

CITY COUNCIL  
OF  
HAVRE DE GRACE, MARYLAND

CHARTER AMENDMENT RESOLUTION NO. 300

Introduced by Council President Ringsaker

**A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, PURSUANT TO THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTIONS 33 AND 34 OF THE CITY CHARTER TO AMEND CITY CHARTER SECTION 18 C., GENERALLY PERTAINING TO CERTAIN NON-ELECTED ACTING OFFICIALS; ESTABLISHING DUTIES AND REQUIREMENTS FOR CERTAIN NON-ELECTED ACTING OFFICIALS**

On: February 20, 2024

at: 7:00 p.m.

Charter Amendment Resolution introduced, read first time, ordered posted and public hearing scheduled.

**PUBLIC HEARING**

Having been posted and notice of time and place of hearing and title of Charter Amendment Resolution having been published according to the Charter, a public hearing was held on March 18, 2024 at 7:29 p.m., and concluded on March 18, 2024 at 7:30 p.m.

**EXPLANATION**

Underlining indicates matter added to existing law.

**[Bold Brackets]** indicate matter deleted from existing law.

Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

**Charter Amendment Resolution No. 300**

Section 18 C. of the City Charter is to be amended as follows, with the words underscored to be added.

Section 18 Mayor: duties, salary.

- C. The Mayor, with the approval of the City Council, shall appoint or hire a Director of Administration, Chief of Police, Director of Public Works, Director of Economic Development and Tourism, Director of Planning, Director of Finance, and a City Attorney, and such other officers as the Charter, resolutions or ordinances of the City may provide. In the event an appointed position listed under this subsection becomes vacant for any reason, the Mayor shall designate an acting director or other acting officer until such time as a director, or other officer can be appointed. An acting director or other acting officer shall report to the Mayor, may be removed from acting capacity at any time by the Mayor, and shall perform all the duties and responsibilities of the position they are fulfilling in an acting capacity. The authority of an acting director or other acting officer appointed under this subsection shall be the same as if such person had been originally appointed. Any person in an acting capacity shall remain in such position until removed by the Mayor, or until the end of the remaining contract term relating to the original appointment of such director or officer, provided however, that such acting director or officer shall not remain in position beyond May 31<sup>st</sup> of the fiscal year without the approval of the City Council. The rate of pay for an acting director or an acting officer shall be established in the city's pay scale. In the event a current city employee is asked to serve in an acting capacity on a temporary basis, such employee shall not lose their status as an employee when their status as an acting director or officer is terminated and they shall continue as an employee at the pay scale applicable at the time acting status is terminated. The Mayor, after a hearing to consider charges of neglect or a violation of duties of office, shall have the power to remove officers, with the approval of the City Council and shall appoint others in their stead, subject to the City Council approval. The Mayor shall receive an annual salary as set forth from time to time by an ordinance passed by the City Council in the regular course of business. Any proposed change to the Mayor's salary requires voter approval at a regular City election and is effective at the beginning of the next fiscal year.

**NOW, THEREFORE**, it is determined, decided, and resolved by the City Council that the aforementioned is hereby approved.

ADOPTED by the City Council of Havre de Grace, Maryland this 1<sup>st</sup> day of April, 2024.

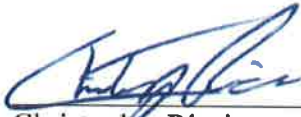
SIGNED by the Mayor and attested by the Director of Administration this 2<sup>nd</sup> day of April, 2024.

[Signatures to follow on the next page.]

**Charter Amendment Resolution No. 300**

ATTEST:

MAYOR AND CITY COUNCIL  
OF HAVRE DE GRACE



Christopher Ricci  
Director of Administration



William T. Martin  
Mayor

Introduced/First Reading: 2/20/2024  
Public Hearing: 3/18/2024  
Second Reading/Adopted: 4/1/2024  
Effective Date: 5/21/2024