

DoLS PDC meeting minutes

Monday 6th February 2023

10:00-11:00

Hybrid SEC 319/MS Teams

Invited: Mark Hintze (MH), Alice Banks (AB), Tom Kim (TK), Julia Sanchez Garrido (JS), Henry Taunt (HT)

1. Apologies for absence

None

2. Minutes & actions from last meeting

Terms of Reference have been reviewed, for discussion and action points see Item 5.

3. Committee updates

a. Equality, Diversity & Inclusion (AB)

No update

b. Health & Safety (MH)

No update

c. Research Strategy & Fellowships (JS)

A list of prizes that DoLS Staff are eligible for has been compiled. This is currently with the RSF committee.

d. Space, Infrastructure & Facilities (TK)

No update

e. PFDC Reps Network (HT/JS)

No update

f. FoNS Reps Network (MH/AB)

Met 26/01. Postdocs should be aware of the FoNS Researcher Mobility Grant for Postdocs and Fellows (details circulated by email). There was discussion around some form of Open Day and whether or not this would help with networking across the Faculty and within Departments. Reps felt that some issues raised by postdocs were more relevant on a Departmental level and could perhaps be addressed more locally. Richard Craster and Paul French

would like ideas for the next meeting of events or activities that could be run at Faculty level that would improve the work environment for postdocs.

Action: PDC to compile a list of topics to discuss with the HoD with the goal of arranging a meeting in March after the February Pizza & Beer session and the FoNS Showcase.

g. Culture Committee (MH)

DoLS coffee mornings have moved from SAF to SEC. The committee feel that coffee should be available on a weekly basis in SAF, SEC and Flowers to facilitate networking, this should not be limited to a single building in DoLS.

h. Seminar Committee (TK)

No update

4. Events for 2023

a. Pizza & beer talks (HT/JS)

No speaker confirmed for 23rd February. MH will present in March.

Action: JS and HT to send out a request email to recruit speakers for vacant slots.

b. Faculty Postdoc Showcase (MH/AB)

Postponed to 8th March due to strikes on 1st February.

Action: AB to send email reminders to mailing list to encourage registration.

5. Review DoLS PDC Terms of Reference

It was agreed that the document needed to be updated with the relevant committees and it could also be shortened and simplified in places.

Action: AB to put editable document in MS Teams so that all Reps can edit and comment.

6. AOB

- MH gave notice that he would be stepping down from the PDC at the end of April.

Action: MH to notify Tika of the change in PDC Chair so that AB receives updates for the next Staff meeting.

Action: TK to update the website pages to include current committee members with links to their Imperial profiles.

7. Next PDC meeting

TBC