

Job Advertisement

Scientific Policy Officer (SPO)

[Euro-CASE](#) is seeking a full-time Scientific Policy Officer (SPO) for the EU-funded project [SAPEA](#) (Science Advice for Policy by European Academies). This project is part of the Scientific Advice Mechanism (SAM) to the European Commission.

Starting date: Expected to be 1 October 2024.

Duration: 3 months + 54 months*

* The current SAPEA project will end on December 31, 2024. The European Commission issued a call for identified beneficiaries for the next project phase of SAPEA (see link below), starting on January 1, 2025. The contract signature is planned for November /December 2024. A project duration of another 4.5 years is planned.

Contract, salary and location: The SPO will be employed by Euro-CASE under a French labour contract and will be based at the Euro-CASE secretariat in Paris. The maximum gross salary for the retained candidate will be EUR 50 000 per year and will be function of his/her experience.

Travel within the EU is expected.

About Euro-CASE:

Euro-CASE, the European Council of Academies of Applied Sciences, Technologies and Engineering, is an independent non-profit organisation of national academies of Engineering, Applied Sciences and Technology from 23 European countries. Euro-CASE acts as a permanent forum for exchange and consultation between European institutions, industry and research. Through its member academies, Euro-CASE has access to top-level expertise (around 6,000 elected by their peers Fellows) and provides impartial, independent and balanced advice on technological issues, with a clear European dimension, to European institutions, national governments, companies and organisations. Euro-CASE is a French association and its Secretariat is based in Paris. For more information, visit www.euro-case.org.

About the SAPEA project:

The EU-funded project SAPEA is a consortium comprising six European Academy Networks: Academia Europaea, ALLEA, Euro-CASE, EASAC, FEAM and YASAS. These networks bring together more than 120 academies from over 40 countries across Europe. Together with the Group of Chief Scientific Advisors and the SAM secretariat in the European Commission, SAPEA forms part of the Scientific Advice Mechanism (SAM), which provides independent scientific evidence and policy recommendations to the European institutions by request of the College of Commissioners.

SAPEA assembles interdisciplinary working groups of scientific experts to produce Evidence Review Reports or other scientific inputs for the Advisors. These reports are supported by Systematic Literature Reviews. SAPEA aims to ensure wide geographical coverage, including participation from Widening Countries and strives for gender diversity, the inclusion all relevant scientific fields, and interdisciplinarity in its process. An open and inclusive approach is taken to involve experts who are

not Academy Fellows, as well as early and mid-career researchers. Experts contribute on a voluntary basis.

Tasks and Responsibilities:

The successful applicant will join a team of six SPOs working in SAPEA, each employed by one of the Academy Networks. He/she will work closely with the coordinator and the communications team. However, the Euro-CASE SPO will be accountable to the Euro-CASE Executive Committee and in particular managed by its Secretary General.

The selected candidate for SPO will act as the organisational lead (or co-lead) on behalf of the SAPEA Consortium for preparing Evidence Review Reports on specific topics whenever Euro-CASE leads or is involved. The SPO will undertake all activities to organise and manage the process and will maintain effective working relationships across and between the Networks. Tasks will include, among others:

- Preparing draft project outlines for scientific topics, including work and budget plans and proposals for the final outputs (i.e. Evidence Review Reports).
- Organising meetings of working groups of academy Fellows and external experts (virtual, hybrid or in-person).
- Organising a consultation process with the member academies of Euro-CASE.
- Possibly acting as a scientific writer.
- Working in cooperation with the Group of Chief Scientific Advisors, the SAM Secretariat, and other representatives of the European Commission.
- Maintaining ties and organising meetings with stakeholders in the science for policy advice ecosystem.
- Collecting suggestions for and contributing to the peer review process of scientific publications.
- Contributing to the technical and financial reports of the SAPEA project.
- Undertaking communications activities in cooperation with the SAPEA communications team and SAM Secretariat.
- Supporting the Euro-CASE Secretariat in organisational matters with respect to the project.
- Acting as lead SPO for the revision of the SAPEA Quality Guidelines planned for 2026/2027

Profile, skills, knowledge, experience and qualifications:

- Experience in the field of science-based policy advice.
- Good knowledge of the science-policy interface at the European level.
- Excellent organisational and management skills, including for evidence gathering processes.
- Excellent oral and written proficiency in English.
- Clear and confident communication skills, with the ability to communicate complex scientific issues to various target audiences.
- High interpersonal skills, with experience in building and maintaining strong working relationships with a range of internal and external stakeholders across Europe.
- Familiarity with a network of stakeholders at the science-policy interface, and previous experience of working in an EU-funded project is an asset.
- A minimum of a Master's Degree is required; a PhD in any field covered by Euro-CASE is an asset.

Application Process:

Interested candidates are required to send their CV and a motivation letter to the Euro-CASE Secretariat by September 6 2024: mail@euro-case.org

Candidates will be informed of the Selection Committee's decision mid-September. Interviews for shortlisted candidates will take place in Paris late September. Reasonable travel expenses will be reimbursed. Euro-CASE and SAPEA encourage suitably-qualified (gender) minority group candidates to apply.

For further information, you may refer to:

<https://scientificadvice.eu/about-us/sapea/academies-and-networks/>

<http://ec.europa.eu/research/sam/index.cfm>

<https://zenodo.org/record/8329539/files/qa-guidelines-2023.pdf>

<https://cordis.europa.eu/project/id/101070776>

Call: https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/wp-call/2023-2024/wp-horizontal-expenditure_horizon-auratom-2023-2024_en.pdf, page 14

Paris, 26.06.2024