

Provide information about all partners, officers, LLC members, major shareholders (domestic and foreign), etc., associated with the business. Include attachments if additional space is needed.

| Last name | First name | Title |
| :---: | :---: | :---: |
| Percent of ownership and annual salary | Social Security Number | Home address (street, city, state, ZIP code) |
| Primary phone | Secondary phone |  |
| Last name | First name | Title |
| Percent of ownership and annual salary | Social Security Number | Home address (street, city, state, ZIP code) |
| Primary phone | Secondary phone |  |
| Last name | First name | Title |
| Percent of ownership and annual salary | Social Security Number | Home address (street, city, state, ZIP code) |
| Primary phone | Secondary phone |  |

Gather the most current statement from banks, lenders on loans, mortgages (including second mortgages), monthly payments, loan balances, and accountant's depreciation schedules, if applicable. Also, include make/model/year/mileage of vehicles and current value of business assets. To estimate the current value, you may consult resources like Kelley Blue Book (www.kbb.com), NADA (www.nada.com), local real estate postings of properties similar to yours, and any other websites or publications that show what the business assets would be worth if you were to sell them. Asset value is subject to adjustment by IRS. Enter the total amount available for each of the following (if additional space is needed, please include attachments).

Round to the nearest dollar. Do not enter a negative number. If any line item is a negative number, enter " 0 ".
Cash and investments (domestic and foreign)


If the business owns more properties, vehicles, or equipment than shown in this form, please list on a separate attachment.

## Real estate (buildings, lots, commercial property, etc.)

Is your real property currently for sale or do you anticipate selling your real property to fund the offer amount

| Yes (listing price) <br> Property address (street address, city, <br> state, ZIP code, county, and country) Property description (indicate if rental property, vacant, etc.) |
| :--- |

## Section 2 (Continued) Business Asset Information (Domestic and Foreign)

Other business equipment
[If you have more than one piece of equipment, please list on a separate attachment and put the total of all equipment in box (5b)]


Enter the average gross monthly income of your business. To determine your gross monthly income use the most recent 6-12 months documentation of commissions, invoices, gross receipts from sales/services, etc.; most recent 6-12 months earnings statements, etc., from every other source of income (such as rental income, interest and dividends, or subsidies); or you may use the most recent 6-12 months Profit and Loss (P\&L) to provide the information of income and expenses.
Note: If you provide a current profit and loss statement for the information below, enter the total gross monthly income in Box B below. Do not complete lines (6) - (10).

| Period provided beginning through | $(6) \$$ |
| :--- | :---: | :---: |
| Gross receipts | $(7) \$$ |
| Gross rental income | $(8) \$$ |
| Interest income | $(9) \$$ |
| Dividends $\quad$ Do not enter a negative number. If any line item is a negative number, enter "0" on that line. |  |
| Other income (specify on attachment) | $(10) \$$ |

Enter the average gross monthly expenses for your business using your most recent 6-12 months statements, bills, receipts, or other documents showing monthly recurring expenses. Deductions for non-cash expenses (e.g., depreciation, depletion, etc.) are not permitted as an expense for offer purposes.
Note: If you provide a current profit and loss statement for the information below, enter the total monthly expenses in Box $C$ below. Do not complete lines (11) - (20).

| Period provided beginning through |  |
| :---: | :---: |
| Materials purchased (e.g., items directly related to the production of a product or service) | (11) \$ |
| Inventory purchased (e.g., goods bought for resale) | (12) \$ |
| Gross wages and salaries | (13) \$ |
| Rent | (14) \$ |
| Supplies (items used to conduct business and used up within one year, e.g., books, office supplies, professional equipment, etc.) | (15) \$ |
| Utilities/telephones | (16) \$ |
| Vehicle costs (gas, oil, repairs, maintenance) | (17) \$ |
| Insurance (other than life) | (18) \$ |
| Current taxes (e.g., real estate, state, and local income tax, excise franchise, occupational, personal property, sales and employer's portion of employment taxes, etc.) | (19) \$ |
| Other expenses (e.g., secured debt payments. Specify on attachment. Do not include credit card payments) | (20) \$ |
| Round to the nearest dollar. <br> Do not enter a negative number. If any line item is a negative number, enter "0" on that line. Add lines (11) through (20) and enter the amount in Box C = | Box C <br> Total Business Expenses <br> \$ |
| Round to the nearest dollar. <br> Do not enter a negative number. If any line item is a negative number, enter "0" on that line. Subtract Box C from Box B and enter the amount in Box $D=$ | Box D <br> Remaining Monthly Income \$ |

The next steps calculate your minimum offer amount. The amount of time you take to pay your offer in full will affect your minimum offer amount. Paying over a shorter period of time will result in a smaller minimum offer amount.
Note: The multipliers below (12 and 24) and the calculated offer amount do not apply if IRS determines you have the ability to pay your tax debt in full within the legal period to collect.

Round to the nearest whole dollar.
If you will pay your offer in 5 or fewer payments within 5 months or less, multiply "Remaining Monthly Income" (Box D) by 12 to get "Future Remaining Income." Do not enter a number less than zero.

| Enter the total from Box $D$ <br> $\$$ |
| :--- |

If you will pay your offer in 6 to 24 months, multiply "Remaining Monthly Income" (Box D) by 24 to get "Future Remaining Income". Do not enter a number less than zero.

## Enter the total from Box D <br> \$

X $24=$
Box F Future Remaining Income

Determine your minimum offer amount by adding the total available assets from Box A to the amount in either Box E or Box F. Your offer amount must be more than zero.


## Offer Amount

Your offer must be more than zero (\$0). Do not leave blank. Use whole dollars only. Place your offer amount on Form 656 Section 4, Payment Terms.
$=$
*You may exclude any equity in income producing assets (except real estate) shown in Section 2 of this form.

## Section 6

## Other Information

Additional information IRS needs to consider settlement of your tax debt. If this business is currently in a bankruptcy proceeding, the business is not eligible to apply for an offer.

Is the business currently in bankruptcy
$\square$ Yes $\square$ No
Has the business filed bankruptcy in the past 10 years
$\square$ Yes


If yes, provide
Date filed ( $\mathrm{mm} / \mathrm{dd} / \mathrm{yyyy}$ ) $\qquad$ Date dismissed or discharged ( $\mathrm{mm} / \mathrm{dd} / \mathrm{yyyy}$ ) $\qquad$
Petition no. Location filed

Does this business have other business affiliations (e.g., subsidiary or parent companies)
$\square$ Yes $\square$ No

If yes, list the name and Employer Identification Number

Do any related parties (e.g., partners, officers, employees) owe money to the business


Yes No
Is the business currently, or in the past, party to litigation
$\square$ YesNo

If yes, answer the following

| Plaintiff Defendant | Location of filing | Represented by | Docket/Case number |
| :---: | :---: | :---: | :---: |
| Amount in dispute \$ | Possible completion date (mmddyyyy) | Subject of litigation |  |
| Are you or have you been party to litigation involving the IRS/United States (inc/uding any tax litigation) |  |  |  |
| $\square \text { Yes } \square \text { No }$ |  |  |  |

Section 6 (Continued) Other Information
In the past 10 years, has the business transferred any asset with a fair market value of more than \$10,000, including real property, for less than its full value
$\square$ Yes $\square \mathrm{N}$
If yes, provide date, value, and type of asset transferred

In the past 3 years have you transferred any real property (land, house, etc.)
YesNo
If yes, list the type of property, value, and date of the transfer

Has the business been located outside the U.S. for 6 months or longer in the past 10 years
$\square$ Yes $\square$ No
Do you have any assets or own any real property outside the U.S.
$\square$ Yes $\square$ No
If yes, please provide description, location, and value

Does the business have any funds being held in trust by a third party
$\square$ Yes $\square$ No If yes, how much \$ Where
Does the business have any lines of credit
$\square$ Yes $\square$ No If yes, credit limit \$ $\qquad$ Amount owed \$
What property secures the line of credit

## Section 7

## Signatures

Under penalties of perjury, I declare that I have examined this offer, including accompanying documents, and to the best of my knowledge it is true, correct, and complete.

| Signature of Taxpayer | Title | Date (mm/dd/yyyy) |
| :--- | :--- | :--- |
| Remember to include all applicable attachments from the list below. |  |  |

A current Profit and Loss statement covering at least the most recent 6-12 month period, if appropriate.
$\square$ Copies of the six most recent complete bank statements for each business account and copies of the three most recent statements for each investment account.
$\square$ If an asset is used as collateral on a loan, include copies of the most recent statement from lender(s) on loans, monthly payments, loan payoffs, and balances.
$\square$ Copies of the most recent statement of outstanding accounts and notes receivable.
$\square$ Copies of the most recent statements from lenders on loans, mortgages (including second mortgages), monthly payments, loan payoffs, and balances.
$\square$ Copies of relevant supporting documentation of special circumstances described in the Section 3 on Form 656, if applicable.Attach a Form 2848, Power of Attorney and Declaration of Representative, if you would like your attorney, CPA, or enrolled agent to represent you and you do not have a current form on file with the IRS. Ensure all years and forms involved in your offer are listed on Form 2848 and include the current tax year. Check the appropriate box to ensure copies of communications are sent to your representative.
$\square$ Completed and current signed Form 656.

