

2013-14 Prairie State Achievement Examination (PSAE) Checklist of Dates

PSAE Website: www.isbe.net/assessment/psae.htm

Standard Time Testing

Day 1 Initial Test Date: Wednesday, April 23, 2014 Day 2 Initial Test Date: Thursday, April 24, 2014

Day 1 Makeup Test Date: Wednesday, May 7, 2014 Day 2 Makeup Test Date: Thursday, May 8, 2014

Accommodations Testing

Day 1 Window: Wednesday, April 23 - May 7, 2014 (ACT-Approved and State-Allowed Accommodations)

Day 2 Window: Thursday, April 24 - May 8, 2014 (Day 2 Accommodations)

Date	Task
Early September, 2013	ISBE posts the School Schedule and Site Options document on the PSAE website.
September 9, 2013	Accommodations webcast becomes available on the PSAE website.
September 23 – 27, 2013	High School Principal receives test center establishment packets. Principal should distribute individual establishment packets to the staff they appoint as Test Supervisor (TS), Back-up Test Supervisor (BU), and Test Accommodations Coordinator (TAC).
	District representatives will be e-mailed a link to access the materials online.
September 30 – October 25, 2013	Window for schools to provide online establishment information for testing.
October 11, 2013	Deadline for Principal to complete his or her portion of the online establishment profile (school information and appointment of TS, BU, and TAC).
October 25, 2013	Deadline for TS, BU, and TAC to complete their online establishment profiles.
Dec. 11, 2013, 10:00-11:00 Dec. 11, 2013, 2:00-3:00	Accommodations Q&A sessions regarding ACT-Approved and State-Allowed Accommodations for PSAE Day 1, hosted by ACT.
December 13, 2013	Deadline for TS to submit online off-site proposal, if applicable to your school.
December 13, 2013	Test administration webcast becomes available on the PSAE website.
Jan. 9, 2014, 1:00-2:30 Jan. 22, 2014, 3:00-4:30 Feb. 3, 2014, noon-1:30 Feb. 18, 2014, 9:00-10:30	Test administration Q&A sessions
January 6 – 10, 2014	TS receives a letter via USPS with their new User ID and Password used to order Day 2 materials (standard time and accommodations).
January 13 – February 7, 2014	Window for TS to order Day 2 materials (standard time and accommodations) via Pearson's PSAE TestSites Online website.
January 24, 2014	Deadline for ACT to receive Application for ACT-Approved Test Accommodations for PSAE Day 1 with accompanying documentation for each student needing accommodations.
January 27 – April 2, 2014	Window for ACT to receive ACT-Approved Accommodations Late Consideration Form for PSAE Day 1 for the following reasons: • Students who are new to the school or newly classified as grade 11* • Students who have a newly identified disability* *Must be accompanied by an Application for ACT-Approved Test Accommodations.
January 27 – May 1, 2014	Window for ACT to receive ACT-Approved Accommodations Late Consideration Form for PSAE Day 1 for the following reasons: Transfer students with previously approved accommodations for State Testing Students with medical emergency or sudden medical onset* * Must be accompanied by an Application for ACT-Approved Test Accommodations.

February 21, 2014 Deadline for home school districts to verify that all eligible grade 11 students are included in the Assessment Pre-ID file in ISBE's Student Information System (SIS) and that the each student's Testing School RCDT'S code is correctly identified.	inclustrate February 24 – April 2, 2014 Wir onli March 10 – 14, 2014 TAC Day March 17 – 21, 2014 TS March 18 – April 18, 2014 Wir Pea March 18 – May 2, 2014 Wir roof or condition of the con	ading for home spheridistricts to verify that all distilled words 44 students are
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