

NDMC Smart City Limited (NDMC SCL)
Palika Kendra, Sansad Marg, New Delhi

EMPLOYMENT NOTICE

APPLICATIONS ARE INVITED ON DEPUTATION BASIS FOR TWO (2) POSTS OF DY. GENERAL MANAGER IN NDMC SMART CITY LIMITED (NDMC SCL) IN THE PB-3, RS. 15,600/- – 39,100/- WITH GRADE PAY RS. 6600/-

Qualification and experience required:

- a) Officers of the Central/ State Govt./ UTs:
- i. Holding analogous post on regular basis; or
 - ii. With 5 years regular service in the post in scale Rs. 15600/- – 39100/- PB-Rs.5400/-;
- b) Possessing the following educational qualifications and experience:
- i. Degree from recognized university.
 - ii. 15 years of experience in Central/ State Govt.
 - iii. Work experience

Post	Work experience
Dy GM (Admn)	5 years of experience in Administration or establishment works
Dy. GM (Finance & A/Cs)	5 years of experience in Finance and Accounts works.

Maximum age limit is 56 years.

The deputation will be governed by the DoPT, GoI guidelines on deputation

Submission of application and last date:

Applications in the enclosed format, duly vetted by the concerned Department/ Ministry along with APARs of last 5 years and Vigilance Certificate may reach through proper channel in the office of **GM (Admn.), NDMCSCL, Room No 5016, 5th Floor, Palika Kendra, Sansad Marg, New Delhi-01** latest by

15.06.2017. The envelope containing the application must superscripted
“APPLICATION FOR THE POST OF DGM”.



(A A Tazir)

GM (Admn.), NDMC SCL

Enclosure

Application for the post of Dy GM _____
in NDMC Smart City Limited (NDMC SCL)

- 1 Name & Designation :
- 2 Date of Birth (dd/mm/yyyy) :
- 3 Gender :
- 4 Educational Qualifications :
- 5 Mobile :
- 6 E-mail :
- 7 Service and Batch :
- 8 Details of employment in the :
chronological order. Enclose a separate
sheet duly authenticated by the
Department, if space below is
insufficient.
- 8 Details of Current deployment :
- 10 Basic Pay, Pay Scale, Grade Pay :
- 11 Details of Courses/ Training Programmes :
attended, If any
- 12 Additional information, if any, which you :
would like to mention in support of your
suitability for the post. Enclose a separate
sheet, it need be

Signature of the applicant

Date:

It is certified that particulars furnished are true as per records available.

Signature of the Head of Department (with Stamp)