

DRAFT ADVERTISEMENT



नई दिल्ली नगरपालिका परिषद
NDMC

NEW DELHI MUNICIPAL COUNCIL
Palika Kendra, Sansad Marg, New Delhi-110001
Tel.:- 011-23364210

**APPOINTMENT OF 02 MEMBERS FOR CONSUMER GRIEVANCE REDRESSAL FORUM (CGRF),
NDMC UNDER THE ELECTRICITY ACT, 2003
ADVERTISEMENT INVITING APPLICATIONS**

Application from eligible candidates are invited to fill up vacancy of 02 Members in the Consumer Grievance Redressal Forum (CGRF) of NDMC in terms of the Delhi Electricity Regulatory Commission (Forum for Redressal of Grievances of the Consumers and Ombudsman) Regulations, 2018.

1. General Conditions regarding Eligibility for Appointment:

- 1.1 **One Member** shall be a person possessing degree in law from a recognized university and having at least twenty (20) years of experience in handling legal matters.
- 1.2 **One Member** shall be a graduate in any field or discipline from a recognized university with at least ten (10) years of experience in consumer related matters.
- 1.3 **Age Limit:** the age of the applicant on the date of occurrence of vacancy shall be such that he may be able to serve at least one term of three (3) years at the Forum.
No person shall be appointed to the Forum continue to be a Member if he has reached the age of 67.

2. Other Terms & Conditions of Service:

- 2.1 The Members would be entitled to a consolidated salary of Rs. 1,00,000/- per month (Rupees One Lakh Only) (with 5% increment per annum). Additionally a car with driver would be provided to the Member by the N.D.M.C. for official purpose. There would be no other perks or allowances.
3. Applications not forwarded as per format are likely to be rejected. Copies of self attested testimonials / certificates relating to educational, work experience and proof of date of birth are to be attached and a self attested passport size photograph is to be affixed on the application form. In addition applicants are required to furnish a vigilance clearance / undertaking as per the specified format. (Formats provided on NDMC website). Additional information if any may be provided in a separate sheet. The duly completed application is to be submitted to the **Director (Personnel-I), New Delhi Municipal Council, 5th Floor, Palika Kendra, Sansad Marg, New Delhi-110001**. The envelope containing the application should be subscribed as "Applied for the position "Member in CGRF of NDMC"
The last date for receipt of applications is One Month from the date of advertisement.

Sd/-
Director (Commercial)
NDMC.

EE (Comm)

PROFORMA OF APPLICATION FOR THE POSITION OF: _____

Affix
Passport
size
photograph

1. Name (Block Capital Letters) _____
2. Fathers Name(Block Capital Letters) _____
3. Date of birth (dd/mm/yy) _____
4. Age _____ Years _____ Months _____ Days _____
5. Address (Present) _____
_____ Pin code: _____
6. Address(Permanent) _____
_____ Pin code: _____
7. Mobile No.: _____ Phone No.: _____
8. E-mail Id: _____

9. Educational Qualifications (in reverse chronological order starting from latest qualifications)(submit self attested copy of testimonials)

S No.	Qualification Achieved	University/College/Institute/ School/Board	From	To	Percentage

10. Service Particulars(in reverse chronological order starting from present occupation if any)(submit self attested copy of testimonials)

S No.	Department /Office/Organization	Designation	From	To	Pay Scale	Reasons For Leaving

11. Additional information if any, attach as a separate sheet duly signed by the candidate.

12. Description of testimonials attach, as a separate sheet duly signed by the candidate.

Date:

Signature of candidate

Place:

Name : _____

UNDERTAKING

(FOR THE POSITION OF _____)

**(Applicable in respect of employees who have retired/ resigned from
Government / PSU / Autonomous Body / Statutory Body / Local Body /
Corporations etc.)**

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the qualifications and experience prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no vigilance /disciplinary case was pending against me in the Ministry / Department / Organisation at the time of my retirement / resignation.

Note: Please enclose copy of Pension Payment Order (if applicable) and Order notifying your discharge from service on retirement / resignation.

SIGNATURE OF CANDIDATE _____

NAME OF CANDIDATE _____

PLACE: _____

DATE: _____

UNDERTAKING

(FOR THE POSITION OF _____)

(Applicable in respect of employees serving in private sector organization /
presently not working)

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the qualifications and experience prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no punitive action was taken against me for any misconduct during my present / previous employment in private sector organization.

Note: Please enclose copy of last relieving Order / Certificate from private sector

SIGNATURE OF CANDIDATE _____

NAME OF CANDIDATE _____

PLACE: _____

DATE: _____