

**NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA : NEW DELHI
SECRETARY'S ESTT.**

No.S.O.(E)/532/SA-III

Dated 26.6.15

VACANCY CIRCULAR

To

1. The Secretary, Department of Electronics & Information Technology, Ministry of communications & IT, Government of India, Electronics Niketan, 6, CGO Complex, Lodhi Road, New Delhi - 110003.
2. The Director General, National Informatics Centre, Department of Electronics & Information Technology, Ministry of Communications & IT, A-Block, CGO Complex, Lodhi Road, New Delhi - 110003.
3. The Secretary, Department of Information Technology, Govt. of NCT of Delhi, 9th Level 'B' Wing, Delhi Secretariat, New Delhi - 110013.

Sub: Filling up of one post of Scientist/Engineer (Computer), to function as Director (IT) in New Delhi Municipal Council on deputation basis reg.

Sir,

It is proposed to fill up one post of **Scientist/Engineer (Computer)**, to function as **Director (IT)** in PB-4: Rs.15600-39100 with Grade pay of Rs.7600/-, in **New Delhi Municipal Council on deputation** basis for a period of one year. The period of deputation can be extended/curtailed as per requirement. For the eligibility conditions/details of the post is as under:

The post is to be filled on transfer on deputation basis from officers belonging to Offices of the Central/Delhi Government holding analogous posts on regular basis in the Electronics/information Technology Department **having qualification of :**

- (a) **Ph. D with atleast 3 years relevant experience OR**
- (b) **ME/M.Tech with at least 5 years relevant experience OR**
- (c) **Master Degree in Science, Mathematics, Statistics, Operation Research or Economic preferably Post Graduate Diploma in Computer Science with at least 8 years relevant experience in Computer field essential.**

2. The applications of the eligible & willing officers, who would be spared in the event of their selection, may be forwarded in the enclosed Proforma **(Annexure-I) [Bio-Data]** in duplicate to the undersigned at Room No. 5003, 5th Floor, Palika Kendra, Sansad Marg, New Delhi-110001, within one month from the date of issue of this circular. The application should be duly signed by the applicant and certified by the Head of Department/Employer. The candidates applying for the post shall not be allowed to withdraw their candidature subsequently. The departments/organizations should forward the application along with following documents:

- (i) That no vigilance case is either pending or contemplated against the officers, so recommended;
- (ii) Cadre clearance;
- (iii) Copies of ACRs/APARs for the last 5 years by Group 'A' Gazetted Officer.

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3. The Circular alongwith the Proforma (Annexure -I) may also be downloaded from the NDMC website: www.ndmc.gov.in
4. Applications received after the closing date or without any of the aforesaid documents or otherwise found incomplete or not in the prescribed Proforma are liable to be rejected.
5. While forwarding the applications, it may be verified and certified that particulars furnished by the officer are correct. Incomplete applications or without the documents mentioned in para-2 above, will not be considered.
6. The aforesaid departments (addressees) are requested to circulate the vacancy in their attached/sub-ordinate offices etc.

Yours faithfully,

Encls. as above.


(SANJAY JAIN)
JOINT DIRECTOR(ESTT.)
011-23744985

Copy to:

1. Dy. Director (IT) is requested to upload the above Vacancy Circular on the website of NDMC.
2. P.S. to Chairman for information.
3. P.S. to Secretary for information.
4. PA to Director (P) for information.

