



**Borough of Leonia**  
Leonía Borough Hall virtually via  
GoToMeeting  
312 Broad Avenue  
Leonía, NJ 07605

**Trina Lindsey**  
*Borough Clerk*  
  
www.leonianj.gov

Meeting: 02/23/22 7:30 PM

**Mayor and Council  
Meeting - Work Session  
Meeting**

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meeting Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 ROLL CALL**
- 4 COMMENTS FROM THE PUBLIC - "AGENDA AND NON-AGENDA ITEMS" TWO (2) MINUTES PER SPEAKER**
- 5 APPOINTMENT**
  - 5.1. RES. 2022-80 Appointment of Administrative Assistant to the Borough Clerk's Office  
[2022-80 Appointment of Administrative Assistant to the Borough Clerks Office.pdf](#)
- 6 ADOPTION OF ORDINANCES**
  - 6.1. ORD. 2022-02 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 181 ENTITLED "NOISE" OF THE CODE OF THE BOROUGH OF LEONIA  
[ORD. 2022-02 - Noise.pdf](#)
  - 6.2. ORD. 2022-03 THE CODE OF THE BOROUGH OF LEONIA IS AMENDED AND SUPPLEMENTED WITH CHAPTER 182 ENTITLED "RESTRICTIONS ON USE OF TOOLS AND EQUIPMENT"  
[ORD. 2022-03- Tools & Equipment.pdf](#)
- 7 INTRODUCTION OF ORDINANCES**
  - 7.1. ORD. 2022-04 AN ORDINANCE AMENDING SALARIES, WAGES AND/OR COMPENSATION  
[ORD. 2022-04 - Amend ORD. 2021-07.pdf](#)
- 8 CONSENT RESOLUTIONS**
  - 8.1. RES. 2022-81 Authorize Bill List  
[2022-81 Bill List Backup.pdf](#)  
[2022-81 Authorize Bill List.pdf](#)
  - 8.2. RES. 2022-82 Authorize Change Order No. 1 for Additional Construction Services Related to

Leonia Library Barrier Free Improvements

[2022-82 Authorize Change Order No. 1 for Additional Construction Services Related to Leonia Library Barrier Free Improvements.pdf](#)

- 8.3. RES. 2022-83 Pennoni Proposal - Senior Center Lower Level  
[2022-83 Pennoni Proposal - Senior Center Lower Level.pdf](#)  
[2022-83 Pennoni Proposal - Senior Center Lower Level Backup](#)  
[FY 2021-2022 Leonia Award Letter \(2\).pdf](#)
- 8.4. RES 2022-84 Pennoni Proposal - 2022 NJDOT Municipal Aid Roadway Improvements  
[2022-84 Pennoni Proposal - 2022 NJDOT Municipal Aid Roadway Improvements.pdf](#)  
[Proposal-Leonia NJDOT FY2022 Roads 020422 \(1\) \(1\).pdf](#)  
[FY 2022 NJDOT Municipal Aid Program\\_ \\$211,000\\_ 10.2021 \(1\).pdf](#)
- 8.5. RES 2022-85 Pennoni Proposal - Broad Avenue Section 11  
[2022-85 Pennoni Proposal - Broad Avenue Section 11.pdf](#)
- 8.6. RES. 2022-86 Appoint Junior Auxiliary Firefighter - Quinton  
[2022-86 Appoint Junior Auxiliary Firefighter - Quinton.pdf](#)

## 9 NEW BUSINESS

- 9.1. Eagle Scout Project - Gagasphere Pit in Wood Park - Recreation Superintendent Krakower  
[2022-87 Authorize Construction of Gagasphere Pit by the Eagle Scouts.pdf](#)
- 9.2. Block 1213 Lots 3&4 Redevelopment - Borough Attorney Chewcaskie
- 9.3. Cell Tower Monopole Discussion - Councilman Fusco
- 9.4. Bergen County Revaluation Order - Mayor Zeigler
- 9.5. Sanitary Sewer System Inflow Assessment Discussion - Borough Engineer

## 10 CLOSED SESSION

- 10.1. A. Personnel
  1. Borough Clerk Office Salaries  
[2022-88 Closed Session.pdf](#)

## 11 ADJOURNMENT

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-80**

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Council	Motion	Second	Yes	No	Abstain	Absent
<b>Flaim</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Grandelis</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**APPOINTMENT OF ADMINISTRATIVE ASSISTANT TO  
THE BOROUGH CLERK'S OFFICE**

**WHEREAS**, there exists a vacancy in the Borough Clerk's Office for the position of Administrative Assistant; and

**WHEREAS**, the Borough Clerk, Borough Administrator and Finance/Human Resources Committee interviewed multiple candidates and recommends that Michael Greco fulfill the position of Administrative Assistant to the Borough Clerk's Office.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, that Michael Greco be appointed Administrative Assistant to the Borough Clerk's Office for the Borough of Leonia effective February 28, 2022; and

**BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, that Michael Greco shall be employed full-time, 35 hours per week, at an annual salary in the amount of \$45,000.00.

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I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 23, 2022.

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Trina Lindsey, RMC  
Borough Clerk

**BOROUGH OF LEONIA**

**ORDINANCE NO. 2022-02**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 181 ENTITLED "NOISE"  
OF THE CODE OF THE BOROUGH OF LEONIA**

WHEREAS excessive sound is a serious hazard to the public health, welfare, safety, and the quality of life; and

WHEREAS a substantial body of science and technology exists by which excessive sound may be substantially abated; and

WHEREAS the people have a right to, and should be ensured of, an environment free from excessive sound,

NOW, THEREFORE, it is the policy of to prevent excessive sound that may jeopardize the health, welfare, or safety of the citizens or degrade the quality of life.

This ordinance shall apply to the control of sound originating from sources within the Borough of Leonia.

Be it ordained that Chapter 181 of the Code of the Borough of Leonia is hereby amended and supplemented in its entirety as follows:

**Section 1.**

**Definitions**

The following words and terms, when used in this ordinance, shall have the following meanings, unless the context clearly indicates otherwise. Terms not defined in this ordinance have the same meaning as those defined in N.J.A.C. 7:29.

**"Construction"** means any site preparation, assembly, erection, repair, alteration or similar action of buildings or structures.

**"dBC"** means the sound level as measured using the "C" weighting network with a sound level meter meeting the standards set forth in ANSI S1.4-1983 or its successors. The unit of reporting is dB(C). The "C" weighting network is more sensitive to low frequencies than is the "A" weighting network.

**"Demolition"** means any dismantling, destruction or removal of buildings, structures, or roadways.

**"Department"** means the New Jersey Department of Environmental Protection.

**"Emergency work"** means any work or action necessary at the site of an emergency to restore or deliver essential services including, but not limited to, repairing water, gas, electricity, telephone, sewer facilities, or public transportation facilities, removing fallen trees on public rights-of-way, dredging navigational waterways, or abating life-threatening conditions or a state of emergency declared by a governing agency.

**"Impulsive sound"** means either a single pressure peak or a single burst (multiple pressure peaks) that has a duration of less than one second.

**"Minor Violation"** means a violation that is not the result of the purposeful, reckless or criminally negligent conduct of the alleged violator; and/or the activity or condition constituting the violation has not been the subject of an enforcement action by any authorized local, county or state enforcement agency against the violator within the immediately preceding 12 months for the same or substantially similar violation.

**"Motor vehicle"** means any vehicle that is propelled other than by human or animal power on land.

**"Muffler"** means a properly functioning sound dissipative device or system for abating the sound on engines or equipment where such device is part of the normal configuration of the equipment.

**"Multi-dwelling unit building"** means any building comprising two or more dwelling units, including, but not limited to, apartments, condominiums, co-ops, multiple family houses, townhouses, and attached residences.

**"Multi-use property"** means any distinct parcel of land that is used for more than one category of activity. Examples include, but are not limited to:

1. A commercial, residential, industrial or public service property having boilers, incinerators, elevators, automatic garage doors, air conditioners, laundry rooms, utility provisions, or health and recreational facilities, or other similar devices or areas, either in the interior or on the exterior of the building, which may be a source of elevated sound levels at another category on the same distinct parcel of land; or
2. A building, which is both commercial (usually on the ground floor) and residential property, located above, below, or otherwise adjacent to.

**"Noise Control Officer" (NCO)** means an employee of a local, county or regional health agency which is certified pursuant to the County Environmental Health Act (N.J.S.A. 26:3A2-21 et seq.) to perform noise enforcement activities or an employee of a municipality with a Department-approved model noise control ordinance. All NCOs must receive noise enforcement training as specified by the Department in N.J.A.C. 7:29 and is currently certified in noise enforcement. The employee must be acting within his or her designated jurisdiction and must be authorized to issue a summons.

**"Noise Control Investigator" (NCI)** means an employee of a municipality, county or regional health commission that has a Department-approved model noise control ordinance and the employee has not received noise enforcement training as specified by the Department in N.J.A.C. 7:29. However, they are knowledgeable about their model noise ordinance and enforcement procedures. A Noise Control Investigator may only enforce sections of the ordinance that do not require the use of a sound level meter. The employee must be acting within his or her designated jurisdiction and must be authorized to issue a summons.

**"Plainly audible"** means any sound that can be detected by a NCO or an NCI using his or her unaided hearing faculties of normal acuity. As an example, if the sound source under investigation is a portable or vehicular sound amplification or reproduction device, the detection of the rhythmic

bass component of the music is sufficient to verify plainly audible sound. The NCO or NCI need not determine the title, specific words, or the artist performing the song.

**"Private right-of-way"** means any street, avenue, boulevard, road, highway, sidewalk, alley or easement that is owned, leased, or controlled by a non-governmental entity.

**"Public right-of-way"** means any street, avenue, boulevard, road, highway, sidewalk, alley or easement that is owned, leased, or controlled by a governmental entity.

**"Public space"** means any real property or structures thereon that are owned, leased, or controlled by a governmental entity.

**"Real property line"** means either (a) the vertical boundary that separates one parcel of property (i.e., lot and block) from another residential or commercial property; (b) the vertical and horizontal boundaries of a dwelling unit that is part of a multi-dwelling unit building; or (c) on a multi-use property as defined herein, the vertical or horizontal boundaries between the two portions of the property on which different categories of activity are being performed (e.g., if the multi-use property is a building which is residential upstairs and commercial downstairs, then the real property line would be the interface between the residential area and the commercial area, or if there is an outdoor sound source such as an HVAC unit on the same parcel of property, the boundary line is the exterior wall of the receiving unit). Note- this definition shall not apply to a commercial source and a commercial receptor which are both located on the same parcel of property (e.g., a strip mall).

**"Sound production device"** means any device whose primary function is the production of sound, including, but not limited to any, musical instrument, loudspeaker, radio, television, digital or analog music player, public address system or sound-amplifying equipment.

**"Sound reduction device"** means any device, such as a muffler, baffle, shroud, jacket, enclosure, isolator, or dampener provided by the manufacturer with the equipment, or that is otherwise required, that mitigates the sound emissions of the equipment.

**"Weekday"** means any day that is not a federal holiday, and beginning on Monday at 7:00 a.m. and ending on the following Friday at 6:00 p.m.

**"Weekends"** means beginning on Friday at 6:00 p.m. and ending on the following Monday at 7:00 a.m.

## **Section 2.**

### **Applicability**

(A) This noise ordinance applies to sound from the following property categories:

1. Industrial facilities;
2. Commercial facilities;
3. Community service facilities;
4. Residential properties;
5. Multi-use properties;
6. Public and private right-of-ways;

7. Public spaces; and
8. Multi-dwelling unit buildings.

(B) This noise ordinance applies to sound received at the following property categories:

1. Commercial facilities;
2. Community service facilities (i.e. non-profits and/or religious facilities)
3. Residential properties;
4. Multi-use properties;
5. Multi-dwelling unit buildings.

(C) Sound from stationary emergency signaling devices shall be regulated in accordance with N.J.A.C. 7:29-1.4, except that the testing of the electromechanical functioning of a stationary emergency signaling device shall not meet or exceed 10 seconds.

### **Section 3.**

#### **Exemptions**

- (A) The provisions of this ordinance shall not apply to the exceptions listed in N.J.A.C. 7:29-1.5.
- (B) Sound production devices required or sanctioned under the Americans with Disabilities Act (ADA), FEMA or other government agencies to the extent that they comply with the noise requirement of the enabling legislation or regulation. Devices which are exempted under N.J.A.C. 7:29-1.5 shall continue to be exempted.
- (C) Construction and demolition activities are exempt from the sound level limits set forth in tables I and II and III.

### **Section 4.**

#### **Enforcement Officers**

- (A) Noise Control Officers shall have the authority within their designated jurisdiction to investigate suspected violations of any section of this ordinance and pursue enforcement activities.
- (B) Noise Control Investigators shall have the authority within their designated jurisdiction to investigate suspected violations of any section of this ordinance that do not require the use of a sound level meter (i.e., plainly audible, times of day and/or distance determinations) and pursue enforcement activities.
- (C) Noise Control Officers and Investigators may cooperate with NCOs and NCIs of an adjacent municipality in enforcing one another's municipal noise ordinances.

### **Section 5.**

**Measurement Protocols**

(A) Sound measurements made by a Noise Control Officer shall conform to the procedures set forth at N.J.A.C. 7:29-2, except that interior sound level measurements shall also conform with the procedures set forth in Section 5(B) of this ordinance and with the definition of "real property line" as contained herein.

(B) When conducting indoor sound level measurements across a real property line the measurements shall be taken at least three feet from any wall, floor or ceiling and all exterior doors and windows may, at the discretion of the investigator, be closed. The neighborhood residual sound level shall be measured in accordance with N.J.A.C. 7:29-2.9(b)2. When measuring total sound level, the configuration of the windows and doors shall be the same and all sound sources within the dwelling unit must be shut off (e.g., television, stereo). Measurements shall not be taken in areas which receive only casual use such as hallways, closets and bathrooms.

**Section 6.**

**Maximum Permissible Sound Levels**

(A) No person shall cause, suffer, allow, or permit the operation of any source of sound on any source property listed in Section 3(A) above in such a manner as to create a sound level that equals or exceeds the sound level limits set forth in Tables I, II or III when measured at or within the real property line of any of the receiving properties listed in Tables I, II or III except as specified in Section 5(B).

(B) Impulsive Sound

Between 7:00 a.m. and 10:00 p.m., impulsive sound shall not equal or exceed 80 decibels. Between 10:00 p.m. and 7:00 a.m., impulsive sound which occurs less than four times in any hour shall not equal or exceed 80 decibels. Impulsive sound which repeats four or more times in any hour shall be measured as continuous sound and shall meet the requirements as shown in Tables I and II.

**TABLE I  
MAXIMUM PERMISSIBLE A-WEIGHTED SOUND LEVELS  
WHEN MEASURED OUTDOORS**

RECEIVING PROPERTY CATEGORY	Residential property, or residential portion of a multi-use property		Commercial facility, non-residential portion of a multi-use property, or community service facility
TIME	7 a.m.-10 p.m.	10 p.m.-7 a.m.	24 hours
Maximum A-Weighted sound level standard, dB	65	50	65



**TABLE II  
 MAXIMUM PERMISSIBLE A-WEIGHTED SOUND LEVELS  
 WHEN MEASURED INDOORS**

RECEIVING PROPERTY CATEGORY	Residential property, or residential portion of a multi-use property		Commercial facility or non-residential portion of a multi-use property
TIME	7 a.m.-10 p.m.	10 p.m.-7 a.m.	24 Hours
Maximum A-Weighted sound level standard, dB	55	40	55

Note: Table II shall only apply when the source and the receptor are separated by a real property line and they also share a common or abutting wall, floor or ceiling, or are on the same parcel of property.

**TABLE III  
MAXIMUM PERMISSIBLE OCTAVE BAND  
SOUND PRESSURE LEVELS IN DECIBELS**

Receiving Property Category	Residential property, or residential portion of a multi-use property		Residential property, or residential portion of a multi-use property		Commercial facility, non-residential portion of a multi-use property, or community service facility	Commercial facility or non-residential portion of a multi-use property
	OUTDOORS		INDOORS		OUTDOORS	INDOORS
Octave Band Center Frequency, Hz.	Octave Band Sound Pressure Level, dB		Octave Band Sound Pressure Level, dB		Octave Band Sound Pressure Level, dB	Octave Band Sound Pressure Level, dB
	Time	7 a.m.-10 p.m.	10 p.m.-7 a.m.	7 a.m.-10 p.m.	10 p.m.-7 a.m.	24 hours
31.5	96	86	86	76	96	86
63	82	71	72	61	82	72
125	74	61	64	51	74	64
250	67	53	57	43	67	57
500	63	48	53	38	63	53
1,000	60	45	50	35	60	50
2,000	57	42	47	32	57	47
4,000	55	40	45	30	55	45
8,000	53	38	43	28	53	43

Note: When octave measurements are made, the sound from the source must be constant in level and character. If octave band sound pressure level variations exceed plus or minus 2 dB in the bands containing the principal source frequencies, discontinue the measurement.

**Section 7.**

**Sound Production Devices**

No person shall cause, suffer, allow, or permit the operation of any sound production device in such a manner that the sound crosses a property line and raises the total sound levels above the neighborhood residual sound level by more than the permissible sound level limits set forth in Table IV when measured within the residence of a complainant according to the measurement protocol in Section 5(B) of this ordinance. These sound level measurements shall be conducted with the sound level meter set for "C" weighting, "fast" response.

**TABLE IV  
 MAXIMUM PERMISSIBLE INCREASE IN TOTAL SOUND LEVELS  
 WITHIN A RESIDENTIAL PROPERTY**

Weeknights 10:00 p.m. - 7:00 a.m. Weekend nights 11:00 p.m. and 9:00 a.m.	All other times
3 dB(C)	6 dB(C)

**Section 8.**

**Enforcement**

(A) Violation of any provision of this ordinance shall be cause for a Notice of Violation (NOV) or a Notice of Penalty Assessment (NOPA) document to be issued to the violator by the Noise Control Officer or Noise Control Investigator.

(B) Any person who violates any provision of this ordinance shall be subject to a civil penalty for each offense of not more than the maximum penalty pursuant to N.J.S.A. 40:49-5, which is \$2,000 as of December 2014. If the violation is of a continuing nature, each day during which it occurs shall constitute an additional, separate and distinct offense.

(C) Upon identification of a violation of this ordinance the Noise Control Officer or Noise Control Investigator shall issue an enforcement document to the violator. The enforcement document shall identify the condition or activity that constitutes the violation and the specific provision of this ordinance that has been violated. It shall also indicate whether the violator has a period of time to correct the violation before a penalty is sought.

(D) If the violation is deemed by the Noise Control Officer or Noise Control Investigator to be a minor violation (as defined in Section 1 of this ordinance) a NOV shall be issued to the violator.

1. The document shall indicate that the purpose of the NOV is intended to serve as a notice to warn the responsible party/violator of the violation conditions in order to provide them with an opportunity to voluntarily investigate the matter and voluntarily take corrective action to address the identified violation.

2. The NOV shall identify the time period (up to 90 days), pursuant to the Grace Period Law, N.J.S.A. 13:1D-125 et seq. where the responsible party's/violator's voluntary action can prevent a formal enforcement action with penalties issued by the Health or Police Department. It shall be noted that the NOV does not constitute a formal enforcement action, a final agency action or a final legal determination that a violation has occurred. Therefore, the NOV may not be appealed or contested.

(E) If the violation is deemed by the Noise Control Officer or Noise Control Investigator to be a non-minor violation, the violator shall be notified that if the violation is not immediately corrected, a

NOPA with a civil penalty of not more than the maximum penalty allowed pursuant to N.J.S.A. 40:49-5, which is \$2,000 as of December 2014, will be issued. If a non-minor violation is immediately corrected, a NOV without a civil penalty shall still be issued to document the violation. If the violation occurs again (within 12 months of the initial violation) a NOPA shall be issued regardless of whether the violation is immediately corrected or not.

(F) The violator may request from the Noise Control Officer or Noise Control Investigator an extension of the compliance deadline in the enforcement action. The Noise Control Officer or Noise Control Investigator shall have the option to approve any reasonable request for an extension (not to exceed 180 days) if the violator can demonstrate that a good faith effort has been made to achieve compliance. If an extension is not granted and the violation continues to exist after the grace period ends, a NOPA shall be issued.

(G) The recipient of a NOPA shall be entitled to a hearing in a municipal court having jurisdiction to contest such action.

(H) The Noise Control Officer or Noise Control Investigator may seek injunctive relief if the responsible party does not remediate the violation within the period of time specified in the NOPA issued.

(I) Any claim for a civil penalty may be compromised and settled based on the following factors:

1. Mitigating or any other extenuating circumstances;
2. The timely implementation by the violator of measures which lead to compliance;
3. The conduct of the violator; and
4. The compliance history of the violator.

## **Section 9.**

### **Consistency, Severability and Repealer**

(A) If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated.

(B) All ordinances or part of ordinances, which are inconsistent with any provisions of this ordinance are hereby repealed as to the extent of such inconsistencies.

(C) No provision of this ordinance shall be construed to impair any common law or statutory cause of action, or legal remedy there from, of any person for injury or damage arising from any violation of this ordinance or from other law.

**Section 10.**

**Severability**

If any article, section, subsection, sentence, clause or phrase of this ordinance is for any reason deemed to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

**Section 11.**

**Repealer**

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**Section 12.**

**Effect**

This ordinance will take effect immediately upon publication.

<b>RECORD OF VOTE</b>												
Council	First Reading						Second Reading					
	February 7, 2022						February 23, 2022					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Flaim		✓	✓									
Davis	✓		✓									
Fusco			✓									
Grandelis			✓									
Terrell						✓						
Ziegler			✓									
Mayor Zeigler												
M - Motion    S - Seconded    Y- Yes    N - No    A - Abstain    AB - Absent												

\_\_\_\_\_  
Judah Zeigler, Mayor

ATTEST:

\_\_\_\_\_  
Trina Lindsey, RMC  
Borough Clerk

**BOROUGH OF LEONIA**  
**ORDINANCE NO. 2022-03**

**THE CODE OF THE BOROUGH OF LEONIA IS AMENDED AND SUPPLEMENTED WITH  
CHAPTER 182 ENTITLED “RESTRICTIONS ON USE OF TOOLS AND EQUIPMENT”**

Be it ordained that Code of the Borough of Leonia is hereby amended and supplemented by the addition of Chapter 182 entitled “Restrictions on Use of Tools and Equipment” as follows:

**Chapter 182 Restrictions on use of tools and equipment**

**Section 1.**

- (A) On Sundays, there shall be no use or operation of any of the following types of tools and equipment: Pile drivers, steam shovels, pneumatic or electric jack hammers, derricks, steam or electric hoists, tree clippers, gasoline-powered chain saws, gasoline-powered leaf blowers, excavation equipment, or any tools or commercial equipment which shall make any loud or disturbing noise.
- (B) On any day other than Sunday, it shall be unlawful to use or operate tools or equipment related to demolition or construction between the hours of 6:00 p.m. and 8:00 a.m. Apparatus or equipment subject to this restriction include, without limitation, the equipment identified in §182-1(A).
- (C) **Commercial landscaping tools and equipment.**
  - (1) It shall be unlawful to use or operate tools or equipment related to commercial contracting or commercial landscaping except on the following days, during the hours listed:
    - (a) Monday through Friday: 8:00 a.m. until 6:00 p.m.
    - (b) Saturday: 9:00 a.m. until 2:00 p.m.; and
    - (c) Sunday: prohibited all day.
  - (2) Apparatus or equipment subject to this restriction include, without limitation, such apparatus or equipment listed in §182 1(A) and (B).
- (D) There shall be no excavating, demolition, erection, alteration, repair or other building operations within 1,000 feet of any dwelling or business property during the above-stated hours, except in cases of urgent necessity in the interest of public safety, and then only upon notification to the duty officer of the Police Department as to the nature of the emergency.
- (E) Notwithstanding §182-1(A), (B) and (C), nothing herein shall prohibit the reasonable noncommercial use of landscaping equipment during the hours listed:
  - (1) Monday through Friday: 8:00 a.m. to 8:00 p.m.;

- (2) Saturday: 9:00 a.m. to 6:00 p.m.; and
  - (3) Sunday: 10:00 a.m. to 6:00 p.m.
- (F) The reasonable commercial and noncommercial use of snow removal equipment is not prohibited.
- (G) Nothing herein shall prohibit the use by the Borough of necessary tools and equipment in the public interest.

## **Section 2.**

### **Consistency, Severability and Repealer**

- (A) If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated.
- (B) All ordinances or part of ordinances, which are inconsistent with any provisions of this ordinance are hereby repealed as to the extent of such inconsistencies.
- (C) No provision of this ordinance shall be construed to impair any common law or statutory cause of action, or legal remedy there from, of any person for injury or damage arising from any violation of this ordinance or from other law.

## **Section 3.**

### **Severability**

If any article, section, subsection, sentence, clause or phrase of this ordinance is for any reason deemed to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

## **Section 4.**

### **Repealer**

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

## **Section 4.**

### **Effect**

This ordinance will take effect immediately upon publication.

**RECORD OF VOTE**

Council	First Reading						Second Reading						
	February 7, 2022						February 23, 2022						
	M	S	Y	N	A	AB	M	S	Y	N	A	AB	
Flaim	✓		✓										
Davis			✓										
Fusco		✓	✓										
Grandelis			✓										
Terrell						✓							
Ziegler			✓										
Mayor Zeigler													

M - Motion    S - Seconded    Y- Yes    N - No    A - Abstain    AB - Absent

\_\_\_\_\_  
Judah Zeigler, Mayor

ATTEST:

\_\_\_\_\_  
Trina Lindsey, RMC  
Borough Clerk



**BOROUGH OF LEONIA**  
**ORDINANCE NO. 2022-04**

**AN ORDINANCE AMENDING SALARIES, WAGES AND/OR COMPENSATION AND TO ESTABLISH SALARY & WAGE RANGES OF CERTAIN OFFICERS, EMPLOYEES AND PUBLIC SERVANTS OF THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR BEGINNING JANUARY 1, 2021.**

**THE FOLLOWING AMENDMENTS TO ORDINANCE NO. 2021-07 ARE REQUIRED:**

**SECTION 1:**  
**Borough Administration Offices:**

<u>POSITION</u>	<u>SALARY RANGE</u>	
<b>A. <u>Non-Union Personnel</u></b>	<u>Minimum</u>	<u>Maximum</u>
(Remove Borough Clerk/Assistant Administrator)		
Borough Clerk	\$75,000	\$110,000
Deputy Borough Clerk	\$45,000	\$ 75,000

**SECTION 2: STIPENDS**

<u>POSITION</u>	<u>SALARY RANGE</u>	
	<u>Minimum</u>	<u>Maximum</u>
OEM Coordinator	\$2,500 per annum	\$7,500 per annum
OEM Deputy Coordinators	\$1 per annum	\$2,500 per annum

C2 Waste Water Collection System Operator (p/t)	\$2,000 per annum	\$3,000 per annum
Planning Board Secretary	\$5,000 per annum	\$7,000 per annum
Sewer Billing Clerk	\$2,000 per annum	\$5,000 per annum

RECORD OF VOTE												
Council	First Reading						Second Reading					
	February 23, 2022						March 7, 2022					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Flaim												
Davis												
Fusco												
Grandelis												
Terrell												
Ziegler												
Mayor Zeigler												
M - Motion    S - Seconded    Y- Yes    N - No    A - Abstain    AB - Absent												

\_\_\_\_\_  
Judah Zeigler, Mayor

ATTEST:

\_\_\_\_\_  
Trina Lindsey, RMC  
Borough Clerk

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N  
Rcvd: Y  
Bid: Y

Paid: N  
Held: Y  
State: Y

Void: N  
Aprv: N  
Other: Y  
Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
21-02484	12/02/21	GARDE040	GARDEN STATE HWY PRODUCTS INC	HAZLITT AVE STREET SIGN	Open	104.86	0.00
21-02488	11/03/21	MOTOR030	MOTOROLA SOLUTIONS, INC.	FIELD COMM RADIOHEAD PARTS	Open	1,627.05	0.00
21-02496	11/10/21	THEBA005	THE BAG LADY	BAGS/BATH TISSUE	Open	257.00	0.00
21-02498	12/09/21	VANDI005	VAN DINE'S	SNOW PLOW MOUNT & BEARINGS	Open	842.52	0.00
21-02512	04/05/21	KUKEN005	THE KUKEN LLC	ESCROW RELEASE	Open	500.00	0.00
22-00024	02/07/22	TREAS100	TREASURER, STATE OF NEW JERSEY	3RD QTR MARRIAGE LICENSES	Open	200.00	0.00
22-00025	02/07/22	INTRE005	INTREP SOLUTIONS	MONTHLY IT CONTRACT SVCES	Open	2,985.50	0.00
22-00026	02/07/22	LERCH010	LERCH, VINCI, & HIGGINS	MANAGEMENT ADVISORY SVCES	Open	315.00	0.00
22-00027	02/07/22	NJDEP030	NJ DEPT HEALTH & SR SVCE.	ANIMAL LICENSES NOV/DEC 2021	Open	6.00	0.00
22-00028	02/07/22	WARDR005	WARDROP, ANDREA	REIMB. FOR ASFPM MEMBERSHIP	Open	165.00	0.00
22-00030	02/08/22	CINTA015	CINTAS	HAND SANTZR STAND/SANTZR	Open	80.30	0.00
22-00031	02/08/22	BIGBE005	BIG BELLY SOLAR, LLC	GARBAGE RECEPTACLES	Open	1,963.20	0.00
22-00032	02/08/22	HOLYN015	HOLY NAME HOSPITAL	DRUG TESTING CONTRACT	Open	200.00	0.00
22-00033	02/08/22	LEONI055	LEONIA BOARD OF EDUCATION	TURF FIELD LIGHTING	Open	337.23	0.00
22-00034	02/08/22	LUISC005	LUIS CALDAS CLEANING SERVICES	DEC 2021 BLDG MAINT CLEANING	Open	4,725.00	0.00
22-00035	02/08/22	ACTIO025	ACTION DATA SERVICES	PAYROLL SERVICES	Open	1,273.95	0.00
22-00036	02/08/22	DORVI005	DORVIL, FRITZ	Basketball Referee Pay	Open	720.00	0.00
22-00037	02/08/22	STRAT015	MILLENNIUM STRATEGIES	GRANT WRITING NOV 2021	Open	3,250.00	0.00
22-00038	02/08/22	VERIZ050	VERIZON	Pool Phone Bill	Open	193.44	0.00
22-00044	02/08/22	BRIGH010	BRIGHT VIEW ENGINEERING, LLC	GENERAL ENG SVCS	Open	787.50	0.00
22-00046	02/08/22	RECOR030	THE RECORD	DAILY PAPER SUBSCRIPTION	Open	218.22	0.00
22-00047	02/08/22	NEWJE005	NJ CONFERENCE OF MAYORS	CONF OF MAYORS DUES 2022	Open	395.00	0.00
22-00048	02/08/22	NORTH120	NORTH JERSEY MEDIA GROUP	PUBLICATIONS	Open	150.30	0.00
22-00051	02/08/22	KYOCE005	KYOCERA DOCUMENT SOLUTIONS	LPD COPIER LEASE CONTRACT	Open	136.59	0.00
22-00053	02/08/22	CIT00005	CIT	COPIER LEASES	Open	688.00	0.00
22-00054	02/08/22	NORTH120	NORTH JERSEY MEDIA GROUP	PT DPW LABORER PUBLICATION	Open	8.10	0.00
22-00056	02/08/22	GSB00005	GSB	LFD LIFE INSURANCE INSTL 7 & 8	Open	3,536.00	0.00
22-00057	02/08/22	IRRIG005	QUENCH IRRIGATION	POOL MAINTENANCE	Open	606.96	0.00
22-00061	02/08/22	LUISC005	LUIS CALDAS CLEANING SERVICES	JAN 2022 BLDG CLEANING	Open	4,725.00	0.00
22-00062	02/08/22	DIREC020	DIRECT ENERGY BUSINESS	COMMERICAL ELECTRIC	Open	2,431.79	0.00
22-00063	02/08/22	TIMEW025	TIME WARNER CABLE - INTERNET	BOROUGH HALL INTERNET	Open	132.97	0.00
22-00064	02/08/22	DANTE015	DANTE'S ITALIAN RESTAURANT	DPW APPRECIATION LUNCHEON	Open	116.10	0.00
22-00065	02/08/22	NEWJE010	NEW JERSEY STATE LEAGUE	CLERK PUBLICATION	Open	160.00	0.00
22-00066	02/08/22	NORTH120	NORTH JERSEY MEDIA GROUP	PUBLICATIONS	Open	84.60	0.00
22-00067	02/08/22	NEWJE065	NEW JERSEY MOTOR VEHICLE COMM.	ANNUAL ADMIN FEE 2022	Open	150.00	0.00
22-00068	02/08/22	TREVI005	FONTANA TRITONE	RETIREMENT LUNCH CATERING	Open	375.00	0.00
22-00069	02/08/22	WARDR005	WARDROP, ANDREA	RETIREMENT LUNCHEON DESSERT	Open	141.70	0.00
22-00071	02/08/22	INSER005	INSERRA SUPERMARKETS, INC.	RETIREMENT LUNCHEON BEVERAGES	Open	29.57	0.00
22-00073	02/08/22	NEWJE010	NEW JERSEY STATE LEAGUE	DPW PT ADVERTISEMENT	Open	115.00	0.00
22-00074	02/08/22	NEWJE010	NEW JERSEY STATE LEAGUE	JOB POSTING DPW & CLERK ASST	Open	345.00	0.00
22-00075	02/08/22	NJPO0005	NJPO	COMBINATION DUAL MEMBERSHIP	Open	370.00	0.00
22-00076	02/08/22	KEYST010	KEYSTONE PRINTING	BUSINESS CARDS -ZONING OFFICER	Open	65.00	0.00
22-00077	02/08/22	PENNO005	PENNONI ASSOCIATES INC.	BROAD AVE SECTION 9	Open	4,265.50	0.00
22-00079	02/08/22	PENNO005	PENNONI ASSOCIATES INC.	RECREATION CENTER ROOF PROJ.	Open	4,000.00	0.00
22-00081	02/08/22	BEAMA005	BEAMAN, TRE	Basketball Referee Pay	Open	640.00	0.00
22-00082	02/08/22	VERIZ060	VERIZON - FIOS	FIOS INTERNET/VARIOUS LOCATION	Open	1,040.96	0.00
22-00083	02/08/22	SUEZW010	SUEZ WATER NEW JERSEY	WATER SVCE GRAND AVE FIELD HSE	Open	72.28	0.00
22-00084	02/08/22	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS	GAS/ELECTRIC NOV & DEC 2021	Open	599.15	0.00
22-00086	02/08/22	AJTER010	AJ TERRELL CONSULTING, LLC	Art Instructor Pay	Open	526.50	0.00
22-00087	02/08/22	CROWN020	CROWN TROPHY	Basketball League Trophies	Open	297.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
22-00088	02/08/22	FERNA050	FERNANDEZ, EVANNIE MARTINEX	Cookie Class Instructor Pay	Open	132.00	0.00	
22-00089	02/08/22	CHINA005	CHINA TASTE RESTAURANT	SENIOR LUNCHEON	Open	253.75	0.00	
22-00090	02/08/22	BROWN015	BROWNE, MARGARET	Senior Program Supplies	Open	32.80	0.00	
22-00091	02/08/22	NJRPA010	NJRPA	CONFERENCE PROGRAM DIRECTOR	Open	555.00	0.00	
22-00092	02/08/22	NJRPA010	NJRPA	REC SUPERINTENDENT CONFERENCE	Open	555.00	0.00	
22-00095	02/08/22	LUNCH005	APPLE SPICE BOX LUNCH	SENIOR GRAB N' GO LUNCH	Open	443.63	0.00	
22-00096	02/08/22	PFING005	PFINGST, ALYSSA	FINGERPRINTING REIMBURSEMENT	Open	43.25	0.00	
22-00097	02/08/22	KIRBY015	KIRBY, JARED	FINGERPRINTING REIMBURSEMENT	Open	43.25	0.00	
22-00098	02/08/22	JANG0025	JANG, JINWOO	FINGERPRINTING REIMBURSEMENT	Open	43.25	0.00	
22-00102	02/08/22	RZEPK005	JOSEPH RZEPKA	FINGERPRINTING REIMBURSEMENT	Open	43.25	0.00	
22-00103	02/08/22	KRAKO030	MATTHEW J KRAKOWER	FINGERPRINTING REIMBURSEMENT	Open	43.25	0.00	
22-00105	02/08/22	BEAMA005	BEAMAN, TRE	FINGERPRINTING REIMBURSEMENT	Open	43.25	0.00	
22-00108	02/08/22	ARCARO05	ARCARI IOVINO ARCHITECTS PC	NEW MUNICIPAL BUILDING	Open	19,698.44	0.00	
22-00109	02/08/22	SUEZW010	SUEZ WATER NEW JERSEY	HYDRANTS	Open	7,773.14	0.00	
22-00110	02/08/22	ACTIO025	ACTION DATA SERVICES	PAYROLL SVCES 01/28/22	Open	465.18	0.00	
22-00127	02/15/22	VERIZ060	VERIZON - FIOS	LPD FIOS	Open	104.65	0.00	
22-00128	02/15/22	NORTH120	NORTH JERSEY MEDIA GROUP	REMOTE MEETING NOTICE 11/23/21	Open	52.20	0.00	
22-00129	02/15/22	NORTH120	NORTH JERSEY MEDIA GROUP	REMOTE MEETING NOTICE	Open	55.80	0.00	
22-00130	02/15/22	VERIZ060	VERIZON - FIOS	BOROUGH FIOS SERVICE JANUARY	Open	234.64	0.00	
22-00131	02/15/22	VERIZ010	VERIZON WIRELESS	TELEPHONE - ONE TALK	Open	1,417.87	0.00	
22-00133	02/15/22	PENNO005	PENNONI ASSOCIATES INC.	2021 SEWER BILLING THRU. DEC	Open	165.00	0.00	
22-00134	02/15/22	PENNO005	PENNONI ASSOCIATES INC.	ENG. SVCS THRU DEC 2021	Open	4,508.00	0.00	
22-00135	02/15/22	PENNO005	PENNONI ASSOCIATES INC.	SEWER STUDY SVCS THRU. DEC 21	Open	880.00	0.00	
22-00136	02/15/22	VERIZ010	VERIZON WIRELESS	EMPLOYEE CELL PHONES	Open	1,334.15	0.00	
22-00137	02/15/22	INTRE005	INTREP SOLUTIONS	MONTHLY IT SERVICES	Open	2,707.50	0.00	
22-00138	02/15/22	PENNO005	PENNONI ASSOCIATES INC.	ENG SVCS THRU NOV 2021	Open	4,998.00	0.00	
22-00139	02/15/22	PENNO005	PENNONI ASSOCIATES INC.	BROAD AVE SECTION 9	Open	918.25	0.00	
Total Purchase Orders:		77	Total P.O. Line Items:	0	Total List Amount:	94,500.34	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT	1-01	17,949.49	0.00	17,949.49	0.00	0.00	17,949.49
CAPITAL	1-04	28,882.19	0.00	28,882.19	0.00	0.00	28,882.19
DEVELOPERS ESCROW	1-13	500.00	0.00	500.00	0.00	0.00	500.00
	Year Total:	47,331.68	0.00	47,331.68	0.00	0.00	47,331.68
CURRENT	2-01	41,480.50	0.00	41,480.50	0.00	0.00	41,480.50
POOL OPERATING	2-05	800.40	0.00	800.40	0.00	0.00	800.40
REC ACTIVITIES TR	2-20	2,924.56	0.00	2,924.56	0.00	0.00	2,924.56
RECYLING TRUST	2-24	1,963.20	0.00	1,963.20	0.00	0.00	1,963.20
	Year Total:	47,168.66	0.00	47,168.66	0.00	0.00	47,168.66
Total of All Funds:		94,500.34	0.00	94,500.34	0.00	0.00	94,500.34

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-81**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Flaim</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Grandelis</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**BILL LIST**

**BE IT RESOLVED**, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2021 and 2022 Adopted Budget and/or the 2021 and 2022 Budget Reserves

2021

Current Fund	01	17,949.49
Capital	04	28,882.19
Developers Escrow	13	500.00
Year Total:		<b>\$47,331.68</b>

2022

Current Fund	01	41,480.50
Pool Operating	05	800.40
Rec Activities Trust	20	2,924.56
Recycling Trust	24	1,963.20
Year Total:		<b>\$47,168.66</b>

Total of All Funds: **\$94,500.34**

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 23, 2022.

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-81**

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Trina Lindsey, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-82**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Flaim</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Grandelis</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**AUTHORIZE CHANGE ORDER NO. 1 FOR ADDITIONAL CONSTRUCTION  
SERVICES RELATED TO LEONIA LIBRARY BARRIER FREE IMPROVEMENTS**

**WHEREAS**, Resolution 2021-242, dated November 8, 2021, provided authorization from the Leonia governing body to BGD Contracting, LLC of Park Ridge, New Jersey to renovate and upgrade the non-ADA compliant public restrooms and the poor entryway ingress and egress conditions within the lobby of the Leonia Public Library, and

**WHEREAS**, the aforementioned Resolution provided for a not-to-exceed cost in the amount of \$167,000 for upgrades and renovations and other facility improvements at the Leonia Public Library; and

**WHEREAS**, BGD is submitting a request for Change Order No. 1 to provide additional services related to the replacement of existing floor drains in lower-level restrooms and the installation of four paper towel dispensers in each for the amount of \$4,855 with the following specifications of price:

Specifications	Price
Replace existing floor drain flanges in lower-level men's & women's room. Furnish and install 4 paper towel dispensers (1 in each restroom) Cost of Plumber to be as follows. Prevailing Wage rate: \$94 per hr. Payroll Tax: \$10.50 per hr. Liability & Workers Comp: \$31.50 per hr. Total: \$136 per her	
Replace existing floor drain flanges in lower-level men's & women's bathroom. 1 Plumber 2-8 hr. shifts. 16hrs Total: 16hrs @ \$136 per hr.	\$2,176
Furnish and install 4 paper towel dispensers. (1 in each restroom).	\$2,495
Credit for framed ceilings in toilet rooms. 1 Carpenter 1-8 hr. shift 8hrs @ \$82,25 per hr	(-\$658)
Materials	\$100
Materials Credit	(-\$100)
Overhead @ 10%	\$401
Profit @ 10%	\$441

**TOTAL: \$4,855**



**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-82**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, that BDG Contracting, Inc. of Park Ridge, New Jersey is hereby authorized to perform additional services at the not-to-exceed amount of \$171,855 and, if further services are required, BDG Contracting, Inc. will advise the Borough Administrator of such services and an additional charge order will be submitted for approval by the governing body.

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I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 23, 2022.

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Trina Lindsey, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-83**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Flaim</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Grandelis</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	- - -	- - -				

**AUTHORIZE PENNONI ASSOCIATES, INC. TO PROVIDE ENGINEERING SERVICES RELATED TO THE LEONIA SENIOR CENTER LOWER LEVEL IMPROVEMENTS**

**WHEREAS**, the Borough of Leonia received a Bergen County Community Development Block Grant for FY2021-2022 for the Leonia Senior Center Lower-Level Drainage Improvements Project; and

**WHEREAS**, Drew DiSessa, the Borough Engineer, provided a proposal for engineering services associated with the Senior Center Lower-Level Drainage Improvements. The scope of services will include a geotechnical study, site survey, bid support and other engineering services in an amount not to exceed \$46,000.00 as follows:

I.	Geotechnical Study	
	Field Work (1 day test pits) .....	\$3,000.00
	Field Work (1 day borings + well installations & abandonment) <b>if required</b> .....	\$7,500.00
	Stake-out, Field Oversight (2 days) .....	\$2,350.00
	Bi-weekly water level readings (@ \$525/visit – 4 visits) <b>if required</b> .....	\$2,100.00
	Engineering Analyses and Summary Report, Laboratory Testing and Expenses .....	\$3,750.00
	<b>Total Estimate .....</b>	<b>\$ 18,700.00</b>
II.	Survey Services.....	\$ 3,000.00
III.	Engineering Services.....	\$ 11,500.00
IV.	Bid Support Services.....	\$ 2,000.00
V.	Construction Support Services.....	\$ 10,800.00
	<b>TOTAL FEE</b>	<b>\$ 46,000.00</b>

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-83**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council, Borough of Leonia, County of Bergen, State of New Jersey that Pennoni Associates, Inc. is hereby authorized to conduct engineering services in an amount not to exceed \$46,000.00 for the Leonia Senior Center Lower-Level Drainage Improvements project.

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I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 23, 2022.

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Trina Lindsey, RMC  
Borough Clerk

February 9, 2022

BRLEO22006P

Andrea L. Wardrop, MPA, CFM, Business Administrator  
Borough of Leonia  
312 Broad Avenue  
Leonia, NJ 07605

**RE: PROPOSAL FOR PROFESSIONAL SERVICES  
LEONIA SENIOR CENTER – LOWER-LEVEL DRAINAGE IMPROVEMENTS  
305 BEECHWOOD PLACE  
BOROUGH OF LEONIA, BERGEN COUNTY, NEW JERSEY**

Dear Ms. Wardrop,

Pennoni Associates Inc. (“Pennoni”) is pleased to present this proposal to provide professional services related to the drainage improvements to the lower level of the Leonia Senior Center building. The drainage improvements are part of a CDBG grant that was awarded to the Borough in 2021.

We understand that you are seeking the services of a qualified consultant to provide professional engineering services related to water infiltration problems in the referenced building. It is our understanding that the lower level of the building has been showing signs of water infiltration. However, information regarding the existing soils, groundwater or waterproofing conditions is not available. This proposal provides our Scope of Services and fees to conduct a subsurface exploration to investigate the current subsurface conditions, make recommendations to address the water intrusion issues, and prepare engineering plans and specifications for engaging a qualified contractor through public bidding procedures to perform the required work. It is noted that this proposal only includes services related to the waterproofing and drainage improvements for the building. In order to complete the refinishing/remodeling work for the lower level of the building, the services of an architect will be required. This proposal does not include architectural or mechanical/electrical engineering services.

The enclosed Scope and Fee are indicative of circumstances existing on the date of this proposal. Should these circumstances change we require an opportunity to revise affected portions of our proposal so that your selection process receives the greatest benefit. Our work will be performed by qualified personnel under the direction of a licensed professional engineer; the report will be signed by that engineer.

## **SCOPE OF SERVICES**

### **I. GEOTECHNICAL STUDY**

The following tasks will be used to complete our Geotechnical Study:

**Available Data Review** – We will compile, review, and evaluate readily available existing information related to the current and proposed construction at the referenced site. We will research our files for nearby projects and review available subsurface data.

**Field Exploration** – Based on our reviews, we will develop/modify exploration and testing programs to obtain the necessary information pertinent to interpretation of subsurface conditions at the project site. We will

stake out exploration locations in the field and determine ground surface elevations based on existing survey information, if available.

**Test Pits** – We will engage a qualified subcontractor to excavate up to four (4) exterior test pits (1 day) along the foundation walls of the building. Test pits will be excavated to attempt to expose portions of the foundations of the existing building and to determine the type, depth, and configuration of the existing foundations and the conditions of the waterproofing (if applicable). We assume the test pits to be about 5 ft wide, 5 ft long and 5 ft deep maximum. The test pits will be excavated using an excavator in the presence of one of our geotechnical engineers who will observe and sketch the existing foundations, examine, photograph, and log the materials excavated. After the test pits are completed, they will be backfilled in layers and properly compacted with the remaining soil mounded over the excavation. We assume test pit excavations can be completed in 1 day.

If deemed necessary after performing the test pits above, we will engage the services of a qualified drilling contractor to perform additional field exploration. Our drilling subcontractor will complete the required NJ One-Call for standard utility locations in public right-of-way prior to mobilizing to the site. If there is limited utility information, or if there are critical utilities that cross through the project area, we recommend that a private utility locate be performed prior to mobilizing the drilling equipment to the site. We have included optional costs for this service if necessary and authorized.

We propose to advance 3 borings around the existing building. The borings will be extended to a depth of 15 feet below existing grades, or to refusal whichever occurs first. Sampling will be in general accordance with ASTM D 1586 and ASTM D 1587 methods, as appropriate. Sampling of the soil will be continuous from the ground surface until the termination depth is reached. Any additional drilling will be invoiced using the unit pricing contained herein. We will promptly notify the Client of this occurrence.

At each boring location, we will install a temporary groundwater monitoring well (piezometer) for a total of 3 wells. The wells will extend to 15-ft below grade. Each well will have a 10-ft long screened section. These wells will require a NJDEP permit which the driller will obtain. Pennoni will take biweekly measurements of the groundwater levels over 2-months (4 site visits). Once the monitoring period is completed, the wells will be abandoned in general accordance with the NJDEP requirements.

Pennoni will provide full-time observation by an experienced engineer or geologist for the borings and piezometer installations. Upon conclusion of the drilling and piezometer installations, any excess spoils will be spread near the boreholes to provide a uniform surface. We have not included provisions for site restoration or long-term maintenance beyond that described herein but can do so for a fee to be negotiated.

**Laboratory Analysis** – Samples obtained in the field will be delivered to our laboratory. Tests will be performed on selected representative samples to determine classification and engineering properties as required. We have included budget provisions for performing routine classification testing consisting of natural moisture content, gradational analysis, and Plasticity Indices.

Our services do not include testing or other type of investigation regarding the possible presence of hazardous or environmentally regulated substances either on-site or in imported materials.

**Summary Report with Recommendations** – We will complete an engineering analysis to include an interpretation of subsurface conditions at the project site and an evaluation of conditions with respect to the water infiltration issues. We will summarize our services in a letter report which will present our conclusions and recommendations regarding the subsurface and groundwater conditions and their impact on the water intrusion problems observed within the building.

## II. SURVEY SERVICES

1. **Topographic Survey** – A Topographic survey will be performed within the project area outside the senior center building. Our vertical datum will be based on the North American Vertical Datum (NAVD 88) and tied into an Acceptable Published Benchmark. Horizontal locations will be relative to the New Jersey State Plane Coordinate System, NAD 83. (NJSPCS, NAD83)

Spot elevations will be taken along roads, gutters, curbs, and other significant land features. Spot elevations will be taken to the nearest hundredth of a foot (0.01') on hard surfaces and to the nearest one-tenth of a foot (0.1') on grass or earth surfaces. Utility structures as visible on the surface will be located such as manholes, grates, and valves. This Topographic Survey will be prepared in accordance with the National; Map Accuracy Standards at a scale of 1" =30', with 1' Contour Intervals.

## III. ENGINEERING SERVICES

- A. We will prepare the following plans for the bid package:
  - a. Title Sheet
  - b. Estimate of Quantities/General Notes
  - c. Construction Plans
  - d. Soil Erosion Plan, Notes and Details
  - e. Construction Details
- B. We will prepare bid specifications in accordance with the 2019 NJDOT Standard Specifications for Road and Bridge Construction and CSI supplemental specifications.
- C. We will prepare a preliminary and final cost estimate of the construction for review and approval.
- D. We will forward final design documents for bidding purposes in PDF, MS Word and/or appropriate format.

## IV. BID SUPPORT SERVICES

- A. Pennoni will prepare a notice of advertisement for bidders and coordinate with the Borough Clerk for advertisement in the adopted publications.
- B. We will attend the bid opening (if necessary). We will prepare a bid analysis of the tabulated bid amounts and complete a bid checklist sheet.
- C. We will make a recommendation to Leonía of award of contract in conjunction with review by the Borough Attorney.

## V. CONSTRUCTION SUPPORT SERVICES

- A. Pennoni will conduct a pre-construction meeting with Leonía and the contractor.
- B. We will review shop drawing submittals and coordinate with the contractor to meet approvals.

- C. We will conduct part-time construction observation three (3) hours per day for a construction period not-to-exceed four (4) weeks.
- D. We will process payment vouchers and change orders as applicable throughout the period of construction.
- E. We will process final payment application and closeout of project.

**CONTINGENCY WORK**

If additional field exploration or laboratory testing are requested (other than those outlined in this proposal), we will develop the recommended scope of work along with the associated fee(s) and present them for approval. No additional work will be initiated without first receiving authorization from the Client. Attendance at meetings and any other engineering service not specifically outlined in this proposal will be invoiced in accordance with our normal professional Fee Schedule.

**ASSUMPTIONS AND LIMITATIONS**

This proposal has been developed based on the following assumptions and limitations:

- 1. Field exploration is to be provided during “normal business hours” (Monday through Friday, 7:00 am to 7:00 pm) using non-union, non-prevailing wage rate personnel;
- 2. Site is accessible to a track mounted drill rig;
- 3. Unrestricted site access will be provided on the date and time requested; and
- 4. Permits and site access requirements not specifically addressed herein shall be provided by the Client.

**FEE**

We will complete the professional geotechnical engineering services identified herein for the fees presented below:

I. Geotechnical Study

Field Work (1 day test pits) .....	\$3,000.00
Field Work (1 day borings + well installations & abandonment) <b>if required</b> .....	\$7,500.00
Stake-out, Field Oversight (2 days) .....	\$2,350.00
Bi-weekly water level readings (@ \$525/visit – 4 visits) <b>if required</b> .....	\$2,100.00
Engineering Analyses and Summary Report, Laboratory Testing and Expenses .....	\$3,750.00
<b>Total Estimate .....</b>	<b>\$ 18,700.00</b>

II. Survey Services..... \$ 3,000.00

III. Engineering Services..... \$ 11,500.00

IV. Bid Support Services..... \$ 2,000.00

V. Construction Support Services..... \$ 10,800.00

**TOTAL FEE** **\$ 46,000.00**

We have proposed a scope of work that satisfies our current understanding of the project. Should additional services be requested, we will perform these at the following unit rates:

**FIELD WORK FEE SCHEDULE**  
**(for additional services)**

1. Mobilization of drilling equipment to and from site .....	\$800.00 / ea
2. Earth drilling and sampling (ASTM D 1586).....	\$2,600.00 / day
3. Mobilization of excavator to and from site .....	\$800.00 / ea
4. Excavator and operator.....	\$2,000.00 / day
5. Grouting (if required) .....	\$8.00 / lf
6. Asphalt Patch .....	\$45.00 / ea
7. 2" Water Observation Well installed.....	\$25.00 / ea
8. Flush Mount Well Protector .....	\$330.00 / ea
9. Subsequent Well Abandonments.....	\$ 360.00 / ea
10. NJDEP Well Permit and Record .....	\$ 220.00 / ea
11. Stand-By-Time .....	\$375.00 / hr
12. Field Engineer/Geologist .....	\$1,050.00 / day
13. Independent Utility Scanning .....	\$2,500.00 / day

Additional consulting services (e.g., meeting attendance, etc.) will be invoiced in accordance with below fee schedule for professional services. Additional laboratory testing services will be invoiced in accordance with the attached *Laboratory Fee Schedule*.

1. Principal Engineer.....	\$245.00/hour
2. Senior Engineer .....	\$210.00/hour
3. Project Engineer .....	\$192.00/hour
4. Staff Engineer .....	\$182.00/hour
5. Associate Engineer .....	\$174.00/hour
6. Graduate Engineer.....	\$152.00/hour
7. Project Assistant.....	\$88.00/hour

**SCHEDULE**

We can generally mobilize to begin the field work within ten business days following receipt of written Notice to Proceed. We anticipate issuing our geotechnical engineering summary report within three to four weeks of the completion of drilling. A preliminary summary of the results can be provided within 48 hours of the completion of drilling.

**TERMS AND CONDITIONS**

The above fees are valid for 6 months from the date of this proposal. After 6 months we reserve the right to increase the fees as mutually agreed upon between Pennoni Associates Inc. and Client. If both parties cannot come to agreement on acceptable fee escalation, then Pennoni Associates Inc. can terminate this agreement. Our General Terms and Conditions (Form No. LE01, 12/2015) and Supplemental Terms for Geotechnical Services are attached hereto and are considered part of this proposal.

Services will be rendered in a manner consistent with the level of care and skill ordinarily exercised by members of the geotechnical engineering profession practicing contemporaneously under similar conditions in the locality of this project. No other warranty, express or implied, is made in connection with the provision of geotechnical engineering services.



Although sample locations are chosen using our professional judgment, subsurface conditions may vary from those observed at locations where samples are taken; also, site conditions may change with time. Interpretations and recommendations by us are based solely on and limited by the information available to us, and the standards of engineering practice current at the time and in the locality. We will review the data and make interpretations in accordance with the standards above set forth.

#### **CLIENT FURNISHED INFORMATION**

CLIENT will provide unimpeded access to the Site for all equipment and personnel necessary for us to perform the work set forth in this proposal. Pennoni, and/or any subconsultants used by Pennoni for this work, will not be responsible for the accuracy of descriptive data pertaining to any areas of the site to which we do not have access.

It is understood by the CLIENT that, on projects involving subsurface exploration, some incidental damage to the site may result as a normal part of equipment operations. Pennoni, and/or any subconsultants used by Pennoni, will endeavor to keep such damage to a minimum, but will not be responsible for the repair of site damage that is a normal part of site exploration procedures unless specific arrangements are made and detailed herein to the contrary.

Although the subcontractor's will place the required state utility clearance, the CLIENT will be responsible for accurately delineating the locations of all subsurface structures and utilities for the Site not included under the specific state utility clearance system. Pennoni will have no Dig Safe responsibilities and will not be responsible for the repair of any Site damage arising from subsurface exploratory procedures. CLIENT waives any claim against Pennoni and agrees to hold us harmless for any and all claims or liabilities, including response and cleanup costs, arising from damage done to, resulting from, or as a consequence of damage done to, subsurface structures and utilities.

#### **SCHEDULE**

Pennoni is prepared to begin work on this project immediately upon receipt of Notice-to-Proceed and will endeavor to complete the work in accordance with the Client's scheduling needs. Pennoni estimates the engineering portion of the Scope of Services, as described above, can be completed and delivered within four (4) weeks of receipt of Notice to Proceed.

#### **BILLING AND PAYMENT**

Pennoni will invoice for these services in accordance with our professional service contract with the Borough.

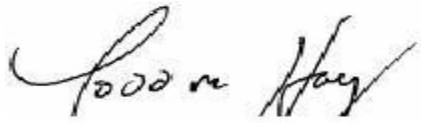
#### **TERMS AND CONDITIONS**

Work will be performed in accordance with the terms of our existing contract.

Thank you for the opportunity to provide these professional services. If this proposal is acceptable, please sign and return one of the enclosed copies as our Notice-To-Proceed. If you have any questions, or if you would like to discuss any of the above, please do not hesitate to contact us.

Sincerely,

**PENNONI ASSOCIATES INC.**



Todd M. Hay, P.E., C.M.E.  
Regional Vice President



Drew M. Di Sessa, P.E., P.P., C.M.E.  
Associate Vice President, Office Director

TH/dd

Accepted by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Company Name



**COUNTY OF BERGEN  
OFFICE OF THE COUNTY EXECUTIVE**

One Bergen County Plaza • Room 580 • Hackensack, NJ 07601-7076  
(201) 336-7300 • Fax (201) 336-7304  
countyexecutive@co.bergen.nj.us

**James J. Tedesco III**  
*County Executive*

October 1, 2021

The Honorable Judah Zeigler  
Borough of Leonia  
312 Broad Avenue  
Leonias, New Jersey 07605

Dear Mayor Zeigler:

I'm delighted to inform you that your application for FY2021-2022 funding from the Bergen County Division of Community Development has been approved.

We look forward to working with you as a sub-grantee for the following project:

**Senior Center Improvements** **\$85,000**

Laura Salandra, a contract administrator with the Division of Community Development, has been assigned to work with you in executing this project through to completion. Please expect to hear from Laura in the next month or so to review the sub-grant implementation process and begin first steps.

Should you have any questions before that time, please feel free to contact Rob Esposito, Director of the Division of Community Development, at (201) 336-7201 or [resposito@co.bergen.nj.us](mailto:resposito@co.bergen.nj.us)

The Division of Community Development's partnership with the county's 70 municipalities and scores of nonprofit agencies over the years has resulted in a wide range of significant quality of life improvements to the benefit of Bergen residents. I couldn't be more pleased that you are part of our continuing effort to make Bergen County the very best it can be.

Sincerely,

James J. Tedesco, III  
County Executive

JJT:rge

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-84**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Flaim</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Grandelis</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	- - -	- - -				

**AUTHORIZE PENNONI ASSOCIATES, INC. TO CONDUCT ENGINEERING SERVICES  
RELATED TO THE FY2022 NJDOT MUNICIPAL AID ROADWAY IMPROVEMENTS**

**WHEREAS**, Borough Engineer, Drew DiSessa, provided a proposal for engineering services related to the following FY2022 Municipal Aid roads:

- Christie Heights Street** from Willow Tree Road to end incl. HS circle
- Leyland Drive** from Willow Tree Road to end
- Van Orden Avenue** from Grand Avenue to Hillcrest Avenue

**WHEREAS**, the Borough of Leonia received notification on October 21, 2021 that it was selected to receive funding from the NJDOT's FY 2022 Municipal Aid Program in the amount of \$211,000.00 for the aforementioned roadways; and

**WHEREAS**, the Pennoni Associates proposal encompasses various engineering services associates with the FY 2022 Municipal Aid roadway improvements as follows:

I.	Survey Services	\$ 7,200.00
II.	Engineering Services	\$ 12,000.00
III.	Bid Support Services	\$ 2,000.00
IV.	Construction Support Services	\$ 14,000.00
V.	Pavement Cores	\$ 2,600.00
	<b>TOTAL FEE</b>	<b>\$ 37,800.00</b>

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey authorize Pennoni Associates, Inc. to

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-84**

perform engineering professional services in an amount not to exceed \$37,800.00 for work related to the FY 2022 NJDOT Municipal Aid roadway improvements.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 23, 2022.

---

Trina Lindsey, RMC  
Borough Clerk

February 7, 2022

BRLEO22004P

Andrea L. Wardrop, MPA, CFM, Business Administrator  
Borough of Leonia  
312 Broad Avenue  
Leonia, NJ 07605

**RE: NJDOT FY2022 MUNICIPAL AID ROADWAY IMPROVEMENTS  
CHRISTIE HEIGHTS STREET, LEYLAND DRIVE, VAN ORDEN AVENUE  
BOROUGH OF LEONIA, BERGEN COUNTY, NEW JERSEY**

Dear Ms. Wardrop,

Pennoni Associates Inc. ("Pennoni") is pleased to present this proposal to provide survey, civil engineering and construction inspection support services as they relate to the above referenced property.

The project limits encompass the following municipal roads:

<b>Christie Heights Street</b> from Willow Tree Road to end incl. HS circle	970 feet
<b>Leyland Drive</b> from Willow Tree Road to end	500 feet
<b>Van Orden Avenue</b> from Grand Avenue to Hillcrest Avenue	<u>690 feet</u> 2,160 feet

Currently, the right-of-way in this section exhibits 'spider' cracking and major raveling of the wearing course. All catch basins that exist in the project area are in need of upgrade, repair and/or replacement. The curbing is concrete and has deteriorated over the years. There are several sidewalks within the subject areas that are not Americans with Disabilities Act (ADA) compliant. Van Orden Avenue has a concrete road surface that is in poor condition. Our office previously prepared design documents for Van Orden Avenue under the 2020 capital roads program. However, this road was not improved as part of that program and was included under this NJDOT municipal aid project. Credit for the cost of preparing design documents for Van Order Avenue has been reflected in this proposal.

The proposed improvements include (but are not limited to) resurfacing with partial base course repair, partial curbing replacement, partial sidewalk and driveway apron replacement, ADA compliant handicap ramps and New Jersey Department of Environmental Protection (NJDEP) storm water compliant catch basins. The concrete road surface in Van Orden Avenue is proposed to be removed and replaced with a full depth section of asphalt pavement.

We estimate the total project cost to range from \$600,000.00 to \$650,000.00. The project will be funded in part by a New Jersey Department of Transportation FY 2022 Municipal Aid grant of \$211,000.00. Above this amount, the balance of funding would be obtained from other grants and/or Borough capital account monies. It is anticipated the project will commence in the summer of 2022 and be completed in the Fall of 2022.

We are pleased to present the following Scope of Services:

## SCOPE OF SERVICES

### I. SURVEY SERVICES

1. **Topographic Survey** – A Topographic survey will be performed within the project area within the right of way lines of the roadways. Our vertical datum will be based on the North American Vertical Datum (NAVD 88) and tied into an Acceptable Published Bench Mark. Horizontal locations will be relative to the New Jersey State Plane Coordinate System, NAD 83. (NJSPCS, NAD83)

Spot elevations will be taken along roads, gutters, curbs, and other significant land features. Spot elevations will be taken to the nearest hundredth of a foot (0.01') on hard surfaces and to the nearest one-tenth of a foot (0.1') on grass or earth surfaces. Utility structures as visible on the surface will be located such as manholes, grates, and valves. This Topographic Survey will be prepared in accordance with the National; Map Accuracy Standards at a scale of 1" =30', with 1' Contour Intervals.

**LUMP SUM FEE:        \$7,200.00**

### II. ENGINEERING SERVICES

- A. Pennoni will send the existing conditions map to the local utility authorities for review and comment. We will revise the map to proceed with preliminary design.
- B. We will prepare the following plans for the bid package:
  - a. Title Sheet
  - b. Estimate of Quantities/General Notes
  - c. Construction Plans
  - d. Soil Erosion Plan, Notes and Details
  - e. Maintenance and Traffic Control Plan and Details
  - f. Construction Details

We do not anticipate preparing Construction Profiles and/or Cross-Sections as mill-and-overlay operations will only be required.

- C. We will prepare bid specifications in accordance with the 2019 NJDOT Standard Specifications for Road and Bridge Construction and current Supplemental Specifications.
- D. We will prepare a preliminary and final cost estimate of the construction for review and approval.
- E. We will forward preliminary design to Leonia, the County, regional authorities and NJDOT Local Aid for approval. At the acceptance of final design by NJDOT we will request an initial reimbursement payment of 75% of construction cost in accordance with NJDOT Local Aid Procedures.
- F. We will forward final design documents for bidding purposes in PDF, MS Word and/or appropriate format.

**LUMP SUM FEE:        \$ 12,000.00**

**III. BID SUPPORT SERVICES**

- A. Pennoni will prepare a notice of advertisement for bidders and coordinate with the Borough Clerk and NJDOT Local Aid advertisement in the adopted publications.
- B. We will attend the bid opening (if necessary). We will prepare a bid analysis of the tabulated bid amounts and complete a bid checklist sheet.
- C. We will make a recommendation to Leonia of award of contract in conjunction with review by the Borough Attorney. We will notify NJDOT Local Aid of the bid tabulation, bid recommendation and award of contract through resolution and/or authorization to proceed.

**LUMP SUM FEE: \$ 2,000.00**

**IV. CONSTRUCTION SUPPORT SERVICES**

- A. Pennoni will conduct a pre-construction meeting with Leonia and the contractor.
- B. We will review shop drawing submittals and coordinate with the contractor to meet approvals.
- C. We will conduct part-time construction observation three (3) hours per day for a construction period not-to-exceed eight (8) weeks. We will notify NJDOT Local Aid of construction start in accordance with NJDOT Local Aid Procedures.
- D. We will process payment vouchers and change orders as applicable throughout the period of construction.
- E. We will notify NJDOT of final inspection and conduct punch list items for the contractor to implement. We will provide a final inspection and certify completion as required by NJDOT Local Aid.
- F. We will process NJDOT final payment application and closeout of project to secure remaining 25% of construction cost.
- G. We will prepare "red-line" as-built drawings for record keeping with the Borough at close of job. We will scan the drawings and submit to Borough in PDF and/or appropriate format.

**NOT-TO-EXCEED FEE: \$ 14,000.00**

**V. Pavement Cores**

As required by the NJDOT, Pennoni will perform pavement cores and laboratory testing in accordance with the requirements contained in the NJDOT Special Provisions for State Aid Projects Edition 2011. Based upon the size of the project, one (1) lot consisting of five (5) 6-inch diameter cores is assumed to be required. Pennoni's AASHTO accredited laboratory will determine air voids and thickness based on the NJDOT requirements 401.03.03H and 401.03.03I. Form DS-8S will be provided.

**LUMP SUM FEE: \$ 2,600.00**



**SCHEDULE**

Pennoni is prepared to begin work on this project immediately upon receipt of Notice-to-Proceed and will endeavor to complete the work in accordance with the Client’s scheduling needs. Pennoni estimates the Survey and Engineering portion of the Scope of Services, as described above, can be completed and delivered within four (4) weeks of receipt of Notice to Proceed. We anticipate Bid portion of the Scope of Services to be completed in two to four (2-4) weeks thereafter.

**FEE**

Pennoni states that the above-described activities can be completed for the following fees and in accordance with the following timeframes from receiving a notice-to-proceed (NTP):

		<b>Time from NTP</b>	
I.	Survey Services	\$ 7,200.00	4 weeks
II.	Engineering Services	\$ 12,000.00	6 weeks
III.	Bid Support Services	\$ 2,000.00	8 weeks
IV.	Construction Support Services	\$ 14,000.00	4-6 weeks after contract award
V.	Pavement Cores	\$ 2,600.00	3 weeks from project completion
	<b>TOTAL FEE</b>	<b>\$ 37,800.00</b>	

**REIMBURSABLE EXPENSES**

Reproduction for submissions, and Client and project team use (along with overnight mail), are included in the various items of this proposal. Extraordinary expenses identifiable to the specific project will be discussed in detail and a proposal will be submitted to cover these expenses in addition to the above stated fee.

**BILLING AND PAYMENT**

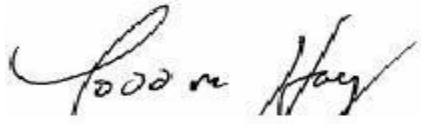
Pennoni will invoice for these services in accordance with our professional service contract with the Borough.

**TERMS AND CONDITIONS**

Work will be performed in accordance with the terms of our existing contract.

Thank you for the opportunity to provide these professional services. If this proposal is acceptable, please sign and return one of the enclosed copies as our Notice-To-Proceed. If you have any questions, or if you would like to discuss any of the above, please do not hesitate to contact us.

Sincerely,  
**PENNONI ASSOCIATES INC.**



Todd M. Hay, P.E., C.M.E.  
Regional Vice President



Drew M. Di Sessa, P.E., P.P., C.M.E.  
Associate Vice President, Office Director

TH/dd

**Accepted by:** \_\_\_\_\_  
**Signature** **Date**

\_\_\_\_\_

**Print Name and Title**

\_\_\_\_\_

**Company Name**



# State of New Jersey

DEPARTMENT OF TRANSPORTATION

P.O. Box 600

Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

DIANE GUTIERREZ-SCACCETTI  
*Commissioner*

SHEILA Y. OLIVER  
*Lt. Governor*

October 21, 2021

The Honorable Judah Zeigler  
Mayor, Leonia Borough  
312 Broad Avenue  
Leonia, NJ 07605

Dear Mayor Zeigler:

I am pleased to inform you that Leonia Borough has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2022 Municipal Aid Program for the Van Orden Ave, Christie Heights St, Leyland Drive Improvements Project in the amount of \$211,000.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 625 applications requesting more than \$363 million. There is \$161.25 million available in funds for this program from the Transportation Trust Fund (TTF) supported by the State gas tax.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance for local governments for improvements to and preservation of the local transportation network. This network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help achieve this goal and provide your constituents and everyone that uses local roads a transportation system that provides the mobility they deserve.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington - 973-601-6700

District 3 - Trenton - 609-963-2020

District 2 - Newark - 973-877-1500

District 4 - Cherry Hill - 856-486-6618

Again, thank you for your support of this program and good luck with your project.

Sincerely,

A handwritten signature in black ink, appearing to read "Diane Gutierrez-Scaccetti".

Diane Gutierrez-Scaccetti  
Commissioner

cc: Municipal Clerk  
Municipal Engineer

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"

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**Attention  
Mayors**

## Access Delegation Guide

Access delegation allows PMRS users to delegate approval of a process to someone else. Once the request is made, an email notification is sent to the delegated person who has the option to accept or decline this request.

An expiration date can be applied to the delegated period.

**Attention Mayors**

In preparation for your next resolution submission, learn how to delegate PMRS actions to others. Find instructions here:

<https://njdotlocalaidrc.com/perch/resources/Uploads/access-delegation-guide-v2.pdf>



**It is important to note that actions completed by the delegated user will show in the audit trail as the original user's actions and not the delegate's.**



**Out of the Office Assistance:  
While out of the office, PMRS users can grant colleagues access to their profiles so processes are not delayed while they are away.**

**Need Help?**[njdotlocalaidrc.com/pmrs-resources](https://njdotlocalaidrc.com/pmrs-resources)[www.njdotlocalaidrc.com](http://www.njdotlocalaidrc.com)

609.649.9395

DOT-LocalAID.ResourceCenter@dot.nj.gov

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-85**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Flaim</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Grandelis</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	- - -	- - -				

**AUTHORIZE PENNONI ASSOCIATES TO PROVIDE ENGINEERING SERVICES  
RELATED TO BROAD AVENUE IMPROVEMENTS SECTION 11**

**WHEREAS**, the Borough of Leonia is committed to maintaining and providing improvements to Broad Avenue by working with NJDOT on obtaining municipal aid funding for the continued maintenance and improvements to this roadway; and

**WHEREAS**, the section of Broad Avenue improvements, known as Section 11, encompassing Crescent Avenue to Hillside Avenue (approximately 1,950 LF), is the section of roadway being considered; and

WHEREAS, the Broad Avenue Section 11 improvements are being funded via a FY 2021 NJDOT Municipal Aid grant in the amount of \$239,000.00. Total estimated costs for the project are \$475,000.00, therefore the funding difference will be included within the 2022 Capital Improvements Plan; and

**WHEREAS**, Pennoni Associates, Inc., provided an engineering services proposal for the Broad Avenue Section 11 project as follows:

		<b>Time from NTP</b>
I. Survey Services	\$ 12,000.00	4 weeks
II. Engineering Services	\$ 15,000.00	6 weeks
III. Bid Support Services	\$ 2,000.00	8 weeks
IV. Construction Support Services	\$ 15,000.00	4-6 weeks after contract award
V. Pavement Cores	\$ 2,600.00	3 weeks from project completion
<b>TOTAL FEE</b>	<b>\$ 46,600.00</b>	

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Pennoni Associates, Inc. is authorized to conduct the engineering services for Broad Avenue Section 11 roadway

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-85**

improvements in an amount not-to-exceed \$46,600.00 as provided in their proposal dated February 4, 2022.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 23, 2022.

---

Trina Lindsey, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-86**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Flaim</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Grandelis</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**APPOINTMENT OF JUNIOR AUXILIARY FIREFIGHTER – QUINTON**

**WHEREAS**, Chace Daniel Quinton, resident of Leonia, New Jersey, has made application for and has been approved by the department to become a Junior Auxiliary Firefighter for the Leonia Volunteer Fire Department; and

**WHEREAS** Mr. Quinton has successfully passed the Borough of Leonia’s Police Department’s background investigation process and physical and is therefore recommended for membership as a Junior Auxiliary Firefighter to the Leonia Volunteer Fire Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Leonia that Chace Daniel Quinton is hereby appointed as a Junior Auxiliary Firefighter to the Leonia Volunteer Fire Department.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 23, 2022.

---

Trina Lindsey, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-87**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Flaim</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Grandelis</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**AUTHORIZE CONSTRUCTION OF GAGASPHERE PIT BY THE EAGLE SCOUTS**

**WHEREAS**, Eagle Scout David Meyer has requested permission from the Recreation Commission for approval to construct a 20 foot in diameter, three-foot high Gagasphere pit in Wood Park; and

**WHEREAS**, the Gagasphere pit would benefit the community by giving residents an active, fun, and free social activity option in our most popular park; and

**WHEREAS**, the structure in its entirety will be a donation from the Eagle Scouts; and

**WHEREAS**, the Recreation Commission is in favor of the construction but will be contingent on the approvals from the Mayor and Council and the Joint Insurance Fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, hereby grants permission to Eagle Scout David Meyer to construct a Gagasphere pit pending approvals from the Joint Insurance Fund.

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I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 23, 2022.

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Trina Lindsey, RMC  
Borough Clerk



**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 23, 2022**

**RESOLUTION NO. 2022-88**

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Council	Motion	Second	Yes	No	Abstain	Absent
<b>Flaim</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Grandelis</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**Closed Session**

**BE IT RESOLVED** in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

- A. Personnel
  - 1. Borough Clerk Office Salaries

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I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 23, 2022.

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Trina Lindsey, RMC  
Borough Clerk