

Hammond School

C/O IDX
10300 SW Greenburg Rd. Suite 570
Portland, OR 97223

To Enroll, Please Call: 1-800-939-4170 Or Visit: https://app.idx.us/account-creation/protect Enrollment Code: [REDACTED]

<<First Name>> <<Last Name>>
<<Address1>> <<Address2>>
<<City>>, <<State>> <<Zip>>

March 2, 2021

Re: Notice of Data Security Incident

Dear <<First Name>>,

We are writing to you to provide information regarding the data security incident impacting Hammond School (“Hammond”). At Hammond, we take the privacy and security of information belonging to our students, alumni, employees and vendors very seriously, and we addressed this situation accordingly. This notice will provide you with information about the incident, offer credit and identity monitoring services, and inform you about steps you can take to protect your personal information.

What Happened? In July of 2020, Hammond received notification from Blackbaud, a large provider of cloud-based data management services used by Hammond and many other schools and not-for-profit organizations, that Blackbaud discovered and ultimately expelled cybercriminals from Blackbaud’s systems. At that time, Blackbaud believed that none of the information potentially disclosed as a result of the incident contained unencrypted personal information of Hammond’s constituents, and Blackbaud further stated that none of the information had been misused.

In late September of 2020, we received a follow up notification from Blackbaud informing us that based on its additional investigation into the incident, the cybercriminals obtained some of Hammond’s records containing the personal information of students, vendors, and alumni. Upon receipt of this notification, Hammond requested a listing of the individuals and information potentially impacted by this incident.

Based upon this review, Hammond determined that your personal information may have been impacted in this incident. While Blackbaud has no reason to believe that your personal information has been misused, out of an abundance of caution, we are providing you with this information and offering you credit and identity monitoring services at no charge.

What Information Was Involved? The information involved in this incident includes your: name, <<variable text>>.

What Are We Doing? As soon as we received Blackbaud’s follow-up communication in late September, we initiated an investigation and requested additional information from Blackbaud. In addition, Hammond is providing you with the information below outlining steps you can take to protect your personal information. We are also offering you free credit and identity monitoring and recovery services for <<12/24 months>> through IDX as described below.

What You Can Do: While there is no evidence of misuse of any impacted information, out of an abundance of caution, we suggest you read and follow the recommendations included at the end of this letter. We also strongly encourage you to enroll in the credit and identity monitoring services we are offering through IDX to protect your personal information. To enroll, please visit <https://app.idx.us/account-creation/protect> or call 1-800-939-4170 and provide the enrollment code provided at the top of this letter.

To receive credit services, you must be over the age of 18, have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file. Additional information describing these services is included with this letter.

Please note you must enroll by June 1, 2021. If you have questions or need assistance, please call IDX at 1-800-939-4170.

For More Information: If you have any questions about this letter, please call IDX at 1-800-939-4170, Monday through Friday from 9:00 a.m. to 9:00 p.m. Eastern Time.

We take the privacy and security of your personal information very seriously, and we will continue to work diligently to ensure our partners and the school itself do what is necessary to appropriately safeguard and/or limit any data that Hammond retains as part of its operations. Please accept our sincerest apologies. We deeply regret any worry or inconvenience that this may cause you, and we hope the information and resources offered here will be of assistance.

Sincerely,

Chris Angel
Head of School

STEPS YOU CAN TAKE TO PROTECT YOUR PERSONAL INFORMATION

Review Your Account Statements and Notify Law Enforcement of Suspicious Activity: As a precautionary measure, we recommend that you remain vigilant by reviewing your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (FTC).

Copy of Credit Report: You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <http://www.annualcreditreport.com/>, calling toll-free 877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You also can contact one of the following three national credit reporting agencies:

TransUnion

P.O. Box 1000
Chester, PA 19016
1-800-916-8800
www.transunion.com

Experian

P.O. Box 2002
Allen, TX 75013
1-888-397-3742
www.experian.com

Equifax

P.O. Box 740241
Atlanta, GA 30374
1-866-349-5191
www.equifax.com

Free Annual Report

P.O. Box 105281
Atlanta, GA 30348
1-877-322-8228
annualcreditreport.com

Fraud Alert: You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least 90 days. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <http://www.annualcreditreport.com>.

Security Freeze: Under U.S. law, you have the right to put a security freeze on your credit file for up to one year at no cost. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

Additional Free Resources: You can obtain information from the consumer reporting agencies, the FTC, or from your respective state Attorney General about fraud alerts, security freezes, and steps you can take toward preventing identity theft. You may report suspected identity theft to local law enforcement, including to the FTC or to the Attorney General in your state.

**Federal Trade
Commission**

600 Pennsylvania Ave, NW
Washington, DC 20580
consumer.ftc.gov, and
www.ftc.gov/idtheft
1-877-438-4338

**Maryland Attorney
General**

200 St. Paul Place
Baltimore, MD 21202
oag.state.md.us
1-888-743-0023

**North Carolina Attorney
General**

9001 Mail Service Center
Raleigh, NC 27699
ncdoj.gov
1-877-566-7226

**Rhode Island
Attorney General**

150 South Main Street
Providence, RI 02903
<http://www.riag.ri.gov>
401-274-4400

**South Carolina Attorney
General**

P.O. Box 5757
Columbia, SC 29250
scag.gov
1-803-734-3970

**New York Attorney
General**

120 Broadway – 3rd Fl.
New York, NY 10271
<https://ag.ny.gov/internet/data-breach>
1-800-771-7755

You also have certain rights under the Fair Credit Reporting Act (FCRA): These rights include to know what is in your file; to dispute incomplete or inaccurate information; to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information; as well as other rights. For more information about the FCRA, and your rights pursuant to the FCRA, please visit http://files.consumerfinance.gov/f/201504_cfpb_summary_your-rights-under-fcra.pdf.