

NEW DELHI MUNICIPAL COUNCIL PALIKA KENDRA: NEW DELHI SECRETARY'S ESTT. BRANCH

Subject: Revised Vacancy Circular for filling up 02 posts of Directors in NDMC on deputation basis in Level-12 of 7th CPC Pay Matrix (pre-revised scale ₹15600-39100 with Grade Pay of ₹7600/-).

- 1. Applications were invited for the post of Director on deputation basis in NDMC vide Vacancy Circular published in Times of India dated 28.02.2018 and Navbharat Times dated 01.03.2018. Now, 01 more vacancy has arisen for the post of Director. The total number of vacancies in the post of Director are (02) two (Group 'A') in PB-4 ₹15600-39100 with Grade Pay of ₹7600/- (pre-revised) (7th CPC, Pay Matrix Level 12).
- 2. The officers of the Central/State Government/UTs holding analogous posts on regular basis or with five years' regular service in the post in the pre-revised pay scale of ₹15600-39100 + Grade Pay ₹6600/- (Level-11, in 7th CPC) or
- 3. Possessing the following educational qualifications and experience:

(i) Degree from a recognized university or equivalent.

- (ii) 10 years experience in administration/establishment/accounts matters.
- 4. All those candidates who have already applied against above said vacancy circular and their duly completed applications received through proper channel would be considered eligible and need not apply again.
- 5. Starting date of submission of application 22.06.2018.

The format of the application and the details regarding age, qualifications, experience and other conditions of eligibility etc. for the posts are available in our website www.ndmc.gov.in. The last date for submission of application 06.08.2018.

> (Anita Dayal) Jt. Director (Estt.) **2011-23744985**

ANNEXURE-I

BIO-DATA/PROFORMA

- 1. Name in Block letter:
- 2. Date of Birth (in Christian era):
- 3. Date of appointment in Govt. service:
- 4. Cadre/Service:
- Contact details (phone/mobile):
- 6. Email ID:
- Complete Experience/Posting:

Name of Ministry/ Department/ Organisation	Post held	From	То	Scale of pay with grade pay	Nature of duty
0.30					

^{*} In chronological order. Enclose a separate sheet, duly authenticated with your signature, if the space below is insufficient.

 Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

> [] Signature of the candidate with date

It is certified that the above information is true as per records available.

(Signature of the forwarding officer with office seal)