



Council of the European Union
General Secretariat

Privacy Statement¹

Information on the protection of your personal data Council's financial accounting database of legal entities and bank account validation (075R00)

1. Who is responsible for the handling of your personal data at the General Secretariat of the Council (GSC)?

Accounting Officer

comptabilite@consilium.europa.eu

2. Contact details of the GSC's Data Protection Officer

Data Protection Officer

data.protection@consilium.europa.eu

3. What categories of personal data do we handle?

Legal entity and bank account details.

4. For what purpose do we handle your personal data?

To process and account for financial and contractual relations you have or will have with the Council.

¹ Your personal data is handled in accordance with Regulation (EU) 2018/1725.

5. What is the legal basis for the handling of your personal data?

Article 5 (1)(a), 5 (1)(b) and 5 (1)(c) of Regulation (EU) 2018/1725: (a) "processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body". Public interest includes the processing operations needed for the management and functioning of the European institutions; (b) "processing is necessary for compliance with a legal obligation to which the controller is subject"; (c) "processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract".

Also, article 86 (3) paragraphs 2 & 3 of the Financial Regulation, Regulation (EU) 2018/1046:

"Before entering into a commitment towards a third party, the authorising officer shall confirm the payee's identity, establish the legal entity and payment details of the payee and enter them in the common file by the Union institution for which the accounting officer is responsible in order to ensure transparency, accountability and proper payment implementation.

The accounting officer may only make payments if the payee's legal entity and payment details have first been entered in a common file by the Union institution for which the accounting officer is responsible."

6. If the legal basis is consent, you can withdraw it by

Not applicable

7. If the legal basis is a contract, are you obliged to provide us with your personal data and what are the consequences of not doing so?

Not applicable

8. If we did not receive the personal data directly from you for this purpose, how did we obtain it?

Not applicable

9. Who will have access to your personal data?

All authorised Council staff dealing with financial and accounting matters have access to your data, without prejudice to possible transmission to EU Control Authorities charged with monitoring or inspection task in conformity with EU law in the context of a specific inquiry. Your personal data may be also transferred on a need to know basis to Financial institutions with whom the GSC has concluded a contract for the execution of payments (it is currently ING Belgique S.A.). No transfer is operated to national authorities.

For the calculation of salary payments your data will be shared with the PMO of the European Commission via a secured interface.

10. Will your personal data be transferred to a third country or an international organisation? If so, what safeguards are in place, if any?

No, your data will not be transferred to third country or an international organisation.

11. For how long will we keep your personal data?

The original forms and documents you submit are kept no longer than 5 years after the year that European Parliament gave discharge on the accounts of the year in which the Council had a last and final financial transaction with you.

For audit trail reasons, and to permit at all times queries on the past execution of payments, no registered data are deleted from the accounts.

12. Does the handling of your personal data involve automated decision-making, including profiling? What are the consequences for you?

Not applicable

13. What are your rights² and how can you exercise them?

You have the right of information and the right of access to your personal data.

You also have the right to correct and complete your data.

Under certain circumstances, you may have your data deleted, have the right to object to the handling of your personal data or to ask for it to be restricted.

² Articles 17 to 22 of Regulation (EU) 2018/1725.

You can exercise these rights by sending an e-mail to the person responsible for the handling of your personal data (see point 1), with a copy to the Data Protection Officer (point 2).

With your request, you must provide a copy of an identification document to confirm your identity (ID card or passport). This document should contain an identification number, country of issue, period of validity, your name, address and date of birth. Any other data contained in the copy of the identification document such as photo or any personal characteristics may be blacked out.

(Not applicable to GSC staff)

14. You have the right to lodge a complaint with the European Data Protection Supervisor

edps@edps.europa.eu

Before you do so, it is recommended that you first try to obtain a remedy by contacting the person responsible for the handling of your personal data at the GSC (see point 1) and/or the Data Protection Officer (point 2).
