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MEMORANDUM OF UNDERSTANDING-AMENDMENT

This memorandum of Understanding (hereafter referred to as 'MOU' signed on the Sixth day of August 2016 at Bhubaneswar by & between

Indira Gandhi National Tribal University (IGNTU) at Amarkantak, Madhya Pradesh, India (hereafter referred to as "IGNTU").

AND

The Indian Institute of Tourism & Travel Management, Gwalior (under the Ministry of Tourism, Government of India, having its registered office at New Delhi-110001 (hereinafter referred to as 'IITTM').

As amendments to the Memorandum of Understanding signed between IGNTU and IITTM on 17/1/2015 and 26/5/2015

Whereas Indira Gandhi National Tribal University (IGNTU) was established by an Act of Parliament in 2007 with jurisdiction extending to the whole country with the following aims and objectives:-

- To provide avenues of education, especially higher education and research facilities primarily for the tribal population of India.

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6.8.2016

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DISTRICT TREASURY
KURUDA, BHUBANESWAR
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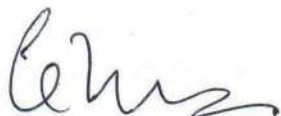
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- To disseminate and advance knowledge by providing instructional and research facilities in tribal art, tradition, culture, language, medicinal systems, customs, forest based economic activities, flora, fauna and advancement in technologies relating to the natural resources of the tribal areas.
- To collaborate with national and international universities and organizations, especially for undertaking cultural studies and research on tribal communities.
- To formulate tribal centric development models, publish reports and monographs and to organize conferences and seminars on issues relating to tribes and to provide inputs to policy matters in different spheres.
- To take appropriate measure for promoting the members of tribal communities capable of managing, administering and looking after their own needs by access to higher education through a university of their own.
- To disseminate and advance knowledge by providing instructional and research facilities in such other branches of learning as it may deem fit.
- To take appropriate measures for promoting innovations in teaching learning process in inter-disciplinary studies and researches and to pay special attention to the improvement of social, educational and economic conditions and welfare of the scheduled tribes within the Union of India.

The IGNTU, being a newly established Central University with its pan India jurisdiction can establish its own regional campus or recognize Institution/Universities/Centres of national and international repute. It is a national University with the sole objective of offering value-added additional and professional programme in all frontier areas including Tourism and Travel Management. Given the scope of vast employment opportunities available in Tourism & Travel Sector, the IGNTU has established the Department of Tourism Management with a two-year MBA (Tourism) programme on its own campus. To promote the same all over India IGNTU associated with the IITTM, Gwalior, being a national Institute having bright three decade-old track record of producing qualified and trained human resources with an aim to create an ambiance for the larger mutual benefits of faculty members, students and research scholars.

In view of the aims and objectives of the University the major thrust will be on providing more opportunity to the students of all sections, including the tribal students. However, the




University is committed to providing higher opportunities to students to pursue higher studies in different discipline.

Whereas IITTM is an autonomous Society registered under Societies Registration Act (1860), to set up by the Government of India, Ministry of Tourism in the year 1983, the IITTM functions as a premier Institution for the coordinated growth and development of management education in tourism and allied sectors imparted through its Centers located at Gwalior, Noida (Gautam Buddha Nagar), Bhubaneswar, Nellore and Goa. The following are the aims and objectives of IITTM:

- To provide training in tourism and travel industry management and related subjects for persons from the tourism industry, institutions, bodies and associations connected with the tourism industry, and for individuals in such a way as to equip them professionally in the vocation of tourism or, in appropriate cases, to impart instructions in the field of tourism.
- To undertake educational programmes and to organize courses of studies, lectures, seminars, symposia and conferences etc. in various aspects of tourism and travel industry management to meet the requirements of training personnel for the tourism industry.
- To provide continuing educational opportunities and facilities for personnel in the different segments of the tourism industry for updating information and creating a cadre of professionally trained management personnel at different levels.
- To provide guidance and directions, if required, to institutions affiliated to the Institute in the field of tourism in the country so as to develop uniform and adequate standards for courses of instruction.
- To conduct, promote and institute research in the field of tourism likely to be conducive in its promotion and development, to provide research facilities by contractual arrangements and to publish the results of the research conducted.
- To provide advice/give suggestions in the promotion and development of tourism.
- To establish an extensive library of books and other reference material on travel, tourism and allied subjects for the Institute and a documentation centre to collect, interpret and disseminate tourist information.



- To undertake and provide for the publication of suitable literature comprising journals, books, research papers, monographs that may be considered desirable in furtherance of the objectives of the Institute.
- To invite experts from India and abroad who are actively engaged in tourism training and research, to deliver lectures and participate in the training and research activities of the Institute.
- To do all things as may be necessary, incidental or conducive to the attainment of all or any of the objectives of the Institute.
- All incomes and assets of the Society shall be utilized towards the promotion of the aims and objects.

Whereas both the above mentioned parties have agreed to work together for developing programmes in the area of Tourism and allied sectors in order to promote professional education in the country and abroad through the use of various educational methodologies and also work for quality assurance in this area.

Whereas both the parties recognize the expertise of each other and both the parties stand to benefit through collaborative efforts for pursuing programmes in the areas mentioned herein above.

The parties hereby agree that:

- a) Both the University and Institute shall work for the upliftment of tourism education in the country by offering academic programmes at Post Graduate/ Undergraduate and other levels in Tourism and Travel Management under the collaborative scheme of the IGNTU, where in the Degree for such programmes under the collaborative programmes shall be awarded by IGNTU.
- b) There will be a Joint Coordination Committee (hereinafter referred to as JCC) constituted of representatives from IGNTU and IITTM. The terms of reference of this Committee would be to plan, monitor and oversee the entire activities of the programmes in accordance with the statutory framework of IGNTU and IITTM. The JCC shall consist of six members, inclusive of the Chairperson of Committee, with two members from IGNTU and four members from IITTM, as nominated by their respective Heads. The Vice-Chancellor or his/her nominee shall be the Chairperson of JCC. The Convener of the JCC will be the Director of IITTM. Special invitees as felt and required by both the parties may be invited to attend the JCC meetings in consultation with each other. The parties agree that the JCC will




meet periodically as and when needed to monitor and review the mechanism. This would also include periodic academic inspection of the IITTM Institutes and observing the conduct of examinations of the programme by the IGNTU officials.

- c) The IITTM undertakes not to further franchise and in the event of non-observance of this term, IGNTU shall be competent to terminate the MOU.
- d) The IITTM will include a member nominated by IGNTU (Head, Department of Tourism, IGNTU) in its academic council and board of studies. Joint BoS of IITTM and IGNTU shall be convened to discuss the academic programmes at IITTM under the collaborative scheme of IGNTU.
- e) The title of the programme will be MBA in Tourism & Travel Management with specialization in (i) Travel Trade (ii) Leisure (iii) International Tourism (iv) Services (v) Cargo (vi) International Tourism- Logistics with sub/super-specializations as per approved courses (hereinafter referred to as 'MBA(TTM)programme') with a total intake of 600.
- f) The title of the undergraduate programme shall be BBA in Tourism & Travel with specializations as deemed fit by the joint BoS, (herein to refer as BBA(TT) programme) with an annual total intake of 300.
- g) The intake for MBA (TTM) and BBA (TT) can be either increased or decreased with mutual consent depending upon the necessity and requirement.
- h) The duration of the MBA (TTM) programme will be 2 years (four semesters) with a maximum duration of 4 years while the duration of the BBA (TT) programme shall be 3 years (six semesters) with a maximum duration of 5 years.
- i) IGNTU recognizes the entrance procedures (Written Examination/Group Discussion/Personal Interview) adopted by IITTM as admission procedure for the above said programme. The IGNTU will conduct a separate entrance written examination for admission to MBA (TTM) and BBA (TT) programmes offered in all IITTM centres and the expenses of the same will be borne by IITTM. The schedule of entrance examination will be prepared by IITTM.
- j) That the students who become eligible after clearing the entrance procedure to the MBA (TTM) and BBA (TT) programme will be admitted to IITTM. IITTM will allot enrolment numbers to these students subject to the approval of IGNTU.



- k) That IGNTU shall, at its discretion, nominate its Observer to monitor the Academic and Examination Work.
- l) That the Examination for the courses offered under its MBA(TTM) and BBA (TT) programme shall be conducted by IITTM at its Centres according to the norms of IGNTU.
- m) That IITTM shall prepare the examination time schedule and list of question paper setters and evaluators in consultation with IGNTU and the final results of the examinations shall be declared by IGNTU.
- n) That IITTM shall abide by the Choice Based Credit System (CBCS) pattern, in toto as adopted by the IGNTU. The evaluation methodology of the MBA (TTM) and BBA (TT) courses shall be as per CBCS patterns.
- o) That IGNTU will award the Degree and issue grade cards under its signature to the successful students as per the existing nomenclature.
- p) That IGNTU will charge a consolidated fee of Rs.5,000/- (Rupees five thousand only) for each student from IITTM for Two year MBA (TTM) programme w.e.f. academic programme during the first two academic years (2015-16 and 2016-17). The amount of fees to be shared with the IGNTU may be revised subject to the mutual understanding and agreement.
- q) That IGNTU will charge a consolidated fee of Rs.3,500/- (Rupees Three Thousand Five Hundred only) for each student from IITTM for three year BBA (TT) programme w.e.f. academic programme during the first three academic years (2016-19, 2017- 2020 and 2018-21). The amount of fees to be shared with the IGNTU may be revised subject to the mutual understanding and agreement.
- r) That the share of fee to be remitted to the IGNTU from total fees for the programme will be collected by IITTM and thereafter a combined Demand Draft with details of students shall be submitted to IGNTU for acknowledgement and necessary action.
- s) That the travelling allowance, local hospitality and honorarium of the nominated members of IGNTU for attending the JCC meeting or any other academic meeting will be borne by IITTM as per their eligibility. The cost of the JCC Meetings will be borne by the party which hosts the meeting.



- t) That the MoU shall remain valid for a period of five years to students admitted from the academic year 2015-16 to 2016-17 (hereinafter referred to as the "effective data") for MBA (TTM) and Three years from 2016-17 to 2018-2012 for BBA (TT) and may be renewed further on terms and conditions, mutually agreed upon by the parties in writing.
- u) That if disputes or differences of any kind whatsoever arising between the parties in connection with or arising out of these MoU, the parties shall resolve them within a period of two months in the first instance by mutual discussions.
- v) That this MOU shall be terminated by either party on an advance notice of six months. However, if this MoU is terminated for whatsoever reason, the responsibilities of each party shall continue to exist till the completion of the programmes to which the students are admitted on or before the date of the service of the notice of termination.
- w) That If any doubt arising as to the interpretation of the provisions of this MoU or as to matters not provided therein, the parties to this MoU shall consult each other on each instance and resolve such doubts in good faith.
- x) All alterations or amendments to this MoU shall be mutually discussed and agreed in writing. No amendment for change hereof shall be effective or binding on the parties hereto unless set in writing and executed by the respective duly authorized representatives of each of the Parties hereto.
- y) That the copyrights of course material developed by IGNTU shall rest solely with IGNTU and those developed by IITTM shall rest with IITTM.
- z) That IITTM, as an Institute known for achieving 100% placement record consistently and excellent rapport with tourism industry, shall assist the MBA (TTM) students of Department of Tourism Management of IGNTU in arranging summer internship and final placements.
- aa) That IITTM shall depute its faculty members for a week or fortnight to handle some modules of MBA (TTM) syllabus in every semester and the IGNTU shall meet the travelling expenses and local hospitality of such faculty members, and vice -verse.
- bb) That MBA (TTM) students of IGNTU will visit the IITTM Gwalior campus for attending classes/training programmes for about a week or fortnight for exposure of students. IITTM will take care of lodging and boarding of such students.



cc) That the IITTM as recognized centre of research by the Ministry of Tourism, Govt. of India and other funding agencies shall also collaborate research projects with the IGNTU for mutual benefits. The JCC shall evaluate the areas of research feasibly to be carried out between the two parties.

dd) That all notices, requests or other communication hereunder shall be sent in writing and addressed to the Registrar / Controller of Examination/Director (admission)- IGNTU or Director, IITTM as the case may be.

IN WITNESS WHEREOF, THE PARTIES HERETO AFFIXED THEIR SIGNATURES THIS THE DAY AND YEAR FIRST ABOVE WRITTEN.

Signed and Delivered by

For Indira Gandhi National Tribal University
Amarkantak (M.P.) 6.8.2016

Signed and Delivered by

For Indian Institute of Tourism & Travel
Management, Gwalior

In presence of

6/8/16

Witness

In presence of

06/08/2016

Witness