport Maintenance	159,770	81,000	-	-	-
Public Works Public Parking	-	-	-	-	-
Street Maintenance	3,477,390	-	500,000	3,001,680	-
Traffic	817,150	-	-	-	-
Fiber Backbone	166,979	-	-	-	-
Street Lights	886,000	-	-	-	-
Solid Waste Operations	-	-	-	-	12,416,950
Solid Waste Nonbonded Construction	-	-	-	-	-
Stormwater Mgmt.	-	-	-	-	-
Levee Maintenance	224,680	-	-	-	-
Total	\$ 7,766,085	\$ 81,000	\$ 8,500,000	\$ 3,001,680	\$ 12,416,950

Public Works Budget Overview

Public Parking System	Storm Water Utility	Solid Waste Construction	Farmland Remediation	Total
\$ -	\$ -	\$ -	\$ -	\$ 1,127,803
-	-	-	-	8,000,000
-	-	-	-	753,788
-	-	-	-	152,525
-	-	-	-	240,770
515,503	-	-	-	515,503
-	-	-	-	6,979,070
-	-	-	-	817,150
-	-	-	-	166,979
-	-	-	-	886,000
-	-	-	-	12,416,950
-	-	2,700,000	-	2,700,000
-	3,791,117	-	497,800	4,288,917
-	-	-	-	224,680
\$ 515,503	\$ 3,791,117	\$ 2,700,000	\$ 497,800	\$ 39,270,135

Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$11,106,417	\$11,728,350	\$11,728,350	\$11,892,483	\$ 164,133
Contractual Services	6,917,518	6,262,643	6,190,692	6,398,963	208,271
Commodities	3,750,180	4,373,221	4,373,221	4,555,840	182,619
Capital Outlay	10,402,774	8,411,551	8,862,370	14,219,000	5,356,630
Debt Service	1,069,329	1,059,871	1,059,871	1,017,624	(42,247)
Transfers	2,361,025	861,025	5,042,870	861,025	(4,181,845)
Contingency	-	3,797,003	-	325,200	325,200
Total	\$35,607,243	\$36,493,664	\$37,257,374	\$39,270,135	\$2,012,761

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
1 General Fund	\$ 6,720,796	\$ 7,210,319	\$ 7,138,368	\$ 7,766,085	\$ 627,717
201 Airport Improvement Fund	138,633	24,000	24,000	81,000	57,000
202 Capital Improvement Reserve	9,351,030	6,539,551	10,522,897	8,500,000	(2,022,897)
205 Equipment Reserve Fund	102,222	120,000	377,727	-	(377,727)
214 Special Gas Tax Fund	2,447,748	3,274,430	2,682,430	3,001,680	319,250
502 Solid Waste Fund	12,607,639	14,480,622	12,755,963	12,416,950	(339,013)
503 Public Parking System	208,206	239,955	214,755	515,503	300,748
505 Storm Water Utility	2,689,548	4,065,294	2,860,491	3,791,117	930,626
562 Solid Waste Construction	-	-	141,250	2,700,000	2,558,750
604 Farmland Remediation	1,341,422	539,493	539,493	497,800	(41,693)
Total	\$35,607,243	\$36,493,664	\$37,257,374	\$39,270,135	\$2,012,761



City of Lawrence

Department Budget Summary

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Engineering	\$ 977,555	\$ 1,079,775	\$ 1,079,775	\$ 1,127,803	\$ 48,028	11.16
Capital Improvement Res	6,286,141	6,485,551	6,485,551	8,000,000	1,514,449	0.00
Property Maintenance	755,460	791,405	719,454	753,788	34,334	5.00
Art Center Maintenance	133,546	152,525	152,525	152,525	-	0.00
Airport Maintenance	272,695	191,404	291,404	240,770	(50,634)	1.00
Public Parking	208,206	239,955	266,597	515,503	248,906	1.00
Street Maintenance	8,558,616	6,617,952	10,115,183	6,979,070	(3,136,113)	33.50
Traffic Engineering	758,140	765,988	765,988	817,150	51,162	8.00
Fiber Backbone	-	-	-	166,979	166,979	1.00
Street Lights	767,132	885,460	885,460	886,000	540	0.00
Solid Waste Operations	12,665,652	14,480,622	12,755,963	12,416,950	(339,013)	97.34
Solid Waste Nonbonded Construction	9,607	-	141,250	2,700,000	2,558,750	0.00
Stormwater Mgmt	4,030,970	4,604,787	3,399,984	4,288,917	888,933	13.00
Levee Maintenance	183,524	198,240	198,240	224,680	26,440	2.00
Total	\$35,607,243	\$36,493,664	\$37,257,374	\$39,270,135	\$2,012,761	173.00

Department Budget Summary

Personnel Summary

Position	2017 Budgeted FTEs
Admin Support II	4.0
Admin Support III	2.0
Assistant Public Works Dir	2.0
Building & Structures Manager	1.0
City Engineer	1.0
City Surveyor	1.0
Custodian II	1.0
Engineering Technician	1.0
Environmental Technician	1.0
Fiber Technician	1.0
Field Supervisor/Property Main	1.0
Field Supervisor/Solid Waste	5.0
Field Supervisor/Streets	4.0
Maintenance Worker	19.0
Project Engineer I (EIT)	1.0
Project Engineer II (PE)	3.0
Project Inspector	5.0
Public Works Director	1.0
Senior Maintenance Worker	28.0
Senior Traffic Signal Tech	1.0
Solid Waste Division Manager	1.0
Solid Waste Loader	38.0
Solid Waste Operator I	26.0
Solid Waste Operator II	11.0
Solid Waste Ops Supervisor	2.0
Stormwater Engineer	1.0
Street Division Manager	1.0
Traffic Control Technician	2.0
Traffic Signal Systems Tech	1.0
Traffic Signal Technician	1.0
Traffic Supervisor	1.0
Transportation/Traffic Eng	1.0
WR/R Specialist	4.0
WR/R Specialist PartTime	0.0
Total	173.0

- Position Staffing Table reflects the following changes:
 - Reduction of 0.5 FTE Waste Reduction/ Recycling Specialist position.
 - Reduction of 1.0 FTE Project Engineer/ Stormwater Engineer position.
 - Reclassification of 1.0 FTE Traffic Control Technician position to 1.0 FTE Fiber Technician position.
 - Increase of 2.0 FTE positions for a culvert inspection crew.
- Position Staffing Table does not include:
 - 17.0 FTE positions allocated to the Central Maintenance Fund, an internal service fund.
 - 1.0 FTE position allocated to the Health Fund. This position is reported in the Health Budget staffing table.



Division Summary

Engineering

The Engineering Division is responsible for the review and approval of all plans for streets, sidewalks and storm sewers, some project design services are completed in-house, and some are contracted. The division administers projects and inspects project construction, evaluates pavement condition and contracts for major pavement restoration and replacement. The Engineering Division solicits grants and other funding for major reconstruction or new construction projects.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$876,921	\$ 907,830	\$ 907,830	\$1,003,758	\$ 95,928
Contractual Services	47,452	51,525	51,525	55,725	4,200
Commodities	53,182	56,420	56,420	58,320	1,900
Capital Outlay	-	64,000	64,000	10,000	(54,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$977,555	\$1,079,775	\$1,079,775	\$1,127,803	\$ 48,028

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$977,555	\$1,025,775	\$1,025,775	\$1,127,803	\$102,028	11.16
202 Capital Improvement Reserve	-	54,000	54,000	-	(54,000)	0.00
Total All Funds	\$977,555	\$1,079,775	\$1,079,775	\$1,127,803	\$ 48,028	11.16

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.



Engineering

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Major infrastructure program management, including 31st Street extension, Maple Street Pump Station, Bob Billings reconstruction (Foxfire to Wakarusa), 19th and Ousdahl intersection plus subdivision projects. • Annual project management, including project inspection – overlay, curb repair, micro-surfacing and KLINK contracts. • Staffing and assistance to the Pedestrian and Bicycle Issues Task Force. • Pedestrian and bicycle improvements, including the CDBG gap program. • Award winning Breezedale monument restoration. • Right-of-way management and street events. • In-house design services for small projects. 	<ul style="list-style-type: none"> • Major reconstruction projects take 18-24 months to develop/ design. Need timely direction / decisions on project elements to ensure continued progress on design to meet construction timeframes (such as Kasold). • Limited resources for infrastructure maintenance to meet demands, as indicated by pavement condition inventories. • Need to update driveway inspection program and right-of-way permitting. • Implementing recommendations of ped-bike task force including a sidewalk maintenance program. 	<ul style="list-style-type: none"> • Major upcoming projects include Kasold and Wakarusa. • In-house engineering design services for projects: Wakarusa & Inverness, airport taxiway, traffic calming projects, sidewalk gap projects and bike path projects. • Complete next phase of inventory for pavement maintenance condition assessment. • Provide timely and thorough inspection of all public improvements. • Creation of Transportation Commission.

Engineering

Performance Indicators

Indicator	2014 Actual	2015 Actual	2016 Target
% of pavement rated as acceptable or better (PCI)			
Arterials	66.5%	72%	72%
Collectors	75.8%	81%	82%
Residential	86.5%	88%	88%
% of residents satisfied with street maintenance			
Street resurfacing completed by contract			
Overlay (lane miles)	11.9	17	20
Micor-surfacing (lane miles)	29.7	14	30
Concrete (square yards)	3,464	3,314	6,000
Curb and gutter (linear feet)	15,622	20,775	15,000

Division Summary

Capital Improvement Reserve Projects

The Capital Improvement Reserve Projects include: bike/pedestrian improvements and ADA ramps, Kasold reconstruction from 6th street to Bob Billings Parkway, Wakarusa reconstruction from Inverness to 6th street and the street maintenance program.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	205,104	-	-	-	-
Commodities	-	-	-	-	-
Capital Outlay	6,081,037	6,485,551	6,485,551	8,000,000	1,514,449
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$6,286,141	\$6,485,551	\$6,485,551	\$8,000,000	\$1,514,449

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
202 Capital Improvement Reserve	\$6,286,141	\$6,485,551	\$6,485,551	\$8,000,000	\$1,514,449	0.0
Total All Funds	\$6,286,141	\$6,485,551	\$6,485,551	\$8,000,000	\$1,514,449	0.0

Significant Budget Changes:

- Capital Outlay increased due to the construction of several Capital Improvement Plan projects scheduled in 2017.

Division Summary

Property Maintenance

This Property Maintenance Division is responsible for building maintenance for municipal buildings except where such services are provided contractually. In addition to maintenance costs, utility costs for some buildings are paid out of this division's budget. The costs of operation of the Law Enforcement Center, which are shared with the County, were moved from this division to the Police Department budget in 2017.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 335,092	\$ 333,490	\$ 333,490	\$ 366,700	\$ 33,210
Contractual Services	359,027	402,332	330,381	325,588	(4,793)
Commodities	61,341	55,583	55,583	61,500	5,917
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 755,460	\$ 791,405	\$ 719,454	\$ 753,788	\$ 34,334

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ 755,460	\$ 791,405	\$ 719,454	\$ 753,788	\$ 34,334	5.0
Total All Funds	\$ 755,460	\$ 791,405	\$ 719,454	\$ 753,788	\$ 34,334	5.0

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.



Property Maintenance

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> Monitored and modified janitorial contracts for 13 buildings to improve quality control, standard of service, and manage costs. Examples of projects for the year include: Constructed office inside Traffic Division; Upgraded lighting at Fire Station 5 truck bay; Replaced AC condenser and air handler at Douglas County Senior Center; Created additional storage at ITC; Upgraded exterior lighting at the Willow Center; City Hall modifications; moving copying room and creating employee break area; and City Commission room carpet project and installation of hearing loop. 	<ul style="list-style-type: none"> Increasing fuel, energy, and materials costs. Aging building infrastructure. Staffing or resources to provide desired levels of custodial services (by building users). Maintaining active preventive maintenance programs with limited staff. 	<ul style="list-style-type: none"> Participate and assist in implementation of FCIP plan as determined by City Commission. Refine work order system to provide comprehensive facilities maintenance information to allow for comprehensive facility planning. Provide appropriate levels of support and responsiveness for customer departments within given budget constraints. Provide core maintenance for municipal buildings assigned (> 40). Provide for custodial services. Analyze services and determine best method of completion, such as bringing filter change services back in

Performance Indicators

Indicator	2014 Actual	2015 Actual	2016 Estimate
% of scheduled repairs completed on time	83%	85%	90%
% of emergency requests responded to within 2 hours	50%	75%	96%
% of respondents rating cleanliness of facilities as good or excellent	N/A	N/A	92%
% of respondents rating timeliness of repairs as good or excellent	94%	94%	95%

Division Summary

Arts Center Maintenance

The Arts Center Maintenance division is the Public Works Department portion of funds allocated for maintaining the Arts Center building.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	133,546	152,525	152,525	152,525	-
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 133,546	\$ 152,525	\$ 152,525	\$ 152,525	\$ -

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ 133,546	\$ 152,525	\$ 152,525	\$ 152,525	\$ -	0.0
Total All Funds	\$ 133,546	\$ 152,525	\$ 152,525	\$ 152,525	\$ -	0.0

Significant Budget Changes:

- No significant budget changes.

Division Summary

Airport Maintenance

The Lawrence Municipal Airport is operated by a fixed base operator under agreement with the City. The Airport Manager function is shared by the Public Works Director (liaison to the Airport Advisory Board and the FAA) and the Building and Structures Manager (t-hangar leases and operational functions).

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 65,552	\$ 67,100	\$ 67,100	\$ 76,100	\$ 9,000
Contractual Services	64,672	68,444	68,444	71,900	3,456
Commodities	142,470	11,860	11,860	11,770	(90)
Capital Outlay	-	44,000	144,000	81,000	(63,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$272,695	\$191,404	\$ 291,404	\$240,770	\$ (50,634)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$134,062	\$147,404	\$ 147,404	\$159,770	\$ 12,366	1.0
201 Airport Improvement Fund	138,633	24,000	24,000	81,000	57,000	0.0
205 Equipment Reserve Fund	-	20,000	120,000	-	(120,000)	0.0
Total All Funds	\$272,695	\$191,404	\$ 291,404	\$240,770	\$ (50,634)	1.0

Significant Budget Changes:

- No significant budget changes.



Airport Maintenance

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Overgrowth brush removal. • Weed control, mowing. • Installation of wind stock and REIL lighting. • Replacement of AC condenser unit on Gutswork building. • Worked with Utilities to identify and correct water infiltration to the sewer holding tank. 	<ul style="list-style-type: none"> • Provision of adequate equipment for safe, effective, and efficient operations at the airport. • Adequate funding for routine maintenance. • Determining consistent policy for appropriate level of service for snow removal. • FAA has undergone significant staff changes and the Capital Improvement Program has been reprioritized. 	<ul style="list-style-type: none"> • Continue maintenance of primary runways and taxiways. • Renew all leases and rental agreements. • Provide routine inspections for regulatory compliance. • Evaluate alternative snow removal and ice control methodologies for runways. • Maintain waiting list for t-hanger space, with adequate communication to renters and potential renters. • Update spill prevention and containment plan.

Division Summary

Public Parking

The Public Parking Division is charged with the responsibility of enforcing parking regulations and meter time limits in the Central Business District to provide adequate parking turnover in the downtown area. This division also maintains the Riverfront Parking Garage, New Hampshire Parking Garage and Vermont Parking Garage.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 67,783	\$ 70,926	\$ 70,926	\$ 71,197	\$ 271
Contractual Services	138,321	121,909	121,909	247,536	125,627
Commodities	2,102	6,920	6,920	6,570	(350)
Capital Outlay	-	15,000	66,842	15,000	(51,842)
Debt Service	-	-	-	150,000	150,000
Transfers	-	-	-	-	-
Contingency	-	25,200	-	25,200	25,200
Total	\$208,206	\$239,955	\$ 266,597	\$515,503	\$ 248,906

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
503 Public Parking System	\$208,206	\$239,955	\$ 214,755	\$515,503	\$ 300,748	1.0
202 Capital Improvement Reserve	-	-	51,842	-	(51,842)	-
Total All Funds	\$208,206	\$239,955	\$ 266,597	\$515,503	\$ 248,906	1.0

Significant Budget Changes:

- Contractual Service increased due to the engineering evaluation/assessment for City parking garages as well as an increase in electricity for the Vermont Street parking garage, which was not budgeted for in 2016.



Public Parking

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Upgrade electrical distribution at Riverfront Parking Garage. • Replaced rusted pipes on fire system lines in New Hampshire Parking Garage. • Began installation of cameras at Riverfront. • Installed security camera in New Hampshire garage. 	<ul style="list-style-type: none"> • Adequate funding for major repairs needed. • Continuous sprinkler line and drain line repairs. • Vandalism and graffiti are a constant driver of lost time for staff. 	<ul style="list-style-type: none"> • Complete structural engineering assessments for all three garages. • Complete resurfacing and painting for all stairways at New Hampshire garage. • Continue with restriping of lots and garages as needed.

Division Summary

Street Maintenance

The Street Maintenance Division is responsible for the routine maintenance of the City's streets, alleys, curbs, and gutters. The budget provides funds for concrete, asphalt, sand and rock for street repairs, and salt for snow and ice control. Additional funds are budgeted for outside firms to assist in removing snow. The work crews require the use of a variety of equipment and vehicles. The cost of equipment maintenance and fuel is included in this budget.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 2,215,616	\$ 2,320,070	\$ 2,320,070	\$ 2,386,900	\$ 66,830
Contractual Services	496,411	528,650	528,650	532,050	3,400
Commodities	2,482,788	2,707,232	2,707,232	2,960,120	252,888
Capital Outlay	3,363,800	470,000	627,727	1,000,000	372,273
Debt Service	-	-	-	-	-
Transfers	-	-	3,931,504	-	(3,931,504)
Contingency	-	592,000	-	100,000	100,000
Total	\$ 8,558,616	\$ 6,617,952	\$ 10,115,183	\$ 6,979,070	\$ (3,136,113)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ 3,011,378	\$ 3,243,522	\$ 3,243,522	\$ 3,477,390	\$ 233,868	8.0
202 Capital Improvement Reserve	2,997,268	-	3,931,504	500,000	(3,431,504)	0.0
205 Equipment Reserve Fund	102,222	100,000	257,727	-	(257,727)	0.0
214 Special Gas Tax Fund	2,447,748	3,274,430	2,682,430	3,001,680	319,250	25.5
Total All Funds	\$ 8,558,616	\$ 6,617,952	\$ 10,115,183	\$ 6,979,070	\$ (3,136,113)	33.5

Significant Budget Changes:

- Commodities increased due to contracted milling.
- Capital Outlay increased due to ITS project video camera upgrade and replacements.
- Transfers decreased due to fund balance not being budgeted in 2017.

Street Maintenance

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Provide routine maintenance for City's streets, alleys, curbs, and gutters (852 lane miles). • Provided snow and ice control for winter season of 12 events. • Patched approximately 8,900 potholes. • Completed a major crack-sealing project. Over 82,500 points of materials was placed by City crews. • Examples of special projects in 2015 include: Major patching on Kasold, between 9th Street and Bob Billings Parkway; Repairs at K-10 and O'Connell; Alley grading; Crossgate intersection; Traffic calming on 27th Street • Acceptable rating from USACE levee inspection. 	<ul style="list-style-type: none"> • Achieving appropriate levels of funding for major rehabilitation and routine maintenance. • Equipment replacement. • Right-of-way management. 	<ul style="list-style-type: none"> • Review right-of-way fees. • Provide comprehensive pavement management and implement multi-year program. • Provide timely preventive maintenance for streets by applying the most cost effective maintenance treatments abased on specific condition assessments. • Maximize pavement life through an aggressive crack-sealing program. • Effective snow and ice control for public roadways. • Support, personnel, and equipment during emergency response and disaster recovery operations.

Performance Indicators

Indicator	2014 Actual	2015 Actual	2016 Estimate	2017 Target
% of residents satisfied with snow removal on major city streets	74%*	80%**	80%	80%
% of residents satisfied with the condition of major city streets	39%*	52%**	52%	52%
% of residents satisfied with the timeliness of street maintenance repairs	29%*	33%**	33%	33%

*2011 Citizen Survey

**2015 Citizen Survey



City of Lawrence

Division Budget

Fiber Backbone

In coordination with the Information Technology and Water and Wastewater Utility departments, Public Works maintains a fiber optic network spanning over 40 linear miles in support of numerous City facilities, operations and systems. Currently unused dark fiber is leased by the City to private internet service providers serving Lawrence residents and business. The 2017 budget includes the new Fiber Backbone Division, consisting of a new Fiber Technician position (1.0 FTE) and supporting equipment and inventory.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ 66,979	\$ 66,979
Contractual Services	-	-	-	-	-
Commodities	-	-	-	10,000	10,000
Capital Outlay	-	-	-	90,000	90,000
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 166,979	\$ 166,979

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$ -	\$ -	\$ -	\$ 166,979	\$ 166,979	1.0
Total All Funds	\$ -	\$ -	\$ -	\$ 166,979	\$ 166,979	1.0

Significant Budget Changes:

- Increases due to the creation of the Fiber Optic Management Division in 2017.

Division Summary

Traffic Engineering

The Traffic Engineering Division reviews plats and site plans, street plans, analyzes traffic data, and provides professional and technical data to the Traffic Safety Commission. Field crews are responsible for signal maintenance, signal timing, street signs, and pavement markings. Crews also maintain school beacons, conduct electronic and manual traffic counts and school crossing counts.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$581,877	\$574,120	\$ 574,120	\$621,600	\$ 47,480
Contractual Services	53,272	43,550	43,550	51,500	7,950
Commodities	97,991	138,318	138,318	144,050	5,732
Capital Outlay	25,000	10,000	10,000	-	(10,000)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$758,140	\$765,988	\$ 765,988	\$817,150	\$ 51,162

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$758,140	\$765,988	\$ 765,988	\$817,150	\$ 51,162	8.0
Total All Funds	\$758,140	\$765,988	\$ 765,988	\$817,150	\$ 51,162	8.0

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.



Fiber Backbone and Traffic Engineering

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> Worked with neighborhoods and localized areas on traffic calming plans. Optimized traffic signal coordination plans throughout city. Oversight of major projects, including the 31st Street extension and Bob Billings Parkway interchange with K-10/GWW. Over 52 lineal miles of pavement marking painted. Achieved 41 total installed miles of fiber optic lines. 	<ul style="list-style-type: none"> Multiple vendors need access to right-of-way and City infrastructure agreements/fees/licenses. Provisions of adequate equipment for the safe, effective, and efficient traffic engineering operations. Adequate facility. Provide for technology growth. Ability to upgrade technology at intersections for video detection systems, both for installation and replacement. Completing locates. Identify funding sources for emergency repairs of signal cabinets due to car crashes. Implementation and integration of fiber technician to support fiber backbone. 	<ul style="list-style-type: none"> Provide traffic signal, signing, pavement marking, and fiber coordination services for a growing community. Continue implementation of comprehensive Intelligent Transportation Systems (ITS) Plan. Inventory approximately 20% of traffic control signs in place. Inventory pavement marking condition and develop prioritization plan for replacement. Hire first fiber technician, train, and provide with equipment sufficient to support mission and goals.

Performance Indicators

Indicator	2014 Actual	2015 Actual	2016 Estimate
% of downed signs reinstalled within 3 days of completed locates	100%	100%	100%
% of intersections with video detection	60%	65%	70%
% of intersections with battery back up	75%	80%	85%
% of arterial and collector pavement markings in good condition, as rated by staff	N/A	N/A	60%

Division Summary

Street Lights

The City does not own streetlights, with the exception of downtown lighting, roundabouts, and some specialty area lighting. Westar Energy owns and maintains the lights. Cost for lighting varies based on the wattage of the light used and the type of pole that the light is mounted on (steel, aluminum, or wood). This division also funds electricity fees for traffic signals.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	767,132	885,460	885,460	886,000	540
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 767,132	\$ 885,460	\$ 885,460	\$ 886,000	\$ 540

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTE s
1 General Fund	\$ 767,132	\$ 885,460	\$ 885,460	\$ 886,000	\$ 540	0.0
Total All Funds	\$ 767,132	\$ 885,460	\$ 885,460	\$ 886,000	\$ 540	0.0

Significant Budget Changes:

- No significant budget changes.

Division Summary

Solid Waste Operations

The Solid Waste Division of the Public Works Department is charged with collection of refuse generated from residential, commercial, multi-family, industrial, and institutional customers. For residential customers, trash and yard waste are collected weekly; single-stream recycling, is collected every other week. The Solid Waste Division is a self-supporting enterprise fund.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 6,023,198	\$ 6,466,639	\$ 6,466,639	\$ 6,261,746	\$ (204,893)
Contractual Services	3,256,529	3,605,318	3,605,318	3,659,009	53,691
Commodities	566,835	1,034,240	1,034,240	925,020	(109,220)
Capital Outlay	561,980	653,000	653,000	823,000	170,000
Debt Service	346,085	335,400	335,400	337,150	1,750
Transfers	1,911,025	411,025	661,366	411,025	(250,341)
Contingency	-	1,975,000	-	-	-
Total	\$12,665,652	\$14,480,622	\$12,755,963	\$12,416,950	\$ (339,013)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
202 Capital Improvement Reserve	\$ 67,621	\$ -	\$ -	\$ -	\$ -	0.00
502 Solid Waste Fund	12,598,031	14,480,622	12,755,963	12,416,950	(339,013)	97.34
Total All Funds	\$12,665,652	\$14,480,622	\$12,755,963	\$12,416,950	\$ (339,013)	97.34

Significant Budget Changes:

- Personal Services decreased due to the reduction of a 0.5 FTE position.
- Commodities decreased due to fuel savings.
- Capital Outlay increased due to scheduled vehicle replacements.
- Transfers decreased due to fund balance not being budgeted in 2017.



Solid Waste Operations

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Construction of new household hazardous waste building, which started operation in 2016. • Provide solid waste collection services for more than 30,000 residential and 1,500 commercial accounts with high levels of customer satisfaction. • Continued modification of routes to increase automation. • Created a pilot project to take source-separated recycling to the material recovery facility instead of processing internally and directly selling to fiber brokers. • Created pilot programs with a small number of large apartment complexes to assist with volume reduction and beneficial reuse of materials during the move-out, move-in. 	<ul style="list-style-type: none"> • Automate services (residential and commercial) so we can provide efficient collection of waste, given a growing customer base and expanding geographic area. • Improve efficiency and effectiveness of yard waste collection and processing. • Expand and improve recycling services to commercial customers. • Accommodate growth in commercial section with excellent service. • Address roll-off service demand and facilitate compactor installations. • Coordinate with the University of Kansas dormitory closing and opening to handle large volumes of waste. 	<ul style="list-style-type: none"> • Begin construction of Solid Waste facility at 2215 Kresge Road, to address long-standing facility issues for staff and crews. • Continue automation of services, by replacing semi-automated equipment with an automated side loader, and adding a front loader with variable capabilities to handle individual carts. • Continue automation by replacing rear-load dumpsters with front-load dumpsters where feasible. • Efficiently use staff resources to provide all services needed, while being judicious stewards of all resources. • Plan for equipment replacement cost-effective and achieves goals. • Implement single-stream recycling collection for commercial customers on a fee-for-service basis.

Performance Indicators

Indicator	2014 Actual	2015 Actual	2016 Estimate	2017 Target
% of residents satisfied or very satisfied with solid waste collection services	93.2%*	93.3%**	93.3%	93.3%
% of residents satisfied or very satisfied with yard waste collection services	88.3%*	87.8%**	88.3%	88.3%
Pounds of municipal solid waste disposed per person per day ¹	3.7	3.9	3.7	3.7
Tons of material managed per FTE	833	872	880	890

1. Includes all waste tonnage landfilled, using Planning Department population numbers as of July 1, 2014.

*2011 Citizen Survey, **2015 Citizen Survey



Division Summary

Solid Waste Non-Bonded Construction

The Non-Bonded Construction division consists of cash funding for the Kresge Road Solid Waste Facility.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	9,607	-	-	-	-
Commodities	-	-	-	-	-
Capital Outlay	-	-	141,250	2,700,000	2,558,750
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 9,607	\$ -	\$ 141,250	\$ 2,700,000	\$ 2,558,750

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
502 Solid Waste Fund	\$ 9,607	\$ -	\$ -	\$ -	\$ -	0.0
562 Solid Waste Construction	-	-	141,250	2,700,000	2,558,750	0.0
Total All Funds	\$ 9,607	\$ -	\$ 141,250	\$ 2,700,000	\$ 2,558,750	0.0

Significant Budget Changes:

- Capital Outlay increased due to the construction of several Capital Improvement Plan projects scheduled in 2017.

Division Summary

Stormwater Management

The Storm Water Engineering Division is responsible for scheduled capital improvements to the storm drainage system, maintenance of the existing storm drainage system, review of drainage design in new development and compliance with federal water quality regulations. These tasks are funded by storm water utility fees administered by division personnel.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 843,603	\$ 893,315	\$ 893,315	\$ 916,903	\$ 23,588
Contractual Services	1,321,788	322,850	322,850	336,950	14,100
Commodities	321,378	339,348	339,348	354,590	15,242
Capital Outlay	370,957	670,000	670,000	1,500,000	830,000
Debt Service	723,244	724,471	724,471	530,474	(193,997)
Transfers	450,000	450,000	450,000	450,000	-
Contingency	-	1,204,803	-	200,000	200,000
Total	\$4,030,970	\$4,604,787	\$3,399,984	\$4,288,917	\$ 888,933

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
604 Farmland Remediation	\$1,341,422	\$ 539,493	\$ 539,493	\$ 497,800	\$ (41,693)	1.0
505 Storm Water Utility	2,689,548	4,065,294	2,860,491	3,791,117	930,626	12.0
Total All Funds	\$4,030,970	\$4,604,787	\$3,399,984	\$4,288,917	\$ 888,933	13.0

Significant Budget Changes:

- Capital Outlay increased due to the construction of several Capital Improvement Plan projects scheduled in 2017.

Stormwater Management

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Continued focus on existing infrastructure maintenance, including cleaning of storm water pipe, catch basin repairs and builds. • Began construction of Maple Street Pump Station, a \$6 million project. • Storm sewer installed at 11th and Mississippi, in advance of the HERE project. • Armored riparian area adjacent to sewer in Orchards Golf Course. • Rerouted surface ground water along 700 block of 7th Street. • Replaced existing storm sewers on south side of 10th street between Ohio and Tennessee. 	<ul style="list-style-type: none"> • Adequate staffing for compliance with NPDES permits and federal requirements • Adequate planning for funding for future storm water priority projects as identified in the maser plan. 	<ul style="list-style-type: none"> • Replacement of aging equipment. • Implementation of storm sewer inspection crew (including camera truck) to assess condition of existing system more adequately. • Develop project needs resulting from inspections. • Continued implementation of storm water pollution prevention ordinance. • Watershed modeling for one to two watershed each year. • Drainage project for 23rd Street and Ousdahl. • On-going maintenance of stormwater system.

Performance Indicators

Indicator	2014 Actual	2015 Actual	2016 Target
% of residents satisfied or very satisfied with City's stormwater management program	51.3%	53%	53%
\$ of stormwater problems that require action after issuance of a notice of violation	32%	10%	10%
Number of storm water quality violations issued	31	31	25
Number of storm water education program participants	1,120	1,500	1,000



Division Summary

Levee Maintenance

The Levee Maintenance Division provides for personnel, equipment, and materials to maintain the flood control levee along the Kansas River and Mud Creek. This budget provides for weed control, mowing, and slope repair along the length of the levee as well as maintenance of the flood control gates. Maintenance requirements for the levee are regulated by the U.S. Army Corps of Engineers and inspected annually.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 96,775	\$ 94,860	\$ 94,860	\$120,600	\$ 25,740
Contractual Services	64,657	80,080	80,080	80,180	100
Commodities	22,092	23,300	23,300	23,900	600
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$183,524	\$198,240	\$ 198,240	\$224,680	\$ 26,440

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$183,524	\$198,240	\$ 198,240	\$224,680	\$ 26,440	2.0
Total All Funds	\$183,524	\$198,240	\$ 198,240	\$224,680	\$ 26,440	2.0

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.



Park & Recreation

Department Location

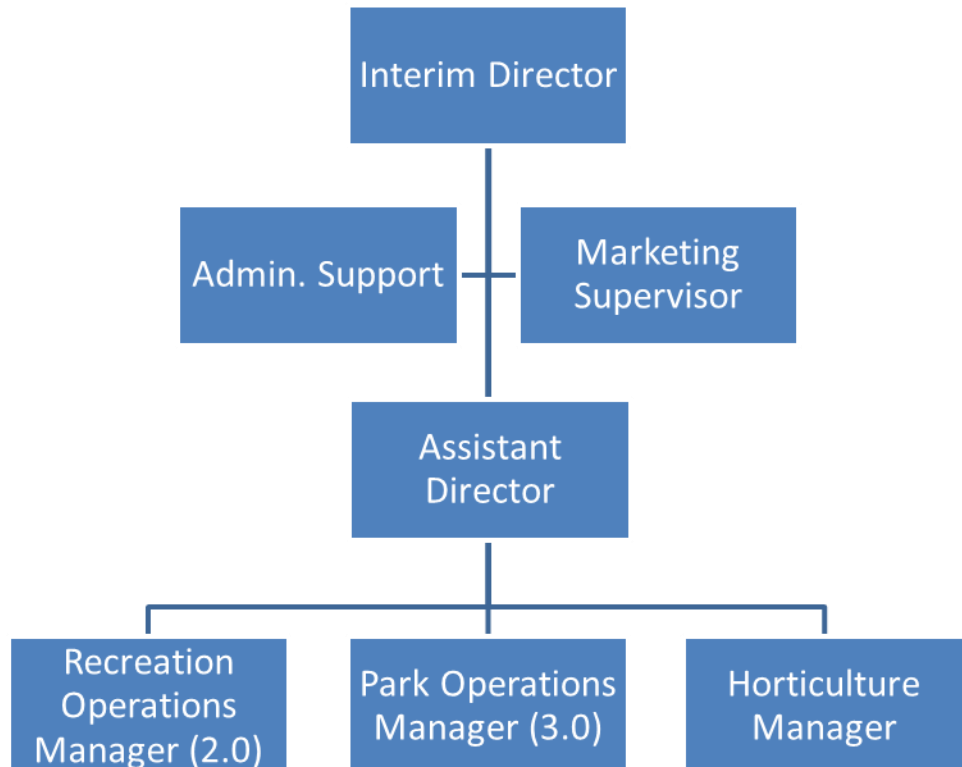
Administrative Offices

1141 Mass. St.
Lawrence, KS
(785) 832-3450

Department Overview

The Parks and Recreation department operates, manages, and maintains all City parks and recreation facilities. The Park and Recreation mission is to provide excellent City services that enhance the quality of life of the Lawrence community. The Park and Recreation Department has three divisions: Parks, Recreation, and Golf Course.

Organizational Chart



City of Lawrence

Parks and Recreation Department

Budget Overview

Division	General Fund	Guest Tax Fund	Recreation	Special Recreation Fund
Parks	\$ 5,561,258	\$ 232,071	\$ -	\$ -
Recreation	-	-	5,676,830	769,130
Golf Course	-	-	-	-
Total	\$ 5,561,258	\$ 232,071	\$ 5,676,830	\$ 769,130

Parks and Recreation Department Budget Overview

Golf Course	Cemetery Perpetual Care Fund	Outside Agency Grants	Wee Folks Scholarship	Total
\$ -	\$ 5,000	\$ -	\$ -	\$ 5,798,329
-	-	15,000	50,000	6,510,960
946,185	-	-	-	946,185
\$ 946,185	\$ 5,000	\$ 15,000	\$ 50,000	\$ 13,255,474

Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 6,879,175	\$ 7,317,637	\$ 7,256,637	\$ 7,879,114	\$ 622,477
Contractual Services	1,904,045	2,148,499	2,137,912	2,392,140	254,228
Commodities	966,498	1,029,385	1,142,673	1,047,220	(95,453)
Capital Outlay	344,141	457,000	537,723	1,697,000	1,159,277
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	922,000	-	240,000	240,000
Total	\$10,093,858	\$11,874,521	\$11,074,945	\$13,255,474	\$2,180,529

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
1 General Fund	\$ 3,321,848	\$ 3,582,766	\$ 3,582,796	\$ 5,561,258	\$1,978,462
202 Capital Improvement Reserve	-	108,000	108,000	-	(108,000)
206 Guest Tax Fund	-	234,614	234,614	232,071	(2,543)
211 Recreation	5,093,827	5,886,846	5,420,055	5,676,830	256,775
216 Special Recreation Fund	665,973	920,515	730,500	769,130	38,630
503 Public Parking System	194,486	-	-	-	-
506 Golf Course	766,188	1,121,780	799,980	946,185	146,205
601 City Parks Memorial Fund	8,019	-	99,000	-	(99,000)
605 Cemetery Perp Care Fund	3,254	-	70,000	5,000	(65,000)
611 Outside Agency Grants	10,732	-	-	15,000	15,000
612 Wee Folks Scholarship	29,531	20,000	30,000	50,000	20,000
Total	\$10,093,858	\$11,874,521	\$11,074,945	\$13,255,474	\$2,180,529



City of Lawrence

Department Budget Summary

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Parks	\$ 3,527,607	\$ 3,925,380	\$ 4,094,410	\$ 5,798,329	\$1,703,919	37.00
Recreation	5,800,063	6,827,361	6,180,555	6,510,960	330,405	38.78
Golf Course	766,188	1,121,780	799,980	946,185	146,205	6.50
Total	\$10,093,858	\$11,874,521	\$11,074,945	\$13,255,474	\$2,180,529	82.28



City of Lawrence

Department Budget Summary

Personnel Summary

Position	2017 Budgeted FTEs
Admin Support I PartTime Reg	0.6
Admin Support II	2.0
Admin Support III	4.0
Admin Support IV	1.0
Aquatic Assistant Supervisor	1.0
Aquatic Center Programmer	1.0
Aquatic Maintenance Technician	1.0
Aquatic Supervisor	1.0
Assistant Parks & Rec Director	2.0
Electrical Technician	1.0
Facilities Maint Supervisor	1.0
Facility Operations Supervisor	1.0
Field Supervisor/Forestry	1.0
Field Supervisor/Golf Course	1.0
Field Supervisor/Horticulture	1.0
Field Supervisor/Park&Fac Main	6.0
Forester	4.0
Golf Course Asst Professional	2.0
Golf Course Professional	1.0
Horticulture Manager	1.0
Horticulturist II	7.0
HVAC Technician	1.0
Marketing Specialist	1.0
Naturalist	1.0
Naturalist PartTime Reg	0.7
Nature Center Supervisor	1.0
Park & Facility Maintenance II	15.0
Park District Supervisor	1.0
Park Operations Manager	3.0
Parks & Recreation Director	0.0
Recreation Ctr Programmer	3.0
Recreation Operations Manager	2.0
Recreation Program Supr	5.0
Recreation Programmer	6.0
Senior Park & Fac Maint	2.0
Total	82.3

- Position Staffing Table reflects the following changes:
 - Reduction of 1.0 FTE Parks & Recreation Director position which is currently vacant.



City of Lawrence

Division Summary

Eagle Bend Golf Course

The Golf Course Division operates and maintains Eagle Bend Golf Course. This facility is an 18-hole municipal golf course facility located just east of the Clinton Lake Dam.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 459,400	\$ 545,633	\$ 488,633	\$ 530,735	\$ 42,102
Contractual Services	128,528	145,550	149,198	159,450	10,252
Commodities	158,964	156,797	162,149	176,000	13,851
Capital Outlay	19,296	30,000	-	80,000	80,000
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	243,800	-	-	-
Total	\$ 766,188	\$ 1,121,780	\$ 799,980	\$ 946,185	\$ 146,205

Division Summary by Fund

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
506 Golf Course	\$ 766,188	\$ 1,121,780	\$ 799,980	\$ 946,185	\$ 146,205	6.50
Total All Funds	\$ 766,188	\$ 1,121,780	\$ 799,980	\$ 946,185	\$ 146,205	6.50

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.
- Capital Outlay increased due to capital maintenance and improvements, previously made from the Sales Tax Reserve Fund, now being budgeted in the General Fund.



Eagle Bend Golf Course

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Continued fairway and tee renovation program that increases playability and cuts cost on maintenance. • Improved the volunteer program to maximize hours worked to improve customer service due to tight budgets. • New entrance landscaping. • Opened a new short game practice area that includes a putting green and bunkers. 	<ul style="list-style-type: none"> • Continue to operate the Eagle Bend Golf Course facility as an enterprise account with fees exceeding operating expenses. • Increase event space for tournament operations. • Maximize revenues while maintaining affordability with a high level of service. • Use social media as data base to attract and inform players. • Increasing part-time wages to allow us to compete with other businesses that employ these seasonal laborers. • To be the best value for golf courses in Northeast Kansas. 	<ul style="list-style-type: none"> • Continue to develop customer service offerings in the pro shop with enhanced retail and concession sales with possible expansion of the event space needed to host tournaments.

Division Summary

Parks

The Parks Division is responsible for over 3900 acres of park land, 3 cemeteries, construction and maintenance of facilities and equipment, 44 athletic fields, landscaping, forestry, and public right-of-way beautification throughout the City.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$2,399,481	\$2,515,688	\$2,511,688	\$3,054,939	\$ 543,251
Contractual Services	774,409	845,643	820,741	993,540	172,799
Commodities	327,696	428,049	505,743	411,850	(93,893)
Capital Outlay	26,021	136,000	256,238	1,338,000	1,081,762
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$3,527,607	\$3,925,380	\$4,094,410	\$5,798,329	\$1,703,919

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
1 General Fund	\$3,321,848	\$3,582,766	\$3,582,796	\$5,561,258	\$1,978,462	35.00
206 Guest Tax Fund	-	234,614	234,614	232,071	(2,543)	2.00
503 Public Parking System	194,486	-	-	-	-	0.00
601 City Parks Memorial Fund	8,019	-	99,000	-	(99,000)	0.00
605 Cemetery Perp Care Fund	3,254	-	70,000	5,000	(65,000)	0.00
202 Capital Improvement Reserve	-	108,000	108,000	-	(108,000)	0.00
Total All Funds	\$3,527,607	\$3,925,380	\$4,094,410	\$5,798,329	\$1,703,919	37.00

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017 as well as additional staffing for the Emerald Ash Borer program.
- Commodities increased due to the management needs of the Emerald Ash Borer program.
- Capital Outlay increased due to capital maintenance and improvements, previously made from the Sales Tax



City of Lawrence

Division Codes: 2340, 4020, 4660, 4670, 4010

Parks

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Completed multiple maintenance projects on the recreation centers and park facilities. • Completed multiple upgrades to ball diamonds and athletic fields. • Increased use of contractual labor to complete tasks previously performed by employees. 	<ul style="list-style-type: none"> • Increase funding needed in the following areas: Infrastructure Repair, Equipment and Vehicle Replacement, Contractual Services Lines for Mowing, tree removal and cleaning services. • Begin implementation of the Emerald Ash Borer management program in our Forestry Division. This will include the removal of over 400 ash trees and planting of nearly 500 replacement trees. Also included is the chemical treatment of 350 high value ash trees. 	<ul style="list-style-type: none"> • To provide quality and efficient maintenance of all Parks and Recreation facilities. • To provide quality and efficient maintenance of parkways and city entrances within the City's right-of-way. • To continue to propose and oversee maintenance and construction projects funded by the General Fund & Sales Tax. • Continue to evaluate the benefits of contractual labor vs. in-house labor.

Division Summary

Recreation

The Recreation Division is responsible for providing a broad cross-section of recreation programs and services for the citizens of Lawrence. The division is directly responsible for staffing, scheduling, operating and programming for four recreation centers, two historic buildings, four swimming facilities, a nature center and lake, softball, baseball, soccer, football complexes and a wide variety of multipurpose play areas.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 4,020,294	\$ 4,256,316	\$ 4,256,316	\$ 4,293,440	\$ 37,124
Contractual Services	1,001,108	1,157,306	1,167,973	1,239,150	71,177
Commodities	479,838	444,539	474,781	459,370	(15,411)
Capital Outlay	298,823	291,000	281,485	279,000	(2,485)
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	678,200	-	240,000	240,000
Total	\$ 5,800,063	\$ 6,827,361	\$ 6,180,555	\$ 6,510,960	\$ 330,405

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
211 Recreation	\$ 5,093,827	\$ 5,886,846	\$ 5,420,055	\$ 5,676,830	\$ 256,775	38.78
216 Special Recreation Fund	665,973	920,515	730,500	769,130	38,630	0.00
611 Outside Agency Grants	10,732	-	-	15,000	15,000	0.00
612 Wee Folks Scholarship	29,531	20,000	30,000	50,000	20,000	0.00
Total All Funds	\$ 5,800,063	\$ 6,827,361	\$ 6,180,555	\$ 6,510,960	\$ 330,405	38.78

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.
- Contingency is decreasing due to revenue constraints in multiple funds.



Recreation

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Sports Pavilion Lawrence has hosted 33 tournaments generating over 4.5 million dollars of economic impact for the City of Lawrence. • There have been over 1.7 million visits to Lawrence Parks & Recreation facilities in 2016. • The Department continued to expand program opportunities in gymnastics programming and Lifelong (50+) programming. • The Department developed and instituted a tobacco free parks policy. • The Adult Sports division completely restructured league offerings by reorganizing competition levels, days programs are offered and adding post season tournaments. 	<ul style="list-style-type: none"> • Ability to internally develop and implement appropriate charges for pool entrance fees. • The need for appropriate funding support to raise the minimum wage per hour for part-time seasonal employees. • Ability to secure funds for capital improvements, while meeting the rising costs of general and preventative maintenance of aging recreational facilities. • Ability to increase safety and security at recreation center by installing key card access system. 	<ul style="list-style-type: none"> • Continue to market and schedule the Sports Pavilion Lawrence as a premier tournament venue. • Increase Aquatic and Nature Center attendance through programming and targeted promotions. • Continue to be a community leader championing health, and wellness services and programs. • Further develop a cost recovery program for all recreation program areas. • Enhance and expend educational offerings to schools, day care centers and special groups. • Enhance concession operations by providing healthier options while creating additional revenue. • Enhance sponsorship opportunities.

Health Department

Facility Maintenance and Program Funding

Department Location

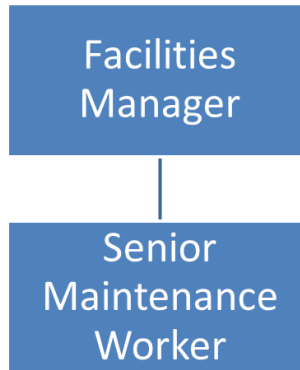
Health Department

200 Maine St.
Lawrence, KS
(785) 843-0721

Department Overview

The City makes an annual appropriation to the Lawrence/Douglas County Health Department (LDCHD), whose mission is to protect and promote the health of the people in Douglas County. We work on the public behalf to leverage community action to support conditions in which people can be healthy. As one of only 115 accredited local health departments in the nation the Health Department has demonstrated a strong capacity to: 1) deliver essential public health services aimed at improving population health, 2) safeguard community health through swift response to illness outbreaks, 3) receive and analyze public health informatics to identify health trends and problems, 4) promote health and wellness by fostering community health initiatives, and 5) collaborate with community partners to assess health inequities. The 2016 budget includes \$671,401 for the City's share of the LDCHD operating budget. The Health Department augments City funding with County, federal, state and fee revenue to support a budget of \$3.8M and 45 FTE.

Organizational Chart



City of Lawrence

Health Department

Facility Maintenance and Program Funding

Budget Overview

Division	General Fund	Outside Agency Grants	Total
Health	\$ 1,055,999	\$ 155,000	\$ 1,210,999
Total	\$ 1,055,999	\$ 155,000	\$ 1,210,999

Personnel Summary

Position	2017 Budgeted FTEs
Senior Maintenance Worker	1.0
Total	1.0

Performance Indicators

Indicator	2015 Actual	2016 Estimated	2017 Target
% of first time contraception users who continue method for more than 3 months	68%	73%	75%
% of communicable disease investigations initiated within standards	New for 2016	85%	80%
% of Healthy Families program children receiving bi-annual developmental screens.	New for 2016	94%	100%
% of child care facilities processed prior to	97%	94%	≥ 90%
% of environmental health inspections	96%	90%	≥ 90%
# of <i>Idchealth.org</i> website page views	98,554	97,440	103,340
Earned media coverage (interviews/stories)	184 / 343	175 / 310	160 / 290

Health Department

Facility Maintenance and Program Funding

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 67,101	\$ 66,980	\$ 66,980	\$ 76,000	\$ 9,020
Contractual Services	1,122,403	959,711	959,711	1,115,302	155,591
Commodities	14,138	16,987	16,987	19,697	2,710
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$1,203,642	\$1,043,678	\$1,043,678	\$1,210,999	\$167,321

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
1 General Fund	\$1,037,480	\$1,043,678	\$1,043,678	\$1,055,999	\$ 12,321
611 Outside Agency Grants	166,162	-	-	155,000	155,000
Total	\$1,203,642	\$1,043,678	\$1,043,678	\$1,210,999	\$167,321

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Health	\$1,203,642	\$1,043,678	\$1,043,678	\$1,210,999	\$167,321	1.00
Total	\$1,203,642	\$1,043,678	\$1,043,678	\$1,210,999	\$167,321	1.00

Significant Budget Changes:

- Personal Services increased due to healthcare being budgeted at department level beginning in 2017.
- Contractual Services increased due to additional outside agency funding.

Health Department—Facility Maintenance and Program Funding

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Improve the department-wide performance management system by engaging all staff in new metrics development and strengthening our sense of shared purpose. • Safe Routes to School collaboration with the City of Lawrence and USD 497 resulted in significant progress, including funding of \$236,445 for school route improvements and bike safety education for 270 elementary school students. • Partners with USD 497 to provide sexuality education to all 8th grade students in the Lawrence School District. In the 2015-2016 school year, approximately 830 students received the content with 28 students choosing to opt out. 	<ul style="list-style-type: none"> • Maintaining and expanding our capacity to receive and analyze population health information will require additional investments in technology and workforce development. • Maintaining a robust capacity to respond to emerging infectious disease. We continue to see an increase in the prevalence of Hepatitis C and in the past five years we have developed and at times implemented response plans for H1N1 influenza, Ebola and Zika virus. • The national rise in opioid addiction calls for a public health response that we are under resourced for locally. • Establishing new funding to maintain our capacity to address chronic disease, our largest health concern. We currently rely heavily on short term federal grant funds. 	<ul style="list-style-type: none"> • As a nationally accredited health department we will continue our quality improvement and community engagement efforts. • Reduce the burden of chronic disease by creating healthier environments and behaviors. • Prevent disease by protecting individuals of all ages against vaccine-preventable diseases. • Protect the health of the community by enforcing health and safety codes and regulations. • Provide communicable disease case investigation and follow-up in order to prevent or reduce the spread of disease. • Promote health by helping parents become self-sufficient through goal setting and life skills development. • Promote health by helping mothers and pregnant women meet their nutritional needs and those of their children.

Lawrence Public Library

Location

Lawrence Public Library

707 Vermont St.
Lawrence, KS
(785) 843-3833

Library Overview

The mission of the Lawrence Public Library is to provide and promote informational, intellectual, and cultural resources for our Community. Under City Charter Ordinance No. 16, "The Governing Body of the City of Lawrence, shall annually levy a tax for the equipping, operating and maintaining of the Free Public Library of the City of Lawrence, Kansas, in such sum as the Library Board shall determine not to exceed 4.0 mills on each dollar of the assessed tangible valuation of the City and an additional sum not to exceed .5 mills on each dollar of the assessed tangible valuation of the City for the purpose of paying both the Library's social security tax and contributions to the Kansas Public Employees Retirement System (KPERs). Any future increase or decrease to the tax levy provisions of this Section may be made by ordinary ordinance passed by the Governing Body of the City of Lawrence."

	2015 Budget	2016 Budget	2017 Budget
Millage Rate	3.757	3.757	4.039



City of Lawrence

Lawrence Public Library

Budget Overview

Division	Library Fund	Total
Library	\$ 4,033,737	\$ 4,033,737
Total	\$ 4,033,737	\$ 4,033,737

Lawrence Public Library Budget Summary

Lawrence Public Library Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	3,550,000	3,750,000	3,750,000	4,033,737	283,737
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ 3,550,000	\$ 3,750,000	\$ 3,750,000	\$ 4,033,737	\$ 283,737

Lawrence Public Library Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
209 Library Fund	\$ 3,550,000	\$ 3,750,000	\$ 3,750,000	\$ 4,033,737	\$ 283,737
Total	\$ 3,550,000	\$ 3,750,000	\$ 3,750,000	\$ 4,033,737	\$ 283,737

Lawrence Public Library Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Library	\$ 3,550,000	\$ 3,750,000	\$ 3,750,000	\$ 4,033,737	\$ 283,737	-
Total	\$ 3,550,000	\$ 3,750,000	\$ 3,750,000	\$ 4,033,737	\$ 283,737	-

Significant Budget Changes:

- Additional millage was attributed to the Library Fund to support increased expenditures for employee wages and digital collections as determined by the Public Library Board.



Lawrence Public Library

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Since the grand reopening, in July of 2014, the library has welcomed well over 1 million visitors. • The Lawrence Public Library is one of seven libraries to win the 2016 American Institute of Architects/American Library Association Library Building Award. • The Lawrence Public Library has been nationally recognized as a <i>Library Journal</i> Landmark Library. 	<ul style="list-style-type: none"> • Keeping up with the market rate for wages and salaries. • The demand for digital content continues to increase. 	<ul style="list-style-type: none"> • Institute a new strategic plan. • Expand outreach based on data from community needs assessment. • Establish digital collections portal for local historians/stories.

Tourism

Department Location

City Hall

6 East 6th St.
Lawrence, KS
(785) 832-3400

Department Overview

The City of Lawrence collects a 6% Transient Guest Tax on the rental of rooms, lodging, or other sleeping accommodations. This revenue is used to support tourism through specific outside agencies as well as specific parks programs designed to provide beautification to downtown. The City of Lawrence created a \$150,000 grant program to fund events and programs encourage travel to Lawrence through event creation and promotion.

eXplore Lawrence, the Lawrence Convention and Visitors Bureau, manages and represents travel and tourism interests for Lawrence and Douglas County. eXplore Lawrence, is a 501c(6) not-for-profit corporation. The organization is dedicated to creating economic development by attracting visitors, conventions and events to our city.

There are several key indicators in Douglas County which support the importance and growth of tourism in the county:

- Visitors spent \$227 million in Douglas County in 2014 with spending growing 7.7%.
- Visitor spending in Douglas County ranks 5th among all counties in the state.
- This spending directly supports 2,548 jobs with overall visitor-supported economic activity supporting more than 3,450 jobs – one out of every 13 jobs in the county.
- Tourism in Douglas County generated \$36.3 million in tax revenues in 2014, with \$21.4 million accruing to state and local governments.

Recent Accomplishments

Lawrence has ranked high in these lists published in 2015 and 2016:

- 23rd Top City for Entrepreneurs: *Entrepreneur* magazine.
- Baker Wetlands – The most beautiful place in Kansas: *House Beautiful* magazine
- One of 12 finalists for *Midwest Living's* Greatest Town contest.
- 7th Best Dynamite Day Trips: *USA Today*
- Bourgeois Pig – One of the 15 Greatest College Coffee Shops in America: *Travel+Leisure*
- Ninth most Coolest Town in America: *Matador Network*



City of Lawrence

Tourism Budget Overview

Division	Guest Tax Fund	Total
Tourism	\$ 1,925,491	\$ 1,925,491
Total	\$ 1,925,491	\$ 1,925,491

Personnel Summary

Position	2017 Budgeted FTEs
Communications Specialist	1.0
Total	1.0

Organizational Chart



Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ (504,151)	\$ 108,000	\$ 108,000	\$ 160,850	\$ 52,850
Contractual Services	1,392,506	1,234,500	1,104,887	1,344,600	239,713
Commodities	22,874	-	-	-	-
Capital Outlay	37,931	-	-	175,000	175,000
Debt Service	-	150,000	150,000	245,041	95,041
Transfers	-	-	-	-	-
Contingency	-	830,500	-	-	-
Total	\$ 949,159	\$ 2,323,000	\$ 1,362,887	\$ 1,925,491	\$ 562,604

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
206 Guest Tax Fund	\$ 949,159	\$ 2,323,000	\$ 1,362,887	\$ 1,925,491	\$ 562,604
207 Guest Tax Reserve Fund		0	-	-	-
Total	\$ 949,159	\$ 2,323,000	\$ 1,362,887	\$ 1,925,491	\$ 562,604

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Tourism	\$ 949,159	\$ 2,323,000	\$ 1,362,887	\$ 1,925,491	\$ 562,604	1.00
Total	\$ 949,159	\$ 2,323,000	\$ 1,362,887	\$ 1,925,491	\$ 562,604	1.00

Significant Budget Changes:

- Contractual Services increased due to additional outside agency funding.
- Capital Outlay increased due to Capital Improvement Plan projects that are scheduled for 2017.

Tourism

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • eXplore Lawrence is in their second year of a new marketing brand — Unmistakably Lawrence— and a new mobile-friendly website (unmistakablylawrence.com). The new brand and marketing efforts received recognition and awards statewide and internationally. eXplore Lawrence received three awards from the Travel Industry Association of Kansas (TIAK) at the 2015 Kansas Tourism Conference: First Place – 2015-16 Visitors Guide, First Place – Integrated Marketing Campaign, and People’s Choice Award for the overall marketing and rebranding effort. MarCom Awards, an international creative competition, gave Gold Awards to the new website and branding campaign. • The CVB functions were reorganized in 2015 with a Governing Board now overseeing the operations of the CVB and it’s staff. The Executive Director was hired in April 2016 and has since been implementing the program of work for the CVB. • The City Commission has approved a \$150,000 grant program to encourage, promote and strengthen events and programs that benefit the Lawrence community and/or enhance the visitor experience in Lawrence. The program looks to support events which demonstrate a measurable economic benefit including enhancing the cultural economy or travel/tourism economy, create additional transient guest tax and sales tax; enhance Lawrence’s character and reputation for tourist activities and demonstrate pull of regional visitors; and generate new events and/or grow existing events. 	<ul style="list-style-type: none"> • The marketing of a destination is key to the success of the organization. The organization will continue to focus efforts on marketing Lawrence through their Unmistakably Lawrence brand campaign with the development of a new blog, digital marketing programs, video and additional photo content. • Competition for travel and tourism dollars is always increasing based on access to amenities, accommodations and the provision for special events and unique opportunities that enhance travel experiences. Lawrence needs to continue to focus on creating opportunities and amenities that help enhance a traveler’s decision to visit Lawrence and experience the vibrancy of our community. 	<ul style="list-style-type: none"> • In December 2015, Lawrence was selected to host the 2017 USA Track & Field Junior Olympic Championships. The championship, July 23 through 30, 2017. At least 9,500 athletes and 33,000 family members, coaches and spectators are expected to visit Lawrence for the championships which will be held at Rock Chalk Park. • eXplore Lawrence is partnering with the Douglas County Heritage Conservation Council to create a dedicated marketing campaign that drives cultural/heritage tourism to and within Douglas County. • The first ever National African American Quilt Conference will be hosted in Lawrence July 12-15, 2017. This citywide event is expected to bring 3,500 registered attendees to Lawrence.

Water & Wastewater Utility

Department Location

Administration

720 West 3rd St.

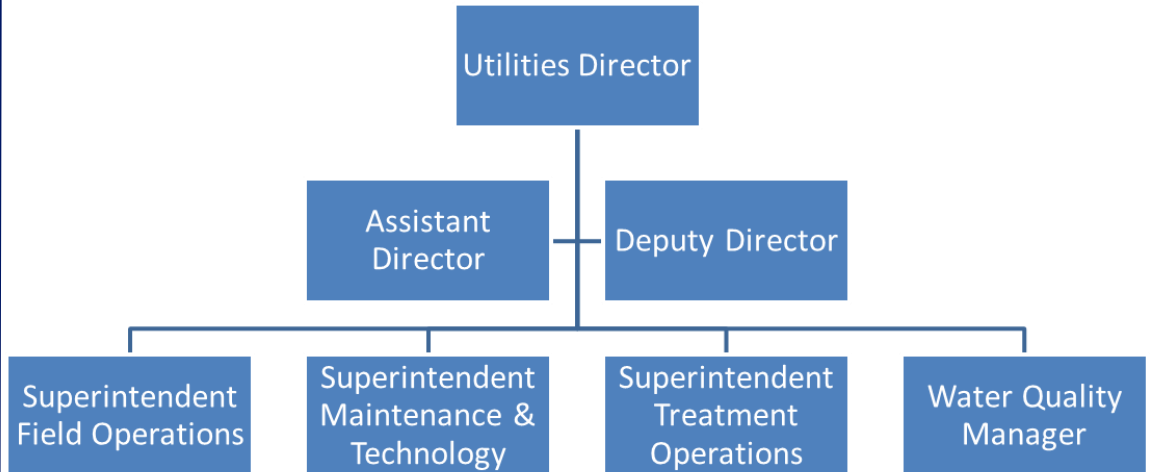
Lawrence, KS

(785) 832-7800

Department Overview

The Utilities Department is responsible for treating and distributing the City's drinking water, maintaining adequate water supply for fire protection, collecting and treating the City's wastewater, assuring compliance with all Federal, State, and local regulations regarding water and wastewater facility operations, and ensuring optimum operations of the water distribution and sanitary sewer collection systems.

Organizational Chart



City of Lawrence

Water and Wastewater Utility

Budget Overview

Division	Water & Sewer Fund	Water & Sewer Non-bonded Construction	Total
Utilities Administration	\$ 4,255,476	\$ -	\$ 4,255,476
Utilities Engineering	1,020,518	-	1,020,518
Clinton Water Plant	2,847,492	-	2,847,492
Kaw Water Plant	2,897,213	-	2,897,213
Kansas River Wastewater Treatment Plant	4,293,572	-	4,293,572
Wakarusa River Wastewater Treatment Plant	762,000	-	762,000
Sanitary Sewer System	3,266,445	-	3,266,445
Water Quality	986,353	-	986,353
Water Distribution System	3,869,082	-	3,869,082
Debt Service	15,971,074	-	15,971,074
Non-Bonded Construction	-	2,500,000	2,500,000
Transfer to Non-Bonded Construction	1,500,000	-	1,500,000
Total	\$ 40,169,225	\$ 2,500,000	\$ 44,169,225

Department Budget Summary

Department Overview by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 9,162,705	\$ 9,588,356	\$ 9,588,356	\$10,373,035	\$ 784,678
Contractual Services	4,765,575	5,497,050	5,498,176	5,961,820	463,644
Commodities	2,990,462	3,465,489	3,465,489	3,696,550	231,061
Capital Outlay	75,459	461,024	1,961,024	3,243,300	1,282,277
Debt Service	10,638,100	13,603,802	13,603,802	15,971,074	2,367,272
Transfers	4,866,211	23,848,815	4,843,446	4,843,446	-
Contingency	-	149,000	149,000	80,000	(69,000)
Total	\$32,498,513	\$56,613,536	\$39,109,293	\$44,169,225	\$5,059,932

Department Overview by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
501 Water & Sewer Fund	\$32,498,513	\$56,613,536	\$37,609,293	\$41,669,225	\$4,059,932
552 Water & Sewer Non-bonded Construction	-	-	1,500,000	2,500,000	1,000,000
Total	\$32,498,513	\$56,613,536	\$39,109,293	\$44,169,225	\$5,059,932



Department Budget Summary

Department Overview by Division

Division	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	FTEs
Administration	\$ 4,165,417	\$ 4,343,852	\$ 4,344,978	\$ 4,255,476	\$ (89,502)	8.00
Engineering	992,394	1,050,385	1,050,385	1,020,518	(29,867)	10.00
Clinton Water Plant	2,457,824	2,858,412	2,858,412	2,847,492	(10,920)	11.00
Kaw Water Plant	2,223,141	2,964,758	2,964,758	2,897,213	(67,546)	13.00
Kansas River Wastewater Treatment Plant	3,763,517	4,238,718	4,238,718	4,293,572	54,854	26.00
Wakarusa River Wastewater Treatment Plant	-	-	-	762,000	762,000	5.00
Sanitary Sewer System	2,964,109	3,005,756	3,005,756	3,266,445	260,689	16.00
Water Quality	768,008	854,799	854,799	986,353	131,554	6.00
Water Distribution System	3,003,239	3,187,685	3,187,685	3,869,082	681,397	30.00
Debt Service	10,638,100	13,603,802	13,603,802	15,971,074	2,367,272	-
Non-Bonded Construction	-	-	1,500,000	2,500,000	1,000,000	-
Transfers to Non-Bonded Construction	1,522,765	20,505,369	1,500,000	1,500,000	-	-
Total	\$32,498,513	\$56,613,536	\$39,109,293	\$44,169,225	\$5,059,932	125.00

Department Budget Summary

Personnel Summary

Position	2017 Budgeted FTEs
Admin Support II	2.0
Admin Support III	1.0
Assistant City Manager*	-
Assistant to the Director	1.0
Assistant Utilities Director	1.0
City Auditor*	-
Control System Technician	6.0
Field Services Representative	4.0
Field Supervisor/Field Svs	1.0
Field Supervisor/Utilities	7.0
GIS Analyst	1.0
Inflow & Infiltration Manager	1.0
Management Analyst II	1.0
Meter Reader	5.0
Project Engineer II (PE)	3.0
Project Inspector	3.0
Senior Assistant City Attorney*	-
System Administrator*	-
Technical Services Manager*	-
Utilities Deputy Director	1.0
Utilities Director	1.0
Utilities Engineer	1.0
Utilities Manager	5.0
Utilities Specialist	5.0
Utilities Superintendent	3.0
Utility Operator	66.0
Water Quality Manager	1.0
Water Quality Technician	5.0
Total	125.0

*Denotes the positions that are funded in whole or in part by the Water & Sewer Fund.

- Position Staffing Table reflects the following changes:
 - Increase of 1.0 FTE Water Quality & Programmatic Support position.
 - Increase of 4.0 FTE positions to staff the Wakarusa River Wastewater Treatment Plant.



Division Summary

Administration

The Administrative Division provides department wide direction, analysis, and support services for budgeting, management system, policy development, employee development, meter service requests, hydrant meter rentals, backflow prevention, wholesale water contracts, and public communications and other programs.

Division Summary by Category

Expenditure	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$1,506,213	\$1,436,042	\$1,436,042	\$1,370,266	\$(65,776)
Contractual Services	246,693	315,000	316,126	242,000	(74,126)
Commodities	106,701	97,000	97,000	107,400	10,400
Capital Outlay	-	175,000	175,000	220,000	45,000
Debt Service	-	-	-	-	-
Transfers	2,305,810	2,305,810	2,305,810	2,305,810	-
Contingency	-	15,000	15,000	10,000	(5,000)
Total	\$4,165,417	\$4,343,852	\$4,344,978	\$4,255,476	\$(89,502)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$4,165,417	\$4,343,852	\$4,344,978	\$4,255,476	\$(89,502)	8.00
Total All Funds	\$4,165,417	\$4,343,852	\$4,344,978	\$4,255,476	\$(89,502)	8.00

Significant Budget Changes:

- No significant budget changes.

Please note that Personal Services amount includes the positions that are partially funded from the Water & Sewer Fund. These FTEs are NOT reflected in the total FTE count above.



City of Lawrence

Administration

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Public tours of facilities by various staff. • Collaboration with Planning & Development Services on more customer friendly permit and water service application process. • Expanded training programs for staff technical knowledge to meet changing regulations and technologies. • Various presentations regarding Integrated Plan initiatives to National Association of Clean Water Agencies, collaborated with EPA in the development of a technical document on wet weather treatment titled - Wet Weather Treatment Technology Compendium. • Over 95% accuracy in inventory tracking. • Customer service improvements, including increased staff knowledge and customer accessibility to Lead Awareness program and EcoFlow Hotline. 	<ul style="list-style-type: none"> • Maintain revenue to support operations, maintenance, regulatory requirements, and growth. • Continued investment in replacing aging capital equipment, including vehicles, large rolling equipment, basin drives, variable frequency drives and roofs. • Increasing regulatory requirements for water and wastewater operations. • Update policies and ordinances. • Timely replacement and modernization of computer equipment, with functional integration to other software applications and databases, including automated meter reading. • Identification of appropriate, sufficient structures to house department staff and store equipment and vehicles needed for various department operations. 	<ul style="list-style-type: none"> • Facilitation and implementation of water and wastewater capital improvement programs as outlined in the water and wastewater master plans and approved capital improvement plan. • Increase energy efficiency across all operations, reduce fuel usage and substitute clean energy wherever possible. • Strategically develop and use employee strengths to address department needs through cross-training, professional certifications and ongoing safety and competency training. • Streamline and simplify business practices.

Division Summary

Engineering

The Engineering Division manages all Utilities capital improvements projects, design, contract administration and inspection services for internal and contracted projects. The Division maintains Utilities' GIS data and mapping; administers contracts for, and inspects, developer-designed and funded utility extensions; and provides technical support for electronic data initiatives.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$885,168	\$ 903,087	\$ 903,087	\$ 895,001	\$ (8,086)
Contractual Services	25,133	49,450	49,450	38,250	(11,200)
Commodities	69,077	70,831	70,831	64,250	(6,581)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	13,017	13,017	13,017	13,017	-
Contingency	-	14,000	14,000	10,000	(4,000)
Total	\$992,394	\$1,050,385	\$1,050,385	\$1,020,518	\$(29,867)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$992,394	\$1,050,385	\$1,050,385	\$1,020,518	\$(29,867)	10.00
Total All Funds	\$992,394	\$1,050,385	\$1,050,385	\$1,020,518	\$(29,867)	10.00

Significant Budget Changes:

- No significant budget changes.



Engineering

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Completion and/or management of CIP Projects, including Wakarusa WWTP and Pump St PS10 and Forcemains; Watermain replacements - Michigan St, Iowa St, 15th St, Harper St; Kaw WTP MCC Replacement; Clinton Raw Water Pump Station Electrical Room Addition & Pump Replacement w/ 10MGD pump and VFD; Oread Tank Replacement; 19th & Kasold Booster Pump Station Replacements; and Clinton WTP Process Improvements. • Ongoing project management of numerous CIP projects, including Wakarusa WWTP and Oread Tank Replacement. • Completion of the Kaw WTP MCC Replacement Project. 	<ul style="list-style-type: none"> • Adequate resources in management of expanded Capital Improvements Program, including Wakarusa WWTP. • Implementation of Taste and Odor Report recommendations and increased watermain replacement projects. 	<ul style="list-style-type: none"> • Coordination with the University of Kansas on utility requirements for the Central District Project. • Ongoing management of the Capital Improvement Projects launched with the adoption of the Water and Sanitary Sewer Integrated Plans, including Wakarusa WWTP and Oread Tank Replacements. • Addressing demands on aged infrastructure as infill development trends continue. • Continued implementation of the Rapid I&I Reduction Program and Private I&I Program.

Division Summary

Clinton Water Treatment Plant

The mission of the Clinton Water Treatment Plant Division is to produce an adequate supply of potable water for public consumption and fire suppression in compliance with all regulatory requirements through operation and maintenance of a 20-million gallons per day capacity water treatment facility (subject to filter profiling).

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 750,455	\$ 842,910	\$ 842,910	\$ 814,238	\$ (28,672)
Contractual Services	756,985	825,600	825,600	811,100	(14,500)
Commodities	929,130	1,128,648	1,128,648	1,155,900	27,252
Capital Outlay	-	25,000	25,000	35,000	10,000
Debt Service	-	-	-	-	-
Transfers	21,254	21,254	21,254	21,254	-
Contingency	-	15,000	15,000	10,000	(5,000)
Total	\$2,457,824	\$2,858,412	\$2,858,412	\$2,847,492	\$ (10,920)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$2,457,824	\$2,858,412	\$2,858,412	\$2,847,492	\$ (10,920)	11.00
Total All Funds	\$2,457,824	\$2,858,412	\$2,858,412	\$2,847,492	\$ (10,920)	11.00

Significant Budget Changes:

- No significant budget changes.



Clinton Water Treatment Plant

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Treated and pumped combined total of 3.7 billion gallons of water in 2015 from Clinton and Kaw Plants. • Ongoing progress with in-house SCADA system upgrade, including flow-paced chemical feed system and filter controls. • Installation of low distortion variable frequency drives, high efficiency electric motors and LED fixtures improving energy efficiency. • Expansion of online process instrumentation for improved data on treatment processes and increased operational efficiencies. • Completion of HMI design and Wonderware implementation. • Electrical/mechanical improvements, including MCC panel replacements and replacement of the carbon building's raw water line and mag meter. • KDHE approval of updated filter loading rates to allow for design treatment of 25 MGD. 	<ul style="list-style-type: none"> • Maintaining recent improvements to department standards. • Increased regulatory requirements for water operations. • Treatment management of Clinton Reservoir source water variations due to algae blooms and other compounds. • Continued improvement of staff technical knowledge about changing regulations and more complex technologies. • Assessment of zebra mussel control and treatment for Clinton Intake and Raw Water Transmission Line. 	<ul style="list-style-type: none"> • Completion of Taste and Odor Study Phase I, with ongoing management of taste and odor concerns and improved early warning awareness of source water changes. • Continued maintenance of aging infrastructure. • Increased energy efficiency via lighting, vehicle use, equipment selection and operations. • Continued optimization of treatment chemical usage and plant processes. • Continued implementation of online process instrumentation. • Corrosion control study to assess water quality corrosively on distribution system.

Division Summary

Kaw Water Treatment Plant

The mission of the Kaw Water Treatment Plant Division is to produce an adequate supply of potable water for public consumption and fire suppression in compliance with all regulatory requirements through operation and maintenance of a 16.5 million gallons per day capacity water treatment facility.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ 961,337	\$1,154,021	\$1,154,021	\$1,049,476	\$(104,546)
Contractual Services	709,619	1,123,450	1,123,450	1,137,950	14,500
Commodities	526,148	611,250	611,250	638,750	27,500
Capital Outlay	-	25,000	25,000	35,000	10,000
Debt Service	-	-	-	-	-
Transfers	26,037	26,037	26,037	26,037	-
Contingency	-	25,000	25,000	10,000	(15,000)
Total	\$2,223,141	\$2,964,758	\$2,964,758	\$2,897,213	\$ (67,546)

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$2,223,141	\$2,964,758	\$2,964,758	\$2,897,213	\$(67,546)	13.00
Total All Funds	\$2,223,141	\$2,964,758	\$2,964,758	\$2,897,213	\$ (67,546)	13.00

Significant Budget Changes:

- No significant budget changes.



Kaw Water Treatment Plant

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Treated and pumped combined total of 3.7 billion gallons of water in 2015 from Clinton and Kaw Plants. • Ongoing progress with in-house SCADA system upgrades, including flow-paced chemical feed system and filter controls. • Installation of low distortion variable frequency drives, high efficiency electric motors and LED fixtures improving energy efficiency. • Expansion of online process instrumentation for improved data on treatment processes and increased operational efficiencies. • Completion of HMI design and Wonderware implementation. • Assessment of aging basin structures to identify and prioritize repairs. • Electrical/mechanical improvements, including replacement of MCC Panels. 	<ul style="list-style-type: none"> • Addressing infrastructure and equipment needs of aging plant facility. • Increased regulatory requirements for water operations. • Maintaining recent improvements to department standards. • Treatment management of Kansas River source water variations due to algae blooms and other compounds in upstream reservoirs. • Continued improvement of staff technical knowledge about changing regulations and more complex technologies. 	<ul style="list-style-type: none"> • Ongoing management of taste and odor concerns and improved early warning awareness of source water changes. • Installation of chlorine contact basin covering for reduced chlorine residual loss. • Continued maintenance of aging infrastructure. • Continued optimization of treatment chemical usage and plant processes. • Continued implementation of online process instrumentation. • Assessment, and recommendations of filter structures and media condition. • Corrosion control study to assess water quality corrosively on distribution system. • Increased energy efficiency via lighting, vehicle use, equipment selection and operations.

Division Summary

Kansas River Wastewater Treatment Plant

The mission of the Kansas River Wastewater Treatment Division is to treat wastewater and return treated water and biosolids to the environment through use of environmentally safe standards in compliance with all regulatory requirements through operation and maintenance of a 12.5-million gallons per day capacity treatment plant, with a 40-million gallons per day capacity ActiFlo system for wet weather treatment and associated pump stations.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$1,763,386	\$1,880,797	\$1,880,797	\$1,991,461	\$110,664
Contractual Services	1,514,933	1,549,500	1,549,500	1,601,000	51,500
Commodities	452,137	550,360	550,360	563,050	12,690
Capital Outlay	-	200,000	200,000	95,000	(105,000)
Debt Service	-	-	-	-	-
Transfers	33,061	33,061	33,061	33,061	-
Contingency	-	25,000	25,000	10,000	(15,000)
Total	\$3,763,517	\$4,238,718	\$4,238,718	\$4,293,572	\$ 54,854

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$3,763,517	\$4,238,718	\$4,238,718	\$4,293,572	\$ 54,854	26.00
Total All Funds	\$3,763,517	\$4,238,718	\$4,238,718	\$4,293,572	\$ 54,854	26.00

Significant Budget Changes:

- No significant budget changes.



Kansas River Wastewater Treatment Plant

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Treated and released 3.49 billion gallons of wastewater to the Kansas River in 2015. • Integrated Plan and NPDES permitting for Kansas WWTP and new Wakarusa WWTP. • Installation of low distortion variable frequency drives, high efficiency electric motors and LED fixtures for improved energy efficiency. • Expansion of online process instrumentation for improved data on treatment processes and increased operational efficiencies. • Ongoing pilot research programs and technical consultation with University of Kansas staff for technical improvements. • Ongoing collaboration with Parks and Recreation on using treated water for City properties with minimal public exposure as conservation measure. • Substantial progress on in-house SCADA system upgrades. • Beneficial reuse of an estimated 8,000 cubic yards of biosolids on agricultural land. 	<ul style="list-style-type: none"> • Addressing infrastructure and equipment needs of aging plant facility. • Continued improvement of staff technical knowledge about changing regulations and more complex technologies. • Implementing Capital Improvement Projects throughout construction and incorporating operation into current activities. • Increased regulatory requirements for wastewater operations, including implement of a plan to meet new nitrogen removal permit requirements. • Maintaining recent improvements to department standards. 	<ul style="list-style-type: none"> • Beneficially reuse 100% of biosolids through Class A Biosolids public distribution and Class B Agricultural land application. • Continued optimization of treatment chemical usage and plant processes. • Continued maintenance of aging infrastructure. • Continued implementation of online process instrumentation. • Ongoing process adjustments for increased nutrient removal consistent with permit goals. • Evaluate treatment train flow rates and return pumping requirements for adjustment as needed in anticipation of future Wakarusa River WWTP treatment processes.

Division Summary

Wakarusa River Wastewater Treatment Plant

The mission of the Wakarusa River Wastewater Treatment Plant Division is to treat wastewater and return treated water and biosolids to the environment through use of environmentally safe standards in compliance with all regulatory requirements through operation and maintenance of a 2.5-million gallons per day capacity treatment plant.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$294,500	\$294,500
Contractual Services	-	-	-	442,500	442,500
Commodities	-	-	-	25,000	25,000
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$762,000	\$762,000

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$ -	\$ -	\$ -	\$762,000	\$762,000	5.00
Total All Funds	\$ -	\$ -	\$ -	\$762,000	\$762,000	5.00

Significant Budget Changes:

- 2017 is the first budgeted year for the Wakarusa River Wastewater Treatment Plant.



Wakarusa River Wastewater Treatment Plant

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Completed construction of the force mains between Pump Station 10 and the Wakarusa River Wastewater Treatment Plant in 2015. • Construction is currently within budget and on schedule to meet the substantial completion date in early 2018. 	<ul style="list-style-type: none"> • Increase staff knowledge on operating the new Biological Nutrient Removal type treatment plant and Pump Station 10. • Commissioning of the various systems within the new plant and pump station. • Timely connection of the new plant and pump station to the City data network. 	<ul style="list-style-type: none"> • Ongoing construction of the Wakarusa River Wastewater Treatment Plant and Pump Station 10 to achieve substantial completion and operation in early 2018. • Completing the automation, integration, and programming systems work being performed by Utilities staff. • Continuing inspection services provided by Utilities staff to reduce the cost of construction inspection by consultant engineers.

Division Summary

Sanitary Sewer Collection

The mission of the Sanitary Sewer Collection Division is to convey wastewater from customers to the Wastewater Treatment Plants, prevent sanitary sewer overflows and maintain the wastewater collection system by preventing significant health, safety and environmental impacts. Division responsibilities include maintenance of approximately 420 miles of sanitary sewer gravity main, 33 miles of sanitary sewer force main, 10,536 manholes, and 1,500 clean outs.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$1,235,489	\$1,256,102	\$1,256,102	\$1,283,191	\$ 27,089
Contractual Services	1,229,521	1,213,900	1,213,900	1,249,700	35,800
Commodities	174,914	190,800	190,800	254,600	63,800
Capital Outlay	14,231	15,000	15,000	159,000	144,000
Debt Service	-	-	-	-	-
Transfers	309,954	309,954	309,954	309,954	-
Contingency	-	20,000	20,000	10,000	(10,000)
Total	\$2,964,109	\$3,005,756	\$3,005,756	\$3,266,445	\$260,689

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$2,964,109	\$3,005,756	\$3,005,756	\$3,266,445	\$260,689	16.00
Total All Funds	\$2,964,109	\$3,005,756	\$3,005,756	\$3,266,445	\$260,689	16.00

Significant Budget Changes:

- Capital Outlay increased to fund various CIP projects.

Sanitary Sewer Collection

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Maintained the continued low number of sanitary sewer overflows. • Cleaned 1,144,138 feet and TV inspected 222,782 feet of sanitary sewer main. • Ongoing pump station improvements. • Completed 49 city-owned sanitary sewer point repairs. • Ongoing progress with Rapid Inflow/Infiltration Reduction Program, including manhole inspection, smoke testing, and TV inspections of target areas in the Private I&I Program. 	<ul style="list-style-type: none"> • Continue to address deferred maintenance of sewer mains (wet weather capacity and CIPP) concurrently with system expansion of gravity sewer mains, water mains, treatment facilities, and pump stations. • Significant inflow and infiltration from the private and public infrastructure causing capacity and treatment challenges. • High costs of addressing collection line and treatment impacts of fats, oils and grease. 	<ul style="list-style-type: none"> • Recurring maintenance of 25% of the collection system through a four-year Section Cleaning Program and scheduled preventive maintenance. • Ongoing reduction of City main blockages through proactive maintenance programs, including cured in place pipe program, point repairs, chemical root control program, section cleaning, scheduled preventive maintenance, grease program and TV inspections. • Rehabilitate aging collection system infrastructure and replace aging equipment. • Reduce inflow and infiltration from public and private infrastructure through the Rapid I&I Program. • Implement a more comprehensive Fats/Oils/Grease Program.

Division Summary

Water Quality

The mission of the Water Quality Division is to ensure compliance with the Clean Water Act and the Safe Drinking Water Act. The Division operates three accredited laboratories and the industrial pretreatment program, supports the biosolids program and provides technical support to plant operations.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$451,273	\$470,794	\$ 470,794	\$552,548	\$ 81,754
Contractual Services	89,428	141,350	141,350	130,800	(10,550)
Commodities	212,902	213,250	213,250	223,600	10,350
Capital Outlay	-	-	-	55,000	55,000
Debt Service	-	-	-	-	-
Transfers	14,405	14,405	14,405	14,405	-
Contingency	-	15,000	15,000	10,000	(5,000)
Total	\$768,008	\$854,799	\$ 854,799	\$986,353	\$131,554

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$768,008	\$854,799	\$ 854,799	\$986,353	\$131,554	6.00
Total All Funds	\$768,008	\$854,799	\$ 854,799	\$986,353	\$131,554	6.00

Significant Budget Changes:

- Personal Services increased due to additional personnel being hired for the Wakarusa River Wastewater Treatment Plant.
- Capital Outlay increased to fund various CIP projects.



Water Quality

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Annual Compliance Summary for Industrial Pretreatment Program completed February 2016. • Industrial Pretreatment Permits, onsite inspections and surveys of industrial facilities completed as required by City ordinance. • Water and Wastewater Compliance Reports submitted within established deadlines. • Laboratory accreditation under the National Environmental Laboratory Accreditation Program for Year 2016. • 2016 Consumer Confidence Report completed and available to customers. 	<ul style="list-style-type: none"> • Balance available resources with expanded needs for testing for the on-going improvement of water quality. • Improve technical knowledge of staff in order to keep up with water quality challenges, changing regulations and new technologies. • Implement new testing procedures for the Wakarusa River Wastewater Treatment Plant in the areas of nutrients. 	<ul style="list-style-type: none"> • Testing, reporting, technical support and other services to water and wastewater operations. • Respond and track customer taste and odor calls and other water quality calls. • Identify potential water quality issues through expanded data analyses. • Continue laboratory testing support at the Lawrence Venture Park site and MS4 (storm water) to ensure permit compliance. • Continue participation in blue green algae studies in the Kaw River and the effect of water treatment on removal of algal by-products. • Expand education and outreach to water customers on lead awareness.



Division Summary

Water Distribution System

The mission of the Water Distribution System Division is to install, maintain and repair the water distribution system. The distribution system is the network of pipes conveying clean, safe, potable water for consumption to residences, businesses, industries and rural water districts. The Division responsibilities include maintenance of approximately 521 miles of water main, 13,606 valves, 3,489 fire hydrants and 32,000 service connections.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$1,609,384	\$1,644,604	\$1,644,604	\$2,122,354	\$477,750
Contractual Services	193,264	278,800	278,800	308,520	29,720
Commodities	519,454	603,350	603,350	664,000	60,650
Capital Outlay	61,228	21,024	21,024	144,300	123,277
Debt Service	-	-	-	-	-
Transfers	619,908	619,908	619,908	619,908	-
Contingency	-	20,000	20,000	10,000	(10,000)
Total	\$3,003,239	\$3,187,685	\$3,187,685	\$3,869,082	\$681,397

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$3,003,239	\$3,187,685	\$3,187,685	\$3,869,082	\$681,397	30.00
Total All Funds	\$3,003,239	\$3,187,685	\$3,187,685	\$3,869,082	\$681,397	30.00

Significant Budget Changes:

- Effective as of July 24, 2016, 10 FTE positions were transferred from Finance/Utility Billing Department for improved operational efficiency and expanded customer service delivery. The corresponding financial adjustments have been made in the 2017 budget numbers only. This adjustment results in the increased costs associated with personal services, contractual services, and commodities.



Water Distribution System

Current Year Accomplishments	Significant Challenges for 2017	Major Goals and Objectives for 2017
<ul style="list-style-type: none"> • Exercised and inspected 2,441 distribution system valves. • Distribution flow testing to ensure adequate fire protection. • Continued cross training for expanded staff expertise to assist in both emergency leak repairs and sanitary sewer overflow activities. • Repaired 144 water main leaks. • In-house installation of 11,737 feet of water mains. • Began the process of business planning for the implementation of automated water meters in the distribution system. 	<ul style="list-style-type: none"> • Large number of incidents of water distribution system leaks. • Aging and deteriorating distribution system. • Continuation of the small watermain replacement program. • Continue to address deferred maintenance of water mains with concurrent system expansion of gravity sewer mains, water mains, treatment facilities, and pumps stations. • Progress in water meter automation for improved infrastructure monitoring and integrity. • Assessment and incorporation of workload activities formerly performed by Finance/Utility Billing for meter reading and related field services, with concurrent consolidation of 10 transferred positions. 	<ul style="list-style-type: none"> • Continue pro-active maintenance programs guided by American Water Works Association standards to assure continuous distribution reliability and delivery of clean, safe water to customers. • Continued progress in business planning for implementation of automated water meters in the distribution system. • Continue to replace deteriorating water mains. • Continue completion of CIP-related projects. • Improve operational efficiency and expanded customer service delivery.

Division Summary

Utility Debt Service

The Utility Debt Service accounts for all projects that have been bonded and payments are still due. These projects are generally large-scale with a life span over 10 years.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-	-
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	10,638,100	13,603,802	13,603,802	15,971,074	2,367,272
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$10,638,100	\$13,603,802	\$13,603,802	\$15,971,074	\$2,367,272

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$10,638,100	\$13,603,802	\$13,603,802	\$15,971,074	\$2,367,272	0.00
Total All Funds	\$10,638,100	\$13,603,802	\$13,603,802	\$15,971,074	\$2,367,272	0.00

Significant Budget Changes:

- Debt Service increased to fund various CIP projects.



Division Summary

Non-Bonded Construction

The Non-Bonded Construction accounts for construction costs that are not bonded but rather paid for using cash. It is funded through a transfer from the Water & Sewer Fund.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-	-
Commodities	-	-	-	-	-
Capital Outlay	-	-	1,500,000	2,500,000	1,000,000
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Contingency	-	-	-	-	-
Total	\$ -	\$ -	\$1,500,000	\$2,500,000	\$1,000,000

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
552 Water & Sewer Non-bonded Construction	\$ -	\$ -	\$1,500,000	\$2,500,000	\$1,000,000	-
Total All Funds	\$ -	\$ -	\$1,500,000	\$2,500,000	\$1,000,000	-

Significant Budget Changes:

- Capital Outlay increased to fund various CIP projects.



Division Summary

Transfer to Non-Bonded Construction

The Water & Sewer Fund transfers money to the Non-Bonded Construction Fund for projects that are cash funded rather than bond funded.

Division Summary by Category

Expenditures	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-	-	-	-
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	1,522,765	20,505,369	1,500,000	1,500,000	-
Contingency	-	-	-	-	-
Total	\$1,522,765	\$20,505,369	\$1,500,000	\$1,500,000	\$ -

Division Summary by Fund

Fund	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted	2017/2016 +/-	2017 FTEs
501 Water & Sewer Fund	\$1,522,765	\$20,505,369	\$1,500,000	\$1,500,000	\$ -	0.00
Total All Funds	\$1,522,765	\$20,505,369	\$1,500,000	\$1,500,000	\$ -	0.00

Significant Budget Changes:

- No significant budget changes.



City of Lawrence

Capital Improvement Plan Overview

Capital Improvement Plan Budget Summary

Introduction

The Capital Improvement Plan (CIP) is a tool to help the City look beyond year-to-year budgeting to determine what, when, where and how future public improvements will take place over the next five years. The Capital Improvement Budget is made up of capital projects contained in the City's Capital Improvement Plan.

Capital Project Defined

A capital project is defined as a project with a minimum total cost of \$75,000 resulting in 1) the creation of a new fixed asset; 2) enhancement to an existing fixed asset with a life expectancy of at least 2 years. Examples include construction or expansion of public buildings, new storm and sanitary sewers, water line upgrades and extensions, the acquisition of land for public use, planning and engineering costs, and street construction.

Capital Improvement Process

Each year, capital project lists are submitted by various City departments, agencies, and the public. The projects are reviewed by the Management Team made up of representatives from several departments. The Team uses a set of scoring criteria and the scoring matrix found on the following pages to determine a score for every project submitted. The scores are translated into priority rankings.

The Finance Department takes the highest priority CIP items and enters the fiscal impact into a five-year fiscal forecast for each impacted fund. The Finance Department forwards the CIP with recommendations, to the City Manager. The recommendations are made to ensure that the impacted funds are kept in balance long-term.

The City Manager then submits a draft Capital Improvement Plan to the Planning Commission, who reviews the Plan and ensures all projects included are consistent with the City's Comprehensive Plan, Horizon 2020. The draft Capital Improvement Plan is then submitted to the City Commission for approval.

Capital Improvement Budget

Each year, a Capital Improvement Budget is prepared in conjunction with the City's Annual Operating Budget. The Capital Improvement Budget has a number of revenue sources, including current revenues, state and federal grants, special assessment benefit districts, and the issuance of debt. The Capital Improvement Budget can be found on the following pages.

Impact of Capital Budget on Operating Budget

The Capital Improvement Budget impacts the operating budget in several ways. For example, construction of a new roadway means additional snow removal that must be done, additional area that must be patrolled by police officers, and additional right-of-way that must be maintained. New road improvements can provide access to new commercial and residential developments, which when developed, can increase the property tax base and may generate additional sales tax.

Capital Improvement Plan

Scoring Matrix

The Capital Improvement Plan (CIP) is a planning document for all the capital projects the City anticipates completing in the next 5 years. These projects were prioritized by the Management Team (consisting of the City Managers Office, Department Heads, and Assistant Department Heads). First, departments had to submit projects for consideration. Then each member of the Management Team was assigned a year and had to score all projects based on the criteria listed below. Each project received two scores. One score was based on the City Commission’s strategic goals and mandates and the other was based on the value of the project.

	Scores for Commission Strategic Goals and Mandates					
	Score from 0 (lowest) to 5 (highest)					
Scoring	0	1	2	3	4	5
Commission Goal to support economic development	Project would discourage or directly prevent capital investment, decrease the tax base, decrease valuation, or decrease job opportunities		Project would have no impact on capital investment, the tax base, valuation, or job opportunities		Project would directly result in capital investment, increased tax base, increased valuation, or improved job opportunities	
Commission Goal to support public safety	Project would have no impact on existing public safety status		Project would increase public safety but is not an urgent, continual need or hazard		Project addresses an immediate, continual safety hazard or public safety need	
Commission Goal to support City Infrastructure	Project would have no impact on existing city infrastructure		Project would improve or support city infrastructure in a minor way		Project is a major improvement to the city infrastructure	
Commission Goal to support public health	Project would have no impact on existing public health status		Project would increase public health but is not an urgent, continual need or hazard		Project addresses an immediate, continual public health need	
Commission Goal to support affordable housing	Project would discourage or directly prevent affordable housing opportunities to its citizens		Project would have no impact on affordable housing for its citizens		Project would directly result in, increased opportunities for affordable housing for its citizens	
Commission Goal to support non-motorized transportation and or public	Project would discourage or directly prevent access to non-motorized transportation or public transit		Project would have no impact access to non-motorized transportation or public transit		Project would directly result in, increased opportunities access to non-motorized transportation or public transit	
	Score for Legal or Other Mandates					
Mandates or other legal requirements	Project is not mandated or otherwise required by court order, judgment, or interlocal agreements		Project would address anticipated mandates, other legal requirements, or interlocal agreements		Project required by federal, state, or local mandates, grants, court orders and judgments; required as part of interlocal agreements	

Capital Improvement Plan Scoring Matrix

	Scores for Value of Project					
	Score from 0 (lowest) to 5 (highest)					
Scoring	0	1	2	3	4	5
Maintains or improves standard of service	Project not related to maintaining an existing standard of service		Project would maintain existing standard of service		Project would address deficiencies or problems with existing services; would establish new service	
Extent of benefit	Projects would benefit only a small percentage of citizens or particular neighborhood or area		Project would benefit a large percentage of citizens or many neighborhoods or areas		Project would benefit all of the citizens, neighborhoods, or areas	
Related to other projects	Project is not related to other projects in the Capital Improvement Plan already underway		Project linked to other projects in the Capital Improvement Plan already underway but not essential to their completion		Project essential to the success of other projects identified in Capital Improvement Plan already underway	
Public perception of need	Project has no public support or established voter appeal; is not identified by the citizenry as a need		Project has been identified by the citizenry as a need in the community but lacks strong support		Project has technical and strong political support, project was suggested by or even demanded by large number of citizens	
Efficiency of service	Project would have no impact on the efficiency of service		Project would result in savings by eliminating obsolete or inefficient facilities		Project would result in significant savings by increasing the efficiency of the performance of a service or reducing the on-going cost of a service or facility	
Environmental quality	Project would have a negative effect on the environmental quality of the city		Project would not affect the environmental quality of the city		Project would improve the sustainability of the environment	
Feasibility of project	Project is unable to proceed due to obstacles (land acquisition, easements, approval required)		Minor obstacles exist, project is not entirely ready to proceed		Project is entirely ready to proceed, no obstacles (land acquisition or easements, approvals required, etc.) exist	
Opportunity cost	If deferred, the increase in project costs would be less than the rate of inflation		If deferred, the increase in project costs would be equal to inflation		If deferred, the increase in project costs would be greater than the rate of inflation	
Operational budget impact	Project would significantly increase debt service, installment payments, personnel or other operating costs or decrease revenues		Project would neither increase or decrease debt service, installment payment, personnel or other operating costs or revenues		Project would decrease debt service, installment payments, personnel or other operating costs or increase revenues	

2017 Capital Improvement Plan Budget Impact on City's Operating Budget

Project	Funding Source(s)	Total 2017 Cost	Annual Operating Impact	Operating/Maintenance Budget
Citizen Input		<i>subtotal: \$ 300,000</i>		
Affordable Housing Initiatives	\$300,000 General Fund	\$ 300,000	No Impact	N/A
Finance		<i>subtotal: \$ 10,000</i>		
Upgrade Accounting System	\$5,000 General Fund \$5,000 Water & Sewer Fund	\$ 10,000	No Impact	N/A
Fire Medical		<i>subtotal: \$ 7,119,000</i>		
Fire Station No. 1 Rehabilitation/ Senior Center	\$5,480,000 G.O. Debt* \$520,000 Intergovernmental	\$ 6,000,000	Decrease Operational Costs	General Fund, Fire Medical Department
Training Burn Tower Replacement	\$350,000 G.O. Debt	\$ 350,000	Decrease Operational Costs	General Fund, Fire Medical Department
Emergency Vehicle Traffic Signal Preemption System	\$719,000 G.O. Debt	\$ 719,000	Decrease Operational Costs	General Fund, Fire Medical Department
SCBA Air Compressor at Fire Station No. 1	\$50,000 Equipment Reserve Fund	\$ 50,000	Decrease Operational Costs	General Fund, Fire Medical Department
Information Technology		<i>subtotal: \$ 49,500</i>		
Access Layer Switches	\$49,500 Equipment Reserve Fund	\$ 49,500	No Impact	N/A
Parks & Recreation		<i>subtotal: \$ 1,885,000</i>		
Parks & Recreation Maintenance and Repairs	\$700,000 General Fund	\$ 700,000	No Impact	N/A
Replace HVAC Units-Indoor Pool	\$330,000 General Fund	\$ 330,000	Decrease Operational Costs	Recreation Fund, Parks & Recreation
Install additional restrooms at Youth Sports Complex	\$120,000 General Fund	\$ 120,000	Increase Operational Costs	General Fund, Parks & Recreation
Downtown Brick Pavers	\$75,000 Guest Tax Fund	\$ 75,000	No Impact	N/A
Upgrade Eagle Bend Golf Course Pro Shop, Concessions and Restrooms	\$500,000 Golf Course Fund	\$ 500,000	Increase Operational Costs	Golf Course Fund, Parks & Recreation Department
Install trail to connect 29th St. to Haskell	\$75,000 General Fund	\$ 75,000	Increase Operational Costs	General Fund, Parks & Recreation
Recreation Division Equipment Replacement-Bus	\$85,000 General Fund	\$ 85,000	Decrease Operational Costs	Recreation Fund, Parks & Recreation
Planning and Development		<i>subtotal: \$ 30,000</i>		
One Stop Shop Design	\$30,000 G.O. Debt	\$ 30,000	No Impact	N/A

2017 Capital Improvement Plan Budget Impact on City's Operating Budget

Project	Funding Source(s)	Total 2017 Cost	Annual Operating Impact	Operating/Maintenance Budget
Police <i>subtotal: \$ 2,758,100</i>				
Mobile Data Computers	\$672,100 G.O. Debt	\$ 672,100	Decrease Operational Costs	General Fund, Police Department
Police Vehicles	\$392,000 General Fund	\$ 392,000	No Impact	N/A
FARO Scanner	\$95,000 G.O. Debt	\$ 95,000	No Impact	N/A
Parking Garage Paystations	\$99,000 Public Parking Fund	\$ 99,000	Decrease Operational Costs	Public Parking Fund, Police Department
Design Police Facility	\$1,500,000 G.O. Debt	\$ 1,500,000	No Impact	N/A
Public Transit <i>subtotal: \$ 32,250,000</i>				
Multi-Modal Transit Facility	\$26,600,000 Intergovernmental \$4,000,000 Public Transit	\$ 30,600,000	Increase Operational Costs	Public Transit Fund, Public Transportation Division
Transit Shelters & Amenities	\$150,000 Public Transit Fund	\$ 150,000	Increase Operational Costs	Public Transit Fund, Public Transportation Division
Fixed Bus Route Transit Buses	\$1,500,000 Public Transit Fund	\$ 1,500,000	Decrease Operational Costs	Public Transit Fund, Public Transportation Division
Public Works <i>subtotal: \$ 20,896,500</i>				
Bike/Pedestrian Improvements & ADA Ramps	\$200,000 Capital Improvement Reserve Fund- Infrastructure \$250,000 G.O. Debt	\$ 450,000	Increase Operational Costs	General Fund, Parks & Recreation Department
KLINK	\$300,000 G.O. Debt \$300,000 Intergovernmental	\$ 600,000	No Impact	N/A
Public Works Annual Vehicle Replacement Program	\$500,000 Capital Improvement Reserve Fund	\$ 500,000	No Impact	N/A
Parking Garage Assessments/Maintenance	\$150,000 Public Parking Fund	\$ 150,000	No Impact	N/A
Roof Replacement at Fire/Medical No. 3	\$140,000 G.O. Debt	\$ 140,000	Decrease Operational Costs	General Fund, Fire Medical Department
Fire/Medical Roof and Drainage Maintenance	\$90,000 G.O. Debt	\$ 90,000	Decrease Operational Costs	General Fund, Fire Medical Department
Downtown Canopy Lighting, Sidewalk and Roofing	\$350,000 G.O. Debt	\$ 350,000	No Impact	N/A
Community Health Boiler Replacement	\$112,500 G.O. Debt \$112,500 Intergovernmental	\$ 225,000	Decrease Operational Costs	General Fund, Public Works Department
Community Health Chiller Replacement	\$162,500 G.O. Debt \$162,500 Intergovernmental	\$ 325,000	Decrease Operational Costs	General Fund, Public Works Department
Community Health Building Stabilization	\$37,500 G.O. Debt \$37,500 Intergovernmental	\$ 75,000	Decrease Operational Costs	General Fund, Public Works Department

2017 Capital Improvement Plan Budget Impact on City's Operating Budget

Project	Funding Source(s)	Total 2017 Cost	Annual Operating Impact	Operating/Maintenance Budget
Public Works (continued)		<i>subtotal: \$ 20,896,500</i>		
Kasold Reconstruction-6th St. to Bob Billings Pkwy	\$4,500,000 Capital Improvement Reserve Fund-Infrastructure \$500,000 Intergovernmental	\$ 5,000,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works Department
Wakarusa Reconstruction-Inverness to 6th St.	\$2,500,000 Capital Improvement Reserve Fund-Infrastructure \$500,000 Intergovernmental	\$ 3,000,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works Department
Queens Road Improvements-6th St. to City Limits	\$300,000 G.O. Debt	\$ 300,000	Increase Operational Costs	General Fund/ Special Gas Tax Fund/Water & Sewer Fund, Public Works Department/Utilities Department
CDBG Sidewalk Gap Program	\$100,000 Intergovernmental	\$ 100,000	No Impact	N/A
Traffic Calming	\$200,000 G.O. Debt	\$ 200,000	No Impact	N/A
Bobcat Replacement	\$75,000 G.O. Debt	\$ 75,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works
Street Sweeper	\$280,000 Stormwater Fund	\$ 280,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund/Storm Water Utility Fund, Public
Class 5 Dump Truck Replacement	\$105,000 Stormwater Fund	\$ 105,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works
Tandem Axel Dump Truck Replacement	\$195,000 Special Gas Tax Fund	\$ 195,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works
Class 5 Dump Truck Replacement	\$105,000 Special Gas Tax Fund	\$ 105,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works
Rubber Tire Loader Replacement	\$75,000 Stormwater Fund	\$ 75,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works Department

2017 Capital Improvement Plan Budget Impact on City's Operating Budget

Project	Funding Source(s)	Total 2017 Cost	Annual Operating Impact	Operating/ Maintenance Budget
Public Works (continued)		<i>subtotal: \$ 20,896,500</i>		
Contracted Street Maintenance Program	\$800,000 Capital Improvement Reserve Fund-Infrastructure \$2,000,000 General Fund \$200,000 Special Gas Tax Fund	\$ 3,140,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works Department
Contract Milling for In-House Pavement Rehabilitation	\$100,000 Special Gas Tax Fund	\$ 100,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works Department
ITS Video Detection Upgrade and Replacement	\$150,000 Special Gas Tax Fund	\$ 150,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works Department
Bobcat Replacement	\$75,000 G.O. Debt	\$ 75,000	Decrease Operational Costs	General Fund/ Special Gas Tax Fund, Public Works Department
Wildlife Fence	\$80,500 Airport Improvement Fund \$724,500 Intergovernmental	\$ 805,000	Increase Operational Costs	Airport Improvement Fund, Public Works Department
Reconstruct Terminal Apron	\$136,000 Intergovernmental	\$ 136,000	Decrease Operational Costs	Airport Improvement Fund, Public Works
Automated Side Load Refuse Truck	\$225,500 Solid Waste Fund	\$ 225,500	Decrease Operational Costs	Solid Waste Fund, Public Works
Dual Purpose Front Load and ASL	\$275,000 Solid Waste Fund	\$ 275,000	Decrease Operational Costs	Solid Waste Fund, Public Works
Rear Load Refuse Truck	\$160,000 Solid Waste Fund	\$ 160,000	Decrease Operational Costs	Solid Waste Fund, Public Works
Rolloff Container Truck Replacement	\$140,000 Solid Waste Fund	\$ 140,000	Decrease Operational Costs	Solid Waste Fund, Public Works
Solid Waste Facility at Kresge	\$2,700,000 Solid Waste Fund	\$ 2,700,000	Decrease Operational Costs	Solid Waste Fund, Public Works
Storm Sewer Video Inspection Unit	\$150,000 Stormwater Fund	\$ 150,000	Decrease Operational Costs	Solid Waste Fund, Public Works
13th Brook Drainage Improvements	\$250,000 Stormwater Fund	\$ 250,000	Decrease Operational Costs	Stormwater Fund, Public Works

2017 Capital Improvement Plan Budget Impact on City's Operating Budget

Project	Funding Source(s)	Total 2017 Cost	Annual Operating Impact	Operating/Maintenance Budget
Public Works (continued)		<i>subtotal: \$ 20,896,500</i>		
Storm Water Culvert Lining	\$250,000 Stormwater Fund	\$ 250,000	Decrease Operational Costs	Stormwater Fund, Public Works
Utilities		<i>subtotal: \$ 42,236,620</i>		
Wakarusa Wastewater Treatment Plant and Conveyance Corridor	\$29,300,000 Water & Sewer Fund	\$ 29,300,000	Increase Operational Costs	Water & Sewer Fund, Utilities Department
Oread Storage Tank & Booster Pump Station Replacement	\$4,230,000 Water & Sewer Fund	\$ 4,230,000	Decrease Operational Costs	Water & Sewer Fund, Utilities
19th St. Utilities Relocation	\$1,420,920 Water & Sewer Fund	\$ 1,420,920	Decrease Operational Costs	Water & Sewer Fund, Utilities
Sewer Main Relocations for Road Projects	\$351,000 Water & Sewer Fund	\$ 351,000	No Impact	N/A
Rapid Inflow & Infiltration Reduction Program	\$2,000,000 Water & Sewer Fund	\$ 2,000,000	Decrease Operational Costs	Water & Sewer Fund, Utilities
Collection System Field Operations Building	\$350,000 Water & Sewer Fund	\$ 350,000	Decrease Operational Costs	Water & Sewer Fund, Utilities
Clinton Water Treatment Plant Improvement Program	\$324,500 Water & Sewer Fund	\$ 324,500	Decrease Operational Costs	Water & Sewer Fund, Utilities
Kaw Water Treatment Plant Improvement Program	\$324,500 Water & Sewer Fund	\$ 324,500	Decrease Operational Costs	Water & Sewer Fund, Utilities
Watermain Replacement/Relocation Program	\$3,935,700 Water & Sewer Fund	\$ 3,935,700	Decrease Operational Costs	Water & Sewer Fund, Utilities
Total		\$107,534,720		

Capital Improvement Projects by Department

City of Lawrence, Kansas
City Manager's Recommended Projects
 2017 thru 2021

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Citizen Input								
Affordable Housing Initiatives	CI05	n/a	300,000	300,000	350,000	350,000	350,000	1,650,000
<i>General Obligation Debt</i>			300,000	300,000	350,000	350,000	350,000	1,650,000
<i>Unfunded</i>			2,700,000	2,700,000	2,650,000	2,650,000	2,650,000	13,350,000
Animal Shelter Construction Partnership	CM1701CIP	n/a		7,500,000				7,500,000
<i>General Obligation Debt</i>						2,500,000		2,500,000
<i>Private Partnership</i>				5,000,000				5,000,000
Citizen Input Total			300,000	7,800,000	350,000	350,000	350,000	9,150,000
Finance								
Upgrade Accounting System	FA1601CP	3	10,000	124,000				134,000
<i>General Fund</i>			5,000	62,000				67,000
<i>Utility - Water</i>			5,000	62,000				67,000
Finance Total			10,000	124,000				134,000
Fire Medical								
Fire Station No. 1 Rehabilitation / Senior Center	FM1702CIP	1	6,000,000					6,000,000
<i>General Obligation Debt</i>			5,480,000					5,480,000
<i>Intergovernmental</i>			520,000					520,000
Training Burn Tower Replacement	FM1703CIP	1	350,000	350,000				700,000
<i>General Obligation Debt</i>			350,000	350,000				700,000
Emergency Vehicle Traffic Signal Preemption System	FM1705CIP	1	719,000					719,000
<i>General Obligation Debt</i>			719,000					719,000
SCBA Air Compressor Fire Station Number 1	FM1706CIP	3	50,000					50,000
<i>Equipment Reserve Fund</i>			50,000					50,000
Personal Protective Equipment Extractors	FM1804CIP	4		75,000				75,000
<i>Equipment Reserve Fund</i>				75,000				75,000
Apparatus Bay Exhaust System	FM1807CIP	1		200,000				200,000
<i>General Obligation Debt</i>				200,000				200,000
641 Replacement Quint 40	FM1817CIP	3		1,250,000				1,250,000
<i>General Obligation Debt</i>				1,250,000				1,250,000
Personal Protective Equipment Alternate Set	FM1908CIP	2			540,000			540,000
<i>General Obligation Debt</i>					540,000			540,000
Rescue Equipment for Rescue 5	FM1914CIP	2			75,000			75,000
<i>Equipment Reserve Fund</i>					75,000			75,000
645 Replacement Rescue 5	FM1920CIP	2			760,000			760,000
<i>General Obligation Debt</i>					760,000			760,000
Mobile Radios	FM2009CIP	1				600,000		600,000
<i>General Obligation Debt</i>						600,000		600,000
Portable Radios	FM2010CIP	1				900,000		900,000
<i>General Obligation Debt</i>						900,000		900,000
Training Center Remodel	FM2045CIP	4				250,000		250,000
<i>General Obligation Debt</i>						250,000		250,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
634 Replacement Investigation Unit 1 <i>General Obligation Debt</i>	FM2126CIP	3					375,000	375,000
							<i>375,000</i>	<i>375,000</i>
642 Replacement Quint 20 <i>General Obligation Debt</i>	FM2127CIP	2					1,287,500	1,287,500
							<i>1,287,500</i>	<i>1,287,500</i>
643 Replacement Quint 50 <i>General Obligation Debt</i>	FM2128CIP	2					1,287,500	1,287,500
							<i>1,287,500</i>	<i>1,287,500</i>
Fire Medical Total			7,119,000	1,875,000	1,375,000	1,750,000	2,950,000	15,069,000

Information Technology

Access Layer Switches <i>Equipment Reserve Fund</i>	IT1701CIP	1	49,500	61,000	59,500			170,000
			<i>49,500</i>	<i>61,000</i>	<i>59,500</i>			<i>170,000</i>
VMWare Hardware Refresh <i>Equipment Reserve Fund</i>	IT2001CIP	1				80,000		80,000
						<i>80,000</i>		<i>80,000</i>
Information Technology Total			49,500	61,000	59,500	80,000		250,000

Parks and Recreation

Parks & Recreation Maintenance and Repairs <i>General Fund</i>	PR1701CIP	1	700,000					700,000
			<i>700,000</i>					<i>700,000</i>
Replace HVAC Units- Indoor Pool <i>General Fund</i>	PR1702CIP	1	330,000					330,000
			<i>330,000</i>					<i>330,000</i>
Install additional restrooms at YSC (ADA comp) <i>General Fund</i>	PR1704CIP	2	120,000					120,000
			<i>120,000</i>					<i>120,000</i>
Resurface North Parking at Holcom Complex <i>General Fund</i>	PR1706CIP	3		104,000				104,000
				<i>104,000</i>				<i>104,000</i>
Downtown Brick Pavers <i>Guest Tax Fund</i>	PR1707CIP	2	75,000					75,000
			<i>75,000</i>					<i>75,000</i>
Upgrade EBGC Pro Shop,Concessions,Restroom <i>Golf Course</i>	PR1708CIP	4	500,000					500,000
			<i>500,000</i>					<i>500,000</i>
East Lawrence Center Parking Lot Addition <i>General Fund</i>	PR1710CIP	3		83,000				83,000
				<i>83,000</i>				<i>83,000</i>
Install Trail to Connect 29th St. to Haskell <i>General Fund</i>	PR1713CIP	2	75,000					75,000
			<i>75,000</i>					<i>75,000</i>
Equipment Replacement - Recreation Division Bus <i>General Fund</i>	PR1781CIP	1	85,000					85,000
			<i>85,000</i>					<i>85,000</i>
Parks & Recreation Maintenance and Repairs <i>General Fund</i>	PR1801CIP	1		565,000				565,000
				<i>565,000</i>				<i>565,000</i>
Install Concessions at West End of YSC Complex <i>General Fund</i>	PR1802CIP	4		125,000				125,000
				<i>125,000</i>				<i>125,000</i>
Replace Pool Slide at Outdoor Aquatics Center <i>General Fund</i>	PR1803CIP	3		95,000				95,000
				<i>95,000</i>				<i>95,000</i>
Replace Bad Concrete in Outdoor Pool Deck <i>General Fund</i>	PR1804CIP	2		75,000				75,000
				<i>75,000</i>				<i>75,000</i>
Outdoor Aquatic Center Pool Paint <i>General Fund</i>	PR1805CIP	2		75,000				75,000
				<i>75,000</i>				<i>75,000</i>
Speicher Road asphalt patches and 2 inch overlay <i>General Fund</i>	PR1808CIP	3		100,000				100,000
				<i>100,000</i>				<i>100,000</i>
Downtown Brick Pavers <i>Guest Tax Fund</i>	PR1809CIP	2		75,000				75,000
				<i>75,000</i>				<i>75,000</i>
Cemetery Roads <i>Cemetery Reserve</i>	PR1810CIP	3		75,000				75,000
				<i>75,000</i>				<i>75,000</i>
Replace HVAC Units - Indoor Aquatics Center <i>General Fund</i>	PR1811CIP	1		330,000				330,000
				<i>330,000</i>				<i>330,000</i>

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Indoor Aquatic Center--Add Event Space <i>General Obligation Debt</i>	PR1812CIP	4		900,000 <i>900,000</i>				900,000 <i>900,000</i>
Holcom Park Center - HVAC Replacement (Gym) <i>General Fund</i>	PR1814CIP	2		250,000 <i>250,000</i>				250,000 <i>250,000</i>
HPSC Ball Diamond Light Replacement <i>General Fund</i>	PR1815CIP	2		500,000 <i>500,000</i>				500,000 <i>500,000</i>
Parks & Recreation Maintenance and Repairs <i>General Fund</i>	PR1901CIP	1			576,000 <i>576,000</i>			576,000 <i>576,000</i>
Prairie Park Nature Center Playground (ADA) <i>General Fund</i>	PR1903CIP	2			60,000 <i>60,000</i>			60,000 <i>60,000</i>
Broken Arrow Park Parking Lot <i>General Fund</i>	PR1905CIP	3			75,000 <i>75,000</i>			75,000 <i>75,000</i>
East Lawrence Recreation Center Renovation <i>General Fund</i>	PR1906CIP	2			75,000 <i>75,000</i>			75,000 <i>75,000</i>
Holcom Park Recreation Center Renovation <i>General Fund</i>	PR1907CIP	2			75,000 <i>75,000</i>			75,000 <i>75,000</i>
Carnegie Building tuck-point (Historic Building) <i>Guest Tax Fund</i>	PR1908CIP	2			150,000 <i>150,000</i>			150,000 <i>150,000</i>
Union Pacific Depot Renovations <i>General Fund</i>	PR1909CIP	4			75,000 <i>75,000</i>			75,000 <i>75,000</i>
Burcham Park/Upgrade Shelter and Playground <i>General Fund</i>	PR1910CIP	4			100,000 <i>100,000</i>			100,000 <i>100,000</i>
Veterans Park Courts <i>General Fund</i>	PR1911CIP	4			115,000 <i>115,000</i>			115,000 <i>115,000</i>
Peterson Park New Development <i>General Fund</i>	PR1912CIP	2			200,000 <i>200,000</i>			200,000 <i>200,000</i>
Downtown Pavers <i>Guest Tax Fund</i>	PR1913CIP	1			75,000 <i>75,000</i>			75,000 <i>75,000</i>
Clinton Lake Regional Park - 27th street <i>General Obligation Debt</i>	PR1914CIP	2			400,000 <i>400,000</i>			400,000 <i>400,000</i>
Replace Asphalt in Parking Lot at Arboretum <i>General Fund</i>	PR1915CIP	3			35,000 <i>35,000</i>			35,000 <i>35,000</i>
Park Land Acquisition - South <i>General Obligation Debt</i>	PR1916CIP	2			300,000 <i>300,000</i>			300,000 <i>300,000</i>
Parks & Recreation - Trash Truck Replacement <i>General Fund</i>	PR1981CIP	1			80,000 <i>80,000</i>			80,000 <i>80,000</i>
Parks & Recreation - Backhoe Replacement <i>General Fund</i>	PR1982CIP	1			80,000 <i>80,000</i>			80,000 <i>80,000</i>
Parks & Recreation Maintenance and Repairs <i>General Fund</i>	PR2001CIP	1				588,000 <i>588,000</i>		588,000 <i>588,000</i>
Overland Drive Park Development <i>General Obligation Debt</i>	PR2002CIP	4				200,000 <i>200,000</i>		200,000 <i>200,000</i>
SPL Equipment Storage Building <i>General Obligation Debt</i>	PR2003CIP	4				150,000 <i>150,000</i>		150,000 <i>150,000</i>
Develop Green Meadows Park <i>General Obligation Debt</i>	PR2004CIP	4				150,000 <i>150,000</i>		150,000 <i>150,000</i>
Indoor Aquatic Center Pool Paint <i>General Fund</i>	PR2005CIP	3				75,000 <i>75,000</i>		75,000 <i>75,000</i>
Lyons Park Playground/Shelter Replacement <i>General Fund</i>	PR2006CIP	2				120,000 <i>120,000</i>		120,000 <i>120,000</i>
Replace Shelter Add Restroom in Deerfield <i>General Fund</i>	PR2007CIP	4				120,000 <i>120,000</i>		120,000 <i>120,000</i>
McDonald Drive -KTA City Entrance landscape <i>General Fund</i>	PR2008CIP	4				75,000 <i>75,000</i>		75,000 <i>75,000</i>

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Edgewood Park-Upgrade courts and ball diamond <i>General Fund</i>	PR2009CIP	4				75,000	75,000	75,000
Farmers Market <i>Guest Tax Fund</i>	PR2011CIP	1				200,000	200,000	200,000
Park Land Acquisition - West <i>General Obligation Debt</i>	PR2012CIP	1				300,000	300,000	300,000
Parks & Recreation - Rollback Truck <i>General Obligation Debt</i>	PR2081CIP	4				100,000	100,000	100,000
Parks & Recreation Maintenance and Repairs <i>General Fund</i>	PR2101CIP	1					600,000	600,000
Equipment Replacement - Chipper Truck <i>General Obligation Debt</i>	PR2181CIP	2					100,000	100,000
Parks and Recreation Total			1,885,000	3,352,000	2,471,000	2,153,000	700,000	10,561,000

Planning & Development

One Stop Shop <i>General Obligation Debt</i>	PS1701CIP	4	30,000	2,050,000				2,080,000
			30,000	2,050,000				2,080,000
Planning & Development Total			30,000	2,050,000				2,080,000

Police

Mobile Data Computers <i>General Obligation Debt</i>	PD1701CIP	1	672,100					672,100
			672,100					672,100
Vehicles <i>General Fund</i>	PD1702CIP	1	392,000	399,840	407,837	415,994	424,313	2,039,984
			392,000	399,840	407,837	415,994	424,313	2,039,984
ITC Deferred Maintenance <i>General Obligation Debt</i>	PD1704CIP	1		619,000				619,000
				619,000				619,000
FARO Scanner <i>General Obligation Debt</i>	PD1705CIP	2	95,000					95,000
			95,000					95,000
Firearms Simulator <i>General Obligation Debt</i>	PD1706CIP	2		300,000				300,000
				300,000				300,000
Parking Garage Paystations <i>Public Parking</i>	PD1707CIP	1	99,000					99,000
			99,000					99,000
Design Police Facility <i>General Obligation Debt</i>	PD1708CIP	n/a	1,500,000					1,500,000
			1,500,000					1,500,000
Police Total			2,758,100	1,318,840	407,837	415,994	424,313	5,325,084

Public Transit

Multi Modal Facility <i>Intergovernmental</i> <i>Public Transit Fund</i>	TI01	n/a	30,600,000					30,600,000
			26,600,000					26,600,000
			4,000,000					4,000,000
Transit Shelters and Additional Amenities <i>Public Transit Fund</i>	TI02	n/a	150,000	150,000	150,000	150,000	150,000	750,000
			150,000	150,000	150,000	150,000	150,000	750,000
Fixed Route Transit Buses <i>Public Transit Fund</i>	TI03	n/a	1,500,000		500,000	500,000	500,000	3,000,000
			1,500,000	500,000	500,000	500,000	500,000	3,500,000
Public Transit Total			32,250,000	150,000	650,000	650,000	650,000	34,350,000

Public Works

31st - Haskell to O'Connell <i>General Obligation Debt</i>	18P07S	1		1,000,000				1,000,000
				1,000,000				1,000,000
Bike / Ped Improvements / ADA Ramps	CI09	2	450,000	450,000	450,000	450,000	450,000	2,250,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
<i>Capital Improvement Reserve Fund - Infrastructure</i>			200,000	200,000	200,000	200,000	200,000	1,000,000
<i>General Obligation Debt</i>			250,000	250,000	250,000	250,000	250,000	1,250,000
<i>Unfunded</i>			550,000	550,000	550,000	550,000	550,000	2,750,000
KLINK	PW1701Kcip	n/a	600,000	600,000	600,000	600,000	600,000	3,000,000
<i>General Obligation Debt</i>			300,000	300,000	300,000	300,000	300,000	1,500,000
<i>Intergovernmental</i>			300,000	300,000	300,000	300,000	300,000	1,500,000
Annual Vehicle Replacement Program	PW1702CIP	2	500,000	500,000	500,000	500,000	500,000	2,500,000
<i>Capital Improvement Reserve Fund</i>			500,000	500,000	500,000	500,000	500,000	2,500,000
Parking garage assessments/maintenance	PW17B10CIP	4	150,000					150,000
<i>Public Parking</i>			150,000					150,000
Roof replacement F/M #3	PW17B1CIP	4	140,000					140,000
<i>General Obligation Debt</i>			140,000					140,000
Fire Medical roof and drainage Maintenance	PW17B2CIP	4	90,000					90,000
<i>General Obligation Debt</i>			90,000					90,000
Downtown Canopy Lighting sidewalk and roofing	PW17B4CIP	2	350,000					350,000
<i>General Obligation Debt</i>			350,000					350,000
Community Health Boiler replacement	PW17B5CIP	5	225,000					225,000
<i>General Obligation Debt</i>			112,500					112,500
<i>Intergovernmental</i>			112,500					112,500
Community Health Chiller replacement	PW17B6CIP	4	325,000					325,000
<i>General Obligation Debt</i>			162,500					162,500
<i>Intergovernmental</i>			162,500					162,500
Community Health Building Stabilization	PW17B7CIP	4	75,000					75,000
<i>General Obligation Debt</i>			37,500					37,500
<i>Intergovernmental</i>			37,500					37,500
19th Street - Iowa to Naismith	PW17E10CIP	1		2,000,000				2,000,000
<i>Capital Improvement Reserve Fund - Infrastructure</i>				2,000,000				2,000,000
Kasold Reconstruction - 6th St to Bob Billings Pkwy	PW17E1CIP	1	5,000,000					5,000,000
<i>Capital Improvement Reserve Fund - Infrastructure</i>			4,500,000					4,500,000
<i>Intergovernmental</i>			500,000					500,000
Wakarusa Reconstruction - Inverness to 6th Street	PW17E2CIP	1	3,000,000					3,000,000
<i>Capital Improvement Reserve Fund - Infrastructure</i>			2,500,000					2,500,000
<i>Intergovernmental</i>			500,000					500,000
19th Street Reconstruction - Harper to O'Connell	PW17E3CIP	1		2,100,000				2,100,000
<i>General Obligation Debt</i>				1,350,000				1,350,000
<i>Intergovernmental</i>				750,000				750,000
Queens Road Improvements - 6th to City Limits	PW17E4CIP	1	300,000	3,500,000				3,800,000
<i>General Obligation Debt</i>			300,000	3,500,000				3,800,000
CDBG Sidewalk Gap Program	PW17E7CIP	2	100,000					100,000
<i>Intergovernmental</i>			100,000					100,000
Traffic Calming	PW17E8CIP	4	200,000	200,000	200,000	200,000	200,000	1,000,000
<i>General Obligation Debt</i>			200,000	200,000	200,000	200,000	200,000	1,000,000
Bowersock Dam	PW17E9CIP	2		1,000,000				1,000,000
<i>Utility - Water</i>				1,000,000				1,000,000
313 Bobcat Replacement	PW17F10CIP	4	75,000					75,000
<i>General Obligation Debt</i>			75,000					75,000
Street Sweeper	PW17F1CIP	4	280,000					280,000
<i>Stormwater Fund</i>			280,000					280,000
366 Class 5 dump truck replacement	PW17F2CIP	3	105,000					105,000
<i>Stormwater Fund</i>			105,000					105,000
331 Tandam axle dump truck replacement	PW17F3CIP	4	195,000					195,000
<i>Special Gas Tax Fund</i>			195,000					195,000
337 Class 5 dump truck replacement	PW17F4CIP	4	105,000					105,000
<i>Special Gas Tax Fund</i>			105,000					105,000
394 Rubber tire loader replacement	PW17F9CIP	4	75,000					75,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
<i>Stormwater Fund</i>			75,000					75,000
2017 Contracted Street Maintenance Program	PW17SM1CIP	1	3,140,000	3,140,000	3,140,000	3,140,000	3,140,000	15,700,000
<i>Capital Improvement Reserve Fund - Infrastructure</i>			800,000	800,000	800,000	800,000	800,000	4,000,000
<i>General Fund</i>			2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
<i>Special Gas Tax Fund</i>			200,000	200,000	200,000	200,000	200,000	1,000,000
<i>Stormwater Fund</i>			140,000	140,000	140,000	140,000	140,000	700,000
<i>Unfunded</i>			2,860,000	2,860,000	2,860,000	5,720,000	2,860,000	17,160,000
Contract Milling for In House Pavement Rehab	PW17SM4CIP	4	100,000	100,000	100,000	100,000	100,000	500,000
<i>Special Gas Tax Fund</i>			100,000	100,000	100,000	100,000	100,000	500,000
ITS Video Detection/ upgrade and replacement	PW17SM5CIP	2	150,000	153,000	156,060	159,181	162,365	780,606
<i>Special Gas Tax Fund</i>			150,000	153,000	156,060	159,181	162,365	780,606
Fire/Medical HVAC&General repairs	PW18B1CIP	4		120,000				120,000
<i>General Obligation Debt</i>				120,000				120,000
Community Health Roof replacement	PW18B3CIP	4		500,000				500,000
<i>General Obligation Debt</i>				250,000				250,000
<i>Intergovernmental</i>				250,000				250,000
Generator replacement Community Health	PW18B4CIP	4		80,000				80,000
<i>General Obligation Debt</i>				80,000				80,000
City Hall fire alarm panel and general maint.	PW18B5CIP	4		120,000				120,000
<i>General Obligation Debt</i>				120,000				120,000
Remodel Traffic Bldg 445 Mississippi	PW18B6CIP	4		240,000				240,000
<i>General Obligation Debt</i>				240,000				240,000
Vehicle Maintenance Garage feasibility study	PW18B8CIP	4		100,000				100,000
<i>General Fund</i>				100,000				100,000
Kasold - Clinton Pkwy to HyVee	PW18E2CIP	1		1,000,000				1,000,000
<i>General Obligation Debt</i>				1,000,000				1,000,000
23rd Street - Haskell Bridge to East City Limits	PW18E3CIP	1			6,500,000	2,500,000		9,000,000
<i>General Obligation Debt</i>					2,500,000	2,500,000		5,000,000
<i>Intergovernmental</i>					4,000,000			4,000,000
CDBG Sidewalk Gap Program	PW18E6CIP	2		100,000				100,000
<i>Intergovernmental</i>				100,000				100,000
397 Class 5 dump truck replacement	PW18F10CIP	4		100,000				100,000
<i>Special Gas Tax Fund</i>				100,000				100,000
367 Bobcat replacement	PW18F11CIP	3	75,000					75,000
<i>General Obligation Debt</i>			75,000					75,000
361 Street sweeper replacement	PW18F6CIP	4		290,000				290,000
<i>Stormwater Fund</i>				290,000				290,000
Backhoe Lease	PW18F7CIP	4		150,000				150,000
<i>Special Gas Tax Fund</i>				50,000				50,000
<i>Stormwater Fund</i>				100,000				100,000
328 Tandem axle dump truck replacement	PW18F8CIP	4		185,000				185,000
<i>General Obligation Debt</i>				185,000				185,000
396 Class 5 dump truck replacement	PW18F9CIP	3		100,000				100,000
<i>Special Gas Tax Fund</i>				100,000				100,000
Farmland Pond Cap	PW18V01CIP	n/a		1,000,000				1,000,000
<i>Farmland Remediation</i>				1,000,000				1,000,000
Pole lighting and HVAC upgrade Airport	PW19A1CIP	3			75,000			75,000
<i>General Obligation Debt</i>					75,000			75,000
Pavement Maintenance airport	PW19A2CIP	4			100,000			100,000
<i>General Obligation Debt</i>					100,000			100,000
Fire/medical HVAC replacement	PW19B1CIP	1			100,000			100,000
<i>General Obligation Debt</i>					100,000			100,000
Downtown parking lot maintenance	PW19B3CIP	3			200,000			200,000
<i>General Obligation Debt</i>					200,000			200,000
ITC Exterior repairs and HVAC	PW19B4CIP	1			750,000			750,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
<i>General Obligation Debt</i>					750,000			750,000
Wakarusa - 18th St to Research Pkwy	PW19E1CIP	1			2,600,000			2,600,000
<i>Capital Improvement Reserve Fund - Infrastructure</i>					2,600,000			2,600,000
CDBG Sidewalk Gap Program	PW19E4CIP	3			100,000			100,000
<i>Intergovernmental</i>					100,000			100,000
Additional Streets Unit	PW19F10CIP	3			110,000			110,000
<i>Special Gas Tax Fund</i>					110,000			110,000
395 Street flush tank truck replacement	PW19F11CIP	3			150,000			150,000
<i>General Obligation Debt</i>					150,000			150,000
307 Road tractor replacement	PW19F12CIP	2			115,000			115,000
<i>Special Gas Tax Fund</i>					115,000			115,000
Paver Replacement	PW19F13CIP	2			200,000			200,000
<i>General Obligation Debt</i>					200,000			200,000
Combination hook lift truck	PW19F8CIP	4			206,000			206,000
<i>Special Gas Tax Fund</i>					206,000			206,000
Combination Vac/Jet Truck	PW19F9CIP	1			345,000			345,000
<i>Stormwater Fund</i>					345,000			345,000
Lighting Upgrade New Hampshire garage	PW20B1CIP	4				75,000		75,000
<i>Public Parking</i>						75,000		75,000
Pavement repair Fire Med/investigation training	PW20B3CIP	4				630,000		630,000
<i>General Obligation Debt</i>						630,000		630,000
Wakarusa - 18th Street to 23rd Street	PW20E1CIP	3				2,500,000		2,500,000
<i>General Obligation Debt</i>						2,500,000		2,500,000
CDBG Sidewalk Gap Program	PW20E4CIP	2				100,000		100,000
<i>Intergovernmental</i>						100,000		100,000
Additional Truck Streets	PW20F10CIP	3				115,000		115,000
<i>General Obligation Debt</i>						115,000		115,000
362 Street sweeper replacement	PW20F6CIP	3				285,000		285,000
<i>Stormwater Fund</i>						285,000		285,000
Loader Replacement	PW20F7CIP	3				80,000		80,000
<i>Stormwater Fund</i>						80,000		80,000
Hook Patch Unit	PW20F8CIP	3				160,000		160,000
<i>Special Gas Tax Fund</i>						160,000		160,000
760 Mobile crane truck replacement	PW20F9CIP	4				300,000		300,000
<i>General Obligation Debt</i>						300,000		300,000
Fire Med.4 &5 pavement repair	PW21B4CIP	3					840,000	840,000
<i>General Obligation Debt</i>							840,000	840,000
Solid Waste upgrades	PW21B5CIP	3					200,000	200,000
<i>Solid Waste Fund</i>							200,000	200,000
CDBG Sidewalk Gap Program	PW21E3CIP	4					100,000	100,000
<i>Intergovernmental</i>							100,000	100,000
734 Track loader replacement	PW21F10CIP	4					220,000	220,000
<i>General Obligation Debt</i>							220,000	220,000
735 excavator replacement	PW21F11CIP	4					305,000	305,000
<i>General Obligation Debt</i>							305,000	305,000
765 Single axle dump truck replacement	PW21F7CIP	4					215,000	215,000
<i>Stormwater Fund</i>							215,000	215,000
322 Single axle dump truck replacement	PW21F8CIP	4					215,000	215,000
<i>Special Gas Tax Fund</i>							215,000	215,000
Backhoe Lease	PW21F9CIP	4					160,000	160,000
<i>Special Gas Tax Fund</i>							52,000	52,000
<i>Stormwater Fund</i>							108,000	108,000
27th St Bridge	PW21SM3CIP	2					500,000	500,000
<i>Capital Improvement Reserve Fund - Infrastructure</i>							500,000	500,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Public Works Total			15,805,000	18,828,000	16,697,060	11,894,181	7,907,365	71,131,606
Public Works - Airport								
Wildlifence	PW17A1CIP	2	805,000					805,000
<i>Airport</i>			80,500					80,500
<i>Intergovernmental</i>			724,500					724,500
Reconstruct Terminal Apron	PW18A2CIP	2	136,000	1,224,000				1,360,000
<i>General Obligation Debt</i>				136,000				136,000
<i>Intergovernmental</i>			136,000	1,088,000				1,224,000
Reconstruct RWY15-33	PW19A3CIP	3		125,000	1,875,000			2,000,000
<i>General Obligation Debt</i>					200,000			200,000
<i>Intergovernmental</i>				125,000	1,675,000			1,800,000
Land Acquisition RWY1/19	PW19A4CIP	3			190,000			190,000
<i>Airport</i>					19,000			19,000
<i>Intergovernmental</i>					171,000			171,000
Drainage Improvements	PW20A5CIP	3			150,000	1,350,000		1,500,000
<i>Intergovernmental</i>						1,350,000		1,350,000
<i>Stormwater Fund</i>					150,000			150,000
Public Works - Airport Total			941,000	1,349,000	2,215,000	1,350,000		5,855,000
Public Works - Solid Waste								
426 Automated Side Load Refuse truck	PW17F5CIP	4	225,500					225,500
<i>Solid Waste Fund</i>			225,500					225,500
427 Dual purpose front load and ASL	PW17F6CIP	4	275,000					275,000
<i>Solid Waste Fund</i>			275,000					275,000
421 Rear load refuse truck	PW17F7CIP	4	160,000					160,000
<i>Solid Waste Fund</i>			160,000					160,000
489 Rolloff container truck repalcement	PW17F8CIP	4	140,000					140,000
<i>Solid Waste Fund</i>			140,000					140,000
Solid Waste Facility at Kresge	PW17SW1	1	2,700,000					2,700,000
<i>Solid Waste Fund</i>			2,700,000					2,700,000
475 Small rear load refuse truck replacement	PW18F1CIP	4		90,000				90,000
<i>Solid Waste Fund</i>				90,000				90,000
428 Rear load refuse truck replacement	PW18F2CIP	4		140,000				140,000
<i>Solid Waste Fund</i>				140,000				140,000
Automated Side Load Unit	PW18F3CIP	3		230,000				230,000
<i>Solid Waste Fund</i>				230,000				230,000
490 Rubber tire loader replacement	PW18F4CIP	4		195,000				195,000
<i>Solid Waste Fund</i>				195,000				195,000
439 Roll off container truck replacement	PW18F5CIP	4		160,000				160,000
<i>Solid Waste Fund</i>				160,000				160,000
413 Front load refuse truck replacement	PW19F1CIP	3			250,000			250,000
<i>Solid Waste Fund</i>					250,000			250,000
499 Small conatiner truck replacement	PW19F2CIP	3			110,000			110,000
<i>Solid Waste Fund</i>					110,000			110,000
430 Rear load refuse truck replacement	PW19F3CIP	3			170,000			170,000
<i>Solid Waste Fund</i>					170,000			170,000
434 Rear load refuse truck replacement	PW19F4CIP	3			170,000			170,000
<i>Solid Waste Fund</i>					170,000			170,000
435 Rear load refuse truck replacement	PW19F5CIP	3			170,000			170,000
<i>Solid Waste Fund</i>					170,000			170,000
468 Rear load refuse truck replacement	PW19F6CIP	3			170,000			170,000
<i>Solid Waste Fund</i>					170,000			170,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
447 Roll off container truck replacement <i>Solid Waste Fund</i>	PW20F1CIP	3				170,000 <i>170,000</i>		170,000 <i>170,000</i>
414 Front load refuse truck replacement <i>Solid Waste Fund</i>	PW20F2CIP	3				240,000 <i>240,000</i>		240,000 <i>240,000</i>
437 Automated side load refuse truck <i>Solid Waste Fund</i>	PW20F3CIP	3				230,000 <i>230,000</i>		230,000 <i>230,000</i>
436 Automated side load refuse truck <i>Solid Waste Fund</i>	PW20F4CIP	3				230,000 <i>230,000</i>		230,000 <i>230,000</i>
433 Rear load refuse truck replacement <i>Solid Waste Fund</i>	PW20F5CIP	3				170,000 <i>170,000</i>		170,000 <i>170,000</i>
449 Automated side load refuse truck <i>Solid Waste Fund</i>	PW21F1CIP	4					240,000 <i>240,000</i>	240,000 <i>240,000</i>
448 Automated side load refuse truck <i>Solid Waste Fund</i>	PW21F2CIP	4					240,000 <i>240,000</i>	240,000 <i>240,000</i>
445 Roll off container truck replacement <i>Solid Waste Fund</i>	PW21F3CIP	4					170,000 <i>170,000</i>	170,000 <i>170,000</i>
444 Roll off container truck replacement <i>Solid Waste Fund</i>	PW21F4CIP	4					170,000 <i>170,000</i>	170,000 <i>170,000</i>
486 Rubber tire loader replacement <i>Solid Waste Fund</i>	PW21F5CIP	4					200,000 <i>200,000</i>	200,000 <i>200,000</i>
415 Front load refuse truck replacement <i>Solid Waste Fund</i>	PW21F6CIP	4					255,000 <i>255,000</i>	255,000 <i>255,000</i>
Public Works - Solid Waste Total			3,500,500	815,000	1,040,000	1,040,000	1,275,000	7,670,500

Public Works - Stormwater

Storm Sewer Video Inspection Unit <i>Stormwater Fund</i>	PW17S1CIP	3	150,000 <i>150,000</i>					150,000 <i>150,000</i>
13th Brook Drainage Improvement Improvements <i>Stormwater Fund</i>	PW17S2CIP	4	250,000 <i>250,000</i>					250,000 <i>250,000</i>
Storm Water Culvert Lining <i>Stormwater Fund</i>	PW17S3CIP	3	250,000 <i>250,000</i>	250,000 <i>250,000</i>	250,000 <i>250,000</i>	250,000 <i>250,000</i>	250,000 <i>250,000</i>	1,250,000 <i>1,250,000</i>
Naismith Drainage Channel <i>Stormwater Fund</i>	PW18S1CIP	1		2,500,000 <i>2,500,000</i>				2,500,000 <i>2,500,000</i>
23rd & Ousdahl <i>Stormwater Fund</i>	PW18S2CIP	2		2,400,000 <i>2,400,000</i>				2,400,000 <i>2,400,000</i>
17th and Alabama Drainage Improvement <i>Stormwater Fund</i>	PW19S1CIP	1			2,500,000 <i>2,500,000</i>			2,500,000 <i>2,500,000</i>
Concrete Channel W of Arrowhead Princeton to Peter <i>Stormwater Fund</i>	PW20S1CIP	3				1,000,000 <i>1,000,000</i>		1,000,000 <i>1,000,000</i>
19th St Maple Ln to Brook <i>Stormwater Fund</i>	PW21S1CIP	2					2,000,000 <i>2,000,000</i>	2,000,000 <i>2,000,000</i>
Public Works - Stormwater Total			650,000	5,150,000	2,750,000	1,250,000	2,250,000	12,050,000

Utilities

Wakarusa WWTP and Conveyance Corridor <i>Utility - Wastewater</i>	UT1304CIP	1	29,300,000 <i>29,300,000</i>					29,300,000 <i>29,300,000</i>
Oread Storage Tank & Booster Pump Stn Replacement <i>Utility - Water</i>	UT1307CIP	1	4,230,000 <i>4,230,000</i>					4,230,000 <i>4,230,000</i>
23rd St Waterline Replacement, Ousdahl to Alabama <i>Utility - Water</i>	UT1504CIP	1		540,000 <i>540,000</i>				540,000 <i>540,000</i>
23rd and Ousdahl Waterline Replacement <i>Utility - Water</i>	UT1505CIP	1			210,000 <i>210,000</i>			210,000 <i>210,000</i>

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
19th Street Utilities Relocation <i>Utility - Water</i>	UT1518CIP	1	1,420,920 <i>1,420,920</i>					1,420,920 <i>1,420,920</i>
2017 Sewer Main Relocations for Road Projects <i>Utility - Wastewater</i>	UT1793CIP	1	351,000 <i>351,000</i>					351,000 <i>351,000</i>
2017 Rapid I/I Reduction Program <i>Utility - Wastewater</i>	UT1795CIP	1	2,000,000 <i>2,000,000</i>					2,000,000 <i>2,000,000</i>
Collection System Field Operations Building <i>Utility - Wastewater</i>	UT1796CIP	1	350,000 <i>350,000</i>	6,650,000 <i>6,650,000</i>				7,000,000 <i>7,000,000</i>
2017 Clinton WTP Improvement Program <i>Utility - Water</i>	UT1797CIP	1	324,500 <i>324,500</i>					324,500 <i>324,500</i>
2017 Kaw WTP Improvement Program <i>Utility - Water</i>	UT1798CIP	1	324,500 <i>324,500</i>					324,500 <i>324,500</i>
2017 Watermain Replacement/Relocation Program <i>Utility - Water</i>	UT1799CIP	1	3,935,700 <i>3,935,700</i>					3,935,700 <i>3,935,700</i>
2018 Sewer Main Relocations for Road Projects <i>Utility - Wastewater</i>	UT1886CIP	1		390,000 <i>390,000</i>				390,000 <i>390,000</i>
2018 WW Failed Infrastructure Contingency <i>Utility - Wastewater</i>	UT1887CIP	1		390,000 <i>390,000</i>				390,000 <i>390,000</i>
2018 Pump Station Annual Improvements <i>Utility - Wastewater</i>	UT1888CIP	1		140,000 <i>140,000</i>				140,000 <i>140,000</i>
2018 Kansas River WWTP Annual Improvements <i>Utility - Wastewater</i>	UT1889CIP	1		390,000 <i>390,000</i>				390,000 <i>390,000</i>
2018 Clay Pipe/Manhole Rehabilitation <i>Utility - Wastewater</i>	UT1890CIP	1		1,130,000 <i>1,130,000</i>				1,130,000 <i>1,130,000</i>
2018 Rapid I/I Reduction Program <i>Utility - Wastewater</i>	UT1891CIP	1		2,830,000 <i>2,830,000</i>				2,830,000 <i>2,830,000</i>
PS #8 Elimination - 21" Gravity Sewer <i>Utility - Wastewater</i>	UT1892CIP	1		450,000 <i>450,000</i>	4,160,000 <i>4,160,000</i>			4,610,000 <i>4,610,000</i>
2018 Clinton WTP Improvement Program <i>Utility - Water</i>	UT1893CIP	1					450,000 <i>450,000</i>	450,000 <i>450,000</i>
2018 Kaw WTP Improvement Program <i>Utility - Water</i>	UT1894CIP	1		400,000 <i>400,000</i>				400,000 <i>400,000</i>
2018 Watermain Replacement/Relocation Program <i>Utility - Water</i>	UT1895CIP	1		4,190,000 <i>4,190,000</i>				4,190,000 <i>4,190,000</i>
Vermont Bridge Concrete Main Assessment <i>Utility - Water</i>	UT1896CIP	1		400,000 <i>400,000</i>				400,000 <i>400,000</i>
2018 Kaw Water TP Infrastructure Rehab <i>Utility - Water</i>	UT1897CIP	1		1,000,000 <i>1,000,000</i>				1,000,000 <i>1,000,000</i>
Automated Meter Reading Installation <i>Utility - Water</i>	UT1898CIP	1		7,880,000 <i>7,880,000</i>	8,190,000 <i>8,190,000</i>			16,070,000 <i>16,070,000</i>
Stratford Tower Replacement <i>Utility - Water</i>	UT1899CIP	1		360,000 <i>360,000</i>	3,290,000 <i>3,290,000</i>			3,650,000 <i>3,650,000</i>
2019 Sewer Main Relocations for Road Projects <i>Utility - Wastewater</i>	UT1989CIP	1			400,000 <i>400,000</i>			400,000 <i>400,000</i>
2019 WW Failed Infrastructure Contingency <i>Utility - Wastewater</i>	UT1990CIP	1			400,000 <i>400,000</i>			400,000 <i>400,000</i>
2019 Pump Station Annual Improvements <i>Utility - Wastewater</i>	UT1991CIP	1			150,000 <i>150,000</i>			150,000 <i>150,000</i>
2019 Kansas River WWTP Annual Improvements <i>Utility - Wastewater</i>	UT1992CIP	1			400,000 <i>400,000</i>			400,000 <i>400,000</i>
2019 Clay Pipe/Manhole Rehabilitation <i>Utility - Wastewater</i>	UT1993CIP	1			3,510,000 <i>3,510,000</i>			3,510,000 <i>3,510,000</i>
2019 Rapid I/I Reduction Program <i>Utility - Wastewater</i>	UT1994CIP	1			2,950,000 <i>2,950,000</i>			2,950,000 <i>2,950,000</i>

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Kansas River WWTP Nutrient Removal Pilot <i>Utility - Wastewater</i>	UT1995CIP	1			590,000 <i>590,000</i>	610,000 <i>610,000</i>		1,200,000 <i>1,200,000</i>
Pump Station 25 Expansion to 4 MG <i>Utility - Wastewater</i>	UT1996CIP	1			200,000 <i>200,000</i>			200,000 <i>200,000</i>
2019 Clinton WTP Improvement Program <i>Utility - Water</i>	UT1997CIP	1			410,000 <i>410,000</i>			410,000 <i>410,000</i>
2019 Kaw WTP Improvement Program <i>Utility - Water</i>	UT1998CIP	1			410,000 <i>410,000</i>			410,000 <i>410,000</i>
2019 Watermain Replacement/Relocation Program <i>Utility - Water</i>	UT1999CIP	1			4,360,000 <i>4,360,000</i>			4,360,000 <i>4,360,000</i>
2020 Sewer Main Relocations for Road Projects <i>Utility - Wastewater</i>	UT2084CIP	1				420,000 <i>420,000</i>		420,000 <i>420,000</i>
2020 WW Failed Infrastructure Contingency <i>Utility - Wastewater</i>	UT2085CIP	1				420,000 <i>420,000</i>		420,000 <i>420,000</i>
2020 Pump Station Annual Improvements <i>Utility - Wastewater</i>	UT2086CIP	1				150,000 <i>150,000</i>		150,000 <i>150,000</i>
2020 Kansas River WWTP Annual Improvements <i>Utility - Wastewater</i>	UT2087CIP	1				420,000 <i>420,000</i>		420,000 <i>420,000</i>
2020 Clay Pipe/Manhole Rehabilitation <i>Utility - Wastewater</i>	UT2088CIP	1				1,220,000 <i>1,220,000</i>		1,220,000 <i>1,220,000</i>
2020 Rapid I/I Reduction Program <i>Utility - Wastewater</i>	UT2089CIP	1				3,060,000 <i>3,060,000</i>		3,060,000 <i>3,060,000</i>
Pump Station 16 Upstream Interceptor Rehab <i>Utility - Wastewater</i>	UT2090CIP	1				1,270,000 <i>1,270,000</i>		1,270,000 <i>1,270,000</i>
Pump Station 23 Submersible <i>Utility - Wastewater</i>	UT2091CIP	1				420,000 <i>420,000</i>		420,000 <i>420,000</i>
Pump Station 9 Expansion to 14 MG <i>Utility - Wastewater</i>	UT2092CIP	1				3,160,000 <i>3,160,000</i>		3,160,000 <i>3,160,000</i>
2020 Clinton WTP Improvement Program <i>Utility - Water</i>	UT2093CIP	1				430,000 <i>430,000</i>		430,000 <i>430,000</i>
Clinton WTP Plant Piping <i>Utility - Water</i>	UT2094CIP	1				3,650,000 <i>3,650,000</i>		3,650,000 <i>3,650,000</i>
2020 Kaw WTP Improvement Program <i>Utility - Water</i>	UT2095CIP	1				430,000 <i>430,000</i>		430,000 <i>430,000</i>
2020 Kaw WTP Infrastructure Rehab <i>Utility - Water</i>	UT2096CIP	1				4,160,000 <i>4,160,000</i>		4,160,000 <i>4,160,000</i>
2020 Watermain Replacement/Relocation Program <i>Utility - Water</i>	UT2097CIP	1				4,540,000 <i>4,540,000</i>		4,540,000 <i>4,540,000</i>
Kanwaka Pressure Zone <i>Utility - Water</i>	UT2098CIP	1				850,000 <i>850,000</i>	7,940,000 <i>7,940,000</i>	8,790,000 <i>8,790,000</i>
Clinton Storage Tanks Maintenance/ Coatings <i>Utility - Water</i>	UT2099CIP	1				2,440,000 <i>2,440,000</i>		2,440,000 <i>2,440,000</i>
2021 Sewer Main Relocations for Road Projects <i>Utility - Wastewater</i>	UT2189CIP	1					440,000 <i>440,000</i>	440,000 <i>440,000</i>
2021 WW Failed Infrastructure Contingency <i>Utility - Wastewater</i>	UT2190CIP	1					440,000 <i>440,000</i>	440,000 <i>440,000</i>
2021 Pump Station Annual Improvements <i>Utility - Wastewater</i>	UT2191CIP	1					160,000 <i>160,000</i>	160,000 <i>160,000</i>
2021 WWTP Annual Improvements (2 PLANTS) <i>Utility - Wastewater</i>	UT2192CIP	1					870,000 <i>870,000</i>	870,000 <i>870,000</i>
2021 Clay Pipe/Manhole Rehabilitation <i>Utility - Wastewater</i>	UT2193CIP	1					5,070,000 <i>5,070,000</i>	5,070,000 <i>5,070,000</i>
2021 Rapid I/I Reduction Program <i>Utility - Wastewater</i>	UT2194CIP	1					3,190,000 <i>3,190,000</i>	3,190,000 <i>3,190,000</i>

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Lower Yankee Tank Capacity <i>Utility - Wastewater</i>	UT2195CIP	1					2,850,000	2,850,000
							<i>2,850,000</i>	<i>2,850,000</i>
KR-5C 12" Relief Sewer <i>Utility - Wastewater</i>	UT2196CIP	1					1,140,000	1,140,000
							<i>1,140,000</i>	<i>1,140,000</i>
2021 Clinton WTP Improvement Program <i>Utility - Water</i>	UT2197CIP	1					450,000	450,000
							<i>450,000</i>	<i>450,000</i>
2021 Kaw WTP Improvement Program <i>Utility - Water</i>	UT2198CIP	1					450,000	450,000
							<i>450,000</i>	<i>450,000</i>
2021 Watermain Replacement/Relocation Program <i>Utility - Water</i>	UT2199CIP	1					4,720,000	4,720,000
							<i>4,720,000</i>	<i>4,720,000</i>
Utilities Total			42,236,620	27,140,000	29,630,000	27,650,000	28,170,000	154,826,620
GRAND TOTAL			107,534,720	70,012,840	57,645,397	48,583,175	44,676,678	328,452,810

Unfunded Projects

City of Lawrence, Kansas

Unfunded Projects

2017 thru 2021

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
Unfunded								
Adequate Security Measures	CA1601CIP	2	114,600					114,600
Rotary Arboretum restroom	CI01	n/a	75,000					75,000
OPPOSITION to 19th & Harper	CI02	n/a	0					0
E 902 Road Improvements	CI03	n/a	150,000	1,250,000				1,400,000
13th and Brook Drainage Improvements	CI04	n/a	250,000					250,000
Affordable Housing Initiatives	CI05	n/a	2,700,000	2,700,000	2,650,000	2,650,000	2,650,000	13,350,000
Bike / Ped Improvements / ADA Ramps	CI09	2	550,000	550,000	550,000	550,000	550,000	2,750,000
28th Street	CM1702CIP	n/a	243,220					243,220
Arts Center Salvation Army Property	CM1703CIP	n/a	1,000,000					1,000,000
Fire Station Number 6	FM1811CIP	2		4,000,000				4,000,000
Quint for New Fire Station	FM1812CIP	2		1,250,000				1,250,000
647 Replacement Truck 5	FM2129CIP	1					1,545,000	1,545,000
Police Facility Construction	PD1703CIP	1		30,000,000				30,000,000
Body Worn Camera System	PD1709CIP	1	274,518					274,518
Install additional parking lot at Eagle Bend GC	PR1807CIP	2		125,000				125,000
Equipment Replacement- Aerial Lift Truck	PR1881CIP	1		198,000				198,000
Broken Arrow Park - Shelter, Restroom, Playground	PR1902CIP	3			350,000			350,000
Burroughs Creek Park Spray Park	PR1904CIP	4			225,000			225,000
River Walk Development	PR2010CIP	1				650,000		650,000
Outdoor Aquatic Center - Major Renovation	PR2102CIP	3					2,000,000	2,000,000
Trail from LMH to Peterson and Iowa	PR2103CIP	3					450,000	450,000
Vehicle Maintenance Garage upgrades	PW17B12CIP	4	85,000					85,000
Street Div Facility	PW17B15CIP	4	150,000					150,000
Downtown lighting pole replacement	PW17B3CIP	3	200,000	200,000	200,000	200,000	200,000	1,000,000
Window replacement City hall	PW17B8CIP	4	500,000					500,000
East 9th Street Art Place Grant	PW17E66CIP	n/a	3,500,000					3,500,000
2017 Contracted Street Maintenance Program	PW17SM1CIP	1	2,860,000	2,860,000	2,860,000	5,720,000	2,860,000	17,160,000
2017 Curb and Gutter Rehabilitation Program	PW17SM2CIP	3	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
2017 Brick Street Rehabilitation Program	PW17SM3CIP	4	500,000	500,000	500,000	500,000	500,000	2,500,000
Community Health parking surface reconditioning	PW18B2CIP	4		200,000				200,000
Street Maintenance Facility 31st Haskell	PW18B7CIP	3		3,000,000				3,000,000
Parking Garage repairs	PW18B9CIP	4		750,000				750,000
Arts center security system and general upgrades	PW19B2CIP	4			75,000			75,000
TUB GRINDER REPLACEMENT	PW19F7CIP	4	350,000					350,000
Pavement repair F/M	PW20B2CIP	4	200,000	200,000	200,000	200,000	200,000	1,000,000
T-Hangers	PWTBDA6CIP	5					1,800,000	1,800,000
Unfunded Total			14,702,338	48,783,000	8,610,000	11,470,000	13,755,000	97,320,338
GRAND TOTAL			14,702,338	48,783,000	8,610,000	11,470,000	13,755,000	97,320,338

Capital Improvement Projects by Funding Source

City of Lawrence, Kansas
City Manager's Recommended Projects
 2017 thru 2021

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
General Obligation Debt								
31st - Haskell to O'Connell	18P07S	1		1,000,000				1,000,000
Affordable Housing Initiatives	C105	n/a	300,000	300,000	350,000	350,000	350,000	1,650,000
Bike / Ped Improvements / ADA Ramps	C109	2	250,000	250,000	250,000	250,000	250,000	1,250,000
Animal Shelter Construction Partnership	CM1701CIP	n/a				2,500,000		2,500,000
Fire Station No. 1 Rehabilitation / Senior Center	FM1702CIP	1	5,480,000					5,480,000
Training Burn Tower Replacement	FM1703CIP	1	350,000	350,000				700,000
Emergency Vehicle Traffic Signal Preemption System	FM1705CIP	1	719,000					719,000
Apparatus Bay Exhaust System	FM1807CIP	1		200,000				200,000
641 Replacement Quint 40	FM1817CIP	3		1,250,000				1,250,000
Personal Protective Equipment Alternate Set	FM1908CIP	2			540,000			540,000
645 Replacement Rescue 5	FM1920CIP	2			760,000			760,000
Mobile Radios	FM2009CIP	1				600,000		600,000
Portable Radios	FM2010CIP	1				900,000		900,000
Training Center Remodel	FM2045CIP	4				250,000		250,000
634 Replacement Investigation Unit 1	FM2126CIP	3					375,000	375,000
642 Replacement Quint 20	FM2127CIP	2					1,287,500	1,287,500
643 Replacement Quint 50	FM2128CIP	2					1,287,500	1,287,500
Mobile Data Computers	PD1701CIP	1	672,100					672,100
ITC Deferred Maintenance	PD1704CIP	1		619,000				619,000
FARO Scanner	PD1705CIP	2	95,000					95,000
Firearms Simulator	PD1706CIP	2		300,000				300,000
Design Police Facility	PD1708CIP	n/a	1,500,000					1,500,000
Indoor Aquatic Center--Add Event Space	PR1812CIP	4		900,000				900,000
Clinton Lake Regional Park - 27th street	PR1914CIP	2			400,000			400,000
Park Land Acquisition - South	PR1916CIP	2			300,000			300,000
Overland Drive Park Development	PR2002CIP	4				200,000		200,000
SPL Equipment Storage Building	PR2003CIP	4				150,000		150,000
Develop Green Meadows Park	PR2004CIP	4				150,000		150,000
Park Land Acquisition - West	PR2012CIP	1				300,000		300,000
Parks & Recreation - Rollback Truck	PR2081CIP	4				100,000		100,000
Equipment Replacement - Chipper Truck	PR2181CIP	2					100,000	100,000
One Stop Shop	PS1701CIP	4	30,000	2,050,000				2,080,000
KLINK	PW1701Kcip	n/a	300,000	300,000	300,000	300,000	300,000	1,500,000
Roof replacement F/M #3	PW17B1CIP	4	140,000					140,000
Fire Medical roof and drainage Maintenance	PW17B2CIP	4	90,000					90,000
Downtown Canopy Lighting sidewalk and roofing	PW17B4CIP	2	350,000					350,000
Community Health Boiler replacement	PW17B5CIP	5	112,500					112,500
Community Health Chiller replacement	PW17B6CIP	4	162,500					162,500
Community Health Building Stabilization	PW17B7CIP	4	37,500					37,500
19th Street Reconstruction - Harper to O'Connell	PW17E3CIP	1		1,350,000				1,350,000
Queens Road Improvements - 6th to City Limits	PW17E4CIP	1	300,000	3,500,000				3,800,000
Traffic Calming	PW17E8CIP	4	200,000	200,000	200,000	200,000	200,000	1,000,000
313 Bobcat Replacement	PW17F10CIP	4	75,000					75,000
Reconstruct Terminal Apron	PW18A2CIP	2		136,000				136,000

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
Fire/Medical HVAC&General repairs	PW18B1CIP	4		120,000				120,000
Community Health Roof replacement	PW18B3CIP	4		250,000				250,000
Generator replacement Community Health	PW18B4CIP	4		80,000				80,000
City Hall fire alarm panel and general maint.	PW18B5CIP	4		120,000				120,000
Remodel Traffic Bldg 445 Mississippi	PW18B6CIP	4		240,000				240,000
Kasold - Clinton Pkwy to HyVee	PW18E2CIP	1		1,000,000				1,000,000
23rd Street - Haskell Bridge to East City Limits	PW18E3CIP	1			2,500,000	2,500,000		5,000,000
367 Bobcat replacement	PW18F11CIP	3	75,000					75,000
328 Tandem axle dump truck replacement	PW18F8CIP	4		185,000				185,000
Pole lighting and HVAC upgrade Airport	PW19A1CIP	3			75,000			75,000
Pavement Maintenance airport	PW19A2CIP	4			100,000			100,000
Reconstruct RWY15-33	PW19A3CIP	3			200,000			200,000
Fire/medical HVAC replacement	PW19B1CIP	1			100,000			100,000
Downtown parking lot maintenance	PW19B3CIP	3			200,000			200,000
ITC Exterior repairs and HVAC	PW19B4CIP	1			750,000			750,000
395 Street flush tank truck replacement	PW19F11CIP	3			150,000			150,000
Paver Replacement	PW19F13CIP	2			200,000			200,000
Pavement repair Fire Med/investigation training	PW20B3CIP	4				630,000		630,000
Wakarusa - 18th Street to 23rd Street	PW20E1CIP	3				2,500,000		2,500,000
Additional Truck Streets	PW20F10CIP	3				115,000		115,000
760 Mobile crane truck replacement	PW20F9CIP	4				300,000		300,000
Fire Med.4 &5 pavement repair	PW21B4CIP	3					840,000	840,000
734 Track loader replacement	PW21F10CIP	4					220,000	220,000
735 excavator replacement	PW21F11CIP	4					305,000	305,000
General Obligation Debt Total			11,238,600	14,700,000	7,375,000	12,295,000	5,515,000	51,123,600
GRAND TOTAL			11,238,600	14,700,000	7,375,000	12,295,000	5,515,000	51,123,600

Capital Improvement Plan

City Manager's Recommended Projects

Data in Year 2017

Department Citizen Input

City of Lawrence, Kansas

Contact

Project # CI05
Project Name Affordable Housing Initiatives

Type Unassigned

Useful Life

Category Unassigned

Priority n/a

Status Active

Department Priority

Unfunded

Total Project Cost: \$1,650,000

Description
 To Support the acquisition, rehabilitation, and development of affordable housing and supportive services so that all persons in the community have access to independent living with dignity

Justification
 Quality housing for all income groups has been identified by the community as one of the most important issues facing the city. (Leisure Vision/ETC Institutes for the City of Lawrence/Douglas 2014)

Expenditures	2017	2018	2019	2020	2021	Total
Other	300,000	300,000	350,000	350,000	350,000	1,650,000
Total	300,000	300,000	350,000	350,000	350,000	1,650,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	300,000	300,000	350,000	350,000	350,000	1,650,000
Unfunded	2,700,000	2,700,000	2,650,000	2,650,000	2,650,000	13,350,000
Total	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Finance

Contact Finance Director

Type Equipment

Useful Life 5 years

Category Software

Priority 3 Important

Status Active

Total Project Cost: \$134,000

Project # FA1601CP
Project Name Upgrade Accounting System

Department Priority 3 Important

Unfunded

Description
 Upgrade the Accounting and Financial Reporting System. Need to contract with computer consultant. Installation may take up to 6 months, with additional training necessary.

Justification
 Old system does not support additional mandated capabilities for tax and other reporting. IBM AS/400 will now support this system, so makes sense to move it over.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	10,000					10,000
Equip/Vehicles/Furnishings		124,000				124,000
Total	10,000	124,000				134,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	5,000	62,000				67,000
Utility - Water	5,000	62,000				67,000
Total	10,000	124,000				134,000

Budget Impact/Other
 Additional consulting service costs can be anticipated.

Budget Items	2017	2018	2019	2020	2021	Total
Other (Insurance, Utilities)	500	510				1,010
Total	500	510				1,010

City Manager's Recommended Projects

Data in Year 2017

Department Fire Medical

City of Lawrence, Kansas

Contact Fire Chief

Project # FM1702CIP
Project Name Fire Station No. 1 Rehabilitation / Senior Center

Type Improvement

Useful Life 20 years

Category Buildings

Priority 1 Critical

Status Active

Department Priority 1 Critical

Unfunded

Total Project Cost: \$6,200,000

Description
 Design of exterior and interior renovation. Building requires significant renovation to become ADA compliant and provide security to the facility. Includes finishing lower level for Senior Services.

Justification
 The Fire Medical Station No. 1, located in downtown Lawrence, was built as the City's main fire station in 1950 and renovations are needed to bring it up to current day operational needs of the City's Fire Medical Department. There are also ADA compliance issues that need to be addressed. The 2007 and 2012 accreditation evaluation recommended replacement or remodel of Station No. 1. Station No. 1's district provides necessary services of our community including North Lawrence-Airport and Central Business District.
 This project is cost share with Douglas County at 25% of actual construction cost, estimated to be \$657,500.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
200,000	Construction/Maintenance	6,000,000					6,000,000
Total	Total	6,000,000					6,000,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
200,000	General Obligation Debt	5,480,000					5,480,000
Total	Intergovernmental	520,000					520,000
	Total	6,000,000					6,000,000

Budget Impact/Other
 An annual debt service payment will be required. There may be a cost share with Douglas County as part of the City/County Ambulance Agreement.

Budget Items	2017	2018	2019	2020	2021	Total
Staff Cost	50,000					50,000
Total	50,000					50,000

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Fire Medical

Contact Fire Chief

Type Improvement

Useful Life 20 years

Category Buildings

Priority 1 Critical

Status Active

Project # FM1703CIP
Project Name Training Burn Tower Replacement

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$700,000

Description
 Replacement of the Training Tower at the Training Center constructed in 1993 and has been on the department's CIP request since 2010. There were emergency structural repairs in 2003 that extended its life, however, we are currently experiencing significant maintenance issues and have to limit our live burns and continuously monitor structural stability due to rusting of wall sections.

Justification
 The 2007 and 2012 accreditation evaluation recommended replacement or remodel of the Training Tower based on the following: "The Structure is in excess of 17 years old and has outlived its usefulness. This single story training structure does not allow for basement or high rise training exercises. In addition and more importantly, it is a safety hazard. The use of Class A combustibles for training evolutions does not afford the level of safety that newer burn towers provide, which have redundant safety components and sensors built into the system."
 It is anticipated with the new construction that LPD and other Douglas County fire departments can utilize the facility.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	350,000	350,000				700,000
Total	350,000	350,000				700,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	350,000	350,000				700,000
Total	350,000	350,000				700,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Fire Medical

City of Lawrence, Kansas

Contact Fire Chief

Project # FM1705CIP
Project Name Emergency Vehicle Traffic Signal Preemption System

Type Equipment

Useful Life 20 years

Category Software

Priority 1 Critical

Status Active

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$719,000

Description
 Install Opticom 764 phase selectors in all new signal installations to allow for GPS and/or infrared technologies. Install Opticom GPS vehicle transmitters in all fire medical apparatus and traffic division vehicle.

Justification
 The current traffic signal preemption system utilizes incompatible technologies. The transmitter is not performing at the intended distance. Improving this technology would reduce congestion and increase safety for Fire Medical responses to incidents.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	719,000					719,000
Total	719,000					719,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	719,000					719,000
Total	719,000					719,000

Budget Impact/Other
 The 719,000 estimates includes installation costs. Anticipated that City Traffic Division would manage installation process. The cost does not include in trade-in value of existing equipment.

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Fire Medical

Contact Fire Chief

Type Equipment

Useful Life 20 years

Category Equipment

Priority 3 Important

Status Active

Project # FM1706CIP
Project Name SCBA Air Compressor Fire Station Number 1

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$50,000

Description
 Replacement of the breathing air compressor at Fire Station No. 1. This purchase is to refill breathing air as needed without moving vehicles across the City to another station with a Breathing Air Compressor. This will reduce travel time and response time for apparatus by allowing them to stay in their respective districts.

Justification
 Station No. 1 is currently using a 1995 breathing air compressor that has reached its life expectancy.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Reserve Fund	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Information Technology

City of Lawrence, Kansas

Contact IT Manager

Project #	IT1701CIP
Project Name	Access Layer Switches

Type Maintenance

Useful Life 7 years

Category Equipment

Priority 1 Critical

Status Active

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$170,000

Description
Several network infrastructure pieces are now reaching the end of their useful life. These are network switches that PCs, Printers, and phones plug in to get network connectivity.

Justification
<p>These critical pieces of our IT infrastructure must remain reliable and perform at the highest levels. The new VoIP phones are doubling our current network load on these devices. Our previous experience shows that after 7 years, the reliability of network equipment decreases significantly. Also, performance becomes an issue as old equipment becomes more obsolete. New security and monitoring features are becoming more critical as new threats emerge every day.</p> <p>Critical pieces that need replaced include:</p> <p>2017 15 switches</p> <p>2018 18 switches</p> <p>2019 8 switches</p>

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	49,500	61,000	59,500			170,000
Total	49,500	61,000	59,500			170,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Reserve Fund	49,500	61,000	59,500			170,000
Total	49,500	61,000	59,500			170,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Parks and Recreation

City of Lawrence, Kansas

Contact PR Director

Project # PR1701CIP
Project Name Parks & Recreation Maintenance and Repairs

Type Maintenance

Useful Life 10years

Category Park Improvements

Department Priority 1 Critical

Priority 1 Critical

Unfunded

Status Active

Total Project Cost: \$700,000

Description

This money is budgeted annually for repairs and improvement to all Parks & Recreation Facility and Properties

Projects range from \$1,000 - \$70,000 and are prioritized weekly as repairs are needed

Justification

The City has invested a great deal of capital funding for Park & Recreation infrastructure over the past 20 years. Failure to fund repairs and maintenance for this infrastructure will cause a rapid decline in facilities.

This fund is the only dedicated funding source for capital improvements for the department

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	700,000					700,000
Total	700,000					700,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	700,000					700,000
Total	700,000					700,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Parks and Recreation

City of Lawrence, Kansas

Contact PR Director

Project # PR1702CIP
Project Name Replace HVAC Units- Indoor Pool

Type Improvement

Useful Life 15 years

Category Buildings

Priority 1 Critical

Status Active

Department Priority 1 Critical

Unfunded

Total Project Cost: \$330,000

Description
 The Lawrence Indoor Aquatics Center has three large HVAC units that are in poor condition and are in need of replacement. Recommend replacing one in 2016, 2017 and one in 2018

Justification
 The Lawrence Indoor Aquatics Center was constructed in 1995. The life expectancy of the HVAC units was estimated to be 15 years. In the past several years, the department has spent a great deal of money to repair these units, and on general maintenance to keep them running properly. The engineering firm of Hoss and Brown performed an analysis of the units, and recommended them for replacement.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	330,000					330,000
Total	330,000					330,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	330,000					330,000
Total	330,000					330,000

Budget Impact/Other
 With the replacement of the HVAC units, we expect the total cost of heating and air conditioning to drop.

City Manager's Recommended Projects

Data in Year 2017

Department Parks and Recreation

City of Lawrence, Kansas

Contact PR Director

Project # PR1704CIP
Project Name Install additional restrooms at YSC (ADA comp)

Type Improvement

Useful Life 30 years

Category Park Improvements

Priority 2 Very Important

Status Active

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$120,000

Description
 Install additional restrooms at west end of YSC complex (ADA compliance)

Justification
 To provide more restrooms at west end of YSC complex. Right now this complex is spreading out and we need more restrooms for this facility. This restroom will be ADA icompliant.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	120,000					120,000
Total	120,000					120,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	120,000					120,000
Total	120,000					120,000

Budget Impact/Other
 This will add additional cost of daily clean up and additional cost of utilities.

Budget Items	2017	2018	2019	2020	2021	Total
Maintenance			1,000			1,000
Other (Insurance, Utilities)			2,000			2,000
Total			3,000			3,000

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Parks and Recreation

Contact PR Director

Type Improvement

Useful Life 30 years

Category Park Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$75,000

Project # PR1707CIP
Project Name Downtown Brick Pavers

Department Priority 1 Critical

Unfunded

Description

Upgrades to brick pavers at mid-blocks and corners on Massachusetts St.

Justification

The brick surfaces at the mid-blocks and corners have been in place since the early 1970s and they are not in good repair. Many of these spots present a tripping hazard to pedestrians.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	75,000					75,000
Total	75,000					75,000

Funding Sources	2017	2018	2019	2020	2021	Total
Guest Tax Fund	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

There should be no budget impact, once installation is complete.

City Manager's Recommended Projects

Data in Year 2017

Department Parks and Recreation

City of Lawrence, Kansas

Contact PR Director

Project # PR1708CIP
Project Name Upgrade EBGC Pro Shop, Concessions, Restroom

Type Improvement

Useful Life 30 years

Category Park Improvements

Priority 4 Less Important

Status Active

Department Priority 3 Important

Unfunded

Total Project Cost: \$500,000

Description
 Eagle Bend Golf Course- Add a larger seating area and more restrooms to current facility.

Justification
 Currently EBGC is very limited on the size of golf tournaments that we can host due to limited seating and restroom facilities. By expanding facilities, larger events can be booked at EBGC which will have a positive impact on annual revenue.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	500,000					500,000
Total	500,000					500,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course	500,000					500,000
Total	500,000					500,000

Budget Impact/Other
 EBGC will be able to take two dollars out of all green fees and money out of tournament fees to cover the cost of the addition.

Budget Items	2017	2018	2019	2020	2021	Total
Maintenance		5,000				5,000
Total		5,000				5,000

City Manager's Recommended Projects

Data in Year 2017

Department Parks and Recreation

City of Lawrence, Kansas

Contact PR Director

Project # PR1713CIP

Type Improvement

Project Name Install Trail to Connect 29th St. to Haskell

Useful Life 20 years

Category Park Improvements

Department Priority 2 Very Important

Priority 2 Very Important

Unfunded

Status Active

Total Project Cost: \$75,000

Description
Install a concrete trail to connect the existing Haskell Rail Trail to the newly constructed South Lawrence Trafficway Multi-purpose Trail

Justification
This section will add another part to help with the goal of havin a loop around the city.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	75,000					75,000
Total	75,000					75,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Parks and Recreation

City of Lawrence, Kansas

Contact PW Director

Project # PR1781CIP
Project Name Equipment Replacement - Recreation Division Bus

Type Equipment

Useful Life 15 years

Category Equipment

Priority 1 Critical

Status Active

Department Priority 1 Critical

Unfunded

Total Project Cost: \$85,000

Description

Replace Unit 582 - This bus is used primarily in Special Populations Programming for transportation of program patrons during in-town and out-of-town trips

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	85,000					85,000
Total	85,000					85,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	85,000					85,000
Total	85,000					85,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Planning & Development

City of Lawrence, Kansas

Contact Planning Director

Project # PS1701CIP
Project Name One Stop Shop

Type Improvement

Useful Life 30 years

Category Buildings

Priority 4 Less Important

Status Active

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$2,080,000

Description
 Create One Stop Shop to bring all divisions of Planning and Development Services under one roof, as well as representatives from other development-related departments - storm water, utilities, public works, and fire.

Justification
 The Matrix Report, a report commissioned in the mid-2000s to review development processes and address shortcomings of the city's development review processes, recommended that the city create a One Stop Shop in order to place all development-related resources at one location so that customers had the most efficient service for their needs. Lawrence is 20 years behind the times on this issue, as many cities have implemented such a concept to ensure not only great customer service, but high coordination between review agencies.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	30,000					30,000
Land Acquisition		2,000,000				2,000,000
Construction/Maintenance		50,000				50,000
Total	30,000	2,050,000				2,080,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	30,000	2,050,000				2,080,000
Total	30,000	2,050,000				2,080,000

Budget Impact/Other
 There will be an impact related to the start up costs of presumed improvements to the space, building acquisition, and furnishings. There may be an impact to staffing costs if it is found that staffs from the departments outside of PDS need to be increased in order to provide resources at the One Stop Shop.

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Police
Contact Police Chief
Type Equipment
Useful Life 12 years
Category Equipment
Priority 1 Critical
Status Active

Project # PD1701CIP
Project Name Mobile Data Computers

Department Priority 1 Critical
Unfunded

Total Project Cost: \$672,100

Description
 The Police Department and LDCFM are currently using Motorola's MW-810 Mobile Data Computers (MDC). Motorola has abruptly announced they will no longer offer this product, requiring both agencies to identify and implement a new solution for securely transmitting critical, emergency information to units deployed in the field twenty-four hours a day. Across both agencies, approximately 136 units with an extended five-year warranty will need to be purchased. Of the total number of devices, 106 will be installed in vehicles at an approximate cost of \$5350, and 30 units will be portable and cost approximately \$3500 each. The total project cost is estimated at \$672,100 and will be implemented over the two years following approval.

Justification
 The LPD and LDCFM utilize Motorola's MW-810 Mobile Data Computer to send and receive critical information from Douglas County Emergency Communication Center and between units while responding to calls for service. This year, Motorola terminated production of these devices forcing emergency responders to identify a new device to fill this need. A more cost effective tablet solution has been identified to replace the 136 MNDCs. The total estimated project cost for both departments, including installation, is expected to at \$672,100.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	672,100					672,100
Total	672,100					672,100

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	672,100					672,100
Total	672,100					672,100

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Police
Contact Police Chief
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 1 Critical
Status Active

Project # PD1702CIP
Project Name Vehicles

Department Priority 1 Critical
Unfunded

Total Project Cost: \$2,039,984

Description
 Replace of Department vehicles.

Justification
 Over the past several years the Department has received \$260,000 in CIP funds to replace patrol vehicles. The amount was achieved by estimating the cost of a new patrol vehicle to be at \$26,000. It also assumed that just 10 patrol vehicles would be replaced. That amount has not changed for the past several years. In 2016 the cost of new vehicles exceeded the \$26,000 estimate. For 2017 I am requesting the estimated amount be raised to \$28,000 per vehicle. I am also requesting an additional four vehicles to continue the replacement of aging administrative fleet. The amount requested for 2017 is for 14 vehicles at a cost of \$392,000.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	392,000	399,840	407,837	415,994	424,313	2,039,984
Total	392,000	399,840	407,837	415,994	424,313	2,039,984

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	392,000	399,840	407,837	415,994	424,313	2,039,984
Total	392,000	399,840	407,837	415,994	424,313	2,039,984

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Police

City of Lawrence, Kansas

Contact Police Chief

Project #	PD1705CIP
Project Name	FARO Scanner

Type Equipment

Useful Life 10 years

Category Equipment

Priority 2 Very Important

Status Active

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$95,000

Description
With the technical advances in the visual documentation of crime scenes, the LPD has identified the need to purchase crime scene scanning technology.

Justification
<p>The total price is quoted at \$85,000 if we agree to sign a statement for GSA pricing that will allow the government to use the device for a presidential declared emergency. If we do not agree to the statement, then the prices goes up to \$95,000.</p> <p>The crime scene scanning technology can allow investigators to:</p> <ol style="list-style-type: none"> 1. Unbiased, objective capture of evidence present at the scene as well as an overall portrait of the scene itself that could provide beneficial should a case need to be revisited at a later date. 2. Increase the ability to accurately document violent crime scenes while decreasing the impact to the scene. 3. Enable other investigators to virtually revisit a scene and take measurements should new information become available. 4. Eliminates any unintentional oversights that might have occurred using traditional photographic methods that only capture specific photos taken by an investigator. 5. Once a scan is complete and the data imported into crime scene specific software, a completely navigable and interactive model of the scene is available. This is highly advantageous for a jury since it can be provided with multiple perspectives; including points of view from witness perspective or follow a bullet's trajectory. 6. The measurements taken of a scene with scanning technology can also be used with video that may have been obtained in the area of a scene. This is particularly valuable as it can give proper aspect to the recovered video, possibly to the degree accurate measurement can be obtained from these video sources.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	95,000					95,000
Total	95,000					95,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	95,000					95,000
Total	95,000					95,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Police

Contact

Type Equipment

Useful Life 10 years

Category Equipment

Priority 1 Critical

Status Active

Total Project Cost: \$99,000

Project # PD1707CIP
Project Name Parking Garage Paystations

Department Priority

Unfunded

Description
 New Pay Stations for New Hampshire & Riverfront Garages; New Printers/Ticket Writers

Justification
 New Pay Stations for New Hampshire & Riverfront Garages; New Printers/Ticket Writers

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	99,000					99,000
Total	99,000					99,000

Funding Sources	2017	2018	2019	2020	2021	Total
Public Parking	99,000					99,000
Total	99,000					99,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Police

Contact

Type Improvement

Useful Life 30 years

Category Buildings

Priority n/a

Status Active

Total Project Cost: \$1,500,000

Project # PD1708CIP
Project Name Design Police Facility

Department Priority

Unfunded

Description

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	1,500,000					1,500,000
Total	1,500,000					1,500,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	1,500,000					1,500,000
Total	1,500,000					1,500,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Transit

City of Lawrence, Kansas

Contact

Project # TI01
Project Name Multi Modal Facility

Type Improvement

Useful Life 40 + years

Category Buildings

Priority n/a

Status Active

Department Priority

Unfunded

Total Project Cost: \$30,600,000

Description
 The facility will house a first floor transit transfer station that will act as the primary hub for the system. Also on the first floor will be amenities for transit users and drivers. Bicycling and pedestrian amenities will also be available on the lower level. The upper level of the facility will be parking for students and the general public.

Justification
 Currently our major transfer activities occur in the downtown. With increases in service the operation has had difficulties operating in a safe and efficient manner. Development in the downtown has eliminated the availability of alternative location within the downtown. A more centrally located facility would allow for better use of our resources and would allow for a more efficient use of resources. A site location analysis has been performed and has found that a centrally located facility, on or around the KU campus, would benefit both students and the general public.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	30,600,000					30,600,000
Total	30,600,000					30,600,000

Funding Sources	2017	2018	2019	2020	2021	Total
Intergovernmental	26,600,000					26,600,000
Public Transit Fund	4,000,000					4,000,000
Total	30,600,000					30,600,000

Budget Impact/Other
 These funds will be provided through funds previously reserved and will have no impact on the general budget.

City Manager's Recommended Projects

Data in Year 2017

Department Public Transit

City of Lawrence, Kansas

Contact

Project # TI02
Project Name Transit Shelters and Additional Amenities

Type Unassigned

Useful Life 15 years

Category Unassigned

Priority n/a

Status Active

Department Priority

Unfunded

Total Project Cost: \$750,000

Description
 Passenger amenities such as shelters, bike rack, benches, leaning seats, signs and passenger info devices.

Justification
 As part of restructuring service as the result of a new multimodal facility an amenity program will be implemented to improve the passenger environment. Sites will be evaluated based on our policy standards and amenities will be installed where deemed appropriate. Creating a better user environment will greatly improve the usability of the service.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	150,000	150,000	150,000	150,000	150,000	750,000
Total	150,000	150,000	150,000	150,000	150,000	750,000

Funding Sources	2017	2018	2019	2020	2021	Total
Public Transit Fund	150,000	150,000	150,000	150,000	150,000	750,000
Total	150,000	150,000	150,000	150,000	150,000	750,000

Budget Impact/Other
 These funds will be provided through the Transit Reserve Fund and will have no impact on the general budget.

City Manager's Recommended Projects

Data in Year 2017

Department Public Transit

City of Lawrence, Kansas

Contact

Project # TI03
Project Name Fixed Route Transit Buses

Type Equipment

Useful Life 12 years

Category Vehicles

Priority n/a

Status Active

Total Project Cost: \$3,500,000

Department Priority

Unfunded

Description

Heavy-duty fixed route transit buses that are used in the delivery of regularly scheduled service. These buses will be fully accessible under ADA and will be equipped with bicycle racks.

Justification

These buses will replace older buses that are expected to have accumulated high mileage. High mileage causes for high expense in upkeep. Higher mileage vehicles are often less dependable and result in numerous service failures. These failures result in passengers not being able to reach their destination to places such as work and doctors appointments.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Equip/Vehicles/Furnishings	1,500,000		500,000	500,000	500,000	3,000,000	500,000
Total	1,500,000		500,000	500,000	500,000	3,000,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total
Public Transit Fund	1,500,000	500,000	500,000	500,000	500,000	3,500,000
Total	1,500,000	500,000	500,000	500,000	500,000	3,500,000

Budget Impact/Other

These funds will be provided through the Transit Reserve Fund and will have no impact on the general budget.

City Manager's Recommended Projects

Data in Year 2017

Department Public Works

City of Lawrence, Kansas

Contact PW Director

Project #	CI09
Project Name	Bike / Ped Improvements / ADA Ramps

Type Improvement

Useful Life 50 years

Category Street Reconstruction

Priority 2 Very Important

Status Active

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$2,250,000

Description
Bicycle-Pedestrian Task force recommended \$500,000 annual allocation to improving bicycle network to increase safety, promote health and provide alternative mode of transportation.
Projects identified as priorities by the Bicycle-Pedestrian Task Force (see descriptions on following pages).
Shared Use Path, 6th Street from Monterey to Wisconsin: \$135,500
Bike Boulevard, 21st Street: \$120,000
Other Projects based on PBTf Implementation Priorities: \$244,500
Total \$500,000
\$500,000 annual improvements recommended by Pedestrian Bicycle Issues Task Force.
Provide Safe Routes to Schools by filling gaps, repairing and maintaining sidewalks.
Connect residents to neighborhood destinations by filling gaps in the arterial and collector street network.
Invest in facilities that provide safer conditions and access for seniors and people with disabilities.
Projects identified as priorities by the Bicycle-Pedestrian Task Force (see descriptions on following pages).
Safe Routes to Schools Sidewalk Gaps and ADA Ramps: \$300,000
Sidewalk Gap Fill on One Side of Streets: \$50,000
Other Projects based on PBTf Implementation Priorities: \$150,000
Total \$500,000

Justification
To promote community desire for multimodal transportation.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	450,000	450,000	450,000	450,000	450,000	2,250,000
Total	450,000	450,000	450,000	450,000	450,000	2,250,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Improvement Reserve	200,000	200,000	200,000	200,000	200,000	1,000,000
Fund - Infrastructure						
General Obligation Debt	250,000	250,000	250,000	250,000	250,000	1,250,000
Unfunded	550,000	550,000	550,000	550,000	550,000	2,750,000
Total	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Works

City of Lawrence, Kansas

Contact

Project # PW1701Kcip

Type Unassigned

Project Name KLINK

Useful Life

Category Unassigned

Department Priority

Priority n/a

Unfunded

Status Active

Total Project Cost: \$3,000,000

Description

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	600,000	600,000	600,000	600,000	600,000	3,000,000
Total	600,000	600,000	600,000	600,000	600,000	3,000,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	300,000	300,000	300,000	300,000	300,000	1,500,000
Intergovernmental	300,000	300,000	300,000	300,000	300,000	1,500,000
Total	600,000	600,000	600,000	600,000	600,000	3,000,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Equipment

Useful Life 15 years

Category Vehicles

Priority 2 Very Important

Status Active

Total Project Cost: \$2,500,000

Project # PW1702CIP
Project Name Annual Vehicle Replacement Program

Department Priority 2 Very Important

Unfunded

Description
 Annual Vehicle Replacement Program
 Vehicles to be replaced are recommended by fleet manager

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	500,000	500,000	500,000	500,000	500,000	2,500,000
Total	500,000	500,000	500,000	500,000	500,000	2,500,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Improvement Reserve Fund	500,000	500,000	500,000	500,000	500,000	2,500,000
Total	500,000	500,000	500,000	500,000	500,000	2,500,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Improvement

Useful Life 5 years

Category Buildings

Priority 4 Less Important

Status Active

Project # PW17B10CIP
Project Name Parking garage assessments/maintenance

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$150,000

Description
 Parking garages need engineering assessments conducted every 5 years. Including some know concrete work and painting that needs completed to ensure and maintain the structural integrity of the parking surfaces. This will only be an assessment and does not consider or account for additional funding for repairs to the decks. This funding also allows for repair of preexisting concerns that are known.

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	150,000					150,000
Total	150,000					150,000

Funding Sources	2017	2018	2019	2020	2021	Total
Public Parking	150,000					150,000
Total	150,000					150,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Improvement

Useful Life 30 years

Category Buildings

Priority 4 Less Important

Status Active

Project # PW17B15CIP
Project Name Street Div Facility

Department Priority 3 Important

Unfunded

Total Project Cost: \$0

Description
 Acquire Building @ 31st and Haskel for Street Division

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Other	0					0
Total	0					0

Funding Sources	2017	2018	2019	2020	2021	Total
Unfunded	150,000					150,000
Total	150,000					150,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Maintenance

Useful Life 30 years

Category Buildings

Priority 4 Less Important

Status Active

Project # PW17B1CIP
Project Name Roof replacement F/M #3

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$140,000

Description
 The roof for Fire Medical #3 is past its useful life expectancy, It currently leaks during every rain fall and attempts to repair the leaks are no success due to age.

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	140,000					140,000
Total	140,000					140,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	140,000					140,000
Total	140,000					140,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Maintenance

Useful Life 30 years

Category Buildings

Priority 4 Less Important

Status Active

Project # PW17B2CIP
Project Name Fire Medical roof and drainage Maintenance

Department Priority 3 Important

Unfunded

Total Project Cost: \$90,000

Description
 F/M #3 retaining wall / water diversion = \$10,000.00
 F/M #5 Drainage & sidewalk repairs = \$50,000.00
 F/M stone barn terrace roof replacement = \$30,000.00

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	90,000					90,000
Total	90,000					90,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	90,000					90,000
Total	90,000					90,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Maintenance

Useful Life 30 years

Category Buildings

Priority 3 Important

Status Active

Project # PW17B3CIP
Project Name Downtown lighting pole replacement

Department Priority 3 Important

Unfunded

Total Project Cost: \$0

Description
 Replacement of downtown street light poles.

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	0	0	0	0	0	0
Total	0	0	0	0	0	0

Funding Sources	2017	2018	2019	2020	2021	Total
Unfunded	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Maintenance

Useful Life 30 years

Category Buildings

Priority 2 Very Important

Status Active

Project # PW17B4CIP
Project Name Downtown Canopy Lighting sidewalk and roofing

Department Priority 3 Important

Unfunded

Total Project Cost: \$350,000

Description
 Upgrade of the canopy lighting to LED fix gutters and roofing. Sidewalks and curb and storm sewer needs replaced under the canopy

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	350,000					350,000
Total	350,000					350,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	350,000					350,000
Total	350,000					350,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Maintenance

Useful Life 20years

Category Buildings

Priority 5 Future Consideration

Status Active

Project # PW17B5CIP
Project Name Community Health Boiler replacement

Department Priority 1 Critical

Unfunded

Total Project Cost: \$225,000

Description
 Existing Boilers in the Community Health facility are being taken out of service due to unavailability of replacement parts. This is a critical repair 8 of 10 original are currently operational

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	225,000					225,000
Total	225,000					225,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	112,500					112,500
Intergovernmental	112,500					112,500
Total	225,000					225,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Maintenance

Useful Life 20years

Category Buildings

Priority 4 Less Important

Status Active

Project # PW17B6CIP
Project Name Community Health Chiller replacement

Department Priority 3 Important

Unfunded

Total Project Cost: \$325,000

Description
 Chiller is nearing end of useful life and needs replaced. Also the BAS is no longer supported and controls need replaced

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	325,000					325,000
Total	325,000					325,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	162,500					162,500
Intergovernmental	162,500					162,500
Total	325,000					325,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Maintenance

Useful Life 50 years

Category Buildings

Priority 4 Less Important

Status Active

Project # PW17B7CIP
Project Name Community Health Building Stabilization

Department Priority 1 Critical

Unfunded

Total Project Cost: \$75,000

Description
 Community health Building has several exam rooms that the slab is heaving and settling due to below grade settling and movement. Needs mud jacked, will require new flooring and window work. See attached document for affected rooms.

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	75,000					75,000
Total	75,000					75,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	37,500					37,500
Intergovernmental	37,500					37,500
Total	75,000					75,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Works

City of Lawrence, Kansas

Contact PW Director

Project # PW17E1CIP

Type Improvement

Project Name Kasold Reconstruction - 6th St to Bob Billings Pkwy

Useful Life 50 years

Category Street Reconstruction

Department Priority 1 Critical

Priority 1 Critical

Unfunded

Status Active

Total Project Cost: \$5,450,000

Description
Reconstruction of Kasold from 6th Street to Bob Billings Parkway. \$500k highway safety funds for roundabout at Kasold & Harvard

Justification
Arterial street needs to be reconstructed. Above annual maintenance expenses. 2012 PCI = 47

Prior	Expenditures	2017	2018	2019	2020	2021	Total
450,000	Construction/Maintenance	5,000,000					5,000,000
Total	Total	5,000,000					5,000,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
450,000	Capital Improvement Reserve	4,500,000					4,500,000
Total	Fund - Infrastructure						
	Intergovernmental	500,000					500,000
	Total	5,000,000					5,000,000

Budget Impact/Other
Reconstruction would save funds from street maintenance that are annually incurred for full depth patching.

Budget Items	2017	2018	2019	2020	2021	Total
Supplies/Materials	5,500,000					5,500,000
Total	5,500,000					5,500,000

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Improvement

Useful Life 50 years

Category Street Reconstruction

Priority 1 Critical

Status Active

Total Project Cost: \$3,000,000

Project # PW17E2CIP
Project Name Wakarusa Reconstruction - Inverness to 6th Street

Department Priority 2 Very Important

Unfunded

Description

Reconstruction of Wakarusa from north of Inverness Drive to 6th Street
 \$600k highway safety funds from KDOT for roundabout at Wakarusa & Harvard

Justification

Street reconstruction is part of the infrastructure sales tax plan. Arterial street in poor condition with 2015 PCI = 53.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	3,000,000					3,000,000
Total	3,000,000					3,000,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Improvement Reserve	2,500,000					2,500,000
Fund - Infrastructure						
Intergovernmental	500,000					500,000
Total	3,000,000					3,000,000

Budget Impact/Other

Reconstruction will save on annual maintenance costs

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works
Contact PW Director
Type Improvement
Useful Life 50 years
Category Street New Construction
Priority 1 Critical
Status Active

Project # PW17E4CIP
Project Name Queens Road Improvements - 6th to City Limits

Department Priority 5 Future Consideration
Unfunded

Total Project Cost: \$3,800,000

Description
 Queens Road Improvements from 6th Street to north city limits including the signalization of 6th & Queens Road. Improvements include concrete pavement, sidewalk, storm sewer and waterline. *Possible city share for owner occupied east side only; special assessment benefit district will fund remaining cost

Justification
 Additional development in the area justifies the need for city infrastructure to be extended to serve the area. Currently a gravel road that doesn't support increasing traffic.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	300,000					300,000
Construction/Maintenance		3,500,000				3,500,000
Total	300,000	3,500,000				3,800,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	300,000	3,500,000				3,800,000
Total	300,000	3,500,000				3,800,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works
Contact PW Director
Type Improvement
Useful Life 50 years
Category Street New Construction
Priority 2 Very Important
Status Active

Project # PW17E7CIP
Project Name CDBG Sidewalk Gap Program

Department Priority 3 Important
Unfunded

Total Project Cost: \$100,000

Description
 This amount is historical average allocation of CDBG funds for completion of gap sidewalk in low/mod income areas.

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	100,000					100,000
Total	100,000					100,000

Funding Sources	2017	2018	2019	2020	2021	Total
Intergovernmental	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Improvement

Useful Life 50 years

Category Street Reconstruction

Priority 4 Less Important

Status Active

Project # PW17E8CIP
Project Name Traffic Calming

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$1,000,000

Description
 There are 23 unfunded traffic calming projects (\$950,000 total) that have been approved by the City Commission.

Justification
 Improve neighborhoods by decreasing traffic speeds and volume of cut through traffic.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Works

City of Lawrence, Kansas

Contact PW Director

Project # PW17F10CIP
Project Name 313 Bobcat Replacement

Type Equipment

Useful Life 10years

Category Vehicles

Priority 4 Less Important

Status Active

Department Priority 3 Important

Unfunded

Total Project Cost: \$75,000

Description
 Skid steer replacement for unit 313. This is a combo purchase, one skidsteer, 4 in 1 bucket, and new mill attachment. Total estimated price. This is not accounting for trade of old unit. Trade may bring the total below CIP threshold.

Justification
 Skid steer loaders provide a major component to street maintenance functions. Skid steers are used in curb repair, asphalt maintenance, storm water maintenance, milling operations, and all other material handling situations.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	75,000					75,000
Total	75,000					75,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Equipment

Useful Life 7 years

Category Vehicles

Priority 4 Less Important

Status Active

Project # PW17F1CIP
Project Name Street Sweeper

Department Priority 3 Important

Unfunded

Total Project Cost: \$280,000

Description
 Replacement for unit #364 as part of street maintenance and stormwater infrastructure deterioration prevention.

Justification
 Replacement of high cost infrastructure maintenance equipment

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	280,000					280,000
Total	280,000					280,000

Funding Sources	2017	2018	2019	2020	2021	Total
Stormwater Fund	280,000					280,000
Total	280,000					280,000

Budget Impact/Other
 Street sweeping reduces the deterioration of the city's stormwater infrastructure and removes debris that can contribute to air quality issues.

City Manager's Recommended Projects

Data in Year 2017

Department Public Works

City of Lawrence, Kansas

Contact PW Director

Project # PW17F2CIP
Project Name 366 Class 5 dump truck replacement

Type Equipment

Useful Life 10years

Category Vehicles

Priority 3 Important

Status Active

Department Priority 3 Important

Unfunded

Total Project Cost: \$105,000

Description
 Replacement of a one ton plow, spreader, dump truck to a right sized class 5 truck

Justification
 unit 366 is part of the street maintenance program and is instrumental in snow removal operations, transport of equipment, and trailer towing applications.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	105,000					105,000
Total	105,000					105,000

Funding Sources	2017	2018	2019	2020	2021	Total
Stormwater Fund	105,000					105,000
Total	105,000					105,000

Budget Impact/Other
 366 is experiencing high repair costs and has trouble with the demands of winter snow operations. Rightsizing equipment will help with vehicle downtime and load demands of operations.

Budget Items	2017	2018	2019	2020	2021	Total
Supplies/Materials	0					0
Total	0					0

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Equipment

Useful Life 7 years

Category Vehicles

Priority 4 Less Important

Status Active

Project # PW17F3CIP
Project Name 331 Tandam axle dump truck replacement

Department Priority 3 Important

Unfunded

Total Project Cost: \$195,000

Description
 Replacement of tandem axle dump truck unit 331. Unit 331 includes a spreader and plow as part of the replacement package.

Justification
 Dump trucks serve a vital roll in street maintenance. Material hauling to include aggregates, asphalt, salt, etc. Dump trucks are a non-expendable component of snow and ice operations.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	195,000					195,000
Total	195,000					195,000

Funding Sources	2017	2018	2019	2020	2021	Total
Special Gas Tax Fund	195,000					195,000
Total	195,000					195,000

Budget Impact/Other
 Replacement cycle of dump trucks can affect operations not only in down time but can cause budgetary concerns as it ages with high repair costs and undependable contributions to operations.

Budget Items	2017	2018	2019	2020	2021	Total
Supplies/Materials	195,000					195,000
Total	195,000					195,000

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Equipment

Useful Life 10years

Category Vehicles

Priority 4 Less Important

Status Active

Project # PW17F4CIP
Project Name 337 Class 5 dump truck replacement

Department Priority 3 Important

Unfunded

Total Project Cost: \$105,000

Description
 Replacement of a one ton plow, spreader, dump truck to a right sized class 5 truck

Justification
 unit 337 is part of the street maintenance program and is instrumental in snow removal operations, transport of equipment, and trailer towing applications.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	105,000					105,000
Total	105,000					105,000

Funding Sources	2017	2018	2019	2020	2021	Total
Special Gas Tax Fund	105,000					105,000
Total	105,000					105,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Equipment

Useful Life 5 years

Category Vehicles

Priority 4 Less Important

Status Active

Project # PW17F9CIP
Project Name 394 Rubber tire loader replacement

Department Priority 3 Important

Unfunded

Total Project Cost: \$75,000

Description
 Unit 394 is scheduled for a buyback program in 2017. Streets utilize a rubber tired loader for material handling. This unit is instrumental in snow operations, street project operations, and supporting other divisions.

Justification
 Streets has implemented a buyback program to make sure this vital piece of equipment can maximize uptime and utilize budget saving components with full machine warranty.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	75,000					75,000
Total	75,000					75,000

Funding Sources	2017	2018	2019	2020	2021	Total
Stormwater Fund	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Works

City of Lawrence, Kansas

Contact PW Director

Project # PW17SM1CIP
Project Name 2017 Contracted Street Maintenance Program

Type Maintenance

Useful Life

Category Street Repair

Department Priority 1 Critical

Priority 1 Critical

Unfunded

Status Active

Total Project Cost: \$15,700,000

Description
 Contracted Street Maintenance Program to include:
 Microsurfacing/Patching, Milling and Overlay, Concrete Rehabilitation

Justification
 See attached documents. To be updated annually with program updates and needs, please see attached & link http://lawrenceks.org/assets/agendas/cc/2016/02-23-16/pw_street_maintenance_update_memo.html.
 -Please refer to Pavement Management Program & 2006 Contracted street Repair Project memo from 02-27-06 CC agenda. Budget projections estimated \$6 million in maintenance needs per year to sustain pavement conditions. Attached & Link http://lawrenceks.org/assets/agendas/cc/2006/02-07-06/02-07-06h/pw_pavement_mgmt_memo.pdf
 -Per the 2015 Citizen Survey, the maintenance of streets remains a top priority for improvement. Link https://www.lawrenceks.org/citizen_survey

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	3,140,000	3,140,000	3,140,000	3,140,000	3,140,000	15,700,000
Total	3,140,000	3,140,000	3,140,000	3,140,000	3,140,000	15,700,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Improvement Reserve Fund - Infrastructure	800,000	800,000	800,000	800,000	800,000	4,000,000
General Fund	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Special Gas Tax Fund	200,000	200,000	200,000	200,000	200,000	1,000,000
Stormwater Fund	140,000	140,000	140,000	140,000	140,000	700,000
Unfunded	2,860,000	2,860,000	2,860,000	5,720,000	2,860,000	17,160,000
Total	6,000,000	6,000,000	6,000,000	8,860,000	6,000,000	32,860,000

Budget Impact/Other
 A higher level budget for contracted street maintenance is important to sustain the current street conditions and to minimize the potential of regression in overall City street conditions.

Budget Items	2017	2018	2019	2020	2021	Total
Maintenance	6,000,000					6,000,000
Total	6,000,000					6,000,000

City Manager's Recommended Projects

Data in Year 2017

Department Public Works

City of Lawrence, Kansas

Contact PW Director

Project # PW17SM3CIP

Type Maintenance

Project Name 2017 Brick Street Rehabilitation Program

Useful Life

Category Street Repair

Department Priority 1 Critical

Priority 4 Less Important

Unfunded

Status Active

Total Project Cost: \$0

Description
Maintenance/ Rehabilitation of Brick or Brick Composed (w/ Asphalt Overlay) City Streets

Justification
<p>-As of Dec.2015, brick streets avg PCI = 55.0 & brick in composition streets avg PCI = 76.2 Recommendations: -Develop a maintenance policy for city streets paved in brick and with pavement over brick. Draft brick street maintenance restoration guidelines were presented to the City Commission on January 21, 2014. The Historic Resources Commission (HRC) reviewed the draft guidelines on May 15, 2014 and provided suggested revisions. Further review by neighborhood associations, the Lawrence Preservation Alliance and the HRC, along with final review by the City Commission, is anticipated. Attached & Link http://lawrenceks.org/assets/agendas/cc/2014/01-21-14/pw_brick_street_proposed_guideline_document.pdf</p>

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	0	0	0	0	0	0
Total	0	0	0	0	0	0

Funding Sources	2017	2018	2019	2020	2021	Total
Unfunded	500,000	500,000	500,000	500,000	500,000	2,500,000
Total	500,000	500,000	500,000	500,000	500,000	2,500,000

Budget Impact/Other
A higher level budget for brick streets/ brick in composition streets maintenance and rehabilitation is important to sustain the current street conditions and to minimize the potential of regression in overall City brick street/ brick in composite street conditions.

Budget Items	2017	2018	2019	2020	2021	Total
Maintenance	500,000					500,000
Total	500,000					500,000

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Maintenance

Useful Life 10years

Category Street Repair

Priority 4 Less Important

Status Active

Project # PW17SM4CIP
Project Name Contract Milling for In House Pavement Rehab

Department Priority 3 Important

Unfunded

Total Project Cost: \$500,000

Description
 Contract milling for in house street maintenance pavement patching and overlay.

Justification
 Current capabilities do not allow for street milling when in house asphalt pavement is rehabilitated.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	100,000	100,000	100,000	100,000	100,000	500,000
Total	100,000	100,000	100,000	100,000	100,000	500,000

Funding Sources	2017	2018	2019	2020	2021	Total
Special Gas Tax Fund	100,000	100,000	100,000	100,000	100,000	500,000
Total	100,000	100,000	100,000	100,000	100,000	500,000

Budget Impact/Other
 By creating a contract milling portion to in house pavement rehab, a cost savings will be seen as apposed to total pavement removal, or topical overlays that raise the elevation of the street and fill curb and gutter sections creating the need for additional curb replacement.

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works

Contact PW Director

Type Maintenance

Useful Life 7 years

Category Unassigned

Priority 2 Very Important

Status Active

Total Project Cost: \$780,606

Project # PW17SM5CIP
Project Name ITS Video Detection/ upgrade and replacement

Department Priority 2 Very Important

Unfunded

Description

Upgrade current video detection equipment at signalized intersections

Justification

Current equipment is out dated and the manufacture no longer supports equipment that is in the field.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	150,000	153,000	156,060	159,181	162,365	780,606
Total	150,000	153,000	156,060	159,181	162,365	780,606

Funding Sources	2017	2018	2019	2020	2021	Total
Special Gas Tax Fund	150,000	153,000	156,060	159,181	162,365	780,606
Total	150,000	153,000	156,060	159,181	162,365	780,606

Budget Impact/Other

The replacement cost is approximately \$30,000 per intersection. By doing 5 intersection annually it will be possible upgrade all intersection operated by the TOC on a 7 year rotation.

City Manager's Recommended Projects

Data in Year 2017

Department Public Works

City of Lawrence, Kansas

Contact PW Director

Project # PW18F11CIP
Project Name 367 Bobcat replacement

Type Equipment

Useful Life 10years

Category Vehicles

Priority 3 Important

Status Active

Department Priority 3 Important

Unfunded

Total Project Cost: \$75,000

Description
 Skid steer replacement for unit 367. This is a combo purchase, one skid steer, 4 in 1 bucket, and new mill attachment. Total estimated price. This is not accounting for trade of old unit. Trade may bring the total below CIP threshold.

Justification
 Skid steer loaders provide a major component to street maintenance functions. Skid steers are used in curb repair, asphalt maintenance, storm water maintenance, milling operations, and all other material handling situations.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	75,000					75,000
Total	75,000					75,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Works - Airport

City of Lawrence, Kansas

Contact PW Director

Project # PW17A1CIP

Type Improvement

Project Name Wildlifefence

Useful Life 30 years

Category Buildings

Department Priority 2 Very Important

Priority 2 Very Important

Unfunded

Status Active

Total Project Cost: \$900,000

Description
Safety - Installation of a wildlife fence city/FAA share program. Cities responsibility 90,000. Total estimated project cost is \$900,000

Justification
The airport is partially fenced with a three-strand barbed wire fence and does not have gates at most entrances. A key recommendation from the 2012 Wildlife Hazard Assessment of the airport was the installation of a woven wire wildlife fence on the airport perimeter following the property line. This project will significantly deter wildlife incursions on the field and lower the city's liability risk of wildlife and aircraft collisions. The new fence will include chain-link fencing in the main building area and will include manual and automatic gates for access control.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
95,000	Construction/Maintenance	805,000					805,000
Total	Total	805,000					805,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
95,000	Airport	80,500					80,500
Total	Intergovernmental	724,500					724,500
	Total	805,000					805,000

Budget Impact/Other
Project Cost \$900,000 FAA 90% - \$810,000 City 10% - \$90,000

City Manager's Recommended Projects

Data in Year 2017

Department Public Works - Airport

City of Lawrence, Kansas

Contact PW Director

Project # PW18A2CIP
Project Name Reconstruct Terminal Apron

Type Maintenance

Useful Life 30 years

Category Unassigned

Priority 2 Very Important

Status Active

Total Project Cost: \$1,360,000

Department Priority

Unfunded

Description

Mill and overlay of terminal apron

Justification

The main apron at LWC has an old coal tar slurry that is cracked (egg-shelled) and needs to be resurfaced. There are areas on the apron that need to be reconstructed due to heavy business jet traffic along with typical weathering and cracking over time. The rehabilitation will include milling off the existing surface and applying an overlay. Reconstruction will include full-depth asphalt removal, preparation of the underlying base and reconstruction of the asphalt section.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	136,000					136,000
Construction/Maintenance		1,224,000				1,224,000
Total	136,000	1,224,000				1,360,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Obligation Debt		136,000				136,000
Intergovernmental	136,000	1,088,000				1,224,000
Total	136,000	1,224,000				1,360,000

Budget Impact/Other

Estimated Cost is \$1,360,000
 FAA will pay 90% - \$1,224,000
 City Share 10% - \$136,000

Will reduce future annual maintenance costs

City Manager's Recommended Projects

Data in Year 2017

Department Public Works - Solid Waste

City of Lawrence, Kansas

Contact PW Director

Project # PW17F5CIP
Project Name 426 Automated Side Load Refuse truck

Type Equipment

Useful Life 7 years

Category Vehicles

Priority 4 Less Important

Status Active

Department Priority 3 Important

Unfunded

Total Project Cost: \$225,500

Description
 Replace rear load refuse truck with automated side load refuse truck. This is in alignment with the automation restructuring with waste pickup.

Justification
 Replacement of rear load refuse to automation reduces the fleet size with keeping the quality of service to the community. Automation has proven to increase route productivity.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	225,500					225,500
Total	225,500					225,500

Funding Sources	2017	2018	2019	2020	2021	Total
Solid Waste Fund	225,500					225,500
Total	225,500					225,500

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Works - Solid Waste

City of Lawrence, Kansas

Contact PW Director

Project #	PW17F6CIP
Project Name	427 Dual purpose front load and ASL

Type Equipment

Useful Life 10years

Category Vehicles

Priority 4 Less Important

Status Active

Department Priority 3 Important

Unfunded

Total Project Cost: \$275,000

Description
Replace unit 427 with a Curotto-Can and front load truck. This unit allows the function of a front load refuse truck with the ability to attach a front load automated side load function to support a back up for an automated side load refuse body route. This unit is a versital combination to support two rolls in the solid waste division.

Justification
Replacement of unit 427 with a combination unit will help support the comercial waste service and increase the ability to provide a supporting role in residential service.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	275,000					275,000
Total	275,000					275,000

Funding Sources	2017	2018	2019	2020	2021	Total
Solid Waste Fund	275,000					275,000
Total	275,000					275,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Works - Solid Waste

City of Lawrence, Kansas

Contact PW Director

Project # PW17F7CIP

Type Equipment

Project Name 421 Rear load refuse truck

Useful Life 10years

Category Vehicles

Department Priority 3 Important

Priority 4 Less Important

Unfunded

Status Active

Total Project Cost: \$160,000

Description

Replace unit 421 with rear load refuse body.

Justification

Solid waste division will need to continue to maintain its rear load fleet to provide yard waste and residential services.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	160,000					160,000
Total	160,000					160,000

Funding Sources	2017	2018	2019	2020	2021	Total
Solid Waste Fund	160,000					160,000
Total	160,000					160,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Works - Solid Waste

City of Lawrence, Kansas

Contact PW Director

Project #	PW17F8CIP
Project Name	489 Rolloff container truck repalcement

Type Equipment

Useful Life 7 years

Category Vehicles

Priority 4 Less Important

Status Active

Department Priority 3 Important

Unfunded

Total Project Cost: \$140,000

Description
Replacement of unit 489. This roll off container truck provides delivery and pick up for container refuse material. Unit 489 has exceeded the 200000 mile mark and is qualified for normal replacement scheduling.

Justification
Unit 489 has met criteria for replacement and serves a vital role in container service to the community.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	140,000					140,000
Total	140,000					140,000

Funding Sources	2017	2018	2019	2020	2021	Total
Solid Waste Fund	140,000					140,000
Total	140,000					140,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Works - Solid Waste

City of Lawrence, Kansas

Contact PW Director

Project #	PW17SW1
Project Name	Solid Waste Facility at Kresge

Type Unassigned

Useful Life

Category Buildings

Priority 1 Critical

Status Active

Total Project Cost: \$2,970,000

Department Priority 5 Future Consideration

Unfunded

Description
Phase 2 of development at the Kresge property. Property was purchased in 2014 for the development of a consolidated location for Solid Waste operations. The development was planned in two stages. Phase I constructed a new Household Hazardous Waste facility and provided storm detention infrastructure for the entire site. Phase 2 will create work and crew space for the solid waste crews, employee and truck parking.

Justification
Property was purchased in 2014 for the development of a consolidated location for Solid Waste operations. The development was planned in two stages. Phase I constructed a new Household Hazardous Waste facility and provided storm detention infrastructure for the entire site. Phase 2 will create work and crew space for the solid waste crews, employee and truck parking. Phase 2 will replace the 2400 sf facility at 1140 Haskell that serves as crew base for over 80 employees. The existing structure is in the floodway, does not have adequate restroom or locker room facilities. Meetings with staff are standing room only in 2 to 3 different groups in order to accommodate all employees. There are no locker room facilities or areas for employees to eat lunch or take a break. There is no area to provide training for employees. Phase 2 will also replace the maintenance shop at the SWAN facility. Baling operations have currently ceased there. The SWAN structure can be sold to assist with financing the Phase 2 construction at Kresge. Operational efficiencies will occur when staff can operate from single location. Fueling will continue to occur at 11th and Haskell or the West 40. A space for fueling operations was designated on the site plan for a future development phase.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
270,000	Construction/Maintenance	2,700,000					2,700,000
Total	Total	2,700,000					2,700,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
270,000	Solid Waste Fund	2,700,000					2,700,000
Total	Total	2,700,000					2,700,000

Budget Impact/Other
Complete funding needs to be identified and a portion may need to be bonded, with repayment from the solid waste fund.

Budget Items	2017	2018	2019	2020	2021	Total
Other (Insurance, Utilities)	30,000					30,000
Staff Cost	0					0
Total	30,000					30,000

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Public Works - Stormwater

Contact PW Director

Type Equipment

Useful Life 10years

Category Storm Sewer/Drainage

Priority 3 Important

Status Active

Project #	PW17S1CIP
Project Name	Storm Sewer Video Inspection Unit

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$150,000

Description

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	150,000					150,000
Total	150,000					150,000

Funding Sources	2017	2018	2019	2020	2021	Total
Stormwater Fund	150,000					150,000
Total	150,000					150,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Public Works - Stormwater

City of Lawrence, Kansas

Contact PW Director

Project # PW17S2CIP
Project Name 13th Brook Drainage Improvement Improvements

Type Improvement

Useful Life 50 years

Category Storm Sewer/Drainage

Department Priority 3 Important

Priority 4 Less Important

Unfunded

Status Active

Total Project Cost: \$250,000

Description
 Install open span structure to improve overall drainage. This project would be designed and constructed by in house staff.

Justification
 Work to improve drainage in drainage basin, eliminate street and property flooding

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	250,000					250,000
Total	250,000					250,000

Funding Sources	2017	2018	2019	2020	2021	Total
Stormwater Fund	250,000					250,000
Total	250,000					250,000

Budget Impact/Other
 Will decrease annual maintenance cost caused by several high water events each year.

City Manager's Recommended Projects

Data in Year 2017

Department Public Works - Stormwater

City of Lawrence, Kansas

Contact

Project # PW17S3CIP
Project Name Storm Water Culvert Lining

Type Maintenance

Useful Life 30 years

Category Unassigned

Priority 3 Important

Status Active

Department Priority 2 Very Important

Unfunded

Total Project Cost: \$1,250,000

Description

Rehabilitate failing storm water culverts by rehabilitation without doing dig and replace. Projects would be completed by in house forces and contract maintenance projects

Justification

With over 150 miles of underground storm water drainage pipes and culverts with many miles under arterials and collector routes this provides an option to be proactive in the maintenance of the system and provide for a method to rehabilitate without long term street closures and traffic disruptions. Currently we are only reactive after a failure.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	250,000	250,000	250,000	250,000	250,000	1,250,000
Total	250,000	250,000	250,000	250,000	250,000	1,250,000

Funding Sources	2017	2018	2019	2020	2021	Total
Stormwater Fund	250,000	250,000	250,000	250,000	250,000	1,250,000
Total	250,000	250,000	250,000	250,000	250,000	1,250,000

Budget Impact/Other

In place rehabilitation and repair can provide a savings of 20% over the cost of dig and replace. By being proactive we can eliminate we can reduce the need for more costly replacement.

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Utilities
Contact UT Director
Type Improvement
Useful Life 100 years
Category Wastewater
Priority 1 Critical
Status Active

Project # UT1304CIP
Project Name Wakarusa WWTP and Conveyance Corridor

Department Priority
 Unfunded

Total Project Cost: \$73,916,272

Description

Project UT1304 includes the Wakarusa WWTP, Pump Station 10 in the area of 31st and Louisiana, and required force mains and gravity sewers to convey sewerage to and from this point to the Wakarusa WWTP. The project also includes a lab expansion and new final clarifier equipment at the existing Kansas River WWTP.

The Wakarusa WWTP has been designed as a 2.5 MGD biological nutrient removal (BNR) treatment facility. Pump Station 10 will have increased operational flexibility and will be able to pump a range of flows from 1.0 MGD to 12.5 MGD to the Wakarusa WWTP through the 16" and 24" force mains installed between the two facilities.

Justification

The Wakarusa Wastewater Treatment Plant (WWTP) and Conveyance Corridor facilities will:

1. Address current wet weather overloading of major sanitary sewer lines along the 31st Street corridor that serve much of the Wakarusa drainage system west of Iowa and north to 6th Street as shown on the attached service area map.
2. Help reduce and manage wet weather flows at the Kansas River WWTP. Peak flows exceed the 65 million gallon per day (MGD) peak treatment capacity by 20 MGD.
3. Provide 20 percent additional treatment capacity for growth of the community. The current treatment plant is at or near its' rated capacity for treatment of organics.
4. Take the first step as adopted in the City's Integrated Plan, and as required by the latest NPDES permits, to meet new environmental regulations that require reduction of nutrients from treated effluents, specifically nitrogen and phosphorous. The current treatment processes do not reduce nutrients.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
44,616,272	Construction/Maintenance	29,000,000					29,000,000
	Equip/Vehicles/Furnishings	300,000					300,000
Total	Total	29,300,000					29,300,000

Funding Sources	2017	2018	2019	2020	2021	Total
Utility - Wastewater	29,300,000					29,300,000
Total	29,300,000					29,300,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Utilities
Contact UT Director
Type Maintenance
Useful Life 100 years
Category Water
Priority 1 Critical
Status Active

City of Lawrence, Kansas

Project # UT1307CIP
Project Name Oread Storage Tank & Booster Pump Stn Replacement

Total Project Cost: \$5,081,220

Department Priority
 Unfunded

Description
 Replacement of the south 1931, and north 1954 Oread water storage tanks and booster pump station.

Justification
 Project was identified in the 2012 Integrated Water Utility Plan and Capital Improvements Plan. Both tanks are exhibiting severe corrosion, loss of structural members, holes in the exteriors, deteriorated foundations and failing interior and exterior coatings. In addition the tanks do not meet several current safety and American Water Works Association standards. The pump station is in need of replacement due to electrical equipment, valving, maintenance and operational issues.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
851,220	Construction/Maintenance	4,230,000					4,230,000
Total	Total	4,230,000					4,230,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
851,220	Utility - Water	4,230,000					4,230,000
Total	Total	4,230,000					4,230,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Utilities
Contact UT Director
Type Maintenance
Useful Life 100 years
Category Water
Priority 1 Critical
Status Active

Project # UT1518CIP
Project Name 19th Street Utilities Relocation

Department Priority
 Unfunded

Total Project Cost: \$1,531,916

Description

This project will replace waterline on 19th Street from Iowa Street to Alabama Street. The existing waterline is mostly 6-inch and 8-inch cast iron or transite pipe from the late-1940's to mid-1950's that will be replaced with new 8-inch and 12-inch PVC waterlines.

The proposed improvements to 19th Street will also require replacement and/or relocation of portions of the existing 10-inch and 12-inch clay sanitary sewer from Naismith Drive to Stewart Avenue.

Justification

The 19th Street Utilities Relocation project will replace waterline on 19th Street from Iowa Street to Alabama Street. The existing waterline is mostly 6-inch and 8-inch cast iron or transite pipe from the late-1940's to mid-1950's that will be replaced with new 8-inch and 12-inch PVC waterlines. Proposed improvements to 19th Street will also require relocation of the existing 10-inch and 12-inch clay sanitary sewer from Naismith Drive to Stewart Avenue.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
110,996	Construction/Maintenance	1,420,920					1,420,920
Total	Total	1,420,920					1,420,920

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
110,996	Utility - Water	1,420,920					1,420,920
Total	Total	1,420,920					1,420,920

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Utilities
Contact UT Director
Type Maintenance
Useful Life
Category Wastewater
Priority 1 Critical
Status Active

Project # UT1793CIP
Project Name 2017 Sewer Main Relocations for Road Projects

Department Priority
 Unfunded

Total Project Cost: \$351,000

Description
 2017 Sewer Main Relocations for Road Projects

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	70,200					70,200
Construction/Maintenance	280,800					280,800
Total	351,000					351,000

Funding Sources	2017	2018	2019	2020	2021	Total
Utility - Wastewater	351,000					351,000
Total	351,000					351,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Utilities
Contact UT Director
Type Maintenance
Useful Life
Category Wastewater
Priority 1 Critical
Status Active

Project # UT1795CIP
Project Name 2017 Rapid I/I Reduction Program

Department Priority
 Unfunded

Total Project Cost: \$2,000,000

Description
 2017 Rapid I/I Reduction Program

Justification
 The Integrated 2012 Wastewater Utilities Plan and Capital Improvements Program recommended the implementation of a Rapid Inflow and Infiltration (I/I) Reduction Program. The objective of the Rapid I/I Reduction Program is an overall 35% reduction of I/I within the program area. By reducing I/I by 35%, we decrease the need for construction projects that add system capacity within the sewer system and the need for wet weather treatment capacity expansion at the Kaw WWTP.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	400,000					400,000
Construction/Maintenance	1,600,000					1,600,000
Total	2,000,000					2,000,000

Funding Sources	2017	2018	2019	2020	2021	Total
Utility - Wastewater	2,000,000					2,000,000
Total	2,000,000					2,000,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Utilities
Contact UT Director
Type Improvement
Useful Life
Category Wastewater
Priority 1 Critical
Status Active

Project # UT1796CIP
Project Name Collection System Field Operations Building

Department Priority
 Unfunded

Total Project Cost: \$7,000,000

Description
 Collection System Field Operations Building

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	70,000	1,330,000				1,400,000
Construction/Maintenance	280,000	5,320,000				5,600,000
Total	350,000	6,650,000				7,000,000

Funding Sources	2017	2018	2019	2020	2021	Total
Utility - Wastewater	350,000	6,650,000				7,000,000
Total	350,000	6,650,000				7,000,000

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Utilities
Contact UT Director
Type Maintenance
Useful Life
Category Water
Priority 1 Critical
Status Active

Project # UT1797CIP
Project Name 2017 Clinton WTP Improvement Program

Department Priority
 Unfunded

Total Project Cost: \$324,500

Description
 2017 Clinton Water TP Annual Improvement Program

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	64,900					64,900
Construction/Maintenance	259,600					259,600
Total	324,500					324,500

Funding Sources	2017	2018	2019	2020	2021	Total
Utility - Water	324,500					324,500
Total	324,500					324,500

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

City of Lawrence, Kansas

Department Utilities
Contact UT Director
Type Improvement
Useful Life
Category Water
Priority 1 Critical
Status Active

Project # UT1798CIP
Project Name 2017 Kaw WTP Improvement Program

Department Priority
 Unfunded

Total Project Cost: \$324,500

Description
 2017 Kaw Water Treatment Plant Annual Improvement Program

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	64,900					64,900
Construction/Maintenance	259,600					259,600
Total	324,500					324,500

Funding Sources	2017	2018	2019	2020	2021	Total
Utility - Water	324,500					324,500
Total	324,500					324,500

Budget Impact/Other

City Manager's Recommended Projects

Data in Year 2017

Department Utilities
Contact UT Director
Type Maintenance
Useful Life 50 years
Category Water
Priority 1 Critical
Status Active

City of Lawrence, Kansas

Project # UT1799CIP
Project Name 2017 Watermain Replacement/Relocation Program

Department Priority
 Unfunded

Total Project Cost: \$3,935,700

Description
 2018 Watermain Replacement/Relocation Program, to include watermain assessment and maintenance activities through contractor arrangements and in-house at to-be-identified locations.

Justification
 A program for the replacement and rehabilitation of deteriorated and undersized water distribution piping was identified in the 2012 Integrated Water Utility Plan and Capital Improvements Plan. Department of Utilities staff continuously evaluates the condition of the water distribution system based on main breaks, pipe material and age, capacity and fire protection needs. Based on these criteria, along with the criticality of the watermain within the system and the number of services affected, watermains are targeted for replacement.
 Continued progress in water main replacement further increases the reliability of the City's water transmission system.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	787,140					787,140
Construction/Maintenance	3,148,560					3,148,560
Total	3,935,700					3,935,700

Funding Sources	2017	2018	2019	2020	2021	Total
Utility - Water	3,935,700					3,935,700
Total	3,935,700					3,935,700

Budget Impact/Other



City of Lawrence

Appendix

Glossary of Terms

Accrual Basis of Accounting	The method of accounting under which debits and credits are recorded at the time they are incurred. The accrual basis of accounting is used for Enterprise Funds such as the Water and Sewer Fund.
Ad Valorem	Latin term meaning “from the value”. It is used to refer to property taxes.
Ad Valorem Taxes—Current	Taxes on real and personal property, except motor vehicles. Calculated by multiplying the assessed value by the mill levy.
Ad Valorem Taxes—Delinquent	Property taxes that are not paid by either December 20th or June 20th. Kansas statutes allow property owners the right to pay half their tax on December 20th and the second half on June 20th.
Appraised Value	An amount determined by the County Appraiser’s office as to what a property is worth. In Kansas, property is appraised at 100% of market value.
Aquatic Programs	All fees collected for programs conducted at the outdoor and indoor aquatic centers in Fund 211, the Recreation Fund.
Assessed Valuation	A valuation set upon real estate or other property by the County Assessor and the State as a basis for levying ad valorem property taxes. In Kansas, the percentages are: Residential (11.5%); Commercial (30%); and Personal (20%).
Balanced Budget	An operating budget in which the operating revenues plus beginning fund balance are equal to, or exceed, operating expenditures.
Bonds	Debt instruments representing a promise to pay a specified amount of money at a specified time and at a specified periodic interest rate. Bonds are used to finance major capital projects or adverse judgments.
Budget	A financial plan for a specified period of time of the governmental operation that matches all planned revenues and expenditures with the services provided to the residents of the city.
Budget Message	A general outline of the proposed budget, which includes comments regarding the financial status of the government at the time of the message and recommendations regarding the financial policy for the coming period.

Glossary of Terms

Building Rental	All fees collected for the use of community centers and outdoor park shelters in Fund 211, the Recreation Fund.
Capital Improvement Program (CIP)	A multi-year plan for capital expenditures needed to maintain and expand the public infrastructure. It projects the infrastructure needs for a set number of years and is updated annually to reflect the latest priorities, cost estimates, or changing financial strategies.
Capital Improvements	Expenditures related to the acquisition, expansion or rehabilitation of an element of the City's infrastructure.
Capital Outlay	Equipment valued at more than \$1,000 and having a useful life of more than one year.
Cash Basis Reserve	An amount of funds set aside to ensure that sufficient cash is available to pay principal and interest payments in case the receipt of property taxes is delayed in Fund 301, the Bond and Interest Fund.
Class Enrollment	Revenue collected for providing class instruction in Fund 211, the Recreation Fund.
Commission/Postage	Expenses related to bond issuance including attorney fees, printing fees, and financial advising in Fund 301, the Bond and Interest Fund.
Commodities	Consumable goods, such as office supplies, that are used by the City.
Concessions	Revenues generated from the sale of concession products at parks and recreation facilities in Fund 211, the Recreation Fund.
Contractual Services	Services provided to the City by firms, individuals, or other City departments.
Debt Service	Payment of interest and principal on an obligation resulting from the issuance of bonds.

Glossary of Terms

Development Charges	Charges levied at the time building permits are required, to help offset the costs for increased capacity in the water and/or wastewater systems in Fund 501, the Water and Wastewater Fund.
Encumbrance	A transaction designed to set aside money for a specific future use. Funds can be encumbered by a purchase order or contract.
Encumbrance Accounting	Encumbrance accounting is employed as an extension of formal budgetary integration in the General Fund, Special Revenue Funds, and Capital Projects Funds. Encumbrances outstanding at year-end are reported as reservations of fund balances since they do not constitute expenditures or liabilities under generally accepted accounting principles.
Enterprise Fund	A type of Fund, which is accounted for in a manner similar to a private business enterprise. Usually the governmental entity intends for enterprise funds to fully recover their costs through user fees.
Expenditures	Current cash operating expenses and encumbrances.
Extra Pickups, Miscellaneous	Fees for service to the University of Kansas, polycart rental fees, and revenue from the sale of collected newspaper and cardboard in Fund 502, the Solid Waste Fund.
Fare Box Receipts	Fares collected from transit system users placed in Fund 210, the Public Transportation Fund.
Fees	Revenues collected for Adult and Youth Sports Programs as well as fees for programs and classes at the Nature Center in Fund 211, the Recreation Fund.
Field Rent	Fees collected from rental of ball diamonds, soccer fields, and multipurpose fields to the public in Fund 211, the Recreation Fund.
Fiscal Year	A twelve-month period to which the operating budget applies. In the City of Lawrence, this period is from January 1 to December 31.
Franchise Fees	An amount charged to a utility in exchange for the rights to provide utility services within the City and to operate within the public right-of-way.

Glossary of Terms

Fund	An independent governmental accounting entity with a self-balancing group of accounts including assets, liabilities, and fund balances.
Fund Balance	The excess of fund's assets over its liabilities and reserves.
General Operating Fund	Often referred to as the General Fund, this Fund accounts for the revenues and expenditures associated with all services traditionally associated with local governments, except for those services that are required to be accounted for in some other fund. Examples include police and fire services, park maintenance, planning, and building inspection/code enforcement services.
General Obligation Bond	Long-term debt payable from the full faith and credit of the City. Typically such bonds are payable from property taxes.
General Obligation Bond-Principal	The money owed as long-term debt payable from the full faith and credit of the City.
General Obligation Bond-Interest	The charge for issuing long-term debt payable from the full faith and credit of the City.
Goal	A statement of broad direction, purpose, or intent based on the needs of the community.
Government Fund	A fund used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities (except those that account for proprietary or fiduciary funds). There are four types of governmental funds: general, special revenue, debt service, and capital projects.
Grant	Contributions or gifts of cash or other assets from another governmental unit (typically state or federal) to be used or expended for a specified purpose, activity, or facility.
Infrastructure	The physical assets of the City (e.g. streets, water/sewer lines, public buildings, and parks).

Glossary of Terms

Interest on Investments	Revenue received from the purchase of securities including certificates of deposit, treasury notes and federal agency notes.
Interfund Transfer	Transfer of resources between funds that are not recorded as revenues to the fund receiving or expenditures to the fund providing.
Intergovernmental Revenue	Grants or distributions received from other governments including distributions from the countywide sales tax as well as statutory transfers from the State.
LAVTR	“Local Ad Valorem Tax Reduction”. Revenues received from the State to help reduce local property taxes.
Line Item	An individual expenditure category listing in the budget (personal services, commodities, contractual services, etc.)
Mill Levy	The tax rate to apply when calculating property taxes. A mill represents 1/10 of 1 cent. The mill levy is typically expressed as an amount per \$1000 of assessed valuation, (i.e., a mill levy of 1.00 would result in a tax of \$1.00 per each \$1,000 in assessed valuation.)
Modified Accrual Basis of Accounting	Under this method of accounting, revenues are recognized when they are both measurable and available within a certain time period. Expenditures, other than interest on long-term debt, are recorded as liabilities when incurred. The General Fund and Special Revenue Funds follow this method of accounting.
Operating Budget	The budget that applies to all expenditures except capital improvement projects.
Payment-in-lieu-of-taxes	An amount charged to enterprise operations, equivalent to the City property taxes, that would be due on a plant or equipment if the enterprise operations were for profit companies.
Personal Services	Cost of wages, salaries, retirement, and other fringe benefits for City employees.
Program	A group of related activities performed by one or more organizational unit for the purpose of accomplishing a function for which the City is responsible.

Glossary of Terms

Reserves	An account used to indicate that a portion of a fund balance is restricted or set aside for emergencies or unforeseen expenditures not otherwise budgeted for.
Revenue	Income for the fiscal year. The major categories of revenue include taxes, state shared revenues, fees and charges, interest on investments, and fines and forfeits.
Revenue Bonds	Long-term debt payable from a designated revenue source such as water revenue or sales tax revenue.
Roll-off	Fees for roll-off services including container charges, delivery and pick up fees, as well as landfill charges in Fund 502, the Solid Waste Fund.
Sanitation Service Charge	Normal solid waste collection fees for industrial and commercial dumpster services and residential solid waste collection in Fund 502, the Solid Waste.
Special Assessments	Property taxes incurred by property owners within a designated area for improvements that benefit the area. A majority of the affected property owners must approve the formation of the benefit district.
Special Populations	Fees collected for recreation programs provided for special needs populations in Fund 211, the Recreation Fund.
Special Revenue Funds	A type of Fund used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes.
State Grants	Moneys received through the Kansas Department of Health and Environment Solid Waste Implementation Grant awarded on a project specific basis in Fund 502, the Solid Waste Fund.
State-Shared Revenues	Revenues levied and collected by the State but shared on a predetermined basis with local governments.
Tax Levy	The total amount to be raised by general property taxes for the purposes specified in the approved City budget.
Tax Rate	The amount of tax levied for each \$1,000 of assessed valuation.

Glossary of Terms

User Fees	The payment of a fee for direct receipt of a public service by the party benefiting from the service.
Water and Sewer Charges	The charge to customers receiving water and sewer services provided by the City's treatment, distribution, and collection systems, which pay for operational and capital costs in Fund 501, the Water and Wastewater Fund.
Water Taps	Charges paid, according to size of connection, by developers / property owners for connection to the City's existing water mains in Fund 501, the Water and Wastewater Fund.
Water Main Extensions	Charges for materials, labor, and equipment related to the extension of the City's water distribution system (up to and including twelve inch water mains), typically paid by developers and/or property owners in Fund 501, the Water and Wastewater Fund.

List of Acronyms

BTBC	Bioscience Technology Business Center
CASA	Court Appointed Special Advocate
CC	City Commission
CIP	Capital Improvement Plan
CVB	Lawrence Convention and Visitors Bureau
DCCCA	Douglas County Citizens Committee on Alcoholism
DOT	Department of Transportation
DMI	Destination Management Inc.
EECBG	Energy Efficiency & Conservation Block Grant Program
ERC	Employee Relations Committee
ERU	Equivalent Residential Unit
FAA	Federal Airport Administration
FEMA	Federal Emergency Management Agency
FTE	Full Time Equivalent
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GO Bonds	General Obligation Bonds
GPS	Global Positioning System
HHW	Household Hazardous Waste
HUD	Housing and Urban Development
IAFF	International Association of Fire Fighters
ITC	Investigative Training Center
KDOT	Kansas Department of Transportation
KU	University of Kansas
LDCBA	Lawrence Douglas County Biosciences Authority
LDCHD	Lawrence Douglas County Health Department
LEAP	Lawrence Excellence Award Program
LEC	Lawrence Douglas County Law Enforcement Center
LHBA	Lawrence Home Builders Association
LKPD	Lawrence, Kansas Police Department
LPOA	Lawrence Police Officers Association
NELAP	National Environmental Laboratory Accreditation Program
NPDES	National Pollutant Discharge Elimination System
PILOT	Payment In Lieu of Taxes
PIRC	Public Incentives Review Committee
RCPRC	Rock Chalk Park Recreation Center
RFP	Request For Proposals
ROW	Right of Way
SCADA	Supervisory Control and Data Acquisition
SLT	South Lawrence Trafficway
SWAN	Solid Waste Annex North

List of Acronyms

TDD	Transportation Development District
T2025	Transportation 2025
T2030	Transportation 2030
TIF	Tax Increment Financing
USD497	Unified School District 497
WWTP	Wastewater Treatment Plant

State Budget Form

The chart below shows a portion of the state budget form. This form represents the legally adopted budget; meaning the City has the authority to spend \$240,779,935 in 2017 with a mill levy that shall not exceed 32.018 mills. This authority level (\$240,779,935) includes the operating budget that has been outlined throughout this book plus the fund balance of each fund. Please note the state budget forms do not include every fund budgeted by the City. There are additional funds the City budgets for that are not included in this portion of the state budget form. This will be further explained on the next two pages.

Proposed 2017 Budget			
Fund Name	Budget Authority for Expenditures	Amount of Ad Valorem Tax	Estimated Tax Rate*
General	87,909,380	18,091,243	19.475
Debt Service	20,014,425	7,899,315	8.504
Library	4,033,737	3,752,392	4.039
Special Highway	3,935,552		
Airport Improvement	121,289		
Guest Tax	3,188,664		
Public Transportation	16,034,605		
Recreation Fund	6,385,893		
Special Alcohol	885,472		
Special Recreation	990,022		
TDD/TIF/NRA	1,850,829		
City Parks Memorial	23,502		
Farmland Remediation	5,079,289		
Cemetery Perpetual	18,010		
Cemetery Mausoleum	4,247		
Housing Trust	300,154		
Law Enforcement trust	109,055		
Water and Sewer	64,527,994		
Solid Waste	16,258,503		
Public Parking	1,911,560		
Storm Water	6,037,061		
Golf Course	1,160,692		
TOTAL	240,779,935	29,742,950	32.018



Reconciliation Between State Budget Form and Operating Budget

The chart below shows the reconciliation process between the state form (which includes fund balance AND the net operational expenditures combined) and the net operational expenditures that have been outlined throughout this budget book in the department pages and the fund summary pages. Please note that the funds shown below are only the funds required on the state budget form. The City budgets additional funds which can be found on the following page.

Fund	2015 Audited Expenditures	2016 Revised Expenditures	2017 Authorized Budget (State Form Number)	Less: 12/31 Fund Balance	Net Operational Expenditures	2017 Over (Under) 2016 Revised
General	\$ 76,376,469	\$ 69,075,078	\$ 87,909,380	\$ 15,683,117	\$ 72,226,263	\$ 3,151,185
Debt Service	10,865,034	10,959,248	20,014,425	7,819,425	12,195,000	1,235,752
Library	3,550,000	3,750,000	4,033,737	-	4,033,737	283,737
Special Highway	2,447,748	2,682,430	3,935,552	933,872	3,001,680	319,250
Airport Improvement	138,633	24,000	121,289	40,289	81,000	57,000
Guest Tax	949,159	1,597,501	3,188,664	1,031,102	2,157,562	560,061
Transit	2,780,971	3,999,000	16,034,605	10,214,398	5,820,207	1,821,207
Recreation	5,093,827	5,420,055	6,385,893	709,063	5,676,830	256,775
Special Alcohol	710,623	751,100	885,472	135,472	750,000	(1,100)
Special Recreation	665,973	730,500	990,022	220,892	769,130	38,630
TDD/TIF/NRA Funds	704,835	2,161,229	1,850,829	-	1,850,829	(310,400)
City Parks Memorial	8,019	99,000	23,502	23,502	-	(99,000)
Farmland Remediation	1,341,422	539,493	5,079,289	4,581,489	497,800	(41,693)
Cemetery Perpetual	3,254	70,000	18,010	13,010	5,000	(65,000)
Cemetery Mausoleum	-	-	4,247	4,247	-	-
Housing Trust	-	280,069	300,154	154	300,000	19,931
Law Enforcement Trust	106,813	90,000	109,055	29,055	80,000	(10,000)
Water and Wastewater	34,696,428	39,884,000	64,527,994	20,908,998	43,618,996	3,734,996
Solid Waste	12,607,638	12,755,963	16,258,503	3,841,553	12,416,950	(339,013)
Public Parking	1,274,144	1,249,915	1,911,560	328,583	1,582,977	333,062
Storm Water	2,689,548	2,860,491	6,037,061	2,245,944	3,791,117	930,626
Golf Course	766,188	799,980	1,160,692	214,507	946,185	146,205
Total Authorized Budget	\$ 157,776,726	\$ 159,779,052	\$ 240,779,935	\$ 68,978,672	\$ 171,801,263	\$ 12,022,211

Other City Budgeted Funds

The chart below shows the additional funds that are not required to be budgeted by the State of Kansas; however, the City of Lawrence still provides budgets to increase transparency. The 2017 Authorized Budget column represents the net operational expenditures plus the fund balance—this would be the number presented in the state budget form, if these funds were required to be budgeted by the State.

Fund	2015 Audited Expenditures	2016 Revised Expenditures	2017 Authorized Budget	Less: 12/31 Fund Balance	Net Operational Expenditures	2017 Over (Under) 2016 Revised
Capital Improvement	\$ 9,351,105	\$ 10,969,897	\$ 9,013,438	\$ 513,438	\$ 8,500,000	\$ (2,469,897)
Equipment Reserve	847,922	5,101,007	900,198	700,698	199,500	(4,901,507)
Outside Agency Grants	4,245,816	3,578,394	4,023,924	8,670	4,015,254	436,860
Wee Folks Scholarship	29,531	30,000	191,530	141,530	50,000	20,000
Fair Housing Grant	12,695	11,408	197,059	185,259	11,800	392
Community Development	826,687	800,000	1,164,175	247,098	917,077	117,077
Home Program	385,147	300,000	714,962	182,053	532,909	232,909
Transportation Planning	209,259	148,385	279,119	16,219	262,900	114,515
Water & Wastewater Construction	-	1,500,000	5,692,579	3,192,579	2,500,000	1,000,000
Solid Waste Construction	-	141,250	2,704,139	4,139	2,700,000	2,558,750
Total Other City Budget	15,908,162	22,580,341	24,881,123	5,191,683	19,689,440	(2,890,901)
Grand Total City Budget	\$173,684,888	\$182,359,393	\$265,661,058	\$ 74,170,355	\$191,490,703	\$ 9,131,310



City of Lawrence