

**PUBLIC REPORT
OF THE DISTRICT ATTORNEY
2022 GENERAL ELECTION**

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I. Factual Background:

The General Election which became the subject of this investigation was held on Tuesday, November 8, 2022. In the early morning hours of Election Day, the District Attorney's Office (DAO) began receiving complaints of paper shortages in multiple southern Luzerne County polling places. News of paper shortages quickly inundated our office with reports of such issues at polls throughout the county.

Upon receiving these complaints, District Attorney's officials contacted the Election Bureau confirming they were receiving the same reports and, at first, offering assistance in alleviating the issues to ensure the rights of voters were preserved. Specifically, we presumed paper was available and in need of delivery to the polls, and we offered our assistance to make such delivery.

In order to accomplish that goal, the District Attorney immediately gathered all available detectives who convened at the Luzerne County Election Bureau at the Penn Place building. Then-manager Randy Robertson began tracking calls the Bureau received requesting paper. Members of the District Attorney's Office met with Robertson, Jennifer Pecora, the Administrative Services Division Head in charge of the Election Bureau; Beth Gilbert McBride, the then-Acting Election Director, and Emily Cook; the then-Acting Deputy Election Director in an attempt to rectify the paper shortage issue.

Then-Manager Robertson called upon supervisors and our office to attempt to plan a resolution strategy.

Personnel

Before delving into the facts and circumstances pertaining to the instant investigation, we respectfully submit that it is important to understand the hiring history of the personnel tasked with carrying out the election.

Then-County Manager Randy Robertson was hired on April 12, 2022, Luzerne County, but did not begin in the position until June 13, 2022 – four (4) months before the General Election.

Administrative Services Division Head Jennifer Pecora began in her position September 2, 2022 – sixty-seven (67) days before the General Election. This position is the Division Head overseeing the Election Bureau.

The 2022 Election year began with Michael Susek as Director. On July 21, 2022, Director Susek gave his notice of resignation from his position indicating his last day would be August 11, 2022 – eighty-nine (89) days before the General Election.

On July 15, 2022, Beth Gilbert McBride started working in the Election Bureau as Deputy Director – three (3) months and twenty-five (25) days prior to the General Election. She then became acting Director in September of that year.

Then-Deputy Director of Elections Emily Cook was first hired in the Election Bureau as an Administrative Assistant in September of 2021. She was promoted to Elections Operator in March of 2022. She then was appointed Deputy Election Director in September of that year.

Of all supervisors of the Election Bureau, Deputy Director Cook had the most experience of anyone in the office; however, that experience was limited to fourteen (14) months.

Paper-Weight Issue

In discussions regarding the paper, the DAO was advised that eighty-pound (80-lb.) paper¹ was recommended to be used in the Ballot Marking Device (printer) for this election. Although the county was not in possession of such paper, the warehouse held an abundance of 100-lb. paper which was difficult to distinguish from 80-lb. paper.

Officials at the Election Bureau contacted the Department of State for approval on using the 100-lb. paper. While they awaited a response, members of the Bureau - including Deputy Director Cook, then-Manager

¹ The reference to this measurement refers to the weight of five hundred (500) standard-sized sheets of this paper.

Robertson, and members of the DAO, proceeded to the warehouse. Immediately apparent at the warehouse were multiple pallets of 100-lb. paper which appeared identical and felt similar to the 80-lb. paper. Deputy Director Cook, with Manager Robertson observing, ran multiple tests with the 100-lb. paper through a Ballot Marking Device present at the warehouse. The paper fed through and printed in each test without incident.

Based on the testing, Manager Robertson directed the 100-lb. paper to be delivered to all polling places as heavier paper that flawlessly passed testing would be better than any poll running out of paper. The paper was packed into detectives' vehicles, and each detective was assigned a zone or a part thereof and designated to deliver paper to the polling locations within that zone.² During the delivery, our office learned that a Dominion representative expressed concern that due to the length of time and conditions under which the paper had been stored, it was possible that the paper absorbed moisture and could jam in the voting machines or have issues in the scanner. Further, Jonathan Marks, Deputy Secretary of Elections and Commissions for the Pennsylvania Department of State, responded to Election Officials and advised that, largely based on Dominion recommendations, the 100-lb. paper was not to be used. Rather, only the 80-lb. paper was to be used for this election.³

Since some of the 100-lb. paper had already been distributed, detectives were required to return to polling places and retrieve the newly disseminated reams.

Ordering of 80-Lb. Paper

From the time the paper shortage was uncovered, and throughout the above occurrences, Administrative Services Division Head Jennifer Pecora spearheaded the effort to locate sources of appropriately weighted paper.

² For emergency service purposes, each municipal police department in Luzerne County is assigned to a "zone" (e.g. – Zone A consists of the west side police departments from Forty Fort to Plymouth; Zone B consists of a portion of the east side police departments from Plains Township to Hanover Township excluding Wilkes-Barre City).

³ Upon further inquiry, it was represented to us that because many of the precincts had numerous offices on the ballot, the printer would be required to print on both sides of the paper. As a result, we were told that the heavier weight paper may jam, and the lighter weight was required.

During this process, Division Head Pecora advised that Fort Orange Press, a company from Albany, NY, was packing up the paper and delivering it to Luzerne County, but it would not arrive for a few hours. Thereafter, Division Head Pecora and other election officials began contacting local paper suppliers to determine if any had the needed paper in stock. Paper was ordered from Phillips Supply Co., Blasi Printing Co. Inc., United Partners, and Scranton Printing Co. Additionally, PDQ Printing Supplies in the Stauffer Industrial Park in Taylor, PA, had a limited amount of the paper in stock which could be immediately available.⁴ It was ordered, and detectives were dispatched to pick up the paper in Taylor for immediate delivery to the polls as a stop-gap measure until the full order from Albany and the other companies could arrive and be delivered.

At some point after we learned that PDQ had some of the paper available, but prior to obtaining the paper, our office was advised that the Department of State reversed its prior directive. State advised the Bureau of Elections that if the 100-lb. paper was all we had available, then it could be used; however, because the 100-lb. paper had already been collected and the 80-lb. paper was available, changing course to redeliver the 100-lb. paper was counterintuitive, and we proceeded to obtain and deliver the 80-lb. paper.

Paper was delivered to every poll requesting paper in Luzerne County. The county has a total of one hundred forty-three (143) different polling locations⁵ which house a total of one hundred eighty-six (186) total voting precincts.⁶ By the conclusion of the investigation, we uncovered sixteen (16) polling locations that reported paper issues resulting in a stoppage in voting – however brief. For some precincts, the delay was during a switch to emergency or provisional ballots. Of the reporting parties, four (4) JoEs reported a stoppage in voting. Dorrance Township took voter information and contacted them to return when paper became available. Plains Township (Hilldale) reported the stoppage was due to a time/date issue uncovered upon starting the machine which delayed two or three voters and was

⁴ Detectives obtained copies of the purchase orders from Election Day and confirmed the above orders.

⁵ <https://www.luzernecounty.org/1439/2022-General-Election-Polling-Locations>

⁶ Some precincts are located in the same physical polling location.

corrected. Slocum Township reported that they did not run out of paper due to the delivery arriving in time; however, the JoE did indicate voters were turned away. This notation was made in error. Voters were not turned away. Swoyersville (Music Box) reported six (6) voters were unable to vote, their information was taken, and it is believed they all returned.

This topic was made part of the investigation and is more fully addressed below herein. This information is further contained in the surveys attached at Exhibit "A."

Arrival of the Full Paper Order from Albany

At approximately 4:45 P.M., the vehicle delivering the paper order from Fort Orange Press entered Luzerne County. Members of the District Attorney's Office met the vehicle in a parking lot near Interstate 81 on Route 315 in Pittston Township. The paper was transferred directly from the Fort Orange Press vehicle to the County Detectives who were dispatched to their respective zones to distribute the paper as quickly as possible.

Prior to departure, Detectives were advised to convene the following day to debrief and discuss the information observed and obtained throughout the day resulting from this incident.

Importantly, upon learning of this issue throughout the county, multiple law enforcement agents and agencies contacted our office to assist in the dissemination of paper throughout their jurisdictions. These agents and agencies include, but are not limited to:

- *Chief Royce Engler, Wright Township. Chief Engler voluntarily left his residence and met us at one of the voting centers in Wright Township. Chief Engler coordinated with Rice Township PD and arranged for a Rice Township officer to meet us and to deliver paper to the second Rice Township voting center. Chief Engler then offered to deliver paper to the Dorrance Township voting center so we could continue delivering paper to Wright Township and Butler Township voting centers.*
- *Chief Kyle Shumusic, Pittston City. Chief Shumusic assisted in retrieving paper from the Taylor location and the Fort Orange Press truck and also in disseminating paper throughout Pittston City.*

- Chief Dale Binker, Plains Township. We called Chief Binker, during our initial paper delivery (PDQ paper) in an attempt to learn of any voting locations that were in need of paper. Chief Binker volunteered to meet at one of the voting locations in Plains Township and deliver paper to voting centers. He additionally volunteered one of his officers to deliver paper to another location.
- Chief William Feissner, Butler Township. Chief Feissner offered to travel to the voting center in the jurisdiction where he resided to inquire into the status of their paper reserves.
- Chief Marty Maransky, Kingston Township. Then-Assistant Chief Maransky contacted the voting centers in Kingston Township and reported back that all of the voting centers had sufficient paper. Detective O'Malley was already in Kingston Township delivering paper to the voting centers.
- We are aware that other departments assisted who are not listed herein. We thank all involved for their assistance.

II. The Voting Process on Dominion Voting Machines:

The District Attorney's Office investigated previous issues pertaining to the 2021 Election. As part of that investigation and report, we summarized the voting process on the machines employed for that election. Those machines were also in use during the election which is the subject of this investigation. Because, we submit, that process is relevant to understanding the current issues, we incorporate that summary herein as follows:

Following the election, and receipt of complaints, members of the District Attorney's Office arranged for a demonstration of the machines used in the [2021] Primary Election. Then-Election Director, Robert Morgan, provided the demonstration on June 24, 2021. The District Attorney, detectives, and other attorneys from the D.A.'s office, along with other county officials, attended.

The process requires, in relevant part, that the voter enter his/her choices on the touch screen, and when the process is completed, print the ballot from the touch screen tablet, remove the ballot from the Ballot Marking Device (printer), and enter it into the Precinct Scanner (scanner) – a separate machine in a separate part of the polling area.⁷

⁷ Investigators confirmed that the scanner in fact will read ballots placed into the machine forward, backward or upside down.

Investigators were advised that if an individual voter fails to take the ballot from the printer underneath the touch screen and enter it into the scanner, the voter is presumed to demonstrate an intent not to cast his or her vote. In such event, the ballot should not be placed through the scanner by anyone else including Election officials, and should not be counted.

During the demonstration with the Election Director, sample ballots were cast and printed by an official Ballot Marking Device. Those ballots were then taken to and read by a Precinct Scanner whereupon investigators then reviewed the receipt confirming the ballot was cast and counted.

Following that exercise, representatives of the District Attorney's Office requested that the identical ballot, printed by the Ballot Marking Device, and already counted, be placed through the scanner another time. The same ballot was placed through the scanner three times, and the votes on the ballot were counted all three times. The Precinct Scanners do not appear to have the ability to recognize that a ballot had already been counted and reject, cancel, or alert officials to the same ballot being rescanned.

The repeat scanning was requested as part of the investigation into the operation of the voting equipment. To our knowledge, Luzerne County did not receive an allegation that any person, voting official or otherwise, attempted to resubmit printed ballots to the scanner.

Prior to the commencement of voting on Election Day, the JoE prints multiple tabulation tapes and ensures the machines register zero.

III. Complaints and Investigation

A. Paper Shortage in "Republican" Areas

Initially, complaints were received by the District Attorney's Office indicating that the shortages were concentrated in Republican or conservative voting precincts. This falsehood was quickly extinguished as Election Day proceeded and complaints were received from all corners of

Luzerne County. By 1:00 P.M., the Bureau of Elections had received over thirty (30) requests for more paper.⁸

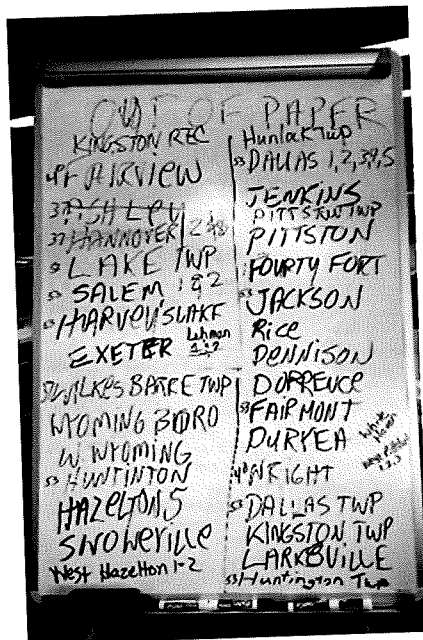


Photo of real-time recording of precincts reporting paper shortages on Election

In investigating this issue, Luzerne County Detectives contacted the Judge of Elections (JoE) for every polling precinct in Luzerne County⁹ and successfully interviewed all JoEs for all but twenty-four (24) of one hundred eighty-six (186) polling precincts.¹⁰ Detectives were unable to interview the JoE for Ashley Borough; however, when Detective Jensen arrived on Election Day with paper, he witnessed people still voting and ascertained that the location was low on, but not out of paper. As such, residents were not stopped from casting ballots. Similarly, the Judges of Elections for Avoca,

⁸ While the reports related that the precincts were "out of paper," investigators later determined that the phrase was very loosely interpreted from being out of extra paper to being low on paper. Nearly all precincts still had paper and were actively voting as detectives were delivering the newly received paper.

⁹ A copy of the standard information detectives sought from each JoE is attached hereto at Exhibit "A."

¹⁰ Detectives requested address information from the Bureau of Elections on or about April 4, 2023, after repeated attempts to make contact with the non-responsive JoEs; however, despite a follow up response on May 23, 2023 that the information was forthcoming, such information was not received as of the date of this report. As such, written inquiries were not sent prior to completion of this report although the information was obtained by detectives through other means.

Courtdale, Dallas Borough (Municipal Building), Dallas Township (Ward 4), and Wilkes-Barre (Ward 19) did not respond to our inquiries; however, detectives either observed or confirmed from other sources that voting was not stopped in these locations.

Throughout the course of the investigation, detectives learned that sixteen (16) polling places ran out of ballot paper, but switched to either emergency or provisional ballots such that voting was not fully interrupted.¹¹ These sixteen (16) polls are:

- *Bear Creek Township, Ward 1*
- *Butler Township, Ward 2*
- *Butler Township, Ward 3*
- *Butler Township, Ward 4*
- *Conyngham Borough*
- *Dallas Township, Ward 3*
- *Dorrance Township*
- *Duryea Borough, Ward 2*
- *Edwardsville Borough, Ward 1*
- *Edwardsville Borough, Ward 2*
- *Exeter Borough, Ward 2*
- *Exeter Borough, Ward 3*
- *Exeter Township*
- *Fairmont Township*
- *Fairview Township, Ward 3*
- *Foster Township*

The investigation revealed that the shortage was not the result of a deliberate targeting of Republican/conservative areas to interfere with voting totals. Additional information related hereto is included below herein.

B. Tampering with/Paper Removed from Machines

The District Attorney's Office received allegations that some of the machines appeared to display evidence of tampering as well as an allegation that the paper had been loaded into, but then removed from the machines.

Tampering

Following receipt of allegations of evidence of tampering, detectives met at the Bureau of Elections warehouse and conducted an inspection of the machines.

¹¹ *The investigation revealed that many polling officials use the terms "emergency ballot" and "provisional ballot" interchangeably although we recognize these methods of voting and reasons for their use are different.*

The reporting party then met with detectives at the Election Bureau using a sample machine to describe the issue in more detail. Essentially, detectives obtained a description of tampering that would be possible based on the construction of the machines; however, the investigation did not reveal any evidence that such tampering occurred.

More specifically, it was described how the hardware on the cabinets was capable of being dismantled or contorted; however, such action would leave evidence of the tampering (*i.e.* – locks/hinges bent, broken, etc.). Ultimately, this report was given more as a hypothetical as to how tampering could occur, and not an allegation that such tampering had, in fact, occurred.

Upon further examination, some of the machines displayed minor physical damage to the exterior of the cabinet, but evidence of actual tampering was non-existent. The exterior damage appeared to be the result of impact from the transport and pickup process, and not from attempts to break into the machines or storage cabinets.

Without divulging information that may compromise security, we feel compelled to note that the manner by which the machines are stored has measures in place to guard against illicit entry. The building has security measures that protect it from unauthorized entry. Additionally, the machines have safeguards in place that prevent tampering from affecting voting and from allowing access to the machines and storage cabinets without evidence of such tampering remaining thereafter. We reviewed the building security and machines for such evidence and were unable to find any suggestion that tampering occurred.

Paper Removal

Furthermore, we could not uncover any evidence whatsoever that the paper had been removed from the machines. The machines were secured in the warehouse which was under surveillance. As a result of the Election Day delivery of paper, our office is acutely aware of the logistics of moving – or removing – such a quantity of paper. We could not find any evidence that someone surreptitiously (or otherwise) removed paper from the voluminous

number of machines for the polling places reporting a shortage, and ultimately, an extraction of that quantity of paper from the warehouse.

Lastly, detectives obtained the purchase order reports and invoices for the Election Bureau preceding the General Election.¹² Those reports do not list any orders for the paper which is the subject of this investigation until the above described orders for paper on Election Day. As such, it is our conclusion that the paper was not present prior to Election Day to have been removed.

C. Deliberate Failure to Order Paper

Our office did not uncover any evidence whatsoever that the paper shortage was the result of a deliberate attempt to leave polling locations without paper on Election Day. To the contrary, the warehouse held an abundance of paper, albeit of 100-lb. rather than 80-lb. The differences in the weights of paper are not readily apparent to an untrained observer.

Also worth noting is the fact that, upon testing, both the 80-lb. and 100-lb. paper performed the same when tested in the machines after the shortage was uncovered. According to members of county council, the voting machines were chosen based on information that they would accept many types of paper and accurately record and reflect votes. The actual practice of a few precincts using standard weight copy paper amid the shortage and reporting unhindered performance and vote tallying by the machines confirms this information.

Based thereon, together with information otherwise provided herein, we find the allegation that the shortage was the result of a premeditated plan to be unsupported by any evidence.

¹² A copy of the reports and invoices is attached hereto at Exhibit "B."

D. Voter “Disenfranchisement” and Vote “Suppression”

Before addressing the instant claims, it is important to set forth the actual meaning of the above terms which seem to be imprecisely used in any instance of voting irregularity. These terms are defined as follows:

- *Disenfranchise* (v.): to deprive of a franchise, of a legal right, or of some privilege or immunity - especially: to deprive of the right to vote.¹³
- *Suppress* (v.): to put down by authority or force: subdue.¹⁴ Intentionally deceiving qualified voters to prevent them from voting.¹⁵

Additionally, the Federal Bureau of Investigation (FBI) defines the term “voter suppression” stating, “Intentionally deceiving qualified voters to prevent them from voting is voter suppression.”¹⁶

By the actual definition of these terms, it is axiomatic that, in order for voter disenfranchisement or vote suppression to occur, an intent to subvert one’s right to vote is required. More specifically, simply because something goes awry in the voting process, does not equate to voter disenfranchisement or suppression. Intent is required.

In our case, even if we were to assume for the sake of argument that certain polling places were left completely devoid of all forms of ballots such that a voter was unable to vote – and then unable to return during normal or, in this case, extended voting hours – such a situation would not necessarily equate to voter disenfranchisement or vote suppression. We also are required to find the lack of paper was the result of a deliberate act to deprive one or more individuals of the right to vote or, at the very least, to intentionally make exercising that right more difficult.

¹³ <https://www.merriam-webster.com/dictionary/disenfranchise>

¹⁴ <https://www.merriam-webster.com/dictionary/suppress>

¹⁵ <https://www.fbi.gov/how-we-can-help-you/safety-resources/scams-and-safety/common-scams-and-crimes/election-crimes-and-security>

¹⁶ <https://www.fbi.gov/news/press-releases/fbi-warns-voters-on-election-crimes-ahead-of-the-november-2022-midterm-election>

As above set forth, in this case, the evidence shows that the failure to provide paper to the polling places was not a deliberate act, but rather a catastrophic oversight. It appears that amid the flurry of activities involved in the newly hired parties managing the election, the steps of ensuring the correct paper was on hand, ordering that paper if not on hand, and then loading sufficient quantities of that paper into the cabinets were missed by all officials tasked with such responsibilities throughout the process. Were any of those steps followed, the lack of paper would have been detected prior to Election Day, and the paper supply misadventure averted.

To that end, we reiterate the fact that the necessary paper was not ordered until the day of the election after the paper issue was reported to the Board of Elections. We also note that most polling locations had sufficient emergency and/or provisional ballots and/or were delivered interim amounts of paper to sustain them until additional paper could be delivered.

IV. Historical Data

As part of our investigation to determine which position, rather than which person, historically purchased the paper for the ballot marking devices, detectives obtained the purchase history for ballot paper.

A review of that history indicates that traditionally, paper orders were made by the Director of Elections. At the time relevant to the previous orders, Shelby Wachilla, Director of Elections, appears to have been the employee/supervisor who historically ordered the ballot paper for elections.¹⁷

V. Standard Operating Procedures

Detectives also endeavored to determine if any guidance is available in the 2022 Polling Place Procedures Manual (hereinafter the "Manual").¹⁸

Page seven (7) of the Manual under the section "Voting Equipment Checklist," specifically states, in relevant part:

¹⁷ A copy of the previous purchase orders is attached at Exhibit "C."

¹⁸ A copy of the Manual is attached at Exhibit "D."

The following equipment is delivered to the polling place prior to Election Day:

- *ImageCast X (ICX) unit*
 - *Black, wheeled cabinets containing the touchscreen and printer*
 - *Accessible units will contain a backup battery, headphones, and paddle*
 - *Check inside cabinet for extra ballot printing paper¹⁹ and scanner tape*

Based upon this information, it appears the parties preparing delivery and actually delivering the machines (sometimes referred to as the “seal team” as they are responsible for loading and sealing the cabinets before delivery) also have a duty to ensure the paper is available and loaded in the cabinet.

VI. Interdepartmental Communications at Elections Bureau

Text Message Communication

As part of the investigation, detectives obtained from multiple sources, communications relating to the paper supply for the 2022 General Election.

The first communication was a, October 13, 2022, text message exchange between then-Deputy Director and the Director which states as follows:

Deputy Director: I don't think we will need it for this election but we are running low on ballot paper. We will probably send out all the paper we have.

Director: I will order.

These statements seem to be self-explanatory; however, in addition, the meaning was confirmed through interviews with the individuals to be as it appears. Supervisors believed that sufficient paper was available, but did not confirm. Of course, it is now apparent that paper was needed for the 2022 General Election, and it was not ordered.

¹⁹ *Emphasis added.*

Handwritten Checklist

Detectives also obtained a handwritten checklist drafted by then-Deputy Director Cook. This list indicates as the first item, "Restock paper in ADA (Americans with Disabilities Act) machine."²⁰ Although the list does not particularly mention the non-ADA machines, one would presume that the notation would serve as a reminder to ensure the stocking of paper in all machines which did not occur.

It was clear from the interviews and other evidence that again, although a glaring mistake, the omission was not intentional. The parties involved were obviously distressed by the error and resulting effects.

VII. The Checklist: Previous Study by 'The Elections Group'

Following issues with the 2021 Primary Election regarding incorrect information displayed on electronic voting tablets, in August of 2021, Luzerne County hired consultants to assist the county Bureau of Elections and respond to the county citizen Election Board's needs and requests.²¹

As a result of that endeavor, The Elections Group supplied the Bureau of Elections with a checklist in the form of an Excel Spreadsheet specifying dates and tasks to be completed on those dates.²² It contains the following columns (in relevant part):

Date	Primary Process	Sub-Process	Task	Notes	Primary	Backup
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- *On July 31, 2022, the list indicates a Primary Process of "Election Day Voting;" a Sub-Process of "Supplies;" the Task is "Inventory all supplies and order what is missing;" the Notes indicate a need for tackle boxes for Election night check in; Primary designates "Deputy Director" and a Backup is not assigned. The term "supplies is not*

²⁰ A copy of the handwritten checklist is attached at Exhibit "E."

²¹ <https://www.timesleader.com/news/1508273/luzerne-county-retains-election-consultant-the-elections-group>

²² The format of the spreadsheet and diminutive font size did not lend itself to be included here as an exhibit especially in light of the limited amount of information listed therein relevant to the instant investigation.

specifically defined anywhere in the spreadsheet; however, we presumed it to include paper for the machines.

- On September 9, 2022, the spreadsheet indicates a Primary Process of "Voting Equipment;" a Sub-Process of "ePollBooks;" the Task is "Order additional poll book supplies;" the Notes column is blank; Primary designates "Deputy Director" and the Backup is "Ops Manager."
- On September 24, 2022, the spreadsheet lists a Primary Process of "Election Day Voting;" a Sub-Process of "Supplies;" the Task is "Print Special Ballots for polling places (Provisional and Emergency) along with envelopes and forms;" the Notes column is blank; Primary designates "Director" and the Backup is "Deputy Director."
- On October 4, 2022, the checklist indicates a Primary Process of "Poll Workers;" a Sub-Process of "Training;" a Task of "Supplies and Setup;" the Notes column states "printed materials, snacks, forms;" Primary designates "Deputy Director" and the Backup lists "Admins."
- On October 10, 2022, the spreadsheet lists the Primary Process as "Voting Equipment;" and a Sub-Process of "Warehouse logistics." The Task is "Conduct L&A Testing and final machine prep.;" the Notes state "signs, supplies, final sign-off, sealed;" and the Primary is the "Ops Manager;" with a Backup being "Election Tech."
- On October 25, 2022, the Primary Process states "Election Day Voting;" with a Sub-Process of "Supplies;" a Task indicating "review/create supply checklist for each kit;" Notes state "Supply lists and labels;" Primary is "Ops Manager;" and Backup is "Deputy Director."
- A second October 25, 2022, entry lists the same Primary Process with a Sub-Process of "Rover Team;"²³ the Task is "Review re-supply (sic) logistics (for missing/broken items);" the Notes state "12 rovers;" and the Primary assigns "Admins;" with a backup of "Deputy Director."
- A third October 25, 2022, entry again has the same Primary Process with a Sub-Process of "Supplies;" the Task is "Pack all supplies for

²³ The Rover Team is the group of individuals tasked with delivering/retrieving items from the polling locations if necessary.

polling places;" the Notes list "Includes PPE, **paper**, power cords, power strips, labels, etc." (emphasis added, not in original); Primary designates "Admins." and a Backup is not assigned.

- On November 4, 2022, the Primary Process is "Election Day Voting;" with a Sub-Process of "Distribution." The Task is "Deliver all supplies to poll workers;" Notes state "unless doing pickup or location delivery;" Primary is "Ops Manager;" and a Backup is not assigned.
- On November 7, 2022, the Primary Process entry is again "Election Day Voting;" and the Sub-Process is "Distribution;" with a Task assignment of "Setup day for poll workers to review supply checklist;" the Notes section is blank; the Primary is assigned to "Admins;" again, a Backup is not assigned. This entry also lists "poll worker" in a final column labeled "External Partners."

For ease of reference, we have recreated the relevant lines from the spreadsheet which appear as follows:

Date	Primary Process	Sub-Process	Task	Notes	Primary	Backup
7/31/2022	Election Day Voting	Supplies	Inventory all supplies and order what is missing	need for tackle boxes for Election night check in	Deputy Director	
9/9/2022	Voting Equipment	ePollBooks	Order additional poll book supplies		Deputy Director	Ops Mgr.
9/24/2022	Election Day Voting	Supplies	Print special ballots for polling places (provisional and emergency) along with envelopes and forms		Director	Dep. Director
10/4/2022	Poll Workers	Training	Supplies and Setup	printed materials, snacks, forms	Deputy Director	Admins.
10/10/2022	Voting Equipment	Warehouse Logistics	Conduct L&A testing and final machine prep	signs, supplies, final sign-off, sealed	Ops Manager	Election Tech
10/25/2022	Election Day Voting	Supplies	Review/create supply checklist for each kit	Supply lists and labels	Ops Manager	Dep. Director
10/25/2022	Election Day Voting	Rover Team	Review re-supply logistics (for missing/broken items)	12 rovers	Admins	Dep. Director
10/25/2022	Election Day Voting	Supplies	Pack all supplies for polling places	PPE, paper, power cords, power strips, labels, etc.	Admins	
11/4/2022	Election Day Voting	Distribution	Deliver all supplies to poll workers	unless doing pickup or location delivery	Ops Manager	
11/7/2022	Election Day Voting	Distribution	Setup day for poll workers to review supply checklist		Admins	

As evidenced in the above section, "supplies" are listed in multiple line items; although, admittedly, the specific supplies are not defined. The personnel designated to deal with supplies include: the Director, Deputy Director, Ops Manager, Election Tech, Admins, and Poll Workers.

Additionally, "paper" itself is specifically listed in the Notes section of the third October 25, 2022 entry. In this listing, "Admins." are the primary

personnel indicated to be responsible for ensuring paper is packed for Election Day voting.

VIII. House Committee Hearing on Election: March 28, 2023

A. Hazleton Fourth Ward Closing at 8:00 P.M.

One issue raised by the Committee hearing that is not addressed otherwise herein is the allegation by a voter that he was unable to vote despite a court order mandating the polls to remain open until 10:00 P.M.

This voter indicated that he had dinner with family and due to the extension of time to vote, they spent more time with their family. They arrived at the poll at 8:09 P.M. only to find the poll closed.

Luzerne County Detectives interviewed the JoE regarding this issue and confirmed this allegation to be true. The JoE indicated that this precinct did not have any workers that could remain to keep the poll open past the originally designated 8:00 P.M. closing time. According to the JoE, attempts to reach the Bureau by the JoE were unsuccessful. The JoE indicated that since the poll workers could not stay for the extended period for which the polls were ordered to continue in operation, they did not have any choice but to close the poll despite the court order.

As this matter did not involve a criminal act, but rather was borne out of necessity due to an inability to accommodate the extra hours, we refer the matter back to the Office of Law for a determination as to whether further action could or should be taken.

B. Usable/Unusable Paper Weights

Also in the House Committee hearing, we observed testimony regarding the possible use of 100-lb. paper. Dominion Customer Services Manager Frank Dutton testified to the recommended weight being 80-lb. paper. He also confirmed our findings that 100-lb. paper may have been usable; however, he stated that due to the time in storage, a possibility

existed that the paper could have absorbed moisture and jammed in the machines.

Although we did not receive the explanation regarding moisture absorption, the remainder of his testimony is consistent with the information we received on Election Day which prevented the use of the 100-lb. paper.

Additionally worth reiterating is the fact that detectives confirmed that at least three voting precincts utilized standard copy paper once their initial 80-lb. paper supply waned and confirmed those votes were tallied without incident.

Further, our observation of testing of the 100-lb. paper also did not reveal any issues; however, it is understandable that county officials did not deviate from the advice of both the manufacturer and Department of State in not using the heavier paper.

C. Allegations of a “Cover-Up”/Failure to Cooperate

During the House Committee Hearing, we observed more than one witness allude to, if not outright assert that the members of the Election Bureau, Board, and Administration were engaging in a “cover up.” This testimony is patently false. At all times throughout the investigation, every county employee we encountered went above and beyond to answer questions, provide information, and obtain necessary documentation. The fact that these individuals did not release information to anyone other than investigators is expected in the normal course of any investigation. Further, we respectfully submit that the release of portions of information by people who have not confirmed the validity of such information and/or who are unaware of the entirety of the investigation, could have adverse effects not only on obtaining further information in the investigation itself, but also on the voting process. The release of false or incomplete information which is debunked months later, can cause an interim, unwarranted distrust in the voting process.

This investigation was lengthy, but methodical, in order to eliminate the possibility that false or incomplete information be publicized, and also to

avoid the release of information to any individual who, if involved in criminal or otherwise questionable activity, could then conceal, contort, or destroy evidence.

We thank all of the employees, supervisors, and election workers for both their confidentiality and their cooperation throughout this investigation.

IX. *Lack of Training and Experience*

As set forth in the above “Personnel” section, only one supervisor of the Election Bureau had more than a few months’ experience at the time of this election, and that person had just over one (1) year of experience.

Naturally, this lack of institutional knowledge flows from the uniqueness of the work and the constant turnover in supervisors and workers at the Bureau. In our previous investigation, we learned that much of the training from the Department of State was unavailable or at least difficult to obtain for a time due to a lack of personnel and resources at the Department. We recount that section of our previous report herein:

During interviews with Bureau of Elections personnel, investigators were advised that, although on-line tutorials are available, only two (2) employees had formal training with Pennsylvania Department of State on the S.U.R.E. system and electoral processes. The current director is in the process of researching training opportunities for personnel. We note that formal training is traditionally provided by the Pennsylvania Department of State; however, that position has been vacant as the previous trainer has left employment with that agency.

District Attorney’s Report on 2021 General Election.

Witnesses at the House Committee hearing also attributed some of the difficulties to the lack of experience and training in the Bureau at the time of the Election. We concur in that conclusion.

We also found that the issue has become a vicious cycle. As personnel and experience dwindles, the work is accumulated among the fewer and fewer remaining workers or new workers making the tasks on each person more voluminous, the job more stressful, and the position less attractive to potential employees.

In an attempt to alleviate this problem, we will discuss with the administration plans to bolster the workforce, implement training, and make additional resources available to the Bureau.

X. Conclusion

The investigation into the above incidents did not uncover evidence of criminal intent or activity as to any of the complaints received. Although the results of investigations are rarely set forth in such detail as contained herein, the investigation into these complaints uncovered facts and circumstances that we believe are important for the Board, Bureau, Council and Manager to consider. As the Office of the District Attorney has authority to investigate all manner of voting impropriety, but only proceeds on criminal activity, we refer any further issues uncovered throughout this investigation back to the Administration for evaluation and any action they deem necessary.

Ultimately, the investigation revealed that the Director, Deputy Director, Ops Manager, Election Tech, Admins and members of the “seal team” all play a role in ensuring sufficient amounts of ballot paper are stocked in the machines prior to Election Day. Poll workers also play a limited role in ensuring the machines are stocked with paper upon arrival at the polls which appears to have been the part in the process where the shortage was discovered – a time at which it is extremely difficult and nearly too late to correct the oversight.

We recognize the difficult and stressful work done leading to, throughout, and following every Election. We thank the county employees, officials, and also the members of the public who, for all intents and purposes, volunteer their time so the execution of democracy and the fulfillment of our right to vote can occur. It is our great hope that the information contained herein serves to assist in avoiding future issues related to the contents of this report in upcoming elections.

Respectfully submitted by:

*Samuel M. Sanguedolce,
District Attorney*

*Thomas J. Hogans,
Deputy District Attorney*

*Daniel M. Marsh,
Assistant District Attorney*

*Christopher D. Lynch,
Luzerne County Lieutenant Detective*

*James P. Noone,
Luzerne County Detective*

*Charles Casey,
Luzerne County Detective*

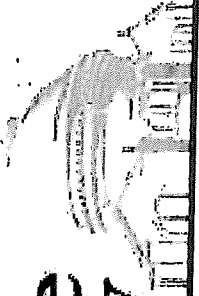
*Charles Jensen,
Luzerne County Detective*

*Robert Lehman,
Luzerne County Detective, retired*

Exhibit "A"
[REDACTED]

EXHIBIT "A"

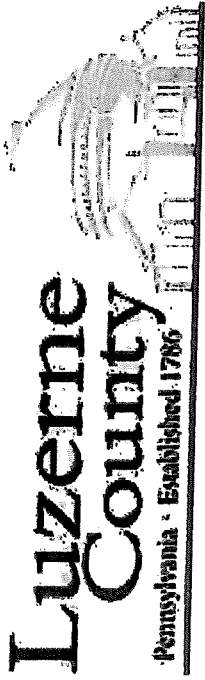
EXHIBIT "B"



Purchase Order Report

G/L Date Range 06/01/22 - 11/08/22
Sort by Department - Purchase Order Number
Summary Listing

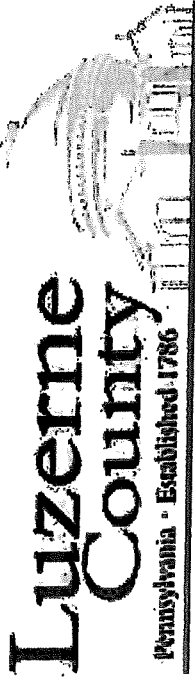
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4120 Elections Bureau	2022-00001991	OFFICE SUPPLIES	4120 Elections Bureau	Standard	Canceled	08/05/2022					5.72	.00	.00	.00	5.72	.00
4120 Elections Bureau	2022-00002178	SECURITY CART	1369 - W B MASON CO INC	Standard		09/02/2022					5,157.12	.00	.00	.00	5,157.12	.00
4120 Elections Bureau	7089 - ULINE INC	Standard		Complete		09/02/2022					5,157.12	.00	.00	.00	5,157.12	.00
4120 Elections Bureau	2022-00002233	BALLOT COUNTING MACHINE OUTLET	8723 - VISHNEFSKI, DANIEL	Standard	Complete	09/13/2022					415.00	.00	.00	.00	415.00	.00
4120 Elections Bureau	7089 - ULINE INC	Standard		Complete		09/13/2022					415.00	.00	.00	.00	415.00	.00
4120 Elections Bureau	2022-00002258	HARDWARE	7089 - ULINE INC	Standard	Complete	09/15/2022					31.65	.00	.00	.00	31.65	.00
4120 Elections Bureau	7089 - ULINE INC	Standard		Complete		09/15/2022					31.65	.00	.00	.00	31.65	.00
4120 Elections Bureau	2022-00002311	Battery Clean Up and Recycling	18429 - GER SOLUTIONS LLC	Standard	Open	09/22/2022					2,860.00	.00	.00	.00	2,860.00	.00
4120 Elections Bureau	7089 - ULINE INC	Standard		Complete		09/23/2022					2,860.00	.00	.00	.00	2,860.00	.00
4120 Elections Bureau	2022-00002325	OFFICE SUPPLIES	30871 - STAPLES BUSINESS CREDIT	Standard	Complete	09/27/2022					421.95	.00	.00	.00	421.95	.00
4120 Elections Bureau	7089 - ULINE INC	Standard		Complete		09/27/2022					421.95	.00	.00	.00	421.95	.00
4120 Elections Bureau	2022-00002335					09/28/2022					3,746.60	.00	.00	.00	3,746.60	.00



Purchase Order Report

G/L Date Range 06/01/22 - 11/08/22
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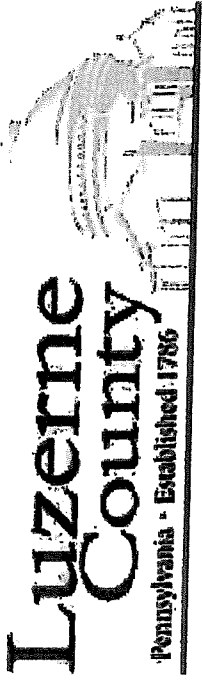
Department	Description	Vendor	Type	Status	Deliver by Date	Printed Date	Completed Date	Expiration Date	Voided	Discounted	Expensed	Remaining	Encumbered
4120	Electronic Letter Opener Maintenance	4120 Elections Bureau	Standard	Complete	09/30/2022	09/30/2022	11/30/2022		.00	.00	3,746.60	.00	.00
4120	OFFICE SUPPLIES	4120 Elections Bureau	Standard	Void	10/03/2022	10/03/2022			80.56	80.56			
4120	OFFICE SUPPLIES	30871 - STAPLES BUSINESS CREDIT	Standard	Void	10/04/2022	10/04/2022			.00	.00			
4120	OFFICE SUPPLIES	4120 Elections Bureau	Standard	Complete	10/05/2022	10/05/2022			.00	.00			
4120	OFFICE SUPPLIES	4120 Elections Bureau	Standard	Complete	10/03/2022	10/03/2022			189.90	189.90			
4120	POLL BOOK PRINTING	20647 - 119 PRODUCTIONS INC	Standard	Open	10/03/2022	10/03/2022			.00	.00			
4120	monitor stands	4120 Elections Bureau	Standard	Complete	10/05/2022	10/05/2022			5,580.00	5,580.00			
4120	OFFICE SUPPLIES	10385 - PHILLIPS SUPPLY CO	Standard	Complete	10/06/2022	10/06/2022			.00	.00			
4120	OFFICE SUPPLIES	4120 Elections Bureau	Standard	Complete	10/05/2022	10/05/2022			141.74	141.74			
4120	OFFICE SUPPLIES	4120 Elections Bureau	Standard	Complete	10/06/2022	10/06/2022			.00	.00			
4120	OFFICE SUPPLIES	1369 - W B MASON CO INC	Standard	Complete	10/11/2022	10/11/2022			238.10	238.10			
4120	Poll Training Guide	2022-00002421	Standard	Complete	10/11/2022	10/11/2022			.00	.00			
4120	Poll Training Guide	2022-00002421	Standard	Complete	10/26/2022	10/26/2022			238.10	238.10			
4120	Poll Training Guide	2022-00002421	Standard	Complete	10/05/2022	10/05/2022			429.11	429.11			



Purchase Order Report

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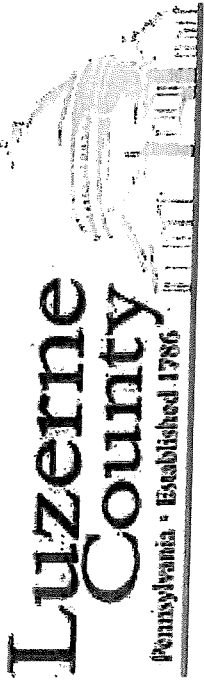
Department	4120 Elections Bureau	Printed Date	10/11/2022	Discounted	.00
Department	4120 Elections Bureau	Completed Date	10/06/2022	Expensed	429.11
Vendor	1584 - WH WATTERS LLC	Expiration Date		Remaining	.00
Type	Standard			Encumbered	.00
Status	Complete				
Purchase Order	2022-00002454	G/L Date	10/11/2022	Amount	785.39
Description	Poll Training Guide	Deliver by Date		Voided	.00
Department	4120 Elections Bureau	Printed Date	10/13/2022	Discounted	.00
Vendor	1584 - WH WATTERS LLC	Completed Date	10/13/2022	Expensed	785.39
Type	Standard	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2022-00002475	G/L Date	10/18/2022	Amount	1,343.25
Description	Poll Training Guides	Deliver by Date		Voided	1,343.25
Department	4120 Elections Bureau	Printed Date	10/19/2022	Discounted	.00
Vendor	1584 - WH WATTERS LLC	Completed Date	10/20/2022	Expensed	.00
Type	Standard	Expiration Date		Remaining	.00
Status	Void			Encumbered	.00
Purchase Order	2022-00002493	G/L Date	10/17/2022	Amount	1,343.25
Description	OFFICE SUPPLIES	Deliver by Date		Voided	.00
Department	4120 Elections Bureau	Printed Date	10/20/2022	Discounted	.00
Vendor	1584 - WH WATTERS LLC	Completed Date	10/17/2022	Expensed	1,343.25
Type	Standard	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2022-00002520	G/L Date	10/24/2022	Amount	5,992.00
Description	Poll Books	Deliver by Date		Voided	5,992.00
Department	4120 Elections Bureau	Printed Date	10/24/2022	Discounted	.00
Vendor	15996 - CORCORAN PRINTING INC	Completed Date	10/24/2022	Expensed	.00
Type	Standard	Expiration Date		Remaining	.00
Status	Void			Encumbered	.00
Purchase Order	2022-00002579	G/L Date	10/28/2022	Amount	132.70
Description	Std Seals for Chamber Seq, Nos Red S92120-07	Deliver by Date		Voided	.00
Department	4120 Elections Bureau	Printed Date	10/28/2022	Discounted	.00
Vendor	12998 - A RIFKIN CO	Completed Date	10/28/2022	Expensed	132.70
Type	Standard	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2022-00002580	G/L Date	10/28/2022	Amount	46.44
Description	OFFICE SUPPLIES	Deliver by Date		Voided	.00
Department	4120 Elections Bureau	Printed Date	10/28/2022	Discounted	.00



Purchase Order Report

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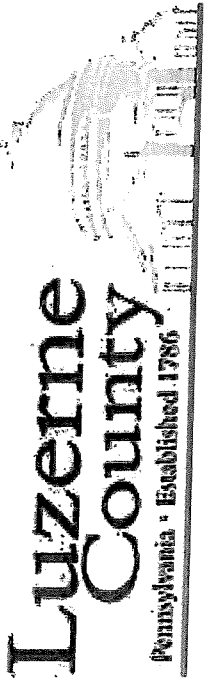
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Vendor	1369 - W B MASON CO INC	10/31/2022		46.44
Type	Standard			.00
Status	Complete			.00
Purchase Order	2022-00002597	10/27/2022		10,120.00
Description	Poll Books			.00
Department	4120 Elections Bureau			.00
Vendor	20738 - ARMSTRONG, ALLEN JACK	11/02/2022		.00
Type	Standard			.00
Status	Open			10,120.00
Purchase Order	2022-00002600	11/02/2022		950.95
Description	Banker boxes			.00
Department	4120 Elections Bureau			.00
Vendor	10385 - PHILLIPS SUPPLY CO	11/02/2022		.00
Type	Standard			950.95
Status	Complete	11/07/2022		.00
Purchase Order	2022-00002601	10/01/2022		50,000.00
Description	Ballot Printing			.00
Department	4120 Elections Bureau			.00
Vendor	19039 - FORT ORANGE PRESS, INC	11/02/2022		.00
Type	Standard			.00
Status	Open			50,000.00
Purchase Order	2022-00002632	11/04/2022		36,600.43
Description	Voting Equipment Delivery and Pick Up			.00
Department	4120 Elections Bureau			.00
Vendor	11662 - MATHESON TRANSFER CO	11/04/2022		.00
Type	Standard			.00
Status	Open			36,600.43
Purchase Order	2022-00002634	11/04/2022		295.00
Description	Portable Bathrooms with hand sanitizer			.00
Department	4120 Elections Bureau			.00
Vendor	11708 - REEVES RENT A JOHN INC	11/04/2022		.00
Type	Standard			.00
Status	Open			295.00
Purchase Order	2022-00002677	11/08/2022		1,000.00
Description	80 lb copy paper			.00
Department	4120 Elections Bureau			.00
Vendor	19039 - FORT ORANGE PRESS, INC	11/08/2022		.00
Type				.00
Status				1,000.00



Purchase Order Report

G/L Date Range 06/01/22 - 11/08/22
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 Summary Listing

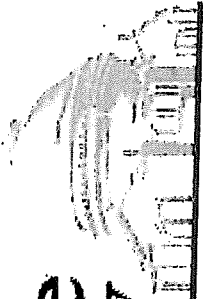
Department 4120 Elections Bureau		Expiration Date	Remaining Encumbered
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Status	Open		1,000.00
Purchase Order	2022-00002678	11/08/2022	47.85
Description	80 lb copy paper		.00
Department	4120 Elections Bureau		.00
Vendor	10385 - PHILLIPS SUPPLY CO	11/08/2022	47.85
Type	Standard		.00
Status	Open		.00
Purchase Order	2022-00002679	11/08/2022	130.00
Description	80 lb copy paper		.00
Department	4120 Elections Bureau		.00
Vendor	10255 - BLASI PRINTING CO INC	11/08/2022	.00
Type	Standard	11/11/2022	130.00
Status	Complete		.00
Purchase Order	2022-00002680	11/08/2022	1,361.00
Description	80 lb copy paper		.00
Department	4120 Elections Bureau		.00
Vendor	80347 - UNITED PARTNERS	11/08/2022	.00
Type	Standard	11/08/2022	1,361.00
Status	Complete		.00
Purchase Order	2022-00002682	11/08/2022	2,000.00
Description	80 lb copy paper		.00
Department	4120 Elections Bureau		.00
Vendor	1156 - SCRANTON PRINTING CO	11/09/2022	.00
Type	Standard	11/08/2022	2,000.00
Status	Complete		.00
Purchase Order	2022-00002794	10/11/2022	2,174.00
Description	Table-Chair Rental		.00
Department	4120 Elections Bureau		.00
Vendor	19025 - FARRELL'S BIG TOP RENTALS INC	11/30/2022	.00
Type	Standard	11/08/2022	2,174.00
Status	Complete		.00
Department 4120 Elections Bureau Totals			30
Purchase Orders			\$133,619.71
Amount Voided			\$7,415.81
Discounted			\$0.00
Expensed			\$19,742.75
Remaining			\$106,461.15



Purchase Order Report

G/L Date Range 06/01/22 - 11/08/22
 Sort by Department - Purchase Order Number
 Summary Listing

Department 4120 Elections Bureau		Expiration Date	Remaining Encumbered
Type	Standard		1,000.00
Status	Open		1,000.00
Purchase Order	2022-00002678	11/08/2022	47.85
Description	80 lb copy paper		.00
Department	4120 Elections Bureau		.00
Vendor	10385 - PHILLIPS SUPPLY CO	11/08/2022	47.85
Type	Standard		.00
Status	Open		.00
Purchase Order	2022-00002679	11/08/2022	130.00
Description	80 lb copy paper		.00
Department	4120 Elections Bureau		.00
Vendor	10255 - BLASI PRINTING CO INC	11/08/2022	.00
Type	Standard	11/11/2022	130.00
Status	Complete		.00
Purchase Order	2022-00002680	11/08/2022	1,361.00
Description	80 lb copy paper		.00
Department	4120 Elections Bureau		.00
Vendor	80347 - UNITED PARTNERS	11/08/2022	.00
Type	Standard		.00
Status	Complete		.00
Purchase Order	2022-00002682	11/08/2022	2,000.00
Description	80 lb copy paper		.00
Department	4120 Elections Bureau		.00
Vendor	1155 - SCRANTON PRINTING CO	11/09/2022	.00
Type	Standard	11/08/2022	2,000.00
Status	Complete		.00
Purchase Order	2022-00002794	10/11/2022	2,174.00
Description	Table-Chair Rental		.00
Department	4120 Elections Bureau		.00
Vendor	19025 - FARRELL'S BIG TOP RENTALS INC	11/30/2022	.00
Type	Standard	11/08/2022	2,174.00
Status	Complete		.00
Department 4120 Elections Bureau Totals			30
Purchase Orders			\$133,619.71
Voided			\$7,415.81
Discounted			\$0.00
Expensed			\$19,742.75
Remaining			\$106,461.15



Purchase Order Report

G/L Date Range 06/01/22 - 11/08/22
 Sort by Department - Purchase Order Number
 Summary Listing

Grand Totals	Purchase Orders	30	Encumbered	\$106,455.43
			Amount	\$133,619.71
			Voided	\$7,415.81
			Discounted	\$0.00
			Expensed	\$19,742.75
			Remaining	\$106,461.15
			Encumbered	\$106,455.43



27 Stauffer Industrial Park • Taylor, PA 18517

Invoice	
No: 718561	Date: 11/8/2022

Mary Ann
 LUZERNE COUNTY PURCHASING DEPARTMENT
 20 N PENN AVE
 PENN PLACE SUITE 203
 WILKES BARRE PA 18701

SHIP TO:

LUZERNE COUNTY BUREAU OF ELECTIONS
 20 N PENN AVE
 WILKES BARRE PA 18701
 Fax: (570) 825-1861

Acct.No	Ordered by	Phone	P.O. No	Prepared by	Sales Rep	Ship By	
93483	Mary Ann	570-825-1574	maryann	Denise	SUZ-J	Customer Pickup	
Quantity	Description				Unit Price	Price	
25,000	VOTING PAPER FOR ELECTION DAY PAPER FOR ELECTION DAY				54.44/M	1,361.00	
<p>80347</p> <p>FINAL</p> <p>PO 2680</p> <p>MAA</p> <p>NOV 9 '22 PM 2:59</p>							
Thank you for the order.						Subtotal	1,361.00
						Tax	0.00
						TOTAL	1,361.00
						Paid	0.00
						BALANCE	1,361.00
100.30.4120,SSO,LS						Terms	Net 30 Days

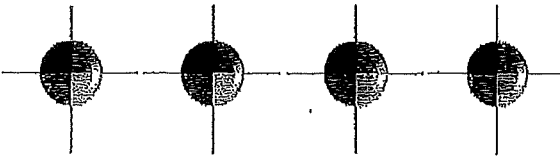
For invoice questions or to pay by credit card, please call Melissa (570)800-1074. Checks are payable to PDQ Print Center.

PDQ Print Center • 27 Stauffer Industrial Park • Taylor PA 18517 • 570-843-0414

(print# 1)



**Scranton
Printing Co.**
1225 Penn Avenue
Scranton, PA 18509
Phone: 570-347-9474
Fax: 570-347-0406
spco@scrantonprinting.com



Invoice Number: 47478
Invoice Date: Nov 8, 2022

Bill to:
LUZERNE COUNTY PURCHASING
20 NORTH PENNSYLVANIA AVENUE
SUITE 203
WILKES BAREE, PA 18711

Ship to:
LUZERNE COUNTY PURCHASING
20 NORTH PENNSYLVANIA AVENUE
SUITE 203
WILKES BAREE, PA 18711

Customer ID	Customer PO	Payment Terms	
111436		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	BEST WAY		12/8/22

Qty Ordered	Quantity	Description	Unit Price	Amount
40,000	40,000	SHEETS- 8.5 X 11- #80 UNCOATED TEXT	0.0500	2,000.00
		1/56		
		FINAL		
		PO 2682		
		MAA		
		100.30.4120.550.15		
				NOV 10 '22 AMB:ZT

Subtotal 2,000.00

Shipping & Handling	
Sales Tax	
Total Invoice Amount	2,000.00
Payment/Credit Applied	
TOTAL	2,000.00



1490 Sans Souci Parkway
 Hanover Township, PA 18706
 (570) 824.3557 • Fax (570) 824.8954

INVOICE

DATE INVOICE #
 11/11/2022 92613

BILL TO:

SHIP TO:

COUNTY OF LUZERNE
 PURCHASING DEPT
 200 NORTH RIVER STREET
 WILKES-BARRE, PA 18711

P.O. NUMBER	TERMS	DUE DATE	REP	SHIP	VIA
2679	Net 30	12/11/2022		11/11/2022	

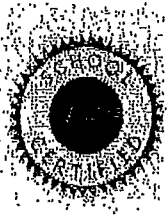
QUANTITY	DESCRIPTION	AMOUNT
2,000	<p>SHEETS OF 80# ACCENT OPAQUE STOCK USED FOR POLLING MACHINES/BUREAU OF ELECTIONS</p> <p>FINAL</p> <p>PO 2679</p> <p>MAA</p> <p>100.30.4120.550.15</p>	130.00

NOV 14 '22 PM 1:48

TOTAL \$130.00

ALL PAYMENTS MUST BE RECEIVED WITHIN 30 DAYS.
 ANY INVOICE OVER 30 DAYS IS SUBJECT TO 1.5% PER MONTH SERVICE CHARGE.
 THANK YOU FOR YOUR COOPERATION.

Payments/Credits \$0.00



Phillips Supply Co.

School - Furniture - Janitorial Supplies
P.O. Box 30 - Beade Street
Plymouth, Pa. 18651-0030
Phone: (570) 779-9575 or 6
Fax: (570) 779-2155
e-mail: phlsupply@epix.net

INVOICE

INVOICE NO: **J1181**
DATE: November 8, 2022

To:

Luzerne County Purchasing
20 North Pennsylvania Ave.
Suite 203 Penn Place Bldg.
Wilkes-Barre, PA 18711

Ship To:

Bureau of Elections
20 North Pennsylvania Ave.
Suite 207
Wilkes-Barre, PA 18711

CARTONS NO.	P.O. NUMBER	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS
		11/8/22	Pick Up		net 30 days

ORDERED	SHIPPED	DESCRIPTION	UNIT PRICE	AMOUNT
3.00	3.00	pks LYNX Digital 507900 80lb Text 8½ x 11	\$15.95	\$47.85
		FINAL		\$0.00
		P O 2678		\$0.00
		MAA		\$0.00
				\$0.00
				\$0.00
				\$0.00
SUBTOTAL				\$47.85
SALES TAX				
SHIPPING & HANDLING				
TOTAL DUE				\$47.85

100,30,4120,550.15

Make all checks payable to: **Phillips Supply Co.**

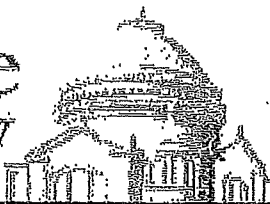
THANK YOU FOR YOUR BUSINESS!

DEC 14 '22 AM 11:50

EXHIBIT "C"

Luzerne County

Pennsylvania • Established 1786



Bill To
 Purchasing Department
 200 North River Street
 Wilkes Barre, PA 18711

Ship To
 Bureau of Elections
 20 North Pennsylvania Avenue
 WILKES BARRE, PA 18701

Reprint Purchase Order
 No. 2020-00001600

05/14/20

Vendor 8765 ELECTIONIQ LLC

Contact
 ELECTIONIQ LLC
 245 KEITH AVE
 AKRON, OH 44313

Deliver by
Ship Via
Freight Terms
Originator Mark Zulkoski
Resolution Number
Payment Terms

Status	Quantity	U/M	Description	Unit Cost	Total Cost
Void	58,0000	PKG	COVID-19	\$8.0000	\$464.00
<i>Item Description</i> Dominion Ballot Stock					
<i>G/L Account</i>					
100.30.4120.599.50 (COVID-19)			<i>Project</i>	<i>Amount</i>	<i>Percent</i>
					100.00%

Level	Level Description	Date	Approval User
3	Purch. Director	5/14/2020	Mark Zulkoski
1	Purch. Dept. Entry	5/14/2020	Pam Guameri

Total Due \$0.00

Open Total Cost
 Amount Voided \$464.00
 Open Amount Expensed
 Open Amount Encumbered
 Amount Discounted
 Open Amount Remaining

Complete

Special Instructions



ElectionIQ, LLC
 778 McCauley Rd, Suite 130
 Stow, OH 44224 US
 330-333-0347
 chalupd@electioniq.net
 www.ElectionIQ.net

8765

Invoice

BILL TO:
 Shelby Watchilla
 Luzerne County Elections
 20 N. Pennsylvania Ave
 Suite 207
 Wilkes-Barre, PA 18701-3505

SHIP TO:
 Shelby Watchilla
 Luzerne County Elections
 20 N. Pennsylvania Ave
 Suite 207
 Wilkes-Barre, PA 18701-3505

INVOICE #	DATE	TOTAL DUE	DUE DATE	ENCLOSED
275	06/18/2020	\$45,817.00	07/01/2020	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/02/2020	Ballots-Precinct	Ballot Printing - Precinct Ballots	96,723	0.235	22,729.91
06/02/2020	Freight	Freight	1	623.09	623.09
06/02/2020	Ballot Stock	Ballot Stock	5,800	0.08	464.00
06/02/2020	VBM Postage	Postage for Vote-by-Mail and other Mail items	1	22,000.00	22,000.00

BALANCE DUE

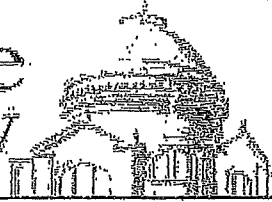
\$45,817.00

PO 1405

100.30.4120.550.15

Luzerne County

Pennsylvania · Established 1786



Bill To
 Purchasing Department
 200 North River Street
 Wilkes Barre, PA 18711

Ship To
 Bureau of Elections
 20 North Pennsylvania Avenue
 WILKES BARRE, PA 18701

Reprint Purchase Order
 No. 2020-00002584

08/19/20

Vendor 8765 ELECTIONIQ LLC

Contact
 ELECTIONIQ LLC
 245 KEITH AVE
 AKRON, OH 44313

Deliver by
Ship Via
Freight Terms
Originator Mark Zulkoski
Resolution Number
Payment Terms

Status	Quantity	U/M	Description	Unit Cost	Total Cost
Open	2100.0000	EA	COVID-19	\$7,5000	\$15,750.00
<i>Item Description</i> Domlnlon Ballot Stock 11" (Packs of 100 sheets)					
<i>G/L Account</i>		<i>Project</i>		<i>Amount</i>	<i>Percent</i>
100.30.4120.599,50 (COVID-19)					100.00%

Level	Level Description	Date	Approval User
3	Purch. Director	8/19/2020	Mark Zulkoski
1	Purch. Dept. Entry	8/19/2020	Mary Ann Amesbury

Total Due \$15,750.00 *frt 996.58*

Open Total Cost \$15,750.00
 Amount Voided
 Open Amount Expensed
 Open Amount Encumbered
 Amount Discounted
 Open Amount Remaining \$15,750.00

16,746.58

Special Instructions

Scanned To: Dan @ Election IQ

8/19/20
 m2



ElectionIQ, LLC
 1849 Akron Peninsula Road
 Akron, OH 44313 US
 330-333-0347
 chalupd@electioniq.net
 www.ElectionIQ.net

COVID
 V# 8765

Invoice

SHIP TO
 Luzerne County Elections
 20 N. Pennsylvania Ave
 Suite 207
 Wilkes-Barre, PA 18701-3505

SHIP TO
 Luzerne County Elections
 20 N. Pennsylvania Ave
 Suite 207
 Wilkes-Barre, PA 18701-3505

INVOICE #	DATE	TOTAL DUE	DUPLICATE	ENCLOSED
287	10/07/2020	\$16,746.58	10/09/2020	

SHIP VIA
 BESTWAY

DATE	AGENCY	DESCRIPTION	QTY	RATE	AMOUNT
10/06/2020	Ballot Stock	Ballot Stock 11" packs of 100	2,100	7.50	15,750.00
10/06/2020	Freight	Freight	1	996.58	996.58

BALANCE DUE

\$16,746.58

PO # 258409

Final



Bill To
 Purchasing Department
 200 North River Street
 Wilkes Barre, PA 18711

Ship To
 Bureau of Elections
 20 North Pennsylvania Avenue
 WILKES BARRE, PA 18701

Reprint Purchase Order
 No. 2020-00003253
 10/28/20

Vendor 8765 ELECTIONIQ LLC

Contact
 ELECTIONIQ LLC
 245 KEITH AVE
 AKRON, OH 44313

Deliver by
Ship Via
Freight Terms
Originator Mark Zulkoski
Resolution Number
Payment Terms

Status	Quantity	U/M	Description	Unit Cost	Total Cost
Void	1050.0000	PKG	COVID-19	\$9.0000	\$9,450.00
<i>Item Description</i> Dominion Ballot Stock 11" <i>Detail Description</i> Deliver To: LC Elections Warehouse 135 Water Street Wilkes-Barre, PA 18711					
<i>G/L Account</i>			<i>Project</i>	<i>Amount</i>	<i>Percent</i>
100.10.1000.599.50 (COVID-19)					100.00%

Level	Level Description	Date	Approval User
3	Purch, Director	10/28/2020	Mark Zulkoski
1	Purch, Dept. Entry	10/28/2020	John Conwell

Total Due \$0.00

Open Total Cost
 Amount Voided \$9,450.00
 Open Amount Expensed
 Open Amount Encumbered
 Amount Discounted
 Open Amount Remaining

Complete

Special Instructions



ElectionIQ, LLC
1849 Akron Peninsula Road
Akron, OH 44313 US
330-333-0347
chalupd@electioniq.net
www.ElectionIQ.net

Invoice

BILL TO
Shelby Watchilla
Luzerne County Elections
20 N. Pennsylvania Ave
Suite 207
Wilkes-Barre, PA 18701-3505

SHIP TO
Shelby Watchilla
Luzerne County Elections
135 Water Street
Wilkes-Barre, PA 18702

INVOICE #	DATE	TOTAL DUE	DUE DATE	PAID	ENCLOSED
304	11/11/2020	\$10,350.00	11/12/2020		

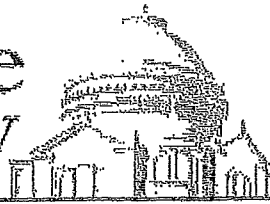
DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/02/2020	Ballot Stock	Ballot Stock - 11 inch - 100# - Packs of 100	1,050	9.00	9,450.00
11/02/2020	Freight	Freight	1	900.00	900.00

BALANCE DUE

\$10,350.00

Luzerne County

Pennsylvania • Established 1786



Bill To
 Purchasing Department
 200 North River Street
 Wilkes Barre, PA 18711

Ship To
 Bureau of Elections
 20 North Pennsylvania Avenue
 WILKES BARRE, PA 18701

Reprint Purchase Order
 No. 2020-00003400

11/18/20

Vendor 8765 ELECTIONIQ LLC

Contact
 ELECTIONIQ LLC
 245 KEITH AVE
 AKRON, OH 44313

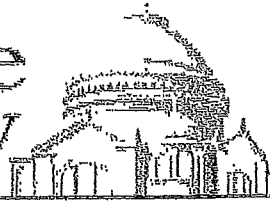
Deliver by
Ship Via
Freight Terms
Originator Mark Zulkoski
Resolution Number
Payment Terms

Status	Quantity	UM	Description	Unit Cost	Total Cost
Complete	9360.0000	EA	COVID-19	\$0.3000	\$2,805.00
<i>Item Description</i> Ballot Printing - Provisional Ballots					
<i>G/L Account</i> <i>Project</i> <i>Amount</i> <i>Percent</i> 100.30.4120.599.50 (COVID-19) 100.00%					
Complete	7480.0000	EA	COVID-19	\$0.3000	\$2,244.00
<i>Item Description</i> Printing - Emergency Ballots					
<i>G/L Account</i> <i>Project</i> <i>Amount</i> <i>Percent</i> 100.30.4120.599.50 (COVID-19) 100.00%					
Complete	70529.0000	EA	COVID-19	\$1.2800	\$90,277.12
<i>Item Description</i> Vote by Mail Services - Printing, Stuffing, Mailing of Ballots					
<i>G/L Account</i> <i>Project</i> <i>Amount</i> <i>Percent</i> 100.30.4120.599.50 (COVID-19) 100.00%					
Complete	8000.0000	EA	COVID-19	\$0.1200	\$960.00
<i>Item Description</i> Ballot Stock - Legal					
<i>G/L Account</i> <i>Project</i> <i>Amount</i> <i>Percent</i> 100.30.4120.599.50 (COVID-19) 100.00%					
Complete	3724.0000	EA	COVID-19	\$0.2800	\$1,042.72
<i>Item Description</i> Test Deck Printing Version 1					
<i>G/L Account</i> <i>Project</i> <i>Amount</i> <i>Percent</i> 100.30.4120.599.50 (COVID-19) 100.00%					

Special Instructions

Luzerne County

Pennsylvania • Established 1786



Bill To
 Purchasing Department
 200 North River Street
 Wilkes Barre, PA 18711

Ship To
 Bureau of Elections
 20 North Pennsylvania Avenue
 WILKES BARRE, PA 18701

Reprint Purchase Order
 No. 2020-00003400

11/18/20

Vendor 8765 ELECTIONIQ LLC

Contact
 ELECTIONIQ LLC
 245 KEITH AVE
 AKRON, OH 44313

Deliver by
Ship Via
Freight Terms
Originator Mark Zulkoski
Resolution Number
Payment Terms

Status	Quantity	U/M	Description	Unit Cost	Total Cost
Complete	3724.0000	EA	COVID-19	\$0.2800	\$1,042.72
<i>Item Description</i> Test Deck Printing Version 2					
<i>G/L Account</i>			<i>Project</i>	<i>Amount</i>	<i>Percent</i>
100.30.4120.599.50 (COVID-19)					100.00%
Complete	1000.0000	EA	COVID-19	\$0.6600	\$660.00
<i>Item Description</i> Envelope Set PA w/Instructions					
<i>G/L Account</i>			<i>Project</i>	<i>Amount</i>	<i>Percent</i>
100.30.4120.599.50 (COVID-19)					100.00%
Complete	1.0000	EA	COVID-19	\$839.5700	\$839.57
<i>Item Description</i> Freight / Shipping					
<i>G/L Account</i>			<i>Project</i>	<i>Amount</i>	<i>Percent</i>
100.30.4120.599.50 (COVID-19)					100.00%

Level	Level Description	Date	Approval User
3	Purch. Director	11/18/2020	Mark Zulkoski
1	Purch. Dept. Entry	11/18/2020	Mary Ann Amesbury

Total Due \$0.00

Open Total Cost
 Amount Voided
 Open Amount Expensed
 Open Amount Encumbered
 Amount Discounted
 Open Amount Remaining

Special Instructions

PO # 3400



ElectionIQ, LLC
1849 Akron Peninsula Road
Akron, OH 44313 US
330-333-0347
chalupd@electioniq.net
www.ElectionIQ.net

Invoice

BILL TO
Shelby Watchilla
Luzerne County Elections
20 N. Pennsylvania Ave
Suite 207
Wilkes-Barre, PA 18701-3505

SHIP TO
Shelby Watchilla
Luzerne County Elections
20 N. Pennsylvania Ave
Suite 207
Wilkes-Barre, PA 18701-3505

INVOICE #	DATE	TOTAL DUE	DUE DATE	ENCLOSED
297	11/11/2020	\$99,871.13	11/18/2020	

DATE	ACTIVITY	DESCRIPTION	QUANTITY	RATE	AMOUNT
10/27/2020	Ballot Printing - Provisional	Ballot Printing - Provisional Ballots (color)	9,350	0.30	2,805.00
10/27/2020	Printing - Emergency	Printing - Emergency Ballots	7,480	0.30	2,244.00
11/01/2020	VBM	Vote By Mail service. includes printing, stuffing, mailing of ballots. POSTAGE BILLED SEPARATELY.	70,529	1.28	90,277.12
11/03/2020	Ballot Stock	Ballot Stock - Legal	8,000	0.12	960.00
11/03/2020	Ballots - Test Deck	Test Deck Printing Version 1	3,724	0.28	1,042.72
11/03/2020	Ballots - Test Deck	Test Deck Printing version 2	3,724	0.28	1,042.72
11/03/2020	Envelope Set PA	Envelope Set PA w/ Instructions	1,000	0.66	660.00
11/03/2020	Freight	Freight/Shipping	1	839.57	839.57

BALANCE DUE

\$99,871.13

FINAL

PO 3400

MAA

DEBITED TO PO 3400
11/11/2020



ElectionIQ, LLC
 1849 Akron Peninsula Road
 Akron, OH 44313 US
 330-333-0347
 chalupd@electioniq.net
 www.ElectionIQ.net

Invoice

BILL TO
Luzerne County Elections 20 N. Pennsylvania Ave Suite 207 Wilkes-Barre, PA 18701-3505

SHIP TO
Luzerne County Elections 20 N. Pennsylvania Ave Suite 207 Wilkes-Barre, PA 18701-3505

INVOICE#	DATE	TOTAL DUE	DUE DATE	ENCLOSED
378	11/09/2021	\$51,786.11	11/19/2021	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/02/2021	VBM	Vote By Mail service. includes printing, stuffing, mailing of ballots. POSTAGE BILLED SEPARATELY.	22,119	1.065	23,556.74
11/02/2021	VBM	Vote By Mail service. includes printing, stuffing, mailing of ballots. POSTAGE BILLED SEPARATELY. (17inch 2 page ballots)	820	1.355	1,111.10
11/02/2021	VBM	Vote By Mail service. includes printing, stuffing, mailing of ballots. POSTAGE BILLED SEPARATELY. 19 inch ballots	2,054	1.205	2,475.07
11/02/2021	VBM Postage	Postage for Vote-by-Mail (for all metered mail)	1	854.00	854.00
11/02/2021	Ballot Stock	Ballot Stock 80# 11 inch shrinkwrapped	100,000	0.10	10,000.00
11/02/2021	Ballot Stock	Ballot Stock 100# 11 inch shrinkwrapped	30,000	0.10	3,000.00
11/02/2021	Ballots - Test Deck	Test Deck #1 Printing	2,262	0.30	678.60
11/02/2021	Ballots - Test Deck	Test Deck #2 Printing	375	0.30	112.50
11/02/2021	Ballot Printing - Sample	Ballot Printing - Sample Ballots	1,116	0.18	200.88
11/02/2021	Ballots - Test Deck	Test Deck #3 Printing	2,316	0.30	694.80
11/02/2021	Printing - Emergency	Printing - Emergency Ballots	9,300	0.30	2,790.00
11/02/2021	Ballot Printing - Provisional	Ballot Printing - Provisional Ballots (COLOR)	9,300	0.34	3,162.00
11/02/2021	Freight	Freight/Shipping	1	2,394.42	2,394.42
11/02/2021	Envelopes	Envelopes - VBM Set of 3 and INSTRUCTIONS (Inserted)	1,000	0.50	500.00
11/02/2021	Ballot Stock	Ballot Stock - 19" 100#	900	0.14	126.00
11/02/2021	Ballot Stock	Ballot Stock - 17" 100#	1,000	0.13	130.00

BALANCE DUE

\$51,786.11

EXHIBIT "D"
[REDACTED]

EXHIBIT "D"

EXHIBIT "E"

Seal Team

- Restock paper in Aida machine.
- Place Red bags in ICPs. (print cards)
- f Seals on ICX (scan machine/tablet id)
 - tablet doors - scan
 - back door - scan (Henry has barcode scanner)
 - front door - scan
 - lid - scan
- Enter municipality to spreadsheet.

ICP

- Machine ID (scan)
- Side door
- Pollworker door
- Admin door