

# Shooting Range Inspection Checklist

## Rifle / Pistol Ranges

USE THE ADDITIONAL COMMENTS BOXES FOR ANY COMMENTS THAT EXCEED THE LIMITATIONS OF THE TEXT BOXES

**Parts A and B – Are to be completed by the Shooting Range Operator (SRO)  
The Shooting Range Inspector (SRI) will validate the information in this checklist.**

**PART A**

### Section 1: Administration

| SERIAL | GENERAL  | Y | N | N/A |
|--------|--|---|---|-----|
| 1      | Does the SRO have the landowner or the controlling authority's permission to operate a shooting range on their land (the SRI does not need to sight the document)?                                     |   |   |     |
| 2      | Does the SRO have the landowner or the controlling authority's permission to use their land for any part of the <b>range danger area</b> (if applicable, the SRI does not need to sight the document)? |   |   |     |
| 3      | Is there a copy of a current New Zealand Police Shooting Range Certificate.  |   |   |     |

### Section 2: Shooting Range Standing Orders (RSOs)

| SERIAL | GENERAL   | Y | N | N/A |
|--------|---|---|---|-----|
| 1      | Are RSOs available and accessible to all range users?   |   |   |     |
| 2      | Does the RSOs contain the standard headings required in the New Zealand Police Shooting Range Manual? |   |   |     |

### Section 3: Shooting Range Components

| SERIAL | COMPONENTS   | Y | N | N/A |
|--------|--|---|---|-----|
|        | <b>Range danger area</b>   |   |   |     |
| 1      | Do all identified access points into the range danger area have adequate control measures notifying and/or restricting unauthorised access, e.g. warning flags, range danger signs, and/or lockable barriers or gates? |   |   |     |
| 2      | If range danger area fencing is provided, does it meet the required standard for its intended purpose?   |   |   |     |
| 3      | Is the range danger area contained within the land approved for a shooting range?  |   |   |     |
| 4      | Is the range danger area controlled by the Shooting Range Operator?  |   |   |     |
|        | <b>Warning flags and danger signs</b>  |   |   |     |
| 5      | Are all warning flags and/or danger signs clear, relevant and correctly positioned?  |   |   |     |

### Section 4: Shooting Range Maintenance

| SERIAL | SERVICEABLE CONDITION   | Y | N | N/A |
|--------|---|---|---|-----|
| 1      | Is the range being maintained in a serviceable condition in accordance with the New Zealand Police Shooting Range Manual? |   |   |     |

**If 'No', indicate the unserviceable component and make comment below**

Comments:



*To be completed for each individual range*

**PART B**

**Section 1: Individual Shooting Range Details/Restrictions/Conditions of Use**

**Range: Name / Number:**  **Range Location: NZTM GR**

**Type of Range (Established /One-Time Use)**

**Range Danger Area:** A scale diagram of the range danger area is contained in the RSOs for RDA and FDA ranges

**RESTRICTIONS:** Restrictions on the ammunition approved for use on the range. This can be expressed as up to and including the maximum calibre, cartridge, muzzle velocity or muzzle energy, or a combination

**Firearms and calibres approved for use:**

|   |                      |
|---|----------------------|
| Pistols up to and including                       | <input type="text"/> |
| Black powder firearms up to and including         | <input type="text"/> |
| Rifles firing pistol calibres up to and including | <input type="text"/> |
| Rifles up to and including                        | <input type="text"/> |
| Shotguns up to and including                      | <input type="text"/> |
| Other   | <input type="text"/> |
| ADAT applied (e.g. T6)                            | <input type="text"/> |

**CONDITIONS OF USE:**

The following conditions of use are specific to this range:

**Section 2: Shooting Range Construction**

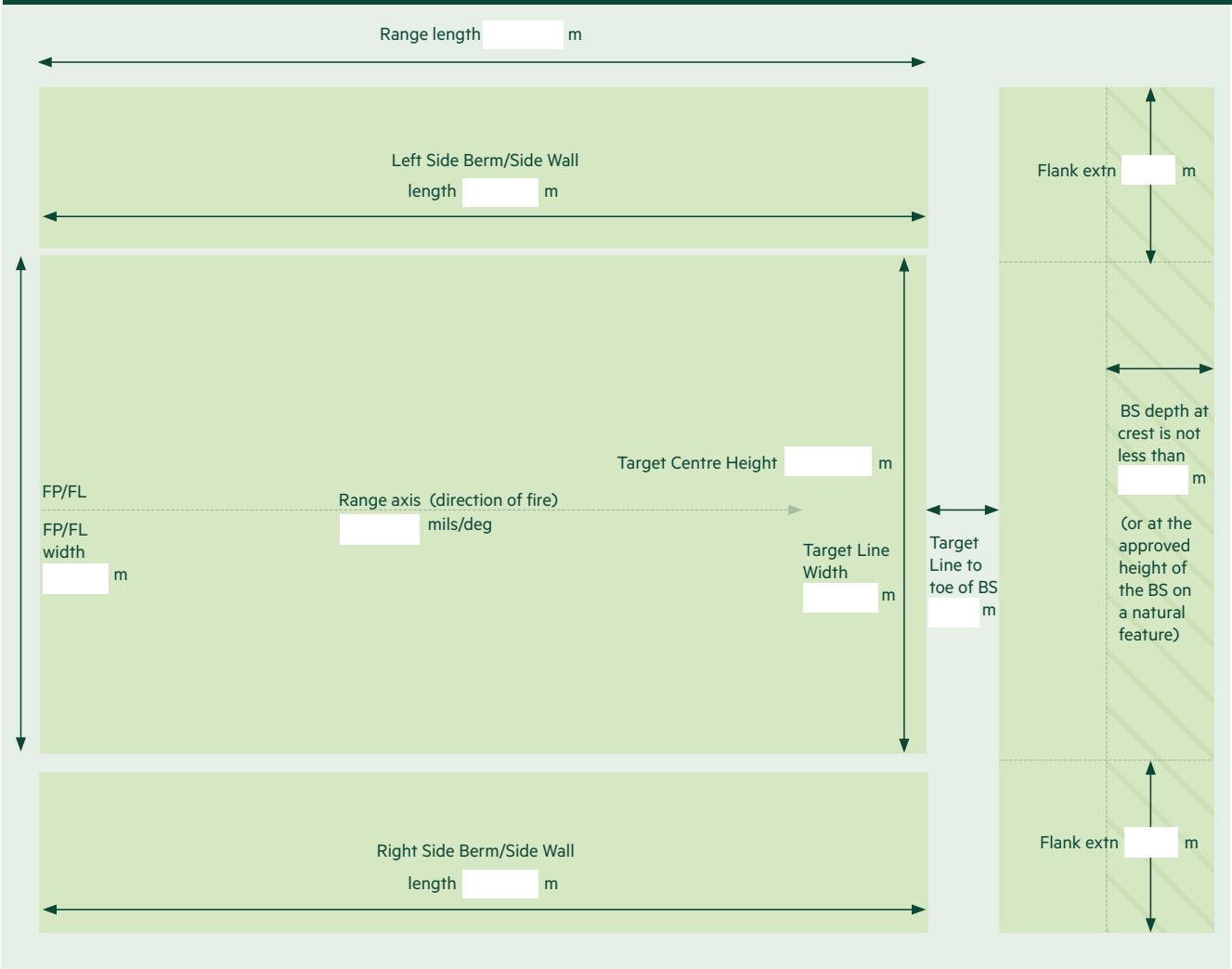
| SERIAL   | RIFLE / PISTOL   | Y                        | N                        | N/A                      |
|--|--|--------------------------|--------------------------|--------------------------|
| <b>Firing lines/points and range floor</b>             |  |                          |                          |                          |
| 1  | Are firing lines positioned parallel to the target line?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2  | Are elevated firing lines/points fit for purpose?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3  | Is the maximum firing distance correct and defined?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4  | Is the range floor free from ricochet inducing materials and where practical, level ground?                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5  | Are firing distances indicated? (by permanent or temporary markings, including any minimum engagement distances) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Targets, target lines, target frames/mechanisms</b> |  |                          |                          |                          |
| 6  | Are all targets fit for purpose and approved for use?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7  | Are the targets spaced and positioned to allow easy identification?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8  | Are targets presented at the correct target centre height?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9  | Are steel targets approved and positioned in accordance with RSOs?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10   | Are target frames/mechanisms safe for use on this range? (e.g. location and position of frames/mechanisms)       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Bullet catcher (if applicable)</b>                  |  |                          |                          |                          |
| 11   | Is the bullet catcher compliant in accordance with the New Zealand Police Shooting Range Manual?                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Backstops (if applicable)</b>                       |  |                          |                          |                          |
| 12   | Is the backstop compliant in accordance with the New Zealand Police Shooting Range Manual?                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Berms and Sidewalls</b>                             |  |                          |                          |                          |
| 13   | Are the berms and/or sidewalls compliant in accordance with the New Zealand Police Shooting Range Manual?        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14   | Where a berm is approved for use as a backstop, does it meet the requirement of a backstop?                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Baffles and protective cladding (if applicable)</b> |  |                          |                          |                          |
| 15   | Are the baffles compliant in accordance with the New Zealand Police Shooting Range Manual?                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Potential obstructions</b>                          |  |                          |                          |                          |
| 16   | Is the range clear of any potential obstructions? (e.g. intrusive vegetation)                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments can be made on page 4.



**PART B**

**Shooting Range Inspection Checklist: Diagram 1 – Plan View**

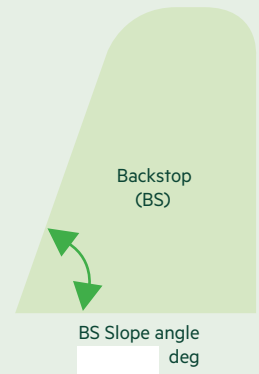
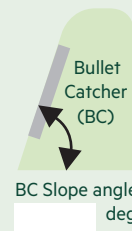
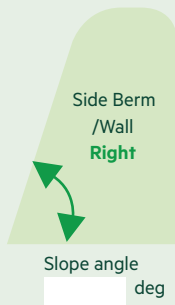
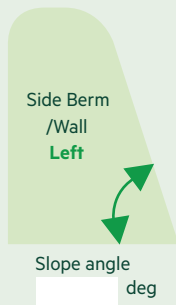


Height of side berm/side wall  m  
Berm depth at crest is not less than  m

Height of side berm/side wall  m  
Berm depth at crest is not less than  m

Bullet Catcher (BC)  
BC Ht  m

Backstop (BS)  
BS Ht  m



**Note: If baffles are constructed, describe details below:**



***PART B***

**Additional comments:**