

NEW DELHI MUNICIPAL COUNCIL

Expression of Interest (EOI) for Empanelment of Consultants

NDMC intends to create a panel of Consultants to provide consultancy services for the implementation of various Infrastructure related projects such as roads, water supply, sewage, electricity, construction of new building complexes and up gradation of existing buildings of NDMC.

LIST OF CONSULTANCY SERVICES REQUIRED

1. Structural Services Consultants

- Surveyors
- Structural Designers
- Proof Consultants (For Structure)
- Any other related work

2. Fire & Plumbing Services Consultants

- Water supply
- Sewage
- Drainage
- ETP/STP
- Rainwater Harvesting
- Fire Fighting
- Solar Heating
- Any other related work

3. Electrical Services Consultants

- Internal Electric Installations
- External Electric Installations
- Lifts & Escalators
- Electric Sub-stations/Solar photovoltaics
- HVAC
- PA System
- Sound Enforcement System
- CCTV
- Any other related work

4. Parking Consultants

- For Computerization of Parking lots with sensors and latest hassle free tariff collection and information panels.

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5. Quantity Surveyors

- Soil Investigation Specialist
- For Detailed Quantities & Estimates as per DSR.
- Preparation of Tender Documents with Special Conditions/Specialties and Mode of Measurement etc.
- Any other related work

6. Landscape Consultants

7. Interior Design Consultants

8. Architectural Conservation Consultants

9. Architectural 3D View & Walk through artists

10. Architectural model makers

11. Transport Consultants

12. Tax Consultants

13. Under Ground Service Corridor Consultants

14. Green Buildings' Consultants

1. Background:-

i) The New Delhi Municipal Council area comprises of the territory that has been described as Lutyen's Delhi and which has historically come to be regarded as the seat of central authority in Union of India.

ii) It comprises of important buildings like Rashtrapati Bhawan, Parliament House, Supreme Court, North and South Blocks and buildings abutting Central Vista and also all the diplomatic missions which function as territorial entities under the sovereign jurisdiction of their Flag States.

iii) Efficient function of the Municipal services in this area is critical for the internal image of the country and is a factor which has an important bearing on the functioning of the Government apparatus itself.

iv) This area has enjoyed a system of Local Government very different from other parts of the National Capital Territory. On account of these special characteristics, it was felt that any scheme for the governance of this area based on conventional pattern of representative local self-government, would be unworkable and out of place since the pre-eminent character of this area is that of the seat of the Central Government.

v) NDMC is not only providing state of the art services to its residents but is also the owner of a large number of buildings. NDMC is also in the process of constructing many new building complexes varying from residential, commercial and public buildings alongwith upgradation of the infrastructure of NDMC area.

vi) In order to provide most modern infrastructure and for the construction of modern and energy efficient buildings, NDMC wishes to engage the services of reputed consultants in various fields by maintaining a panel in NDMC.

2. Eligibility Criteria:-

- a) Consultants/consultancy firms may be registered firm or company, govt./semi-govt./PSU having minimum 3years' experience in the related field.
- b) Consultants should have handled from concept to finish at least three such works for government, public sector undertaking/corporation engaged in development of infrastructure/realstate.
- c) Consultants should have minimum average turnover of minimum one crore per annum in the last three financial years certified by Auditors of the company.
- d) Consultants should have adequate number of well qualified and experienced personnel in the particular field and have an office in the national capital region.
- e) EOI from pre-existing consortium can also be accepted.

Consultant fulfilling the above eligibility criteria may submit the following documents for the EOI.

- a) Firm/company profile
- b) All relevant documents in support of eligibility criteria.
- c) Data sheet of important projects in hand.
- d) Bio-data of key employees working with the consulting firm/company.
- e) Name and address of the organisation(s), where the consultants are empanelled, if any.
- f) Audited annual accounts for last 3 financial years.
- g) Any other relevant documents.

3. Scope of work:-Normally the scope of work shall entail following activities,

- a) To conduct a study for the assignment for which consultancy is required.
- b)To provide complete drawings and details for the assigned job in coordination with other consultants.
- c) The consultant shall be required to formulate the strategy, approach and methodology for implementation of the assigned project.
- d) Consultant shall suggest the pre-qualification criteria and scope of work of the project.
- e) Consultant shall suggest the bidding process and carry it through to the implementation stage.
- f) Consultant shall arrange for various documents required for execution of the assigned work.

4. Selection Criteria for empanelment of consultants:-

- a) Selection of the consultant for a particular project from the panel shall be finalized on Quality cum Cost basis.
- b) NDMC shall evaluate the consultants for short listing, inter-alia, based on their past experience of handing similar types of projects, strength of their man power and financial strength of the firm.
- c) Consultants shall be shortlisted after examination of credentials by a Consultancy Evaluation committee constituted by the chairperson NDMC and shall submit its report to the chairperson.
- d) NDMC may assign scores to the response of each consultant based on weightages assigned to each of the criteria in EOI. Normally, the following weightages may be used for such evaluation:

Sr. No.	Criteria	Weightage
1.	Past Experience of The Firm	60%
	<ul style="list-style-type: none">• Number of years' experience• Past experience of studies of similar nature.• Past experience in carrying out studies in related sectors.• Studies carried out in India	20% 50% 20% 10%
2.	Experience of Key Personnel.	25%
	<ul style="list-style-type: none">• Qualifications• Relevant Experience	30% 70%
3.	Financial Strength of the Consultant.	15%
	<ul style="list-style-type: none">• Turnover figure for Last three years.• Net Profit Figure for Last three years	50% 50%

- e) NDMC shall shortlist all the consultants who score the minimum required marks i.e. 50%.
- f) The shortlist shall comprise of minimum three firms for a particular field of consultancy.
- g) The shortlist may also include pre-existing consortiums of consultants.

Interested consultants are requested to submit their EOI in a sealed cover along with the required documents before 4.00 p.m. on 13.10.2014 to the office of Dy.Chief Architect (South), Room No.1101, 11th Floor, Palika Kendra, Sansad Marg, New Delhi-110001.


(Rajeev Sood)
Dy. Chief Architect(South)