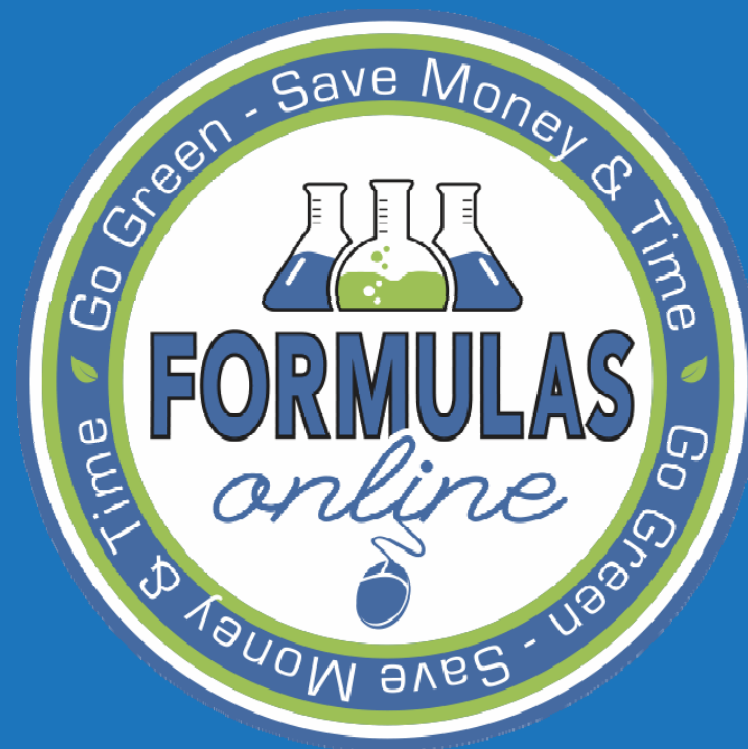


FORMULAS
ONLINE 101:
NONBEVERAGE
ALCOHOL
PRODUCTS
FONL VERSION 1.6

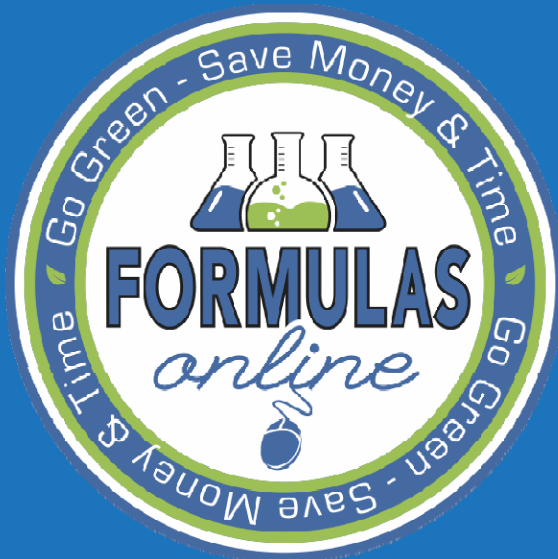
Rachel Sanderoff
Chemist, Nonbeverage Products
Laboratory
September 1, 2015





FORMULAS ONLINE

- Getting Started
- Submitting Formulas
 - Drawback
 - Samples
 - Needs Correction
 - Action Bar Items
- Notify
- Searching
 - Simple and Advanced
- Common Errors and FAQs
- Paper Submissions
- Q&A



GETTING STARTED



THE FIRST STEPS

- Portal – <https://ttbonline.gov>
- Browser Compatibility
- Pop-Ups

https://ttbonline.gov

TTBONLINE.GOV
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU
U.S. DEPARTMENT OF THE TREASURY



REGISTER

HOW TO REGISTER

PUBLIC COLA
REGISTRY

FAQ

CONTACT US

Already registered? Log in:

User Name:	<input type="text"/>	Expired password ?
Password:	<input type="password"/>	New or forgotten password ?
Logon to:	<input type="button" value="COLAs Online"/>	<input type="button" value="Formulas Online"/>

Notice! Formulas Online has been updated. This new release includes some major changes to **"My Submissions"**. Now, by default, you will see only the in-process formula submissions. To find closed formula submissions, click on the **"Advanced Search"** button on the top right of the screen after you log in. Take a look at some of the additional highlights: [What's New in Formulas Online 1.6 \(Industry Members\)](#)

It is possible that you may have a pop-up blocker running as part of your web browser settings. You must turn off the pop-up blocker in order for Formulas Online to operate properly. Please see [How to Allow Pop-Ups in Internet Explorer 11](#) for more information.

Check the most recent processing times for [label applications](#) or [beverage formula applications](#).

You may also login at any time to check the status of individual [label applications](#) and/or [formula applications](#).

PRIVACY POLICY

PRIVACY IMPACT ASSESSMENT

While the Alcohol and Tobacco Tax and Trade Bureau (TTB) makes every effort to provide complete information, data such as company names, addresses, permit numbers, and other data provided in the registry may change over time. TTB makes no warranty, expressed or implied, and assumes no legal liability or responsibility as to the currency, reliability or completeness of furnished data. TTB welcomes suggestions on how to improve our Public COLA Registry. Please contact us via email at altd@ttb.gov.



BROWSER COMPATIBILITY

- FONL is compatible with most browsers!
 - If you are having trouble using Internet Explorer, you may have to enable ‘Compatibility View’

TTBOFFLINE.GOV
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU
U.S. DEPARTMENT OF THE TREASURY

REGISTER HOW TO REGISTER PUBLIC COLA REGISTRY FAQ CONTACT US

Already registered? Log in:

User Name: [Expired password?](#)

Password: [New or forgotten password?](#)

Logon to:

Notice! Formulas Online has been updated. This new release includes some major changes to "My Submissions". Now, by default, you will see only the in-process formula submissions. To find closed formula submissions, click on the "Advanced Search" button on the top right of the screen after you log in. Take a look at some of the additional highlights: [What's New in Formulas Online 1.6 \(Industry Members\)](#)

It is possible that you may have a pop-up blocker running as part of your web browser settings. You must turn off the pop-up blocker in order for Formulas Online to operate properly. Please see [How to Allow Pop-Ups in Internet Explorer 11](#) for more information.

Check the most recent processing times for [label applications](#) or [beverage formula applications](#).

You may also login at any time to check the status of individual [label applications](#) and/or [formula applications](#).

PRIVACY POLICY
PRIVACY IMPACT ASSESSMENT

While the Alcohol and Tobacco Tax and Trade Bureau (TTB) makes every effort to provide complete information, data such as company names, addresses, permit numbers, and other data provided in the registry may change over time. TTB makes no warranty, expressed or implied, and assumes no legal liability or responsibility as to the currency, reliability or completeness of furnished data. TTB welcomes suggestions on how to improve our Public COLA Registry. Please contact us via email at ttb@ttb.gov.

How to enable Compatibility View...

The screenshot shows the TTB Online website in Internet Explorer. The address bar shows <https://int.ttbonline.gov/>. The Tools menu is open, and 'Compatibility View settings' is highlighted with a red arrow. Another red arrow points to the address bar. The website content includes a navigation bar with 'REGISTER', 'PUBLIC COLA REGISTRY', 'FAQ', and 'CONTACT US'. A login box is visible with fields for 'Username' and 'Password', and links for 'Expired password?' and 'New or forgotten password?'. A 'Notice' box contains the following text:

Notice
In-process
a look at s

It is possible that you may have a pop-up blocker running as part of your web browser settings. You must turn off the pop-up blocker in order for Formulas Online to operate properly. Please see [How to Allow Pop-Ups in Internet Explorer 11](#) for more information.

Check the most recent processing times for [label applications](#) or [beverage formula applications](#).

You may also login at any time to check the status of individual [label applications](#) and/or [formula applications](#).

PRIVACY POLICY
PRIVACY IMPACT ASSESSMENT

While the Alcohol and Tobacco Tax and Trade Bureau (TTB) makes every effort to provide complete information, data such as company names, addresses, permit numbers, and other data provided in the registry may change over time. TTB makes no warranty, expressed or implied, and assumes no legal liability or responsibility as to the currency, reliability or completeness of furnished data. TTB welcomes suggestions on how to improve our Public COLA Registry. Please contact us via email at alfd@ttb.gov.

If you have difficulty accessing any information in the site due to a disability, please contact us via email (alfd@ttb.gov) and we will do our best to make the information available to you.

This site is best viewed at 1280x800 screen resolution or higher using Internet Explorer 8.0 or higher.
TTB PORTAL Version 1.5.09

WARNING! THIS SYSTEM IS THE PROPERTY OF THE UNITED STATES DEPARTMENT OF TREASURY. UNAUTHORIZED USE OF THIS SYSTEM IS STRICTLY PROHIBITED AND SUBJECT TO CRIMINAL AND CIVIL PENALTIES. THE DEPARTMENT



POP-UPS

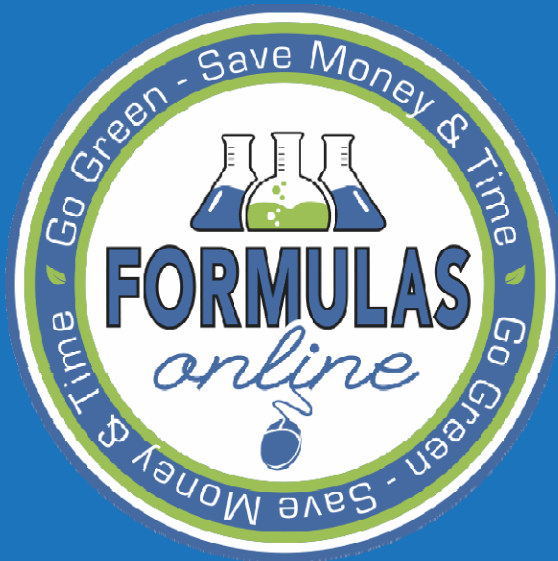
- Turn off all pop-up blockers!
 - FONL utilizes pop-up windows for most functions.

Notice
in-process
a look at s

It is possible that you may have a pop-up blocker running as part of your web browser settings. You must turn off the pop-up blocker in order for Formulas Online to operate properly. Please see [How to Allow Pop-Ups in Internet Explorer 11](#) for more information.

Check the most recent processing times for [label applications](#) or [beverage formula applications](#).

You may also login at any time to check the status of individual [label applications](#) and/or [formula applications](#).

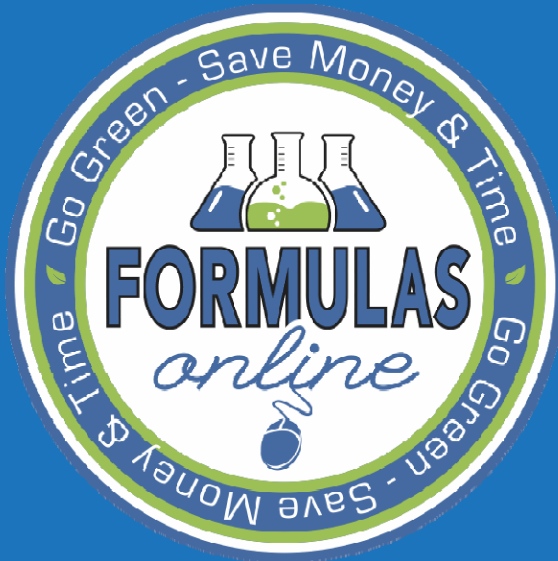


SUBMITTING FORMULAS



SUBMITTING FORMULAS

- Steps to submitting a formula
 - Drawback
 - Samples
 - Needs Correction
 - Action Bar Items



SUBMITTING FORMULAS

DRAWBACK



New View Modify Registration

- Formula and Process for Domestic and Imported Alcohol Beverages
- Formula and Process for Nonbeverage Product**
- Formula and/or Process for Article Made with Specially Denatured Spirits
- Formula and Process for Nonbeverage Product - Rider

Showing 1 to 9 of 9 entries

Submissions

Filter:

Previous Next

SUBMISSION ID	TTB FORMULA ID	COMPANY FORMULA#	TYPE	PAPER	SUBMISSION STATUS	SUBMISSION DATE	SUBMITTER	PRODUCT
---------------	----------------	------------------	------	-------	-------------------	-----------------	-----------	---------

Select the Company Code

Choose 'Create New Formula' or 'Supersede Existing Formula'

Create New or Superseding Formula

Create New or Superseding Formula

* fields are required.

Paper Submission

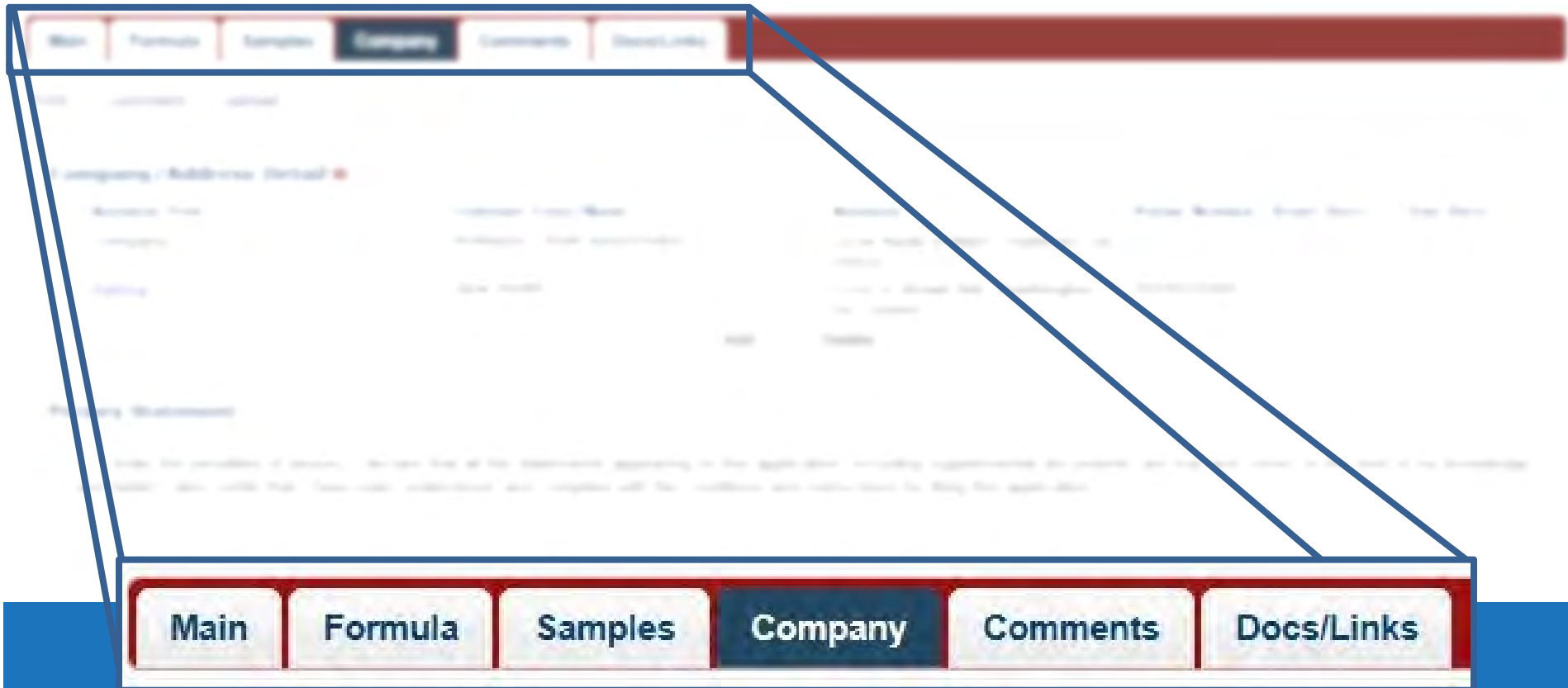
* Company Code:

Name: WLF - We Love Flavors
Street: 6000 Ammendale Road
City: Beltsville
State: MD
Zip: 20705

* Action: Create New Formula Supersede Existing Formula

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

Drawback



TABS appear on the display of a submission. The content of the submission is organized into specific sections.

Drawback

[Main](#) | [Formula](#) | [Samples](#) | **[Company](#)** | [Comments](#) | [Docs/Links](#)

[Print](#) | [Comment](#) | [Upload](#)

Company/Address Detail

<input type="checkbox"/> ADDRESS TYPE	COMPANY CODE/NAME	ADDRESS	PHONE NUMBER	START DATE	END DATE
<input type="button" value="Add"/> <input type="button" value="Delete"/>					

Click 'Add' to add a new address

Perjury Statement

Under the penalties of perjury, I declare that all the statements appearing on this application, including supplemental documents, are true and correct to the best of my knowledge and belief. I also certify that I have read, understood, and complied with the conditions and instructions for filing this application.

Company Tab:

Company Information

- Mailing Addresses
- Manufacturing Addresses
- Contact Information

The Company address associated with the company code will automatically prepopulate.

Drawback

Main Formula Sample

Print | Comment | Upload

Company/Address De

ADDRESS TYPE

Perjury Statement

Under the penalties of perjury, I certify that the information furnished on this form is true and correct. I also certify that the information furnished on this form is true to the best of my knowledge

Company

Address

- fields are required

* Address Type:

Address Format:

* First Name:

* Last Name:

Telephone:

E-mail Address:

Street:

City:

State:

Zip: -

OK Cancel

Company Ta


Company In

- Mailing Addresses
- Manufacturing Addresses
- Contact Information

Drawback

Main Formula Samples Company Comments Docs/Links

[Print](#) | [Comment](#) | [Upload](#)

* Create New Formula  Supersede Existing Formula

* **Company Formula #:** Company Formula #
= TTB #

Company ID: **Company Name:** Product Name

* **Product Name:**

* **Product Type:**

* **Kind and Proof of Spirits On Which**

- Flavor/Flavoring Extract
- Medicine/Medicinal Preparation
- Perfume
- Food Product
- Dietary Supplement

Product Type

Perjury Statement

Under the penalties of perjury, I declare that all the statements appearing on this application, including supplemental documents, are true and correct to the best of my knowledge and belief. I also certify that I have read, understood, and complied with the conditions and instructions for filing this application.

« Previous Save as Draft Validate Cancel Submit Next »

Main Tab:
Basic information

- TTB #
- Product Name
- Product Type

Drawback

[Main](#)[Formula](#)[Samples](#)[Company](#)[Comments](#)[Docs/Links](#)[Print](#) | [Comment](#) | [Upload](#)

Summary

Product Name:

Measurements Used:

English Metric

Process Type:

Eligible Absolute Alcohol Used:

Low	High	UNIT
<input type="text"/>	<input type="text"/>	% v/v

Alcohol Content of Finished Product:

Eligible Plus Recovered Spirits:

Is calculated alcohol content of finished product not the same as declared alcohol content?

Density of Finished Product:

lbs per gallon

Number of Days to Complete Process:

Theoretical Yield:

Actual Yield:

WEIGHT (LB)

WEIGHT (LB)

VOLUME (GAL)

VOLUME (GAL)

(LOW)

(HIGH)

(LOW)

(HIGH)

Formula Tab:

Formula Information

- Process Type
- Alcohol Calculations
- Ingredients and Yields

Drawback

Main | **Formula** | Samples | Company | Comments | Docs/Links

[Print](#) | [Comment](#) | [Upload](#)

Summary

Product Name: _____

Measurements Used: English Metric

Process Type:

Low	Simple Mixture	GH	UNIT
	Filtration		% v/v
	Washed Extracts		% v/v
	Other		% v/v

Eligible Absolute Alcohol Used: _____

Alcohol Content of Finished Product: _____

Eligible Plus Recovered Spirits: _____

Is calculated alcohol content of finished product not the same as declared as _____

Density of Finished Product: _____ lbs per gallon

Number of Days to Complete Process: _____

WEIGHT (LB)	WEIGHT (LB)	VOLUME (GAL)	VOLUME (GAL)
(LOW)	(HIGH)	(LOW)	(HIGH)
_____	_____	_____	_____
_____	_____	_____	_____

Theoretical Yield: _____

Actual Yield: _____

Measurements Used
English or Metric – all weight and volume values based on unit selected

Process Type
Important for calculations of eligible and total alcohol

Density
For calculating yield volumes

Yields
Actual (w) – entered by submitter
Theoretical (w) – calculated based on weight of all ingredients
Volumes – calculated based on density

Summary

Product Name:
Measurements Used:
Process Type: English Metric

Eligible Absolute Alcohol Used: **Low**
Alcohol Content of Finished Product:
Eligible Plus Recovered Spirits:

	UNIT	TOLERANCE
Simple Mixture	% w/v	<input type="text"/>
Filtration	% w/v	<input type="text"/>
Washed Extracts	% w/v	<input type="text"/>
Other	% w/v	<input type="text"/>

Is calculated alcohol content of finished product not the same as declared alcohol content?
Density of Finished Product: lbs per gallon
Number of Days to Complete Process:

	WEIGHT (LB)	WEIGHT (LB)	VOLUME (GAL)	VOLUME (GAL)
	(LOW)	(HIGH)	(LOW)	(HIGH)
Theoretical Yield:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Actual Yield:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

A process type must be selected...

Alcoholic Beverage Use

Is Finished Product to be Used In Alcohol Beverages?
 Product Contains Natural Flavoring
 Product Contains > 0.1% Artificial Flavoring (includes Vanillin, Ethyl Vanillin, Maltol, Ethyl Maltol)
 Product Contains Color Additive
 All FDA Approved Ingredients Are Without Limitation

TTB LIMITED INGREDIENT	PARTS PER MILLION
Synthetic Vanillin:	<input type="text"/>
Ethyl Vanillin:	<input type="text"/>
Synthetic Maltol:	<input type="text"/>
Ethyl Maltol:	<input type="text"/>

Additional Details

Unfit for Beverage Statement:

1000 characters left

Taste Panel Results:

1000 characters left

Formula Information and Process:

Unlimited

Summary

Product Name:
Measurements Used:
Process Type: English Metric
Simple Mixture

	LOW	HIGH	UNIT	TOLERANCE
Eligible Absolute Alcohol Used:	<input type="text"/>	<input type="text"/>	% w/v	<input type="text"/>
Alcohol Content of Finished Product:	<input type="text"/>	<input type="text"/>	% w/v	<input type="text"/>
Eligible Plus Recovered Spirits:	<input type="text"/>	<input type="text"/>	% w/v	<input type="text"/>

Is calculated alcohol content of finished product not the same as declared alcohol content?
Density of Finished Product: lbs per gallon
Number of Days to Complete Process:

	WEIGHT (LB) (LOW)	WEIGHT (LB) (HIGH)	VOLUME (GAL) (LOW)	VOLUME (GAL) (HIGH)
Theoretical Yield:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Actual Yield:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Alcoholic Beverage Use

Is Finished Product to be Used In Alcohol Beverages?
 Product Contains Natural Flavoring
 Product Contains > 0.1% Artificial Flavoring (includes Vanillin, Ethyl Vanillin, Maltol, Ethyl Maltol)
 Product Contains Color Additive
 All FDA Approved Ingredients Are Without Limitation

TTB LIMITED INGREDIENT	PARTS PER MILLION
Synthetic Vanillin:	<input type="text"/>
Ethyl Vanillin:	<input type="text"/>
Synthetic Maltol:	<input type="text"/>
Ethyl Maltol:	<input type="text"/>

Alcoholic Components/Compounded Flavors

- Does product contain eligible alcohol?
- Does product contain disapproved intermediates?
- Does product contain ineligible alcohol?

Nonalcoholic Components

- Does product contain ingredients by group?
- Does product contain individual solid ingredients?
- Does product contain individual liquid ingredients?

Additional Details

Unfit for Beverage Statement:

1000 characters left


Taste Panel Results:

1000 characters left

Formula Information and Process:

Once selected... the appropriate windows/fields will be available on the screen.

* Process Type:



Simple Mixture
Filtration
Washed Extracts
Other

- **Simple Mixture and Filtration**
 - Automatic calculations
- **Washed Extract**
 - Same as Simple Mixture and Filtration except ingredient fields include a soluble check box for soluble ingredients
- **Other**
 - All possible ingredient windows available
 - Except dietary supplement-specific fields
 - No automatic calculations
 - Examples: Using 'QS', spray-dry products, cakes, vanilla extracts, bitters, etc...
- **Dietary Supplement**
 - Only an option when 'Dietary Supplement' is chosen as a product type (Main Tab)
 - Automatic calculations
 - Dietary supplement-specific fields (ex: herb information)

Summary

Product Name:
Measurements Used:
Process Type: English Metric
Simple Mixture

	Low	High	UNIT	TOLERANCE
Eligible Absolute Alcohol Used:	<input type="text"/>	<input type="text"/>	% w/v	
Alcohol Content of Finished Product:	<input type="text"/>	<input type="text"/>	% w/v	<input type="text"/>
Eligible Plus Recovered Spirits:	<input type="text"/>	<input type="text"/>	% w/v	

Is calculated alcohol content of finished product not the same as declared alcohol content?
Density of Finished Product: lbs per gallon
Number of Days to Complete Process:

	WEIGHT (LB) (LOW)	WEIGHT (LB) (HIGH)	VOLUME (GAL) (LOW)	VOLUME (GAL) (HIGH)
Theoretical Yield:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Actual Yield:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Alcohol Beverage Use

Alcoholic Beverage Use

Is Finished Product to be Used In Alcohol Beverages?
 Product Contains Natural Flavoring
 Product Contains > 0.1% Artificial Flavoring (includes Vanillin, Ethyl Vanillin, Maltol, Ethyl Maltol)
 Product Contains Color Additive
 All FDA Approved Ingredients Are Without Limitation

TTB LIMITED INGREDIENT	PARTS PER MILLION
Synthetic Vanillin:	<input type="text"/>
Ethyl Vanillin:	<input type="text"/>
Synthetic Maltol:	<input type="text"/>
Ethyl Maltol:	<input type="text"/>

Alcoholic Components/Compounded Flavors

Does product contain eligible alcohol?
 Does product contain disapproved intermediates?
 Does product contain ineligible alcohol?

Nonalcoholic Components

Does product contain ingredients by group?
 Does product contain individual solid ingredients?
 Does product contain individual liquid ingredients?

Additional Details

Unfit for Beverage Statement:

1000 characters left

Taste Panel Results:

1000 characters left

Formula Information and Process:

Alcoholic Beverage Use

- Is Finished Product to be Used In Alcohol Beverages?
- Product Contains Natural Flavoring
- Product Contains > 0.1% Artificial Flavoring *(excludes Vanillin, Ethyl Vanillin, Maltol, Ethyl Maltol)*
- Product Contains Color Additive If Yes, which?
- All FDA Approved Ingredients Are Without Limitation

TTB LIMITED INGREDIENT	PARTS PER MILLION
Synthetic Vanillin:	<input type="text"/>
Ethyl Vanillin:	<input type="text"/>
Synthetic Maltol:	<input type="text"/>
Ethyl Maltol:	<input type="text"/>

Allows for up to a value of 999,999 ppm to be entered.

Summary

Product Name:
Measurements Used:
Process Type: English Metric
Simple Mixture

	Low	High	UNIT	TOLERANCE
Eligible Absolute Alcohol Used:	<input type="text"/>	<input type="text"/>	% w/v	
Alcohol Content of Finished Product:	<input type="text"/>	<input type="text"/>	% w/v	<input type="text"/>
Eligible Plus Recovered Spirits:	<input type="text"/>	<input type="text"/>	% w/v	

Is calculated alcohol content of finished product not the same as declared alcohol content?
Density of Finished Product: lbs per gallon
Number of Days to Complete Process:

	WEIGHT (LB) (LOW)	WEIGHT (LB) (HIGH)	VOLUME (GAL) (LOW)	VOLUME (GAL) (HIGH)
Theoretical Yield:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Actual Yield:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Alcoholic Components & Compounded Flavors

Alcoholic Beverage Use

Is Finished Product to be Used In Alcohol Beverages?
 Product Contains Natural Flavoring
 Product Contains > 0.1% Artificial Flavoring (includes Vanillin, Ethyl Vanillin, Maltol, Ethyl Maltol)
 Product Contains Color Additive
 All FDA Approved Ingredients Are Without Limitation

TTB LIMITED INGREDIENT	PARTS PER MILLION
Synthetic Vanillin:	<input type="text"/>
Ethyl Vanillin:	<input type="text"/>
Synthetic Maltol:	<input type="text"/>
Ethyl Maltol:	<input type="text"/>

Alcoholic Components/Compounded Flavors

Does product contain eligible alcohol?
 Does product contain disapproved intermediates?
 Does product contain ineligible alcohol?

Nonalcoholic Components

Does product contain ingredients by group?
 Does product contain individual solid ingredients?
 Does product contain individual liquid ingredients?

Additional Details

Unfit for Beverage Statement:

1000 characters left

Taste Panel Results:

1000 characters left

Formula Information and Process:

Alcoholic Components/Compounded Flavors

- Does product contain eligible alcohol?
- Does product contain disapproved intermediates?
- Does product contain ineligible alcohol?

- **Eligible Alcohol**
 - Alcohol eligible for drawback of tax
 - Ex: 190 proof alcohol
- **Disapproved Intermediates**
 - In-house products previously disapproved
 - Can be used in a subsequent approved product
 - Eligible for drawback of tax
- **Ineligible Alcohol**
 - Not eligible for drawback of tax (wine, beer)
 - Can be in-house flavor or purchased product

Alcoholic Components/Compounded Flavors

- Does product contain eligible alcohol?
- Does product contain disapproved intermediates?
- Does product contain ineligible alcohol?



Checking the box opens the section and allows for more information to be entered.

Alcoholic Components/Compounded Flavors

- Does product contain eligible alcohol?

ELIGIBLE ALCOHOL

<input type="checkbox"/>	INGREDIENT	WEIGHT (LB)	VOLUME (GAL)	DENSITY (LB/GAL)	ALCOHOL(%)
--------------------------	------------	-------------	--------------	------------------	------------

Add

Delete

- Does product contain disapproved intermediates?
- Does product contain ineligible alcohol?

Alcoholic Components/Compounded Flavors

Does product contain eligible alcohol?

ELIGIBLE ALCOHOL

<input type="checkbox"/> INGREDIENT	WEIGHT (LB)	VOLUME (GAL)	DENSITY (LB/GAL)	ALCOHOL(%)
-------------------------------------	-------------	--------------	------------------	------------

Add

Delete

Clicking 'Add' button displays a pop-up window for ingredients.

Does product contain disapproved intermediates?

https://int.ttbonline.gov/?method=editIngredient¤tTab=Formula&index=&type=Simple Mix or F - Internet Explorer

Ingredient

Simple Mix or Filtration - Eligible Alcohol

* Ingredient Name:

* Weight (LB):

* Volume (GAL):

* Alcohol (%):

* Indicates a required field

OK

Cancel

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

100%

https://int.ttbonline.gov/?method=editIngredient¤tTab=Formula&index=&type=Simple Mix or F - Internet Explorer

Ingredient

Simple Mix or Filtration - Eligible Alcohol

* **Ingredient Name:**

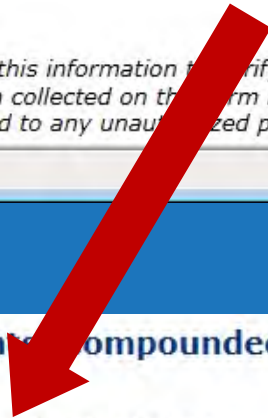
* **Weight (LB):**

* **Volume (GAL):**

* **Alcohol (%):**

OK Cancel

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.



Density calculates based on weight and volume entered.
(used as a check)

Alcoholic Components / Compounded Flavors

Does product contain eligible alcohol?

ELIGIBLE ALCOHOL

<input type="checkbox"/>	INGREDIENT	WEIGHT (LB)	VOLUME (GAL)	DENSITY (LB/GAL)	ALCOHOL(%)
<input type="checkbox"/>	Alcohol 190 Proof	25	3.679	6.795	95

Add

Delete

Does product contain disapproved intermediates?

Does product contain ineligible alcohol?

Does product contain disapproved intermediates?

DISAPPROVED INTERMEDIATES

Menu Search Formula TTB Form COMPANY

https://int.ttbonline.gov/?method=editIngredient¤tTab=Formula&index=&type=Simple Mix or F - Internet Explorer

Ingredient

Simple Mix or Filtration - Disapproved Intermediates

* Ingredient Name:	<input type="text"/>
* Weight (LB):	<input type="text"/>
* Volume (GAL):	<input type="text"/>
* Eligible Alcohol (%):	<input type="text"/>
* Total Alcohol (%):	<input type="text"/>
TTB Formula ID:	<input type="text"/> <input type="button" value="Select"/>
	<input type="button" value="Clear"/>
Company Code:	<input type="text"/>
Company Formula #:	<input type="text"/>
* Contains Colors:	<input type="text"/> ▼
* Limited Ingredients:	<input type="text"/> ▼

100%

Ingredient

Simple Mix or Filtration - Disapproved Intermediates

* Ingredient Name: Nat Raspberry Flavor
* Weight (LB): 4.1
* Volume (GAL): 0.51
* Eligible Alcohol (%): 5
* Total Alcohol (%): 5

Can search and link formulas already in the FONL system
(or enter in Co. Code and TTB #)

TTB Formula ID: Select
Clear
Company Code: WLF
Company Formula #: 12
* Contains Colors: No
* Limited Ingredients: Yes
* Names and % by Weight: Propylene Glycol 10% w/w
225 characters left

Choose 'Y' or 'N' for Colors and Limited Ingredients. If 'Y' chosen, a text field opens and requires more information.

OK Cancel

DISAPPROVED INTERMEDIATES

<input type="checkbox"/>	INGREDIENT	WEIGHT (LB)	VOLUME (GAL)	DENSITY (LB/GAL)	ELIGIBLE ALCOHOL(%)	TOTAL ALCOHOL(%)	TTB FORMULA ID	COMPANY FORMULA #
<input type="checkbox"/>	Nat Raspberry Flavor	4.1	0.51	8.039	5	5	1001258	WLF-12

Limited Ingredients: Propylene Glycol 10% w/w



Does product contain ineligible alcohol?

INELIGIBLE ALCOHOL

Volume **DENSITY** **TTB Formula** **COMPANY**

https://int.ttbonline.gov/?method=editIngredient¤tTab=Formula&index=&type=Simple Mix or F - Internet Explorer

Ingredient

Simple Mix or Filtration - Ineligible Alcohol

* Ingredient Name:	<input type="text"/>
* Weight (LB):	<input type="text"/>
* Volume (GAL):	<input type="text"/>
* Alcohol (%):	<input type="text"/>
TTB Formula ID:	<input type="text"/> <input type="button" value="Select"/>
Company Code:	<input type="text"/>
Company Formula #:	<input type="text"/>
* Contains Colors:	<input type="text"/> ▼
* Limited Ingredients:	<input type="text"/> ▼

100%

Washed Extracts...

Must indicate which ingredients are soluble.

Calculations of total alcohol are based on the total of all soluble ingredients.

Ingredient

Washed Extracts - Eligible Alcohol

* Ingredient Name:

* Weight (LB):

* Volume (GAL):

* Alcohol (%):

Soluble:

OK

Cancel

Soluble
checkbox

Summary

Product Name:
Measurements Used:
Process Type: English Metric
Simple Mixture

	Low	High	UNIT	TOLERANCE
Eligible Absolute Alcohol Used:	<input type="text"/>	<input type="text"/>	% w/v	
Alcohol Content of Finished Product:	<input type="text"/>	<input type="text"/>	% w/v	<input type="text"/>
Eligible Plus Recovered Spirits:	<input type="text"/>	<input type="text"/>	% w/v	

Is calculated alcohol content of finished product not the same as declared alcohol content?
Density of Finished Product: lbs per gallon
Number of Days to Complete Process:

	WEIGHT (LB) (LOW)	WEIGHT (LB) (HIGH)	VOLUME (GAL) (LOW)	VOLUME (GAL) (HIGH)
Theoretical Yield:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Actual Yield:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Nonalcoholic Components

Alcoholic Beverage Use

Is Finished Product to be Used In Alcohol Beverages?
 Product Contains Natural Flavoring
 Product Contains > 0.1% Artificial Flavoring (includes Vanillin, Ethyl Vanillin, Maltol, Ethyl Maltol)
 Product Contains Color Additive
 All FDA Approved Ingredients Are Without Limitation

TTB LIMITED INGREDIENT	PARTS PER MILLION
Synthetic Vanillin:	<input type="text"/>
Ethyl Vanillin:	<input type="text"/>
Synthetic Maltol:	<input type="text"/>
Ethyl Maltol:	<input type="text"/>

Alcoholic Components/Compounded Flavors

Does product contain eligible alcohol?
 Does product contain disapproved intermediates?
 Does product contain ineligible alcohol?

Nonalcoholic Components

Does product contain ingredients by group?
 Does product contain individual solid ingredients?
 Does product contain individual liquid ingredients?

Additional Details

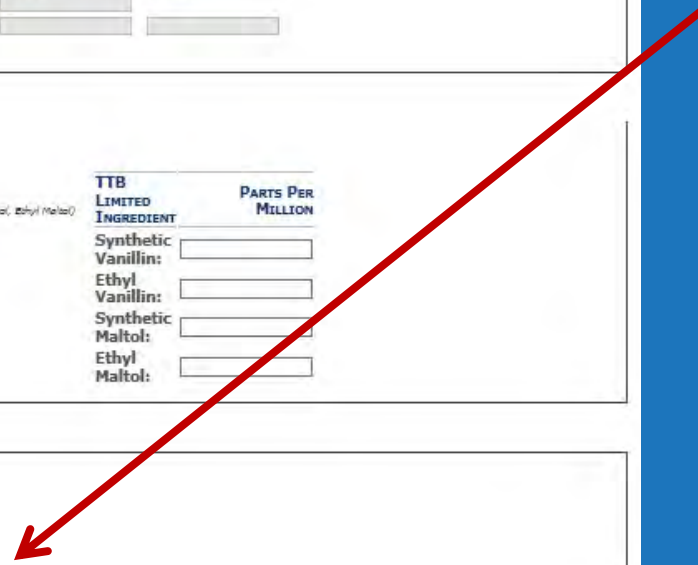
Unfit for Beverage Statement:

1000 characters left

Taste Panel Results:

1000 characters left

Formula Information and Process:



Nonalcoholic Components

- Does product contain ingredients by group?
- Does product contain individual solid ingredients?
- Does product contain individual liquid ingredients?

- **Ingredients by Group**
 - Chemical groupings based on the guidelines in the Drawback Tutorial
- **Individual Solid Ingredients**
 - Ex: Vanillin, Citric Acid, etc...
- **Individual Liquid Ingredients**
 - Ex: Water, PG, oils, etc...

Nonalcoholic Components

- Does product contain ingredients by group?
- Does product contain individual solid ingredients?
- Does product contain individual liquid ingredients?



Checking the box opens the section and allows for more information to be entered.

Nonalcoholic Components

- Does product contain ingredients by group?

INGREDIENTS BY GROUP

-----CHEMICAL CLASS-----			-----PREDOMINANT CHEMICALS-----	
<input type="checkbox"/> NAME	TOTAL WEIGHT (LB)	NATURAL / ARTIFICIAL	NAME, FEMA #, WEIGHT (LB)	

Add

Delete

- Does product contain individual solid ingredients?
- Does product contain individual liquid ingredients?

Nonalcoholic Components

Does product contain ingredients by group?

INGREDIENTS BY GROUP

-----CHEMICAL CLASS-----		CHEMICALS-----	
<input type="checkbox"/> NAME	TOTAL WEIGHT (LB)	NATURAL / ARTIFICIAL	NAME, FEMA #, WEIGHT (LB)

Add

Delete

Does product contain individual solid ingredients?

Clicking 'Add' button displays a pop-up window for ingredients.

https://int.ttbonline.gov/?method=editIngredient¤tTab=Formula&index=&type=Nonalcoholic&su - Internet Explorer

Ingredient

Nonalcoholic - Group

* Chemical - Class Name:

* Chemical Class - Total Weight (LB):

* Natural/Artificial:

* Predominant Chemical Information:

Name, FEMA #, Weight (LB)

500 characters left

OK

Cancel

100%

Ingredient

Nonalcoholic - Group

* Chemical - Class Name:

* Chemical Class - Total Weight (LB):

* Natural/Artificial:

* Predominant Chemical Information:
Name, FEMA #, Weight (LB)

464 characters left

OK Cancel

Nonalcoholic Components

Does product contain ingredients by group?

INGREDIENTS BY GROUP

-----CHEMICAL CLASS-----			-----PREDOMINANT CHEMICALS-----
<input type="checkbox"/> NAME	TOTAL WEIGHT (LB)	NATURAL / ARTIFICIAL	NAME, FEMA #, WEIGHT (LB)
<input type="checkbox"/> Esters	.09	Natural	Ethyl Butyrate, FEMA #2427, 0.051lbs



Does product contain individual solid ingredients?

INDIVIDUAL INGREDIENTS (SOLIDS)

NATURAL/ARTIFICIAL NAME

FEMA #

ADDITIONAL INFORMATION

WEIGHT
(LB)

Add

Delete

https://int.ttbonline.gov/?method=editIngredient¤tTab=Formula&index=&type=Nonalcoholic&su - Internet Explorer

Ingredient

Nonalcoholic - Solids

* Natural/Artificial:

Natural
Artificial
Neither

* Name:

FEMA #:

* Weight (LB):

* Additional Information:

Limited Ingredients:

OK

Cancel

100%

Does product contain individual liquid ingredients?

INDIVIDUAL INGREDIENTS (LIQUIDS)

NATURAL/ARTIFICIAL NAME

FEMA #

WEIGHT (LB) VOLUME (GAL)

https://int.ttbonline.gov/?method=editIngredient¤tTab=Formula&index=&type=Nonalcoholic&su - Internet Explorer

Ingredient

Nonalcoholic - Liquids

* Natural/Artificial:

* Name:

FEMA #:

* Weight (LB):

* Volume (GAL):

Limited Ingredients: Yes

* Names and % by Weight:

250 characters left

OK Cancel

Limited Ingredients dropdown – 'Yes' or 'No'
If 'Yes' selected, more information is required.

Ingredient

Nonalcoholic - Liquids

* Natural/Artificial:

* Name:

FEMA #:

* Weight (LB):

* Volume (GAL):

Limited Ingredients:

* Names and % by Weight:

250 characters left

OK

Cancel

Bug – '*' for Volume field

This is not a mandatory field (except for washed extracts), it is a display issue. But the other fields are still mandatory.

Does product contain eligible alcohol?

ELIGIBLE ALCOHOL

<input type="checkbox"/> INGREDIENT	WEIGHT (LB)	VOLUME (GAL)	DENSITY (LB/GAL)	ALCOHOL(%)
<input type="checkbox"/> Alcohol 190 Proof	25	3.679	6.795	95

Add

Delete

Does product contain disapproved intermediates?

DISAPPROVED INTERMEDIATES

<input type="checkbox"/> INGREDIENT	WEIGHT (LB)	VOLUME (GAL)	DENSITY (LB/GAL)	ELIGIBLE ALCOHOL(%)	TOTAL ALCOHOL(%)	TTB FORMULA ID	COMPANY FORMULA #
<input type="checkbox"/> Nat Raspberry Flavor	4.1	0.51	8.039	5	5		WLF-12

Limited Ingredients: Propylene Glycol 10% w/w

Add

Delete

Does product contain ineligible alcohol?

Nonalcoholic Components

Does product contain ingredients by group?

INGREDIENTS BY GROUP

-----CHEMICAL CLASS-----			-----PREDOMINANT CHEMICALS-----	
<input type="checkbox"/> NAME	TOTAL WEIGHT (LB)	NATURAL / ARTIFICIAL	NAME, FEMA #, WEIGHT (LB)	
<input type="checkbox"/> Esters	.09	Natural	Ethyl Butyrate, FEMA #2427, 0.05lbs	

Add

Delete

Does product contain individual solid ingredients?

INDIVIDUAL INGREDIENTS (SOLIDS)

<input type="checkbox"/> NATURAL/ARTIFICIAL NAME	FEMA #	ADDITIONAL INFORMATION	WEIGHT (LB)
<input type="checkbox"/> Neither Citric Acid		none	8.7
<input type="checkbox"/> Neither Tannic Acid		none	6.3
<input type="checkbox"/> Natural trans-2-hexenal	2560	none	0.01

Add

Delete

Does product contain individual liquid ingredients?

INDIVIDUAL INGREDIENTS (LIQUIDS)

<input type="checkbox"/> NATURAL/ARTIFICIAL NAME	FEMA #	WEIGHT (LB)	VOLUME (GAL)
<input type="checkbox"/> Neither Propylene Glycol		55.8	

Limited Ingredients: 100% PG

Add


Delete

Drawback


Main **Formula** **Samples** **Company** **Comments** **Docs/Links**

[Print](#) | [Comment](#) | [Log Out](#)

Eligible Alcohol

Summary 

* Measurements Used: English Metric

* Process Type:  Filtration

	LOW	HIGH	UNIT	TOLERANCE
Eligible Absolute Alcohol Used:	31.562		% v/v	
Alcohol Content of Finished Product:	30.615		% v/v	+/-2.5
Eligible Plus Recovered Spirits:			% v/v	

Is calculated alcohol content of finished product not the same as eligible alcohol

* Density of Finished Product: 8.696

* Number of Days to Complete Process: 1

	WEIGHT (LB) (LOW)	WEIGHT (LB) (HIGH)	VOLUME (GAL) (LOW)	VOLUME (GAL) (HIGH)
Theoretical Yield:	100		11.5	
Actual Yield:	* 97		11.155	

Total Alcohol and Tolerance

**Theoretical Yield
(weight and volume)**

**Actual Yield
(volume)**

All calculations are completed automatically!

Additional Details

Unfit for Beverage Statement:

Propylene Glycol = 56.2% v/v

971 characters left

Taste Panel Results:

1000 characters left

Formula Information and Process:

Unlimited

« Previous

Additional Details:

- Unfit for Beverage Use Statement (mandatory)
- Taste Panel Results
 - Refer to Drawback Tutorial for organoleptic testing information
- Formula Information and Process

Main

Formula

Samples

Company

Comments

Docs/Links

[Print](#) | [Comment](#) | [Upload](#)

Submission Documents

TYPE	DESCRIPTION	INVALIDATED FILE	SIZE	DATE
------	-------------	------------------	------	------

Upload

Submission Links

SUBMISSION ID	DESCRIPTION
---------------	-------------

Add

Delete

Docs/Links Tab:

-Upload files

-Spec sheets

-FIDs

-Etc...

-Link FONL submissions

-Reference purposes

Submission Documents ?

TYPE	DESCRIPTION	INVALIDATED FILE	SIZE	DATE
		<input type="button" value="Upload"/>		

Submission Links ?

SUBMISSION ID

Attachment ✕

* Description:
100 character(s) left

* Type: ▾

* File:

Attachment [X]

* Description:
100 character(s) left

* Type:

- Select Type —
- Adoption Letter
- FID Sheet
- Flow Diagram
- Method of Manufacture
- Other
- Paper Submission
- Spec Sheet
- Uniform
- MSDS

* File:

Browse for the file on your computer and upload it to the submission

Main | Formula | Samples | Company | **Comments** | Documents/Links *

[Print](#) | [Comment](#) | [Upload](#)

Submission Documents [X]

<input type="checkbox"/>	TYPE	DESCRIPTION	INVALIDATED FILE	SIZE	DATE	
<input type="checkbox"/>	FID Sheet	FID Sheet for Submission	<input type="checkbox"/> FID Sheet.docx	9 Kb	04/24/2015	edit



Main | Formula | Samples | Company | **Comments** | Docs/Links

[Print](#) | [Comment](#) | [Upload](#)

Comments Detail 

Comments Tab:

- Comments can be added by submitter and TTB at any time.



Main Formula Samples Company **Comments** Docs/Links

[Print](#) | [Comment](#) | [Upload](#)

Comments Detail

Comments

* Comments:

2000 characters left

Comments ✕

* Comments:

Sample will be forwarded by 4/30

1967 characters left

OK Cancel



Main Formula Samples Company **Comments *** Docs/Links

[Print](#) | [Comment](#) | [Upload](#)

Comments Detail ?

Select/Clear All

Date/Time: 04-24-2015 04:11 PM **Submitted by:** Jane Smith

Comment: Sample will be forwarded by 4/30

Add Delete

Buttons – What do they do?

Save as Draft:

Saves the incomplete submission to be completed later. Does not check for errors.

Validate:

Checks for errors.

Cancel:

Cancels and deletes the formula.

Submit:

Validates and submits to TTB.

NOTE: *The formula cannot be edited once submitted!*

« Previous

Save as Draft

Validate

Cancel

Submit

Next »

Once Submitted...

Drawback

Thank You. Your submission has been successfully completed. You will be contacted by e-mail when analysis has been completed or if additional information is needed.

When referring to this submission, please use the following submission ID: 1334494.

To mail your samples, return to the Samples screen to display printable sample identification labels with mailing instructions.

When referring to this submission, please use the following submission ID: 1334494.

Email received after formula is
submitted.

From: ttb.fonl@ttb.gov
Sent: Friday, April 22, 2011 2:31 PM
To: Sanderoff, Rachel K.
Subject: Submitter: Your Submission has been received

Dear Submitter: Your Submission ID 1001631 has been received by the TTB Formulas Online system. You will be notified when analysis has been completed or if additional information is needed.

If you identified one or more physical samples being sent to the TTB laboratory, please follow the sample mailing instructions that were provided to you when you made the submission. To view the mailing instructions again, please select the link at the end of this message to logon to Formulas Online. After you have logged on, select the submission displayed on the My Submissions page, select the Samples tab, select the Sample(s), and select 'Print Sample ID Sheet' option.

You may also view the submission at any time.

Thank You for using Formulas Online!

<https://test.ttbonline.gov/formulasonline/TTBOnlinePortal.jsp>

Superseding Formulas

Create New or Superseding Formula ✕


* fields are required.

* Company Code:

Name: WLF - We Love Flavors
Street: 6000 Ammendale Road
City: Beltsville
State: MD
Zip: 20705

* Action: Create New Formula Supersede Existing Formula

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.



Drawback

Main

Formula

Samples

Company

Comments

Docs/Links

[Print](#) | [Comment](#) | [Upload](#)

* Create New Formula  Supersede Existing Formula

Supersedes Formulas

COMPANY FORMULA # TTB FORMULA ID

Add

Delete

* Company Formula #:
Company ID: Company Name:

TTB Formula ID:
Company Address:
1234 MAIN STREET, FAIRFAX, VA, 22032

* Product Name:

* Product Type: Flavor/Flavoring Extract

* Kind and Proof of Spirits On Which Drawback Will Be Claimed: Alcohol 190 Proof

Contacts

Address Type	Name	Telephone	E-mail Address
--------------	------	-----------	----------------

Perjury Statement

Under the penalties of perjury, I declare that all the statements appearing on this application, including supplemental documents, are true and correct to the best of my knowledge and belief. I also certify that I have read, understood, and complied with the conditions and instructions for filing this application.

[« Previous](#)

[Save as Draft](#)

[Validate](#)

[Cancel](#)

[Submit](#)

[Next »](#)

Supersedes Formulas

COMPANY FORMULA #

TTB FORMULA ID

Add

Delete

Supersedes Formulas

Superseded Formula

Superseded Formula

Closed TTB Formula ID:

Closed Company Formula #:

OR

TTB Formula ID:

OR

Company Code: Company Formula #:

OK

Cancel

Superseding Formulas:

- Fill in information
- The information will display on the Main Tab.

Drawback

Main

Formula

Samples

Company

Comments

Docs/Links

[Print](#) | [Comment](#) | [Upload](#)

* Create New Formula  Supersede Existing Formula

Supersedes Formulas

<input type="checkbox"/>	COMPANY FORMULA #	TTB FORMULA ID
<input type="checkbox"/>	WLF - 5	1000720

* Company Formula #:
Company ID: Company Name:

TTB Formula ID:
Company Address:
1234 MAIN STREET, FAIRFAX, VA, 22032

* Product Name:

* Product Type:

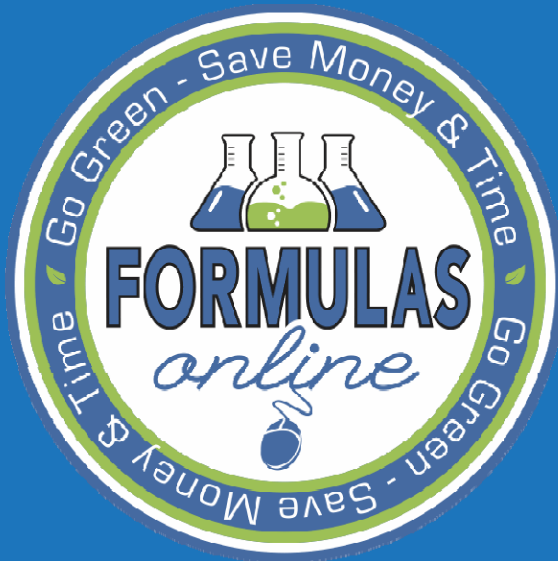
* Kind and Proof of Spirits On Which Drawback Will Be Claimed:

Contacts

Address Type	Name	Telephone	E-mail Address
--------------	------	-----------	----------------

Perjury Statement

Under the penalties of perjury, I declare that all the statements appearing on this application, including supplemental documents, are true and correct to the best of my knowledge and belief. I also certify that I have read, understood, and complied with the conditions and instructions for filing this application.



SUBMITTING FORMULAS

SAMPLES

Drawback

Main Formula **Samples** Company Comments Docs/Links

[Print](#) | [Comment](#) | [Upload](#)

Sample Detail

<input type="checkbox"/>	SAMPLE ID	LIMS ID	QUANTITY	UNIT	% FILL	DESCRIPTION OF CONTENTS	DATE SENT	DATE RECEIVED
--------------------------	-----------	---------	----------	------	--------	-------------------------	-----------	---------------

Add

Perjury Statement

Under the penalties of perjury, I declare that all the statements appearing on this application, including supplemental documents, are true and correct to the best of my knowledge and belief. I also certify that I have read, understood, and complied with the conditions and instructions for filing this application.

[« Previous](#)

[Save as Draft](#)

[Validate](#)

[Cancel](#)

[Submit](#)

Samples Tab:

** Used only if a sample is needed*

- Enter sample information

Drawback

Main Formula **Samples** Company Comments Docs/Links

[Print](#) | [Comment](#) | [Upload](#)

Sample Detail

SAMPLE ID LIMS ID

Perjury Statement

Under the penalties of perjury, I do hereby certify that the information furnished on this form is true and correct to the best of my knowledge and belief. I also certify that I have read this statement and understand the contents thereof.

RECEIVED

and correct to the best of my knowledge

Sample

Sample

Sample Information

Sample ID:

Quantity:

Unit of Measure:

% Fill:

Description:

250 characters left

Date Sent:

Sample

Sample Information

Sample ID:

Quantity:

Unit of Measure:

% Fill:

Description:

250 characters left

Date Sent:

OK Cancel

Date Received is completed by lab

Sample Detail ?

For Selected Sample: Go

<input type="checkbox"/>	SAMPLE ID	LIMS ID	QUANTITY	UNIT	% FILL	DESCRIPTION OF CONTENTS	DATE SENT	DATE RECEIVED
<input type="checkbox"/>	Pending		2.0	oz		TTB #78		

Add Delete

Will say pending until the formula is submitted.

Drawback

*Thank You. Your submission has been successfully completed. You will be contacted by e-mail when analysis has been completed or if additional information is needed.
When referring to this submission, please use the following submission ID: 1334494.*

To mail your samples, return to the Samples screen to display printable sample identification labels with mailing instructions.

To mail your samples, return to the Samples screen to display printable sample identification labels with mailing instructions.

**Submission
Confirmation screen
reminds you to go back
to the Samples Tab.**

Drawback

[Main](#) | [Formula](#) | **[Samples](#)** | [Company](#) | [Comments](#) | [Docs/Links](#)

[Print](#) | [Comment](#) | [Upload](#)

Submission ID: 1001631 TTB Formula ID: 1000721 Date Submitted: 04-22-2011 10:30 AM
Status: In Process

Sample Detail

For Selected Samples:

<input type="checkbox"/>	SAMPLE ID	LIMS	UNIT	% FILL	DESCRIPTION OF CONTENTS	DATE SENT	DATE RECEIVED
<input checked="" type="checkbox"/>	1001111	<input type="text"/> Enter Date Sent Print Sample ID Sheet	oz		TTB #78		

Back to the Samples tab...

Check the box next to the Sample ID #
and use the drop down and click 'Go'
to print a Sample ID sheet.

Print this page



TTB

ALCOHOL AND TOBACCO TAX AND TRADE BUREAU
U.S. Department of the Treasury

Submission ID: 1001631

Submission Type: Drawback

Sample ID: 1001111

Sample Content: TTB #78

Purpose of Analysis:

Product / Fanciful Name: Raspberry Flavor WONF

Submitted By: Rachel Sanderoff

Submission Date: 04-22-2011 10:30 AM

Sample Mailing Instructions:

Attach the correct Sample ID Sheet to each sample and send to:
National Laboratory Center
Nonbeverage Products Laboratory
Attn: Drawback
6000 Ammendale Road
Beltsville, MD 20705

MUST BE MAILED WITH THE SAMPLE!

Contains ID numbers to connect the
sample with the submission.

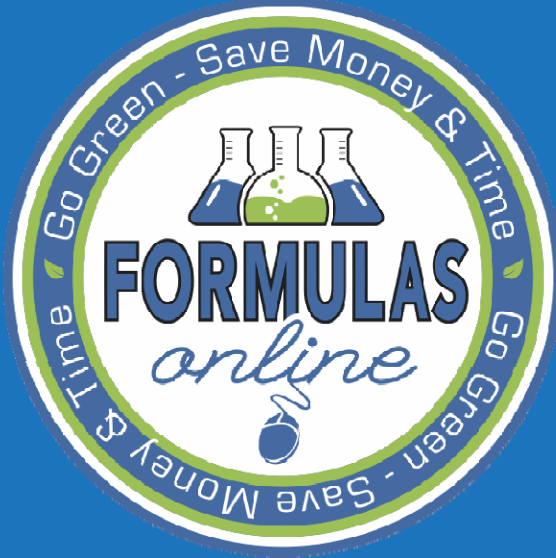
**** The formula will not be processed until the sample is received. ****

Email received after sample is
received by the lab.

From: ttb.fonl@ttb.gov
Sent: Monday, April 25, 2011 9:55 PM
To: Sanderoff, Rachel K.
Subject: Submitter: All of the samples that accompany your recent submission have been received at our labs.

Dear Submitter: All samples for your Submission ID 1001631 have been received by the TTB Formulas Online system. There is no additional action needed by you. You will be notified when analysis has been completed or if additional information is needed. You may view the submission at any time by selecting the link at the end of this message to logon to Formulas Online, then selecting the submission ID displayed on the My Submissions page. Thank You!

<https://test.ttbonline.gov/formulasonline/TTBOnlinePortal.jsp>



SUBMITTING FORMULAS

NEEDS CORRECTION

If the submission is returned for correction, you will receive an email notification.

From: ttb.fonl@ttb.gov
Sent: Monday, April 25, 2011 10:57 AM
To: Sanderoff, Rachel K.
Subject: Submitter: Submission has been returned for correction

Dear Submitter: A submission you made to the TTB Formulas Online system needs correction before analysis can continue. Please select the link at the end of this message to logon to Formulas Online. After you have logged on, select Submission ID 1001631 displayed on the My Submissions page, and select the Return tab to view the corrections needed.

Please make the requested corrections and Submit. If a new or replacement physical sample is requested in the Return reasons, please add the new or replacement sample on the Sample tab before submitting. You will be notified when analysis has been completed or if additional corrections are needed. Thank You!

<https://test.ttbonline.gov/formulasonline/TTBOnlinePortal.jsp>

Drawback

Main | Formula | Samples | Company | Comments | Docs/Links * | **Needs Correction** | Unauthorized Users

[Copy as New](#) | [Print](#) | [Comment](#) | [Notify](#) | [Upload](#) | [Withdraw](#)

Needs Correction Information

NEEDS CORRECTION REASON	REASON DESCRIPTION	ADDITIONAL DESCRIPTION	RESOLVED?
Error In Field	There is an error in the following field. Please refer to the Drawback tutorial for more information.	Provide the predominant ingredient(s) for the Natural Esters grouping.	<input type="checkbox"/>

Needs Correction Tab:

- Only visible if the submission is returned for correction
- Contains reason and description of error(s)

Needs Correction Status

The formula can be edited and resubmitted to TTB.

Drawback

- Main
- Formula
- Samples
- Company
- Comments
- Docs/Links *
- Needs Correction**

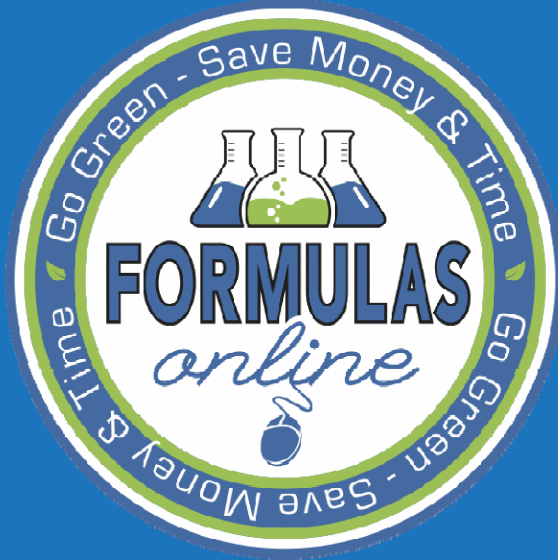
[Copy as New](#) | [Print](#) | [Comment](#) | [Notify](#) | [Upload](#) | [Withdraw](#)

Needs Correction Information

NEEDS CORRECTION REASON	REASON DESCRIPTION	ADDITIONAL DESCRIPTION	RESOLVED?
Error In Field	There is an error in the following field. Please refer to the Drawback tutorial for more information.	Provide the predominant ingredient(s) for the Natural Esters grouping.	<input type="checkbox"/>

The Return tab and reasons for the return will remain with the submission even after the error is corrected and final action is taken.

The lab will check the 'Resolved?' check box after the formula is resubmitted.



SUBMITTING FORMULAS

ACTION BAR ITEMS

Action Bar:

- Available actions depend on the status of the submission

Copy as New:

Create a new submission by copying the formula.

Print:

Print entire submission or specific tabs.

Comment:

Displays the Comment pop-up window to add a comment to the submission.

Notify:

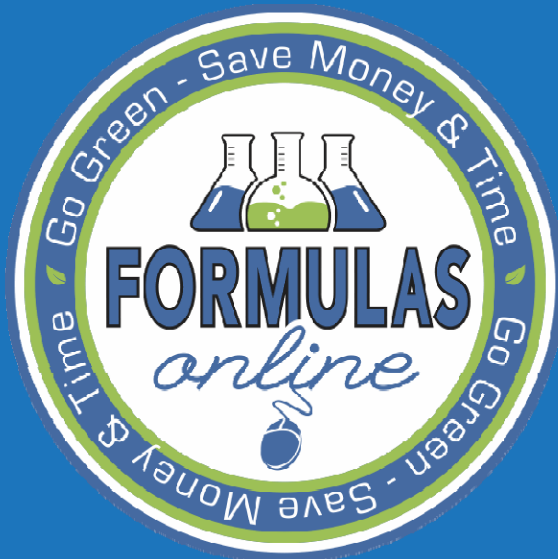
Displays the Create E-Mail pop-up window. Allows user to send TTB staff an email.

Withdraw:

Can withdraw an in-process submission and cancel it permanently.

Drawback





NOTIFY



NOTIFY FUNCTION

- The Notify function allows a user to send an email through the FONL system
- Email can be sent to TTB staff
 - Ex: chemist assigned to a formula
- Messages can be sent no matter the status of the submission
- A better option than adding a comment to submission – we receive an email

Drawback

- Main
- Formula**
- Samples
- Company
- Comments
- Docs/Links

[Copy as New](#) | [Print](#) | [Comment](#) | [Notify](#) | [Withdraw](#)

Summary

Product Name:

* Measurements Used:

* Process Type:

POM EXTRACTS

English Metric

Eligible Absolute Alcohol Used:

Alcohol Content of Finished Product:

Eligible Plus Recovered Spirits:

HIGH	UNIT	TOLERANCE
<input type="text"/>	% v/v <input type="text"/>	
	% v/v <input type="text"/>	<input type="text"/>
<input type="text"/>	% v/v <input type="text"/>	

Is calculated alcohol content of finished product not the same as declared alcohol content?

* Density of Finished Product: lbs per gallon

* Number of Days to Complete Process:

	WEIGHT (LB) (LOW)	WEIGHT (LB) (HIGH)	VOLUME (GAL) (LOW)	VOLUME (GAL) (HIGH)
Theoretical Yield:	<input type="text"/>		<input type="text"/>	
Actual Yield:	* <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



Notify E-Mail pop-up:
Click on "To" to display
contact list.

E-mail Notification

Create E-Mail

To:

Cc:

* **Subject:**

Message:

characters left

Contact List

Contact List

Select Recipients:

NPL Chief
NPL Drawback Chemist
NPL LIE

Hold CTRL to select multiple recipients

To

CC

After message is sent, a copy of the email message is added to the Comments Tab

E-mail Notification

Create E-Mail

To: NPL LIE

Cc:

* Subject: Re:Submission ID:1334495

Message: Re:Submission ID:1334495
Please contact me regarding a sample to be provided with this submission

1900 characters left

Send

Cancel

Rider

- Main
- Formula
- Samples
- Company
- Comments***
- Docs/Links

[Copy as New](#) | [Print](#) | [Comment](#) | [Notify](#) | [Upload](#) | [Withdraw](#)

Submission ID: 1334495 Date Submitted:04-24-2015 04:04 PM
Status: Items Pending

Comments Detail

Select/Clear All

Date/Time: 04-30-2015 03:30 PM Submitted by: Jane Smith

Comment: TO: NPL LIE
Cc:

Subject: Re:Submission ID:1334495

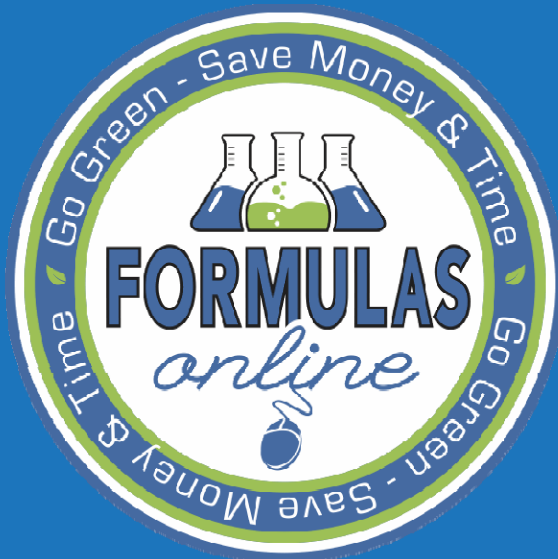
Re:Submission ID:1334495

Please contact me regarding a sample to be provided with this submission

Add

Delete

Save



SEARCHING

Formulas Online

[Home](#) [Text Menu](#) [My Profile](#) [Help](#) [Contact Us](#) [Log Off](#)

Submissions

Samples

Formulas

Attachments

Search

Advanced Search

Simple Search

Search by:

- Submission ID #
- Sample ID #
- Formula ID #
- Attachment ID#

Formulas Online

[Home](#) [Text Menu](#) [My Profile](#) [Help](#) [Contact Us](#) [Log Off](#)

Submissions ▼

Search

Advanced Search

[Advance Search](#)

Many more search options



New View **Modify Registration**

Submissions

Enter criteria for Advanced Search

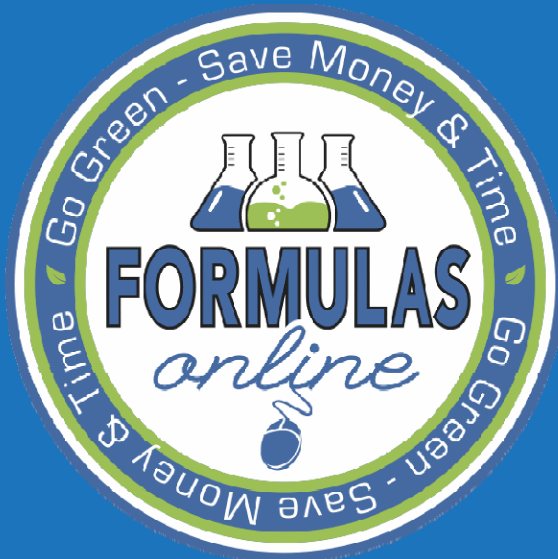
Search Submissions and Formulas

Submission Name:	All Submissions Rider Uniform SDA Drawback
Submission ID:	<input type="text"/>
LIMS ID:	<input type="text"/>
First Name:	<input type="text"/>
Employer Name:	<input type="text"/>
Company ID:	<input type="text"/>
<small>(Permit #/Registry #/Brewer #/Company Code)</small>	
TTB Formula ID:	<input type="text"/>
Product/Brand Name:	<input type="text"/>
Commodity Type:	Wine Malt Beverage Distilled Spirits
Status:	Assigned Assignment Pending Cancelled
Source:	Domestic Import Export Only
Date Submitted:	From: <input type="text"/> To: <input type="text"/>

AutoAudit:	<input type="text"/>
Last Name:	<input type="text"/>
Article Code Number :	<input type="text"/>
Company Name:	<input type="text"/>
Company Form:	<input type="text"/>
Product/Class Type:	ADVOCAAT AGRICULTURAL/HONEY WINE/MEAD AGRICULTURAL/OTHER AGRICULTURAL WINE
Disposition:	Adverse Approved Approved for Export Only
SDA/SDR Formula:	SDA-3-C SDA-1 SDA-2-C
Date Completed:	From: <input type="text"/> To: <input type="text"/>

More specific search options are available when a 'Submission Name' is selected

Can only search for your company's submissions.



COMMON ERRORS AND FREQUENTLY ASKED QUESTIONS



COMMON ERRORS

- Required fields
- Process Type
- Theoretical Yield
 - Entering all ingredients
- Actual Yield



COMMON ERRORS

- Required Fields
 - Any fields marked with asterisks (*) are required fields
 - Validation of a formula checks to make sure all required fields are filled in
 - Formula cannot be submitted if a required field is not filled in



COMMON ERRORS

- Process Type
 - Must be selected before any ingredient information can be entered
 - Fields available depend on process type chosen
 - Examples:
 - Washed Extracts - includes soluble check box
 - Dietary Supplements - different windows are available
 - Other – all possible fields are available



COMMON ERRORS

- Process Type
 - Cannot be changed once an ingredient is entered.
 - If it needs to be changed...
 - Delete all ingredients
 - Change process type
 - Re-enter ingredients



COMMON ERRORS

- Theoretical Yield
 - Calculates automatically
 - Weight
 - Sum of all ingredients added
 - Volume
 - Calculates based on density entered
 - Missing ingredients will cause the theoretical yield and total alcohol content to calculate incorrectly



COMMON ERRORS

- Actual Yield
 - Weight
 - Entered by submitter
 - Volume
 - Calculated based on density entered
- Should not be higher than the theoretical yield.
- If not entered, alcohol calculations will not be done.



FREQUENTLY ASKED QUESTIONS

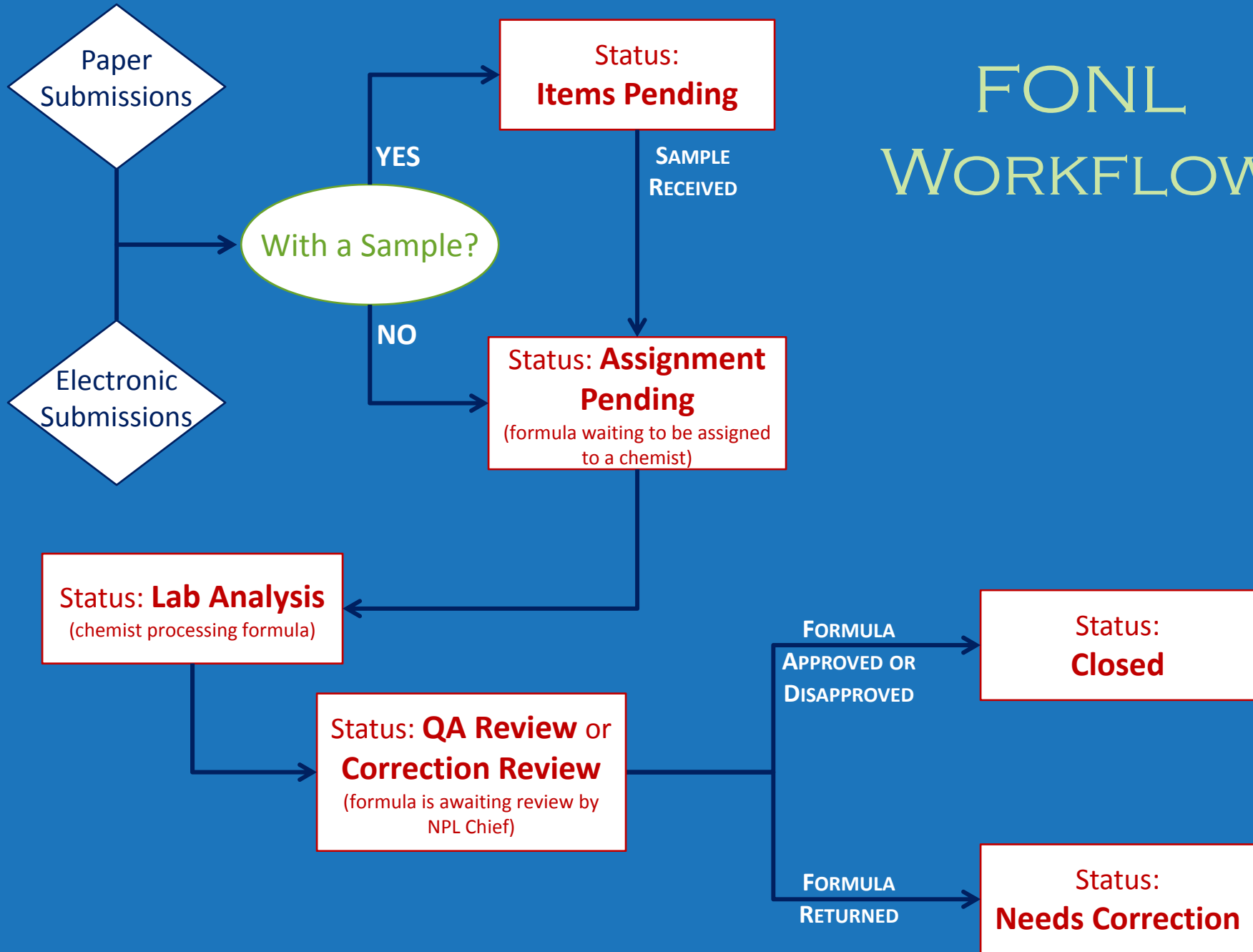
- Workflow and Status
- Submission ID # vs. Formula ID #
- Needs Correction vs. Supersedes
- FONL Help



SUBMISSION STATUS

- What are the different Submission Statuses?
 - **Items Pending**
 - Sample information entered on Sample Tab, but sample not yet received by the lab.
 - **Assignment Pending**
 - The submission is awaiting assignment within the laboratory.
 - **Lab Analysis**
 - Formula review is in progress.
 - **QA Review or Correction Review**
 - The submission is awaiting review by the NPL Chief.
 - **Needs Correction**
 - The submission is returned to the submitter. It can be edited and re-submitted.
 - **Closed**
 - The submission is complete. Cannot be edited.

FONL WORKFLOW





SUBMISSION ID # VS. FORMULA ID

- **Submission ID #**
 - Unique identifier on each submission
 - Given when the submission is created
- **Formula ID #**
 - Unique identifier for a formula for which a company has provided submissions
 - Formula can have multiple submission ID#s
- **Example:**
 - Approved formula resubmitted with yield changes
 - Same Formula ID #
 - Different Submission ID #




NEEDS CORRECTION VS. SUPERSEDES

- **Needs Correction**
 - FONL status
 - Formula has been reviewed by TTB but cannot be approved as submitted
 - Formula can be edited and resubmitted
- **Supersedes**
 - Overwrites previous submission
 - Changes to an already approved/disapproved/no action formula
 - Except when new TTB# is required



FREQUENTLY ASKED QUESTIONS

- Help files

Sample Detail 

<input type="checkbox"/> SAMPLE ID	LIMS ID	QUANTITY	UNIT	% FILL	DESCRIPTION OF CONTENTS	DATE SENT	DATE RECEIVED
Add							

« Previous Save as Draft Validate Cancel Submit

Clicking on the  will bring up the help files specific to that subject

Clicking on the 'Help' link in the menu brings up a pop-up to open a user manual

Select Help Option

- Online Industry Member User Manual
- Download Online Industry Member User Manual

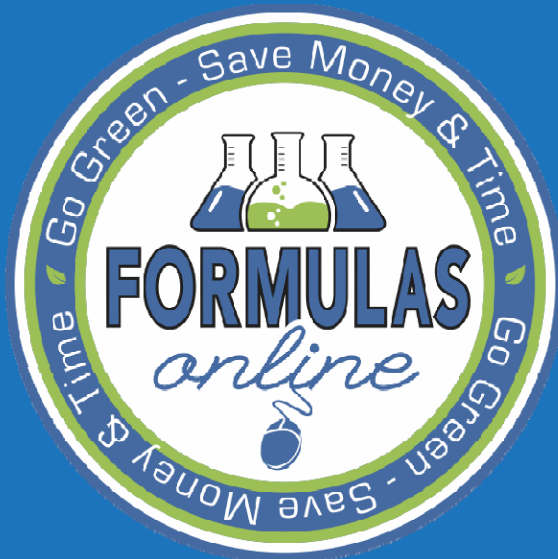
OK Cancel

Hovering your cursor over certain fields my pop-up a help tip

(Press < CTRL > + click each entry to select multiple entries)

Disposition:

- Approved
- Approved for Export Only
- Disapproved (Domestic)



PAPER SUBMISSIONS



PAPER SUBMISSIONS

- Electronic and paper submissions are processed through FONL
 - Paper submissions are scanned and uploaded
 - If the submitter is in the system...
 - Emailed notifications of submission disposition or needs correction status
 - Will not receive a mail copy
 - If the submitter is not in the system...
 - No longer receive a stamped formula
 - Mailed a copy of the FONL Formula Summary
 - » Shows disposition and date of disposition
 - Mailed a copy of the FONL Formula Correction Summary
 - » Similar to return sheets

FONL Formula Summary

Formula Information

Formula and Process for Nonbeverage Product

Submission ID: 10000026 TTB Formula ID: 1113584 Date Submitted: 11-23-2011
 Status: Closed Attachment ID: 1187536

FONL ID #s

Create New Formula Supersede Existing Formula

Company Formula #: WLF - 52 TTB Formula ID: 1000223
 Company ID: WLF Company Name: We Love Flavors
 Product Name: Natural and Artificial Strawberry Flavor
 Product Type: Flavor/Flavoring Extract

Kind of Spirits On Which Drawback Will Be Claimed: Alcohol 190 Proof

Summary

Measurements Used: English
 Process Type:

	LOW	HIGH	UNIT	TOLERANCE
Eligible Absolute Alcohol Used:			% v/v	
Alcohol Content of Finished Product:			% v/v	
Eligible Plus Recovered Spirits:			% v/v	
Density of Finished Product:		lbs per gallon		
Number of Days to Complete Process:				

	WEIGHT (LB)	WEIGHT (LB)	VOLUME (GAL)	VOLUME (GAL)
	(LOW)	(HIGH)	(LOW)	(HIGH)
Theoretical Yield:				
Actual Yield:				

Laboratory Analysis

Date of Disposition: 11/25/2011
 Disposition: Approved
 Analyst: Tomika Moore

Disposition and Date of Disposition

FONL Formula Correction Summary

Formula Information

Needs Correction Information
(Return reasons)

Formula and Process for Nonbeverage Product

Submission ID: 10000025 TTB Formula ID: 1123358 Date Submitted: 11/30/2011
 Status: Needs Correction Attachment ID: 1283597

Create New Formula Supersede Existing Formula

FONL ID #s

Company Formula #: WLF - 112 TTB Formula ID: 1000258
 Company ID: WLF Company Name: We Love Flavors
 Product Name: Natural Lemon Flavor
 Product Type: Flavor/Flavoring Extract

Kind of Spirits On Which Drawback Will Be Claimed: Alcohol 190 Proof

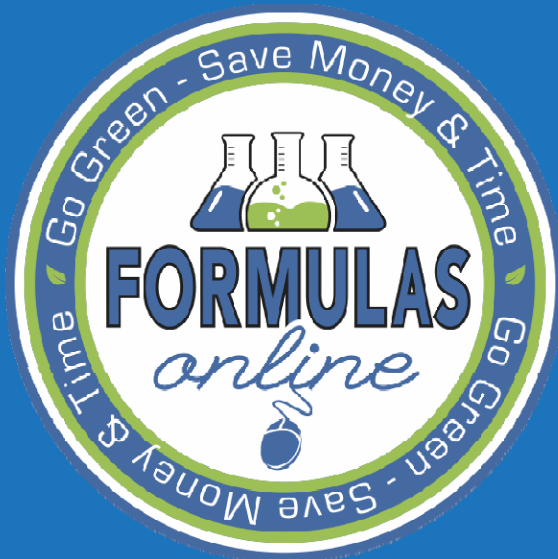
Summary

Measurements Used: English Metric
 Process Type:

	LOW	HIGH	UNIT	TOLERANCE
Eligible Absolute Alcohol Used:			% v/v	
Alcohol Content of Finished Product:			% v/v	
Eligible Plus Recovered Spirits:				
Density of Finished Product:		lbs per gallon		
Number of Days to Complete Process:				
	<u>WEIGHT (LB)</u> (LOW)	<u>WEIGHT (LB)</u> (HIGH)	<u>VOLUME (GAL)</u> (LOW)	<u>VOLUME (GAL)</u> (HIGH)
Theoretical Yield:				
Actual Yield:				

Needs Correction Information

NEEDS CORRECTION REASON	REASON DESCRIPTION	ADDITIONAL DESCRIPTION	RESOLVED?
Error In Field	There is an error in the following field. Please refer to the Drawback tutorial for more information.	Is Acetic Acid natural or artificial? All natural ingredients must be labeled. Anything not labeled is considered artificial.	<input type="checkbox"/>



Q & A



Q&A

- If multiple people from the same company register for FONL, will they be able to see all submitted formulas from the company?
 - Yes.
 - But, formulas will only show up on your ‘My Submissions’ page if you are listed as the submitter.
 - Use the search functions to view all submissions from company.



Q&A

- If I have a paper submission that was returned for correction, can I mail in the corrected submission?
 - Yes, you can mail in the corrected submission.
 - You can also submit it electronically.



Q&A

- I have a purchased product that does not contain alcohol. Where do I put that ingredient in?
 - It can be entered either in the Ineligible Alcohol section (alcohol values are 0) or in the appropriate Nonalcoholic Component section.
 - Be sure all limited ingredient information is included.
 - Attach a spec sheet if needed.



Q&A

- I noticed a mistake in a submission after I submitted it. Is there a way for me to make changes once it is submitted?
 - No changes can be made once submitted.
 - We cannot change anything internally.
 - Use the notify function to contact NPL Chief and/or chemist and request the submission be returned for correction.



QUESTIONS?

- Please send any questions to formulasonline@ttb.gov or to laboratory@ttb.gov
- Presentation will be posted on the TTB.gov website