

ADVERTISEMENT FOR PROFESSIONAL ARCHITECTURAL SERVICES

The City Secretary for City of Houston will receive Statement of Qualifications (SOQ) at 900 Bagby, Room P101, Houston, Texas for the following General Services Department project(s):

Project Name and Number: **Holcombe Lab Expansion**
WBS No: **H-000426**

Project Description: The scope of work includes design services for the construction of a new 20,000 square foot, three story, BSL-2 lab building adjacent to 2250 Holcombe Blvd., Houston TX. The building will operate on MEP systems, including a backup generator, which are independent of the existing systems on site. Site work shall include utility connections, partial parking lot reconstruction (more spaces, utility routes, and under parking detention), flatwork between the existing and new building, and landscaping around the new building. In addition to the new construction, there will be approximately 3,200 square feet of space renovated in the existing buildings. The Design Team will utilize the preliminary design documents dated March 29, 2022, as a concept guide for the project. The project is federally funded, and June/July of 2025 is the desired construction completion date. The construction delivery method for this project will be CMAR.

Qualification Submittal Date: **Thursday, April 27, 2023, 2:00 p.m.**
Project Location: **Adjacent to 2250 Holcombe Blvd.**
Project Manager: **Jack James Morahan, 832-506-0430**
Estimated Construction Budget: **\$9,200,000**
Pre-submittal Meeting: **Tuesday, April 18, 2023, 2:00 p.m.**
Microsoft Teams Meeting
Call In Number: **+1 936-755-1521**
Meeting ID: **954951330#**

SOQs will be accepted until 2:00 p.m., local time at the location specified above on the date shown above. SOQs received after that time will not be accepted.

Request for RFQ documents should be sent to Richard.Vella@houstontx.gov and cc: Jack.Morahan@houstontx.gov. All Addenda will be posted on the following General Services website for your review:

<https://www.houstontx.gov/generalservices/advertisements.html>

Respondent acknowledges that Centers for Disease Control and Prevention's (CDC) Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) financial assistance will be used to fund this Agreement and

Respondent agrees to comply with all applicable Federal laws, regulations, executive orders, ELC requirements, and all other terms and conditions incorporated into the bid documentation.

Contracts funded in whole or in part by federal funding (e.g. CDC Public Assistance Grants) are also subject to the requirement at 2 C.F.R. § 200.321 to solicit minority businesses, women's business enterprises, and labor area surplus firms when possible. The list of labor surplus areas is provided at the Department of Labor's website at <https://www.dol.gov/agencies/eta/lssa>.

Regulation 2 C.F.R. § 200.321 and 45 CFR § 75.330 requires, where subcontracting is permitted, contractors to take the following affirmative steps:

1. Solicitation Lists. The Contractor must place small and minority businesses and women's business enterprises on solicitation lists.
2. Solicitations. The Contractor must assure that it solicits small and minority businesses and women's business enterprises whenever they are potential sources.
3. Dividing Requirements. The Contractor must divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises.
4. Delivery Schedules. The Contractor must establish delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises.
5. Obtaining Assistance. The Contractor must use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

The Contractor must take these steps regardless of whether it has met the City's MWBE goal referenced below. Selected Firm(s) should clearly document the

communication and outreach to the certified business. Documentation may include mail logs, phone logs, or similar records documenting the use of the above identified sources of information about MWSBE firms, the efforts to contact them, and other efforts to meet the above requirements.

It is unlawful for any Contractor to contribute or offer any contribution to a candidate for City elective office during a certain period prior to and following a contract award (Chapter 18 City Code). Contractor will be required to comply with Anti-discrimination provisions (Chapter 15, Article II City Code), Pay or Play Program (Executive Order 1-7 and Ordinance 2007-0534), Minority, Women, Persons with Disabilities and Small Business Enterprise requirements (Chapter 15, Articles V and VI, City Code and Executive Order 1-2), and the MWBE goal of 19%.

Dated: _____

(Publish Friday **April 07, 2023** and **April 14, 2023**)

Pat Jefferson Daniel
City Secretary