

COUNTY COUNCIL OF ANNE ARUNDEL COUNTY, MARYLAND

Legislative Session 2023, Legislative Day No. 18

Bill No. 79-23

Introduced by Mr. Smith, Chair
(by request of the County Executive)

By the County Council, October 16, 2023

Introduced and first read on October 16, 2023
Public Hearing set for and held on November 20, 2023
Bill AMENDED and VOTED on November 20, 2023
Bill Expires January 19, 2024

By Order: Laura Corby, Administrative Officer

A BILL ENTITLED

1 AN ORDINANCE concerning: Purchasing – Disposition of County-Owned Real Property
2
3 FOR the purpose of repealing certain procedures and requirements for declaring County-
4 owned real property surplus and disposing of County-owned real property; establishing
5 new procedures and requirements for declaring County-owned real property surplus
6 and disposing of County-owned real property; and generally relating to purchasing.
7
8 BY repealing: §§ 8-3-201 through 8-3-205; and 8-3-207 through 8-3-209
9 Anne Arundel County Code (2005, as amended)
10
11 BY renumbering: §§ 8-3-206 and 8-3-210 to be §§ 8-3-205 and 8-3-206
12 Anne Arundel County Code (2005, as amended)
13
14 BY adding: §§ 8-3-201 through 8-3-204
15 Anne Arundel County Code (2005, as amended)
16
17 BY repealing and reenacting, with amendments: § 8-3-205
18 Anne Arundel County Code (2005, as amended)
19 (As amended by Section 2 of this Ordinance)

EXPLANATION: CAPITALS indicate new matter added to existing law.
[[Brackets]] indicate matter deleted from existing law.
Captions and taglines in **bold** in this bill are catchwords and are not law.
Underlining indicates matter added to bill by amendment.
~~Strikeover~~ indicates matter removed from bill by amendment.

1 SECTION 1. *Be it enacted by the County Council of Anne Arundel County, Maryland,*
2 That §§ 8-3-201 through 8-3-205 and §§ 8-3-207 through 8-3-209 of the Anne Arundel
3 County Code (2005, as amended) are hereby repealed.

4
5 SECTION 2. *And be it further enacted,* That §§ 8-3-206 and 8-3-210 of the Anne
6 Arundel County Code (2005, as amended), are hereby renumbered to be §§ 8-3-205 and 8-
7 3-206, respectively.

8
9 SECTION 3. *And be it further enacted,* That Section(s) of the Anne Arundel County
10 Code (2005, as amended) read as follows:

11
12 **ARTICLE 8. PURCHASING**

13
14 **TITLE 3. ACQUISITION, DISPOSITION, AND LEASE OF REAL PROPERTY**

15
16 **8-3-201. Disposition of County-owned real property.**

17
18 (A) **Applicability.** EXCEPT AS SET FORTH IN §§ 8-3-201 THROUGH 8-3-203, REAL
19 PROPERTY OWNED BY THE COUNTY SHALL BE DISPOSED OF AS SET FORTH IN THIS
20 SECTION.

21
22 (B) **Procedure.** IF THE COUNTY EXECUTIVE SEEKS TO DISPOSE OF REAL PROPERTY
23 OWNED BY THE COUNTY, THE PROCEDURE SHALL BE AS FOLLOWS.

24
25 (1) THE CENTRAL SERVICES OFFICER SHALL MAKE A PRELIMINARY
26 DETERMINATION AS TO WHETHER THE REAL PROPERTY MAY BE SURPLUS.

27
28 (2) (I) THE REAL ESTATE DIVISION SHALL POLL THE OFFICE OF CENTRAL SERVICES,
29 THE OFFICE OF PLANNING AND ZONING, THE DEPARTMENTS LISTED IN § 2-1-103(B) OF THIS
30 CODE, ARUNDEL COMMUNITY DEVELOPMENT SERVICES, INC., AND THE HOUSING
31 COMMISSION OF ANNE ARUNDEL COUNTY AS TO A NEED FOR THE REAL PROPERTY;

32
33 (II) AN AGENCY HEAD OR THE AGENCY HEAD'S DESIGNEE MAY RESPOND ON
34 BEHALF OF THE AGENCY; AND

35
36 (III) BASED ON THE POLLING RESULTS, THE CHIEF ADMINISTRATIVE OFFICER
37 SHALL MAKE A FINAL DECISION AS TO WHETHER THE REAL PROPERTY IS SURPLUS,
38 CONTINGENT ON APPROVAL OF THE COUNTY COUNCIL AS REQUIRED IN THIS SECTION.

39
40 (3) (I) IF THE REAL PROPERTY IS DETERMINED TO BE SURPLUS, THE REAL ESTATE
41 DIVISION SHALL ESTABLISH THE VALUE OF THE REAL PROPERTY THROUGH ONE
42 INDEPENDENT APPRAISAL IF THE ESTIMATED VALUE IS LESS THAN \$100,000, OR BY THE
43 AVERAGE OF TWO OR MORE INDEPENDENT APPRAISALS IF THE ESTIMATED VALUE IS
44 \$100,000 OR MORE.

45
46 (II) APPRAISALS SHALL BE VALID FOR 18 MONTHS FROM THE DATE OF THE
47 APPRAISAL.

48
49 (4) THE REAL ESTATE DIVISION SHALL CHOOSE A METHOD OF SALE FOR THE REAL
50 PROPERTY, AS FOLLOWS:

51
52 (I) IF THE APPRAISED VALUE OF THE REAL PROPERTY IS LESS THAN \$100,000 THE
53 PROPERTY SHALL BE SOLD THROUGH A COMPETITIVE SOLICITATION OF OFFERS OR
54 THROUGH THE NEGOTIATION OF A PRIVATE DISPOSITION; AND

1 (II) IF THE APPRAISED VALUE OF THE REAL PROPERTY IS \$100,000 OR MORE, THE
2 REAL PROPERTY MAY BE SOLD AT AUCTION, THROUGH A COMPETITIVE SOLICITATION OF
3 OFFERS, THROUGH A REAL ESTATE BROKER CHOSEN BY THE REAL ESTATE DIVISION, OR
4 THROUGH THE NEGOTIATION OF A PRIVATE DISPOSITION.
5

6 (5) PRIOR TO CONDUCTING THE SALE, THE REAL ESTATE DIVISION SHALL GIVE
7 NOTICE THAT THE COUNTY IS PLANNING TO SURPLUS THE REAL PROPERTY AND DISPOSE
8 OF IT THROUGH THE SPECIFIED METHOD OF SALE TO: THE OWNERS OF REAL PROPERTY
9 WITHIN 300 FEET OF THE LOT LINES OF THE COUNTY-OWNED REAL PROPERTY; THE
10 COMMUNITY ASSOCIATION OR HOMEOWNERS ASSOCIATION FOR THE COMMUNITY IN
11 WHICH THE COUNTY-OWNED REAL PROPERTY IS LOCATED, IF ANY; AND THE
12 COUNCILMEMBER REPRESENTING THE DISTRICT IN WHICH THE COUNTY-OWNED REAL
13 PROPERTY IS LOCATED.
14

15 (6) THE REAL ESTATE DIVISION SHALL ADVERTISE THE SALE OF THE REAL
16 PROPERTY ON THE COUNTY'S WEBSITE, INCLUDING THE METHOD OF SALE, INFORMATION
17 ON HOW TO PARTICIPATE IN THE PURCHASE AND SALE OF THE REAL PROPERTY, ALL
18 DEADLINES FOR PARTICIPATING IN THE PURCHASE AND SALE OF THE REAL PROPERTY,
19 AND A STATEMENT THAT THE SALE IS CONTINGENT ON THE APPROVALS REQUIRED
20 UNDER THIS SECTION.
21

22 (7) ONCE THE SALE PROCESS HAS CONCLUDED, THE REAL ESTATE DIVISION SHALL
23 OBTAIN THE APPROVAL OF THE CHIEF ADMINISTRATIVE OFFICER FOR THE PROPOSED
24 DISPOSITION OF THE REAL PROPERTY.
25

26 (8) IF THERE ARE NO OFFERS FOR THE REAL PROPERTY OR IF THE CHIEF
27 ADMINISTRATIVE OFFICER DOES NOT APPROVE THE PROPOSED DISPOSITION OF THE REAL
28 PROPERTY, THE COUNTY EXECUTIVE MAY SEEK APPROVAL OF THE COUNTY COUNCIL BY
29 RESOLUTION OF THE DETERMINATION OF THE REAL PROPERTY AS SURPLUS.
30

31 (9) IF THE CHIEF ADMINISTRATIVE OFFICER AND THE COUNTY EXECUTIVE
32 APPROVE THE PROPOSED DISPOSITION OF THE REAL PROPERTY:
33

34 (I) THE REAL ESTATE DIVISION SHALL GIVE NOTICE OF THE PROPOSED
35 DISPOSITION TO THE OWNERS OF REAL PROPERTY WITHIN 300 FEET OF THE LOT LINES OF
36 THE COUNTY-OWNED REAL PROPERTY, THE COMMUNITY ASSOCIATION OR HOMEOWNERS
37 ASSOCIATION FOR THE COMMUNITY IN WHICH THE COUNTY-OWNED REAL PROPERTY IS
38 LOCATED, IF ANY, AND THE COUNCILMEMBER REPRESENTING THE DISTRICT IN WHICH
39 THE COUNTY-OWNED REAL PROPERTY IS LOCATED, AND SHALL INCLUDE A STATEMENT
40 THAT OBJECTIONS MAY BE SUBMITTED TO THE CHIEF ADMINISTRATIVE OFFICER,
41 INCLUDING AN EMAIL ADDRESS AND MAILING ADDRESS, BY A SPECIFIED DATE;
42

43 (II) THE REAL ESTATE DIVISION SHALL ADVERTISE THE PROPOSED DISPOSITION
44 ON THE COUNTY'S WEBSITE AND SHALL INCLUDE A STATEMENT THAT OBJECTIONS MAY
45 BE SUBMITTED TO THE CHIEF ADMINISTRATIVE OFFICER, INCLUDING AN EMAIL ADDRESS
46 AND MAILING ADDRESS, BY A SPECIFIED DATE;
47

48 (III) AFTER THE DATE SPECIFIED, THE CHIEF ADMINISTRATIVE OFFICER SHALL
49 REVIEW ANY OBJECTIONS AND DETERMINE IF THE PROPOSED DISPOSITION MAY PROCEED;
50 AND
51

52 (IV) IF THE CHIEF ADMINISTRATIVE OFFICER DETERMINES THAT THE
53 PROPOSED DISPOSITION MAY PROCEED, THE COUNTY EXECUTIVE SHALL SEEK APPROVAL
54 OF THE COUNTY COUNCIL BY RESOLUTION OF THE DETERMINATION OF THE REAL
55 PROPERTY AS SURPLUS AND OF THE TERMS OF THE DISPOSITION OF THE REAL PROPERTY.

1 **8-3-202. Disposition of County-owned non-buildable real property.**
2

3 (A) **Definition.** IN THIS SECTION, "NON-BUILDABLE REAL PROPERTY" MEANS REAL
4 PROPERTY OWNED BY THE COUNTY THAT HAS AN AREA OF .1 ACRES OR LESS AND IS
5 DETERMINED BY THE PLANNING AND ZONING OFFICER IN WRITING TO BE NON-
6 BUILDABLE
7

8 (B) **Applicability.** THIS SECTION APPLIES TO THE DISPOSITION OF NON-BUILDABLE
9 REAL PROPERTY.
10

11 (C) **Procedure.** IF THE COUNTY EXECUTIVE SEEKS TO DISPOSE OF NON-BUILDABLE
12 REAL PROPERTY, THE PROCEDURE SHALL BE AS FOLLOWS.
13

14 (1) THE CENTRAL SERVICES OFFICER SHALL MAKE A PRELIMINARY
15 DETERMINATION AS TO WHETHER THE REAL PROPERTY MAY BE SURPLUS.
16

17 (2) (I) THE REAL ESTATE DIVISION SHALL POLL THE DEPARTMENT OF RECREATION
18 AND PARKS AND THE DEPARTMENT OF PUBLIC WORKS AS TO A NEED FOR THE REAL
19 PROPERTY;
20

21 (II) AN AGENCY HEAD OR THE AGENCY HEAD'S DESIGNEE MAY RESPOND ON
22 BEHALF OF THE AGENCY; AND
23

24 (III) BASED ON THE POLLING RESULTS, THE CHIEF ADMINISTRATIVE OFFICER
25 SHALL MAKE A FINAL DECISION AS TO WHETHER THE REAL PROPERTY IS SURPLUS
26 CONTINGENT ON APPROVAL OF THE COUNTY COUNCIL AS REQUIRED IN THIS SECTION.
27

28 (3) IF THE REAL PROPERTY IS DETERMINED TO BE SURPLUS, THE REAL ESTATE
29 DIVISION SHALL GIVE NOTICE TO THE OWNERS OF REAL PROPERTY WITHIN 300 FEET OF
30 THE LOT LINES OF THE COUNTY-OWNED REAL PROPERTY, THE COMMUNITY ASSOCIATION
31 OR HOMEOWNERS ASSOCIATION FOR THE COMMUNITY IN WHICH THE COUNTY-OWNED
32 REAL PROPERTY IS LOCATED, IF ANY, AND THE COUNCILMEMBER REPRESENTING THE
33 DISTRICT IN WHICH THE COUNTY-OWNED REAL PROPERTY IS LOCATED:
34

35 (I) THAT THE COUNTY IS PLANNING TO SURPLUS AND DISPOSE OF THE REAL
36 PROPERTY;
37

38 (II) THAT THE COUNTY WILL ACCEPT OFFERS FROM ADJACENT PROPERTY
39 OWNERS FOR THE REAL PROPERTY;
40

41 (III) SPECIFYING HOW AND WHEN ADJACENT PROPERTY OWNERS MAY MAKE
42 OFFERS FOR THE REAL PROPERTY; AND
43

44 (IV) STATING THAT THE SALE IS CONTINGENT ON THE APPROVALS REQUIRED
45 UNDER THIS SECTION.
46

47 (4) THE REAL ESTATE DIVISION SHALL DETERMINE THE HIGHEST OFFER AND
48 OBTAIN THE APPROVAL OF THE CHIEF ADMINISTRATIVE OFFICER FOR THE PROPOSED
49 DISPOSITION OF THE REAL PROPERTY.
50

51 (5) IF THERE ARE NO OFFERS FOR THE REAL PROPERTY OR IF THE CHIEF
52 ADMINISTRATIVE OFFICER DOES NOT APPROVE THE PROPOSED DISPOSITION OF THE REAL
53 PROPERTY, THE COUNTY EXECUTIVE MAY SEEK APPROVAL OF THE COUNTY COUNCIL BY
54 RESOLUTION OF THE DETERMINATION OF THE REAL PROPERTY AS SURPLUS.
55

56 (6) IF THE CHIEF ADMINISTRATIVE OFFICER APPROVES THE PROPOSED DISPOSITION
57 OF THE REAL PROPERTY:

1 (I) THE REAL ESTATE DIVISION SHALL GIVE NOTICE OF THE PROPOSED
2 DISPOSITION TO THE OWNERS OF REAL PROPERTY WITHIN 300 FEET OF THE LOT LINES OF
3 THE COUNTY-OWNED REAL PROPERTY, THE COMMUNITY ASSOCIATION OR HOMEOWNERS
4 ASSOCIATION FOR THE COMMUNITY IN WHICH THE COUNTY-OWNED REAL PROPERTY IS
5 LOCATED, IF ANY, AND THE COUNCILMEMBER REPRESENTING THE DISTRICT IN WHICH
6 THE COUNTY-OWNED REAL PROPERTY IS LOCATED, AND SHALL INCLUDE A STATEMENT
7 THAT COMMENTS MAY BE SUBMITTED TO THE CHIEF ADMINISTRATIVE OFFICER,
8 INCLUDING AN EMAIL ADDRESS AND MAILING ADDRESS, BY A SPECIFIED DATE;

9
10 (II) AFTER THE DATE SPECIFIED, THE CHIEF ADMINISTRATIVE OFFICER SHALL
11 REVIEW ANY OBJECTIONS AND DETERMINE IF THE PROPOSED DISPOSITION MAY PROCEED;
12 AND

13
14 (III) IF THE CHIEF ADMINISTRATIVE OFFICER DETERMINES THAT THE PROPOSED
15 DISPOSITION MAY PROCEED, THE COUNTY EXECUTIVE SHALL SEEK APPROVAL OF THE
16 COUNTY COUNCIL BY RESOLUTION OF THE DETERMINATION OF THE REAL PROPERTY AS
17 SURPLUS AND OF THE TERMS OF THE DISPOSITION OF THE REAL PROPERTY.

18
19 **8-3-203. Disposition of County-owned real property to a governmental entity.**

20
21 (A) **Definition.** IN THIS SECTION, "GOVERNMENTAL ENTITY" SHALL MEAN AN AGENCY
22 OF THE FEDERAL GOVERNMENT, AN AGENCY OR UNIT OF THE STATE GOVERNMENT, A
23 QUASI-GOVERNMENTAL ENTITY, OR A POLITICAL SUBDIVISION, BUT NOT THE MARYLAND
24 STADIUM AUTHORITY.

25
26 (B) **Applicability.** THIS SECTION SHALL APPLY WHEN THE COUNTY RECEIVES A
27 REQUEST FROM A GOVERNMENTAL ENTITY TO OBTAIN FEE SIMPLE TITLE TO REAL
28 PROPERTY OWNED BY THE COUNTY EXCEPT FOR NON-BUILDABLE PROPERTY AS DEFINED
29 IN § 8-3-202.

30
31 (C) **Procedure.** IF THE COUNTY EXECUTIVE SEEKS TO DISPOSE OF REAL PROPERTY
32 OWNED BY THE COUNTY TO A GOVERNMENTAL ENTITY, THE PROCEDURE SHALL BE AS
33 FOLLOWS.

34
35 (1) THE CENTRAL SERVICES OFFICER SHALL MAKE A PRELIMINARY
36 DETERMINATION AS TO WHETHER THE REAL PROPERTY MAY BE SURPLUS.

37
38 (2) (I) THE REAL ESTATE DIVISION SHALL POLL THE OFFICE OF CENTRAL SERVICES,
39 THE OFFICE OF PLANNING AND ZONING, THE DEPARTMENTS LISTED IN § 2-1-103(B) OF THIS
40 CODE, ARUNDEL COMMUNITY DEVELOPMENT SERVICES, INC., AND THE HOUSING
41 COMMISSION OF ANNE ARUNDEL COUNTY AS TO A NEED FOR THE REAL PROPERTY;

42
43 (II) AN AGENCY HEAD OR THE AGENCY HEAD'S DESIGNEE MAY RESPOND ON
44 BEHALF OF THE AGENCY; AND

45
46 (III) BASED ON THE POLLING RESULTS, THE CHIEF ADMINISTRATIVE OFFICER
47 SHALL MAKE A FINAL DECISION AS TO WHETHER THE REAL PROPERTY IS SURPLUS
48 CONTINGENT ON THE APPROVALS REQUIRED IN THIS SECTION.

49
50 (3) (I) IF THE REAL PROPERTY IS DETERMINED TO BE SURPLUS, THE REAL ESTATE
51 DIVISION SHALL ESTABLISH THE VALUE OF THE PROPERTY THROUGH ONE INDEPENDENT
52 APPRAISAL IF THE ESTIMATED VALUE IS LESS THAN \$100,000, OR BY THE AVERAGE OF TWO
53 OR MORE INDEPENDENT APPRAISALS IF THE ESTIMATED VALUE IS \$100,000 OR MORE.

54
55 (II) APPRAISALS SHALL BE VALID FOR 18 MONTHS FROM THE DATE OF THE
56 APPRAISAL.

1 (4) (I) THE REAL ESTATE DIVISION SHALL GIVE NOTICE TO THE OWNERS OF REAL
2 PROPERTY WITHIN 300 FEET OF THE LOT LINES OF THE COUNTY-OWNED REAL PROPERTY,
3 TO THE COMMUNITY ASSOCIATION OR HOMEOWNERS ASSOCIATION FOR THE
4 COMMUNITY IN WHICH THE COUNTY-OWNED REAL PROPERTY IS LOCATED, IF ANY, TO
5 THE COUNCILMEMBER REPRESENTING THE DISTRICT IN WHICH THE COUNTY-OWNED
6 REAL PROPERTY IS LOCATED, AND ON THE COUNTY'S WEBSITE THAT THE COUNTY
7 INTENDS TO SURPLUS THE REAL PROPERTY, THAT A GOVERNMENTAL ENTITY HAS
8 REQUESTED THAT THE REAL PROPERTY BE TRANSFERRED TO THE GOVERNMENTAL
9 ENTITY BY THE COUNTY, OF THE USE THAT THE GOVERNMENTAL ENTITY PLANS FOR THE
10 REAL PROPERTY, THAT THE COUNTY INTENDS TO DISPOSE OF THE REAL PROPERTY TO THE
11 GOVERNMENTAL ENTITY THROUGH A PRIVATE DISPOSITION, AND THAT THE DISPOSITION
12 IS CONTINGENT ON THE APPROVALS REQUIRED IN THIS SECTION.
13

14 (II) THE NOTICE SHALL INCLUDE A STATEMENT THAT COMMENTS MAY BE
15 SUBMITTED TO THE CHIEF ADMINISTRATIVE OFFICER, INCLUDING AN EMAIL ADDRESS
16 AND MAILING ADDRESS, BY A SPECIFIED DATE.
17

18 (5) THE REAL ESTATE DIVISION SHALL PROCEED TO NEGOTIATE A PROPOSED
19 PRIVATE DISPOSITION OF THE REAL PROPERTY WITH THE GOVERNMENTAL ENTITY, THE
20 TERMS OF WHICH SHALL BE APPROVED BY THE CHIEF ADMINISTRATIVE OFFICER.
21

22 (6) IF THE CHIEF ADMINISTRATIVE OFFICER APPROVES THE PROPOSED DISPOSITION
23 OF THE REAL PROPERTY, THE COUNTY EXECUTIVE SHALL SEEK APPROVAL OF THE
24 COUNTY COUNCIL BY RESOLUTION OF THE DETERMINATION OF THE REAL PROPERTY AS
25 SURPLUS AND OF THE TERMS OF THE DISPOSITION OF THE REAL PROPERTY.
26

27 (D) **Reversion.** A DEED TRANSFERRING REAL PROPERTY UNDER THIS SECTION SHALL
28 INCLUDE A CLAUSE STATING THAT THE PROPERTY SHALL REVERT TO THE COUNTY IF THE
29 GOVERNMENTAL ENTITY CEASES TO USE THE PROPERTY FOR THE PURPOSE FOR WHICH IT
30 WAS TRANSFERRED FOR MORE THAN 90 CONSECUTIVE DAYS.
31

32 **8-3-204. Duration of surplus declaration.**
33

34 IF REAL PROPERTY OWNED BY THE COUNTY IS NOT DISPOSED OF WITHIN THREE
35 YEARS OF THE APPROVAL OF A SURPLUS DECLARATION BY THE COUNTY COUNCIL, THEN
36 THE SURPLUS DECLARATION SHALL NO LONGER BE OF ANY FORCE AND EFFECT, AND THE
37 REAL PROPERTY SHALL NO LONGER BE CONSIDERED SURPLUS.
38

39 **8-3-205. Disposition of capital improvement project property.**
40


41 In addition to other methods for disposing of real property provided in this title, for a
42 period of five years following the completion or abandonment of a capital project for which
43 fee simple title to property has been acquired, and on a determination that all or part of the
44 property acquired for the project is no longer needed for public use, the County may offer
45 to grant and convey the surplus property to the owner from whom it was acquired, or to the
46 owner's surviving spouse, personal representative, heirs, or assigns, for a price not less
47 than the cost of acquisition of the property by the County or, in the case of property that is
48 only a portion of a larger parcel acquired by the County, a proportionate amount of the cost
49 of acquisition of the entire parcel. If the owner, the owner's surviving spouse, personal
50 representative, heirs, or assigns do not execute a contract with the County within 60 days
51 after the date of the offer, the County may dispose of the property as provided in [[§ 8-3-
52 205]] THIS SUBTITLE.
53

54 SECTION 4. *And be it further enacted,* That this Ordinance shall take effect 45 days
55 from the date it becomes law.

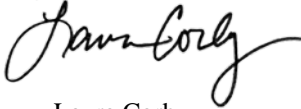
AMENDMENT ADOPTED: November 20, 2023

READ AND PASSED this 20th day of November, 2023

By Order:


Laura Corby
Administrative Officer

PRESENTED to the County Executive for his approval this 21st day of November, 2023


Laura Corby
Administrative Officer

APPROVED AND ENACTED this 30th day of November, 2023


Steuart Pittman
County Executive

EFFECTIVE DATE: January 14, 2024

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I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF
BILL NO. 79-23 THE ORIGINAL OF WHICH IS RETAINED IN THE FILES
OF THE COUNTY COUNCIL.

A handwritten signature in black ink, appearing to read "Laura Corby". The signature is fluid and cursive, with a long, sweeping tail on the final letter.

Laura Corby
Administrative Officer