

## Threat Response Guidance

This guidance is for all staff, students or College visitors. It provides instructions on what to do if you become aware of or suspect that there may be a threat to the safety of a member or group of the College community. Such incidents are very rare but threats may arise as:

- direct contact indicating an intent to cause harm
- indirect messages posted online, in social media, on message groups etc.
- overheard discussion in person

If you become aware of any potential threat, you must call College Security immediately on either 0207 589 1000 or 4444.

Do not:

- attempt to investigate further yourself
- attempt to intervene or enter into correspondence with those generating the threat
- share the information with others unnecessarily

Security have an incident protocol and communication tree, including the emergency services, which they will then follow.

If you need help with other issues, including fire, first aid, intruders or other possible security issues you'll find the information [here](#). There are also emergency contact details for every campus on [this page](#).