

ADDENDUM

Document 00910

ADDENDUM NO. 1

Date of Addendum: 5/17/2022

PROJECT NAME: *MCD – Replacement of hurricane Harvey Municipal Courts*

PROJECT NO: WBS No. D-160010-0001-3

SUBMITTAL DATE: June 2, 2022

FROM: City of Houston, General Services Department
900 Bagby, 2nd Floor, City Hall Annex
Houston, Texas 77002
Attn: Synthia Walton, Senior Project Manager

TO: Prospective Respondents

This Addendum forms a part of the Request for Qualifications (RFQ) and will be incorporated into the Contract, as applicable. Insofar as the original RFQ is inconsistent, this Addendum governs.

CHANGE IN PROPOSAL SUBMITTAL DATE

The Proposal Submittal Date for this Project has been changed from May 26, 2022 to June 2, 2022.

Time of day and place for submittal of proposal remains the same.

CHANGES TO REQUEST FOR QUALIFICATIONS (RFQ)

COVER PAGE

1. Revised Submittal Date

RFQ PROCESS

2. Section 1.2 – Submittal Instructions – Revised Submittal Date
3. Section 1.3 – Pre-Submittal Meeting – Revised Meeting Date
4. Section 1.4 – Questions – Revised Questions Due Date
5. Section 1.5 – Addenda – Revised Addenda Date
6. Section 1.6 – Estimated RFQ Timeline – Revised Timeline

SCOPE OF SERVICES

7. Section 2.1 – Project Description – Revised Consultant and Subconsultant language.

EVALUATION PROCESS AND CRITERIA

8. Section 3.1 – Item #5 Proposed Design Team Consultants – Revised Scoring Criteria.
9. Section 3.1 – Item #6 Project Approach - Revised Scoring Criteria.

DOCUMENT 4 - STANDARD FORM STATEMENT OF QUALIFICATIONS FOR PROFESSIONAL ARCHITECTURAL SERVICES

10. Section 3.1a – Proposed Design Team Consultants – Revised Expand MEP Consultants
11. Section 3.2 – Experience of Mechanical Consultants – Added New Section
12. Section 3.3 – Experience of Electrical Consultants – Added New Section
13. Section 3.4 – Experience of Plumbing Consultants – Added New Section
14. Section 3.5 – Experience of Structural Consultants – Revised Section Number
15. Section 3.6 – Experience of Civil Consultants – Revised Section Number
16. Section 3.7 – Experience of Landscape Consultants – Revised Section Number
17. Section 3.2 – Experience of Mechanical Consultants – New section

CLARIFICATIONS

1. Question #1 – May we add additional roles to the chart in Section 2.1 Proposed Key Personnel? If so, will we need to provide experience forms for those additional roles such as those required in Sections 2.2-2.5?

Response: Submit Key Personnel listed in Section 2.1 of Document 4.

2. Question #2 – Are there any firms that are precluded from pursuing this project?

Response: Refer to Revised RFQ, Document 2 - Scope of Services, Section 2.1 - Consultants and subconsultants that participated in the Feasibility Study or any other affiliated companies that directly or indirectly contributed to the Feasibility Study or firms who, by virtue of its affiliation with design firms that directly or indirectly contributed to the Feasibility Study, have gained an unfair competitive advantage related to the work that is the focus of this solicitation are not permitted to submit on this RFQ.

3. Question #3 – Forms 1.1, 2.2-2.5 and 3.3-3.6 note that example projects that are substantially complete at the time of submission will receive zero points. Can this be expanded to include example projects for which design is complete?

Response: If the project is not substantially complete at the time of submission, the respondent will be awarded zero points.

