

Summary

Due to issues around damage to roofs during project works, it has been decided to create a [new permit to work \(PTW\)](#). The requirement for the contractor to provide information in advance of any roof works will provide an opportunity for the Project and Building Manager to agree appropriate control measures for the work with the contractor, including suitable protection for the roof surfaces.

What are the issues?

Work on a roof cannot commence, until the control measures, including suitable protection, has been agreed with the Project and Building Managers.

What is the procedure?

Prior to working on any roof for Estates Development & Projects, the contractor must complete and issue a [PTW](#) to the Client's Project Manager and agree suitable control measures, including a roof access permit where applicable and suitable protection to the roof, to ensure its continued water tightness and integrity.

A copy of the PTW can be accessed [here](#) and the below link.

<http://www.imperial.ac.uk/media/imperial-college/administration-and-support-services/estates-projects/public/resources/forms/csm14roofpermit.doc>.

Who does it affect?

Contractors and Project Managers undertaking construction work for Imperial College London.

Further Information

Contact Denis Murphy and/or Dean Trigg-Estates Development & Projects Office

Denis Murphy Tele:-02075949626
Dean Trigg Tele:-02075945249

d.murphy@imperial.ac.uk
d.trigg@imperial.ac.uk