

FOLLOW-UP FORM

See Action 11 in the book *I'd Rather Be in the Studio* to help you follow up with leads.

Date:
Name of prospect:
Address/city/zip:
Phone:
Email:
I found out about this prospect / This prospect was referred to me by: Send a handwritten thank you note right away to the person who gave you this lead.
Their interest in me/my work is:
Personal info about prospect (interests, business, family, art collection):
Follow up with prospect by (date):
□email □phone □real mail
If you use anything but real mail, be sure to follow up again with a brief handwritten not saying Thank you for your interest in my work

Action I need to take next (with deadline):