



# Shooting Range Inspection Checklist

## Indoor Ranges (Established Or One-Time Use)

USE THE ADDITIONAL COMMENTS BOXES FOR ANY COMMENTS THAT EXCEED THE LIMITATIONS OF THE TEXT BOXES

**Parts A and B – Are to be completed by the Shooting Range Operator (SRO)  
The Shooting Range Inspector (SRI) will validate the information in this checklist.**

**PART A**

### Section 1: Administration

SERIAL	GENERAL	Y	N	N/A
1	Does the SRO have the landowner or the controlling authority's permission to operate a shooting range on their property (the SRI does not need to sight the document)?			
2	Does the SRO have the landowner or the controlling authority's permission to use their land for any part of the <b>overall range danger area</b> (if applicable, the SRI does not need to sight the document)?			
3	Is there a copy of a current New Zealand Police Shooting Range Certificate?			

### Section 2: Shooting Range Standing Orders (RSOs)

SERIAL	GENERAL	Y	N	N/A
1	Are RSOs available and accessible to all range users?			
2	Do the RSOs contain the standard headings required in the New Zealand Police Shooting Range Manual?			

### Section 3: Shooting Range Components

SERIAL	COMPONENTS	Y	N	N/A
<b>Buildings specific safety requirements</b>				
1	Are the fire exit doors labelled and easily operated?			
2	Are all external access points to the range building and active range area controlled and secured from from the inside?			

### Section 4: Shooting Range Maintenance

SERIAL	SERVICEABLE CONDITION:	Y	N	N/A
1	Is the range being maintained in a serviceable condition in accordance with the New Zealand Police Shooting Range Manual?			

**If 'No', indicate the unserviceable component and make comment below**

Comments:



*To be completed for each individual range*

**PART B**

**Section 1: Individual Shooting Range Details/Restrictions/Conditions of Use**

<b>Range: Name / Number:</b> <input type="text"/>	<b>Range Location: NZTM GR</b> <input type="text"/>
<b>Type of Range (Established /One-Time Use)</b> <input type="text"/>	<b>Range Danger Area:</b> A scale diagram of the range danger area is contained in the RSOs for RDA and FDA ranges <input type="text"/>
<b>RESTRICTIONS:</b> Restrictions on the ammunition approved for use on the range. This can be expressed as up to and including the maximum calibre, cartridge, muzzle velocity or muzzle energy, or a combination	<b>CONDITIONS OF USE:</b> <b>The following conditions of use are specific to this range:</b> <input type="text"/>
<b>Firearms and calibres approved for use:</b>	
Pistols up to and including <input type="text"/>	
Black powder firearms up to and including <input type="text"/>	
Rifles firing pistol calibres up to and including <input type="text"/>	
Rifles up to and including <input type="text"/>	
Shotguns up to and including <input type="text"/>	
Other <input type="text"/>	
Comment (if applicable) <input type="text"/>	

**Section 2: Shooting Range Construction**

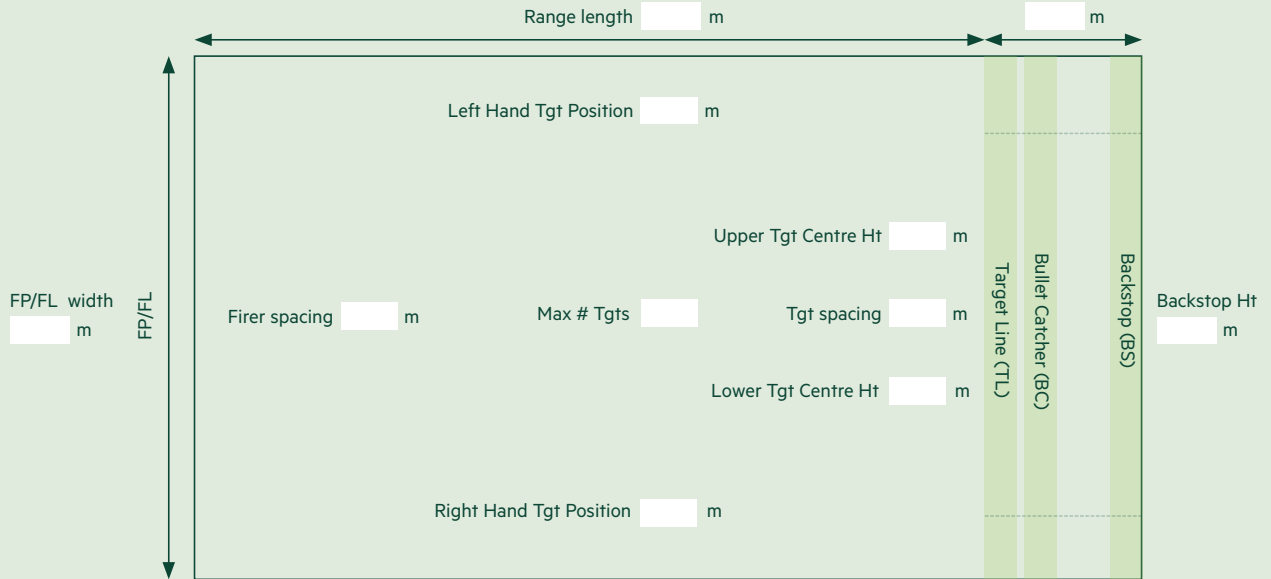
SERIAL	INDOOR	Y	N	N/A
<b>Buildings specific safety requirements</b>				
1	Are doors forward of the firing point secured from the inside?			
2	Are the fire exit doors labelled and easily operated?			
3	Are upper platforms/stairs protected with rails etc?			
<b>Range components</b>				
4	Is a range in use warning system being used and fit for purpose? (e.g. red warning lights controlled internally)			
5	Is the range lighting adequate?			
6	Does the range have a communications system that can be heard clearly within the range?			
7	Are the firing lanes and target lanes clearly labelled?			
8	Is the range floor clear of any obstructions?			
9	Does the range floor require protective covering for a one-time use range? (if applicable)			
10	Is the backstop constructed of an appropriate material and thickness to capture and contain direct shots?			
11	Do the Protected Zones (Defence Zones) afford the necessary protection to ensure projectile containment?			
12	Where baffles are required, are they sited correctly to capture direct strike and/or ricochets?			
13	Are baffles constructed of a suitable material that will contain direct strike and/or ricochets?			
<b>Environment</b>				
14	Is there a suitable ventilation system for removing contaminants from the active range area?			
15	Is the firing line clear of accumulated contaminants? (e.g. can the surface of the firing line be easily cleaned?)			
16	Is there signage to indicate restrictions on the consumption of food and drink within the active range area?			
17	Is there signage indicating the requirement to wash hands after leaving the range area before handling food and drink?			

Comments can be made on page 4.



**PART B**

**Shooting Range Inspection Checklist: Diagram 3 – Plan View (Indoor Range)**



**Additional comments:**