

**Request Form
For TC/TG Web Sites on ASHRAE-Provided Server**

Attention: Steve Hammerling
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TC/TG #: _____

As Webmaster for the above TC/TG, I acknowledge that I have reviewed the following ASHRAE documents pertaining to the proper use of TC/TG Web sites and I formally request that a Web site template shell be established on the ASHRAE-provided server for my TC or TG. I also recognize that it will be my responsibility to provide and maintain Web site content to this template shell consistent with the ASHRAE policy and procedures listed below.

1. "1.201.010 - ASHRAE Policy and Procedure for Format, Activity, and Content of Web Sites for ASHRAE Groups," BOD Approved 12-06-27-20.
2. "Functional Group (FG) Manual of Procedures for ASHRAE Technical Committees (TCs), Task Groups (TGs), and Technical Resource Groups (TRGs)," Revised 22-06-25, in particular Section 5.10, Website.

Name

Date
