



**PROJECT DEPARTMENT
NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA : NEW DELHI**

TENDER NOTICE

**SUBJECT: PROVIDING AND INSTALLING OF PLANT FOR DECENTRALIZED GREEN
WASTE MANAGEMENT**

Date of release of tender: 22.12.2014

Last date and time for sending queries: 29.12.2014 by 10:00 am

Date and time of Pre-Bid meeting: 29.12.2014 at 02:00 pm

Venue: Office of the Director(Project), 7th Floor, Palika Kendra, New Delhi

Last date/time for receipt of tender: 15.01.2014 by 03:00 pm

Place of Bid Submission: Office of the Director(Project), 7th Floor, Palika
Kendra, New Delhi

Mail address for queries/clarifications: director.project@ndmcmail.gov.in

Further details can be seen at <https://www.ndmc.gov.in>

DIRECTOR (PROJECT)

NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA, SANSAD MARK
NEW DELHI-110001

Tender Name: - Providing and installing of plant for Decentralized Green Waste Management.

The Director Projects, NDMC, invites tenders from Manufacturers, their dealers and distributors and other eligible suppliers for providing and installing decentralized green waste management plants for horticulture waste at various locations in NDMC area.

FORMAT:-

The tender is to be submitted in entirety with all rows & columns on prescribed format i.e. Annexure IV to VII should be filled or may be marked as not applicable and in any case not to be left blank. All additional documents required in the tender should be serially numbered and duly signed by the bidder with the rubber stamp of the firm on each page.

Note 1- If a holiday falls on any due date, next working day will be treated as due date.

The tender shall be evaluated in 3 parts:

- (i) Pre Qualification Bid: Pre qualification bid will be opened first. Only companies fulfilling the bid will move to Technical bid and financial bid.
- (ii) Technical Bid: Technical bid shall be opened for marking on the scale defined by NDMC.
- (iii) Price Bid: The Price Bids of technically qualified bidders shall be opened after the technical bids.

Pre bid conference

A prebid conference will be held on 29/12/2014 at 2:00 PM in the chamber of Director (Project), NDMC. All queries in this regard must reach to the undersigned by e-mail 2 day prior to the date of pre-bid conference.

Pre qualification Bid

In case of non-submission of the requisite documents, tender will be rejected outright.

(A) Documents to be submitted in original (in Physical Form)

- i) EMD of appropriate amount (Annexure – I) in the form of Fixed Deposit Receipt/ DD of any nationalized Bank / commercial bank, in the name of Secretary, New Delhi Municipal Council, New Delhi valid for 3 months.
- ii) Original copy of undertaking on Non Judicial Stamp Paper of Rs. 100/- as per Annexure – II
- iii) Original copy of undertaking on Non Judicial Stamp Paper of Rs. 10/- as per Annexure – III

The documents as mentioned above should be submitted in a sealed envelope in original in the office of Director (Project) at 7th Floor, Palika Kendra, New Delhi, on or before / /2014 up to 4.00 pm superscripted as :-

"Pre qualification Bid"

Tender Name:-

Tender no-

Name & Address of the firm with email address.

Only those bidders who qualify the Pre-Qualification Stage shall be considered for Technical Evaluation.

TECHNICAL BID

Documents for Technical bid:

A. PHYSICAL FORM

Bidder need to submit following documents in the sealed envelope and superscripted as:

“Technical Bid”

Tender Name:-

Tender no-

Name & Address of the firm with email address.

1. Completely filled annexure IV.
2. Declaration in case the bidder is himself a manufacturer or Scanned & Attested copy of current contract/Authorization – between manufacturer / distributor and dealer as the case may be.
3. Compliance list of the item proposed by the bidder as per Annexure I.
4. Summary of the process deployed by the bidder for the decentralized reprocessing of horticulture waste showcasing the specialty and benefits of the proposed system.
5. Offer of operation and maintenance of the plant with terms and conditions.
6. Name and address of the firm with email address.

The technical would be scored on the basis of rating of various parameters such as the following

Sr.	Evaluation Criteria	Score	
1	Completeness of Technical Proposal		
	1. Compliance of the plant as per the requirement in Annexure I must be met as minimum criteria. Better specification needs to be mentioned and justified.	30	70
	2. Demonstrated capability of the proposed units at any of the civic bodies in India.	10	
	3. Operations, Management and disposal mechanism proposed.	30	
2	Life cycle of the waste, innovation element and environment friendly use of end product	30	30

The decision of the technical committee will be final and binding to the bidders. The composite score will be the arithmetic sum of the marks given to each of the items by the committee. Bidders with score 75 only will move to the Price bid.

PRICE BID

Documents for Price bid:

- I) Duly signed copy of Annexure V
- II) Duly signed copy of Annexure VI

- L1 for Financial offer will be decided on the basis of Total Cost of equipment as per Annexure-V + Total Cost of CMC as per Annexure VI for succeeding 5 years or otherwise as indicated in Annex I column (F) after the Guarantee period + Total cost of operations of the plant at the site for the said period.
- The Guarantee period and CMC period is defined independently in column (F) of Annexure I.
- The bidder will have to give an option of operating the plant for 5 years with their terms and condition. Cost impact of the same may be calculated for identifying overall cost of the project.

- (1) Rates for the item / equipment should be quoted in given format (Annexure V)
- (2) The rates of CMC (it includes maintenance cost & cost of spares including any taxes) after expiry of warranty/guarantee period must be quoted in Annexure VI. For all purposes CMC means full functionality of the equipment.
- (3) Any cost incurred during CMC period on maintenance and replacement of spare will be borne by the tenderer.
- (4) The rates should be quoted in Indian Rupees in figures as well as in words.
- (5) All quoted rates should be inclusive of freight charges, packing charges and octroi etc. The Sales Tax/VAT/excise etc. wherever applicable, should be indicated separately. Non-indication will denote that nothing will be charged as Vat /S. tax.
- (6) No increase in quoted price and change in quality of product will be allowed during the validity of tender.
- (7) Bidder will quote firm rates. No condition like discount in price, free goods/ incentives will be accepted towards finalization of the tenders. Rates should be quoted strictly as per packing specified in the tender against each item and not in any other form. Quoting of rates in variation to the prescribed unit will authorize the Competent Authority to cancel the quotation without any information to the bidder.

(8) Fall Clause: If at any time during the validity of the tender period, the contractor/manufacturer/distributor reduces the sale price or sells or offers to sell such items, as are covered under the contract, to any person/organization including the purchaser or any department of Central Government or any department of National Capital Territory of Delhi at a price lower than the price chargeable under the contract, he shall forthwith notify Director (Project), NDMC, New Delhi about such reduction.

GENERAL TERMS & CONDITIONS

- A) Validity of Tender: The rates against the said tender shall remain valid for 3 months after finalization the tender which may be further extended one year with the mutual consent of the firm and the authorities.
- B) Tenders should be quoted only by the actual manufacturer or their authorized distributor or selling agent of a particular firm. It should submit a current authority letter in support of the same from the actual manufacturer concerned. If the Principal Manufacturer withdraws its distribution ship from the bidder during validity period of rate contract, Director /NDMC has the right to cancel the eligibility of the bidder and accept the candidature of the new coming authorized distributor. For supplying items at approved rates, the new coming firm will have to deposit Security Deposit/performance deposit.
- C) GUARANTEE/WARRANTY: - The bidder will have to certify and guarantee that their equipment would continue to conform to the description and quality during the warranty period, which is defined for each item independently in column (F) of Annexure I ; from the date of installation for all items.
- For the item the firm shall quote CMC charges for the next 5 years or otherwise as indicated in column (F) of Annexure I after expiry of the comprehensive warranty period in the Annexure VI.
 - For all purposes guarantee / warranty means full functionality of the equipment.
 - Any cost incurred on maintenance and replacement of spare will be borne by the tenderer.
- D) Tenderers are required to quote strictly as per specification of the equipment. Deviation to specification, if any must be brought out clearly giving deviation statement in Annexure IV. Additional features, if any, should be listed separately with the proposed benefits mentioned, in the offer.
- E) The tenderer should submit an undertaking (Annexure II) to the effect that they have necessary infrastructure for maintenance of the equipment and will provide accessories/spares as and when required by the indenter during warrantee + CMC period.
- F) The firms should confirm that the equipment is brand New, is of latest technology and have facility for up gradation, if necessary.
- G) The firm will be bound to complete the project within 120 days. In case there is any delay

perceived, the same needs to be communicated to the Director (Project), NDMC immediately and an approval for extension needs to be taken in writing. If the reason of delay is not acceptable, suitable action as deemed fit, will be initiated.

- H) In case of any of the items being rejected or not supplied at all, the purchaser shall have liberty to procure the same at the risk and expenses of the supplier and the supplier shall on demand pay to the purchaser such extra charges and expenses as may be incurred or sustained in processing and testing the same.
- I) INSPECTION OF SUPPLIES: An authorized representatives of Director, NDMC will do the inspection of the unit at various milestones of the project. The payment shall be released post the site inspection and completion report of the milestone.
- J) PAYMENTS: - Payment will be on completion of the project. Running payment may be done for completion of minimum 2 sites each.
- a) Invoice shall be given to the department for payment/part payment for the completed units. The payment will be disbursed within 15 days of receiving the invoice, after being duly approved following satisfactory inspection against the pre-receipted bills in triplicate.
 - b) The bill should be in printed form having printed bill number and company details.
- K) DISPUTES AND ARBITRATION: All disputes or differences arising during the execution of the contract shall be resolved by the mutual discussion failing which the matter will be referred to the Secretary, New Delhi Municipal Council, New Delhi or his nominee for arbitration whose decision shall be binding on the contracting parties.
- L) LAW GOVERNING THE CONTRACT: The laws of the Government of India shall govern this contract. The Court of Delhi shall alone have jurisdictions to decide any dispute arising out of or in respect of the contract.
- M) EMD/ SECURITY DEPOSIT / PERFORMANCE GUARANTEE
- a) Earnest Money Deposit of unsuccessful Bidders shall be refunded within 15 days from the date of finalization of contract.
 - b) EMD of the successful bidder will be released after submission of Performance guarantee @10% of the awarded value for the period of one year. The allowed formats are third party FD, BG or option of part payment.
 - c) Exemption- Tenderers registered with central purchase organization (CPO) / national small industries corporation (NSIC) are exempted from submission of EMD. However, they have to submit a valid exemption certificate along with the tender.
 - d) EMD is liable to be forfeited if the tenderer withdraws / transfers to others / impairs/tampers with the bid in any respect.
- N) PERFORMANCE GUARANTEE: - The bidder would submit a Performance Guarantee for 10% of the cost of the plant for the period of guarantee/ warranty in the form of DD/BG/third party Fixed Deposit. This has to be submitted after satisfactory installation along with the bills. The bidder may opt for the part payment also. This shall have a validity of 12 months. The EMD of successful bidder will be released only after deposition of Performance Guarantee.
- a) EMD / Performance Guarantee are liable to be forfeited if the tenderer withdraws or impairs or derogates the bid in any respect.

O) EXCLUSIVE RIGHT: Director / NDMC, has the full and exclusive right to accept or reject any or all the tenders without assigning any reasons.

Director (Project)
NDMC, New Delhi

Please see annexure enclosed: - Annexure I to VII

ANNEXURE - I

NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA, SANSAD MARK
NEW DELHI-110001

Waste to Green Reprocessor Plant

S N O A.	NAME OF ITEMS B.	SPECIFICATION C.	QTY REQUI RED D.	EMD (IN RUPE E S) E.	WARA NTEE/ CMC Period F.
1.	Green Waste Management Plant	<ol style="list-style-type: none"> 1. Should be a compact unit with combined processing capacity of 2 MT per day. 2. Should take the input of horticulture green waste variable form factor 3. Output of the plant should be max 20 mm dia with not more than 20% moisture. 4. Plant should be compact unit with single compression units 5. The noises level of the plant should be less than 50 db from a distance of 20 meters during regular operations. 6. The plant should have MCB controlled internal circuit and internal steam absorption mechanism. 7. Plants should have OCQC (operator controlled quantity controller) unit for management of load while operation. 8. The output of the plant should be reusable as input for other environmentally useful purposes. 9. Dimension of the major plant unit should not be more than 9x9x9 (in length x width x height in ft). 10. The plant should come with all other standard sensors, indicators and fittings related to the operation. 	16	5,00,000	1 year /5 years
2	Construction of platform and shade and provision of electricity paneling at the site	Cement concrete platform of height 2' from the ground level including its foundation and its shading & fencing for the installation of the plant at site. Shade for the storing of the green waste. Electrification of the site and electric panel ending at the point of operation. All as per the specification of the installed item.	16		
3	Operation, maintenance and disposal	Daily operation of the plant, processing of horticulture waste with the help of operator and helpers, complete maintenance of the plant including provision of all the consumables, wear and tear, and disposal of the final material in most scientific way by deploying own resources and arranging all necessary clearances.	16		5 years, extendable for tenures of 5 years each.

ANNEXURE – II

UNDERTAKING (to be executed on Rs. 100/-Nonjudicial Stamp Paper)

To

Director (Project)
NDMC, New Delhi

Sir,

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the contents of the tender document and I undertake not to submit any complaint/ representation against the tender document after submission date and time of the tender. The rates quoted by me/us are valid and binding on me/us for acceptance till the validity of tender.
2. The articles shall be of the best quality and of the kind as per the requirement of the department. The decision of the department as regard to the quality and kind of article shall be final and binding on me at the time of supply.
3. Should the department deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
4. I/We hereby undertake to supply the items during the validity of tender as per directions given in supply order within stipulated period positively.
5. If I/We fail to supply the item in stipulated period the buyer has has full power to compound or forfeit the Performance guarantee /security deposit.
6. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the tendering firm or manufacturer. I/We understand that in case of any misrepresentation or wrong facts quoted by us, our bid will get cancelled and NDMC may blacklist us from participating in future tenders.
7. I/We undertake that the rates quoted by me when approved and selected by the department will be valid for the period specified in the tender document. I/we undertake to supply and install the plant within the time specified in the tender document. Any

deviation, for any unforeseen circumstances, will be immediately brought to the notice of the department for the necessary permissions.

10. In case of any of the items being rejected or not supplied at all, the department shall have the liberty to procure the same at my risk and expenses I/we undertake to bear the loss of extra charges and expenses as may be incurred or sustained by the department in processing and testing the same.

11. I/We undertake that the items supplied are as per sample/catalogue/technical literature description.

12. Affidavit regarding no CBI inquiry/criminal proceeding/black listing is pending or going on against the bidder firm is also enclosed. I undertake that I will not submit any irrelevant documents with the tender and in doing so I will not have any objection if my tender is rejected on that ground.

13. I/we do accept/agree for the all clauses including the Warranty clause and payment terms and conditions of this tender enquiry.

14. I/we have necessary infrastructure for the maintenance of the equipment and will provide all accessories/spares as and when required.

15. I/we also declare that in case of change of Indian Agent or for any other change. Merger, dissolution solvency etc. in the organization of our foreign principles, we would take care of the Guarantee/Warranty/Maintenance of the plant/equipment and have provided written confirmation for the same.

Signature of Bidder
(Name of Bidder)
Place

With seal of firm

Affirmation

I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period Director, NDMC will have full authority to take appropriate action as he/she may deem fit.

Signature of Bidder
(Name of Bidder)
Place

With seal of firm

Date.....

ANNEXURE – III

CRIMINAL LIABILITY UNDERTAKING ON Rs. 10/- AFFIDAVIT

I S/o Resident of
.....

..... do solemnly pledge and affirm: -

1. That I am the proprietor /partner/authorized signatory of

M/s.

2. That my firm has not been declared defaulter by any govt. agency and that no case of any nature i.e. CBI, Criminal/Income Tax/ Sales Tax/ Blacklisting is pending against my firm.

Name/Sign.

Signature with rubber stamp

Affirmation/Verification

NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA, SANSAD MARK
NEW DELHI-110001

TECHNICAL BID

NAME OF THE TENDER _____
Tender ID -----

S.No	S.No. as per Annexure-I	Name of the Item With specification	Make/ Model	Indian / Imported	Deviation if any	Whether Samples/ Catalogues Submitted*

* Mention either sample or catalogue for items as appropriate in the last column. If 'catalogue' is mentioned it is to be submitted in physical form on or before last date of submission of bid. If the technical committee asks for demonstration, the bidder has to arrange for demonstration on its own cost.

Name of the Firm & Signature of the tenderer(s)
With Seal of Firm

NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA, SANSAD MARK
NEW DELHI-110001

PRICE BID

NAME OF THE TENDER _____
Tender ID _____

Sl. No.	Sl. No. As per Annexure - I	NAME OF THE ITEM (AS PER THE TENDER LIST OF ITEMS)	MAKE AND MODEL QUOTED	PRICE (IN RS.) PER UNIT	Tax include or excluded

- 1) The rates should be inclusive of everything viz. freight charges, packing charges and octroi etc. but exclusive of Taxes.
- 2) The rates of tax (State / Central/ Excise) chargeable may, however, be given separately.

Name of the Firm Name

& Signature of the tenderer (s)

With Seal of Firm

NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA, SANSAD MARK
NEW DELHI-110001

RATES FOR CMC

The Rates should be quoted in percentage (%) Only of the total cost quoted by the bidder of the main equipment.

Sl. No.	Sl. No. As per Annexure -I	Name of the item	Rates of CMC (for equipment only)					TAXES IF ANY
			1 st Year	2 nd Year	3 rd Year	4 th Year	5th year	

Name of the firm:

Signature of Tenderer(s)

Seal of Firm

ANNEXURE – VII

TERMS & CONDITIONS OF ORDER'S

1. The item should be supplied strictly in accordance with the supply order and with the approved specification.
2. The supply should be made between 9.30am to 2.30pm on any of the working day and 9.30am to 12.00pm on Saturday. However in case due to any reason part supply has been made the payment will be made only after the completion of complete supply.
3. Triplicate bills duly pre receipted should be submitted in the name of the Director (Project), NDMC.
4. The bill should be in printed form having printed bill number, VAT/CST/TIN Number.
5. Supply time will be per the specification. In case of any of the items being rejected or not supplied at all, the purchaser shall have liberty to procure the same at the risk and expenses of the supplier and the supplier shall on demand pay to the purchaser such extra charges and expenses as may be incurred or sustained in processing and testing the same.
6. All rejected items shall be at the risk of the supplier and must be removed and replaced immediately.
7. In case it is a computer-generated bill, it must have the seal of the firm affixed on it.

Signature of Tenderer(s)_

Name of
Firm.....

Seal of the firm