

**PALIKA SERVICES OFFICERS' INSTITUTE  
VINAY MARG, CHANAKYAPURI  
NEW DELHI-21**

11 MAY 2017  
DATED:- ~~14th April, 2017~~  
11 May

Last Date of Submission:-

Date and time for submission of tender: : 3.00 pm on ~~14th~~ 25th ~~April~~ May, 2017  
Date and time of opening of tender (Technical Bid) : 3.30 pm on the same day  
Date and time of opening of tender (Financial Bid)  
Financial Bid only of such of the tenderer who qualify the Technical Bid shall be opened and the date shall be notified and intimated to the qualifying tenderers.

**SUBJECT: PROVIDING OF ITEMS OF TENTAGE, ILLUMINATION & DECORATION FOR THE PARTIES HOSTED BY MEMBERS AT PALIKA SERVICES OFFICERS' INSTITUTE AND THE UNITS SPECIFIED BY NDMC.**

**Terms and conditions of the tender:**

**1. DEFINITIONS**

- a) "Agency/ Contractor" shall mean a contractor or whose tender has been accepted by Palika Services Officers' Institute" and is sent a written communication confirming the same.
- b) "Departmental" shall mean the Palika Services Officers' Institute.

**2. ELIGIBILITY CONDITIONS**

- a) The firm should have average turn over of Rs. 10 Lakh per year during the last 3 completed financial years in providing of tentage items.
- b) The firm should have experience of at least 3 years in said work with reputed Government / Public Sector Undertaking / Local Bodies and should have completed at least one such similar work in the last three years. Documentary proof regarding the same to be enclosed.
- c) A copy of all documents should be provided with the Technical Bid. Demand draft/pay order towards earnest money in the name of "Secretary, Palika Services Officers' Institute" should be attached with technical bid documents.
- d) The contractor should be registered in Delhi with an office in Delhi/ New Delhi.

**3. TERMS AND CONDITIONS:-**

- a) The venue of operation of the contractor job shall be within the Palika Services Officers' Institute, Vinay Marg, ND-21 or in any other location as requested by the Palika Services Officers' Institute (Henceforth referred to as PSOI).
- b) The period of the contract shall initially be for two years which shall be extendable, at the sole discretion of the PSOI depending upon satisfactory services provided by the contractor.
- c) The contractor (Henceforth referred to as Second Party) shall be responsible to provide tentage items at/ in the space described above to the PSOI, the members of the PSOI., and any other function of New Delhi Municipal Council.
- d) The contractor shall be responsible for the standard and quality tentage items supplied by him.

- e) The rates should be inclusive of carriages to and from any site of functions with taxes other than service tax.
- f) The contractor shall pay to the PSOI a minimum of 15% institute share from the bills submitted.
- g) All items required for the parties their repairs will be the responsibility of the contractor
- h) The contractor or his duly authorized representative shall always be present in the PSOI premises during the party/ function timing.
- i) The contractor shall provide all tentage items as per approved rates. The contractor shall also indicate the rates for any extra items ordered for parties in advance & in writing.
- j) It will be the sole duty and discretion of the Second Party to recruit its own personnel of its own choice for the performance of this contract. The personnel engaged by the Second Party will work under its control, supervision and administration. The Second Party shall provide all items and equipment, proper uniform including Identity Cards etc. and maintain the personnel in hygienic conditions at its own costs.
- k) The Second Party ensures to maintain the discipline amongst its own personnel. In case of any misbehavior or misconduct by the personnel by the Second Party, the Second Party shall take proper action against such person including forthwith change of that person(s).
- l) In case of break down of tentage items for any reasons whatsoever, the second party shall make an alternative arrangement at the earliest and make sure that the work should not suffer for such reason.
- m) The Second Party will verify the suitability of the tentage items to be used for function at PSOI premises.

#### **4. PERFORMANCE EVALUATION:**

- 4.1 The performance evaluation of the tentage services shall be carried out by the Palika Services Officers' Institute. If any of the authorized Officers of the PSOI certifies that the performance of the Second Party is unsatisfactory, an amount shall be recovered from the Bills of the Second Party for the said tentage services.
- 4.2 The PSOI shall rate the quality / performance of Contractor and the Contractor is obliged to perform to the entire satisfaction of the PSOI.
- 4.3 The rating for the activities / work will be evaluated. The Secretary (PSOI) or any his nominated officer would supervise/evaluate work as executed by the agency concern as per scope of work order.
- 4.4 The PSOI reserves the right to satisfy itself about the quality of the tentage items provided by the contractor. In case of unsatisfactory performance the contractor will be given opportunity to improve the service within the period of one week failing which following consequences shall follow, besides imposing penalty for unsatisfactory performance:
  - (a) Penalty of 5% to 10% of monthly contract amount shall be imposed depending upon the level of deficiency.
  - (b) Termination of contract.
  - (c) That the contract can be terminated at any time before the expiry of the period of contract by the PSOI by giving one month's notice to the Agency and in this matter the satisfaction of Secretary (PSOI) would be the sufficient cause and once the contract is terminated this issue shall not be contestable by the 'Agency'. The decision of the PSOI will be final in this regard.

## **5. TENDER FORM, EARNEST MONEY, PERFORMANCE GUARANTEE & SECURITY DEPOSIT:**

- 5.1 Eligible contractor can download the tender from NDMC website [www.ndmc.gov.in](http://www.ndmc.gov.in)  
(i) Earnest Money -Rs. 10,000/-  
The above payments shall be made in the shape of deposit of pay order / demand draft of a scheduled bank issued in favour of "Secretary, Palika Services Officers' Institute" payable at New Delhi.
- 5.2 Tender should be submitted as per the format of Annexure-I & II. Earnest Money instrument is to attached alongwith technical bid and dropped in the tender box kept in the office of Secretary, PSOI Room No. 3010 Palika Kendra Building, Sansad Marg, New Delhi-1 up to 3.00 P.M. on \_\_\_\_\_2017.
- 5.3 Performance Guarantee of Rs.50,000/- in the form of FDR/ Demand Draft in favour of "Secretary PSOI" shall be deposited by the Second Party within 15 days of issue of letter of award and which shall be returned after successful completion of work.

## **6. FINANCIAL BID:**

- 6.1 The tenderer should quote the rate and amount tendered on in figures as well as in words as per performa provided. The rate and amount of the tender should be inclusive of all the charges and taxes etc. Service Tax as applicable shall be paid by PSOI. That the figures written in words will be final in case of difference in the amounts quoted in words and figures should be inserted in elaboration to avoid any dispute in this regard.
- 6.2 The tenderer should take care that the details, rate and amount should be written in such a way that interpolation is not possible. No over writing in the financial bid will be allowed and no column should be left blank, such type of tender is liable to be rejected.
- 6.3 The rates quoted shall be valid for a period of tender / contract / agreement including the extended period, if any.
- 6.4 The tenderer should quote the amount tendered / financial bid in the format attached. The financial bid should have the stamp of the firm / company and signed by the tenderer on each page.

## **7 PERIOD OF TENDERED WORK:**

- 7.1 This contract is awarded for a period of two year from the day the contractor starts work in PSOI. The same may be extended on the basis of satisfactorily performance.
- 7.2 Tenders shall remain open for acceptance for a period of NINTY DAYS from the date of opening of the tenders. If any tenderer withdraws his tender before the said period for issue of letter of acceptance, whichever is earlier or makes any modification in the terms and condition of the tender which are not acceptable to the PSOI. PSOI shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely besides black-listing of the tenderer or both. The decision of PSOI in this behalf shall be final and binding on the tenderer.

## **8 PAYMENT OF BILLS:**

- 8.1 The contractor shall submit the monthly tentage charges of the previous month by the fifth working day of the following month.
- 8.2 Wherever any over payment comes to the notice of PSOI the same shall be deducted by PSOI from any sum due or which at any time thereafter may become due to the contractor under this tender / agreement / contract, and failing that under any other tender/ agreement with PSOI or from the security deposit / Contracted Performance Guarantee.

- 8.3 PSOI reserves the right to carry out post payment audit and / or technical examination of the final bill. PSOI further reserves the right to enforce recovery of any overpayment whenever detected & even, detected after the Contract / Agreement period is over.
- 8.4 If as a result of such audit and technical examination, any overpayment is discovered in respect of any work done by the contractor or alleged to have been done by the contractor under the tender / agreement / contract, it shall be recovered by the PSOI from the contractor by any or all the methods prescribed above or through a Court of law as the situation warrants.
- 8.5 If any underpayment is discovered, the amount shall be duly paid to the contractor by the PSOI as and when pointed out by the Contractor and found justified.

**9 NOTICE OF THE PSOI:**

- 9.1 Subject to as otherwise provided in the tender documents, all notices to be given on behalf of the PSOI and all other actions to be taken on its behalf may be given or taken by the Secretary, or any authorized official of the PSOI.

**10. LEGAL LIABILITY AND RESPONSIBILITY OF THE CONTRACTOR:**

- 10.1 It will be the responsibility of the contractor to get all the related clearances as applicable under the Indian Government / Delhi Govt. or other State Laws and fulfill the requisite formalities as applicable to the Court as per the requirements of Act and Rules etc.
- 10.2 The contractor shall comply with all the statutory requirements as laid down under various Labour Laws/ Act/ Rules like Minimum Wages, Provident Funds, ESI, Delhi Shops and Establishment Act, Bonus, Gratuity, Contract Labour Act, Delhi Works Contract Act and other Labour Laws/ Acts/ Rules etc in force from time to time at its own cost. In case of non-compliance or violation of such statutory requirements the contractor shall be liable for any breach or non-compliance, as the case may be including termination of Contract.
- 10.3 In every case in which by virtue of the provisions of the Workman's Compensation Act or any other Act, the PSOI is obliged to pay the work, then the PSOI will be entitled to recover the same from the contractor the amount of compensation so paid.
- 10.4 The contractor shall be required to maintain all the relevant records, registers and documents as per requirements under different laws viz. Labour Department of Government of NCT of Delhi, Regional Provident Fund Commissioner, Employee State Insurance Corporation or other local laws etc.
- 10.5 The contractor shall indemnify the PSOI against any payments to be made under and for the observance of the above mentioned various laws and rules.

**11. LIABILITY OF THE PSOI:**

- 11.1 The PSOI shall not provide any residential accommodation to the personnel employed by the contractor. No cooking or lodging shall be allowed in the PSOI.
- 11.2 The PSOI will be under no obligation to provide employment to any of the employees of the contractor during or after expiry of tender / agreement / contract period and the PSOI recognizes no Employer-employee relationship between PSOI and the tentage employees deployed by the contractor.
- 11.3 The PSOI shall not be responsible financially or otherwise for any injury to the tentage personnel in the course of performing the tantage services as per this tender.

**12. TERMINATION OF CONTRACT:**

- 12.1 If the contractor at any time defaults in executing tantage job with due diligence and care and continues to do so, and / or the contractor commits default in complying with any of the terms and conditions of agreement and does not remedy it or take effective steps / measures to remedy it, or fails to complete the work as per the terms and conditions and does not complete them within the period specified in the notice given to him in writing, the PSOI may without prejudice to any other right or remedy, which shall have accrued or shall accrue thereafter to the contractor, shall cancel the contract / agreement after one month notice and security deposit / contract performance guarantee will also liable to be forfeited to the PSOI. The PSOI on such cancellation shall have powers to carry out / execute the work through other agencies by any means at the risk and cost of the contractor.
- 12.2 The PSOI reserves the right to terminate the contract, without assigning any reason, by giving to the contractor one month notice of its intention to do so and on the expiry of the said period of notice, the contract / agreement shall come to an end without prejudice to any right or remedy that may be accrued to the contractor.
- 12.3 If any information furnished by contractor is found to be incorrect or false at any time, the tender / contract / agreement is liable to be terminated immediately and the security deposit will also liable to be forfeited to the PSOI.
- 12.4 In case the contractor wants to terminate the tender / contract / agreement, it shall have to give three months notice in advance to this effect to the PSOI.

**13. ARBITRATION:**

- 13.1 In the event of any dispute arising out of this tender / contract / agreement or in connection with the interpretation of any clause in the terms and conditions of the tender / contract / agreement or otherwise, the matter shall be referred to the arbitrator appointed by the Chairperson, PSOI Delhi. Courts at Delhi / New Delhi shall have jurisdictions in connection with any dispute / litigation arising between the parties concerned to the given Contract/agreement.

**14. OTHER CONDITIONS OF THE TENDER:**

- 14.1 The tender form should be clearly filled in ink legibly or typed and no column should be blank. No interpolation is permissive.
- 14.2 Change in the name of the tenderer during the tender process shall not be allowed under any circumstances.
- 14.3 Every paper of the tender should be signed by the tenderer with seal of agency / firm / company.
- 14.4 No change in constitution / shareholding of the successful tenderer will be allowed under any circumstances without prior approval of the PSOI in writing.
- 14.5 The PSOI will deduct income tax & other applicable taxes at source as applicable from time to time.
- 14.6 The Contractor shall not be allowed to give its work to any other party or subletting of work during the tender Agreement nor change of the name/ firms shall be allowed under any circumstances, in any manner whatsoever.
- 14.7 The agency submitting the tender would be presumed to have considered and accepted all the terms and conditions of this tender. No inquiry, verbal or written shall be entertained in respect of the acceptance/rejection of the tender.
- 14.8 In case any person signing the tender /contract / Agreement on behalf of Limited Company / firm, he will produce letter of authority/Resolution passed by the company/firm empowering him to sign the tender/agreement/Contract on behalf of the company/firm.

- 14.9 The contractor shall indemnify the PSOI against all other damages/changes and expenses for which the PSOI held liable or pays on account of the negligence of the contractor or his servants or any person under its control, whether in respect of accident, injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demands thereof.
- 14.10 The PSOI shall not be responsible financially or otherwise for any injury to the Tentage personnel in the course of performing the duty.
- 14.11 If any damage / theft is caused to the assets / property / office equipment by Tentage personnel and /or supervisor of the contractor or otherwise, then the contractor shall bear the cost of repair or replacement or damages, as the case may be.
- 14.12 Any person who is in Government Service or an employee of the PSOI should not be made a partner to the contract by the contractor directly or indirectly in any manner whatsoever.
- 14.13 The contractor shall not transfer the contract to any other person in any manner. The contractor shall not be permitted to sub-contract the work to any other person/firm/agency.
- 14.14 Any other appropriate provisions as advised by the PSOI shall be incorporated in the agreement to be executed by the contracting agency and the same shall be binding on both the parties to the ensuing contract/agreement.
- 14.15 The agency shall provide a non-judicial stamp paper of Rs.100/- for preparing the contract / agreement. The successful tenderer shall enter into a contract/agreement with the PSOI as per the terms and conditions of the tender within one month from the date of issue of letter of acceptance or whenever called upon to do so by the PSOI whichever is earlier.
- 14.16 That the contractor shall have to provide any additional personnel for allocating any additional tentage directed by the PSOI or any authorized officer of the PSOI in addition to those duties/personnel covered in this tender and the Second Party shall not claim any extra payment on this account.
- 14.17 The contractor will have to ensure cleanliness of the site by using the requisite quantity and quality of materials to the entire satisfaction of the PSOI. If the PSOI indicates that the cleanliness or tantagees are not adequately satisfactory on account of insufficient Tools, material and/or manpower, then additional materials, Tools and/or manpower, as the case may be, will have to be brought in by the contractor without charging any extra payment.
- 14.18 The tantage deployed must be such that it does not cause any damage to the fittings, fixtures, walls, floor finish and/or other articles lying at the site.
- 14.19 The PSOI reserves the right to cancel the tender/contract/agreement or to withhold the payment at such rate as it thinks fit, in the event of non-commencement or non-compliance of terms and conditions to the agreement or unsatisfactory performance of the work. In such eventuality PSOI further reserves the right to get the work done from some other agencies and the entire cost will be recovered from the contractor and also shall cancel the tender/agreement/contract immediately. The contractor shall be black listed by the PSOI for a period of four years from participating in such type of tender of the PSOI. and the earnest money/security deposit shall also be forfeited to PSOI.
- 14.20 The contractor shall not employ any person who has not completed Eighteen years of age.
- 14.21 ~~The contractor will have to disburse the salary to the staff in the presence of the General Manager of PSOI.~~
- 14.22 PSOI shall be at liberty to direct and to require the contractor to remove from the work, any person employed by the contractor who in opinion of PSOI misconducts himself or is incompetent or negligent in the proper performance of his/her duties of infirm and invalid/or indulge in unlawful activities or the like and such person shall not be again employed on the work without written permission of the PSOI.
- 14.23 All the terms and conditions contained in these tender documents will be a part and parcel of Agreement/Contract to be executed by the contracting agency with the PSOI.
- 14.24 Once the competent authority accepts the tender, the contracting agency shall be responsible to provide the tantage services within one week from the date of issue of letter of award.

- 14.25 Canvassing of any information in connection with the tender is strictly prohibited which may disqualify the tender. The tender must be unconditional.
- 14.26 All the tenderers are advised to keep a photocopy of tender documents with them for their future reference.
- 14.27 For any clarification regarding the scope of work and/or any terms and conditions of tender, the intending tenderer can seek clarification from Secretary, PSOI or General Manager on any working day in person.

15. **EXECUTION OF CONTRACT:**

- 15.1 The agency shall provide a non-judicial stamp paper of Rs.100/- for preparing the contract / agreement. The successful tenderer shall enter into a contract /agreement with PSOI as per the terms and conditions of the tender within one month from the date of issue of letter of acceptance or whenever called upon to do so by the PSOI whichever is earlier.

16. **REJECTION OF TENDER:**

- 16.1 The Chairperson, PSOI reserves the right to reject any or all tenders without assigning any reason thereof.

**SIGNATURE OF THE TENDERER  
WITH SEAL OF THE FIRM/COMPANY**

**GENERAL MANAGER, PSOI**

### **NOTE-1**

- a) All provident fund, E.S.I. contributions, or any other contributions or amounts payable to the concerned authorities with regard to the staff or the services provided by the contractor, or any other liability pertaining to the tentage job shall be the sole responsibility of the contractor.
- b) The contractor shall employ and provide adequate number of staff personnel as per the need of the functions. The identity of the staff shall be got verified from the police by the contractor before these employees are deployed in the PSOI.
- c) The contractor shall be fully responsible in case of any injury sustained by his staff during discharge of their duties. The P.S.O.I would pay no compensation on account of any damage/accident to life, limb and property caused by fire or any other unforeseen calamity, to the contractor or his staff.
- d) In case of a dispute, the Management Committee will take a decision to resolve the dispute. In case the dispute is not resolved, the same shall be referred to the Chairman ,PSOI and his decision shall be final & binding on both sides.
- e) Though termination of contract for any reason whatsoever would normally be done by the parties through this agreement by giving one months notice, the P.S.O.I reserves its right to revoke the same without any notice or specifying any reason.
- f) If the contractor does not earn any profit or incurs any loss in providing the tentage services, the P.S.O.I shall not be liable for the same in any manner and this shall not be a ground for the contractor to discontinue the services.
- g) The premises allowed for the parties shall not be put to any other use, whatsoever.
- h) Any dues of the PSOI against the contractor shall be recoverable as arrears as per Law.
- i) No conditional tenders will be accepted.
- j) The documents should be duly signed and stamped by the authorized signatory/ owner/ proprietor.
- k) The items supplied shall be in the accordance with the sample /specification. In the event of same service being considered by PSOI are found inferior, the contractor shall remove and replace the same at his own charges & cost. The decision of the PSOI in this regard will be final.
- l) The tent arrangement shall be dismantled and removed from the party venue after every event.



**TECHNICAL BID**

1. Full name of the contractor/ firm/ company : \_\_\_\_\_
2. Full address with mobile no./ fax no. : \_\_\_\_\_
3. e-mail address : \_\_\_\_\_
4. Year of incorporation : \_\_\_\_\_
5. Constitution (enclose proof) :Sole Proprietorship/Partnership/Company
  
6. Name(s) of the Proprietors/Partners/  
Directors with their full address, mobile  
Number & e-mail address. : \_\_\_\_\_
7. Working experience in details as contractor  
for last three years : \_\_\_\_\_
8. Distance from registered office of the firm  
to PSOI : \_\_\_\_\_
9. Registration No.(Attached photocopy) : \_\_\_\_\_
10. Service Tax No. (Attached photocopy) : \_\_\_\_\_
11. PAN No ( Attached photocopy ) : \_\_\_\_\_
12. Attached copy of Income-tax Return( FY 2015-16) : \_\_\_\_\_
13. Audited balance sheet and Profit & Loss A/c  
for the last 3 (three) years (enclose photo  
copy) certified by a chartered accountant : \_\_\_\_\_
14. Name of the Banker with full address  
having accounts of the contractor : \_\_\_\_\_
15. Details of EMD (Rs. 10,000/- in favour of  
"Secretary, PSOI") : \_\_\_\_\_
16. Undertaking regarding no black listed of the firm : \_\_\_\_\_
17. Solvency certificate of Rs. 5 Lac from Nationalized bank : \_\_\_\_\_

I/ We certify that I/ We read, understood and accept the contents of the broad terms and conditions incorporated in the Bid Form, 'Note' overleaf and submit this Bid for consideration. I / We certify that the above statements are true.

( Signature of the authorized signatory )

Full Name \_\_\_\_\_

Address \_\_\_\_\_

DATE :

(SEAL )

## **NOTE-2**

1. All sealed bids must be submitted within the stipulated period.
2. Interested contractor may obtain further information / clarification from the General Manager, PSOI.
3. The tenderers are required to submit two separate Bids- Technical and financial, as per enclosed Performa. The two bids should be submitted in two separately sealed envelopes super scribed " Technical Bid for providing tentage items at PSOI and Financial Bid for providing tentage items on rate contract basis at PSOI. Both sealed envelopes should then be put in a third sealed envelope super scribed "Tender for providing tentage items at PSOI.
4. Place of opening of Bid will be the office of, "Secretary, PSOI" Room no.3010,Palika Kendra.
5. Bid form will be available at NDMC web site: [www.ndmc.gov.in](http://www.ndmc.gov.in).
6. Earnest money will be required to be deposited along with the Technical Bid at the time of the submission of the bid form
7. All the Bids must be submitted duly filled in and supported by all the required documents in a sealed envelope super scribing the envelope "Bid for tentage Services" within the stipulated date and time.
8. The Technical Bids will be opened on \_\_\_\_\_2017 at 3.30 hours.
9. No further discussion / addition of information / documents will be granted to the bidder after it is submitted or whose quotation are disqualified.
10. No further discussion / addition of information / documents will be granted to the bidder after it is submitted or whose quotation are disqualified.
11. No postal communication shall be entertained for obtaining of Bid documents.
12. Bid documents are not transferable.
13. The Palika Services' Officers' Institute reserves the right to cancel / postpone the date of receipt and or opening of the Bids.
14. Before submission of the Bid, please verify the eligibility criteria and ensure fulfilling all the terms and conditions.
15. Any form of canvassing at any stage will disqualify the Bid automatically.

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**FINANCIAL BID**

**FORMAT OF APPLICATION FOR PROVIDING TENTAGE ITEMS  
AT THE PALIKA SERVICES OFFICERS' INSTITUTE,  
VINAY MARG, CHANKYAPURI, NEW DELHI-21**

1. Full name of the contractor/ firm / company: .....  
(in block letters)

2. Full address of the contractor/ firm/company  
with mobile number, fax & e-mail :.....  
.....  
.....

3. Name(s) of the proprietors / Partners  
with full address :.....  
.....  
.....  
.....

4. Pan No. : .....

5. Tentage items list with rates  
(Appendix "A") : .....

6. Terms and conditions of contract : Accepted / Not Accepted

7. Profit sharing percentage on monthly Bills : .....  
(Minimum 15% of Monthly Bill)

( Signature of the authorized signatory )

Full Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

DATE :

( SEAL )

## FINANCIAL BID

## Appendix - 'A'

S. NO.	NAME OF ITEM	QTY	RATES (RS.)	
			IN FIGURE	IN WORDS
1	Banquet Chair with cover <i>2 ribbon</i>	01		
2	Round Table with cover 4' X 4' <i>8 top</i>	01		
3	Buffet Table with frill & cover 2.5' X 5'	01		
4	Centre Table with cover 1.5' X 3'	01		
5	Food Canopy with cover 15' X 3'	01		
6	Red Carpet	Per Sq Ft		
7	Red Runner	Per Sq Ft		
8	Green Runner	Per Sq Ft		
9	Shamiyana with side poll	Per Sq Ft		
10	Pandal	Per Sq Ft		
11	Pandal water proof with poll	Per Sq Ft		
12	Bengali Stall with side poll	Per Sq Ft		
13	Takhat 6' X 3' X 1.5'	01		
14	Coal Shegri with coal ( 5kg)	01		
15	Gas Heater S/S with Gas cylinder	01		
16	Pedestal Fan	01		
17	Air circulator 18'	01		
18	Mist Fan( water + air)	01		
19	Bone Fire stand	01		
20	Light Halogen 500 wt	01		
21	Light Halogen 1000 wt	01		
22	Par Light 500 wt	01		
23	Par Light 1000 wt	01		
24	Decorative chinese 100 bulbs ladi	01		
25	Gadda 6' X 3'	01		
26	Bed Sheet White 8' X 4'	01		
27	Chandani White 10' X 8'	01		
28	Gol Takia with cover	01		
29	Kanath with support	Per Sq Ft		
30	Durry 12' X 12'	01		
31	Hut with cover 15' X 15'	Per Sq Ft		
32	Sofa Set 2 Seater with cover	01		
33	Sofa Set 3 Seater with cover	01		
34	Bar Stool	01		
35	Podium with light	01		
36	Light Metal hallied 250 wt	01		
37	Light Metal hallied 400 wt	01		
38	Gazebo 15' X 15'	01		
39	Bengali Hut 30' X 30'	01		

**COMPARATIVE STATEMENT OF TECHNICAL BIDS  
FOR PROVIDING TENTAGE ITEMS IN THE INSTITUTE**

S.No. of Tender	Eligibility Criteria	NAME OF THE FIRMS			
1.	Full name of the contractor / firm / company				
2.	Full address with mobile no./ fax no.				
3.	e-mail address				
4.	Year of incorporation				
5.	Constitution ( enclose proof ) Sole Proprietorship/Partnership/Company				
6.	Name(s) of the Proprietors/Partners/ Directors with their full address, mobile Number & e-mail address.				
7.	Working experience in details as contractor for last three years				
8.	Distance from registered office of the firm to PSOI				
9.	Registration No.(Attached photocopy)				
10.	Service Tax No. (Attached photocopy)				
11.	PAN No ( Attached photocopy)				
12.	Attached copy of Income-tax Return( FY 2012-13)				
13.	Audited balance sheet and Profit & Loss A/c for the last 3 (three) years (enclose photo copy) certified by a chartered accountant				
14.	Name of the Banker with full address having accounts of the contractor				
15.	Details of EMD ( Rs. 10,000/- in favour of " Secretary, PSOI")				
16.	Undertaking regarding no black listed of the firm				
17.	Solvency certificate of Rs. 5 Lac from Nationalized bank				

Note:-

**(Er. Sudhir Kr. Singh)**  
General Manager  
PSOI

A.A.O. (I.T) NDMC

A.E. (Electric), NDMC

- 1. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_
- 11. \_\_\_\_\_
- 12. \_\_\_\_\_
- 13. \_\_\_\_\_
- 14. \_\_\_\_\_
- 15. \_\_\_\_\_
- 16. \_\_\_\_\_
- 17. \_\_\_\_\_