

**REQUEST FOR PROPOSAL**

**FOR**

**FABRICATION OF MOBILE DISPENSARY**

**ON**

**CHASSIS PROVIDED BY NDMC**  
**(FORCE MOTOR 4020 SMOOTH VERSION VEHICLE)**

Request for proposal are invited on behalf of Director, Project, NDMC from competent, experienced and resourceful firms for supply of 4 nos of Ambulances (with 2 year warranty and 5 year AMC) for NDMC, in sealed cover, addressed to the Director (Project), Palika Kendra, NDMC with the words "RFP name & date", enquiry number with due date boldly superscribed on the top of the envelope and the offer can be sent by registered /speed post or dropped in the Tender Box of the NDMC placed near the O/o Director (Project), NDMC.

RFP document can be had from the O/o Director (Project) or can also be downloaded from our website: [www.ndmc.gov.in](http://www.ndmc.gov.in). Cost of RFP document is Rs.5000.00 which can be submitted at the time of submission of the proposal, in the form of Demand Draft drawn on any nationalized Bank in favour of Secretary, NDMC. Firms /Agencies may refer to the Institutes website for detailed terms/ conditions, addendum or corrigendum relating to tenders.

**Important dates**

Date of Commencement of Sale of Bidding Document : 09.10.2014  
Last Date for Sale of Bidding Document - : 20.10.2014  
Last Date And Time for Receipt of Bid - : 15.00 Hrs of 21.10.2014  
Time And Date of Opening of Bid - : 15.30 Hrs of 21.10.2014

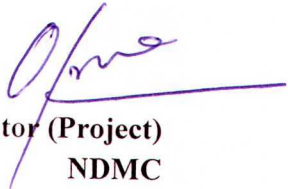
In the event of the date being declared as a closed holiday for NDMC, the due date for submission of bids and opening of bids will be the following working day at the appointed times, in the presence of attending bidders / tenderers or their authorized representatives, if any.

  
**Director (Project)**  
**NDMC**

## **1.0 General Information for the Bidder**

Bidders /Firms /Agency should note that the following terms and conditions will apply specifically in addition to the Rules and the Regulation as applicable to such purchases in the Government of India.

1. Please note that no counter proposal is acceptable to us and conditional / late submissions of offers are liable to be rejected.
2. The bidders/tenderers shall clarify/state whether he/they are manufacturer, accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers/principals. Bidders/Tenderers should enclose attested copy of VAT/Sales tax registration, PAN Number/Card and any other valid document regarding the existence and registration of the firm
3. The vendor has to submit the documents pertaining to all products like Brochures, Pamphlets (product specifications) for which interest is expressed, along with the RFP.
4. This document should not be construed as binding on NDMC in any manner whatsoever.
5. Parties are advised to study the RFP document carefully. Submission of RFP shall be deemed to have been done after careful study and examination of the RFP Document with full understanding of its implications.
6. The RFP should not be used by bidders to market their Product or Services
7. NDMC reserves the right to update, amend and supplement the information in RFP document including qualification process at its discretion but before the date of submission of response to RFP
8. RFP submission should be accompanied with an Earnest Money of Rs. 1,00,000.00 (One Lakh) in the form of a Bank draft valid for a period of Sixty (60) days beyond the validity period of the tender, pledge in favour of Secretary, NDMC, New Delhi. The RFP received without EMD and cost of RFP document shall be summarily rejected.
9. Any vendor, who is already debarred / blacklisted or non-performance or any other reason, is not eligible to participate. An undertaking to this effect in the letterhead of the company is to be submitted.
10. If the service provided by the vendor is found unsatisfactory or if at any time during the period of contract it is found that the information provided for the contract or any claim is false or if irregularities shown by the vendor for applying for the contract, NDMC shall reserve the right to cancel the contract and remove such vendors from empanelment /rate contract without giving any notice to the vendor.
11. The bidder should have their authorized dealer /agent located in New Delhi.
12. No work will be allotted to Non-tribal bidder, contractors, suppliers, stockist, bonded warehouse, private carriage contractors or cooperative societies.
13. The Institute will evaluate the RFP's and based on the criteria set forth will short list qualified applicants. Financial bid will be opened only of the short listed applicants.
14. NDMC reserves the right to accept /reject any or all offers submitted in response to this advertisement without assigning any reason whatsoever and NDMC decision will be final in this regard.
15. Settlement of disputes – Director, NDMC or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.

  
Director (Project)  
NDMC

## **2.0 Eligibility Criteria**

1. Should be in the business of supply of Ambulances for at least 2 years and 3 years turnover of Rs 1 crore, certified by Chartered Accountant.
2. The applicant should have past satisfactory experience in supply of Ambulances from any reputed organization for which the firm has to submit both work order copy as well as the completion certificate from the competent authority. Applicant has to submit the Work order and completion certificate copies for at least 1 no of Ambulances for each category quoted in last 2 years.
3. Applicant shall furnish as a part of bid documents establishing the applicant's eligibility to supply the mobile Ambulance. The applicant shall also submit documentary evidence in the form of literature, drawing & data on the Ambulances offered. Evaluation will be done on the basis of the documents submitted along with the RFP and only those proposals which found to be commercially/technically qualified will be called for opening of financial bid.
4. The applicant should submit the authorization Letter from the principles/ OEM whose products are proposed.
5. The products proposed by the applicant should be UL (Underwriters Laboratories Inc), CE ("European Conformity") and BIS (Bureau of Indian Standard) certified. The make of the products to conform to the NDMC's requirement (as per Annexure I) and must be specified by the Company.
6. The Applicant should either be the original equipment manufacturer of the proposed system or a subsidiary company of a manufacturer company for such system or an authorized supplier / channel partner of a manufacturer, of the proposed system.
7. If the Applicant is authorized supplier of the equipment, he shall have back-to-back agreement with each of the equipment Manufacturer, so that direct support for maintenance, spares and upgrades is available for at least 10 years.
8. The Manufacturer of the equipment must have a sound and well documented Quality Framework. Applicant is permitted to submit a valid ISO certificate or equivalent for the manufacturer in support of this clause.
9. Training to be provided by Manufacturer at Site to the users.
10. The institute is looking for vendors who have expertise in manufacturing / customize / supply of Ambulances and established themselves in this field.
11. NDMC reserves the right to visit Applicant / Manufacturer facilities to ascertain the above facts.
12. The vendor should be able to provide service support within 24 hrs after the complaint is launched.
13. All the system fitted in the Mobile Ambulances should be the latest available.

## **3.0 Selection Process:**

1. The Institute will evaluate the RFP's and based on the criteria set forth. Only the short listed applicants would then be invited for opening of financial bid.
2. For further clarification if any, please contact Director (Project), NDMC, New Delhi.
3. The Institute reserves the right to reject any or all the offers without assigning any reasons therefore.

  
**Director (Project),**  
**NDMC**

**INVITATION FOR RFP FOR PROCUREMENT OF 2 NOS OF MOBILE AMBULANCE,  
WITH 2 YEARS WARRANTY AND 5 YEARS CMC, FOR THE INSTITUTE**

Sl. No.	Description of Items /Stores	Class /Category	Quantity	Earnest Money Deposit (EMD)
1.	Mobile Dispensary	Basic Life Support (with all standard fittings/equipments)	4 no	Rs 1,00,000.00 (One Lakh only)

**Mobile Ambulance (Basic Live Support Ambulance):**

• **The ambulance fabricator will provide following items in the ambulance;**

1. 1 unit of 30 ma X-ray machines ( GE, Allengers )
2. 1 unit of CR systems (Fuji, Konica)
3. 1 unit of RMS telecardiology ECG machines (RMS / CV NO)
4. 2 units of Glucometers (Acucheck / J&J)
5. 1 unit of peak flow meters (Cipla)
6. 1 unit of pulse- oxymeters (Equinox / Hicks)
7. 1 otoscope (3.5 v) (Welch Allyn / Hienes)
8. 1 ophthalmoscope
9. 1 MMU fabrications (Instromedix / Motor Home Adventures)
10. GPS Tracker
11. Multifunction Stretcher cum Trolley
12. Medicine rack with containers
13. Retractable Doctor seat
14. Over head cup boards
15. High illuminating LED flash Lights
16. Attender seat with Safety belt and cub-board
17. Integrated electronic siren & Public addressing system
18. Upholstery in Driver Cabin.
19. Insurance of all the above.

• **The ambulance fabricator will be provided following items by NDMC;**

1. Force Motor 4020 smooth version vehicle
2. 1 units Accuster portable compact Mobile Laboratory
3. 2 units LED sphygmomanometers
4. 2 units of HP laptop
5. 6 tablets
6. 1 unit of HP Printer, Scanner and Copier
7. 1unit of Genset 5-6 KVA each
8. 1 unit of 3 tonnage Air Conditioner
9. 2 units of digital weight measuring machines
10. 1 unit of microscope (Olympus / Nikon)
11. 1 unit of multimedia projector
12. 1 unit Needle and syringe destroyer
13. 1 Data back-up and storage area network system
14. 2 units Portable fire extinguisher

  
Director (Project),  
NDMC

**Applicant's Profile**

1. Name of the Applicant:
2. Date of incorporation:
3. Address of the Head Office:
4. Local Address:
5. Communication details of contact Official(s) (both Sales and Services):  
Name:  
Phone Number:  
Mobile no.:  
Fax Number:  
E-mail:
6. Constitution of the Applicant: Details of primary shareholders:  
In case of Limited Company names of major share holders with percentage of holding:
7. Year of commencement of business:
8. Sales Tax Registration Number (along with latest sales tax clearance certificate):
9. Income Tax Registration Number (along with latest income tax clearance certificate):
10. PAN Card No.
11. No. of offices worldwide and list thereof:
12. Associate Firms/Companies with details of activity and turnover: Details of Key/ Senior Officials/ Directors/ :  
Authorized Signatory Name:  
Designation:  
Qualification:  
With the company since:  
Line of experience/ expertise:
13. Key financial indicators (Pl. submit copies of audited Prof it & Loss statement, Balance sheet along with Auditor's Note) :  
Total Income:  
Other Income:  
Profit before Tax:  
Profit after Tax:  
Share Capital:  
Capital and Reserve:
14. List of Clients whose work has been undertaken (proof of work order to be produced) :
15. Name and address of Bankers (Enclose solvency certificate from the Bankers) :
16. Any other information considered relevant:

I /we hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my ability to supply the ambulances, are correct and genuine. I/ we, am /are, therefore liable to face the appropriate actions as deemed fit by the Institute in the event of any of the information, particulars, copies of certificates and testimonial is not found correct / genuine or not attached as required documents.



Place:

Date:

Signature with seal of the company/Firm