

**ADDENDUM**

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**ADDENDUM NO. 2**

Date of Addendum: 6/2/2022

PROJECT NAME: *MCD – Replacement of hurricane Harvey Municipal Courts*

PROJECT NO: WBS No. D-160010-0001-3

SUBMITTAL DATE: June 9, 2022

FROM: City of Houston, General Services Department  
900 Bagby, 2nd Floor, City Hall Annex  
Houston, Texas 77002  
Attn: Synthia Walton, Senior Project Manager

TO: Prospective Respondents

This Addendum forms a part of the Request for Qualifications (RFQ) and will be incorporated into the Contract, as applicable. Insofar as the original RFQ is inconsistent, this Addendum governs.

**CHANGE IN PROPOSAL SUBMITTAL DATE**

The Proposal Submittal Date for this Project has been changed from June 2, 2022 to June 9, 2022.

Time of day and place for submittal of proposal remains the same.

**CLARIFICATIONS**

1. Question #1 – Per the proposed schedule in the RFQ AE Services: There is 1-year scheduled for construction from October 2023 -October 2024. Are these correct dates?

Response: These dates are tentative and based on the NTP to the design team.

2. Question #2 – When will the proposed CMAR be brought on Board according to the schedule? The current “Construction Procurement” date is listed at the end of design.

Response: CMAR RFQ will be sent out after the NTP to begin design.

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3. Question #3 – Our MEP consultant is asking for clarification on the below, specifically: Could you clarify who the “owner representatives” could be per the conformation letter part of section 3.2? Does the letter have to come from the owner of the project or can the letter come from the prime consultant (ex: Architecture Firm or Engineering Firm)?
- Mechanical Consultant to provide a confirmation letter for each representative project confirming the Mechanical Systems performing per the intended design from the owner or owner representatives.
  - Electrical Consultant to provide a confirmation letter for each representative project confirming the Electrical Systems performing per the intended design from the owner or owner representatives.
  - Plumbing Consultant to provide a confirmation letter for each representative project confirming the Plumbing Systems performing per the intended design from the owner or owner representatives.

Response: The letter needs to be from the Project Owner or Owner Facility Manager. Not from the Prime Consultant (ex: Architecture Firm or Engineering Firm). The letter must confirm since the Facility has been service that it has been performing as the design intended.

City of Houston Projects clarification:

If your Representative Project is a City of Houston Project, your letter will need to be issued by the Facility Management Group of the City of Houston.

Please Contact Eric Alexander, Assistant Director , GSD Property Management at [eric.alexander@houstontx.gov](mailto:eric.alexander@houstontx.gov) or His Designee.

4. Question #4 – Is it acceptable to include Exhibits D-J within section 5.1 Required Forms? Exhibits E and G, are these to be completed by the Architect or Contractor?

Exhibits D-J are to be submitted by the successful respondent during contract negotiations

5. Question #5 – Please clarify if the \$117mil is the construction budget or the entire project budget? If it is the overall project budget can you clarify what the construction budget ?

Response: The \$117 Million is the Estimated Construction Budget for the project.

6. Question #6 – If the Prime Firm is a Joint Venture or in Association with another firm, can we complete Sections 1.1 and 2.1 separately for each firm?

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Response: No, Respondents should select three representative projects of similar size/scope and **three** projects representing the joint venture collectively, for SOQ Section 1.1 and 2.1.

7. Question #7 – Section 3.1.a lists selected Design Consultant Types, however, additional Design Consultant Types will be required to complete the work. Can we provide additional Design Consultant Types required by the project scope?

Response: Yes, please provide the complete Project Design Team required to complete the entire project scope.

END OF ADDENDUM NO. 2

DS  
DocuSigned by:  
(ON: ON) Richard Vella DATED: 6/2/2022  
Richard Vella 2597721A7EB34B6...  
Assistant Director  
Real Estate, Design & Construction Division  
General Services Department