

**Index of Official Documents of the
Preparatory Commission for the
Organisation for the Prohibition
of Chemical Weapons**

Plenary Meetings I - XVI

A		
□ ADMINISTRATIVE, FINANCIAL AND PERSONNEL MATTERS		
<ul style="list-style-type: none"> – Expert Group on Administration, Finance and Personnel • Chairman's Questionnaire on OPCW staff policy elements – Questionnaire for delegations to provide comments on a no. of issues relevant in determining the structure of OPCW staff policy in order to facilitate discussion in the next EG meeting. 	14/Sep/94	PC-VIII/A/WP.10
<ul style="list-style-type: none"> – EG on administrative, finance and personnel matters meetings • Summary of preliminary consultations – Discussions on various aspects of the Staff policy requirements for OPCW – Group requested ExSec to prepare an initial draft of the OPCW Staff R & R 	14,15/Nov/94 16/Nov/94	PC-IX/A/WP.6
<ul style="list-style-type: none"> – EG on administrative, finance and personnel matters meetings • Report of second meeting – EG discussed first draft outline of the OPCW Staff R & R which was based upon the UN common system. EG concluded that the goal should be to make the OPCW staff system more cost efficient 	20-23/Feb/95 24/Feb/95	PC-X/A/WP.3 para 2.1
<ul style="list-style-type: none"> – EG on administrative, finance, and personnel matters meetings • Report of the third meeting – Staff Regulations. The group considered regulations 1-28 of the second draft – Financial Regulations – Letter of Appointment for Inspector trainees (draft) – Recommendations 	12-15/Jun/95 15/Jun/95	PC-XI/A/WP.6 para 2 para 3 para 4 para 5
<ul style="list-style-type: none"> – EG on Administrative, Finance, and Personnel matters meetings • Chairman's Reports – The EG discussed the draft of the OPCW Financial Regulations • Corrigendum 	26-27/Apr/95 10/May/95 12/May/95	PC-XI/A/WP.2 para 2 PC-XI/A/WP.2/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Some options for achieving greater cost efficiency and effectiveness in the OPCW Staff policy 	9/Jun/95	PC-XI/A/1

<ul style="list-style-type: none"> - WP A meetings • Report - Administrative, Financial and Personnel Matters -WG A requested the finance group to propose an appropriate recommendation to the EG on Administrative, Financial and Personnel matters 	<p>24-26/Jul/95 26/Jul/95</p>	<p>PC-XI/A/5</p> <p>para 2</p>
<ul style="list-style-type: none"> • ExSec Note: Administration, Legal and Other substantive task related to the First Conference of the States Parties 	<p>13/Mar/96</p>	<p>PC-XIII/5</p>
<ul style="list-style-type: none"> - EG on Administration, Financial and Personnel matters • Report on the third meeting - Approved draft letter of Appointment for Inspector Trainees + secrecy agreement - Finalised draft OPCW Financial Regulations (PC-XIII/A/2) - Discussed OPCW to structure - Basic OPCW staff policy - agreed to 3 year contracts - Approved amendment of the Commission's Staff Rules (3.4.02(a)) and interpretation of 5.3 (special leave) - Privileges and immunities of expert in the context of investigations of alleged use - Recommendations - PC - XIII/A/2 to PC S.R. 3.4.02 (amended) to WGA 	<p>24/Jan/96</p>	<p>PC-XIII/A/3</p> <p>para 2</p> <p>para 3</p> <p>para 4</p> <p>para 5</p> <p>para 6</p> <p>para 7</p> <p>para 8</p>
<ul style="list-style-type: none"> - EG on Administration, Financial and Personnel matters • Report on the fourth meeting - The group discussed bilateral arrangements and General Training Scheme for inspectorate training - Considered a proposed amendment to Rule 6.5 of the Provident Fund - Received a Draft OPCW Financial Rules for the Procurement of Goods and Services - Recommendations - WGA/PC at authorise ES to make bilateral arrangements with MS for training facilities 	<p>20/Feb/96</p>	<p>PC-XIII/A/WP.3</p> <p>para 1.3</p> <p>para 1.4</p> <p>para 1.5</p> <p>para 2</p>
<ul style="list-style-type: none"> - EG on Administration, Financial and Personnel Matters • Report of the fifth meeting - preliminary discussion regarding Draft OPCW Financial Regulations (Attachment comprises rules to be reviewed) - Transitional arrangements - discussion regarding OPCW Top Structure 	<p>9/May/96</p>	<p>PC-XIV/A/WP.2</p> <p>para 2</p> <p>para 3</p> <p>para 4</p>
<ul style="list-style-type: none"> • Expert Group on Administrative, Financial and Personnel Matters - Sixth Report 	<p>5/Sep/96</p>	<p>PC-XV/A/WP.1</p>
<ul style="list-style-type: none"> • Expert Group on Administrative, Financial and Personnel Matters - Seventh Report • Corrigendum to the Seventh Report of the Expert Group on Administrative, Financial and Personnel Matters 	<p>5/Dec/96</p>	<p>PC-XV/A/WP.11</p> <p>PC-XV/A/WP.11/Corr.1</p>
<ul style="list-style-type: none"> • Report of the Commission to the Fifteenth Plenary - Commission delegated WGA to approve the Draft Protocol Regarding the Transfer of Assets, Liabilities, Records and Functions from the PrepCom for the OPCW to the OPCW (Annex to PC-XV/A/WP.11) 	<p>21/Dec/96</p>	<p>PC-XV/25</p> <p>para 7.2</p>
<ul style="list-style-type: none"> • Working Group A: Report - Administrative, Financial, and Personnel Matters 	<p>19/Dec/96</p>	<p>PC-XV/A/8</p> <p>para 2</p>

<ul style="list-style-type: none">• Report of the Executive Secretary– Administrative and Organisational Matters	7/Apr/97	PC-XVI/12 para 4
<ul style="list-style-type: none">• Working Group A: Report– Administration, Financial and Personnel Matters	31/Jan/97	PC-XVI/A/1 para 2.3-2.4

❑ ALLEGED USE INSPECTIONS		
<ul style="list-style-type: none"> • ExSec Note: Legal opinion on the relationship between Parts X and XI of the Verification Annex if an investigation of alleged use of CWs were initiated pursuant to Art. IX 	21/Dec/94	PC-X/B/1
<ul style="list-style-type: none"> • ExSec Note: Draft understanding on the status of "experts" in the context of investigations of alleged use in regard to privileges and immunities. -On request of WG B (PC-X/B/4 para 4.3(d); prepared by the Legal Adviser. 	21/Dec/94	PC-X/B/2
<ul style="list-style-type: none"> - EG on Inspection Procedures meetings • Seventh Report See further: Inspection procedures - EG could not accept legal opinion on the relationship between Parts X and XI of the Verification. Annex as a basis for resolving issue of investigation of alleged use initiated pursuant to Art. IX (PC-X/B/1) - No final approval on paper "Sampling and analysis during Investigations of alleged Use of CWs". 	30/Jan-2/Feb/95 2/Feb/95	PC-X/B/WP.9 para 5 para 6
<ul style="list-style-type: none"> - EG on Inspection Procedures meetings • Eighth Report - Issues in relation to investigations of alleged use. <ul style="list-style-type: none"> - relationship between Parts X and XI - "Qualified Experts" in the context 	2-5/May/95 19/Jun/95	PC-XI/B/WP.5 para 8
<ul style="list-style-type: none"> • ExSec Note: An Invitation to Submit Nominations of Qualified Experts for Investigations of Alleged Use of Chemical Weapons 	12/Mar/97	PC-XVI/7

<input type="checkbox"/> ANALYTICAL CHEMISTS		
<ul style="list-style-type: none"> – Expert Group Meetings (Combined Group of Experts) • Report – OPCW should establish: <ul style="list-style-type: none"> -A centrally controlled QA/QC programme for chemical analysis; and should -Perform regular proficiency testing of the network of approved labs and field activities -Assign to the OPCW Lab. the role of co-ordinating the analytical activities to be undertaken under the Convention – Chairman's paper part A: OPCW standards of analysis - analytical measurement; Responsibility, QA/QC, Approaches to accreditation, Analytical Labs for the CWC – Part B: Sampling and Analysis; Objective, Considerations, Analytical Functions, Identification of analytical requirements – Sampling procedures and equipment requirements (table) – Analytical requirements – Prelim. concept development paper - Analytical requirem. for inspections at declared CW related (excluding CW development facilities) and permitted sched. 1 facilities – Preliminary concept development paper - Analytical requirem. for inspections at industrial facilities – Prelim. conc. developm. paper - Analytical requirem. for insp. of old and/or abandoned CWs – Prelim. concept development paper - Analytical requirem. for Insp. relative to investigations of alleged use – Specification for on-site analytical equipment – Sampling and analysis: safety index 	1-11/Jun/93 15/Jun/93	PC-III/B/WP.7 para 4 Annex page 3 Annex page 13 Appendix I Appendix II Appendix III Appendix IV Appendix V Appendix VI Appendix VII Appendix VIII
<ul style="list-style-type: none"> • WGB recommendations 	30/Jun/93	PC-III/B/2 para 7
<input type="checkbox"/> ANALYTICAL DATABASE See <i>Data Systems and Equipment</i>		
B		
<input type="checkbox"/> BUDGET AND SCALE OF ASSESSMENTS See also: <i>Programme of Work, Budget</i>		
<ul style="list-style-type: none"> • PrepCom adopted Provisional Budget for first three months and Scale of Assessment for contributions of Signatory States – Provisional Budget – Scale of Assessments/initial three-month budget – Appropriated US \$1,801,397 	12/Feb/93	PC/I/4 para 13 Attachment A Attachment B
<ul style="list-style-type: none"> • PrepCom adopted Prov. Financial Regulations and Rules 	12/Feb/93	PC/I/4 para 13
<ul style="list-style-type: none"> • PrepCom requests MS pay contributions to Provisional Budget within 30 days of receipt of ExSec communication 	12/Feb/93	PC/I/4 para 13
<ul style="list-style-type: none"> • PrepCom authorises ExSec to incur expenditures not exceeding \$1, 801, 397 including reimbursing UN for expenses 	12/Feb/93	PC/I/4 para 13
<ul style="list-style-type: none"> • PrepCom decided Provisional Budget administration to follow UN rules until Prep PrepCom approves its own rules 	12/Feb/93	PC/I/4 para 13

<ul style="list-style-type: none"> • PrepCom mandate to WGA on areas of work 	12/Feb/93	PC/I/4 para 12
<ul style="list-style-type: none"> • ExSec Note with attached Note Verbal from the Embassy of the Socialist Republic of Viet Nam – stating intention not to participate in the PrepCom work and consequently not to contribute to expenses – ExSec seeks guidance from PrepCom on this matter 	25/Mar/93 15/Mar/93	PC-II/2
<ul style="list-style-type: none"> – Expert Group Meeting (First Year Budget and Progr. of W.) • Report - (proposed aggregate budget 1993: 9,802,833) 	7-8/Mar/93 17/Mar/93	PC/II/WGA/WP.4
<ul style="list-style-type: none"> • WG A Draft Recommendation for draft decision on Budget (Appropriations, Expenditures) & Scale of assessments for contributions of MS 	17/Mar/93	PC/II/WGA/WP.6
<ul style="list-style-type: none"> • Draft first year budget: Summary of Supporting Calculations – Staffing proposals for calendar Year 1993 – Personnel (associated costs) – Conf. Services, Travel, Transportation, Communications, Computer Equipment, Stationery/Printing Services, Contract Studies, Unallocated services 	17/Mar/93	PC/II/WGA/WP.7 Annex A Annex B Annex C-J
<ul style="list-style-type: none"> • ExSec report on the First Three Months Budget – Statement of Expenditure 	19/Apr/93	PC/II/3 para 6 Attachment A
<ul style="list-style-type: none"> • ExSec paper reporting calculation error invalidating overall budget figure in PC/II/WGA/WP.6. <u>New figure: 8,840,796</u> – Commentary on draft budget – Projected costs per section – Scale of assessment of Sign. States and Budget apportionm. – Personnel: Grade Related Costs 1993 	26/Mar/93	PC/II/WGA/WP.8 para 4 Attachm. A Attachm. B Attachm. C
<ul style="list-style-type: none"> • ExSec revised version of draft decision with corrected figures 	20/Apr/93	PC/II/WGA/CRP.1/ Rev.1
<ul style="list-style-type: none"> • ExSec comment on two delegations reminded the PrepCom of their positions stated previously on the Scale of Assessment 	22/Apr/93	PC/II/9 para 12
<ul style="list-style-type: none"> • WGA amended draft Budget decision for 1993 and the Scale of Assessments 	22/Apr/93	PC/II/WGA/2 para 10.2
<ul style="list-style-type: none"> • PrepCom Chairman's statement about budget provision for interpretation services 	22/Apr/93	PC/II/9 para 10
<ul style="list-style-type: none"> • PrepCom adopted Budget for 1993 and Scale of Assessments – Scale of Assessments for Calendar Year 1993 – Appropriated: US \$8,840,796 	22/Apr/93 22/Apr/93 22/Apr/93	PC/II/9 para 13 Attachment B PC/II/9 para 13
<ul style="list-style-type: none"> • PrepCom requested Member States to pay 1993 Budget contributions within 30 days of receipt of ExSec communication 		PC/II/9 para 13
<ul style="list-style-type: none"> • PrepCom authorised ExSec to incur expenditures not exceeding US \$8,840,796 for Provisional Technical Secretariat expenses for calendar year 1993 	22/Apr/93	PC/II/9 para 13
<ul style="list-style-type: none"> • PrepCom understanding on resources for language-related services 	22/Apr/93	PC/II/9 para 13
<ul style="list-style-type: none"> • ExSec reports to Fourth Plenary on Budget – Statement Income/Expenditure as of 15 September 1993 – Assessed Contributions from Member States – Budget Statement as of 15 September 1993 	27/Sep/93	PC-IV/10 para 6 Annex B

<ul style="list-style-type: none"> • ExSec reports to Fourth Plenary about note from the Government of Lithuania stating its intention not to participate in the PrepCom work and consequently not to contribute to expenses – ExSec view that a Commission ruling on this issue with other collateral issues with financial implications, is desirable during the Fifth Session – ExSec will circulate note to Member States with detailed proposals for such a ruling 	27/Sep/93	PC-IV/10
<ul style="list-style-type: none"> • Note by ExSec: Assessment of New Member States 	29/Sep/93	PC-IV/15
<ul style="list-style-type: none"> • Report of Working Group A to Fourth Plenary See further: WG A – Scale of Assessments of MS (150) and apportionment of the Capital Advance 	30/Sep/93	PC-IV/A/2 Annex D
<ul style="list-style-type: none"> • PrepCom approves Scale of Assessments and Capital Advance -Delegation reservations 	1/Oct/93	PC-IV/23 para 5.6.3
<ul style="list-style-type: none"> • PrepCom decides Regulation 14.1 and related references should be implemented starting 17 December – Regulation 14.1 • PrepCom establishes Finance Group as a core group of the Expert Group on the Program of Work and Budget and provides guidance for its operation 	17/Dec/93	PC-V/12 para 5.5
<ul style="list-style-type: none"> • PrepCom adopts 1993 scale of assessment of new MS – Scale of Assessments 	17/Dec/93 10/Dec/93	PC-V/12 para 5.10 PC-V/8
<ul style="list-style-type: none"> • ExSec reports to Fifth Plenary on Income and Expenditure as of 10 December 1993 	13/Dec/93	PC-V/6 para 3
<ul style="list-style-type: none"> • ExSec report on Member States' contributions and participation in the work of the Commission. 	22/Mar/94	PC-VI/9
<ul style="list-style-type: none"> • MS obligation to contribute. Arrears in contribution. 	22/Mar/94	PC-VI/9 para 3-6
<ul style="list-style-type: none"> • ExSec note on re-assessment of the Government of Kyrgyzstan. 	28/Mar/94	PC-VI/10
<ul style="list-style-type: none"> • ExSec note on assessment of new Member States – 3: United Rep. of Tanzania, Bahamas, Saint Kitts and Nevis 	28/Mar/94	PC-VI/11
<ul style="list-style-type: none"> • Income and expenditure as of 31 March 1994 – 5 Tables: table 1: Financial Situation of PrepCom as of 31 March 1994; Table 2: Assessed Contributions from Member States: 1993 Budget; Table 3: Assessed Contributions from Member States: 1994 Budget, Part I; Table 4: Status of appropriations; Table 5: Unaudited Status of Appropriations for the period ended 31 December 1993. 	11/Apr/94	PC VI/16 Appendix
<ul style="list-style-type: none"> • ExSec Note on re-Assessment of the Governments of the Czech Republic and the Slovak Republic 	14/Apr/94	PC-VI/21/Rev.1
<ul style="list-style-type: none"> • PrepCom Approval and notions on Assessment and Re-assessment of Member States 	15/Apr/94	PC VI/22 para 5.7-5.10
<ul style="list-style-type: none"> • ExSec Note on budgetary issues requiring advice from the finance group 	4/Mar/94	PC-VI/A/1

<ul style="list-style-type: none"> – EG on Programme of Work and Budget meetings • Fourth Report of EG on Programme of Work and Budget. – Proposed Calendar for 1994 for the preparation and review of the Draft Commission and OPCW budgets – Proposed structure of the Budget of the Commission for 1995 	<p>3,23/Mar/94 23/Mar/94</p>	<p>PC-VI/A/WP.11 Annex 1 Annex 2</p>
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 16 April to 26 June 1994: Overview of Events, Issues & Accomplishments – Financial Issues – Statement of Income and Expenditure together with an estimate of the balance for the year (1994) – Status of Appropriations as of 31 March 1994 – Scale of Assessments of Member States for Part I, 1993 and the Capital Advance as of 20 June 1994 	<p>27/June/94</p>	<p>PC-VII/5 para 2.1, 2.2 Annex 1 Annex 2 Annex 3</p>
<ul style="list-style-type: none"> • Corrigendum to PC-VII/5 (Annex 2 and Annex 3) 	<p>27/Jun/94</p>	<p>PC-VII/5/Corr.1</p>
<ul style="list-style-type: none"> • Commission expressed concern that nearly half of its members have not yet paid their assessments for 1993 and that contributions for 1994 are also lagging 	<p>1/Jul/94</p>	<p>PC-VII/8 para 10.3</p>
<ul style="list-style-type: none"> – EG on Programme of Work and Budget Meeting • Fifth Report – Consideration of ExSec Note PC-VI/13 and PC-VII/2 proposals and corresponding recommendations 	<p>27/May/94 27/May/94</p>	<p>PC-VII/A/WP.2</p>
<ul style="list-style-type: none"> – Expert Group Meetings • Sixth Report – Consideration of (a) the first draft of the 1995 Programme of Work and Budget; (b) The first draft of the Programme of Work and Budget for the first year of the OPCW and (c) the Report of the Finance Group – Model Structure for Budget Presentation – Identification of a set of financial statements 	<p>6-17/Jun/94 21/Jun/94</p>	<p>PC-VII/A/WP.4 Annex 1 Annex 2</p>
<ul style="list-style-type: none"> • Corrigendum to Sixth Report 	<p>28/Jun/94</p>	<p>PC-VII/A/WP.4/Corr1</p>
<ul style="list-style-type: none"> • ExSec Note transmitting the Report of the External Auditor on the 1993 accounts of the PrepCom – Auditor's Opinion on PrepCom financial statements for 1993 – Auditor's Report on financial statements <ul style="list-style-type: none"> -Summary of the main findings and recommendations -Detailed findings financial matters -Capital Advance – PrepCom Financial Statements for the period ended 31 December 1993 <ul style="list-style-type: none"> -ExSec comments on report of External Auditor 	<p>1/Sep/94</p>	<p>PC-VIII/4 page 3 page 4-14 para 9-19 para 20-30 para 31-48 page 15-28 page 29,30</p>
<ul style="list-style-type: none"> • ExSec Note: OPCW Building - Financing Options See: OPCW Building 	<p>29/Aug/94</p>	<p>PC-VIII/HC/4</p>
<ul style="list-style-type: none"> • ExSec Note: Adjustment Request: 1994 Budget part 1 (DOCUMENT WITHDRAWN: PC-VIII/A/5) – ExSec requests authority from the Commission for the transfer of funds from Programme 6 to Progr. 7 – Proposal to create a new sub-object of expenditure: Equipment: Lab. and Store Fit-Up 	<p>2/Sep/94</p>	<p>PC-VIII/A/2 para 1-3 para 4</p>

<ul style="list-style-type: none"> • EG on Programme of Work and Budget: Verification Related Equipment – Secretariat's request for occupational Health and Safety equipment to the 1994 base cost value of USD 202,000 to be added to phase I of the Budget. – Changes to be made to document PC-VIII/A/WP.1 (list of Inspection Equipment to be procured) 	20/Jul/94	PC-VIII/A/WP.1Add.1
<ul style="list-style-type: none"> • Corrigendum to PC-VIII/A/WP.1 Add.1 	16/Aug/94	PC-VIII/A/WP.1. Add.1/Corr.1
<ul style="list-style-type: none"> • Corrigendum to PC-VIII/A/WP.1(1,2) 	2/Aug/94	PC-VIII/A/WP.1 (1,2)/Corr.1
<ul style="list-style-type: none"> – Expert Group on Data Systems Meetings • Seventh Report. See Further: Data Systems – Review of the draft Information Systems Branch Budget proposed by the Secretariat 	20,22/Jul/94 22/Jul/94	PC-VIII/A/WP.2 para 3
<ul style="list-style-type: none"> • Third Finance Group (Core Group of the EG on Programme of Work and Budget) Meeting • Report of the Third Meeting See further: Finance Group, Programme of W & B Consideration of tasks assigned to the Group in the Commission's Report on the Seventh Session (PC-VII/8) – Draft programme of Work and Budget for 1995 (prts. I&II) – Discussion of funding and budgetary arrangements for the procurement of certain inspection and lab equipment and discussion of "any other business", including consideration of the Commission's arrangements for payment of rental subsidy – Table: Budgetary effect of the Finance Group's proposals 	1-5/Aug/94 5/Aug/94	PC-VIII/A/WP.4 para 3 para 8,10 Attachment
<ul style="list-style-type: none"> • Corrigendum to PC-VIII/A/WP.4 	30/Aug/94	PC-VIII/A/WP.4/Corr.1
<ul style="list-style-type: none"> • ExSec Report on the Intersessional Period 4/Jul-24/Sep 1994 – Income and expenditure as of 31 August 1994 PrepCom Financial Situation as of 31 August 1994 – Status of Appropriations (Tables) – Report on the status of payments by Member States of assessed contributions as of 20 September 1994 	26/Sep/94	PC-VIII/10 Annex 1 Annex 2 Annex 3
<ul style="list-style-type: none"> • ExSec Note: Scale of Assessment (all countries) for 1995 Budget, Parts I&II 	23/Sep/94	PC-VIII/A/4
<ul style="list-style-type: none"> • ExSec Note: Scale of Assessment (all countries) for 1995 Budget, Parts I&II - Correction 	28/Sep/94	PC-VIII/A/4 rev.1
<ul style="list-style-type: none"> • ExSec Note: Retrospective Approval for expenditure in excess of appropriations – ExSec seeks Commission's retrospective approval for excess of expenditure over appropriations in respect of Computer equipment, Stationery and Unallocated Services. 	23/Sep/94	PC-VIII/A/6
<ul style="list-style-type: none"> • Scale of Assessment of Member States and apportionment of the budget of PrepCom for 1995 part I & II 	29/Sep/94	PC-VIII/18 Annex I

<ul style="list-style-type: none"> - Expert group on Programme of W & B meeting • Seventh Report - Comments on the 1994 Progr. of W & B of the Commission - Consideration of Finance Group Report - Consideration of draft Progr. of W & B for 1995 - Consideration of remaining proposals for staffing adjustment - Recommendations - List of documents distributed during the meeting • Programme of Work and Budget for 1995 (parts I & II) Volume one (Text) and Volume II (Tables and Charts) - All Divisions and Branches - 222 Pages 	<p>15-25/Aug/94 29/Aug/94</p>	<p>PC-VIII/A/WP.7 para 4 para 5 para 6 para 7 para 11 Attachment Annex</p>
<ul style="list-style-type: none"> • ExSec Note on Trust Fund for Regional Seminars. - Fund has been established 	<p>18/Nov/94</p>	<p>PC-IX/2</p>
<ul style="list-style-type: none"> • ExSec Note on Re-Assessment of the governments of the Czech Republic and the Slovak Republic Czech Republic: 0.37 % to 0.42 %. Slovak Republic: 0.18 % to 0.13 %. - Approved by Commission 	<p>18/Nov/94 9/Dec/94</p>	<p>PC-IX/3 PC-IX/11 para 11.3</p>
<ul style="list-style-type: none"> • ExSec Note on Re-Assessment of the Government of Kyrgyzstan. Was 0.01 %. Correct rate is 0.06 % - Approved by Commission 	<p>18/Nov/94 9/Dec/94</p>	<p>PC-IX/4 PC-IX/11 para 11.4</p>
<ul style="list-style-type: none"> • ExSec Note: Assessment of new Member States - Rep. of Tanzania, Bahamas, Saint Kitts and Nevis, Chad - Revised scales of Assessments for 1995 Parts I & II 	<p>18/Nov/94</p>	<p>PC-IX/5 Appendices 1 & 2</p>
<ul style="list-style-type: none"> • ExSec Report to IX Plenary - Income and Expenditure as of 15 Nov. 1994 - Assessment of Member States; payments 	<p>1/Dec/94</p>	<p>PC-IX/6 Annex 1 Annex 2</p>
<ul style="list-style-type: none"> • Fifth Finance Group meeting - Report See further: Finance Group - Review of the draft OPCW Financial Regulations -New Art. 15: Establishment of a small EG on Budgetary, Financial and programmatic fields. - 1996 Secretariat Budget timeline 	<p>13-17/Feb/95 17/Feb/95</p>	<p>PC-X/A/WP.2 para 4 para 4.91 para 10.16</p>
<ul style="list-style-type: none"> • ExSec Note: Assessment of new MS - Formal advice of Lesotho's signature on 7/12/94 came too late for any revision of the scale of assessment - Prorated assessment for Lesotho for prts. I and II. 	<p>22/Mar/95</p>	<p>PC-X/8</p>
<ul style="list-style-type: none"> • ExSec Report to Tenth plenary. - Report on the Intersessional Period 3/Dec/94 to 31/Mar/95: Overview of events, issues and Accomplishments See further: ExSec - Income and Expenditure as of 28 feb. 1995 - Status of Payments - Status of appropriations by programme - Status of appropriations by main object of expenditure - Special account for the procurement of inspection and Lab. equipment -Status of funds statement as of 28/Feb/95 - General Fund -Unaudited Status of appropriations for 1994 - Special Account for the procurement of inspection and lab. equipment -unaudited statement for 1994 	<p>31/Mar/95</p>	<p>PC-X/10 Annex appendix 1 Annex appendix 2 " " 3 " " 4 Annex 2 Annex 3 Annex 4</p>

<ul style="list-style-type: none"> • ExSec Note: Trust fund for regional seminars -Contributions received 	6/Apr/95	PC-X/19
<ul style="list-style-type: none"> • ExSec Note: Scales of assessment for 1996 Budget, part I and part II. 	30/Jun/95	PC-XI/3
<ul style="list-style-type: none"> • ExSec Note: Transfer of Funds. – Inter-programme transfers 	23/Jun/95	PC-XI/2
<ul style="list-style-type: none"> • ExSec Note: Quarterly profile by division of expected expenditure for Part I of the 1996 Budget 	10/Jul/95	PC-XI/A/2
<ul style="list-style-type: none"> • ExSec note: Inter/program transfers 	24/07/95	PC-XI/A/4
<ul style="list-style-type: none"> • ExSec note: Methodology and Assumptions for the OPCW Budget. – Budgetary Assumptions – Chapters of the OPCW Budget 	16/Oct/95	PC-XII/A/1 para 2 para 2.17
<ul style="list-style-type: none"> • EG on Programme of Work and Budget meetings – Twelfth Report – Report of the Finance Group – The methodology and assumptions for the OPCW Budget – Programme of Activities – Adjustments to the Programme of Work and Budget -1995 and 1996 – Issue of a new P-3 position in Legal – Recommendations 	21-22 Nov/95 22/Nov/96	PC-XII/A/WP.4 para 2 para 3 para 4 para 5 para 6 para 7
<ul style="list-style-type: none"> • ExSec Note: Issues facing the Secretariat regarding the 1995 & 1996 Budget – Areas of estimated under expenditure in the 1995 Verification Budget – Under funding of Information Systems Requirements – Work Plan and Financial Requirements for the Information Systems Branch 	1/Nov/95	PC-XII/A/2* para 1 para 2 Annex
<ul style="list-style-type: none"> • Corrigendum to PC-XII/A/1 	2/Nov/95	PC-XII/A/1/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Assessment of New Members States Uzbekistan 	4/Dec/95	PC-XII/10
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for Courses for Personnel of National Authorities 	28/Nov/95	PC-XII/8
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for Regional Seminars 	28/Nov/95	PC-XII/9
<ul style="list-style-type: none"> • ExSec Note: Transfer of Funds – Inter-programme transfer 	14/Nov/95	PC-XII/7
<ul style="list-style-type: none"> • ExSec Note: The Brussels Project. Consultancy voluntary contributions 	2/Nov/95	PC-XII/4
<ul style="list-style-type: none"> • Report on the Commission – Establishment of 3 special accounts 	14/Dec/96	PC-XII/17 para 7.2(b)
<ul style="list-style-type: none"> • ExSec Note: Transfer of Funds – Inter-programme transfer 	1/Mar/96	PC-XIII/2
<ul style="list-style-type: none"> • Report on the Commission, Programme of Work and Budget (PC-XIV/A/WP.6) 	27/Jul/96	PC-XIV/29 para 8.4 - 8.6

<ul style="list-style-type: none"> • Report on the Commission, Assessments for Part II of the Budget. The Commission decided to: <ul style="list-style-type: none"> – Encourage all Members to make all necessary admin arrangements to pay their assessments for Part II of the 1996 budget promptly after the trigger point, in accordance with the financial regulations. – Encourage all Member States which are in a position to do so to immediately and voluntarily contribute their assessments for Part II of the 1996 Budget, with the funds thus to be provided to be held in a separate account, blocked until the deposit of the 65th instrument of ratification, at which time the funds will be transferred to the General Account for this purpose; and – Authorise the ExSec to establish an account for this purpose 	27/Jul/96	PC-XIV/29 para 6.3 (a) (b) (c)
<ul style="list-style-type: none"> • Report of the Commission: The Commission delegated to WGA the authority to decide during the next intersessional period on proposals concerning the inter-programme transfer of funds. 	27/Jul/96	PC-XIV/29 para 8.7
<ul style="list-style-type: none"> • OPCW Draft Programme and Budget for 1997 	11/Sep/96	PC-XV/A/WP.3
<ul style="list-style-type: none"> • Preliminary Draft 1997 Budget of the Commission • Corrigendum 	19/Sep/96 7/Oct/96	PC-XV/A/WP.2 PC-XV/A/WP.2/Corr1
<ul style="list-style-type: none"> • Prorated 1997 Part I Programme of Work and Budget of the Commission 	12/Nov/96	PC-XV/A/WP.2/Rev.1
<ul style="list-style-type: none"> • Prorated 1997 Part I Programme of Work and Budget of the Commission: Corrigendum 	12/Nov/96	PC-XV/A/WP.2/Rev.1
<ul style="list-style-type: none"> • ExSec Note: Scale of Assessments for the Prorated 1997 Part I Programme of Work and Budget of the Commission 	15/Nov/96	PC-XV/A/4
<ul style="list-style-type: none"> • ExSec Note: Correspondence relating to the 1997 Part I Budget of the Information Systems Branch 	4/Dec/96	PC-XV/A/5
<ul style="list-style-type: none"> • ExSec Note: Assessment of New Member State 	10/Mar/97	PC-XVI/5
<ul style="list-style-type: none"> • ExSec Note: Assessment of New Member State 	15/Apr/97	PC-XVI/30
C		
<input type="checkbox"/> CHAIRMAN & OFFICERS (PREPARATORY COMMISSION) See also: <i>Executive Secretary</i>		
<ul style="list-style-type: none"> • Provisional Rules of Procedure, Rules 8 & 9 	8/Feb/93	PC/I/2
<ul style="list-style-type: none"> • PrepCom elected Ambassador E. Azikiwe 	12/Feb/93	PC/I/4 para 7
<ul style="list-style-type: none"> • Election of Vice Chairmen from Chile, Hungary, Iran, Tunisia and the United States (First Plenary) 	12/Feb/93	PC/I/4 para 9
<ul style="list-style-type: none"> • Chairman's statement on budget and interpretation services 	22/Apr/93	PC/II/9 para 10
<ul style="list-style-type: none"> • PrepCom elected Ambassador Sirous Nasser 	2/Jul/93	PC-III/11 para 8
<ul style="list-style-type: none"> • Election of Vice Chairmen from Chile, Japan, Romania, Tunisia and the United States (Third Plenary) 	2/Jul/93	PC-III/11 para 8/4. para 9
<ul style="list-style-type: none"> • Chairman's opening statement to Fourth Plenary 	1/Oct/93	PC-IV/23 para 2.2
<ul style="list-style-type: none"> • Election of Ambassador Grigory V Berdennikov as Chairman. 	17/Dec/93	PC-V/12 para 9
<ul style="list-style-type: none"> • Election of Vice Chairmen from Brazil, Bulgaria, Indonesia, Tunisia, and the United States 	17/Dec/93	PC-V/12 para 9
<ul style="list-style-type: none"> • Election of Ambassador Miquel Marin-Bosch of Mexico 	1/Jul/94	PC-VII/8 para 9.1

• Election of Vice Chairmen from Zimbabwe, the Republic of Korea, Colombia, Ukraine and the United States	1/Jul/94	PC-VII/8 para 9.2
• Chairman's opening statement to Eight Plenary	26/Sep/94	PC-VIII/12
• Representative of South Africa succeeded Representative of Zimbabwe as a Vice-Chairman	29/Sep/94	PC-VIII/18 para 10.3
• Election of Mr. Finn K. Fostervoll of Norway as Chairman of the Commission for the half year period commencing 8/Feb/95	9/Dec/94	PC-IX/11 para 10.1
• Election of Vice-Chairmen from S.Africa, Pakistan, the Czech Rep. and the US.	9/Dec/94	PC-IX/11 para 10.2
• Report by the chairman of the Commission – A fully implemented CWC should make it more difficult for terrorists to obtain substances which can be used to produce CWs - How to utilise the resources of OPCW in assisting MS's subjected to terrorist attacks as took place in Japan – The changing political reality - its implications Ratifications - We now have to plan on the basis that the trigger point may be reached early in 1996 – Improved methods of work of the Commission – An evaluation of the application of new methods of work during the current intersessional period	30/Mar/95	PC-X/11 para 1.2 para 2 para 3 para 4
• Election of Ambassador Z.J. de Beer of South Africa as Chairman of the Commission for the six-month period commencing on 8 August 1995	27/Jul/95	PC-XI/17 para 10.1
• Election of Vice-Chairmen from Senegal, India, Cuba and the United States of America for the same period	27/Jul/95	PC-XI/17 para 10.2
• Election of Ambassador Dato Sallehvuiddin Bin Abdullah of Malaysia as Chairman of the Commission for the six-month period commencing on 8 February 1996	14/Dec/95	PC-XII/17 para 11.1
• Election of Vice-Chairmen from Côte-d'Ivoire, China, Croatia, Uruguay, and the United States of America for the same period	14/Dec/95	PC-XII/17 para 11.2
• Election of Ambassador G.E. Figueroa of Argentina as Chairman of the Commission for the period from 8 February 1997 to the end of the life of the Commission	21/Dec/96	PC-XV/25 para 11.1
• Election of Vice-Chairmen from Zimbabwe, Pakistan, Poland, Brazil and the United States of America for the same period	21/Dec/96	PC-XV/25 para 11.2
□ CHALLENGE INSPECTIONS		
• ExSec Note: Challenge Inspections - Informal Consultations	19/Aug/93	PC-IV/B/6

<ul style="list-style-type: none"> – Expert Group Meeting • Initial Report – Chairman's paper: Tasks of the EG; Objectives of the meeting; Common understandings on Challenge Inspection; Challenge Inspections Time Frames; Designation and selection of Inspectors and Inspection assistants; Confidentiality; Future work – FORMATS: Challenge inspection request Format, Acknowledgement of Challenge Inspection Request Format, Format for implementation of Art. IX, para 14, Challenge Inspection Format for Notification of the Location of the Inspection Site, Notification Formats, Challenge Inspection: Notification on Requesting State Party's Observer, Format for the Transmission of Info from the Director-General to the Executive Council about the Location of the Inspection Site, Format for Transmission of the Inspection Request to the Inspected State Party Including Location of the Inspection Site and Info specified in Verification Annex, Part II, para 32, Format for Acknowledgement of Receipt of Notification of Intent to Conduct a Challenge Inspection 	<p>23-27/Aug/93 27/Aug/93</p>	<p>PC-IV/B/WP.10 Annex</p> <p>Annex Appendix 1-7</p>
<ul style="list-style-type: none"> • WGB noted report and mandated further work 	<p>1/Oct/93</p>	<p>PC-IV/B/12 para 12</p>
<ul style="list-style-type: none"> – Expert Group Meeting • First Interim Report – Issues reviewed apart from Chairman's paper: securing of site, managed access, sampling and analysis, compilation of formats attached to PC-IV/B/WP.10 and designation/selection of inspectors/inspection assistants). – Chairman's Paper (result of main deliberations): Some key guide lines and understandings on the conduct of challenge inspections (7 pages) 	<p>15-19/Nov/93 19/Nov/93</p>	<p>PC-V/B/WP.12</p> <p>Annex</p>
<ul style="list-style-type: none"> • Israel: Challenge Inspections 	<p>13/Dec/93</p>	<p>PC-V/B/WP.19</p>
<ul style="list-style-type: none"> • Israel: Challenge Inspections - Corrigendum – page 3, line 2 	<p>14/Dec/93</p>	<p>PC-V/B/WP.19/ Corr.1</p>
<ul style="list-style-type: none"> • WGB recommendations for further work 	<p>15/Dec/93</p>	<p>PC-V/B/10 para 6</p>
<ul style="list-style-type: none"> • Israeli WP; Actions and activities preceding the conduct of challenge inspection and formats for an inspection request – Proposal – Challenge Inspection request format – Challenge Inspection request related formats 	<p>24/Feb/94</p>	<p>PC-VI/B/WP.11</p> <p>paras 7-12 Appendix 1 Annex/Appendix 2/3</p>

<ul style="list-style-type: none"> – Expert Group Meeting • Second Interim Report EG on Challenge Inspections – Tasks of the Group – Priorities and sequence of tasks – Review of previous work – Equipment in Challenge Inspection – General aspects in regard to inspection Relating to national implementation measures – Inspection activities – Group developed two forms: one for preliminary findings, one for inspection reports. – Future Work (WG agreed that it will need one more meeting) – Recommendations 	<p>28/Feb-4/Mar/94 4/Mar/94</p>	<p>PC-VI/B/WP.13 para 6,7 para 8,9 para 11-15 para 16-18 para 19-23 para 24 para 26 para 28 para 29</p>
<ul style="list-style-type: none"> • Corrigendum to PC-VI/B/WP.13 – Other material on Challenge Inspections available at PTS 	<p>15/Apr/94</p>	<p>PC-VI/B/WP.13/Corr1 para5</p>
<ul style="list-style-type: none"> – Expert Group Meeting • Fourth Report EG on Challenge Inspections – The group discussed non-paper on "Illustrative Examples of the Type of info which might be included under 'all appropriate info on the basis of which the concern has arisen'. Group will return to this next meeting – The group will discuss at next meeting, the proposed format for a challenge inspection mandate and on question of abuse of the right to request a challenge inspection – Recommendations 	<p>10-11/Jul/95 11/Jul/95</p>	<p>PC-XI/B/WP.9 para 2 para 2 para 3</p>
<ul style="list-style-type: none"> – WG B meetings • Report of WG B – Challenge Inspections 	<p>25-27/May/95 27/Jul/95</p>	<p>PC-XI/B/12 para 9</p>
<ul style="list-style-type: none"> • Expert Group Meeting – Fifth Report EG on Challenge Inspections – The group confirmed after modification the acceptability of the "Illustrative examples of the type of information which might be included under 'All appropriate information the basis of which the concern has arisen', in the context of format 1". The Group requested its chairman or the Secretariat to prepare a background discussion paper on the issues relating to abuse. – Recommendations – illustrative examples of the type of information which might be included under "All appropriate information on the basis of which the concern (of possible non-compliance) has arisen", in the context of Format 1 – Format of an Inspection Mandate for the Conduct of a challenge Inspection 	<p>16-17/Oct/95 17/Oct/95</p>	<p>PC-XII/B/WP.3 para 2.1 para 3 Annex 1 Annex 2</p>
<ul style="list-style-type: none"> • WG B Meeting – Report of the WG B – Challenge Inspection 	<p>12/Dec/95</p>	<p>PC-XII/B/7 para 2</p>

<ul style="list-style-type: none"> • Report of the Commission – Challenge Inspection. The Commission adopted PC-XII/B/WP.3 	14/Dec/95	PC-XII/17 para 8.2
<ul style="list-style-type: none"> – Expert Group Meeting • Sixth Report – Work of the Group - agreed List of indicators on abuse of CI – Discussed other issues - requesting party - costs, if any, of IC; misconduct of inspection team – Recommendations: WGB to approve list in Annex – (Para 22 of Article IX. Whether the right to request a challenge inspection has been abused) 	14-15/Feb/96 15/Feb/96	PC-XIII/B/WP.4 para 2 para 3 para 4 Annex
<p><input type="checkbox"/> CHEMICAL INDUSTRY DECLARATIONS See also: <i>Chemical Industry Facilities</i></p>		
<ul style="list-style-type: none"> – EG Meetings (Combined EG on Industrial Declarations) • Initial Report Chairman's paper: sets out understandings about the meaning of terms used in the declaration requirements stipulated by the CWC. Meant to serve as a basis for guidance to nat. auth. in preparing declarations and to facilitate the work of other EGs – 30 Charts for declaration of Sched. 2 & 3 Chemicals, Plant Info. and other prod. facilities. (explanatory notes included) – Low concentrations; By - Products – Options for declaration of aggregate national data under Part VIII (Sched. 3) 	1-11/Jun/93 16/Jun/93	PC-III/B/WP.8 Annex Annex Chart 1 - 30 Appendix 1 Appendix 2
<ul style="list-style-type: none"> • WGB considered report 	30/Jun/93	PC-III/B/2 para 8
<ul style="list-style-type: none"> • WGB noted results of consultations on declar. requirements – Consultations 	15/Dec/93 14/Dec/93	PC-V/B/10 para 2.6 PC-V/B/WP.15
<ul style="list-style-type: none"> • WGB note ExSec note on factors affecting the level of inspection at industrial facilities – ExSec Note 	15/Dec/93 4/Oct/93	PC-V/B/10 para 2.8 not official
<ul style="list-style-type: none"> • WGB considered results of consultations on declaration requirements – Chairman consultations 	15/Dec/93 14/Dec/93 14/Dec/93	PC-V/B/10 paras 2.6 - 2.7 PC-V/B/WP.15 PC-V/B/WP.20
<ul style="list-style-type: none"> • Identification of facilities which are subject to the provisions of the convention and motivation of Industry to submit complete information to its national authority (ExSec Note) – Suggestion of the Secretariat. 	22/Feb/94	PC-VI/5 para 2
<ul style="list-style-type: none"> • Guidance for identifying areas of the chemical industry covered by the convention. (Annex to ExSec's note). – How to survey your chemical Industry. 	22/Feb/94	PC-VI/5 Annex

<ul style="list-style-type: none"> - EG on Chemical Industry Issues (a continuation of the former EG on Chemical Industry Facilities) meetings. - On 27 and 28 April the EG held its second joint meeting with representatives of the chemical Industry. For Report See: Information Series B (Chemical Industry) No.2, May 1994. • Fourth Report - Tasks assigned to the Expert Group by WG B - Recommendations 	<p>25-28/Apr/94 4,25/May/94</p> <p>25/May/94</p>	<p>PC-VII/B/WP.7 Para 2 Para 9</p>
<ul style="list-style-type: none"> • Corrigendum to Fourth Report 	<p>7/Jun/94</p>	<p>PC-VII/B/WP.7/Corr.1</p>
<ul style="list-style-type: none"> • Sections of draft Declaration Handbook related to Industrial Declarations distributed to Member States 	<p>26/Sep/94</p>	<p>PC-VIII/10 para 2.1</p>
<ul style="list-style-type: none"> - EG on Chemical Industry Issues meeting • Sixth Report - Understandings and tentative understandings on: Schedule 1 & 2 chemicals, Discrete organic chemicals, Schedule 1 Production facilities, definition of "Production" - Consideration of: "Production by synthesis" of discrete organic chemicals including PSF Chemicals; The meaning of the term "a State Party" in para 8(a)(i) (2) of Article II - Task Force on recording the export and import of scheduled chemicals - Recommendations 	<p>14/Sep/94 14/Sep/94</p>	<p>PC-VIII/B/WP.10 para 2 and 3</p> <p>para 5.1-5.3 para 5.4-5.6</p> <p>para 6</p> <p>para 7</p>
<ul style="list-style-type: none"> • PTS has amended the draft Declaration Handbook related to Industrial Declarations in the light of comments by MS. 	<p>1/Dec/94</p>	<p>PC-IX/6 para 3.1</p>
<ul style="list-style-type: none"> - WG B meetings • Report of WG B - Chemical Industry Issues. The group requested the Secretariat develop a draft Model Agreement for schedule 1 facilities 	<p>25-27/May/95 27/Jul/95</p>	<p>PC-XI/B/12</p> <p>para 2.2</p>
<ul style="list-style-type: none"> • ExSec Note: Legal Opinion on the Respective Legal Status of Model Agreements and of Facility Agreements - Pursuant to request of WG B (PC-X/B/5 para 7.2) Submitted for consideration by the EG on Chemical Industry Issues 	<p>15/May/95</p>	<p>PC-XI/B/4</p>
<ul style="list-style-type: none"> - EG on Chemical Industry Issues • Tenth Report - Results of the Group's work Model agreements - revised schedule 2 plant sites; requesting secretariat to prepare schedule 1 facilities Discussed low concentration guidelines Requested chairman to call consultation on Declaration Handbook - Recommendations 	<p>29-31/Jan & 23 Feb/96 23/Feb/96</p>	<p>PC-XIII/B/WP.6 para 2</p> <p>para 2.1 para 2.3</p> <p>para 2.4 para 3</p>

<ul style="list-style-type: none"> – EG on Chemical Industry Issues • Eleventh Report – Results of the Group's work Model agreements - revised schedule 2 plant sites Requested chairman to continue informal consultations The Group, recognising the importance of an early agreement on the Model Agreement for Schedule 1 facilities, decided to include an initial review of a draft Model Agreement for Schedule 1 Facilities as its next agenda item. – Trial Inspections of Schedule 2 and Schedule 3 industrial facilities in Japan – Recommendations 	<p>22-25/Apr/96 25/Apr/96</p>	<p>PC-XIV/B/WP.1 para 2 para 2.7 para 2.9 para 2.11</p> <p>para 3</p> <p>para 4</p>
<ul style="list-style-type: none"> – EG on Chemical Industry Issues • Twelfth Report – Results of the Group's work – Model agreement for Schedule 1 Facilities – Model agreement for Schedule 2 Plant Sites – Issues in relation to chemical industry declarations – Recommendations 	<p>28-30/May/96</p>	<p>PC-XIV/B/WP.3 para 2 para 2.3 para 2.4 para 2.5 para 3</p>
<ul style="list-style-type: none"> • ExSec Note: Handbook on Chemicals 	<p>26/Jul/96</p>	<p>PC-XIV/B/8</p>
<ul style="list-style-type: none"> – EG on Chemical Industry Issues • Thirteenth Report – Industry declaration issues – Industry sections of the draft Declaration Handbook 	<p>11,12,14/Nov/96 14/Nov/96</p>	<p>PC-XV/B/WP.7 para 5 para 6</p>
<p>☐ CHEMICAL INDUSTRY FACILITIES</p>		
<ul style="list-style-type: none"> • Proposed Meeting between Expert Group on Chemical Industry Facilities and Representatives from Industry 		
<ul style="list-style-type: none"> • WGB recommended, in the context of this meeting, that the Secretariat be authorised to approach Chem. Ind. Reps. to inform them of the Proposal, to invite their participation in the proposed meeting and to draw up a provisional agenda for consideration and approval by PrepCom at its Fourth Session. 	<p>30/Jun/93</p>	<p>PC-III/B/2 para 2.2</p>
<ul style="list-style-type: none"> • Report from Chairman of Experts Group on Industrial Declarations 	<p>16/Jun/93</p>	<p>PC-III/B/WP.8</p>
<ul style="list-style-type: none"> • PrepCom authorises ExSec to approach industry and prepare provisional meeting agenda 	<p>2/Jul/93</p>	<p>PC-III/11 para 6.4.1</p>
<ul style="list-style-type: none"> • ExSec Note on Meetings with Representatives of the Chemical Industry 	<p>4/Aug/93</p>	<p>PC-IV/2</p>

<ul style="list-style-type: none"> - Expert Group Meetings (Combined Group of Experts on Chemical Industry Facilities) • Initial Report - Guidelines for Inspection Procedures for the Inspection of Sched. 2 and Sched. 3 plant sites - Assessment of the risk posed by a Schedule 2 plant site to the object and purpose of the Convention - Recommendations for facilitating inspections of Sched. 2 facil. - Draft model industrial declaration formats - Outline of a Draft Model Facility Agreement for Sched. 2 plant sites - Illustrative categories of equipment which may be used for inspections at Schedule 2 facility 	<p>19-23/Jul/93</p> <p>23/Jul/93</p>	<p>PC-IV/B/WP.5 Appendix A</p> <p>Appendix B</p> <p>Appendix C Appendix D Attachment 1</p> <p>Attachment 2</p>
<ul style="list-style-type: none"> • WGB recognises issues for further expert group work 	1/Oct/93	PC-IV/B/12 para 7
<ul style="list-style-type: none"> • WGB draws WGA attention to Appendix D of Chairman's Paper on Draft Model Industrial Declaration Formats to consider for IMS 	1/Oct/93	PC-IV/B/12 para 7.3
<ul style="list-style-type: none"> • WGB considered proposed meeting with chemical industry representatives and forwards recommendations to PrepCom 	1/Oct/93	PC-IV/B/12 paras 7.5 - 7.7
<ul style="list-style-type: none"> • PrepCom approves WGB recommendation to approve draft agenda for proposed industry meeting 	1/Oct/93	PC-IV/23 para 6.5.2
<ul style="list-style-type: none"> • PrepCom approves WGB suggestions to invite representatives from UN, its multilateral bodies and international chemical associations to meeting with industry. Representatives of chemical industry associations may be invited by national governments as representatives of associations, not as part of national delegations 	1/Oct/93	PC-IV/23 para 6.5.3
<ul style="list-style-type: none"> - Expert Group Meetings • Second (Final) Report - Meeting with Industry Representatives - Recommendations - Chairman's Paper (main result of Group's work). Builds on discussions on inspection and verification of Sched. 2/3 facilities (PC-IV/B/WP.5) and on previous work done by the EG on Industrial Declarations (PC-III/B/WP.8) - Outline of a Draft Model Facility Agreement for Schedule 2 plant sites (11 Pages) 	<p>4-8/Oct/93</p> <p>8/Oct/93</p> <p>6-7/Oct/93</p>	<p>PC-V/B/WP.2</p> <p>para 6-12 Annex</p> <p>Appendix</p>
<ul style="list-style-type: none"> • Experts Group on Chemical Industry Facilities: Second Report - Corrigendum - page 1, para 1, line 2 	24/Nov/93	PC-V/B/WP.2/ Corr.1
<ul style="list-style-type: none"> • Combined Expert Group on Chemical Industry Facilities and Industry Representatives - Panel Discussions: Effect on the Chemical Industry of the CWC 	3/Nov/93	PC-V/B/WP.1*
<ul style="list-style-type: none"> • Experts Group on Chemical Industry Facilities: Consultations on the Schedules of Chemicals and on Illustrative Examples of Chemicals 	14/Dec/93	PC-V/B/WP.20
<ul style="list-style-type: none"> • WGB forwarded recommendations on joint meeting with industry and mandated further work 	15/Dec/93	PC-V/B/10 para 2
<ul style="list-style-type: none"> • WGB requested Secretariat to start work on an Inspection Manual 	15/Dec/93	PC-V/B/10 para 2.4

<ul style="list-style-type: none"> • WGB requested Secretariat to produce standardised machine-readable declaration formats, definitions and explanations of requirements • WGB requested Secretariat to produce a draft Declarations Handbook for industry based on recommendations from EGs 	15/Dec/93	PC-V/B/10 para 2.4
<ul style="list-style-type: none"> • WGB requested Secretariat to produce draft model agreements for industrial facilities 	15/Dec/93	PC-V/B/10 para 2.4
<ul style="list-style-type: none"> • WGB forwarded recommendations 	15/Dec/93	PC-V/B/10
<ul style="list-style-type: none"> • PrepCom decides to continue joint meetings with industry. Next meeting to be after Sixth Plenary 	17/Dec/93	PC-V/12 para 6.1a
<ul style="list-style-type: none"> • PrepCom decides Secretariat might present regular briefings in The Hague to Member States on industry issues 	17/Dec/93	PC-V/12 para 6.1b
<ul style="list-style-type: none"> • PrepCom decides Secretariat should nominate officers as points of contact on industry issues – Secretariat will publish updates after each meeting of the Expert Group and will be ready to respond to requests for documentation. Industry should provide contacts for these updates 	17/Dec/93	PC-V/12 para 6.1c
<ul style="list-style-type: none"> • PrepCom encouraged Member States to consult national industries on implementation legislation and to broaden awareness through regional seminars 	17/Dec/93	PC-V/12 para 6.1d
<ul style="list-style-type: none"> • PrepCom encouraged industry to provide expertise through bilateral consultations and with industry data and papers 	17/Dec/93	PC-V/12 para 6.1e
<ul style="list-style-type: none"> • Second Combined Meeting of the EG on Chemical Industry Facilities and Industry Representatives 	27-28/Apr/94	
<ul style="list-style-type: none"> • ExSec Note on this meeting. – Topics to be discussed; – Programme of the Meeting – 12 fact-sheets (Industry Verification Fact Sheets) prepared by the Secretariat on specific discussion topics 	7/Apr/94	PC-VI/B/7 Attachment
<ul style="list-style-type: none"> – EG on Chemical Industry Facilities meetings • Third Report – Chairman's Paper – Attachments on: Approaches in regard to castor bean processing plants (1), Past production of Schedule 1 chemicals at facilities having a capacity above 1 tonne per year, for pharmaceutical or other peaceful purposes (2), Clarifications in regard to discrete organic chemicals including PSF chemicals (3), Illustrative elements of preliminary findings and preliminary/final inspection reports (4) and Model Facility Agreements for Sched. 2 plant sites (5) 	10-21/Jan/94 28/Jan/94	PC-VI/B/WP.2 Annex Attachments
<ul style="list-style-type: none"> • EG on Chemical Industry Facilities Report on informal consultations conducted by EG chairman – On unresolved issues related to the declaration and verification of chemical industry facilities in accordance with PC-VI/B/WP.2, para 8. 	8/Apr/94	PC-VI/B/WP.20

<ul style="list-style-type: none"> - EG on Chemical Industry Issues (a Continuation of the Former EG on Chemical Industry Facilities) meetings. - On 27 and 28 April the EG held its second joint meeting with representatives of the Chemical Industry. For Report See: Information Series B (Chemical Industry) No.2, May 1994. • Fourth Report - Tasks assigned to the Expert Group by WGB - Recommendations 	<p>25-28/Apr/94 4,25/May/94</p> <p>25/May/94</p>	<p>PC-VII/B/WP.7 para 2 para 9</p>
<ul style="list-style-type: none"> • Corrigendum to Fourth Report 	<p>7/Jun/94</p>	<p>PC-VII/B/WP.7/Corr.1</p>
<ul style="list-style-type: none"> - EG on Chemical Industry Issues meetings • Fifth Report - Discussion of priority tasks. Results in Chairman's Paper. - Discussion of issue of establishing task force on recording exports and imports of scheduled chemicals. No decisions 	<p>1,2/Aug/94 2/Aug/94</p>	<p>PC-VIII/B/WP.5 para 4 para 5</p>
<ul style="list-style-type: none"> - EG on Chemical Industry Issues meeting • Sixth Report - Understandings and tentative understandings on: Schedule 1 & 2 chemicals, Discrete organic chemicals, Schedule 1 Production facilities, definition of "Production" - Consideration of: "Production by synthesis" of discrete organic chemicals including PSF Chemicals; The meaning of the term "State Party" in para 8(a)(i)(2) of Article II - TF on recording the ex-and import of scheduled chemicals - Recommendations 	<p>14/Sep/94</p>	<p>PC-VIII/B/WP.10 para 2 and 3 para 5.1-5.3 para 5.4-5.6 para 6 para 7</p>
<ul style="list-style-type: none"> • Argentina: Report on the Performance of an Inspection of an Industrial Plant within the Parameters of the PrepCom: Working Paper 	<p>22/Sep/94</p>	<p>PC-VIII/B/WP.11</p>
<ul style="list-style-type: none"> • Action taken by the Commission in relations to matters arising out of the report of WGB (PC-IX/B/4) See further: WGB - Adoption of understanding reached by EG on Chemical Industry Issues concerning recycled Sched. 2 Chemicals and the meaning of "production" in the context of Sched. 1 Production Facilities 	<p>9/Dec/94</p>	<p>PC-IX/11 para 7 para 7.2</p>

<ul style="list-style-type: none"> - EG on Chemical Industry Issues meeting • Seventh Report - Discrete organic chemicals including PSF Chemicals. EG considered tentative agreement (PC-VIII/B/WP.10 para 3.2) however, it was not possible to adopt this understanding. - "Production" as defined in para 12(a) of Art. II and biochemical and biologically mediated processes in relation to scheduled chemicals. No understanding was adopted. - "Production by synthesis" used in Part IX and biochemical and biologically mediated processes. Group was unable to narrow down differences on respective options - Low concentrations of Sched. 2 and Sched. 3 chemicals (Ref: para 3 and Attachment 1 of PC-VI/B/WP.20). No consensus was reached. - Aggregate national data for Sched. 3 chemicals (Ref: Annex 2 of PC-V/B/WP.15 and para 5 of and Attachment 2 to PC-VI/B/WP.20). Two options. Group was unable to make a choice in favour of either. - Castor bean processing plants. Issue remained unsolved. - Model Facility Agreements for Sched.1, Sched.2 and Sched.3 Facilities. Agreement to discuss topic at next meeting - Declaration Forms and Handbook. See para 11: Recommendations - Past production of Sched. 1 chemicals at facilities having a capacity above 1 tonne per year, for purposes not prohibited under the Convention. Issues remained unresolved. - Recommendations 	<p>13,14/Oct/94 14/Oct/94</p>	<p>PC-IX/B/WP.2 para 2</p> <p>para 3</p> <p>para 4</p> <p>para 5</p> <p>para 6</p> <p>para 7 para 8</p> <p>para 9</p> <p>para 10</p> <p>para 11</p>
<ul style="list-style-type: none"> • Corrigendum to PC-IX/B/WP.1 	<p>25/Oct/94</p>	<p>PC-IX/B/WP.2/Corr.1</p>
<ul style="list-style-type: none"> • Corrigendum to PC-IX/B/WP.1 	<p>24/Nov/94</p>	<p>PC-IX/B/WP.2/Corr.2</p>
<ul style="list-style-type: none"> - EG on Chemical Industry Issues meetings • Eighth Report - Results of the EGs work - Draft Model Facility Agreements for Sched. 2 Plant Sites - Elaborations - Corrigendum 	<p>9-12/Jan/95 12/Jan/95</p> <p>5/Apr/95</p>	<p>PC-X/B/WP.6</p> <p>PC-X/B/WP.6/Corr.1</p>
<ul style="list-style-type: none"> • Rep. of Belarus: Eastern European Regional Seminar on preparation for the implementation of the CWC by the Chemical Industry - Exchange of experience in preparing for implementation of the CWC; defining of possible priority facility measures 	<p>3/Apr/95</p>	<p>PC-X/B/WP.17</p>
<ul style="list-style-type: none"> - EG on Chemical Industry Issues meetings • Ninth Report - Results of the EGs work <ul style="list-style-type: none"> -the group requested that the revised draft of the Declaration Handbook, the comments from Member States, as well as unresolved issues be carefully studied -the group started work on a Model Facility Agreement for Sched. 1 Facilities. The group agreed it should take the format of the Model Agreement for Sched. 2 plant sites 	<p>24-27/Apr/95 27/Apr/95</p>	<p>PC-XI/B/WP.1</p> <p>para 2.4</p> <p>para 2.5</p>

<ul style="list-style-type: none"> • Australia WP: The “Scope” of the CWC and the role of its schedules – Definitions of ‘Chemical Weapons’ – Verification and chemical weapons – Assistance in the production of chemical weapons – Comment on the schedule amendment procedure 	25/Jul/95	PC-XI/B/WP.13 para 2 para 3 para4 Appendix
<ul style="list-style-type: none"> • Third Combined Meeting of the EG on Chemical Industry issues – Declaration Handbook and related issues – model agreements 	27/Jul/95	PC-XI/B/WP.10 para 2 para 3
<ul style="list-style-type: none"> • ExSec Note: Second commission inter-laboratory comparison test: – Trial Proficiency Test – Tabular summaries of information on second test 	7/July/95	PC-XI/B/9
<ul style="list-style-type: none"> – EG on Chemical Industry Issues • Eleventh Report – Results of the Group’s work Model agreements - revised Sched. 2 plant sites Requested chairman to continue informal consultations The Group, recognising the importance of an early agreement on the Model Agreement of Sched. 1 facilities, decided to include an initial review of a draft Model Agreement for Sched. 1 facilities as its next agenda item. – Trial Inspections of Sched. 2 and Sched. 3 industrial facilities in Japan – Recommendations 	22-25/Apr/96	PC-XIV/B/WP.1 para 2 para 2.7 para 2.9 para 2.11 para 3 para 4
<ul style="list-style-type: none"> – EG on Chemical Industry Issues • Twelfth Report – Results of the Group’s work – Model Agreement for Sched. 1 facilities – Model Agreement for Sched. 2 plant sites – Issues in relation to chemical industry declarations – Recommendations 	28-30/May/96	PC-XIV/B/WP.3 para 2 para 2.3 para 2.4 para 2.5 para 3
<ul style="list-style-type: none"> • ExSec Note: Handbook on Chemicals 	26/Jul/96	PC-XIV/B/8
<ul style="list-style-type: none"> • EG on Chemical Industry Issues: Fourteenth Report – Guidelines to Assess the Risk to the Object and Purpose of the Convention Posed by Schedule 1 Facilities 	6/Feb/97	PC-XVI/B/WP.3 Attachment

<p>☐ CHEMICAL INDUSTRY INSPECTIONS</p>		
<ul style="list-style-type: none"> – Chemical Engineers EG Meetings (Comb. Group of Experts) • Initial and only Report. – Tasks that will require future work: <ul style="list-style-type: none"> -Model agreement adjustment provisions; should the risk posed by a facility alter as a result of changes to it. -Elaboration of formats for declarations and inspection reports -Criteria for determining the risk a sched. 2 facility poses to the object and purpose of the CWC and the development of procedures for the application of these criteria -definition of the term "Reactor Volume" -Determination of how to Apply the definition of "Specialised Equipment" in practice at CWPF – Consideration in Chairman's paper of inspections at single-small scale facilities, Schedule 1; Schedule 2 and CW Production Facilities. 	<p>10-21/May/93 21/May/93</p>	<p>PC-III/B/WP.2 para 6</p> <p>Annex</p>
<ul style="list-style-type: none"> – Corrigendum to PC-III/B/WP.2 	<p>2/Jun/93</p>	<p>PC-III/B/WP.2/Corr.1</p>
<ul style="list-style-type: none"> • ExSec Note on factors affecting the level of inspection 	<p>4/Oct/93</p>	<p>PC-V/B/2</p>
<ul style="list-style-type: none"> • EG on Training Report of Informal consultations on the selection criteria for inspectors and inspection assistants. In accordance with PC-VI/B/WP.7 para 11 	<p>5/Apr/94</p>	<p>PC-VI/B/WP.19</p>
<ul style="list-style-type: none"> • Swiss WP on Preliminary Comparison of transportable GC/MS- Systems for on-site analyses during inspections at chemical facilities. – Comparison of EM 640; MD 800 and SpectraTrak 	<p>11/Apr/94</p>	<p>PC-VI/B/WP.21</p>
<ul style="list-style-type: none"> • Israeli WP on Equipment Considerations in Developing CWC Inspection Procedures – Health and safety aspects; Suitability for the inspection aim; Information confidentiality aspects 	<p>4/may/94</p>	<p>PC-VII/B/WP.2</p>
<ul style="list-style-type: none"> • Israeli WP: Tables for Equipment Applicability for the various types of inspections – Tables provide the means to facilitate identification of the specific equipment to be used in the various types of inspections 	<p>5/May/94</p>	<p>PC-VII/B/WP.3</p>
<ul style="list-style-type: none"> • French and German WP on Sensitivity and Specificity of analytical inspection equipment (GC-MS) – Inspection equipment must demonstrate that it can be reliably adjusted to the specific needs of a particular type of inspection or inspection scenario or even Inspection site. – <u>Meaningful</u> use of state-of-the-art portable GC-MS will add to the credibility and effectiveness of a verification regime. 	<p>6/May/94</p>	<p>PC-VII/B/WP.4</p>
<ul style="list-style-type: none"> • Israeli Delegation's Note requesting the Commission to take note that Israel has been prevented from participating in formal meetings of the Inter-Lab. comparison tests. Israeli Delegation welcomes alteration of policy of excluding Member States from PrepCom formal activities 	<p>27/Sep/94</p>	<p>PC-VIII/15</p>

<ul style="list-style-type: none"> • ExSec Note on Transparency in inter-Lab comparison testing. -Test was in principle open to Labs in all Member States. In practice however, as only a limited number of samples could be provided, only 25 Labs in 25 countries were selected 	28/Sep/94	PC-VIII/16
<ul style="list-style-type: none"> • Procedures for the conduct of inspections at Chemical Industry facilities, many of the related declaration developments , and the declaration forms for declarations under Article VI have been developed or are under final consideration. 	1/Dec/94	PC-IX/6 para 1.10
<ul style="list-style-type: none"> • Action taken by the Commission in relation to matters arising out of WG B Report. (PC-IX/B/4) . See further: WG B – Adoption of Document "Proficiency Testing Leading to Certification of 'Designated Laboratories'". 	9/Dec/94	PC-IX/11 para 7 para 7.3
<ul style="list-style-type: none"> • ExSec Note: First Inter-Laboratory Comparison Test coordinated by the Secretariat: -Report – Objective – Types of sample – Sample preparation – Analytical methods – Time-Frame – Results – Discussion – Conclusions – Qualitative Results. Compounds reported in soil sample of first inter-lab. comparison test – Qualitative Results. Compounds reported in water sample of first inter-lab. comparison test 	1/Nov/94	PC-IX/B/2 para 2 para 3 para 4 para 5 para 6 para 7 para 8 para 9 table 1 & 2 table 3
<ul style="list-style-type: none"> – EG on Inspection Procedures meeting • Fifth Report See further: Inspection procedures – Specific types of equipment for specific types of inspections – Criteria and methodology for performance testing leading to the certification of designated labs – Proficiency testing leading to certification of "designated labs" -Tests will be open to all Labs in MS seeking to become a designated Lab. -Criteria: PC-VI/22 and this attachment -Model for "Trial proficiency test". 	20-25/Oct/94 25/Oct/94	PC-IX/B/WP.3 para 5 para 6 Attachment
<ul style="list-style-type: none"> • Swiss WP on the evaluation of portable and transportable analytical instrumentation for Chemical Industry Inspections 	3/Apr/95	PC-X/B/WP.18
<ul style="list-style-type: none"> • Working Group B: Report – Chemical Industry Issues 	26/Feb/97	PC-XVI/B/6 para 3
☐ CHEMICAL WEAPONS CONVENTION (CWC)		
<ul style="list-style-type: none"> • Quick reference guide to the basic rights and obligations of a state party to the CWC 	22/Apr/93	PC-II/WP.3
<ul style="list-style-type: none"> • ExSec Report during Third Session indicating errors in certified copy of the Convention distributed by UN Secretary General 		PC-III/5 para 8.1

<ul style="list-style-type: none"> • ExSec notified Secretary General about error in five language editions of the CWC text <p>*Error in omission of qualifier ≤ in toxic chemical list in Schedule 1</p> <ul style="list-style-type: none"> – ExSec Report <ul style="list-style-type: none"> -Letter requests invalidation of certified copies and preparation of new editions – Report to Plenary 	<p>25/Jun/93 15/Jun/93</p> <p>2/Jul/93</p>	<p>PC-III/11 para 4.1</p> <p>PC-III/11 para 4.1</p>
<ul style="list-style-type: none"> • ExSec Note to Fourth Plenary on errors in Convention 	27/Sep/93	PC-IV/9
<ul style="list-style-type: none"> • ExSec summary on errors in CWC to Fourth Plenary 	27/Sep/93	PC-IV/10 paras 8 - 8.5
<ul style="list-style-type: none"> – Pursuant to ExSec request, UN proof-read certified copy in all languages against the text of the Convention and found additional errors in <ul style="list-style-type: none"> -The Report of the Conference on Disarmament to the General Assembly 	27/Sep/93 23/Sep/93	PC-IV/10 para 8.1 A/47/27
<ul style="list-style-type: none"> – PTS reviewed errors found by UN and discovered text of the Report of the Conference on Disarmament, used by the UN to proof-read, also contained errors – ExSec arranged scrutiny of the certified copies in all languages and comparison with text of the Convention adopted by the Ad Hoc Committee on Chemical Weapons – ExSec will report all errors detected to the UN Secretary General with a request for the present certified copy of the Convention in all languages be amended and a Process-Verbale be issued to all recipients of the earlier certified copy 	27/Sep/93 26/Aug/93 27/Sep/93	PC-IV/10 para 8.2 CD/1170 PC-IV/10 para 8.4
<ul style="list-style-type: none"> • ExSec recommends that the English version of document CD/1170 should be considered the original source of reference in all questions arising from a possible typing error because the Convention was drafted in English during the last stage of negotiations 	27/Sep/93	PC-IV/10 para 8.4
<ul style="list-style-type: none"> • PrepCom considered ExSec note about error in certified copies of CWC. <ul style="list-style-type: none"> -PrepCom authorised ExSec to scrutinise certified copies and establish a list of the clerical errors that have to be corrected in each official version of the Convention -PrepCom requests ExSec to submit report to Fifth Plenary. 	1/Oct/93	PC-IV/23 para 8.6
<ul style="list-style-type: none"> • Note by ExSec on errors in CWC text 	26/Nov/93	PC-V/5 PC-V/5/Add.1
<ul style="list-style-type: none"> • PrepCom considered ExSec note and recognised need to resolve matter quickly. • PrepCom decided to allow more time for Member State consideration of ExSec suggestions. • PrepCom requested ExSec to submit report to Sixth Plenary 	17/Dec/93	PC-V/12 para 11
<ul style="list-style-type: none"> • ExSec Note on Editions of the CWC published by member states. Invitation of Member States to submit copies of those editions to the Secretariat for inclusion in PTS archives. 	26/Jan/94	PC-VI/3

<ul style="list-style-type: none"> • ExSec Report on clerical errors in the certified copy of the Convention. (Final Report) – Updated set of tables in the Annex; – Arabic, page 3.–Chinese, page 4–English, page 5 – French, page 6–Russian, page 7–Spanish, page 8-11 	22/Mar/94	PC-VI/7*
<ul style="list-style-type: none"> – Draft Decision concerning rectification of CWC errors . 	22/Mar/94	PC-VI/7 Attachment (page 12)
<ul style="list-style-type: none"> • ExSec Report on clerical errors in the CWC certified copy – Corrigendum, suggested corrections to the Chinese version. 	14/Apr/94	PC-VI/7/Corr.1
<ul style="list-style-type: none"> • ExSec Report on clerical errors in the CWC certified copy – Corrigendum, Grammatical adjustments to the Spanish version 	19/Sep/94	PC-VI/7*/Corr.2
<ul style="list-style-type: none"> • Note by the ExSec: Clerical Errors in the Certified Copy of the Convention - Addendum 	26/Jun/95	PC-VI/7*/Add.1
<ul style="list-style-type: none"> • ExSec Note on Request for information concerning progress towards ratification. – ExSec expresses concern about low number of ratifications and again (See Note on this subject PC-IV/3) requests Member States to provide the Secretariat with information regarding their national programme for ratification. – ExSec urges MS willing to share their experience of ratification process to make such information available to the Secretariat before the sixth Plenary. (para 5) 	22/Mar/94	PC-VI/8
<p>---Seminar entitled "National Implementation of the Convention", held in The Hague on 18 December 1993---</p>	22/Mar/94	PC-VI/8 para 3
<ul style="list-style-type: none"> • PrepCom Action on Clerical Errors in the Certified Copy of the Convention 	15/Apr/94	PC-VI/22 para 9
<ul style="list-style-type: none"> • Pursuant to PrepCom action (PC-VI/22 para 9 (see above)) the Depository Notification was sent to Signatory States and States entitled to become Parties to the CWC on 10/May/94. – If no objections to the corrections are communicated to the Secretary-General within 90 days (i.e. by 8 August '94) they will be effected. 	27/Jun/94	PC-VII/5
<ul style="list-style-type: none"> • ExSec Note: Procès-Verbal of rectification of the original of the Convention. – Pursuant to the decision adopted by the Commission at its Sixth Session (PC-VI/22 para 9(a)), the UN Secretary General was requested to take the necessary steps to have the errors in the authentic text of the Convention rectified. (in accordance with tables attached to PC-VI/7 and Corr.1) The Depository has informed the Secretariat that no objection had been raised to the proposed corrections. – To complete the rectification process, Depository Notification "C.N. 246.1994.Treaties-5" was issued on 8 August 	26/Aug/94	PC-VIII/3 See also PC-VIII/10 para 1.6 Annex
<ul style="list-style-type: none"> – Fourth FG meeting • Report of Fourth meeting See further: Finance Group – Impact of the <u>Convention</u> on the structure of the OPCW Budget ---Convention contains several specific financial provisions which will have an impact on the structure of the budget (document)--- discussion of provisions follows 	10-14/Oct/94 14/Oct/94	PC-IX/A/WP.1 para 7

---Seminar on National Implementation of the Convention, held in the Hague 30 September 1994----	1/Dec/94	PC-IX/6 para 5.6
• Del. of US Senate Staff Members visit to PTS: Discussions on the universality of Membership of the Convention	1/Dec/94	PC-IX/6 para 5.8
• Australia WP: The "Scope" of the Chemical Weapons Convention and the Role of its schedules – Definitions of 'Chemical Weapons' – Verification and chemical weapons – Assistance in the production of chemical weapons – Comment on the schedule amendment procedure	25/Jul/95	PC-XI/B/WP.13 para 2 para 3 para 4 Appendix
• Australian WP: The Role of the Schedules and the Scope of the Chemical Weapons Convention	14/Dec/95	PC-XII/B/WP.11
• Australian WP: National Export Licensing Measures	26/Mar/96	PC-XIII/B/WP.9
• India WP: Chemical Trade and International Cooperation Under the Chemical Weapons Convention	23/Feb/96	PC-XIII/B/WP.7
• ExSec Note: World Customs Organisation Recommendation on the Insertion in National Statistical Nomenclatures of Subheadings Controlled by the CWC	2/Aug/96	PC-XV/B/2
• Corrigendum to ExSec Note	26/Aug/96	PC-XV/B/2/Corr.1
• ExSec Note: Identification of Scheduled Chemicals for Statistical and Regulatory Purposes	9/Dec/96	PC-XV/B/11*
• ExSec Note: Provision of Assistance Pursuant to Article X	14/Apr/97	PC-XVI/B/12
☐ CHEMICAL WEAPON DECLARATIONS		
◆ See <i>Chemical Weapon Storage Facilities</i>		
☐ CHEMICAL WEAPON DESTRUCTION FACILITIES		
– Expert Group Meetings • Initial Report – Chairman's paper: Tasks of the EG; Objectives; Declaration Formats; Destruction Criteria and Methods (Chemicals & Munitions and Devices); Draft guidelines for inspection procedures; Procedures for the initial visit/inspection to CW destruction facilities; Guidelines for the drafting of procedures for: Inventorying CW munitions and devices / Inventorying CWs during destruction / Confirming the destruction of CWs; Suggested list of headings for formats for initial/draft and final inspection reports; Factors which seem appropriate for inclusion in a facility agreement for CWDF's / Factors which might be taken into consideration when assessing the applicability and sufficiency of the verification provisions / Possible <u>types</u> of inspection equipment – Declaration Formats for General and Detailed Annual Destruction Plans/Reports (plans for destruction) – Prelim. General Plans for the Destruction of CWs (25 pages) (Illustrative example of the Format which must be submitted)	5-9/Jul/93 9/Jul/93	PC-IV/B/WP.1 Annex Heading II -XI Attachment A Attachment B
• WGB mandate for further expert group work	1/Oct/93	PC-IV/B/12* para 3

<ul style="list-style-type: none"> – Expert Group Meeting • Interim Report – Recommendations Group concentrated on: – Finalising the specification of information required for declaration formats – Establishment of deadlines for the submission of detailed facility information – Destruction criteria and methods – Draft guidelines for inspection procedures – Declaration Formats for General and Detailed Annual Destruction Plans/Formats (Recommended specifications) 	<p>29 Nov/3 Dec/93 7/Dec/93</p>	<p>PC-V/B/WP.17 para 12 (para 6) Annex Chapter 3</p> <p>Annex Chapter 4</p> <p>Annex Chapter 5 Annex Chapter 6 Appendix 1</p>
<ul style="list-style-type: none"> • WGB mandated further work 	<p>15/Dec/93</p>	<p>PC-V/B/10 para 10</p>
<ul style="list-style-type: none"> • WGB requested opinions from Legal Advisor on permitted destruction processes and issues raised in the Chairm. paper 	<p>15/Dec/93</p>	<p>PC-V/B/10 para 10.5 and 10.6</p>
<ul style="list-style-type: none"> • Wyoming Memorandum of Understanding on Requirements for declaration of Chemical Weapons Destruction (For Wyoming Memorandum see: National Authorities & National Implementation Measures) 	<p>15/Feb/94</p>	<p>PC-VI/4 para E</p>
<ul style="list-style-type: none"> • ExSec Note on Facilities likely to be declared at entry into force. See: Inspectorate Planning. 	<p>29/Mar/94</p>	<p>PC-VI/12</p>
<ul style="list-style-type: none"> • ExSec Note: Legal Opinion in regard to Destruction of Chemical Weapons. See: Legal activities 	<p>17/Jan/94</p>	<p>PC-VI/B/6</p>
<ul style="list-style-type: none"> – EG on Chemical Weapons Destruction Facilities Meetings • Third Report – Recommendations – Chairman's Paper – Guidelines to be established by the Executive Council for the Assessment and Approval of Transitional Verification Arrangements – Detailed Facility Information for a Destruction Facility – List of Activities that may be carried out by TS Inspectors – Conditions under which unfilled Chemical Munitions which a State Party wishes to retain for display or training purposes are considered destroyed – Generic Applicability of Bilateral/Multilateral Verification Procedures 	<p>7-12/Mar/94 11/Mar/94</p>	<p>PC-VI/B/WP.14 para 8 Annex Appendix 1</p> <p>Appendix 2 Appendix 3 Appendix 4</p> <p>Appendix 5</p>

<ul style="list-style-type: none"> – Working Group B meeting • Report of the Working Group B – WGB approved the following recommendations which are contained in PC-VI/B/WP.14 and forwarded them to the Commission for adoption: <ul style="list-style-type: none"> – the development of the detailed text for the inspection guidelines should be undertaken by the Secretariat and incorporated into draft inspection manual(s) which will, at the appropriate time, be submitted to the Commission and finally for approval by the Conference of the States Parties. – the Secretariat establish a database on methods and technologies for chemical weapons destruction and encourage Member States to provide information for incorporation in this database (para 23 of the Chairman's paper attached to PC-VI/B/WP.14). – Member States be encouraged to assist the Secretariat in compiling information relevant to the definition of Article II, para 1 (b) and (c) for presentation to the Group assigned by Working Group B to consider this issue. – the concept and guidelines on transitional verification arrangements developed by the Group. – the guidelines for the provision of the detailed facility information required in accordance with Part IV(A), para 31, contained in Appx 2 of the Chairman's paper. – the deadlines for the above detailed facility information in respect to Category 2 and 3 chemical weapons, as elaborated in charts 1 and 2 of the Chairman's paper and the further recommendation on this issue contained in para 18 of the Chairman's paper. – the four sets of guidelines for inspection activities, as detailed in Appx 3 of the Chairman's paper. – the concept expressed by the Group concerning destroyed chemical weapons (CW) munitions retained for display or training purposes as elaborated in Appx 4 of the Chairman's paper. – the criteria developed by the Group for the review of the applicability and sufficiency of bilateral/multilateral verification procedures as contained in Appx 5 of the Chairman's paper. – that an appropriate line in the Budget be maintained for installed monitoring equipment that has to be provided by the Secretariat (para 24 of the Chairman's paper). 	<p>12-15/Apr/94 15/Apr/94</p>	<p>PC-VI/B/8</p> <p>para 12.2</p>
<ul style="list-style-type: none"> • Report of the Commission – The Commission adopted the recommendations in para 12.2 of PC-VI/B/8 	<p>15/Apr/94</p>	<p>PC-VI/22</p> <p>para 6.8</p>
<ul style="list-style-type: none"> – EG on Old and Abandoned Chemical Weapons • Third Report – Considerable progress made on destruction and verification requirements for abandoned chemical weapons – Declaration handbook for old and abandoned chemical weapons. First draft ready 19 September 1994 – Recommendations 	<p>13/Sep/94</p>	<p>PC-VIII/B/WP.9</p> <p>para 4</p> <p>para 6</p> <p>para 8</p>

<ul style="list-style-type: none"> – EG on Chemical Weapons Issues meetings • Third Report -See further: CWPF – PTS presented first draft of that portion of the Declaration handbook related to CWDF which was not discussed by EG. Chairman requested delegation to review the draft and provide comments to the PTS. 	25/Nov/94	PC-IX/B/WP.10 para 5
<ul style="list-style-type: none"> – EG on CWs issues meeting • Fourth Report See further: CWPF – Model Facility agreement for a CWDF – Declarations Handbook 	20-23/Mar/95 23/Mar/95	PC-X/B/WP.15 para 4 para 8
<ul style="list-style-type: none"> • Destruction of Chemical Weapons stockpiles in the Russian Federation – Special Federal Programme on the destruction of Chemical Weapons Stockpiles in the Russian Federation. 	25/Jun/96	PC-XIV/B/WP.7
<ul style="list-style-type: none"> • EG on Chemical Weapons Issues Fifth Report – Tasks of the Group – CWDFs, inter alia, Model Facility Agreement for CWDFs – Declarations Handbook – CWPFs, inter alia, levelling out and inspection procedures – General Discussion on the future programme and course of work of this EG – Recommendation 	1-2/May/96	PC-XIV/B/WP.2 para 3 para 4 para 5 para 6 para 7
<ul style="list-style-type: none"> • Expert Group 2 on Chemical Weapons Issues: First Report – Guidelines for transitional verification for CWDFs – Completeness of destruction – Procedures for non-continuous CW destruction operations • Corrigendum to the First Report 	24/Sep/96 28/Nov/96	PC-XV/B/WP.2 para 3 para 5 para 6 PC- XV/B/WP.2/Corr.1
<ul style="list-style-type: none"> • Working Group B: Report – Chemical Weapons Issues 2 - Non-continuous CW destruction operations 	26/Feb/97	PC-XVI/B/6 para 2
<ul style="list-style-type: none"> • EG 2 on Chemical Weapons Issues: Second Report – Verification of facilities at which chemical weapons destruction operations are not continuous 	13/Feb/97	PC-XVI/B/WP.5 para 4 and Annex 2
☐ CHEMICAL WEAPON PRODUCTION FACILITIES		
<ul style="list-style-type: none"> – Chemical Engineers Expert Group Meetings (Combined Group of Experts) • Initial and only Report. See Further: Chem. Industry Insp. – Initial Inspection at CW Production Facilities 	10-21/May/93 21/May/93	PC-III/B/WP.2 Annex Chapter IV

<ul style="list-style-type: none"> – Expert Group on CW Production Facilities • Initial Report Group concentrated on declaration requirements under Section A of part V of the Verification annex and on Inspection activities during initial and subsequent systematic inspections – Issues which the EG considers important to address – Chairman's Paper: Tasks of the EG; Declarations; Inspections (activities and procedures); Model Facility Agreement, Equipment; Health and Safety; Future Work – Declaration Requirements for CWPF's Declarations under Section A of Part V (Charts) – Inspection Activities at CWPF's (List of Activities) – Illustrative Examples for Declaration Formats for CWPF's 	<p>16-20/Aug/93 20/Aug/93</p>	<p>PC-IV/B/WP.9</p> <p>para 7 Annex</p> <p>Annex Appendix 1</p> <p>Annex Appendix 2 Annex Attachment</p>
<ul style="list-style-type: none"> • ExSec Note addressing Expert Group request to distribute background material on production capacity 	<p>23/Sep/93</p>	<p>PC-IV/B/9</p>
<ul style="list-style-type: none"> • WGB endorsed report and mandated further work 	<p>1/Oct/93</p>	<p>PC-IV/B/12 para 11</p>
<ul style="list-style-type: none"> • PrepCom noted report 	<p>1/Oct/93</p>	<p>PC-IV/23 para 6.8.1</p>
<ul style="list-style-type: none"> – Expert Group Meetings • Interim Report Issues addressed: – Closure and inactivation of CW Production Facilities – Permitted maintenance activities at a closed-down CWPF – Risk assessment of closed-down CW Production Facilities as a basis for developing guidelines for inspection frequency and duration; incl. recommendations for max. duration of inspect. – Model facility agreem. for CWPF's scheduled for destruction – Guidelines (2 Charts) for closure/inactivation of CWPF's – Risk assessment of a closed-down CWPF – Outline of a draft model facility agreement for CWPF scheduled for destruction 	<p>11-15/Oct/93 15/Oct/93</p>	<p>PC-V/B/WP.6</p> <p>para 6,7, Ann. Ch III para 8, Annex Ch.IV para 9,10, Annex Ch.V</p> <p>para 11, Ann. Ch.VI Appendices 1 & 2 Appendix 3 Attachment</p>
<ul style="list-style-type: none"> • Russian Federation: Basic Guidelines for Implementing the Provisions of the Convention on the Conversion of CWPFs for Purposes Not Prohibited Under the Convention 	<p>11/Oct/93</p>	<p>PC-V/B/WP.3</p>
<ul style="list-style-type: none"> • Islamic Republic of Iran: Destruction of CWPFs - Position Paper 	<p>15/Oct/93</p>	<p>PC-V/B/WP.4</p>
<ul style="list-style-type: none"> • France: Procedures for Inventorying the Buildings, Equipment and Facilities used in the Production of Chemicals and Chemical Weapons 	<p>15/Oct/93</p>	<p>PC-V/B/WP.5</p>
<ul style="list-style-type: none"> • WGB recommendations on understandings and endorsement of expert group view of risk assessment 	<p>15/Dec/93</p>	<p>PC-V/B/10 para 3</p>
<ul style="list-style-type: none"> • WGB recommends requesting ExSec to prepare background documents on issues noted for further work 	<p>15/Dec/93</p>	<p>PC-V/B/10 paras 3.8 - 3.9</p>
<ul style="list-style-type: none"> • WGB noted expert group decision to task Chairman to conduct consultations on CWPF conversion 	<p>15/Dec/93</p>	<p>PC-V/B/10 para 3.7</p>
<ul style="list-style-type: none"> • PrepCom adopted understanding that the necessary procedures should apply in three cases: for 1)closure/inactivation of CWPF's, 2)subsequent destruction, and 3) temporary conversion 	<p>17/Dec/93</p>	<p>PC-V/12 para 6.2 a</p>

<ul style="list-style-type: none"> • PrepCom adopted understanding that a State Party should be encouraged to complete the primary decontamination during closure and inactivation measures 	17/Dec/93	PC-V/12 para 6.2 b
<ul style="list-style-type: none"> • PrepCom requested ExSec compile background documents on issues listed in Expert Group report on: <ul style="list-style-type: none"> – conversion, verification activities, guidelines for inspection activity, declaration requirements, and production capacity related to measuring destruction 	17/Dec/93 15/Dec/93	PC-V/12 para 6.2 c PC-V/B/10 para 3.8
<ul style="list-style-type: none"> • PrepCom noted Expert Group Report 	17/Dec/93	PC-V/12 para 6.2 d
<ul style="list-style-type: none"> • Wyoming Memorandum of Understanding on Requirements for declaration of chemical weapons production facilities (for Wyoming Memorandum see: National Authorities and National Implementation Measures) 	15/Feb/94	PC-VI/4 para B
<ul style="list-style-type: none"> • ExSec Note on Facilities likely to be declared at entry into force. See: Inspectorate Planning. 	29/Mar/94	PC-VI/12
<ul style="list-style-type: none"> – EG on Chemical Weapons Production Facilities meetings • Second Interim Report – Chairman's Paper – Inspection Equipment likely to be required during inspections of Chemical Weapons Production facilities – Draft Outline for consideration in the development of a Model Facility Agreement for CW Production Facilities 	17-28/Jan/94 2/Feb/94	PC-VI/B/WP.3 Annex Annex Appendix 1 Annex Attachment 1 (page16-36)
<ul style="list-style-type: none"> • Corrigendum to Second Interim Report 	28/Feb/94	PC-VI/B/WP.3/Corr.1
<ul style="list-style-type: none"> – EG on Chemical Weapons and Associated Issues Meetings • Report See Further: CWSF – For tasks assigned to the Group see: PC-VI/22 – Chemical Weapons Production Issues Addressing the issue of temporary conversion of a CWPF to a CWDF. Understandings -Permanent conversion – Recommendations 	30/May-3/June/94 3/June/94	PC-VII/B/WP.9 para 2.1 para 3 para 3.2-3.11 para 3.12 para 10
<ul style="list-style-type: none"> • Corrigendum to (EG on CW and A.I.) Report 	13/June/94	PC-VII/B/WP.9/Corr.1
<ul style="list-style-type: none"> – EG on Chemical Weapons Issues meetings • Second Report See further: CWSF – Tasks assigned to Group see: PC-VII/8 Annex – CW Production Issues: <ul style="list-style-type: none"> -Conversion of a CWPF for non-prohibited purposes -Inspection activities at a CWPF – Recommendations Proposal to issue the different model facility agreements together in a handbook. Introductory section which incorporates concepts developed by the Group (PC-VII/B/WP.9) should be included, setting out the aims and purpose of the model facility agreements 	5-9/Sep/94 9/Sep/94	PC-VIII/B/WP.8 para 3 para 3.1/3.2 para 3.3 para 8

<ul style="list-style-type: none"> – EG on Chemical Weapons Issues meetings • Third Report – Tasks of the Group For indicative list see PC-VIII/18. – Changes made to draft of the CW storage facility model facility agreement. – Group agreed that the Sections on media pol., confidentiality, equipment and post-inspection/departure activities could not be developed until OPCW policy on Confidentiality and a range of issues related to the use of inspection equipment were completed by the EGs on Conf. and Inspection Procedures. – During inspection of a CWSF activities should be in accordance with environmental protection regulations of the State Party. – Resolution of the issue of the cost of verification in relation to art. IV and V of the Convent. has been assigned high priority. – PTS presented first draft of that portion of the Declaration handbook related to CWDF which was not discussed by EG. Chairman requested delegation to review the draft and provide comments to the PTS. – Recommendations 	25/Nov/94	PC-IX/B/WP.10 para 2 para 3.1 para 3.2 para 3.4 para 4 para 5 para 6
<ul style="list-style-type: none"> • Russian Federation WP: The issue of declaration of CWPF – In accordance with the CWC each State Party shall submit to OPCW declarations in which it shall: Specify any CWPF it has or has had under its ownership or possession or that is or has been located in any place under its jurisdiction or control at any time since 1/Jan/46 – Definitions/Indicators of: CWPF's – CWPF's that have not been destroyed – Facilities, destroyed before EIF – Declaration of facilities which produce Sched.1 Chemicals as unavoidable By-Products (separate category) 	23/Mar/95	PC-X/B/WP.14 para 2-4 (Ch.I,II) para 5,6 (Ch. III) para 7-9 (Ch.IV) para 10-14 (Ch.V)
<ul style="list-style-type: none"> – EG on CWs issues meeting • Fourth Report – Costs of verification related to Art. IV and V – Model Facility agreement for a CWDF – Conversion of a CWPF for non-prohibited purposes – Concept of "levelling out" in relation to CWPF's destruction – Elaboration of an understanding of what is considered a CW in relation to Art. II, para 1(b) and 1(c) – Declaration Handbook – Inspection Report format for a CWSF – Recommendations 	20-23/Mar/95 23/Mar/95	PC-X/B/WP.15 para 3 para 4 para 5 para 6 para 7 para 8 para 9 para 10
<ul style="list-style-type: none"> • Statement by the WEOG at the Tenth Session – regarding CWPFs 	25/Apr/94	PC-X/24
<ul style="list-style-type: none"> • EG on CW Issues: Destruction of CW Production Facilities 	2/May/96	PC-XIV/B/WP.2 Annex 1-10

□ CHEMICAL WEAPON STORAGE FACILITIES		
<ul style="list-style-type: none"> • Expert Group Meetings – Initial Report Focus on initiation of discussions on CWSF verification procedures, including declaration format content and guidelines for inspection procedures. – Chairman's Paper <ul style="list-style-type: none"> -Tasks of EG -Priorities of work -Declaration format Content – Information required in initial declarations of CW storage. – Suggested guidelines for inspection of CW storage facilities 	<p>5-9/Jul/93 9/Jul/93</p>	<p>PC-IV/B/WP.2</p> <p>Annex Annex para 2 Annex para 4 Annex para 5 Appendix A Appendix B</p>
<ul style="list-style-type: none"> • Experts Group on CWSF: Initial Report - Corrigendum – Page 5, paragraph 5(a) 	27/Jul/93	PC-IV/B/WP.2/Corr.1
<ul style="list-style-type: none"> • Experts Group on CWSF: Initial Report - Corrigendum – Page 2, paragraph 8, line 3 	10/Sep/93	PC-IV/B/WP.2/Corr.2
<ul style="list-style-type: none"> • WGB recommends PrepCom adopt understandings and mandates further work for expert group 	1/Oct/93	PC-IV/B/12 para 4
<ul style="list-style-type: none"> • PrepCom approves WGB understanding "Munitions in the Verification Annex, Part IV (A), Section A, paragraphs 1 (c) (iii) and 1 (c) (iv) apply to both filled and unfilled munitions" 	1/Oct/93	PC-IV/23 para 6.3.1
<ul style="list-style-type: none"> • PrepCom approves WGB recommendation "Declarations of national aggregate quantities of toxic chemicals and their precursors defined as chemical weapons should be rounded up to the nearest one tonne and individual munitions and container items should be declared by nominal weight in kilograms" 	1/Oct/93	PC-IV/23 para 6.3.2
<ul style="list-style-type: none"> • PrepCom confirms WGB understanding "Simulant filled munitions intended for testing chemical weapons destruction procedures should be incorporated into national declarations" 	1/Oct/93	PC-IV/23 para 6.3.3
<ul style="list-style-type: none"> – Expert Group Meetings • First Interim Report (listed as "Second Report" in ExSec Report) On Inspections, equipment and health and safety – Recommendations to WG B – Chairman's Paper (Results of the Group's work) addresses Declaration Formats including required accuracy of reporting, the criteria for determining priority, frequency and duration of inspections, inspections notification procedures and inspection equipment (for CW Storage Facilities) – Illustrative storage facility and aggregate declarations guidance for completion of declaration formats – Possible criteria for determination of frequency of inspections – CW Storage Facilities illustrative Format notification of inspection – List of inspection equipment for use in inspections of CW Storage Facilities 	<p>22-26/Nov/93 26/Nov/93</p>	<p>PC-V/B/WP.13</p> <p>para 6 Annex</p> <p>Appendix A</p> <p>Appendix B Appendix C</p> <p>Appendix D</p>
<ul style="list-style-type: none"> • WGB recommendations and mandate for further work 	15/Dec/93	PC-V/B/10 para 8
<ul style="list-style-type: none"> • PrepCom adopts recommendation that all locations, and their detailed inventories, must be specified when declaring CWs 	17/Dec/93	PC-V/12 para 6.6 a

<ul style="list-style-type: none"> • PrepCom adopts recommendation that declarations for storage locations and national aggregate declarations should each be complete documents accompanied by appropriate forms and attachments 	17/Dec/93	PC-V/12 para 6.6 b
<ul style="list-style-type: none"> • PrepCom adopts recommendation that temporary holding areas at CW destruction facilities be defined as locations within the declared perimeter. These areas should not contain more than one week's amount of agent or material, based on the declared design capacity of the destruction facility. 	17/Dec/93	PC-V/12 para 6.6 c
<ul style="list-style-type: none"> • PrepCom adopts recommendation about responsibilities of storage and destruction inspection teams at CW holding areas and CW storage facilities 	17/Dec/93	PC-V/12 para 6.6 d
<ul style="list-style-type: none"> • PrepCom adopts recommendation for the transitional period <ul style="list-style-type: none"> – The Executive Council should approve arrangements between the OPCW and State Parties for CW destruction facilities 	17/Dec/93	PC-V/12 para 6.6 e
<ul style="list-style-type: none"> • Wyoming Memorandum of Understanding on Requirements for declaration of CWs.(for Wyoming Memorandum see: Nat. Authorities and Implementation measures) 	15/Feb/94	PC-VI/4 para A
<ul style="list-style-type: none"> • ExSec Note on Facilities likely to be declared at entry into force. See: Inspectorate Planning. 	29/Mar/94	PC-VI/12
<ul style="list-style-type: none"> – EG on Chemical Weapons Storage Facilities meetings • Second Interim Report – Recommendations – Chairman's Paper – Draft outline for consideration in the development of a Model Facility Agreement for Chemical Weapons Storage Facilities – Illustrative Inspection Report Formats for Consideration – Possible Text in Relation to Frequency and Duration of Inspections 	7-11/Feb/94 23/Feb/94	PC-VI/B/WP.9 paras 6-10 Annex Annex Appendix Annex Attachment 1 pages 29-47 Attachment 2
<ul style="list-style-type: none"> – Draft Outline for Consideration in the Development of a Model Facility Agreement for a CW Storage Facility Article 5: Health and Safety 	25/Feb/94	PC-VI/B/WP.10 Annex Appendix 2
<ul style="list-style-type: none"> – EG on Chemical Weapons and Associated Issues Meetings • Report See Further: CWPf – For tasks assigned to the Group see: PC-VI/22 – Chemical Weapons Storage Issues <ul style="list-style-type: none"> -Agreements reached on criteria for determining the frequency and duration of inspections of CWSF (contained in PC-V/B/WP.13 Annex para 9) should be recommended to the Commission for approval – Recommendations 	30/May-3/Jun/94 3/Jun/94	PC-VII/B/WP.9 para 2.1 para 4 para 4.2 para 10
<ul style="list-style-type: none"> • Corrigendum to (EG on CW and A.I.) Report 	13/Jun/94	PC-VII/B/WP.9/Corr.1
<ul style="list-style-type: none"> • Working Group B meeting – Rport of WGB – Approval of WGB of paragraph 9 of Annex to PC-V/B/WP.13 	28-29/Jun/94 1/Jul/94	PC-VII/B/2 para 6.3
<ul style="list-style-type: none"> • Report of the Commission – Chemical Weapons and Associated Issues. Approval of the Commission of paragraph 9 of Annex to PC-V/B/WP.13 	1/Jul/94	PC-VII/8 para 6.12

<ul style="list-style-type: none"> – EG on Chemical Weapons Issues meetings • Second Report See further: CWPF – Tasks assigned to Group see: PC-VII/8 Annex – Chemical Weapons Storage Issues <ul style="list-style-type: none"> -Model facility agreement for a CW storage facility – Recommendations <p>Proposal to issue the different model facility agreements together in a handbook. Introductory section which incorporates concepts developed by the Group (PC-VII/B/WP.9) should be included, setting out the aims and purpose of the model facility agreements</p> 	<p>5-9/Sep/94 9/Sep/94</p>	<p>PC-VIII/B/WP.8 para 4 para 4.1 para 8</p>
<ul style="list-style-type: none"> • Sections of draft Declaration Handbook related to CWs and old and abandoned CWs issued. 	<p>26/Sep/94</p>	<p>PC-VIII/10 para 2.1</p>
<ul style="list-style-type: none"> • Draft Sections of the CW related Declaration Handbook are being prepared in the six Commission Languages. – Inevitable delays in the conduct of Trial Declaration Exercises because of uncertainty over the level of IMS security. 	<p>1/Dec/94</p>	<p>PC-IX/6 para 3.1 para 3.2</p>
<ul style="list-style-type: none"> – EG on Chemical Weapons Issues meetings • Third Report -See further CWPF. – Changes made to draft of the CW storage facility model facility agreement. – During inspection of a CWSF activities should be in accordance with environmental protection regulations of the State Party. 	<p>25/Nov/94</p>	<p>PC-IX/B/WP.10 para 3.1 para 3.4</p>
<ul style="list-style-type: none"> – EG on CWs Issues meeting • Fourth Report See further: CWPF – Declaration Handbook – Inspection Report format for a CWSF 	<p>20-23/Mar/95 23/Mar/95</p>	<p>PC-X/B/WP.15 para 8 para 9</p>
<ul style="list-style-type: none"> • Australia WP: The "Scope" of the Chemical Weapons Convention and the Role of its Schedules – Definitions of 'Chemical Weapons' – Verification and chemical weapons – Assistance in the production of chemical weapons – Comment on the schedule amendment procedure 	<p>25/Jul/95</p>	<p>PC-XI/B/WP.13 para 2 para 3 para 4 Appendix</p>
<ul style="list-style-type: none"> – WG B meetings • Report of WG B – Chemical Weapons Issues 	<p>25-27/May/95 27/Jul/95</p>	<p>PC-XI/B/12 para 8</p>
<ul style="list-style-type: none"> – EG on CWs issues meeting • Fifth Report – CWDFs: inter alia, Model Facility Agreement for CWDFs – Declarations Handbook: Section D – CWDFs: inter alia, levelling out and inspection orders – General discussion on the future programme and course of work of this EG – Recommendation – Destruction of CWPFs 	<p>1-2/May/96 2/May/96</p>	<p>PC-XIV/B/WP.2 para 3 para 4 para 5 para 6 para 7 Annex 1/10 + table 1/2 a,b,c</p>
<ul style="list-style-type: none"> • Report of the Commission: Chemical Weapons Issues (PC-XIV/B/WP.2) 	<p>27/Jul/96</p>	<p>PC-XIV/29 para 9.2</p>

❑ COMMITTEE ON RELATIONS WITH THE HOST COUNTRY (CRHC)		
<ul style="list-style-type: none"> • Establishment of a Committee on Relations with the Host Country to consult with HC authorities and to consider and make recommendations on all issues pertaining to the HC bid , particularly issues relating to accommodations of Commission and OPCW See also: Host Country 	17/Dec/93	PC-V/12 para 5.2 (a)
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 17 December to 10 April 1994: Overview of Events & Accomplishments. – CRHC Their report see: PC-VI/HC/4 	11/Apr/94	PC-VI/16 4.1, 4.2
<ul style="list-style-type: none"> • Prepcom noted Report of CRHC (PC-VI/HC/4 and PC-VI/HC/4/Add.1) 	15/Apr/94	PC-VI/22 para 8
<ul style="list-style-type: none"> • Agenda January Meeting CRHC 	16/Dec/93	PC-VI/HC/1
<ul style="list-style-type: none"> • ExSec Note: CRHC -OPCW Building Related Issues- – Attachments: (1) Global Rental Estimates- Tailor-made building , (2) Plan of Approach- Tailor made Building, (3) Existing Buildings Report 	15/Feb/94	PC-VI/HC/2
<ul style="list-style-type: none"> • ExSec Report on Accommodation options for the PTS/TS – Comparison of various options for Accommodation as requested by the CRHC on 15 February. -Tables Attached. 	21/Mar/94	PC-VI/HC/3/ Rev.1
<ul style="list-style-type: none"> • Report of the CRHC on meetings during the Sixth Intersessional Period – Building Options – Interim Accommodations – Permanent Accommodations – Accommodation Oversight – OPCW Laboratory – Facilities for the Conference of the States Parties – Accommodation of the Commission – Privileges and Immunities 	11/Mar/94	PC-VI/HC/4 Para 7-9 Para 10,11 Para 12-19 Para 20,21 Para 22-24 Para 25-27 Para 28 Para 29
<ul style="list-style-type: none"> • Summary of an additional meeting (13 April 1994) of the CRHC – Parking for OPCW Building. See also PC-VI/A/WP.8. – Main Conference Room – Timing of the Commission's Decision on the Design for OPCW Building – Evaluation Criteria – Procedures for Selecting the Design – OPCW Laboratory – Privileges and Immunities 	13/Apr/94	PC-VI/HC/4.Add.1 Para 2,3 Para 4 Para 5,6 Para 7-9 Para 10 Para 11,12 Para 13,14
<ul style="list-style-type: none"> • ExSec Note on the Issue of Visas in relation to PrepCom meetings. – Agreement with the Netherlands (articles 12,13,14 of PC-VI/6); Steps taken on this Issue. 	12/Apr/94	PC-VI/HC/5
<ul style="list-style-type: none"> • Letter of understanding on the scope of the Dutch bid with respect to the supply of Office Furniture and Office Equipment, Free of Charge. 	14/Feb/94	PC-VI/HC/WP.1
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 16 April to 26 June 1994: Overview of Events, Issues & Accomplishments – CRHC 	27/June/94	PC-VII/5 para 4.1

<ul style="list-style-type: none"> • PrepCom action in relation to matters arising out of the Report of the CRHC (PC-VII/HC/2). 	1/Jul/94	PC-VII/8 para 8
<ul style="list-style-type: none"> – Meetings of the CRHC • Summary of meetings during the Sixth Intersessional Period of the CRHC – Accommodation of the OPCW – Permanent (and Interim) Accommodation for the OPCW Laboratory and Equipment Store – Facilities for the Conference of the State Parties – Accommodation of the Commission – OPCW tailor-made Building – Logistical Arrangements for the first session of the Conference of the State Parties 	25/May,15/Jun/94 21/Jun/94	PC-VII/HC/1 para 4-17 para 18-20 para 21-23 para 24-26 Attachment 1 Attachment 2
<ul style="list-style-type: none"> – Meeting of the CRHC • Report – Accommodation of the Commission and the OPCW 	29/Jun/94 29/Jun/94	PC-VII/HC/2 para 2
<ul style="list-style-type: none"> • Corrigendum to above mentioned Report 	29/Jun/94	PC-VII/HC/2/Corr.1
<ul style="list-style-type: none"> • ExSec background Paper on Facilities required for the Conference of the States Parties – Prepared for the CRHC on request of the EG on Transitional Arrangements – Legal and scheduling aspects – Logistical arrangements (assumption 3-4 weeks' Duration) – Letter from Mr.Hamming (OPCW Foundation) to the E.S concerning reservation of facilities for the First Conference of State Parties 	13/Jun/94	PC-VII/HC/WP.1 para 2 para 3 Attachment
<ul style="list-style-type: none"> • PTS WP on actions required for the interim and permanent accommodation of the Commission and the OPCW (At the instigation of the CRHC) – Required actions for an OPCW tailor-made building – Tentative timetable 	29/June/94	PC-VII/HC/WP.3/Rev.1
<ul style="list-style-type: none"> – Committee meeting – Addressing the tasking of the Committee by the Commission set in PC-VII/8 para 8.2 • Report – Accommodation of Commission and OPCW – Mandate of Task Force on the accommodation of the Commission/OPCW – Mandate of Evaluation Panel and possible matters to be addressed in the report of the evaluation panel 	8/Jul/94 8/Jul/94	PC-VIII/HC/1 para 2 Attachment 1 Attachment 2

<ul style="list-style-type: none"> • Report on meetings of the CRHC during the seventh intersessional period – Committee Meetings (2) on 8 July (PC-VIII/HC/1 above) and 1 September. Committee continued to address standing agenda (PC-VI/HC/1) and worked toward mandate (PC-VII/8). – Accommodation of Commission and OPCW Report of Task Force (PC-VIII/HC/WP.6) adopted – OPCW Lab and Equipment Store – Secretariat Non Paper: Options (2) for the Establishment of the OPCW Lab and Associated Inspection Equipment Store – EG on Progr. of Work and Budget on this subject. (Paper No. 11, 17 Aug 1994) (Operational requirements for OPCW Lab and equipment store have been defined by the following EGs: Analytical Chemists (PC-III/B/WP.7), Equipment (PC-V/B/WP.7) and Inspection Procedures (PC-VII/B/WP.5)) 	<p>1/Sep/94</p> <p>8/Jul, 1/Sep/94</p>	<p>PC-VIII/HC/5</p> <p>para 2</p> <p>para 3</p> <p>Attachment</p> <p>Attachment</p>
<ul style="list-style-type: none"> – CRHC • Task Force on the Accommodation of the Commission/OPCW: Provisional Task List 	<p>8/Jul/94</p>	<p>PC-VIII/HC/WP.1</p>
<ul style="list-style-type: none"> – CRHC • Task Force on Acc.: Development of a Tentative Program.. 	<p>8/Jul/94</p>	<p>PC-VIII/HC/WP.2</p>
<ul style="list-style-type: none"> – CRHC • Task Force: Preparation of Components for Draft Decision 	<p>8/Jul/94</p>	<p>PC-VIII/HC/WP.3</p>
<ul style="list-style-type: none"> – CRHC • Report by the PTS to the Task Force on Accommodation – Report of existing Building (Bontekoekade 4; Best in Survey of available buildings) as alternative to a tailor made building. – (ExSec does not recommend pursuing it) 	<p>22/Jul/94</p>	<p>PC-VIII/HC/WP.4</p> <p>Attachment</p> <p>Introduction</p>
<ul style="list-style-type: none"> – CRHC, Task Force on Accommodation • WP by the Secretariat: Interim Accommodation of the Commission and the OPCW. – Task Force mandated Secretariat to prepare a paper on the interim accommodation needs of the Secretariat/OPCW that should include the requirements and determine the best way to satisfy them. Based partly on PC-V/A/3 Situation and possible solutions. 24 pages including tables. – Summary: Current Building will be too small during Phase II. An interim accommodation in conjunction with the existing PTS building will be considerably less expensive than other options. Laan van Meerdervoort 70 would be the best option. 	<p>11/Aug/94</p>	<p>PC-VIII/HC/WP.5</p>

<ul style="list-style-type: none"> - CRHC, Task Force on Acc. meeting • Report - Provisional listing of tasks: PC-VIII/HC/WP.1/WP.2 - TF received PC-VIII/HC/WP.5 (above), recommended that the cost of additional interim accommodation as identified in the WP be budgeted at Dfl.1.8 million for Phase II and 3.0 million for first year OPCW. Recommendation to give special attention to security requirements - Building Options. Recommendation against Bontekoekade 4 - Financial matters. Recommendation to Commission to further analyse financial options in PC-VIII/HC/4 - Summary of briefings/presentations (on Building) 16/Jul-26/Aug - Building Reference material (papers, documents) - Letter to Chairman of EG on Progr. of Work and Budget on cost of accommodation. see para 3.2 	<p>11/Aug/94 29/Aug/94</p>	<p>PC-VIII/HC/WP.6 para 3.2 para 3.2</p> <p>para 4 para 6</p> <p>Attachment 1</p> <p>Attachment 2 Attachment 3</p>
<ul style="list-style-type: none"> • ExSec Note: Proposed plan of activities and schedule of meetings of all EGs and the CRHC Oct.-Dec.1994 • Revised proposed plan of activities 	<p>23/Sep/94</p> <p>29/Sep/94</p>	<p>PC-VIII/9</p> <p>PC-VIII/9/Rev.1</p>
<ul style="list-style-type: none"> • ExSec Report to Eight Plenary - CRHC Events and accomplishments 4/Jul-24/Sep/94 	<p>26/Sep/94</p>	<p>PC-VIII/10 para 5</p>
<ul style="list-style-type: none"> • Plan of activities and schedule of meetings of EGs under WGs A & B and of CRHC 	<p>29/Sep/94</p>	<p>PC-VIII/18 annex 2</p>
<ul style="list-style-type: none"> • CRHC: Programme on the Accommodation for the Commission/OPCW for the period Oct-Dec 1994 - Tasks to be completed - Actions needed and time frame 	<p>28/Sep/94</p>	<p>PC-VIII/HC/6</p> <p>para 3 para 3.2</p>
<ul style="list-style-type: none"> - CRHC meeting • Summary - Comm. addressed programme of work and outline of tasks to be completed during the eight intersessional period/ - Addressing content of draft decision on Lab for forwarding to Commission - Accommodation for the First Session of the Conference of States Parties (Report submitted by Host-Country) 	<p>28/Sep/94 28/Sep/94</p>	<p>PC-VIII/HC/7</p> <p>Attachment</p>
<ul style="list-style-type: none"> • Comm. focused on issues pertaining to accommodation of Commission and OPCW during eight intersessional period. (in line with mandate set forth in PC-VIII/18) - 11 meetings produced draft document entitled "Understandings between the Host Country and the PrepCom for the OPCW concerning the implementation of paras 6,7,9 and 11 of Annex 3 of the Paris Resolution. -Catsheuvel Site/Building "package" 	<p>1/Dec/94</p>	<p>PC-IX/6 para 6.1-6.8</p> <p>para 6.2</p>
<ul style="list-style-type: none"> • ExSec Note: Proposed plan of activities and schedule of meetings of the EGs under WGs A and B and of the CRHC Dec.1994 - April 1995. 	<p>2/Dec/94</p>	<p>PC-IX/7</p>

<ul style="list-style-type: none"> • Summary of CRHC meetings during the eight intersessional period (5/Oct-7/Nov: 9 meetings) (Summary of meetings held 26/Oct-28/Oct was distributed under cover of PC-IX/HC/3) – Committee focused on issues related to the accommodation of the Commission/OPCW and worked to the programme set out in PC-VIII/HC/6. <ul style="list-style-type: none"> -Land Price -Tailor made building vs. existing buildings -<u>(Comm. agreed that the option of an existing building should no longer be considered a realistic one).</u> -Analysis of the proposals of the three property developers -<i>No. of PTS Divs. and Branches also provided the Comm. with their views on the three proposals: PC-IX/HC/WP.1</i> -Financial Aspects -Conference facilities -Car parking -Legal Aspects – Conclusion - No formal recommendation on long term accommodation within the deadline required by the practice of providing three weeks notice for substantive proposals. Committee urged early resolution. – Lab. and equipment store •- <u>Costs of the building</u> : -by <i>ING Bank</i>: Three investment proposals incorporated into three scenario's- •- Accommodation for the first session of the conference of the State Parties -Procedure: <i>Investigations of the OPCW Foundation</i> were based on Attachment 2 of document PC-VII/HC/1. -Important conclusion is that in fact there are 3 kinds of major meetings: the general debates, the committee of the whole and the executive council <ul style="list-style-type: none"> -Two possibilities remain 1) NCC 2) RAI (out of 8 options) – Conclusion is usage of a combination of the two. – Security survey: Proposed long term conference facilities at the NCC - Conclusion: Security problems can most likely be overcome for the two main NCC conference Halls. – Letters from the NCC covering car parking offers. 	7/Nov/94	<p>PC-IX/HC/5</p> <p>para 2</p> <p>para 2.2 para 2.3 para 2.4</p> <p>para 2.5 para 2.6</p> <p>para 2.7 para 2.11 para 2.15 para 2.19 para 3</p> <p>para 4 Attachment 1</p> <p>Attachment 2</p> <p>Attachm. 2 para 4 Attachment 3</p> <p>Attachment 4/5</p>
<ul style="list-style-type: none"> • ExSec Note: CRHC; Accommodation of the Commission and OPCW In view of potentially serious implications in further delaying a final decision and in anticipation of a satisfactory conclusion to the negotiations the chairman of the Commission circulated the attached letter in which adoption of the decision on accommodation through a silence procedure is proposed. – Letter from the PrepCom chairman (Mr. A. Hernandez), dated 11/Nov 1994, addressed to the MS. 	11/Nov/94	<p>PC-IX/HC/6</p> <p>Attachment</p>

<ul style="list-style-type: none"> • Report of the CRHC - Summary of meetings - 17 and 25 Nov. 1994 Comm. addressed decision elements identified in PC-VIII/HC/6 (as outstanding from previous Comm. meetings) – Land price -guarantee that the Commission would never have to pay any compensation for the use of the Catsheuvcl Site – Selection of offer of tailor made building -Committee agreed to <i>express a preference for the proposal of Provast</i>. Draft performance guarantee by Philip Holtman-AG was found to be satisfactory – Legal aspects -Comm. requested Legal Adviser to provide her with a final version of the draft development agreement for review before its signature by the developer and the OPCW foundation. – Conference facilities -(NCC feasible)- – Car-Parking – OPCW Lab. and Equipm. Store – Future work -Comm. identified the need to consider the options for rental, lease and purchase of the building with a view to presenting a recommendation to the tenth plenary – Conclusion - Comm. agreed that the chairman should, in line with the procedures proposed in PC-IX/HC/6 (above) present a draft decision on long-term accommodation to the Commiss. – Chairman's Draft: Understandings between the host country and PrepCom concerning implementation of para's 6, 7, 9 and 11 of Annex 3 of the Paris Resolution. (Neth. obligations concerning housing, facilities & premises for OPCW) – Letter from the Gen. Manager. of the NCC, dated 21/Nov/94, addressed to ExSec on car parking facilities 	25/Nov/94	PC-IX/HC/7 para 2 para 2.4 para 3 para 3.2, 3.3 para 4 para 4.5 para 5 para 6 para 7 para 8 para 9 Attachment 1 Attachment 2
<ul style="list-style-type: none"> • ExSec Note: CRHC: Chairman's draft decision (<i>Provast tailor-made building at Catsheuvcl site</i>) for consideration by the Commission on long term accommodation for the OPCW – In accordance with PC-IX/HC/7 para 9 (above). – Following PC-IX/HC/6 attachm. para 3 it is the intention that the Commission should thoroughly discuss this draft decision 	25/Nov/94	PC-IX/HC/8
<ul style="list-style-type: none"> • ExSec Note/ CRHC: OPCW new purpose-build office building - Report by the legal adviser on the (draft) development agreement -See: Legal Activities, OPCW Building – -Draft- Development Agreement 	28/Nov/94	PC-IX/HC/9 Annex
<ul style="list-style-type: none"> • CRHC /ExSec Note: OPCW Lab. and equipment Store - Situation Report See: OPCW Lab. and Equipment Store 	6/Dec/94	PC-IX/HC/10

<ul style="list-style-type: none"> • CRHC /PTS WP on the tailor-made building <ul style="list-style-type: none"> -A review of the proposals of the three property developers- – Following PC-VIII/HC/6 a number of spec. Divisions and Branches have reviewed the three building proposals in order to provide the Comm. with an assessment of the functionality and with comments on non-quantifiable aspects. – Summary of preferred options. (All favour Provast Building) – Verification Div. Report – Conf. Services Branch ,, – IS Branch ,, – Procurement Section ,, – Staff Council ,, – Security Adviser report. All meet security standards 	26/Oct/94	PC-IX/HC/WP.1 para 1 para 4 Annex A Annex B Annex C Annex D Annex E Annex F
<ul style="list-style-type: none"> • CRHC, ExSec Note <ul style="list-style-type: none"> -Report by the legal adviser on the initial draft of the prelim. tenancy agreement for the new purpose-build office building- – Developer is in the proces of forming a joint venture to carry out building development: Peace Building Catsheuvel B.V. – Legal matters concerning the building/tenancy/development – Issues to be resolved in order to facilitate a prompt conclusion of the Preliminary Tenancy Agreement (Parties to it; Indexation of the rental price; 15-year guarantee demanded by the developer; Settlement of disputes) – Initial draft of the preliminary Building Tenancy Agreement between the PTS and Peace Building Catsheuvel B.V. i.o. – Gen. Terms and conditions of the Prelim. Tenancy Agreement 	16/Jan/95	PC-X/HC/1 para 2 para 3 para 4,5 Attachment 1 Attachm.1, Annex 1

<ul style="list-style-type: none"> • CRHC, ExSec note <ul style="list-style-type: none"> -Report by the legal adviser on the OPCW Lab. and Equipment Store tenancy Agreement. - A tenancy Agreement was signed 23/Dec/94 - Main agreement has 13 articles: The premises, Ownership, term of the tenancy agreement, Guarantee, Termination of the contract, Headquarters Agreement, Rent, Level of delivery, Technical Report, Soil survey, Gen. terms and conditions, EIF and annexes. (see below) - Elements of the tenancy agreement that should be highlighted (rental increase, guarantee, settlement of disputes, level of delivery, EIF, Transfer of rights and obligations under the present tenancy Agreement) - Dfl. 700.000 for converting Heulweg building <ul style="list-style-type: none"> -see also: FG report PC-IX/A/WP.1 para 6.6 - Forwarding (28/Sep/94) of draft Lab. decision to Commission <ul style="list-style-type: none"> -Commissions' Decision: see PC-VIII/18 para 9.3- - Appropriateness to obligate Dfl. 700.000 from the '94 budget underspent could be valid in the opinion of the Legal Adviser Annexes to Tenancy Agreement: <ul style="list-style-type: none"> - General terms and conditions - Letter of guarantee - List of maintenance and alterations - Technical Research report - Soil survey report - Inventory of the premises 	19/Jan/95	PC-X/HC/2* para 2 para 3 Agreement: Attachment 1 para 5.1-5.7 para 6 para 6.2 para 6.4-6.7 Attachm.1 Annex 1 Annex 2 Annex 3 Available upon request (not annexed to document)
<ul style="list-style-type: none"> - CRHC, ExSec Note • Report of Lab. and Equipment Store fit-up cost estimates <ul style="list-style-type: none"> - Preliminary estimate was : Fl.1.26 million (-360.000 for furniture, fittings and computers, paid for by host-country; - 200.000 for fume cupboards, paid for by 1995 Phase 1 Equipment budget; -700.000 for converting the Building, paid for by the underspend in the 1994 budget) (PC-VIII/HC/5, PCVIII/HC/CRP./Rev.1) - Various processes have identified need for an estimated additional Fl. 230.000 (adaptation work to meet the Organisation's needs {100.000}, additional heating {30.000}, additional fixed lab. equipment {65.000}, and a more accurate estimate of the fume cupboard costs. 4-6 more wwks needed for more precise estimate. - Table - Estimated cost of fitting out lab/equipm. store 	20/Jan/95	PC-X/HC/3 para 1 para 2,3 Table 1

<ul style="list-style-type: none"> • CRHC, ExSec note <ul style="list-style-type: none"> -Report by the legal adviser on the OPCW Lab. and Equipment Store tenancy Agreement. - Commission has agreed with the owner of the facility on a Letter of Guarantee. Will be notarised on Monday 20/Feb/95 - In accordance with PC-VIII/18 para 9.3 ExSec requests CRHC to approve the Lab and Equipment Store Tenancy Agreement in order to enable the PTS to take up occupation of the facility from 1/Mar/95. ---See further: PC-X/HC/2* (above)--- ---Contains the same information + a condensed explanation of the main features of the Tenancy Agreement--- 	17/Feb/95	PC-X/HC/4 para 6 para 7
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<ul style="list-style-type: none"> - CRHC, ExSec Note • Report by the legal adviser on the draft of the preliminary tenancy agreement for the new purpose-Build office Building - Pursuant to PC-X/HC/1 and the meeting of CRHC on 16/Jan/95 <u>consultations</u> were carried out in the subsequent 4-week period between the legal adviser, the developer and the OPCW foundation director. - Seems advisable to study how the rights of the OPCW as a tenant could be protected during construction phase - Main agreement (attachm.1) embodies 2 approaches that are in open conflict with each other (basic conditions and potential liability matters)- CRHC compromise needed - Developer's views on Preliminary Tenancy Agreement- legal implications - It seems necessary to receive guidance on developer's issues from the Commission if it is intended that a compromise be reached before the end of the final design phase <ul style="list-style-type: none"> - It should be borne in mind that the Commission never promised to be tenant. In accordance with the Understandings (PC-IX/11 Annex 1) tenant shall be OPCW - <u>Preliminary</u> Tenancy Agreement, along with all other recommendations and guidelines to be presented by the Commission in its final report, will be submitted for consideration and approval to the Conf. of the States Parties at its first session. Difficult for Commission to provide 15 year-guarantee. Commission probably won't last that long - At this point it would appear that the real problem is where the OPCW will be housed while building is under construction - Other important questions to be dealt with concerning the costs of the project. Questions on <u>reconciliation</u> of certain provisions of the prelim. Tenancy Agreement with certain commitments undertaken in the Understandings. - Unclear legal implications of other basic aspects: Role of Architect, Interior Responsibilities etc.. - It seems advisable to suspend the consultations with the developer for the time being, pending clear guidance from the CRHC - Has to provide political guidelines - Political Guidelines should be approved by the Commission at its tenth session, so that the negotiation of the Prelim. Tenancy Agreem. can be concluded immediately afterwards - The preliminary Tenancy Agreement will not be signed until the end of the final design phase - The purchase option - Draft Preliminary Tenancy Agreement - Draft General terms & conditions for the Prelim. Tenancy Agreement (submitted to the Committee on 16/Jan/95) - Draft Rights regarding the development and construction of the leased premises 	17/Feb/95	PC-X/HC/5 para 2 para 5 para 6 para 6.1 para 6.2 para 6.3 para 6.4 para 7 para 8 para 9 para 10 para 11 para 12 Attachment 1 Attachment 2 Attachment 3
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<ul style="list-style-type: none"> - CRHC held 5 meetings during the ninth intersessional period. First 16/Jan/95; last 9/Mar/95 • Report of the Committee - Decision on long-term OPCW accommodation - No objections deposited with ExSec - ExSec advised Committee on the creation and work of a building steering Group tasked with refining the initial drawings of the building to best meet functional requirements - Car parking spaces at NCC - Consultancy - continuing role Starke Diekstra, See Annex 3 - Committee endorsed Tenancy Agreement for Lab. and Equipment Store, thereby bringing the Agreement into force (PC-X/HC/4) - Letter from the Chairman and ExSec, dated 31/Jan/95, addressed to the Netherlands Minister of Foreign Affairs concerning PrepComs' approval of "Understandings concerning the implementation of paras 6,7,9 and 11 of Annex 3 of the Paris Resolution" (contained in PC-IX/11) - -Consensus reached on the package proposed by the Dutch government in relation to the Building project and certain financial aspects of the bid- - Answering letter from the Netherlands minister for Foreign Affairs, dated 9/Mar/95 - Letter from the Chairman and ExSec dated 2/Mar/95 addressed to the managing Director of the OPCW Foundation -On the matter of Consultancy required during development of the Building - Some dissatisfaction with Starke Dierkstra work - Need to open to tender 	15/Mar/95	<p>PC-X/HC/6 para 2</p> <p>para 5</p> <p>para 7 para 8 para 9</p> <p>Annex 1</p> <p>Annex 2</p> <p>Annex 3</p>
<ul style="list-style-type: none"> - CRHC • Report - Comments on the Draft Preliminary Tenancy Agreement -Recommendations - Arrangements for a fully international, open tender process for consultancy associated with the building to be initiated no later than 30 april 1995 - Recommendations - Letters from MR. Hamming (OPCW Foundation) to ExSec (on Provast proposal and the preliminary tenancy agreement) and to the Chairman of the CRHC(on the building consultancy tender process) 	4-6/Apr/95 6/Apr/95	<p>PC-X/HC/8 para 2 para 2.5 para 3</p> <p>para 6 Annex 1 & 2</p>
<ul style="list-style-type: none"> • Action taken by the Commission during PC-X in relation to matters arising out of the reports of CRHC(PC-X/HC/6 and PC-X/HC/8) 	7/Apr/95	PC/23 para 9
<ul style="list-style-type: none"> • CRHC, ExSec Note -Report by the Legal Advice on the draft development agreement - OPCW New purpose-built Office Building • Corrigendum 	31/May/95 12/Jun/95	<p>PC-XI/HC/2</p> <p>PC-XI/HC/2/Corr.1</p>
<ul style="list-style-type: none"> • CRHC, ExSec Note -Conference facilities for the first and subsequent sessions of the Conference of the States Parties 	23/Jun/95	PC-XI/HC/3

<ul style="list-style-type: none"> - CRHC meetings • Report - Legal arrangements for the realisation of the OPCW building - OPCW Building Steering Group - Consultancy - Car-parking spaces at the Netherlands Congress Centre - VAT - Visas - OPCW Laboratory and Equipment Store - Conference Facilities Steering Group - Interim accommodation - Recommendations 	<p>28/Apr-30/Jun/95 30/Jun/95</p>	<p>PC-XI/HC/5 para 2 para 3 para 4 para 5 para 6 para 7 para 8 para 9 para 10 para 11</p>
<ul style="list-style-type: none"> • CRHC, ExSec Note -Report by the Building Officer on Consultancy Services (Site Supervision) for the construction of the OPCW Building 	<p>30/Jun/95</p>	<p>PC-XI/HC/4</p>
<ul style="list-style-type: none"> - CRHC • Report of the meeting - Preliminary Tenancy Agreement -delay in resolving the legal problems relating to the project for constructing a new purpose-built office building - Recommendations 	<p>26/Jul/95 26/Jul/95</p>	<p>PC-XI/HC/6 para 2 para 4</p>
<ul style="list-style-type: none"> - CRHC • Report of the meeting - Legal arrangements for the realisation of the OPCW building (DRA) - Development plans of the NCC - Consultancy contract to DHV - VAT on new building - Laboratory and Equipment store - Interim accommodation of the Commission 	<p>9,21/Nov/95 - 12,13,14/Dec/95 14/Dec/95</p>	<p>PC-XII/HC/14 para 2 para 3 para 4 para 5 para 6 para 7</p>
<ul style="list-style-type: none"> • Corrigendum to PC-XII/HC/14 	<p>19/Dec/95</p>	<p>PC-XII/HC/14/Corr.1</p>
<ul style="list-style-type: none"> • ExSec Note: CRHC Security Implications - Proposed NCC Amphitheatre - Issue - The construction of an outdoor amphitheatre - Background - Briefing on the 29 Sep 95 - General security issues - Specific security issues - NCC/Municipality security proposals - Security countermeasures - Security implications - scenarios 	<p>12/Dec/96</p>	<p>PC-XII/HC/13 para 1 para 2 para 3 para 4 para 5 para 6 para 7</p>
<ul style="list-style-type: none"> • ExSec Note: CRHC Draft Development and Realisation Agreement 	<p>12/Dec/95</p>	<p>PC-XII/HC/12</p>
<ul style="list-style-type: none"> • ExSec Note: CRHC, meeting held on the 31 Mar 95. OPCW New Purpose-Built office building - VAT 	<p>24/Nov/95</p>	<p>PC-XII/HC/8</p>

<ul style="list-style-type: none"> • Report of the CRHC for the period 1 Sep to 9 Nov 95 – Report on the meetings, 1, 14, 29 Sep, 30 Oct, 9 Nov 95. – Legal arrangements for the realisation of the OPCW building – Development plans of the NCC – OPCW Building Steering Group – Consultancy services tenders – VAT - change to law – OPCW Laboratory and Equipment Store – Conference Facilities Steering Group – Interim Accommodation – Headquarters Agreement 	9/Nov/95	PC-XII/HC/7 para 2 para 3 para 4 para 5 para 6 para 7 para 8 para 9 para 10
<ul style="list-style-type: none"> • ExSec Note: Consultancy Services (Site Supervision) for the Construction of the OPCW New purpose-built Office Building. Application for Tender Documents 	9/Aug/95	PC-XII/HC/1
<ul style="list-style-type: none"> • Report of the CRHC for the period 1 Sep to 9 Nov 95 – Report on the meetings, 1, 14, 29 Sep, 30 Oct, 9 Nov 95. – Legal arrangements for the realisation of the OPCW building – VAT - change to law 	9/Nov/95	PC-XII/HC/7 para 2 para 6
<ul style="list-style-type: none"> • Report of the CRHC for the period 18 Jan to 19 Mar 96 – Legal arrangements for the realisation of the OPCW building – Approved draft tenancy agreement (PC-XIII/HC/6) – To monitor development plans of the Netherlands Congress Centre (NCC) - (amphitheatre) – OPCW Laboratory and Equipment Store status report – Interim accommodations - ongoing – Proposed plan of activities for the meeting under the CRHC for the period Mar - Jul 96 	19/Mar/96	PC-XIII/HC/8 para 2 para 2.5 para 3 para 4 para 5 para 6
<ul style="list-style-type: none"> • Corrigendum to PC-XIII/HC/8 	20/Mar/96	PC-XIII/HC/8/Corr.1
<ul style="list-style-type: none"> • Report of the CRHC for the Period 15 March - 23 July 1996 – Issues related to the OPCW building – OPCW Laboratory and Equipment Store – Interim accommodation – Arrangements for the FSCSP – Implementation of the Headquarters Agreement of the Comm. – Aegon Building - potential use as an interim accommodation 	23/Jul/96	PC-XIV/HC/2 para 2 para 3 para 4 para 5 para 6 Annex 1
<ul style="list-style-type: none"> • Report of the Commission: Report of the CRHC 	21/Dec/96	PC-XV/25 para 10
<ul style="list-style-type: none"> • Report of the CRHC for the Period 4 July - 19 December 1996 	19/Dec/96	PC-XV/HC/4
<ul style="list-style-type: none"> • Report of the CRHC for the period 21 December - 10 April 1997 (<i>Final Meeting</i>) 	10/Apr/97	PC-XVI/HC/3
<p>☐ CONFERENCE SERVICE SUPPORT See also: <i>Interpretation Services</i></p>		
<ul style="list-style-type: none"> – Netherlands Congress Centre (NCC) • Alterations to NCC 	19/Apr/93	PC/II/3 para 4
<ul style="list-style-type: none"> • ExSec Note 	11/Jun/93	PC-III/3
<ul style="list-style-type: none"> • Accommodations for Third & Fourth Plenary Meetings 	25/Jun/93	PC-III/5 para 4
<ul style="list-style-type: none"> • Conference Facilities and the OPCW Foundation – Understandings between ExSec and the OPCW Foundation 	19/Apr/93	PC/II/3 para 4.3

<ul style="list-style-type: none"> • ExSec Report on Language Services <ul style="list-style-type: none"> – Experience during the second intersessional period – Options – Budget situation 1993 – Extract of lists of particip.: No. of States by language group • Study on Language services for OPCW by Mr. J. Hanus, former Head of Languages and Documentation Services, Gatt <ul style="list-style-type: none"> – Backgrounds and terms of reference of the study, Present rules and practices in the field of language Services, Cost of present arrangements, Appropriateness of the present Rules concerning languages, Full Solution of the problem, Other Possible solutions, Minimal solution, Mid-way solutions, Possible alternatives, Constraints, Other questions, Summary and conclusion 	28/Jun/93	PC-III/6 para 2 para 3 para 4 table page 6 Annex
<ul style="list-style-type: none"> • Netherlands Congress Centre (NCC) <ul style="list-style-type: none"> – New conference facilities opened – ExSec and OPCW Foundation plan continued refurbishment in areas surrounding Carel Willink Hall 	27/Sep/93	PC-IV/10 para 4.1
<ul style="list-style-type: none"> – Expert Group Meetings on OPCW Building • Fourth Interim Report See further: Building – Conference Facilities future OPCW Building 	1-5/Nov/93 11/Nov/93	PC-V/A/WP.4 Enclosure 5
<ul style="list-style-type: none"> • OPCW Foundation notified ExSec that the Netherlands has offered to pay for peripheral conference facilities during PrepCom Sessions beginning with the Fifth Session 	13/Dec/93	PC-V/6 para 4.5
<ul style="list-style-type: none"> • CRHC: Summary of meetings 26-28/Oct/94 See: CRHC; OPCW Building – Long term OPCW conference facilities (for conference of the State parties): <u>Detailed report on long term conference facilities from HC</u> (in accordance with PC-VIII/HC/6). Should be connected to report PC-VIII/HC/7 attachment (see above). Both are based on requirements formulated in PC-VII/HC/1 Attachment 2: "Logistical arrangements for the first session of the Conference of the States Parties" (see above). -Possible accommodations (3 options) - Conclusion: The refurbished "Statenhal " in the NCC is by all means feasible -Costs of this option – Long term OPCW Conference facilities; Costs Prins Willem Alexander room, NCC. 	28/Oct/94	PC-IX/HC/3 Appendix 3 Appendix 4
<ul style="list-style-type: none"> • Report of the CRHC - Summary of meetings - 17 and 25 Nov. 1994 See further: OPCW Building, CRHC Comm. addressed decision elements identified in PC-VIII/HC/6 (as outstanding from previous Comm. meetings): <ul style="list-style-type: none"> – Conference facilities -(NCC feasible)- 	25/Nov/94	PC-IX/HC/7 para 5
<ul style="list-style-type: none"> • Smoking at the Netherlands Congress Centre 	13/Jul/95	PC-XI/INF.2
<p><input type="checkbox"/> Documents</p>		
<ul style="list-style-type: none"> • PrepCom decision about advance document circulation 	12/Feb/93	PC/I/4 para 12
<ul style="list-style-type: none"> • Statement by delegation of Cameroon on problems of documentation and frequency of meetings 	2/Jul/93	PC-III para 9.1.3

<ul style="list-style-type: none"> • ExSec reports on volume of documents produced and distributed during period 	25/Jun/93	PC-III/5 para 4.4
<ul style="list-style-type: none"> • ExSec reports on volume of documents produced and distributed during period 	27/Sep/93	PC-IV/10 para 4.3
<ul style="list-style-type: none"> • ExSec reports on volume of documents produced and distributed during period 	13/Dec/93	PC-V/6 para 4.13
<ul style="list-style-type: none"> • ExSec reports on volume of documents produced and distributed during intersessional period 17/Dec'93-10/Apr '94 	11/Apr/94	PC-VI/16 para 2.9
<ul style="list-style-type: none"> • ExSec reports on volume of documents produced and distributed during intersessional period 16/Apr-26/Jun '94 	27/Jun/94	PC-VII/5 para 2.11
<ul style="list-style-type: none"> • ExSec reports on volume of documents produced and distributed in 1994 – Validity of decision to recruit in-house linguists. 	1/Dec/94	PC-IX/6 para 1.29-1.31
□ CONFERENCE OF THE STATE PARTIES		
<ul style="list-style-type: none"> • Report of the CRHC on meetings during the Sixth Intersessional Period See further: CRHC – Facilities for the Conference of the States Parties 	11/Mar/94	PC-VI/HC/4 Para 25-27
<ul style="list-style-type: none"> – Meetings of the CRHC • Summary of meetings during the Sixth Intersessional Period of the CRHC See: CRHC – Facilities for the Conference of the State Parties – Logistical Arrangements for the first session of the Conference of the State Parties 	25/May,15/Jun/94 21/Jun/94	PC-VII/HC/1 para 21-23 Attachment 2
<ul style="list-style-type: none"> • ExSec background Paper on Facilities required for the Conference of the States Parties – Prepared for the CRHC on request of the EG on Transitional Arrangements – Legal and scheduling aspects – Logistical arrangements (assumption 3-4 weeks' Duration) – Letter from Mr.Hamming (OPCW Foundation) to the E.S concerning reservation of facilities for the first Conference of State Parties 	13/Jun/94	PC-VII/HC/WP.1 para 2 para 3 Attachment
<ul style="list-style-type: none"> – CRHC meeting • Summary See: CRHC – Accommodation for the First Session of the Conference of States Parties (Report submitted by Host-Country) 	28/Sep/94 28/Sep/94	PC-VIII/HC/7 Attachment
<ul style="list-style-type: none"> • CRHC: Summary of meetings 26-28/Oct/94 See: CRHC; OPCW Building) – Long term OPCW conference facilities (<u>for conference of the State parties</u>): <u>Detailed report on long term conference facilities from HC</u> (in accordance with PC-VIII/HC/6). Should be connected to report PC-VIII/HC/7 attachment (see above). Both are based on requirements formulated in PC-VII/HC/1 Attachment 2: "Logistical arrangements for the first session of the Conference of the States Parties" (see above). -Possible accommodations (3 options) - Conclusion: The refurbished "Statenhal" in the NCC is by all means feasible -Costs of this option – Long term OPCW Conference facilities; Costs Prins Willem Alexander room, NCC. 	28/Oct/94	PC-IX/HC/3 Appendix 3 Appendix 4

<ul style="list-style-type: none"> • CRHC, ExSec Note -Conference facilities for the first and subsequent sessions of the Conference of the States Parties 	23/Jun/95	PC-XI/HC/3
<ul style="list-style-type: none"> - CRHC meetings • Report - Legal arrangements for the realisation of the OPCW building - OPCW Building Steering Group - Consultancy - Car-parking spaces at the Netherlands Congress Centre - Conference Facilities Steering Group - Interim accommodation - Recommendations 	28/Apr-30/Jun/95 30/Jun/95	PC-XI/HC/5 para 2 para 3 para 4 para 5 para 9 para 10 para 11
<ul style="list-style-type: none"> • Statement by India on the Preparation for the first session of the Conference of State Parties (CSP) 	11/Dec/95	PC-XII/12
<ul style="list-style-type: none"> • Report of the Commission - Preparation for the First Session of the Conference of the States Parties 	14/Dec/95	PC-XII/17
<ul style="list-style-type: none"> • Report of the Commission - Preparation for the First Session of the Conference of the States Parties 	22/Mar/96	PC-XIII/18 para 10
<ul style="list-style-type: none"> • Note by the ExSec: Preparations for the FSCSP 	28/Jun/96	PC-XIV/3
<ul style="list-style-type: none"> • Note by the ExSec: Preparations for the FSCSP (Revision) 	24/Jul/96	PC-XIV/3/Rev.1
<ul style="list-style-type: none"> • Report of the Commission: Preparations for the FSCSP. The Commission: - Established a Committee on Preparations for the FSCSP; and - Decided that the Committee shall deal with the issues related to the preparations for the FSCSP; and - Decided that the Committee shall conduct consultations on and undertake coordination of substantive issues (para 7.3a) and Institutional and procedural issues (para 7.3b); and - Decided that the Committee shall conduct consultations on and undertake coordination on the practical arrangements for the Conference; and - Decided that issues specifically under the purview of the CRHC, WG or EG, should continue to be dealt with by those bodies in order to avoid any duplication of activities; and - Decided that the Committee shall make recommendations for consideration and decision by the Commission and shall also report regularly to the Commission on any action it has taken. 	27/Jul/96	PC-XIV/29 para 7 para 7.1 para 7.2 para 7.3 para 7.4 para 7.5 para 7.6
<ul style="list-style-type: none"> • Report of the CRHC, Arrangements for the FSCSP 	23/Jul/96	PC-XIV/HC/2 para 5
<ul style="list-style-type: none"> • Report of the Commission - Preparations for the FSCSP - Draft letter on invitation and note verbale to all signatory states for the FSCSP 	21/Dec/96	PC-XV/25 para 6 Annex 1
<ul style="list-style-type: none"> • Report of the CRHC for the period 4 July -19 December 1996 - Arrangements for the FSCSP 	19/Dec/96	PC-XV/HC/4 para 5
<ul style="list-style-type: none"> • Report of the Committee on Preparations for the FSCSP 	2/Dec/96	PC-XV/FS/1

<ul style="list-style-type: none"> • Committee on Preparations for the FSCSP: Decision on Non-Governmental Organisations 	28/Jan/97	PC-XVI/FS/1/Rev.1
<ul style="list-style-type: none"> • Committee on Preparations for the FSCSP: Decision on International Organisations 	7/Feb/97	PC-XVI/FS/2
<ul style="list-style-type: none"> • Committee on Relations with the Host Country: FSCSP 	17/Mar/97	PC-XVI/HC/1
<ul style="list-style-type: none"> • Report of the Executive Secretary – Committee on Preparations of the FSCSP 	7/Apr/97	PC-XVI/12 para 6.2-6.5
<ul style="list-style-type: none"> • Conference of the States Parties: First Session - Provisional Agenda 	15/Apr/97	PC-XVI/34
<ul style="list-style-type: none"> • Report of the Commission – Report of the Committee on Preparations for the FSCSP 	15/Apr/97	PC-XVI/36 para 8
<ul style="list-style-type: none"> • Report of the Committee on Preparations for the FSCSP – FSCSP – Draft Final Report of the Commission – Agenda for the FSCSP and for the first meeting of the EC – Rules of Procedure for the Executive Council (EC) – Information Handbook for the FSCSP 	15/Apr/97	PC-XVI/FS/3 para 2 para 3 para 4 para 5 para 6
❑ CONFIDENTIALITY		
<ul style="list-style-type: none"> – Expert Group on Confidentiality Meetings • First Interim Report Experts Group – For Appendix on draft confidentiality policy see also PC-VI/B/WP.4 – Chairman's Paper 	10-14/Jan/94 14/Jan/94 14/Jan/94	PC-VI/B/WP.1 Annex
<ul style="list-style-type: none"> • Draft OPCW Policy on Confidentiality 	14/Jan/94	PC-VI/B/WP.1 Appendix
<ul style="list-style-type: none"> • First Interim Report Corrigendum 	15/Apr/94	PC-VI/B/WP.1/Corr.1
<ul style="list-style-type: none"> • Israeli Working Paper on Safety and Confidentiality – Proposals 	9/Feb/94	PC-VI/B/WP.6 paras 8 & 9
<ul style="list-style-type: none"> – Expert Group Meetings • Second Report – Recommendations – Draft OPCW Classification System for Confidential Information 	14-18/Mar/94 18/Mar/94	PC-VI/B/WP.15 Para 17 Annex
<ul style="list-style-type: none"> • Second Report Corrigendum 	24/Mar/94	PC-VI/B/WP.15/Corr.1
<ul style="list-style-type: none"> • ExSec Discussion Paper on Issues relating to the Breach or alleged Breach of Confidentiality – The EG on Confidentiality has requested the ES and the Legal Adviser to review the issue of the obligation of States Parties to support the DG in investigating any breach of confidentiality and in taking appropriate action in this regard. – This paper limited to deal only with breaches and alleged breaches by staff members of the OPCW 	4/May/94	PC-VII/B/WP.1
<ul style="list-style-type: none"> • Corrigendum to PC-VII/B/WP.1 	9/May/94	PC-VII/B/WP.1/Corr.1
<ul style="list-style-type: none"> – Expert Group Meetings • Third Report – Recommendations – Procedures for the release of information by the OPCW – OPCW Procedures for Breaches and Alleged Breaches of Confidentiality See also PC-VII/B/WP.1 	9-11,13/May/94 8/Jun/94 8/Jun/94	PC-VII/B/WP.8 Para 11 Annex 1 Annex 2

<ul style="list-style-type: none"> - Expert Group meetings • Fourth Report Group Focused on: - General principles for handling and protection of confid. info. - Composition and procedures of the "Confidentiality Commission". - Responsibility of States Parties in relation to breaches of confidentiality - Administrative arrangements in relation to the confid. policy ---No conclusion on any of these issues was reached--- - Recommendations 	<p>18,19/Jul/94 19/Jul/94</p>	<p>PC-VIII/B/WP.3</p> <p>para 9</p> <p>para 11,12</p>
<ul style="list-style-type: none"> • Draft OPCW Policy on Confidentiality is being finalised 	<p>1/Dec/94</p>	<p>PC-IX/6 para 1.12</p>
<ul style="list-style-type: none"> - EG on confidentiality meeting • Fifth Report - Group concentrated on General principles for handling and protection of confidential info. again. Progress was recorded. - Future tasks of the Group. -Six non-papers have been prepared and are available. - EG wants to conclude para 2 matter early in the next intersessional period. 	<p>10,11/Nov/94 11/Nov</p>	<p>PC-IX/B/WP.6</p> <p>para 2</p> <p>para 3</p> <p>para 3.2</p> <p>para 4</p>
<ul style="list-style-type: none"> - EG on Chemical Weapons Issues meetings • Third Report -See further: CWPF - Group agreed that the Sections on media pol., confidentiality, equipment and post-inspection/departure activities could not be developed until OPCW policy on Confidentiality and a range of issues related to the use of inspection equipment were completed by the EGs on Conf. and Insp. Proced.. 	<p>25/Nov/94</p>	<p>PC-IX/B/WP.10</p> <p>para 3.2</p>
<ul style="list-style-type: none"> - EG on Confidentiality meeting • Sixth Report - EG drew attention of WG B to the importance of ensuring that procedures set out in Annex (to this document) section 3.4.3 (on site verification: protection of non-relevant confidential information) do not impede or delay verification activities. - Future Tasks of the EG - OPCW Policy on Confidentiality Section VI: Gen. principles for handling and protection of confidential info. (17 pages) 	<p>15/Dec/94 15/Dec/94</p>	<p>PC-X/B/WP.2</p> <p>para 2.3</p> <p>para 3</p> <p>Annex</p>

<ul style="list-style-type: none"> • ExSec discussion paper: Breaches of Confidentiality: Liability for damages and prosecution through penal action – If the OPCW is not liable there is a need to determine who is in cases of breach of confidentiality in order to compensate for damages suffered by victim(s) and to be able to prosecute. – Signatory States are advised to consider the following text for inclusion in the draft Resolution: -"States Parties shall assume responsibility for making recompense for damage inflicted on persons on its territory or in any other place under its jurisdiction/control resulting from breaches of confidentiality committed by TS members carrying out OPCW Verif. activities, and for which the Organisation shall not be held liable, pursuant to para 22 of the CWC annex on confident.. – Penal Action – Liability for damage arising from illegal acts not related to breach of confidentiality 	21/Dec/94	PC-X/B/WP.3 para 3 para 15 Prt.III Prt.IV
<ul style="list-style-type: none"> • Corrigendum to PC-X/B/WP.3 	9/Jan/95	PC-X/B/WP.3/Corr1
<ul style="list-style-type: none"> • ExSec Discussion Paper: -Implementation of para 23 of the confidentiality annex: The Commission for the settlement of disputes related to confidentiality – Elaboration on propositions and alternatives for role and character of this Commission 	21/Dec/94	PC-X/B/WP.4
<ul style="list-style-type: none"> – EG on Confidentiality meetings • Seventh Report Work was facilitated by PC-X/B/WP.3 & 4 (see: above) – The responsibilities of SP's in relation to breaches of confid. – The responsibility of States Parties, to the extent possible, to cooperate with and support the Dir-General's investigation of an alleged breach – SPs' possible exercise of nat. jurisdiction in the event that immunity from jurisdiction is waived by the Dir. Gen. in case of serious breach of confid. by a staff member of the TS – Possibility of SP's accepting responsibility for compensation for losses incurred as a result of breach of confidentiality – Composition and operating proced. of the Conf. Commission – Future tasks of the Group – Recommendations 	6-8/Feb/95 8/Feb/95	PC-X/B/WP.7 para 2 para 3 para 4 para 5 para 7 para 8 para 9
<ul style="list-style-type: none"> • Israel WP: Confidentiality aspects of the GC/MS operation during inspections 	25/Jul/95	PC-XI/B/WP.12

<ul style="list-style-type: none"> – EG on Confidentiality meetings • Eighth Report Work was facilitated by material provided by the delegations of the Russian, Switzerland & USA federations – Exercise of national jurisdiction by States Parties – Compensation for losses caused by breach of confidentiality – Confidentiality Commission – Finalise an integrated draft of the OPCW Confidentiality Policy – Recommendations 	<p style="text-align: center;">17/May- 16&23/Jun95 23/Jun/95</p>	<p style="text-align: center;">PC-XI/B/WP.8</p> <p style="text-align: center;">para 3 para 4 para 5</p> <p style="text-align: center;">para 6, Annex para 8</p>
<ul style="list-style-type: none"> – WG B meetings • Report of WG B – Confidentiality 	<p style="text-align: center;">25-27/May/95 27/Jul/95</p>	<p style="text-align: center;">PC-XI/B/12 para 7</p>
<ul style="list-style-type: none"> • Germany WP – Draft OPCW Policy on Confidentiality (PC-D-1 of 23 Aug 95) Notification of a clerical error 	<p style="text-align: center;">6/Oct/95</p>	<p style="text-align: center;">PC-XII/B/WP.2</p>
<ul style="list-style-type: none"> • ExSec Note: Workshop on legal aspects of breaches of Confidentiality 	<p style="text-align: center;">12/Jun/96</p>	<p style="text-align: center;">PC-XIV/B/4</p>
<ul style="list-style-type: none"> • EG on Inspection Procedures, Twelfth Report. – Procedures for inclusion in the inspection manual to ensure the protection of the Confidentiality of samples transferred for analysis off-site 	<p style="text-align: center;">29/Jun/96</p>	<p style="text-align: center;">PC-XIV/B/WP.5 para 9</p>
<ul style="list-style-type: none"> • EG on Confidentiality: Ninth Report 	<p style="text-align: center;">3/Oct/96</p>	<p style="text-align: center;">PC-XV/B/WP.4</p>
<ul style="list-style-type: none"> • ExSec Note: An Invitation to Submit Nominations for the Confidentiality Commission 	<p style="text-align: center;">12/Mar/97</p>	<p style="text-align: center;">PC-XVI/6</p>
<p>☐ CREDENTIALS & CREDENTIALS COMMITTEE</p>		
<ul style="list-style-type: none"> • Provisional Rules of Procedure, Rule 4 		
<ul style="list-style-type: none"> • PrepCom appoints representatives at First Plenary • PrepCom adopted Report of Committee – Report 	<p style="text-align: center;">12/Feb/93</p>	<p style="text-align: center;">PC-I/4 para 24</p> <p style="text-align: center;">PC-I/3</p>
<ul style="list-style-type: none"> • Addendum presented to Second Plenary 	<p style="text-align: center;">22/Apr/93</p>	<p style="text-align: center;">PC-I/3/Add.1</p>
<ul style="list-style-type: none"> • Report to Third Plenary 	<p style="text-align: center;">1/Jul/93</p>	<p style="text-align: center;">PC-I/3/Add.2</p>
<ul style="list-style-type: none"> • ExSec Memorandum on Credentials of Representatives of Member States 	<p style="text-align: center;">30/Jun/93</p>	<p style="text-align: center;">PC-III/8</p>
<ul style="list-style-type: none"> • Memorandum by the ExSec: Credentials of Representatives of Member States 	<p style="text-align: center;">30/Sep/93</p>	<p style="text-align: center;">PC-IV/18</p>
<ul style="list-style-type: none"> • Report to Fourth Plenary 	<p style="text-align: center;">30/Sep/93</p>	<p style="text-align: center;">PC-IV/19</p>
<ul style="list-style-type: none"> • Report to Fifth Plenary 	<p style="text-align: center;">16/Dec/93</p>	<p style="text-align: center;">PC-V/11</p>
<ul style="list-style-type: none"> • ExSec Note on Credentials of Representatives of Member States. -Examination of all credentials. 	<p style="text-align: center;">14/Apr/94</p>	<p style="text-align: center;">PC-VI/19</p>
<ul style="list-style-type: none"> • Report to Sixth Plenary 	<p style="text-align: center;">14/Apr/94</p>	<p style="text-align: center;">PC-VI/20</p>
<ul style="list-style-type: none"> • PrepCom noted Report Credentials Committee (PC-VI/20) 	<p style="text-align: center;">15/Apr/94</p>	<p style="text-align: center;">PC-VI/22 para 7</p>
<ul style="list-style-type: none"> • ExSec Note on Credentials of Representatives of Member States. -Examination of all credentials . 	<p style="text-align: center;">30/June/94</p>	<p style="text-align: center;">PC-VII/6</p>
<ul style="list-style-type: none"> • Report to Seventh Plenary 	<p style="text-align: center;">30/Jun/94</p>	<p style="text-align: center;">PC-VII/7</p>

<ul style="list-style-type: none"> • Commission noted Report (PC-VII/7) – At the time of the Seventh Plenary 105 Member States had Representatives to the Commission, accredited or provisionally accepted. Listing see para 7.2 	1/Jul/94	PC-VII/8 para 7 para 7.2
<ul style="list-style-type: none"> • ExSec Note on Credentials of Representatives of Member States. -Credentials Situation 	28/Sep/94	PC-VIII/13
<ul style="list-style-type: none"> • Credentials Committee's Report to Eight Plenary – Committee noted ExSec Note (PC-VIII/13) Credentials Received, Summary of Credentials – Sample Format for formal Credentials for the Representative of a Member State in accordance with Rule 3.2 of the Rules of Procedure – Sample Format for designating an Acting Representative in accordance with Rule 2.2 of the Rules of Procedure 	28/Sep/94	PC-VIII/14 para 2 Annex, page 3 Annex, page 4
<ul style="list-style-type: none"> • ExSec Note on Credentials of Representatives of Member States. -Credentials Situation: Credentials Received, Summary of Credentials 	8/Dec/94	PC-IX/9
<ul style="list-style-type: none"> • Credentials Committee's Report to Ninth Plenary – Committee noted ExSec Note (PC-IX/9) Credentials Received, Summary of Credentials 	8/Dec/94	PC-IX/10
<ul style="list-style-type: none"> • Commission's Report on Ninth Session – Four more official communications regarding accreditations received. Total: 104 (new list para 8.2) 	9/Dec/94	PC-IX/11 para 8.1
<ul style="list-style-type: none"> • Report of the Commission - Corrigendum 	9/Dec/94	PC-IX/11/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Credentials received during the current intersessional period 	6/Apr/95	PC-X/16
<ul style="list-style-type: none"> • Credentials Committee Report on the credentials of representatives of Member States 	6/Apr/95	PC-X/17
<ul style="list-style-type: none"> • Credentials Committee Report on the Credentials received during the current intersessional period 	27/Jul/95	PC-XI/12
<ul style="list-style-type: none"> • ExSec Note: Report on the Credentials of Representatives of Member States 	27/Jul/95	PC-XI/13
<ul style="list-style-type: none"> • Credentials Committee Report on the Credentials received during the current intersessional period 	13/Dec/95	PC-XII/15
<ul style="list-style-type: none"> • ExSec Note: Credentials received during the current intersessional period 	13/Dec/95	PC-XII/14
<ul style="list-style-type: none"> • ExSec Note: Credentials received during the current intersessional period 	20/Mar/96	PC-XIII/8
<ul style="list-style-type: none"> • Credentials Committee Report on the Credentials of Representative of Member States 	20/Mar/96	PC-XIII/9
<ul style="list-style-type: none"> • Credentials Committee Report on the Credentials of Representatives of Member States 	24/Jul/96	PC-XIV/18
<ul style="list-style-type: none"> • ExSec Note: Credentials of Representatives of Member States 	24/Jul/96	PC-XIV/17
<ul style="list-style-type: none"> • Report of the Commission: Report of the Credentials Committee (PC-XIV/18) 	27/Jul/96	PC-XIV/29 para 10
<ul style="list-style-type: none"> • ExSec Note: Credentials of Representatives of Member States 	18/Dec/96	PC-XV/11
<ul style="list-style-type: none"> • Credentials Committee: Report on the Credentials of Representatives of Member States 	18/Dec/96	PC-XV/12

<ul style="list-style-type: none"> • Report of the Commission: Appointment to the Credentials Committee – Republic of Korea appointed to the seat vacated by Nepal 	21/Dec/96	PC-XV/25 para 12
<ul style="list-style-type: none"> • ExSec Note: Credentials of Representatives of Member States 	14/Apr/97	PC-XVI/23
<ul style="list-style-type: none"> • Credentials Committee: Report on the Credentials of Representatives of Member States 	14/Apr/97	PC-XVI/24
<ul style="list-style-type: none"> • Report of the Commission – Report of the Credentials Committee 	15/Apr/97	PC-XVI/36 para 6
<ul style="list-style-type: none"> • ExSec Note: Accreditation of Representatives of States Parties 	24/Apr/97	PC-XVI/38
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<p>□ DATA SYSTEMS includes <i>Information Management System (IMS)</i> and <i>Analytical Database</i> See also: <i>Security, Equipment</i></p>		
<ul style="list-style-type: none"> • Information Management System Requirements 	2/Jul/93	PC-III para 1.3
<ul style="list-style-type: none"> • ExSec Note to inform Member States about hardware and software required for sharing data on official documents with the Secretariat's Information Management System – Access to Conference service database outlined 	29/Jun/93	PC-III/7 PC-III/A/WP.1
<ul style="list-style-type: none"> – Expert Group Meetings • Initial Report – Chairman's paper – Requirements for IMS – Cost Consideration – Development of the IMS – Automatic Data processing at the PTS: Info paper prepared by the PTS for the EG on Data systems – CWC IMS Prototype - US Discussion paper – Perspectives for the construction of an OPCW IMS - Finnish Discussion paper 	26-29/Apr/93 28/Apr/93	PC-III/A/WP.1 Annex Annex para 2 " para 3 " para 4 Appendix 1 Appendix 2 Appendix 3
<ul style="list-style-type: none"> • Report of Informal Consultations • Text 	7/Jun/93 29/Jun/93	PC-III/A/WP.9* PC-III/A/CRP.2
<ul style="list-style-type: none"> • WGA considered report – WGA requested WGB expert groups finalise work needed for development of IMS no later than October 1993 – WGA unable to recommend PrepCom approval of IMS requirements because documents not translated in time 	30/Jun/93	PC-III/A/2 para 6.1 para 6.3 para 6.4
<ul style="list-style-type: none"> • Information Management System requirements 	2/Jul/93	PC-III/11 para 1.1
<ul style="list-style-type: none"> • PrepCom adopts functional and system requirements for IMS 	2/Jul/93	PC-III/11 para 5.5.1
<ul style="list-style-type: none"> – Expert Group Meetings • Second Report – OPCW IMS System Design 	2-6/Aug/93 6/Aug/93	PC-IV/WP.3 Annex 1, paras 1-3.3
<ul style="list-style-type: none"> • Note Verbale from the Embassy of the Islamic Republic of Iran enclosing "Information Management System to support the OPCW," designed and proposed by Islamic Republic of Iran 	4/Aug/93	PC-IV/A/WP.2
<ul style="list-style-type: none"> • ExSec Note: OPCW Analytical Database 	20/Aug/93	PC-IV/B/7

<ul style="list-style-type: none"> – WGA recommends PrepCom adopt OPCW IMS System Design 	30/Sep/93	PC-IV/A/2 para 5.2
<ul style="list-style-type: none"> – WGA recommends Secretariat select software by January 1994, initiate independent security review, and invite Member states to consider compatible voluntary contributions – WGA reminds WGB of need to agree on data declaration requirements by 31 October 1993 	30/Sep/93	PC-IV/A/2 para 5.3.5.4, 5.8
<ul style="list-style-type: none"> • PrepCom adopts OPCW IMS System Design 	1/Oct/93	PC-IV/23 para 5.5.1
<ul style="list-style-type: none"> • Hungarian Offer of Integrated Information Management Software System to assist National Authorities 	1/Oct/93	PC-IV/23 para 8.7
<ul style="list-style-type: none"> • ExSec comment on Member States requests for access to Secretariat Database 	27/Sep/93	PC-IV/10 para 12
<ul style="list-style-type: none"> • Finnish Database offer <ul style="list-style-type: none"> -Application of the Finnish "VERIFY" database Verify as part of the OPCW, Functional description, Contents of the database, Access to the Verify system, Co-operation with the PTS document management system, Co-operation with the CWCIMS system offered by the US, System components included in the offer 	28/Sep/93	PC-IV/A/WP.8
<ul style="list-style-type: none"> – Expert Group Meetings <ul style="list-style-type: none"> • Third Report – Refinements of the IMS System Design – Staff structure for the Information Systems Branch and the budget for data processing equipment – Report of informal Group on declaration formats (Formats in Report) – The CSCE Data Base of Military Information – (Brief) Description of British Analytical Data Base Management System for Chemical Defence Lab's. 	8-12/Nov/93 12/Nov/93	PC-V/A/WP.7 Annex 1 Annex 2 Annex 3 Appendix A Appendix B
<ul style="list-style-type: none"> • WGA received Third Report of Expert Group on Data Systems (PC-A/WP.7) <ul style="list-style-type: none"> –Actions taken 	15/Dec/93	PC-V/A/7 para 5 para 5.2-5.4
<ul style="list-style-type: none"> – Expert Group on Programme of Work and Budget Meeting <ul style="list-style-type: none"> • Final Report See further: Progr. of W & B. – Proposed list of computer equipment 	25 Oct-18 Nov/93 18/Nov/93	PC-V/A/WP.3 Annex 4
<ul style="list-style-type: none"> • The Netherlands: Provision of Analytical Data on Relevant Chemicals 	11/Nov/93	PC-V/B/WP.10
<ul style="list-style-type: none"> • Note by ExSec <ul style="list-style-type: none"> – Sets out Finnish national offer 	13/Dec/93	PC-V/A/4
<ul style="list-style-type: none"> • Paper by the Chairman of Working Group A: Acceptance of National Offers (for the establishment of an IMS) 	14/Dec/93	PC-V/A/WP.8
<ul style="list-style-type: none"> • PrepCom mandate and tasking to WGB for expert group work on declaration formats and software capabilities for random selection of Schedule 3 inspections 	17/Dec/93	PC-V/12 para 5.4
<ul style="list-style-type: none"> • ExSec Perspectives on 1994 for Data Systems 	13/Dec/93	PC-V/6 para 5.8
<ul style="list-style-type: none"> • WGA Received Fourth Report of EG on Data Systems (PC-VI/A/WP.10 (below)). – WGA Actions/recommendations following this Report. 	15/Apr/94	PC-VI/A/5 para 7.1 para 7.2-7.10
<ul style="list-style-type: none"> • Prepcom actions on Data Systems 	15/Apr/94	PC-VI/22 para 5.5

<ul style="list-style-type: none"> • Functional Requirements for the OPCW IMS Paper, setting forth requirements for the Verification Division components of the IMS. Basis for discussion and assistance to Member States in making national offers. This paper will be one of several to be offered on subject. 	12/Jan/94	PC-VI/A/WP.2
<ul style="list-style-type: none"> – Expert Group on Data Systems Meetings • Fourth Report (Issues related to future IMS) 	11-17/Mar/94 11/Mar/94	PC-VI/A/WP.10
<ul style="list-style-type: none"> • ExSec Note: Request for Documents for the OPCW Data Bank on Protection against Chemical Weapons. – At its Fifth Session the Commission requested the ES to request Member States to provide the Data Bank with documents (PC-V/WP.12). 	28/Jan/94	PC-VI/B/3
<ul style="list-style-type: none"> • Report of the meeting of experts on chemical spectra in The Hague from 21-23 march 1994 On necessities for OPCW Analytical Data Base 	11/Apr/94	PC-VI/B/WP.17
<ul style="list-style-type: none"> – Expert Group on Data Systems Meeting • Fifth Report (Issues related to agreement upon the Methodology of work of the Specialist Task Force on Data Systems) (See: PC-VI/A/WP.10). 	20/Apr/94 20/Apr/94	PC-VII/A/WP.1
<ul style="list-style-type: none"> – Expert Group on Data Systems Meeting • Sixth Report (Issues Related to IMS and the work of the Specialist Task Force) 	26/May/94 26/May/94	PC-VII/A/WP.3
<ul style="list-style-type: none"> • Corrigendum to Sixth Report 	7/Jun/94	PC-VII/A/WP.3/Corr1
<ul style="list-style-type: none"> • Illustrative Lists: Some Categories of Information for the Data Bank on Protection 	20/May/94	PC-VII/B/WP.6 Annex C
<ul style="list-style-type: none"> • ExSec Note for EG on Data Systems: IMS Issues – Intended to facilitate the process of reaching agreement on a decision on the level of security for the IMS. – Information security in the OPCW – IMS Information Security 	31/Aug/94	PC-VIII/A/1 para 2 para 3
<ul style="list-style-type: none"> – Expert Group on Data Systems Meetings • Seventh Report – IMS security model – Review of the draft Information Systems Branch budget proposed by the Secretariat – IMS network options – Recommendations 	20,22/Jul/94 22/Jul/94	PC-VIII/A/WP.2 para 2 para 3 para 4 para 5
<ul style="list-style-type: none"> – Task Force on Data Systems meetings Its report contains conclusions regarding the IMS security model 	22,23/Aug/94 24/Aug/94	PC-VIII/A/WP.6 para 2.1
<ul style="list-style-type: none"> – Expert Group on Data Systems Meeting • Eight Report – IMS security model – Evaluation reports for national IMS offers (U.S and Finnish) – IMS budget for 1995 – Recommendations. 	24/Aug/94 24/Aug/94	PC-VIII/A/WP.6
<ul style="list-style-type: none"> • Only two member States made contribution to OPCW Data bank on protection by mid-September 1994. ExSec urges Member States to make contribution as soon as possible. 	26/Sep/94	PC-VIII/10 para 1.10
<ul style="list-style-type: none"> • 15 Member States established electronic communication links with Secretariat by September 1994 	26/Sep/94	PC-VIII/10 para 1.11

<ul style="list-style-type: none"> • Commission accepted Finnish offer of computer hardware software, verify analytical database (See: PC-V/A/4) in accordance with PC-VIII/A/WP.6 	29/Sep/94	PC-VIII/18 para 6.2
<ul style="list-style-type: none"> – Expert Group on Inspection Procedures meeting • Fourth Report See Further: Inspection Procedures – Analytical Databases – Recommendations 	20/Sep/94 20/Sep/94	PC-VIII/B/WP.12 para 3 para 9
<ul style="list-style-type: none"> • ExSec Report to Ninth Plenary – Disagreement over the security level for the future IMS. <i>Freeze of 1995 budget for IS Branch.</i> 	1/Dec/94	PC-IX/6 para 1.25
<ul style="list-style-type: none"> – Expert Group meetings • Ninth Report – National Offers (US, Slovak) – IMS security issues (which level of S.? -C2, B1) -At this point the difference could not be resolved – IS Branch budget. -EG was unable to agree on the lifting of reservations against any other item then personnel appropriations. – Recommendations 	31/Oct/94, 1,9/Nov/94 9/Nov/94	PC-IX/A/WP.3 para 2 para 3 para 4 para 5
<ul style="list-style-type: none"> • ExSec Note: Request for data on types of info. to be contained in a possible database to be established under Article XI – PTS would appreciate receiving information on the types of categories of info. that could be included in a database to facilitate the exchange of information relating to economic and technological development in the field of chemicals 	13/Oct/94	PC-IX/B/1
<ul style="list-style-type: none"> – EG on TCA meetings • Sixth Report See further: TCA – More consideration of Article X & IX issues -Discussion on possible establishment of a database to facilitate the exchange of info. relating to economic and technological development in the field of chemicals 	8,9/Nov/94 9/Nov/94	PC-IX/B/WP.4 para 2,3 para 3
<ul style="list-style-type: none"> • ExSec Note: Request for Information on Organisations qualified to prepare a security study of standard and trusted environments for processing data. – MS's are requested to provide to such Organisations copies of this Note 	8/Feb/95	PC-X/A/1 para 3

<ul style="list-style-type: none"> - EG on data systems meeting • Tenth Report - IMS security: IMS environment - general - Conclusions on IMS Security - IS Consultant - 1995 IS Branch Budget - Recommendations - Incremental cost of technical Components and Support of the Implementation of the Proposed System Architecture Founded upon a Trusted Gateway. -: Hardware, Software, Consultancy ,System/Security Administration, Procurement Support, Physical Security, User Training and Monitoring -Estimated Costing -Recurring Costs - System and Database Administration Tasks. For: Novell, Solaris, Notes, Ingres - Trusted System and Database Administration Tasks 	<p>9/Feb/95 9/Feb/95</p>	<p>PC-X/A/WP.1 para 2 para 2.6 para 2.7 para 3 para 4 Appendix 1</p> <p>Appendix 1 page 10 Appendix 1 page 11 Appendix 2</p> <p>Appendix 3</p>
<ul style="list-style-type: none"> • Corrigendum to PC-X/A/WP.1/Corr.1 	<p>15/Feb/95</p>	<p>PC-X/A/WP.1/Corr1</p>
<ul style="list-style-type: none"> - EG on Data systems meetings • Eleventh Report - Possible reallocation of funds within '95 IS Branch budget -incremental costs of the implementation of the proposed systems architecture and associated security requirements have to be met- - Plan of activities for a functional IMS for OPCW -IMS no earlier operational than April '96- Intermediate state of readiness may be necessary - Modus Operandi of Data systems Task Force - EG agreed on draft mandate for the security study as called for by PC-X/A/WP.1 - Hungarian National offer - Recommendations - Transfer of Appropriations within the '95 IS Branch Budget -TF considers the figures as certain- - Mandate for a consultant to deliver a Security Study -Tasks to be fulfilled- - Summary Chart of Activities necessary for the Establishment of a Functional IMS for the OPCW (MS Project Chart) 	<p>6,7/Mar/95 7/Mar/95</p>	<p>PC-X/A/WP.6 para 2</p> <p>para 3</p> <p>para 4 para 5</p> <p>para 6 para 7 Attachment 1</p> <p>Attachment 2</p> <p>Attachment 3</p>
<ul style="list-style-type: none"> • Commission's action in relation to Data Systems - Commission accepted US offer as a component for the trusted part of the IMS, as specified in PC-X/A/WP.1 para 2.6(h) - Commission approved the proposed reallocation of funds within the IS Branch budget for 1995 as contained in attachment 1 to PC-X/A/WP.6 	<p>7/Apr/95</p>	<p>PC-X/23 par 6.2-6.4 para 6.2</p> <p>para 6.3</p>
<ul style="list-style-type: none"> - WG A meetings • Report See further: WG A - Data Systems -WG A lifted all remaining reservations in relation to the '95 IS branch budget. 	<p>3-6/Apr/95 6/Apr/95</p>	<p>PC-X/A/3 para 3 para 3.2(a)</p>

<ul style="list-style-type: none"> • ExSec Note: Establishment of a temporary secretariat Internet site – This site has been established and can be accessed on: http://www.opcw.nl/ptshome.htm by using any WWW browser such as, Netscape 1.1 	30/Jun/95	PC-XI/B/7 para 2
<ul style="list-style-type: none"> • ExSec Note: End-use survey of information requirements to facilitate information exchange in relation to article XI (use of databases) – Brief questionnaire – Detailed questionnaire for information end-users 	13/Apr/95	PC-XI/B/3 Appendix 1 Appendix 2
<ul style="list-style-type: none"> – EG on Data systems meetings • Twelfth Report – IMS Security study – IMS implementation schedule in relation to security issues – Recommendations 	29/Jun/95 29/Jun/95	PC-XI/A/WP.7 para 2 para 3 para 4
<ul style="list-style-type: none"> • ExSec Note: Communications Workshop (17-19 May 95) 	2/Jun/95	PC-XI/B/5
<ul style="list-style-type: none"> – EG on Inspections Procedures meetings • Ninth Report – OPCW Analytical Database <ul style="list-style-type: none"> - approvals, discussion and agreement of the Analytical Database by the Group 	19-21/Jun/95 21/Jun95	PC-XI/B/WP.6 para 3 Para 3.1
<ul style="list-style-type: none"> – WP A meetings • Report – Data Systems <ul style="list-style-type: none"> -Twelfth Report of the EG on Data Systems (PC-XI/A/WP.7) 	24-26/Jul/95 26/Jul/95	PC-XI/A/5 para 4
<ul style="list-style-type: none"> • EG on Data Systems meeting – Thirteenth Report – IMS Security Study – Consideration of the Secretariat's presentation of the IS budgetary requirements and the priorities to be followed in the development of the IMS – Recommendations 	17/Nov/95 17/Nov/95	PC-XII/A/WP.3 para 2 para 3 para 4
<ul style="list-style-type: none"> • ExSec Note: Information Management Systems Requirement for 1996 	23/Nov/95	PC-XII/A/5
<ul style="list-style-type: none"> • ExSec Note: Issues facing the Secretariat regarding the 1995 & 1996 Budget – Areas of estimated under expenditure in the 1995 Verification Budget – Under funding of Information Systems Requirements – Work Plan and Financial Requirements for the Information Systems Branch 	1/Nov/95	PC-XII/A/2* para 1 para 2 Annex
<ul style="list-style-type: none"> • ExSec Note: Security Study on the IMS of the OPCW 	8/Nov/95	PC-XII/A/3

<ul style="list-style-type: none"> • EG on Data Systems meeting – Fourteenth Report – Review of the report of the Task Force and concurrence with para 3-6 attached to the report. (conclusions of security study represent a reliable basis for security environment of IMS) – Other issues - secretariat to prepare paper on minimum IMS – Recommendations – Extract from the report of the Task Force dated 8 Feb 96 	<p>8/Feb/96 8/Feb/96</p>	<p>PC-XIII/A/WP.1 para 2</p> <p>para 3 para 4 attached</p>
<ul style="list-style-type: none"> • Secretariat Discussion Paper: Information Systems Branch Presentation of “Minimum IMS” • Corrigendum 	<p>7/May/96 20/May/96</p>	<p>PC-XIV/A/WP.1</p> <p>PC-XIV/A/WP.1/Corr.1</p>
<ul style="list-style-type: none"> – EG on Data Systems • Fifteenth Report – work of the group facilitated by “Minimum IMS” Secretariat Discussion Paper (PC-XIV/A/WP.1) – Group concluded that PC-XIV/A/WP.1 represented a satisfactory basis for establishing the “minimum” IMS 	<p>14/May/96</p>	<p>PC-XIV/A/WP.3 para 1.3</p> <p>para 2.1</p>
<ul style="list-style-type: none"> • ExSec Note: Technical Meeting to Develop a Common Transmission File Structure for Post-EIF Data Declarations 	<p>24/Oct/96</p>	<p>PC-XV/B/8</p>
<ul style="list-style-type: none"> • ExSec Note: Information Systems Branch Security Critical Environment 	<p>4/Dec/96</p>	<p>PC-XV/A/6</p>
<ul style="list-style-type: none"> • Working Group A: Report – Data Systems 	<p>31/Jan/97</p>	<p>PC-XVI/A/1 para 2.5</p>
<ul style="list-style-type: none"> • Technical Meeting on a Common Transmission File Structure and Other Automation Issues Related to Treaty-Mandated Communications: Rapporteur’s Report 	<p>3/Feb/97</p>	<p>PC-XVI/B/WP.2</p>
<ul style="list-style-type: none"> • ExSec Note: Follow-On Technical Meeting on a Common Transmission File Structure for Data Declarations 	<p>10/Feb/97</p>	<p>PC-XVI/B/2</p>
<ul style="list-style-type: none"> • ExSec Note: Second Technical Meeting on a Common Transmission File Structure for Data Declarations 	<p>6/Mar/97</p>	<p>PC-XVI/B/9</p>
<ul style="list-style-type: none"> • EG on Data Systems: Fifteenth Report 	<p>14/May/97</p>	<p>PC-XVI/A/WP.3</p>
<p>☐ DECLARATIONS AND MODEL FACILITY AGREEMENTS See also: <i>Chemical Industry Declarations/Facilities</i></p>		
<ul style="list-style-type: none"> – EG on Declarations and Model Facility Agreements Meeting • First Report – Recommendations 	<p>14-25/Mar/94 25/Mar/94</p>	<p>PC-VI/B/WP.16 para 40</p>
<ul style="list-style-type: none"> • First Report Corrigendum 	<p>9/Apr/94</p>	<p>PC-VI/B/WP.16/Corr1</p>
<ul style="list-style-type: none"> • EG on Chemical Industry Issues: Thirteenth Report – Model Facility Agreement for Schedule 1 Facilities 	<p>14/Nov/96</p>	<p>PC-XV/B/WP.7 para 3</p>
<ul style="list-style-type: none"> • Working Group B: Report – Chemical Weapons Issues 1 	<p>28/Feb/97</p>	<p>PC-XVI/B/6 para 4</p>
<ul style="list-style-type: none"> • EG 1 on Chemical Weapons Issues: First Report – Chairman’s draft proposal for a MFA for a CWDF – Chairman’s draft proposal for a MFA for a CWSF – Understanding on the Terms “Buried by a State Party on its Territory” and “Dumped at Sea” 	<p>13/Feb/97</p>	<p>PC-XVI/B/WP.4</p> <p>Annex 1</p>
<p>☐ DIRECTOR-GENERAL OF THE OPCW</p>		

<ul style="list-style-type: none"> Chairman's statement: reference to understanding about selection of first Director General from the Developing World 	12/Feb/93	PC/I/4 para 8
<ul style="list-style-type: none"> ExSec Discussion Paper on Issues relating to the Breach or alleged Breach of Confidentiality <ul style="list-style-type: none"> The EG on Confidentiality has requested the ES and the Legal Adviser to review the issue of the obligation of States Parties to support the DG in investigating any breach of confidentiality and in taking appropriate action in this regard. This paper limited to deal only with breaches and alleged breaches by staff members of the OPCW 	4/May/94	PC-VII/B/WP.1
E		
□ EQUIPMENT		
<ul style="list-style-type: none"> EG on Equipment meeting <ul style="list-style-type: none"> Initial Report ---EG recommends that OPCW have its own lab.--- Chairman's paper Discussion of requirements, specifications and evaluation procedures for off-site labs. Functions of that Lab. Requirements 	14-18/Jun/93 18/Jun/93	PC-III/B/WP.9 para 6 Annex Annex para 6-15 Annex para 16-32
<ul style="list-style-type: none"> WGB mandate to expert groups and recommendation 	30/Jun/93	PC-III/B/2 para 9
<ul style="list-style-type: none"> Expert Group on CWDFs Meetings <ul style="list-style-type: none"> Initial Report See further: CWDFs Possible <u>types</u> of inspection equipment 	5-9/Jul/93 9/Jul/93	PC-IV/B/WP.1 Annex Heading XI
<ul style="list-style-type: none"> Expert Group Meeting <ul style="list-style-type: none"> First Interim Report Inspection Equipment (for different purposes, 6 tables) Selection, Evaluation, Equipment to be developed etc. The Triptych Approach 	9-13/Aug/93 13/Aug/93	PC-IV/B/WP.7 Appendix 2
<ul style="list-style-type: none"> ExSec actions on ICAO <ul style="list-style-type: none"> ExSec letter to ICAO Secretary General 	21/Sep/93	
<ul style="list-style-type: none"> ExSec Note on OPCW Analytical Database 	20/Aug/93	PC-IV/B/12
<ul style="list-style-type: none"> WGB noted urgent need, as decided by PrepCom at Third session, for ExSec to communicate to International Civil Aviation Organisation (ICAO) on air transport of toxic samples and initiate work on analytical database 	1/Oct/93	PC-IV/B/12 para 9.2 - 9.3
<ul style="list-style-type: none"> WGB repeats recommendation made in PC-III/B/2 to convene analysts to select data for analytical database 	1/Oct/93	PC-IV/B/12 para 9.3 b
<ul style="list-style-type: none"> WGB directs further EG work on Inspection Equipment list and lab. equipment and criteria for designating labs. 	1/Oct/93	PC-IV/B/12 paras 9.5 - 9.6
<ul style="list-style-type: none"> Delegation Working Paper titled "Fourth International Inter-laboratory Comparison (Round-Robin) Test" 	27/Sep/93	PC-IV/B/WP.11

<ul style="list-style-type: none"> – Expert Group Meeting • Second Interim Report On Inspection Equipment and Lab. – Recommendation to locate lab. at TNO-PML facilities – Recommendations to WG B – Chairman's Paper (results of the Groups Work) – Procurement options for inspection equipment – OPCW lab. site/building/staffing/equipment options & requirements – Recommended Type and Amounts of Inspection Equipment and their estimated Cost 	<p>18-22/Oct/93 26/Oct/93</p>	<p>PC-V/B/WP.7</p> <p>para 7 a para 8,9 Annex para 5-12 para 13-24</p> <p>Appendix</p>
<ul style="list-style-type: none"> • Corrigendum to above Report 	<p>30/Nov/93</p>	<p>PC-V/B/WP.7/Corr1</p>
<ul style="list-style-type: none"> – Expert Group on CW Storage Facilities Meetings • First Interim Report (listed as "Second Report" in ExSec Report) On Inspections, equipment and health and safety See Further: CW Storage Facilities – Recommendations to WG B – Chairman's Paper (Results of the Group's work) Addresses A.O. inspection equipment (for Storage Facilities) – List of inspection equipment for use in inspections of CW Storage Facilities 	<p>22-26/Nov/93 26/Nov/93</p>	<p>PC-V/B/WP.13</p> <p>para 6 Annex</p> <p>Appendix D</p>
<ul style="list-style-type: none"> • ExSec Agreement with International Civil Aviation Organisation (ICAO) – Agreement to permit sample transport by civil aircraft, use of packing instructions for a UK developed container for the transport of samples with minor amendments, and to the packing instructions for a US container. 	<p>19/Oct/93</p>	
<ul style="list-style-type: none"> – Expert Group on Technical Co-operation and Assist. Meeting • Second Interim Report See further: TC & A – The stockpiling of protective equipment for assistance – Exchange of equipment and information on protection – Examples of Chem. Protection Equipment for Emerg. Assist. 	<p>29/Nov-Dec/93 3/Dec/93</p>	<p>PC-V/B/WP.16</p> <p>Section B Section C Appendix 1</p>
<ul style="list-style-type: none"> • WGB noted approval of ICAO agreement 	<p>15/Dec/93</p>	<p>PC-V/B/10 para 5.5</p>
<ul style="list-style-type: none"> • PrepCom adopted recommendation that OPCW Lab. should be located at existing TNO-PNL facilities if option is available • PrepCom adopted recommendation about advisability of locating inspection equipment storage with the OPCW Lab. • PrepCom mandated WGA to consider above points when elaborating the OPCW Building concept 	<p>17/Dec/93</p>	<p>PC-V/12 para 6.4 a</p> <p>PC-V/12 para 6.4 b</p> <p>PC-V/12 para 6.4 c</p>
<ul style="list-style-type: none"> • PrepCom encouraged Member States to respond to ExSec request to provide information for the analytical database 	<p>17/Dec/93 20/Aug/93</p>	<p>PC-V/12 para 6.4 d PC-IV/B/7</p>
<ul style="list-style-type: none"> • PrepCom decided that steps be taken to have a minimum OPCW Laboratory capability by March 1994 and be ready for full support no later than one month before EIF 	<p>17/Dec/93</p>	<p>PC-V/12 para 6.4 e</p>
<ul style="list-style-type: none"> • PrepCom requested ExSec invite Member States to provide technical experts for reviewing contributions to OPCW analytical database 	<p>17/Dec/93</p>	<p>PC-V/12 para 6.4 f</p>

<ul style="list-style-type: none"> • ExSec Note: Request for Documents for the OPCW Data Bank on Protection against Chemical weapons. – At its Fifth Session the Commission requested the ES to request Member States to provide the Data Bank with documents (PC-V/WP.12). 	28/Jan/94	PC-VI/B/3
<ul style="list-style-type: none"> • Categories of Documents that are of special relevance for the Data Bank on protection against Chemical Weapons 	28/Jan/94	PC-VI/B/3 Annex
<ul style="list-style-type: none"> – Expert Group on Equipment Meeting • Third Interim Report – Recommendations – Expert Group on Equipment Issues – Illustrative List of Operational Requirements for Inspection Equipment Items – Text to be considered from the Draft Organisation Policy on Confidentiality (Appendix to PC-VI/B/WP.1) – Proposal for Assessment of Inspection Equipment – Selection, Limitation and Transportation of Equipment for Organisation Inspections 	24-28/Jan/94 28/Jan/94	PC-VI/B/WP.4 para 6 Annex Attachment 1 Attachment 2 Attachment 3 Attachment 4 (Page 32-40)
<ul style="list-style-type: none"> • Corrigenda to Third Interim Report 	11,14/Feb/94	PC-VI/B/WP.4/ Corr.1 & Corr.2
<ul style="list-style-type: none"> • Report of the meeting of experts on chemical spectra in The Hague from 21-23 March 1994 On necessities for OPCW Analytical Data Base 	11/Apr/94	PC-VI/B/WP.17
<ul style="list-style-type: none"> • Swiss Working Paper on Preliminary Comparison of transportable GC/MS- Systems for on-site analyses during inspections at chemical facilities. – Comparison of EM 640; MD 800 and SpectraTrak 	11/Apr/94	PC-VI/B/WP.21
<ul style="list-style-type: none"> • Letter of understanding on the scope of the Dutch bid with respect to the supply of Office Furniture and Office Equipment, Free of Charge. 	14/Feb/94	PC-VI/HC/WP.1
<ul style="list-style-type: none"> • Israeli WP on Equipment Considerations in Developing CWC Inspection Procedures – Health and safety aspects; Suitability for the inspection aim; Information confidentiality aspects 	4/May/94	PC-VII/B/WP.2
<ul style="list-style-type: none"> • Israeli WP: Tables for Equipment applicability for the various types of inspections – Tables provide the means to facilitate identification of the equipment to be used in the various types of inspections 	5/May/94	PC-VII/B/WP.3
<ul style="list-style-type: none"> • French and German Working Paper on Sensitivity and Specificity of analytical inspection equipment (GC-MS) – Inspection equipment must demonstrate that it can be reliably adjusted to the specific needs of a particular type of inspection or inspection scenario or even Inspection site. – <u>Meaningful</u> use of state-of-the-art portable GC-MS will add to the credibility and effectiveness of a verification regime. 	6/May/94	PC-VII/B/WP.4
<ul style="list-style-type: none"> – Expert Group on Inspection Procedures Meeting • Report (See Further: Inspection Procedures) – Equipment – Recommendations – General operational requirements for inspection equipment – Specific operat. requirements for inspect. equipment Items 	2-6/May/94 6/May/94	PC-VII/B/WP.5 para 3 para 8 Appendix 1 Appendix 2

<ul style="list-style-type: none"> • List of Protective Equipment to be stored centrally under OPCW control Pursuant to Article X 	20/May/94	PC-VII/B/WP.6 Annex E
<ul style="list-style-type: none"> – Expert Group on Inspection Procedures Meeting • Second Report – Review of the Results of the Specialist Task Force on Inspection Equipment Issues – Technical specifications for Items of Inspection Equipment – Recommendations 	22/Jun/94 22/Jun/94	PC-VII/B/WP.10 Para 2 Para 4
<ul style="list-style-type: none"> • Expert Group on Programme of Work and Budget: Verification Related Equipment – Secretariat's request for occupational health and Safety equipment to the 1994 base cost value of USD 202,000 to be added to phase I of the Budget. – Changes to be made to document PC-VIII/A/WP.1 (list of Inspection Equipment to be procured) 	20/Jul/94	PC-VIII/A/WP.1 Add.1
<ul style="list-style-type: none"> • Corrigendum to PC-VIII/A/WP.1 Add.1 	16/Aug/94	PC-VIII/A/WP.1. Add.1/Corr.1
<ul style="list-style-type: none"> – Third Finance Group (Core Group of the EG on Programme of Work and Budget) Meeting • Report of the Third Meeting See Further: Finance Group, Programme of Work and Budget – Discussion of funding and budgetary arrangements for the procurement of certain inspection and lab equipment 	1-5/Aug/94 5/Aug/94	PC-VIII/A/WP.4 para 8,10
<ul style="list-style-type: none"> • ExSec Note on procurement of inspection equipment for evaluation and training of inspectors – Secretariat plans to begin procurement by competitive tender of items of inspection equipment the third quarter of 1994. Specification of items can be found in PC-VIII/B/WP.2 – Questionnaire Form for Companies that wish to bid for contracts. (Secretariat has to be notified by 1 October). 	1/Aug/94	PC-VIII/B/1 Attachment

<ul style="list-style-type: none"> - Expert Group on Inspection Procedures meetings • Third Report - Technical specifications for inspection equipment - Verif.-related equipment contained in the draft 1995 Budget - Review of the opinion of the Legal Adviser on the relationship between para 11 of part II of the Verification Annex and Art. 36 of the Vienna Convention on Diplomatic Relations in regard to approved equipment carried by the Inspection team - Procedures for equipment inspection at the point of entry - Procedures related to the use of equipment in the course of an inspection, including the possible retention of equipment in the inspected State Party. Group reached agreement on the understandings on "The use of approved equipment during on-site inspections" (Attachment 3) - Recommendations - INDEX of Equipment Specifications for Inspection equipment estimated to cost over \$ 50.000 <ul style="list-style-type: none"> -General Operational Requirements (PC-VII/B/WP.5) -Evaluation criteria which apply to all inspection equipment -Specific operational requirements (PC-VII/B/WP.5) - Procedures for the inspection by the inspected state party at the point of entry/point of exit (POE) of approved equipment carried by the inspection team - The use of approved equipment during on-site inspections 	<p>11-15/Jul/94 15/Jul/94</p>	<p>PC-VIII/B/WP.2 para 3 para 4 para 5</p> <p>para 8 para 9</p> <p>para 11 Attachment 1</p> <p>Attachment 2</p> <p>Attachment 3</p>
<ul style="list-style-type: none"> - Expert Group on Training meeting • Fifth Report See further: Training - Projected availability of inspection equipment to be ordered should be adequate to support M1 training. 	<p>31/Aug/94 31/Aug/94</p>	<p>PC-VIII/B/WP.7 para 2.4 (a)</p>
<ul style="list-style-type: none"> • As of 23/Sep/94 13 written bids for equipment contracts (See: PC-VIII/B/I) were received. Deadline for bidding has been extended to 1/Jan/1995 	<p>26/Sep/94</p>	<p>PC/VIII/10 para 2.2</p>
<ul style="list-style-type: none"> - Expert Group on Inspection Procedures meeting • Fourth Report See Further: Inspection Procedures - Health and Safety Insp. Equipment; Techn. Specifications, General Requirements, Common Evaluation Criteria - Sampling and Sample preparation - List of Equipment Items and Specifications for the Standard Sampling Kit - Equipment procurement procedures - Recommendations 	<p>20/Sep/94 20/Sep/94</p>	<p>PC-VIII/B/WP.12 para 6; Annex 3 Annex 3 para 7 Annex 4</p> <p>para 8 para 9</p>
<ul style="list-style-type: none"> • Decisions regarding a Special Account for the procurement of equipment. (Dfl. 7,590,500.00 for insp. & Lab equipment) 	<p>29/Sep/94</p>	<p>PC-VIII/18 para 6.11</p>
<ul style="list-style-type: none"> • ExSec Report to IX plenary - Agreement has been reached on the operational requirements and technical specifications for most of the items of approved inspection equipment. 	<p>1/Dec/94</p>	<p>PC-IX/6 para 1.8</p>

<ul style="list-style-type: none"> • Responses received from companies would cover about 80 % of the type of equipment authorised for eventual purchase. Response deadline for Industry extended to 1/Jan/1995. – Work is well advanced in drafting procurement procedures, general terms and conditions of purchase, invitations to tender, additional instructions for tenders, inventory control procedures etc. – ES intends to issue requests for proposals for the supply of equipment early in 1995 	1/Dec/94	<p>PC-IX/6 para 3.3</p> <p>para 3.4</p> <p>para 3.4</p>
<ul style="list-style-type: none"> – EG on Inspection procedures meeting • Fifth Report See further: Inspection procedures – Post-Inspection activities in relation to Inspection Equipment -Group was unable to finalise this work – Technical specifications of outstanding items of inspection equipment. EG provisionally adopted " General requirements for Health & Safety Equipment" and with some adjustments, the techn. specific. for 15 items of H & S equipment. – Equipment list remains unchanged. – EG endorsed TF's recommendation that acquisition of a single combined canister should not be excluded. – No agreement on whether equipment for occupational safety monitoring is required as approved equipment – Item "reusable boots" should be included in insp. equipm. list. – No agreement on inclusion of item "lockable briefcase" – Specific types of equipment for specific types of inspections – Other tasks: -Use of approved OPCW port. communications equipment during on-site inspections 	20-25/Oct/94 25/Oct/94	<p>PC-IX/B/WP.3 para 3</p> <p>para 4.1</p> <p>para 4.2 para 4.3</p> <p>para 4.4 (a)</p> <p>para 4.4 (b) para 4.4 (c) para 5 para 7.1-7.7</p>
<ul style="list-style-type: none"> • ExSec Note: Procurement of Inspection Equipment for evaluation and training of inspectors – In PC-VIII/B/1 ExSec requested MS's to provide names of companies interested in bidding for equipment contracts. Items listed in PC-VIII/B/WP.2 Attachm. 1. Since, technical specifications for additional items have been agreed upon. – Up-date on companies responses – Renewal of request to identify companies. Items of Equipment to be found in: -PC-VIII/B/WP.2, 12, PC-IX/B/WP.3, PC-X/B/WP.1, 9 – Current list of potential suppliers of inspection equipment – Supplier Questionnaire form 	24/Feb/95	<p>PC-X/B/3</p> <p>para 1</p> <p>para 2 para 3</p> <p>Attachment 1 Attachment 2</p>
<ul style="list-style-type: none"> – EG on Inspection Procedures meeting • Sixth Report – Sample collection kit for munitions - EG adopted Specialists TF on Insp. Equipment Issues opinion on additional operational requirements and Techn. Specifications. (see TF report 27/Oct/94 Annex para 2,3 and Annex beneath) – Additional Specific Operational Requirements and Technical Specifications for a Sample Collection Kit for Munitions. 	12/Dec/94	<p>PC-X/B/WP.1</p> <p>para 2</p> <p>Annex</p>

<ul style="list-style-type: none"> - EG on Inspection Procedures meetings • Seventh Report See further: Inspection Procedures - Consideration of and action on reports from the Specialist Task Forces: -Inspection Equipment Issues, -Analytical Database, -Insp. Equipment Issues (Sample Preparation) - Procurement Policy for inspection equipment - Measures in relation to approved equipment following Inspection Activities - Gen. Requirements for H & S equipment - Inspection Equipment (Protective, Safety, Medical) -Agreed technical specifications 	<p>30/Jan-2/Feb/95 2/Feb/95</p>	<p>PC-X/B/WP.9 para 4.1-4.4</p> <p>para 10 Annex 1</p> <p>Annex 2 Annex 3, 4</p>
<ul style="list-style-type: none"> - CRHC, ExSec Note See further: Lab., Progr. of W & B, CRHC • Report of Lab. and Equipment Store fit-up cost estimates - Preliminary estimate was : Fl.1.26 million (-360.000 for furniture, fittings and computers, paid for by host-country; - 200.000 for fume cupboards, paid for by 1995 Phase 1 Equipment budget; -700.000 for converting the Building, paid for by the underspend in the 1994 budget) (PC-VIII/HC/5, PCVIII/HC/CRP./Rev.1) - Various processes have identified need for an estimated additional Fl. 230.000 , (additional fixed lab. equipment {65.000}), 4-6 more weeks needed for more precise estimate. - Table - Estimated cost of fitting out lab/equipment store 	<p>20/Jan/95</p>	<p>PC-X/HC/3 para 1</p> <p>para 2,3</p> <p>Table 1</p>
<ul style="list-style-type: none"> • ExSec Report to Tenth plenary. - Report on the Intersessional Period 3/Dec/94 to 31/Mar/95: Overview of events, issues and Accomplishments -See further: ExSec - List of equipment for which tender requests have been issued 	<p>31/Mar/95</p>	<p>PC-X/10</p> <p>Annex 6</p>
<ul style="list-style-type: none"> • Swiss WP on the evaluation of portable and transportable analytical instrumentation for Chemical Industry Inspections 	<p>3/Apr/95</p>	<p>PC-X/B/WP.18</p>
<ul style="list-style-type: none"> • Israel WP: Confidentiality aspects of the GC/MS operation during inspections 	<p>25/Jul/95</p>	<p>PC-XI/B/WP.12</p>
<ul style="list-style-type: none"> • ExSec Note: Procurement of a Gas Chromatograph for the OPCW Lab - The Member States were asked for their assistance in identifying companies that might be interested in tendering for the supply of equipment 	<p>2/Jun/95</p>	<p>PC-XI/B/6</p> <p>para 2</p>
<ul style="list-style-type: none"> • ExSec Note: Request to member States for the procurement of test paper packages(detector paper) for inspection equipment 	<p>14/Jul/95</p>	<p>PC-XI/B/10</p>
<ul style="list-style-type: none"> - EG on Inspection Procedures meetings • Eighth Report - Draft OPCW equipment procurement policy - List of approved equipment - Recommendations 	<p>2-5/May/95 19/Jun/95</p>	<p>PC-XI/B/WP.5 para 4 para 6 para 9</p>

<ul style="list-style-type: none"> • Germany WP: Evaluation of Potential Inspection Equipment Hydrogen Concentration Measurement (HCM) using thermal neutron detection. – Evaluation of equipment for verification of munitions stockpiles – The HCM approach – Procurement of NDE equipment for evaluation (and training) 	4/Oct/95	PC-XII/B/WP.1 para 2 para 3 para 4
<ul style="list-style-type: none"> • ExSec Note: Evaluation of Inspection Equipment Procured for Evaluation and Training of Inspectors 	2/Jan/96	PC-XIII/B/2
<ul style="list-style-type: none"> • EG on Inspection Procedures: Twelfth Report – Inspection Equipment Issues – Occupational Health Equipment 	20/Jun/96	PC-XIV/B/WP.5 para 4 para 4.5
<ul style="list-style-type: none"> • EG on Inspection Procedures: Thirteenth Report – Specialist Task Force on Inspection Equipment Issues – Draft list of approved equipment – Occupational health equipment • EG on Inspection Procedures: Thirteenth Report - Corrigendum 	28/Nov/96 28/Nov/96	PC-XV/B/WP.9 para 3 para 5 para 8 PC-XV/B/WP.9/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Testing and Evaluation of Blinded GC/MS Software 	5/May/97	PC-XVI/B/13
<ul style="list-style-type: none"> • EG on Inspection Procedures: Fourteenth Report – Draft list of approved equipment – Occupational health equipment – Specialist Task Force on Inspection Equipment – Results of the Evaluation of the GC Data – Amendment of Items in the Sample Collection Kit for Liquid Sampling – Technical Specifications for GC/MS Sample Preparation Kit 	20/Feb/97	PC-XVI/B/WP.6 para 3 para 4 para 8 Annex 4 Annex 5 Annex 6
□ EXECUTIVE SECRETARY		
<ul style="list-style-type: none"> • Responsibilities of the ExSec – Terms and Conditions of Appointment 	12/Feb/93	PC/I/4 para 10 para 11
<ul style="list-style-type: none"> • PrepCom appointed Mr. Ian Kenyon 	12/Feb/93	PC/I/4 para 11
<ul style="list-style-type: none"> • Chairman's statement: reference to understanding about selection of first ExSec from the Developed World and selection of first DG from the Developing World 	12/Feb/93	PC/I/4 para 8
<ul style="list-style-type: none"> • ExSec Note with attached Note Verbale from the MFA of the Kingdom of the Netherlands 	19/Mar/93	PC-II/1
<ul style="list-style-type: none"> • ExSec Note with attached Note Verbal from the Embassy of the Socialist Republic of Viet Nam 	25/Mar/93	PC-II/2
<ul style="list-style-type: none"> • ExSec Note on Official Holidays 	19/Apr/93	PC-II/4
<ul style="list-style-type: none"> • ExSec Memo on Credentials of Representatives of MS 	21/Apr/93	PC-II/6

<ul style="list-style-type: none"> • Report of ExSec to Second Plenary (period from 11 February to 18 April 1993) <ul style="list-style-type: none"> – Infrastructure – Personnel – Conference Services – Substantive Work – First Three Months Budget – Status of Budget Allocations 	19/Apr/93	PC/II/3 para 2 para 3 para 4 para 5 para 6 Attachment
<ul style="list-style-type: none"> • PrepCom received report 	22/Apr/93	PC/II/9 para 6
<ul style="list-style-type: none"> • Statement of the ExSec on Personnel Appointments <ul style="list-style-type: none"> – PrepCom authorised ExSec to proceed on senior officer appointments 	22/Apr/93	PC/II/9 para 24 para 25
<ul style="list-style-type: none"> • Revised figures for the '93 Budget and Scale of Assessments 	26/Mar/93 20/Apr/93	PC/II/WGA/WP.8 PC/II/WGA/CRP.1/Rev.1
<ul style="list-style-type: none"> • Understanding between the ExSec and the OPCW Foundation on Conference Facilities 	19/Apr/93	PC/II/3 para 4
<ul style="list-style-type: none"> • ExSec Note on Programme of Work 	11/Jun/93	PC-III/3
<ul style="list-style-type: none"> • ExSec Note requesting information from Member States about numbers of installations 	15/Jun/93	PC-III/4
<ul style="list-style-type: none"> • Report of ExSec to Third Plenary (On second intersessional period: 22/Apr - 25/Jun 1993) <ul style="list-style-type: none"> – Infrastructure, Personnel, Conf. Services, WG A & B, Budget, Ext. Relations, Error in certified copy of the CWC 	25/Jun/93	PC-III/5
<ul style="list-style-type: none"> • ExSec Report on Language Services See: Conference services 	28/Jun/93	PC-III/6
<ul style="list-style-type: none"> • ExSec Note: Hard- and software required for sharing data on official documents with the IMS 	29/Jun/93	PC-III/7
<ul style="list-style-type: none"> • ExSec Memo on Credentials of Representatives of MS 	30/Jun/93	PC-III/8
<ul style="list-style-type: none"> • ExSec Note with attached communication from the State Secretary of Finance of the Kingdom of the Netherlands 	25/Jun/93	PC-III/A/WP.8.Add.1
<ul style="list-style-type: none"> • PrepCom received report 	2/Jul/93	PC-III/11 para 4.1
<ul style="list-style-type: none"> • PrepCom mandated ExSec investigate OPCW joining UNJSPF and ExSec report to PrepCom 	2/Jul/93	PC-III/11 para 5.3.1
<ul style="list-style-type: none"> • PrepCom mandates ExSec continue Host Country negotiations on Headquarters Agreement <ul style="list-style-type: none"> – ExSec notified UN Secretary General of error in five language editions of the CWC text – Letter to UN Secretary General from ExSec – Letter requests preparation of new editions and invalidation of certified copies 	15/Jun/93	
<ul style="list-style-type: none"> • Report of the ExSec 	25/Jun/93	PC-III/5 para 8
<ul style="list-style-type: none"> • PrepCom authorised ExSec consult Netherlands Authorities on interim accommodations 	2/Jul/93	PC-III/11 para 5.6.1
<ul style="list-style-type: none"> • ExSec Note: Information to Member States on Laboratory Standards and Accreditation Norms 	30/Jul/93	PC-IV/B/1
<ul style="list-style-type: none"> • ExSec Note on Meetings with Reps. of the Chemical Industry 	4/Aug/93	PC-IV/2
<ul style="list-style-type: none"> • ExSec Note requesting information from Member States on national programs for ratification 	19/Aug/93	PC-IV/3
<ul style="list-style-type: none"> • ExSec Note on Weekly Schedule 	16/Sep/93	PC-IV/5

• ExSec Note: Information to Member States on National Inspector Training Programmes	4/Aug/93	PC-IV/B/2
• ExSec Note on Initial Inspection Workload	5/Aug/93	PC-IV/B/3
• ExSec Note: Information to Member States about the Text of Experts Group on Inspectorate Planning Initial Report PC-IV/B/WP.3	5/Aug/93	PC-IV/B/4
• ExSec Note on Initial Inspection Workload	6/Aug/93	PC-IV/5* replaces PC-IV/3
• ExSec Note on Challenge Inspections, Informal Consultations	19/Aug/93	PC-IV/B/6
• ExSec Note on OPCW Analytical Data Base requesting analytical data on relevant chemicals from Member States	20/Aug/93	PC-IV/B/7
• ExSec Note on meeting of Group of Experts & Industry Representatives Meeting 6-7 Oct. 1993	3/Sep/93	PC-IV/4
• ExSec Note on Indicative List of Tasks for Meetings of WG A & D Expert Groups	23/Sep/93	PC-IV/7
• Report of the ExSec to Fourth Plenary (Period from 2 July - 24 September 1993)	27/Sep/93	PC-IV/10
• PrepCom received report	1/Oct/93	PC-IV/23 para 4.1
• ExSec Note: Issues Related to Training	1/Oct/93	PC-IV/B/13
• ExSec discussions with the City of the Hague authorities through the OPCW foundation	27/Sep/93	PC-IV/10
• PrepCom authorised ExSec to express concerns to OPCW Foundation about suitability of Koningin Julianaplein site and request authorities consider alternative site - Security concerns about restricted nature of site, tunnel, and proximity to active public areas	1/Oct/93	PC-IV/23 para 5.4.1
• ExSec statement on Personnel Policy – ExSec intends to seek modest increase in professional posts in 1994 budget – ExSec will prepare job descriptions and qualifications for circulation to Member States	1/Oct/93	PC-IV/23 para 8.1
• Moroccan Delegation statement on D-1 post	1/Oct/93	PC-IV/23 para 8.2
• ExSec statement on Working Methods of the PrepCom – ExSec supports early selection of chairman – ExSec will use consultants to prepare papers when required	1/Oct/93	PC-IV/23 para 8.3
• PrepCom authorised ExSec to scrutinise certified copies and establish a list of the clerical errors to correct in each official version of the Convention - PrepCom requested ExSec submit report to Fifth Plenary.	1/Oct/93	PC-IV/23 para 8.6
• PrepCom requested ExSec communicate PrepCom decision to encourage States to become signatories and include this in a Report to the First Committee of the 48th session of the UN General Assembly	1/Oct/93	PC-IV/23 para 8.5
• ExSec Information Note on National Implementation Seminar	25/Oct/93	529/93
• ExSec Information Note with attached copy of his statement to the UNGA on 19 October 1993	26/Oct/93	531/93
• Brief Overview Information from the PTS on Training and Education	4/Nov/93	538/93

• ExSec Information Note on draft agenda for Seminar on National Implementation	8/Nov/93	542/93
• ExSec Information Note on security passes	8/Nov/93	540/93
• ExSec Note on 1991 OECD Salary Survey and Information on General Service Category Salaries in the Netherlands Ministry of Foreign Affairs	9/Nov/93	
• ExSec Note with attached reply from the OPCW Foundation proposing an alternative site at the Johan de Wittlaan	5/Nov/93	PC-V/2
• ExSec Note on Report Concerning a Decision to have the OPCW Join the UN Joint Staff Pension Fund (UNJSPF)	5/Nov/93	PC-V/3
• ExSec Note on Appointment of the External Auditor	12/Nov/93	PC-V/4
• ExSec Note on Errors in the Certified Copy of the Convention	26/Nov/93	PC-V/5
• ExSec Note on Additional Errors in the Certified Copy of the Convention	10/Dec/93	PC-V/5/Add.1
• ExSec Note on Assessment of New Member States	10/Dec/93	PC-V/8
• ExSec Note on Separate Arrangement Annexed to the Headquarters Agreement	10/Dec/93	PC-V/9
• ExSec Note on Acceptance of National Offers for the Information Management Systems for the OPCW	13/Dec/93	PC-V/A/4
• ExSec Note: General Service and Manual Worker Categories Current Market Rates of Pay and Local Conditions	12/Dec/93	PC-V/A/5
• ExSec Note on Participation in the 5th International Symposium on Protection Against Chemical and Biological Warfare Agents	7/Oct/93	PC-V/B/3
• ExSec Note: Breakdown of Nationalities for Professional and Higher Categories Represented at the PTS as of 14 Dec. 1993	13/Dec/93	PC-V/A/6
• Information to MS on Nat. Inspector Training Programmes	18/Oct/93	PC-V/4
• ExSec Note on Requests for Proposals Concerning Major Inspection Equipment	1/Dec/93	PC-V/B/5
• ExSec Note on Request for Information on Old CWs	7/Dec/93	PC-V/B/6
• ExSec Note on Inter-Laboratory Comparison Test for the Analysis of Chemical Samples	8/Dec/93	PC-V/B/8
• ExSec Note on Verification Regime for Old Chemical Weapons Produced Between 1925 and 1946	11/Dec/93	PC-V/B/9
• Report of the ExSec to Fifth Plenary (Retrospective) (Period from 4 October - 10 December 1993)	13/Dec/93	PC-V/6
• PrepCom received report	17/Dec/93	PC-V/12 para 4
• ExSec 1993 Retrospective	13/Dec/93	PC-V/6 para 1
• ExSec addressed First Committee of the 48th Session of the UNGA and conveyed decision to encourage States to become signatories	19/Oct/93	PC-V/6 para 2.3
• ExSec Perspectives on 1994: EIF, Verification, Training, Ext. Activities, OPCW Building, Data Systems, Protection Against Chemical Weapons and New Activity Focus	13/Dec/93	PC-V/6 para 5
• ExSec Note on Secretariat contacts with Industry	19/Jan/94	PC-VI/2

– Review of procedures for handling contacts between the Secretariat and Chemical Industry representatives in the light of the decisions of the Commission at its Fifth Session (PC-V/12, para. 6.1)	19/Jan/94	PC-VI/2 para 1
• ExSec Note on Editions of the CWC published by member states. Invitation of Member States to submit copies of those editions to the Secretariat for inclusion in PTS archives.	26/Jan/94	PC-VI/3
• ExSec Note on Chemical Industry outreach facilities. Further steps are being taken to facilitate the exchange of views and information between the Secretariat and Chemical Industry and trade association representatives. ExSec expresses willingness of PTS to assist and support MS	22/Feb/94	PC-VI/5
• ExSec Report on clerical errors in the Certified Copy of the Convention. (see:-Chemical Weapons Convention)	22/Mar/94	PC-VI/7
– ExSec Report on clerical errors in the cert. copy of the CWC. – Corrigendum, table of suggested corrections to the Chinese version.	14/Apr/94	PC-VI/7/Corr.1
• ExSec Note on Request for information concerning progress towards ratification. See: Chemical Weapons Convention. – ExSec expresses concern about low number of ratifications and again (See Note on this subject PC-IV/3) requests Member States to provide the Secretariat with information regarding their national programme for ratification.	22/Mar/94	PC-VI/8
• ExSec Note on Member States' contributions and participation in the work of the Commission. – Annex: Note Verbale from the Embassy of Western Samoa in Brussels dated 17 December 1993 addressed to the Secretariat. (see Nat. Auth.& Nat. Implementation M.)	22/Mar/94	PC-VI/9
– ExSec Letter to His Excellency Mr.Tofilau Eti Alesana of Western Samoa	18/Mar/94	PC-VI/9 Attachment
• ExSec Note on re-Assessment of Kyrgyzstan	28/Mar/94	PC-VI/10
• ExSec Note on assessment of new Member States – 3: United Republic of Tanzania, Bahamas, Saint Kitts and Nevis	28/Mar/94	PC-VI/11
• ExSec Note on Facilities likely to be declared at entry into force. (see: Inspectorate Planning)	29/Mar/94	PC-VI/12
• ExSec Note on improved functioning and plan of activities of the Expert Groups under Working Groups A & B for the period 18 April to 24 June 1994 (see: Working Groups A & B)	8/Apr/94	PC-VI/14
• ExSec Report on the intersessional period 17 Dec. to 10 Apr. 1994: Overview of Events, Issues & Accomplishments.	11/Apr/94	PC-VI/16
• ExSec Note on PTS staffing structure as of 12/Apr/94.	12/Apr/94	PC-VI/18
• ExSec Note on Credentials of Representatives of Member States. -Examination of all credentials.	14/Apr/94	PC-VI/19
• ExSec Note on re-Assessment of the Governments of the Czech Republic and the Slovak Republic	14/Apr/94	PC-VI/21/Rev.1
• PrepCom adopted recommendation that it authorise the ES to accelerate the filling of the three positions contained in Para 3(b) of ExSec note PC-VI/13	15/Apr/94	PC-VI/22 para 5.11

<ul style="list-style-type: none"> • ExSec Note on budgetary issues requiring advice from the FG 	4/Mar/94	PC-VI/A/1
<ul style="list-style-type: none"> • ExSec Note: Staff Rules of the PTS. Staff Rules made by the E.S., found to be consistent with the Staff Regulations as contained in PC-IV/24 by the EG on Staff and Financial Regulations (PC-VI/A/WP.3 para 9) 	18/Mar/94	PC-VI/A/2
<ul style="list-style-type: none"> • ExSec Note: Staff Rules of the PTS - Corrigendum – First page, header, under date 	12/Apr/94	PC-VI/A/2/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Staff Rules of the PTS - Addendum 	20/Jun/96	PC-VI/A/2/Add.1
<ul style="list-style-type: none"> • ExSec Note: Financial Rules of the PTS. Financial Rules promulgated by the E.S., found to be consistent with the Financial Regulations as contained in PC-IV/24 by the EG on Staff and Financial Regulations (PC-VI/A/WP.3 para 9) 	25/Mar/94	PC-VI/A/3
<ul style="list-style-type: none"> • ExSec Note on the OPCW Building. –A consolidated version of the Programme of Requirements for the OPCW Building as requested in paragraph 18 of the Final Report of the EG on the OPCW Building is attached (PC-V/A/WP.8). – Corrigendum to PC-VI/A/4 	8/Apr/94	PC-VI/A/4 PC-VI/A/4/Corr1
<ul style="list-style-type: none"> • ExSec Note on Legal Opinion in regard to the scope of para 7, part IV (B) of the annex on Implementation and Verification concerning old chemical weapons. – Legal Adviser's opinion pursuant to the request of WG B (PC-V/B/10 para 9.2(b), dated 15 September 1993). 	14/Jan/94	PC-VI/B/1
<ul style="list-style-type: none"> • ExSec Note: Draft OPCW Health and Safety policy – See: Health and Safety, Safety Procedures 	14/Jan/94	PC-VI/B/2
<ul style="list-style-type: none"> • ExSec Note: Request for Documents for the OPCW Data Bank on Protection against Chemical weapons. – See: Data systems, Equipment 	28/Jan/94	PC-VI/B/3
<ul style="list-style-type: none"> • ExSec Note: Draft Model Bi-Lateral Agreement concerning the Procurement of Assistance. See: Technical Co-operation and Assistance 	3/Feb/94	PC-VI/B/4
<ul style="list-style-type: none"> • ExSec Note on Legal opinion in regard to the meaning of part II, para 43 of the Verification Annex and para 12(g) of the Paris Resolution. See: Legal Activities 	15/Feb/94	PC-VI/B/5
<ul style="list-style-type: none"> • ExSec Note: Legal Opinion in regard to Destruction of Chemical Weapons. See: Legal activities – On request of WG B; PC-V/B/10, paras 10.5 and 10.6 	17/Jan/94	PC-VI/B/6
<ul style="list-style-type: none"> • ExSec Note on the Second Combined Meeting of the EG on Chemical Industry Facilities and Industry Representatives. See: Chemical Industry Facilities. 	7/Apr/94	PC-VI/B/7
<ul style="list-style-type: none"> • ExSec Note: Committee on Relations with the Host Country -OPCW Building Related Issues- – Attachments: (1) Global Rental Estimates- Tailor-made building , (2) Plan of Approach- Tailor made Building, (3) Existing Buildings Report 	15/Feb/94	PC-VI/HC/2
<ul style="list-style-type: none"> • ExSec Report on Accommodation options for the PTS/TS – Comparison of various options for Accommodation as requested by the CRHC on 15 February. -Tables Attached. 	21/Mar/94	PC-VI/HC/3/Rev.1

<ul style="list-style-type: none"> • ExSec Note on the Issue of Visas in relation to meetings of the Commission. – Agreement with the Netherlands (articles 12,13,14 of PC-VI/6); Steps taken on this Issue. 	12/Apr/94	PC-VI/HC/5
<ul style="list-style-type: none"> • ExSec Note on Proposed Adjustments to Phase 1 Staffing Requirements - 1994 See: Personnel - PTS 	25/May/94	PC-VII/2
<ul style="list-style-type: none"> • ExSec Note on Visas for Inspectors. See: Inspectorate Planning 	15/Jun/94	PC-VII/3
<ul style="list-style-type: none"> • ExSec Note on Visas for Inspectors Corrigendum 	16/Jun/94	PC-VII/3/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Legal opinion on Privileges and Immunities of Inspection Team members. See: Legal Activities, Inspectorate Planning 	15/Jun/94	PC-VII/4
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 16 April to 26 June 1994: Overview of Events, Issues & Accomplishments 	27/June/94	PC-VII/5
<ul style="list-style-type: none"> • Corrigendum to PC-VII/5 	27/June/94	PC-VII/5/Corr.1
<ul style="list-style-type: none"> • ExSec Note on Credentials of Representatives of Member States. -Examination of all credentials. 	30/June/94	PC-VII/6
<ul style="list-style-type: none"> • PrepCom took note of E.S. Assessment, PC-VII/5 para 1.3, with regard to the planning assumptions for entry into force of the Convention. PrepCom recognised importance and urged Member States to work towards a.s.a.p. ratification and to encourage States not yet signatory to sign and ratify it 	1/Jul/94	PC-VII/8 para 4.2
<ul style="list-style-type: none"> • ExSec Discussion Paper on Issues relating to the Breach or alleged Breach of Confidentiality 	4/May/94	PC-VII/B/WP.1
<ul style="list-style-type: none"> • Corrigendum to PC-VII/B/WP.1 	9/May/94	PC-VII/B/WP.1/Corr.1
<ul style="list-style-type: none"> • ExSec background Paper on Facilities required for the Conference of the States Parties – Prepared for the CRHC on request of the EG on Transitional Arrangements – Legal and scheduling aspects – Logistical arrangements (assumption 3-4 weeks' Duration) – Letter from Mr.Hamming (OPCW Foundation) to the ES concerning reservation of facilities for the first Conference of State Parties 	13/Jun/94	PC-VII/HC/WP.1 para 2 para 3 Attachment
<ul style="list-style-type: none"> • Letter dated 3 June 1994 from OPCW Foundation Director addressed to ExSec on "Basic rent" office-building, guarantee \$250 per m2. – Explanation of the concept of "Basic rent" 	14/June/94	PC-VII/HC/WP.2
<ul style="list-style-type: none"> • ExSec Note: Legal Opinion on the relationship between para 11 of part II of the verification annex and article 36 of the Vienna Convention on Diplomatic relations – Pursuant to request of WG B (PC-VII/B/2 para 2.8(f)). Submitted for consideration by EG on Inspection Procedures. 	5/Jul/94	PC-VIII/2
<ul style="list-style-type: none"> • ExSec Note: Procès-Verbal of rectification of the original of the Convention. See: CWC 	26/Aug/94	PC-VIII/3
<ul style="list-style-type: none"> • ExSec Note transmitting the Report of the External Auditor on the 1993 accounts of the PrepCom See: External Auditor 	1/Sep/94	PC-VIII/4
<ul style="list-style-type: none"> • ExSec Note on Accommodation of the Commission and the OPCW. Letter on land price of The Hague Mayor. See: OPCW Building 	26/Jul/94	PC-VIII/HC/2

<ul style="list-style-type: none"> • ExSec Note: OPCW Building Three letters on land price attached. See: OPCW Building – Letter of Mayor. – Reply to Mayor. – Draft letter to the Foreign Minister 	17/Aug/94	PC-VIII/HC/3
<ul style="list-style-type: none"> • ExSec Note: OPCW Building - Financing Options See: OPCW Building 	29/Aug/94	PC-VIII/HC/4
<ul style="list-style-type: none"> • ExSec Note for Expert Group on Data Systems: IMS Issues See: Data Systems 	31/Aug/94	PC-VIII/A/1
<ul style="list-style-type: none"> • ExSec Note: Adjustment Request: 1994 Budget part 1 See: Budget 	2/Sep/94	PC-VIII/A/2
<ul style="list-style-type: none"> • ExSec Note on procurement of inspection equipment for evaluation and training of inspectors See: Equipment, Inspectorate Planning 	1/Aug/94	PC-VIII/B/1
<ul style="list-style-type: none"> • ExSec Note: Some aspects of inspection workload and inspector utilisation in the years after EIF of the CWC See: Inspectorate Planning 	17/Aug/94	PC-VIII/B/2
<ul style="list-style-type: none"> • ExSec Background Paper on Staff Policies of some International Organisations See: Staff Regulations and Rules, Personnel 	12/Sep/94	PC-VIII/A/WP.9
<ul style="list-style-type: none"> • ExSec Note on basic parameters for preparation of draft OPCW Staff Policy – Aspects (9) that could serve as basic parameters 	9/Sep/94	PC-VIII/A/3 para 3
<ul style="list-style-type: none"> • ExSec Note: Timely communication of Protocol information to the PTS by Member States – PTS needs to be informed of new appointments to delegations and other relevant positions 	22/Sep/94	PC-VIII/7
<ul style="list-style-type: none"> • ExSec Note: Proposed plan of activities and schedule of meetings of EGs and the CRHC Oct.-Dec.1994 	23/Sep/94	PC-VIII/9
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 4/Jul - 24/Sep/94: Overview of Events, Issues & Accomplishments 	26/Sep/94	PC-VIII/10
<ul style="list-style-type: none"> • ExSec Note: Proposed dates of Plenary Sessions for 1995 	26/Sep/94	PC-VIII/11
<ul style="list-style-type: none"> • ExSec Note: Scale of Assessment for '95 Budget, Parts I&II 	23/Sep/94	PC-VIII/A/4
<ul style="list-style-type: none"> • ExSec Note: Retrospective Approval for expenditure in excess of appropriations. See: Budget 	23/Sep/94	PC-VIII/A/6
<ul style="list-style-type: none"> • ExSec Note on Credentials of Representatives of Member States. -Credentials situation 	28/Sep/94	PC-VIII/13
<ul style="list-style-type: none"> • ExSec Note on Transparency in inter-Lab comparison testing. See: Chem. Ind. Inspections 	28/Sep/94	PC-VIII/16
<ul style="list-style-type: none"> • ExSec Note: Scale of Assessment (all countries) for 1995 Budget, Parts I&II - Correction 	28/Sep/94	PC-VIII/A/4/Rev.1
<ul style="list-style-type: none"> • ExSec Note on Trust Fund for Regional Seminars – Fund has been established 	18/Nov/94	PC-IX/2
<ul style="list-style-type: none"> • ExSec Note on Re-Assessment of the governments of the Czech Republic and the Slovak Republic See: Budget & Scale of Assessments 	18/Nov/94	PC-IX/3
<ul style="list-style-type: none"> • ExSec Note on Re-Assessment of Kyrgyzstan. See: Budget & Scale of Assessment 	18/Nov/94	PC-IX/4
<ul style="list-style-type: none"> • ExSec Note: Assessment of new Member States See: Budget & Scale of Assessment 	18/Nov/94	PC-IX/5

<ul style="list-style-type: none"> • ExSec Report to Ninth Plenary. – Retrospective on 1994 – Report on the Intersessional Period 3 October to 2 December 1994: Overview of events, issues and Accomplishments – Income and Expenditure as of 15 Nov. 1994 – Assessment of Member States; payments 	1/Dec/94	PC-IX/6 para 1 para 2-6 Annex 1 Annex 2
• ExSec visits to Canada, Romania, UK and US	1/Dec/94	PC-IX/6 para 5.1
• ExSec addressed first committee of 49th UN General Assembly Session	1/Dec/94	PC-IX/6 para 5.2
• Corrigendum to PC-IX/6	2/Dec/94	PC-IX/6/Corr.1
• ExSec Note: Proposed plan of activities and schedule of meetings of the EGs under WGs A and B and of the CRHC. Dec.1994 - April 1995.	2/Dec/94	PC-IX/7
• Report by the Chairman of the Commission and the ExSec on improved methods of work of the Commission See: Working Methods	2/Dec/94	PC-IX/8
• ExSec note: Credentials of representatives of MSs	8/Dec/94	PC-IX/9
• Commission renewed appointment of ExSec for the 12 month period starting 11/Feb/95.	9/Dec/94	PC-IX/11 para 10.2
<ul style="list-style-type: none"> • ExSec Note: Request for information on the practices of MS in the area of Visa requirements and on the types of documents to be used by OPCW inspectors. – Questionnaire on the practices of MS regarding Visa requirements and travel documents. 	21/Nov/94	PC-IX/A/1 Attachment (page 2)
<ul style="list-style-type: none"> • ExSec WP: Staff Policy requirements for the OPCW – It is necessary for a provisional staff policy to be finalised during phase I. Absence thereof could affect the process of recruitment to the extent that the overall quality of the personnel may suffer. EG on administrative , financial and personal matters has to conclude its deliberations as expeditiously as possible. ---ExSec paper to assist WG --- – Aim of this paper is to identify and enumerate some of the staff policy needs of the OPCW arising out of its future characteristics. – OPCW characteristics – OPCW staffing needs – OPCW staffing policy considerations. -Remuneration and benefit Package – Current Situation – Options for the OPCW – Conclusion 	11/Nov/94	PC-IX/A/WP.5 Introduction, para 1 para 2 para 3 para 4 para 5 para 6 para 7 para 8
• Corrigendum to PC-IX/A/WP.5		PC-IX/A/WP.5/Corr.1
• ExSec Note: Request for data on types of information to be contained in a possible database to be established under Article XI. See further: Data systems	13/Oct/94	PC-IX/B/1
• ExSec Note: First Inter-Laboratory Comparison Test coordinated by the Secretariat: -Report see further: Chemical Industry Inspections	1/Nov/94	PC-IX/B/2

<ul style="list-style-type: none"> • ExSec Note/ CRHC Report by the PTS on accommodation of the Commission/ OPCW: Existing Buildings – Up-date of the previous survey for existing buildings by Nieboer-Gemako: No additional buildings were identified. – Letter from Nieboer Gemako 	25/Oct/94	PC-IX/HC/1 Attachment
<ul style="list-style-type: none"> • ExSec Note/ CRHC The Accommodation of the Commission/OPCW: Starke Diekstra Analysis of the proposals by the three property developers. See further: OPCW Building 	26/Oct/94	PC-IX/HC/2
<ul style="list-style-type: none"> • ExSec Note: Letter from the Minister for Foreign Affairs of the Netherlands concerning the OPCW Building -In response to the letter from the chairman of the Commission and ExSec (PC-VIII/HC/3) sent 9/Sep/94. – Letter from the Minister 	3/Nov/94	PC-IX/HC/4 Attachment
<ul style="list-style-type: none"> • ExSec Note: CRHC; Accommodation of the Commission and OPCW In view of potentially serious implications in further delaying a final decision and in anticipation of a satisfactory conclusion to the negotiations the chairman of the Commission circulated the attached letter in which adoption of the decision on accommodation through a silence procedure is proposed. – Letter from the PrepCom chairman (Mr. A. Hernandez), dated 11/Nov 1994, addressed to the MS. 	11/Nov/94	PC-IX/HC/6 Attachment
<ul style="list-style-type: none"> • ExSec Note/ CRHC: OPCW new purpose-build office building - Report by the legal adviser on the (draft) development agreement -See: Legal Activities, OPCW Building 	28/Nov/94	PC-IX/HC/9
<ul style="list-style-type: none"> • CRHC /ExSec Note: OPCW Lab. and equipment Store - Situation Report See: OPCW Lab. and Equipment Store 	6/Dec/94	PC-IX/HC/10
<ul style="list-style-type: none"> • Exsec Note: The Charter of the Provident Fund. – Charter of the Provident Fund (PC-X/3), incorporating the changes suggested by the FG in its 4th and 5th Reports (PC-IX/A/WP.1 & 2), and in accordance with the Commission's decision contained in PC-VIII/18 para 6.3 is hereby submitted for the Commission's consideration and approval. 	7/Mar/95	PC-X/2
<ul style="list-style-type: none"> • ExSec Note: Administrative Rules of the Provident Fund. – Mr.Ian Kenyon submitting the Administrative Rules of the Provident Fund (PC-X/5) for the Commission's consideration and approval. 	7/Mar/95	PC-X/4
<ul style="list-style-type: none"> • ExSec Note: Request for Information on Organisations qualified to prepare a security study of standard and trusted environments for processing data. 	8/Feb/95	PC-X/A/1
<ul style="list-style-type: none"> • Fifth Finance Group meeting – Report See further: Finance Group – Limitation to a nominal amount or percentage rate of ExSec's capacity to transfer funds within any given programme. – ExSec's report on the findings of his examination of the External Auditor's observations on his audit of the '93 accounts of the Commission. 	13-17/Feb/95 17/Feb/95	PC-X/A/WP.2 para 5 para 7

<ul style="list-style-type: none"> • ExSec Note: Legal opinion on the relationship between parts X and XI of the Verification annex if an investigation of alleged use of CWs were initiated pursuant to Art. IX 	21/Dec/94	PC-X/B/1
<ul style="list-style-type: none"> • Corrigendum to PC-X/B/1 	4/Jan/95	PC-X/B/1/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Draft understanding on the status of "experts" in the context of investigations of alleged use in regard to privileges and immunities. -On request of WG B (PC-X/B/4 para 4.3(d); prepared by the Legal Adviser. 	21/Dec/94	PC-X/B/2
<ul style="list-style-type: none"> • ExSec Note: Procurement of Inspection Equipment for evaluation and training of inspectors - See further: Equipment, Inspectorate planning 	24/Feb/95	PC-X/B/3
<ul style="list-style-type: none"> • ExSec discussion paper: Breaches of Confidentiality: Liability for damages and prosecution through penal action See further: Confidentiality 	21/Dec/94	PC-X/B/WP.3
<ul style="list-style-type: none"> • ExSec Discussion Paper: -Implementation of para 23 of the confidentiality annex: The Commission for the settlement of disputes related to confidentiality – Elaboration on propositions and alternatives for role and character of this Commission 	21/Dec/94	PC-X/B/WP.4
<ul style="list-style-type: none"> • CRHC, ExSec Note -Report by the legal adviser on the initial draft of the prelim. tenancy agreement for the new purpose-build office building- See: CRHC, Building, Legal Activities 	16/Jan/95	PC-X/HC/1
<ul style="list-style-type: none"> • CRHC, ExSec Note -Report by the Legal Adviser on the OPCW Lab. and Equipment Store tenancy Agreement- See: CRHC, Lab., Legal Activities 	19/Jan/95	PC-X/HC/2*
<ul style="list-style-type: none"> – CRHC, ExSec Note • Report of Lab. and Equipment Store fit-up cost estimates See: Lab., CRHC Progr. of W & B 	20/Jan/95	PC-X/HC/3
<ul style="list-style-type: none"> • CRHC, ExSec note -Report by the legal adviser on the OPCW Lab. and Equipment Store tenancy Agreement- See: Lab. and Equipment Store, Legal Activities CRHC ---There, see also: PC-X/HC/2*--- ---Contains mostly the same information + a condensed explanation of the main features of the Tenancy Agreement-- - 	17/Feb/95	PC-X/HC/4
<ul style="list-style-type: none"> – CRHC, ExSec Note • Report by the legal adviser on the draft of the preliminary tenancy agreement for the new purpose-Build office Building See: CRHC, Building, Legal Affairs 	17/Feb/95	PC-X/HC/5
<ul style="list-style-type: none"> • ExSec Note: Senior Appointments – Changes in staffing at D-1 level: Resignation of Mr. Li Chang-he; Retirement of Mr. Reuben Lev – ExSec is engaged in consultations in order to identify suitable candidates 	10/Mar/95	PC-X/6
<ul style="list-style-type: none"> • ExSec Note: Trust fund for Nat. Authorities personnel courses Has been established. First contribution was received from Norway Dec/94 	22/Mar/95	PC-X/7

<ul style="list-style-type: none"> • ExSec Note: Assessment of new MS – Formal advice of Lesotho's signature on 7/12/94 came too late for any revision of the scale of assessment – Prorated assessment for Lesotho for prts. I and II 	22/Mar/95	PC-X/8
<ul style="list-style-type: none"> • ExSec Note: Request for information on organisations qualified to prepare a security study of standard and trusted environments for processing data. 	8/Feb/95	PC-X/A/1
<ul style="list-style-type: none"> – Informal Consultations • ExSec Note: Informal consultations on Inspectorate Recruitment and related matters See: Personnel, Inspectorate planning 	17/Mar/95 29/Mar/95	PC-X/9
<ul style="list-style-type: none"> • ExSec Report to Tenth plenary – Report on the Intersessional Period 3/Dec/94 to 31/Mar/95: Overview of events, issues and Accomplishments – General and Legal issues – Verification Related Issues – Relationships with States and other intern. organisations – Administrative and Organisational Issues – Intersessional work of subsidiary bodies of the Commission – Income and Expenditure as of 28 February 1995 – Status of Payments – Status of appropriations by programme – Status of appropriations by main object of expenditure – Special account for the procurement of inspection and Lab. equipment -Status of funds statement as of 28/Feb/95 – General Fund -Unaudited Status of appropriations for 1994 – Special Account for the procurement of inspection and lab. equipment -unaudited statement for 1994 – PTS Staffing structure (P and higher categories only) – List of equipment for which tender requests have been issued 	31/Mar/95	PC-X/10 para 1 para 2 para 3 para 4 para 5 Annex appendix 1 Annex appendix 2 Annex appendix 3 Annex appendix 4 Annex 2 Annex 3 Annex 4 Annex 5 Annex 6
<ul style="list-style-type: none"> • Corrigendum to PC-X/10 	31/Mar/95	PC-X/10/Corr.1
<ul style="list-style-type: none"> • ExSec note: Proposed prioritising of issues during the forthcoming intersessional period – Outline of major issues which need resolving during next (11th) intersessional period – Outline of the tasks identified in the Paris resolution that have not yet been completed 	4/Apr/95	PC-X/13
<ul style="list-style-type: none"> • ExSec Note: OPCW Building related issues (30 pages) See further: OPCW Building 	31/Mar/95	PC-X/HC/7
<ul style="list-style-type: none"> • ExSec Note: Credentials received during the current intersessional period 	6/Apr/95	PC-X/16
<ul style="list-style-type: none"> • ExSec Note: Trust fund for regional seminars -Contributions received 	6/Apr/95	PC-X/19
<ul style="list-style-type: none"> • ExSec Note: Inter/program transfers 	24/Jul/95	PC-XI/A/4
<ul style="list-style-type: none"> • ExSec Note: Request for information for the development of a multi-lingual Thesaurus on Chemical Protection 	11/Apr/95	PC-XI/B/1
<ul style="list-style-type: none"> • ExSec Note: Invitation to propose candidates for a basic course for personnel of National Authorities – Guidelines for the development of revised content of a basic course 	12/Apr/95	PC-XI/B/2 Annex

<ul style="list-style-type: none"> • ExSec Note: End-use survey of information requirements to facilitate information exchange in relation to article XI (use of databases) – Brief questionnaire – Detailed questionnaire for information end-users 	13/Apr/95	PC-XI/B/3 Appendix 1 Appendix 2
<ul style="list-style-type: none"> • CRHC, ExSec Note – Report by the Legal Advice on the draft development agreement - OPCW New purpose-built Office Building 	31/May/95	PC-XI/HC/2
<ul style="list-style-type: none"> • ExSec Note: Communications Workshop (17-19 May 95) 	2/Jun/95	PC-XI/B/5
<ul style="list-style-type: none"> • ExSec Note: Procurement of a Gas Chromatograph for the OPCW Lab 	2/Jun/95	PC-XI/B/6
<ul style="list-style-type: none"> • ExSec Note: Transfer of Funds. – Inter-programme transfers 	23/Jun/95	PC-XI/2
<ul style="list-style-type: none"> • ExSec Note: Scales of assessment for 1996 Budget, part I and part II. 	30/Jun/95	PC-XI/3
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for Regional Seminars. – Voluntary contributions received 	10/Jul/95	PC-XI/4
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for courses for personnel of National Authorities 	10/Jul/95	PC-XI/5
<ul style="list-style-type: none"> • ExSec Note: Model National Implementing Legislation. – Three steps of implementation in order to be in a position to apply the Convention. – Suggested drafts for legislation adapted by signatory States. • Revision 1 	18/Jul/95	PC-XI/7
<ul style="list-style-type: none"> • ExSec Note: Legal Opinion on the Respective Legal Status of Model Agreements and of Facility Agreements • Corrigendum 	15/May/95	PC-XI/B/4
<ul style="list-style-type: none"> • ExSec Report to Eleventh plenary. – Report on the Intersessional Period 1/Apr/95 to 21/Jul/95: Overview of events, issues and accomplishments – General and Legal issues – Verification related issues – Relationships with States and other intern. organisations – Administrative and organisational issues – Intersessional work of subsidiary bodies of the commission – Income and Expenditure as of 30 June 1995 – Statue of Payments – Status of appropriation by programme – Status of appropriations by main object of expenditure – Special account for the procurement of inspection and lib. equipment - Status of funds statement as of 30 June 1995 – Recruitment timetable of Professional and General personnel- During the period EIF minus 7 to EIF +6 months – PTS Staffing structure (P and higher categories only) – Background paper on recruitment process • ExSec Report Addendum 	21/Jul/95	PC-XI/8 para 1 para 2 para 3 para 4 para 5 para 6 Annex 1 appendix 1 Annex 1 appendix 2 " " 3 " " 4 Annex 2 Annex 3 Annex 4 Annex 5 PC-XI/8/Add.1
<ul style="list-style-type: none"> • Corrigendum to PC-XI/8 	21/Jul/95	PC-XI/8/Corr.1

<ul style="list-style-type: none"> • ExSec Note: Work of the commission during the intersessional period between its eleventh and twelfth sessions – Activities of EG and Task Forces under Working Groups A&B for the period August -December 1995 – Activities of CRHC 	21/Jul/95	PC-XI/9
<ul style="list-style-type: none"> • ExSec Note: Credentials received during the current intersessional period 	27/Jul/95	PC-XI/12
<ul style="list-style-type: none"> • ExSec Note: Report on the Credentials of Representatives of Member States 	27/Jul/95	PC-XI/13
<ul style="list-style-type: none"> • ExSec Note: OPCW Building- Tenancy agreement 	27/Jul/95	PC-XI/HC/1
<ul style="list-style-type: none"> • CRHC, ExSec Note -Conference facilities for the first and subsequent sessions of the Conference of the States Parties 	23/Jun/95	PC-XI/HC/3
<ul style="list-style-type: none"> • CRHC, ExSec Note -Report by the Building Officer on Consulting Services (Site Supervision) for the construction of the OPCW Building 	30/Jun/95	PC-XI/HC/4
<ul style="list-style-type: none"> • ExSec Note: Some options for achieving greater cost efficiency and effectiveness in the OPCW Staff policy 	9/Jun/95	PC-XI/A/1
<ul style="list-style-type: none"> • ExSec Note: Quarterly profile by division of expected expenditure for Part I of the 1996 Budget 	10/Jul/95	PC-XI/A/2
<ul style="list-style-type: none"> • ExSec Note: Communications Workshop (17-19 May 95) 	2/Jun/95	PC-XI/B/5
<ul style="list-style-type: none"> • ExSec Note: Procurement of a Gas Chromatograph for the OPCW Lab 	2/Jun/95	PC-XI/B/6
<ul style="list-style-type: none"> • ExSec Note: Establishment of a temporary secretariat Internet site 	30/Jun/95	PC-XI/B/7
<ul style="list-style-type: none"> • ExSec Note: Reference system for geographical co-ordinates 	7/Jul/95	PC-XI/B/8
<ul style="list-style-type: none"> • ExSec Note: Second commission inter-laboratory comparison test: – Trial Proficiency Test – Tabular summaries of information on second test 	7/Jul/95	PC-XI/B/9
<ul style="list-style-type: none"> • Corrigendum 	18/Jul/95	PC-XI/B/9/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Request to member States for the procurement of test paper packages(detector paper) for inspection equipment 	14/Jul/95	PC-XI/B/10
<ul style="list-style-type: none"> • ExSec Note: Methodology and Assumption for the OPCW Budget – Methodological approach – Outstanding political issues – Budgetary Assumptions – Organs of the OPCW – Chapters of the OPCW Budget – Staffing levels – The OPCW Building – Interim Accommodation 	16/Oct/95	PC-XII/A/1 para 1.2 para 1.9 para 2 para 2.9 para 2.17 para 2.18 para 2.21 para 2.22
<ul style="list-style-type: none"> • ExSec Note: Inspection Logistics Workshop This workshop may take place in The Hague from 26-28 Feb 96 	8/Dec/95	PC-XII/B/5
<ul style="list-style-type: none"> • ExSec Note: First Official Inter-Laboratory Comparison Test 	8/Dec/95	PC-XII/B/4

<ul style="list-style-type: none"> • ExSec Note: Third Commission Inter-Laboratory Comparison Test: Trial Proficiency Test 	30/Nov/95	PC-XII/B/3
<ul style="list-style-type: none"> • ExSec Note: Trial Declaration Exercise on Communications and Second Communications Workshop (12 - 18 Oct 95) <ul style="list-style-type: none"> – The need for an OPCW communications system – Objective and purpose of the TDE on communications – Contribution of the TDEC to the OPCW comms system – Requirements for participation in the TDE on communications – Scope and limitations of the TDCE – Analysis of member states' responses to the questionnaire on communications as contained in annex 2 to PC-XI/B/5 	27/Aug/95	PC-XII/B/1 para 2 para 3 para 4 para 5 para 6 Annex 1
<ul style="list-style-type: none"> • ExSec Note: Second Communications Workshop and the Trial Declaration Exercise on Communications 	17/Nov/95	PC-XII/B/2
<ul style="list-style-type: none"> • ExSec Note: Information management Systems Requirement for 1996 	23/Nov/95	PC-XII/A/5
<ul style="list-style-type: none"> • ExSec Note: Programme of Work and Budget 1995 & 1996 	10/Nov/95	PC-XII/A/4
<ul style="list-style-type: none"> • ExSec Note: Issues facing the Secretariat regarding the 1995 & 1996 Budget <ul style="list-style-type: none"> – Areas of estimated under expenditure in the 1995 Verification Budget – Under funding of Information Systems Requirements – Work Plan and Financial Requirements for the Information Systems Branch 	1/Nov/95	PC-XII/A/2* para 1 para 2 Annex
<ul style="list-style-type: none"> • Corrigendum to PC-XII/A/1 	2/Nov/95	PC-XII/A/1/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Comm. on Relations with the Host Country. Security Implications - Proposed NCC Amphitheatre <ul style="list-style-type: none"> – Issue - The construction of an outdoor amphitheatre – Background - Briefing on the 29 Sep 95 – General security issues – Specific security issues – NCC/Municipality security proposals – Security countermeasures – Security implications - scenarios • Corrigendum 	12/Dec/96	PC-XII/HC/13 para 1 para 2 para 3 para 4 para 5 para 6 para 7
<ul style="list-style-type: none"> • ExSec Note: Comm. on Relations with the Host Country. Draft Development and Realisation Agreement 	20/Dec/95	PC-XII/HC/13/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Comm. on Relations with the Host Country. Draft Development and Realisation Agreement 	12/Dec/95	PC-XII/HC/12
<ul style="list-style-type: none"> • ExSec Note: Draft Development and Realisation Agreement for the New Purpose-Built OPCW office building <ul style="list-style-type: none"> – Resolved issues – Exchange of letters – Letter of comfort – Pending issues – Recommendations 	12/Dec/95	PC-XII/HC/11 para 2 para 3 para 4 para 5 para 6
<ul style="list-style-type: none"> • ExSec Note: Draft (Preliminary) Tenancy Agreement for the New Purpose-Built OPCW Building 	12/Dec/95	PC-XII/HC/10
<ul style="list-style-type: none"> • ExSec Note: Interim Accommodation of the Commission and OPCW. Report by Nieboer Gemako on the availability of building accommodation in The Hague 	5/Dec/95	PC-XII/HC/9

<ul style="list-style-type: none"> • ExSec Note: Comm. on Relations with the Host Country, meeting held on the 31 Mar 95. OPCW New Purpose-Built office building - VAT 	24/Nov/95	PC-XII/HC/8
<ul style="list-style-type: none"> • ExSec Note: Draft (Preliminary) Tenancy Agreement for the New OPCW Purpose-Built Office Building 	20/Nov/95	PC-XII/HC/6
<ul style="list-style-type: none"> • Corrigendum 	22/Nov/95	PC-XII/HC/6/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Report of the Legal Adviser on the Draft (Preliminary) Tenancy Agreement for the New OPCW Purpose-Built Office Building <ul style="list-style-type: none"> – R.O.Z Standard General Conditions – The three issues – Remaining issues – Draft Ground Lease (Erfpacht) – DZH Agreement – Conclusions • Corrigendum 1 • Corrigendum 2 	8/Nov/95	PC-XII/HC/5 para 2 para 3 para 4 para 5 para 6 para 7
	9/Nov/95	PC-XII/HC/5/Corr.1
	15/Nov/95	PC-XII/HC/5/Corr.2
<ul style="list-style-type: none"> • ExSec Note: Report of the Legal Adviser of the Draft Development and Realisation Agreement for the New OPCW Purpose-Built Office Building <ul style="list-style-type: none"> – Main issues – Addenda to the Agreement – Pending issues • Corrigendum 	26/Oct/95	PC-XII/HC/4 para 2 para 3 para 4
	6/Nov/95	PC-XII/HC/4/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Supplementary Understandings Between the PTS of the OPCW and the Host Country Relating to the Preliminary Tenancy Agreement for the New purpose-build Building 	10/Oct/95	PC-XII/HC/3
<ul style="list-style-type: none"> • ExSec Note: Report by the Legal Adviser on the Final Draft of the (Preliminary) Tenancy Agreement for the New OPCW purpose-built Office Building 	14/Sep/95	PC-XII/HC/2
<ul style="list-style-type: none"> • ExSec Note: Consultancy Services (Site Supervision) for the Construction of the OPCW New purpose-built Office Building. Application for Tender Documents 	9/Aug/95	PC-XII/HC/1
<ul style="list-style-type: none"> • ExSec Note: Credentials received during the current intersessional period 	13/Dec/95	PC-XII/14
<ul style="list-style-type: none"> • ExSec Report to the Twelfth Plenary <ul style="list-style-type: none"> – Report on the intersessional Period 01 Aug to 7 Dec 95 – Overview of events, issues and accomplishments – General and Legal Issues – Verification-Related Issues – Administrative and Organisational Issues – Relationship with States and International Organisations – Intersessional work of subsidiary bodies of the Commission 	7/Dec/95	PC-XII/11 para 1 para 2 para 3 para 4 para 5 para 6
<ul style="list-style-type: none"> • ExSec Note: Appointment of a Director for the Inspectorate in Verification Division 	15/Sep/95	PC-XII/2*
<ul style="list-style-type: none"> • ExSec Note: Assessment of New Members States 	4/Dec/95	PC-XII/10
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for Courses for Personnel of National Authorities 	28/Nov/95	PC-XII/8
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for Regional Seminars 	28/Nov/95	PC-XII/9
<ul style="list-style-type: none"> • ExSec Note: Transfer of Funds 	14/Nov/95	PC-XII/7

<ul style="list-style-type: none"> • ExSec Note: Response by the ES to the report of the External Auditor on the 1994 Financial Statements of the Prep Comm and Relevant Comments of the Finance Group – Report of the External Auditor – Report of the Seventh meeting of the Finance Group 	13/Nov/95	PC-XII/6 para 1 para 2
<ul style="list-style-type: none"> • ExSec Note: Proposed Amendment of the Commission's Headquarter Agreement 	2/Nov/95	PC-XII/5
<ul style="list-style-type: none"> • ExSec Note: The Brussels Project. Consultancy voluntary contributions 	2/Nov/95	PC-XII/4
<ul style="list-style-type: none"> • ExSec Note: Proposed Dates for Sessions of the Preparatory Commission in 1996 	25/Oct/95	PC-XII/3/Rev.1
<ul style="list-style-type: none"> • ExSec Note: Security Study on the IMS of the OPCW 	8/Nov/95	PC-XII/A/3
<ul style="list-style-type: none"> • ExSec Note: Transfer of Funds – Inter-programme transfer 	1/Mar/96	PC-XIII/2
<ul style="list-style-type: none"> • ExSec Note: Amendment of the Commissions Headquarters Agreement 	11/Mar/96	PC-XIII/3
<ul style="list-style-type: none"> • ExSec Note: Proces-Verbal of Rectification of the Original of the Convention 	11/Mar/96	PC-XIII/4
<ul style="list-style-type: none"> • ExSec Note: Administration, Legal and Other substantive task related to the first Conference of The States Parties • Corrigendum 	13/Mar/96	PC-XIII/5
<ul style="list-style-type: none"> • ExSec Note: Status of Work of the Commission 	13/Mar/96	PC-XIII/5/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Status of Work of the Commission 	13/Mar/96	PC-XIII/6/Rev.1
<ul style="list-style-type: none"> • ExSec report to the Thirteenth Plenary Session. – Report on the intersessional period 8 Dec 95 - 14 Mar 96 – Overview – General and Legal issues – Verification-Related issues – Financial, Admin and Organisational issues – Relationship with States and International Organisations – Intersessional Work of Subsidiary Bodies of the Commission 	14/Mar/96	PC-XIII/7 para 1 para 2 para 3 para 4 para 5 para 6
<ul style="list-style-type: none"> • Addendum 	14/Mar/96	PC-XIII/7/Add.1
<ul style="list-style-type: none"> • Corrigendum to PC-XIII/7 	14/Mar/96	PC-XIII/7/Corr.1
<ul style="list-style-type: none"> • Corrigendum to PC-XIII/7 	27/Mar/96	PC-XIII/7/Corr.2
<ul style="list-style-type: none"> • ExSec Note: Credentials received during the current intersessional period 	20/Mar/96	PC-XIII/8
<ul style="list-style-type: none"> • ExSec Note: Draft Development and Realisation Agreement for the New Purpose-Built OPCW Building 	19/Feb/96	PC-XIII/HC/1
<ul style="list-style-type: none"> • ExSec Note: Draft (Preliminary) Tenancy Agreement for the New OPCW Purpose-Built Office Building 	20/Feb/96	PC-XIII/HC/3
<ul style="list-style-type: none"> • ExSec Note: Preliminary Tenancy Agreement for the New OPCW Purpose-Built Office Building - Insurance Risk 	19/Feb/96	PC-XIII/HC/2
<ul style="list-style-type: none"> • ExSec Note: The Open-Air Theatre Adjacent to the OPCW Building Site 	19/Mar/96	PC-XIII/HC/4/Rev 1
<ul style="list-style-type: none"> • ExSec Note: Development and Realisation Agreement for the New Purpose-Built OPCW Building and Associated Exchange of Letters 	18/Mar/96	PC-XIII/HC/5
<ul style="list-style-type: none"> • Corrigendum to PC-XIII/HC/5 	18/Mar/96	PC-XIII/HC/5/Corr 1
<ul style="list-style-type: none"> • ExSec Note: (Preliminary) Tenancy Agreement for the New Purpose-Built OPCW Office Building 	19/Mar/96	PC-XIII/HC/6
<ul style="list-style-type: none"> • ExSec Note: Peacebuilding Catshevel B.V Signature Authority 	19/Mar/96	PC-XIII/HC/7

• ExSec Note: Proposed Amendments to the Staff Rules of the PTS/OPCW	15/Jan/96	PC-XIII/A/1
• ExSec Note: Invitation to Propose Candidates for Two Basic Courses for Personnel of National Authorities	2/Jan/96	PC-XIII/B/1
• ExSec Note: Evaluation of Inspection Equipment Procured for Evaluation and Training of Inspectors	2/Jan/96	PC-XIII/B/2
• ExSec Note: Further Information on Two Basic Courses for Personnel of National Authorities	8/Feb/96	PC-XIII/B/3
• ExSec Note: Inspection Logistics Workshop The Hague - 26-28 Feb 96	29/Feb/96	PC-XIII/B/4
• ExSec Note: Transfer of Funds	26/Jun/96	PC-XIV/2
• ExSec Note: Preparations for the First Session of the Conference of State Parties	28/Jun/96	PC-XIV/3
• ExSec Note: Preparations for the First Session of the Conference of State Parties (Revision)	24/Jul/96	PC-XIV/3/Rev/1
• ExSec Note: Issues for Consideration in the light of the current situation regarding Ratification	4/Jul/96	PC-XIV/5
• ExSec Note: (Preliminary) Tenancy Agreement for the new Purpose-Built OPCW Office Building	2/Jul/96	PC-XIV/6
• ExSec Note: Development and Realisation Agreement for the New Purpose-Built Office Building	2/Jul/96	PC-XIV/7
• ExSec Note: Trust fund for Courses for Personnel of National Authorities	9/Jul/96	PC-XIV/8
• ExSec Report: Report of the ExSec on the Intersessional Period 15 March to 16 July 1996 – Overview – General and Legal Issues – Verification related Issues – Financial, Administrative and Organisational Issues – Relationships with States and International Organisations – Intersessional Work of Subsidiary bodies of the Commission	16/Jul/96	PC-XIV/9 para 1 para 2 para 3 para 4 para 5 para 6
• ExSec Note: Trust Fund for Courses for Personnel of National Authorities	18/Jul/96	PC-XIV/10
• ExSec Note: Key Verbs in Official Records of Commission Decision Making	22/Jul/96	PC-XIV/13
• ExSec Note: Credentials of Representatives of Member States	24/Jul/96	PC-XIV/17
• ExSec Note: Planning Schedule for OPCW Building	10/Apr/96	PC-XIV/HC/1
• ExSec Note: Modification to the Staffing Structure of the Health and Safety Office	3/Jul/96	PC-XIV/A/1
• ExSec Note: Third Communications Workshop	4/Apr/96	PC-XIV/B/1
• ExSec Note: The establishment of a permanent Secretariat Internet Site	22/May/96	PC-XIV/B/2
• ExSec Note: National Authorities Workshop	10/Jun/96	PC-XIV/B/3
• ExSec Note: Workshop on Legal Aspects of Breaches of Confidentiality	12/Jun/96	PC-XIV/B/4
• ExSec Note: Invitation to propose candidates for a basic course for personnel of National Authorities	22/Jul/96	PC-XIV/B/5
• ExSec Note: Corrigendum to PC-XIV/B/5	23/Jul/96	PC-XIV/B/5/Corr/1
• ExSec Note: Handbook on Chemicals (Appendix 2 of the OPCW Declaration Handbook)	26/Jul/96	PC-XIV/B/8

• Report of the Commission- Report of the ExSec (PC-XIV/9)	27/Jul/96	PC-XIV/29 para 4
• ExSec Note: Revised Proposal on Transfer of Funds	17/Sep/96	PC-XV/2
• ExSec Note: Third Communications Workshop	23/Sep/96	PC-XV/B/7
• ExSec Note: Third Communications Workshop: Rapporteur's Report	24/Oct/96	PC-XV/B/9
• ExSec Note: Trust Fund for Courses for Personnel of National Authorities	4/Dec/96	PC-XV/4
• Report of the Executive Secretary – General and legal issues – Verification-related issues – Administrative and organisational issues – Relationship with states and international organisations – Intersessional work of subsidiary bodies of the PrepCom – The financial situation as of 31 October 1996	12/Dec/96	PC-XV/5 para 2 para 3 para 4 para 5 para 6 Annex 1
• Report of the ExSec: Corrigendum	12/Dec/96	Corr.1
• Report of the ExSec: Corrigendum	12/Dec/96	Corr.2
• ExSec Note: International Competition to Develop a Logo for the OPCW	13/Dec/96	PC-XV/6
• ExSec Note: Credentials of Representatives of Member States	18/Dec/96	PC-XV/11
• ExSec Note: Status Report on construction of new OCCW Building	22/Nov/96	PC-XV/HC/1
• ExSec Note: Interim Accommodation	29/Nov/96	PC-XV/HC/2
• ExSec Note: Report by the Legal Advisor on the sublease for interim accommodation - Aegon Building	13/Dec/96	PC-XV/HC/3
• ExSec Note: Corrigendum	20/Dec/96	PC-XV/HC/3/Corr.1
• ExSec Note: First Official Commission Inter-Laboratory Comparison Test: Proficiency Test	20/Dec/96	PC-XV/B/17
• ExSec Note: First Official Commission Inter-Laboratory Comparison Test: Proficiency Test: Corrigendum	20/Dec/96	PC-XV/B/17/Corr.1
• ExSec Note: Resignation of Legal Adviser	6/Mar/97	PC-XVI/4
• ExSec Note: Draft Protocol Regarding the Transfer of Assets, Liabilities, Records and Functions From the PrepCom for the OPCW to the OPCW	13/Mar/97	PC-XVI/8
• ExSec Note: Transfer of Funds	27/Mar/97	PC-XVI/9
• ExSec Note: Corrigendum	11/Apr/97	PC-XVI/9/Corr.1
• ExSec Note: Information Required from States Parties Immediately or Soon After Entry Into Force	1/Apr/97	PC-XVI/10
• ExSec Note: Corrigendum	7/Apr/97	PC-XVI/10/Corr.1
• Report of the Executive Secretary – General and Legal Issues – Verification-Related Issues – Administration and Organisational Issues – Relationship with States and International Organisations – Intersessional Work of Subsidiary Bodies of the PrepCom	7/Apr/97	PC-XVI/12 para 2 para 3 para 4 para 5 para 6
• Report of the ExSec: Addendum	7/Apr/97	PC-XVI/12/Add.1
• Report of the ExSec: Addendum	7/Apr/97	PC-XVI/12/Add.2
• Report of the ExSec: Corrigendum	7/Apr/97	PC-XVI/12/Corr.1
• Report by the Executive Secretary on the Status of Ratification of the Convention	12/Apr/97	PC-XVI/22*

• Executive Council: First Meeting - Provisional Agenda	15/Apr/97	PC-XVI/35
• ExSec Note: Report Regarding the OPCW Security Sticker for Attachment to the United Nations Laissez-Passer	27/Feb/97	PC-XVI/A/3
• ExSec Note: Report on the Secretariat's Formal Negotiations with the UN for the Acquisition and Use by the OPCW of UN Laissez-Passers	1/Apr/97	PC-XVI/A/5
• ExSec Note: Re-Evaluation of the First Official Inter-Laboratory Proficiency Test	18/Mar/97	PC-XVI/B/10
• ExSec Note: Provision of Assistance Pursuant to Article X	14/Apr/97	PC-XVI/B/12
□ EXTERNAL AUDITOR		
• PrepCom appointed Mr. Muhammed Naseer Ahsan of Pakistan as External Auditor	17/Dec/93	PC-V/12 para 10
• ExSec Note transmitting the Report of the External Auditor on the 1993 accounts of the PrepCom – Auditor's Opinion on PrepCom financial statements for 1993 – Auditor's Report on financial statements – Summary of the main findings and recommendations – Detailed findings financial matters – Capital Advance – PrepCom Financial Statements for period ended 31/Dec/93 – ExSec comments on report of External Auditor	1/Sep/94	PC-VIII/4 page 3 page 4-14 para 9-19 para 20-30 para 31-48 page 15-28 page 29,30
• Commission requested External Auditor to review and include in his report on the 1994 audited financial statements, the extent to which the recommendations contained in PC-VII/A/WP.4 and endorsed in PC-VII/8 on the identification of a set of financial statements have been implemented	29/Sep/94	PC-VIII/18 para 6.5a
– EG on Staff Regulations & Financial Regulations meetings • Initial Report on Financial Regulations See further: Fin. Regulations & Rules – Additional Terms of Reference Governing the Audit	18-24/Mar/93 24/Mar/93	PC/II/WGA/WP.9 Appendix
• Fifth Finance Group meeting – Report See further: Finance Group – Review of the draft OPCW Financial Regulations: – Art.13 - External audit– – Additional Terms of Reference Governing External Audit (Annex B to the OPCW Financial Regulations) – ExSec's report on the findings of his examination of the External Auditor's observations on his audit of the '93 accounts of the Commission.	13-17/Feb/95 17/Feb/95	PC-X/A/WP.2 para 4 para 4.91 para 7
– WP A meetings • Report – 1994 audited financial statements and reports of the External Auditor	24-26/Jul/95 26/Jul/95	PC-XI/A/5 para 6
• ExSec Note: Response by the ES to the report of the External Auditor on the 1994 Financial Statements of the PrepCom and Relevant Comments of the Finance Group – Report of the External Auditor – Report of the Seventh meeting of the Finance Group	13/Nov/95	PC-XII/6 para 1 para 2

<ul style="list-style-type: none"> • Report of the External Auditor on the 1995 Financial Statements of the PrepCom and relevant Comments of the Finance Group 	2/Jul/96	PC-XIV/4
<ul style="list-style-type: none"> • Report of the Commission: Report of the External Auditor 	27/Jul/96	PC-XIV/29 para 5
<ul style="list-style-type: none"> • ExSec Note: Nominations for the External Auditor of the OPCW 	26/Ferb/97	PC-XVI/2
<ul style="list-style-type: none"> • Corrigendum to ExSec Note 	3/Apr/97	PC-XVI/2/Corr.1

<input type="checkbox"/> EXTERNAL RELATIONS (INCLUDING MEDIA)		
<ul style="list-style-type: none"> • The <i>OPCW Newsletter</i> and the <i>OPCW Synthesis</i> were published throughout the course of the Preparatory Commission. Copies of these publications can be obtained from the External Relations Division of the OPCW. 		
<ul style="list-style-type: none"> • ExSec report to Third Plenary 	25/Jun/93	PC-III/5 para 7
<ul style="list-style-type: none"> – Secretariat continues establishing regular contacts with Member States 	25/Jun/93	PC-III/5 para 7.1
<ul style="list-style-type: none"> – ExSec visits to Russia (19-21 May), Africa (16-23 June) 	<input type="checkbox"/> 25/Jun/93	PC-III/5 para 7.2
<ul style="list-style-type: none"> – ExSec initiated study on the establishment of National Authorities and invites Member States views 	25/Jun/93	PC-III/5 para 7.3
<ul style="list-style-type: none"> – ExSec and staff members participated in Pugwash workshop (8-9 May) and Moscow Conference (19-21 May) 	25/Jun/93	PC-III/5 para 7.4
<ul style="list-style-type: none"> – ExSec review of proposals to collaborate on organising educational seminars 	25/Jun/93	PC-III/5 para 7.6
<ul style="list-style-type: none"> – ExSec on extension of contacts with research institutions and NGO's – ExSec intends to provide published documents when organisations request them and will establish fee schedule covering production and postage costs – ExSec offers documents from these institutions and industry to Member States – ExSec will offer briefing to interested parties at end of each working day during the Plenary session 	25/Jun/93	PC-III/5 para 7.7 para 7.8 para 7.9
<ul style="list-style-type: none"> • ExSec Note requesting information from MS on preparations for EIF including Nat. Auth. and ratification prospects 	19/Aug/93	PC-IV/3
<ul style="list-style-type: none"> • ExSec Report to Fourth Plenary 	27/Sep/93	PC-IV/10 para 7
<ul style="list-style-type: none"> – ExSec visits to United States, Mexico, Cuba, Spain (July), Chile, Brazil, Argentina (4-11 September Latin American Seminar on the CWC) Germany, France, and Switzerland (UN Institute for Disarmament Research Seminar) 	27/Sep/93	PC-IV/10 para 7.1-7.2
<ul style="list-style-type: none"> – Senior staff led by Deputy Executive Secretary visited Belgium and met with representatives of 24 Member States not represented in The Hague 	27/Sep/93	PC-IV/10 para 7.4
<ul style="list-style-type: none"> – ExSec welcomes PrepCom view of participation in the Swedish Governing Board for the International Symposia on Protection Against Chemical and Biological Warfare Agents and to assist arrangements for Fifth Symposium in June '95 	27/Sep/93	PC-IV/10 para 7.6
<ul style="list-style-type: none"> – Staff visited New York, Geneva, and Vienna for consultations with IAEA and UNIDO officials 	27/Sep/93	PC-IV/10 para 7.7
<ul style="list-style-type: none"> – ExSec draws PrepCom attention to UNGA First Committee agenda item on Chemical and Bacteriological Weapons and suggests PrepCom present report to Commit. through ExSec. 	27/Sep/93	PC-IV/10 para 7.9
<ul style="list-style-type: none"> – ExSec notes Secretariat has organised seminar on National Trial Inspections for 2 October 1993 	27/Sep/93	PC-IV/10 para 7.10
<ul style="list-style-type: none"> – ExSec notes Meeting with Industry scheduled for 6-7 October 1993 and informs PrepCom that invitations and agenda need PrepCom approval 	27/Sep/93	PC-IV/10 para 7.11

– ExSec notes co-operation with Harvard-Sussex Programme on project to produce and disseminate information on CWC implementation issues and integrated guide to CWC obligations	27/Sep/93	PC-IV/10 para 7.12
• Report of the ExSec: Retrospective on 1993 – External Activities	13/Dec/93	PC-V/6 para 1.10
• Ex Sec visits to U.S., Canada (Oct), Russian Federation, Iran, United Kingdom (Nov), Canada and Poland (Dec) – Secretariat Staff participated in UN/ECE, ASEAN, SIPRI, Stimson Center, and the CEFFIAC in France	13/Dec/93	PC-V/6 paras 2.4 - 2.11
• Secretariat organised Seminar on National Trial Inspections on 2 October in The Hague	13/Dec/93	PC-V/6 para 2.12
• Secretariat held Conceptualisation Conference with Harvard-Sussex Programme on 6-7 November	13/Dec/93	PC-V/6 para 2.13
• PrepCom, through the Secretariat accepted Swedish Governing Board for Intern. Symposia on Protection Against Chemical and Biological Warfare Agents to join governing board and assist arrangements for June 1995 conference.	13/Dec/93	PC-V/6 para 2.14
• ExSec and SIPRI Director exchanged official letters about a framework for co-operation	13/Dec/93	PC-V/6 para 2.18
• ExSec Perspectives on 1994 for External Activities – ExSec notes Secretariat will expand efforts to convey information to a wide audience using means such as seminars and written communications	13/Dec/93	PC-V/6 para 5.6
• ExSec note on contacts with Industry	19/Jan/94	PC-VI/2
• ExSec note on chemical industry outreach activities. Follow-up to PC-VI/2. The Secretariat is working to expand its industry outreach efforts in accordance with the decisions of the Commission at its Fifth Session.(PC-V/12 para 6.1 (d)&(e); PC-V/A/WP 3 Annex 1 para 2.2.47 and para 3.4, Programme of work for the External Relations Division, Phase 1).	22/Feb/94	PC-VI/5 para 1
• ExSec note on proposed adjustments to phase I staffing requirements. See: Personnel	6/Apr/94	PC-VI/13
• ExSec Report to Sixth Plenary. – Relationships with States and International Organisations	11/Apr/94	PC-VI/16 para 3
• ExSec Report to Seventh Plenary. – Relationships with States and International Organisations	27/June/94	PC-VII/5 para 3
• Report on consultations on OPCW media policy – Consultations were held on 3 August 1994. Focus on draft OPCW media policy; draft indicative list of general information for media and public; Secretariat Paper and future course of action.	26/Aug/94	PC-VIII/A/WP.5
• ExSec Note: Timely communication of Protocol information to the PTS by Member States – PTS needs to be informed of new appointments to delegations and other relevant positions	22/Sep/94	PC-VIII/7
• ExSec Report to Eight plenary. – Relationships with States and International Organisations Regional Seminars, Visits, Courses for Personnel	26/Sep/94	PC-VIII/10 para 4

<ul style="list-style-type: none"> • ExSec Report to Ninth Plenary – External activities - Expansion of contacts, Regional seminars, Host Country Agreement – Visits to MS, Africa 	1/Dec/94	PC-IX/6 para 1.22-1.24 para 5.3, 5.4
<ul style="list-style-type: none"> • ExSec visits to Canada, Romania, UK and US 	1/Dec/94	PC-IX/6 para 5.1
<ul style="list-style-type: none"> • ExSec addressed first committee of 49th UN General Assembly Session 	1/Dec/94	PC-IX/6 para 5.2
<ul style="list-style-type: none"> • Del. of US Senate Staff Members visit to PTS 14 Nov. 	1/Dec/94	PC-IX/6 para 5.8
<ul style="list-style-type: none"> • Czech Parliamentarians visit to PTS 29 Nov. 	1/Dec/94	PC-IX/6 para 5.8
<ul style="list-style-type: none"> • Report on consultations on OPCW media and PA policy – In accordance with an Eight Plenary decision consultations were held for the second time on 16 Nov. to – continue consultations on the basis of the updated version of the draft Media & PA policy documents and to – Consider modalities for the final adoption of these documents through an appropriate formal mechanism. 	18/Nov/94	PC-IX/A/WP.7
<ul style="list-style-type: none"> – Formal consultations OPCW media and PA policy (3rd time) • Final Report – Actions -Agreement on draft media and PA policy, including an indicative list of areas where info. may be provided to media and public; -Copyright requirements – Draft media and PA policy statement by the Director General – Draft OPCW media and PA Policy: Principles & Objectives, Responsibilities, OPCW Contacts; Openness, Headquarters Activities, Inspection Activities, inspection teams, Observer, Inspected state Party – Indicative List of areas in which Info may be routinely provided by the OPCW to the news media and gen. public 	8/Mar/95 8/Mar/95	PC-X/A/WP.5 para 2 Attachment page 4 Attachment page 5 Annex
<ul style="list-style-type: none"> • ExSec Report to Tenth plenary. – Report on the Intersessional Period 3/Dec/94 to 31/Mar/95: Overview of events, issues and Accomplishments See further: ExSec – Relationships with States and other intern. organisations 	31/Mar/95	PC-X/10 para 3
<ul style="list-style-type: none"> • Commission provisionally approved agreed Draft OPCW media and Public Affairs Policy (PC-X/A/WP.5 Attachm.) 	7/Apr/95	PC-X/23 para 6.11
<ul style="list-style-type: none"> – WG A meetings • Report See further: WG A – OPCW Media and Public Affairs Policy 	3-6/Apr/95 6/Apr/95	PC-X/A/3 para 6
<ul style="list-style-type: none"> • ExSec Note: The Brussels Project. Consultancy voluntary contributions 	2/Nov/95	PC-XII/4
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□ FINANCE GROUP		
<ul style="list-style-type: none"> • PrepCom considered setting up FG but suspended matter until end of PC-V when EG presents recommendation to PrepCom 	1/Oct/93	PC-IV/23 para 5.6.2
<ul style="list-style-type: none"> • WGA recommends approval of Scale of Assessments, capital advance, adoption of draft financial regulations and suspension of operation of Reg. 14.1 and references to FG 	30/Sep/93	PC-IV/A/2 para 6

<ul style="list-style-type: none"> - Fourth FG meeting • Report of Fourth meeting - Review of the preliminary estimates for the first OPCW Budget -matters that shall underpin the formulation of the OPCW budget, <ul style="list-style-type: none"> -Decisions which have to be taken by the Commission, - Review of the preliminary estimates for the OPCW Budget, - The budget cycle to be applied by the Organisation, -The currency or currencies in which the OPCW Budget will be elaborated, -Structure and Staffing of the Organisation, -Staff policy to be applied by the Organisation, Determination of the OPCW's Programme of Work, -Number of governing bodies meetings and subsidiary legislative bodies - Impact of the <u>Convention</u> on the structure of the OPCW Budget ---Convention contains several specific financial provisions which will have an impact on the structure of the budget (document)--- discussion of provisions follows - FG's response to ExSec's response to the Ext. Auditor's Report - FG's response to ExSec's report regarding transfers in the 1994 Budget - UN best practices in regard to financial management Review of recommendations contained in the joint Inspection Unit Report (1989) on " Budgeting in Organisations of the UN system". ---Comments--- - Investment policies and procedures of the Commission - GS salary scales - Financial implications of possible OPCW staff policy approaches - Long-term procurement contracts - Implementation of the FG's recommendations - Recommendations (4 pages !) 	<p>10-14/Oct/94 14/Oct/94</p>	<p>PC-IX/A/WP.1 para 3 para 3.1 para 3.2-3.18 para 4 para 4.2-4.10 para 5 para 6 para 7 para 8 para 9 para 10 para 11 para 12 para 13</p>
<ul style="list-style-type: none"> • Corrigendum to PC-IX/A/WP.1 	<p>25/Oct/94</p>	<p>PC-IX/A/WP.1/Corr.1</p>
<ul style="list-style-type: none"> • Corrigendum to PC-IX/A/WP.1 	<p>2/Nov/94</p>	<p>PC-IX/A/WP.1/Corr.2</p>

<ul style="list-style-type: none"> • Fifth Finance Group meeting – Report – Review of the draft OPCW Financial Regulations <ul style="list-style-type: none"> -Art.2 - Financial Period, Art.3 - Programme and Budget, -Art.4 - Authority to incur expenditure, - Art.5 - Contributions and advances, - Art.6 - Funds, - Art.7 - Other income, -Art.9 - Investments, -Art.10 - Internal Control, Art.11 - Financial reporting, - Art.12 - Internal audit, -Art.13 - External audit, -Art.14 - Delegation of authority, -New Art. 15: Establishment of a small EG on Budgetary, Financial and programmatic fields. – Glossary of terms (Annex A to the OPCW Financial Regs.) – Additional Terms of Reference Governing External Audit (Annex B to the OPCW Financial Regulations) – Limitation to a nominal amount or percentage rate of ExSec's capacity to transfer funds within any given programme. – Proposed changes to dependant spouse and dependant child dependency allowance for GS staff. – ExSec's report on the findings of his examination of the External Auditor's observations on his audit of the '93 accounts of the Commission. – Amendments to the Provident Fund Charter and Administrative Rules – Obligation Procedure - More caution should be employed in the future (commitment relating to initial fitting of the Lab. has been made too hastily) – Comments and recommendations on the Voluntary Fund for Assistance – Other considerations relating to the draft OPCW Financial Regulations – 1996 Secretariat Budget timeline – Recommendations 	13-17/Feb/95 17/Feb/95	PC-X/A/WP.2 para 4 para 4.81 para 4.84 para 4.91 para 5 para 6 para 7 para 9 para 10.1-10.3 para 10.4-10.10 para 10.14 para 10.16 para 11
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<ul style="list-style-type: none"> - EG on Programme of Work and Budget meetings • Tenth Report consideration of: Report of the FG; Programme of activities of FG and EG on Progr. of W & B in '95, Initial projections for the '96 Budget, and basic parameters for the budget of the Commission for '96 - Discussions on FG Report (PC-X/A/WP.2) Centred on: Office of internal oversight, Expert Body of the Executive Council on Administrative, Budgetary and Financial matters, Limitation of ExSec capacity to make transfers of funds, dependant spouse and child dependency allowance for GS staff, ExSec report on the findings of his examination of the External Auditor's observations on his audit of the 1993 accounts of the Commission, Amendments to the Provident Fund Charter and Administrative Rules, Obligation Procedures - Training cost estimates - Recommendations - Recommended Progr. of activities of the FG and the EG on Programme of W & B in '95 - Basic parameters for the '96 budget of the Commission - List of documents distributed during the meeting 	<p>9,10/Mar/95 10/Mar/95</p>	<p>PC-X/A/WP.4</p> <p>para 2 (2.1-2.9)</p> <p>para 6 para 7 Annex 1</p> <p>Annex 2 Appendix</p>
<ul style="list-style-type: none"> - WG A meetings • Report See further: WG A - Programme of Work and Budget and Finance Group WG A request for the FG to reconsider PC-X/A/WP.2 recommendations 	<p>3-6/Apr/95 6/Apr/95</p>	<p>PC-X/A/3</p> <p>para 5 para 5.3</p>
<ul style="list-style-type: none"> - Sixth Financial Group meeting • Report of Sixth meeting - Review of the Commission's draft 1996 Budget - Adjustments to the personnel provisions of the approved 1995 Budget - Best financial practices as identified by the Joint Inspection Unit - Clarification of the Commission's Financial Regulations regarding the allocation of the Cash Surplus - Budgetary transfers of funds - Implementation of the 1995 Budget - Review of the requests by Working Group A - Suggested Financial Rules for the Voluntary Fund for Assistance - Recommendations • Corrigendum 	<p>15-19/May/95 19/May/95</p> <p>9/Jun/95</p>	<p>PC-XI/A/WP.3</p> <p>para 3</p> <p>para 4 para 5</p> <p>para 6 para 7 para 8 para 9</p> <p>para 10 PC-XI/A/WP.3/Corr.1</p>
<ul style="list-style-type: none"> - Seventh Finance Group meeting • Report of Seventh meeting - Review of the Commission's 1994 audited financial statement - Review of the Provident Fund audited financial statement - Transfers of funds - Recommendations • Corrigendum 	<p>12-13/Jul/95 18/Jul/95</p> <p>14/Sep/95</p>	<p>PC-XI/6</p> <p>para 3 para 4 para 5 para 6</p> <p>PC-XI/6/Corr.1</p>
<ul style="list-style-type: none"> • ExSec note: Inter/program transfers 	<p>24/07/95</p>	<p>PC-XI/A/4</p>

<ul style="list-style-type: none"> - EG on Programme of Work and Budgets meetings • Eleventh Report - Report of the Finance Group 	<p style="text-align: center;">29/May- 1,7,16/Jun/95 16/Jun/95</p>	<p style="text-align: center;">PC-XI/A/WP.5 para 2</p>
<ul style="list-style-type: none"> - Eighth Finance Group meeting • Report of Eighth meeting - Adoption of the agenda - Draft proposal for OPCW Financial Regulations - Draft proposal for OPCW Financial Rules - Review of the methodology and assumptions for the OPCW Budget - Financial and related arrangements which would need to be applied in the transition from the Pre Com to the OPCW - Study the financial, budgetary and administrative implication of fixing the OPCW salary scales and benefits in Dutch Guilders at EIF and of adjusting these amounts, where appropriate, to include the cost of living in the Netherlands. - Transfer of funds - Any other business - Recommendations • Corrigendum 1 • Corrigendum 2 • Corrigendum 3 	<p style="text-align: center;">30/Oct-3/Nov 95 3/Nov/95</p> <p style="text-align: center;">17/Nov/95 9/Jan/96 16/Jan/96</p>	<p style="text-align: center;">PC-XII/A/WP.2 para 2 para 3 para 4 para 5 para 6 para 7 para 8 para 9 para 10 PC-XII/A/WP.2/Corr1 PC-XII/A/WP.2/Corr2 PC-XII/A/WP.2/Corr3</p>
<ul style="list-style-type: none"> • ExSec Note: Response by the ES to the report of the External Auditor on the 1994 Financial Statements of the Prep Comm and Relevant Comments of the Finance Group - Report of the External Auditor - Report of the Seventh meeting of the Finance Group 	<p style="text-align: center;">13/Nov/95</p>	<p style="text-align: center;">PC-XII/6</p> <p style="text-align: center;">para 1 para 2</p>
<ul style="list-style-type: none"> • ExSec Note: Transfer of Funds - Intrr-programme transfer 	<p style="text-align: center;">1/Mar/96</p>	<p style="text-align: center;">PC-XIII/2</p>
<ul style="list-style-type: none"> - Ninth Financial Group meeting • Report of the Ninth meeting - Concerns expressed by the Finance Group (papers, space) - Adoption of the agenda - Considerations of the draft OPCW Financial Rules on Procurement (Annex to report) - Review of expected "underfunding" in Parts I and II of the 1996 Budget - extensive comments - Transfers of funds - consisting with finance regulations - Recommendations 	<p style="text-align: center;">13-16/Feb/96 16/Feb/96</p>	<p style="text-align: center;">PC-XIII/A/WP.2 para 2 para 3 para 4 para 5 para 6 para 7</p>
<ul style="list-style-type: none"> • Corrigendum to PC-XIII/A/WP.2 	<p style="text-align: center;">22/Feb/96</p>	<p style="text-align: center;">PC- XIII/A/WP.2/Corr.1</p>

<ul style="list-style-type: none"> – Tenth Financial Group meeting • Report of the Tenth Meeting – Evaluation of the basic parameters of the draft 1997 Budget of the Commission – Review of the preliminary draft 1997 budget of the Commission – Review of the 1995 audited financial statements of the Commission – Review of the 1995 audited financial statements of the Provident Fund – Review of funding aspects of the “minimum” IMS available at EIF, taking into account Report of EG (PC-XIV/A/WP.3) – Review of the draft OPCW Financial Rules of Procurement – Review of budgetary and financial issues related to the transition from the PrepCom to the OCPW – Review of the Secretariat paper on “Underfunding” 	24/May/96	PC-XIV/A/WP.4 para 4 para 5 para 6 para 7 para 8 para 9 para 10 para 11
<ul style="list-style-type: none"> • Comments of the Finance Group on the Note by the ExSec Entitled “Revised Proposal on Transfer of Funds” (PC-XV/2) • Corrigendum to “Comments of the Finance Group...” 	24/Sep/96 24/Sep/96	PC-XV/A/WP.5 Corr.1
<ul style="list-style-type: none"> • Finance Group - Report of the Eleventh Meeting 	27/Sep/96	PC-XV/A/WP.7
<ul style="list-style-type: none"> • Working Group A: Report – Programme of Work and Budget and Finance Group 	19/Dec/96	PC-XV/A/8 para 4
□ FINANCIAL REGULATIONS & RULES		
<ul style="list-style-type: none"> • PrepCom mandate to Working Group A 	12/Feb/93	PC/I/4 para 12
<ul style="list-style-type: none"> • WP on Financial Regulations: Delegation of Germany 	9/Feb/93	PC/I/WP.1
<ul style="list-style-type: none"> • PrepCom decided administration of Financial Rules & Regulations shall apply UN Rules until PrepCom approves its own rules 	22/Apr/93	PC/II/9 para 13
<ul style="list-style-type: none"> – EG on Staff Regulations & Financial Regulations meetings • Initial Report on Financial Regulations – Chairman's paper: Recommendations for Proposed Fin. Regs. – Informal WP: Draft OPCW Financial Regulations – Additional Terms of Reference Governing the Audit 	18-24/Mar/93 24/Mar/93	PC/II/WGA/WP.9 Attachment Annex to Attachm. Appendix
<ul style="list-style-type: none"> • WGA recommendations 	22/Apr/93	PC-II/WGA/2 para 7
<ul style="list-style-type: none"> – Expert Group Meetings • Second Report – Matters that may require further consideration in the finalisation of the Prov. Financ. Regs. – Chairman's paper: Draft PTS provisional Financial regulations (15 articles). – Additional terms of reference governing the audit. 	26-29/Apr/93 29/Apr/93	PC-III/A/WP.2 para 3 Annex Appendix
<ul style="list-style-type: none"> • WGA requests experts finalise draft provisional financial regulations 	30/Jun/93	PC-III/A/2 para 5.

<ul style="list-style-type: none"> – Expert Group Meetings • Third Report on Financial Regulations – Not necessary to set up a Working capital fund for the PTS; A capital advance procedure designed to meet short term cash flow problems is sufficient. – EG agreed to recommend that the Commission establish a Finance Group consisting of Experts of recognised standing – Recommendations – Draft Financial Regulations 	<p>2-6/Aug/93 16/Aug/93</p>	<p>PC-IV/A/WP.4 para 4(a)</p> <p>para 5</p> <p>para 9-11 Annex</p>
<ul style="list-style-type: none"> – Corrigendum (English version) 	19/Aug/93	PC-IV/A/WP.4/Corr.1
<ul style="list-style-type: none"> • WGA recommends approval of Scale of Assessments, capital advance, adoption of draft financial regulations and suspension of operation of Regulation 14.1 and references to FG. 	30/Sep/93	PC-IV/A/2 para 6
<ul style="list-style-type: none"> • PrepCom adopts draft Financial Regulations, sets October 1993 as effective date for regulations to be in force, and 1 January 1993 as effective date for budgeting, accounting, assessing and paying contributions. 	1/Oct/93	PC-IV/23 para 5.6.1
<ul style="list-style-type: none"> • PrepCom considered setting up Finance Group but suspended matter until end of Fifth Session when expert group presents recommendation to PrepCom 	1/Oct/93	PC-IV/23 para 5.6.2
<ul style="list-style-type: none"> • Financial Regulations of the PrepCom for the OPCW – page 9, Article 13, para 13.2, line 1 	11/Oct/93 21/Feb/94	PC-IV/25 PC-IV/25/Corr.1
<ul style="list-style-type: none"> – Expert Group Meetings • Fourth Report: Financial R & R – Recommendations to WG A 	8-12/Nov/93 17/Nov/93	PC-V/A/WP.6 para 6
<ul style="list-style-type: none"> • WGA recommends implementing Regulation 14, establishing Finance Group. • WGA requested expert group consider voluntary guidelines to elaborate R & R to administer voluntary fund 	15/Dec/93	PC-V/A/7 para 6
<ul style="list-style-type: none"> • PrepCom decides Regulation 14.1 and related references should be implemented starting 17 December • PrepCom establishes FG as a core group of the EG on the Progr. of W & B and provides guidance for its operation 	17/Dec/93	PC-V/12 para 5.5
<ul style="list-style-type: none"> • PrepCom appointed Mr. Muhammed Naseer Ahsan of Pakistan as External Auditor 	17/Dec/93	PC-V/12 para 10
<ul style="list-style-type: none"> – Expert Group on Staff and Financial Regulations meeting • Final Report: Financial rules of the Commission – Consideration of the financial rules promulgated by the E.S. in order to advise the Commission. – Recommendations 	31/1-4/2/94 4/Feb/94	PC-VI/A/WP.3 para 9-12
<ul style="list-style-type: none"> • ExSec Note: Financial Rules of the PTS Financial Rules promulgated by the E.S., found to be consistent with the Financial Regulations by the Group of Experts on Staff and Financial Regulations (PC-VI/A/WP.3 para 9) 	25/Mar/94	PC-VI/A/3
<ul style="list-style-type: none"> • WGA Received Final Report of the EG on the Financial Rules of the Commission (PC-VI/A/WP.3). – WGA Actions/recommendations following this Report. – WGA approved Financial Rules 	15/Apr/94	PC-VI/A/5 para 2.1 para 2.2-2.7 para 2.5

• PrepCom approved Financial Rules of the Commission	15/Apr/94	PC-VI/22 para 5.1
• Commission requested PTS to follow the detailed accounting procedures as set out in the UN accounting manual	29/Sep/94	PC-VIII/18 para 6.5b
<ul style="list-style-type: none"> • Fifth Finance Group meeting – Report See further: Finance Group – Review of the draft OPCW Financial Regulations <ul style="list-style-type: none"> -Art.2 - Financial Period, Art.3 - Programme and Budget, -Art.4 - Authority to incur expenditure, - Art.5 - Contributions and advances, - Art.6 - Funds, - Art.7 - Other income, -Art.9 - Investments, -Art.10 - Internal Control, Art.11 - Financial reporting, - Art.12 - Internal audit, -Art.13 - External audit, -Art.14 - Delegation of authority, -New Art. 15: Establishment of a small EG on Budgetary, Financial and programmatic fields. – Glossary of terms (Annex A to the OPCW Financial Regs.) – Other considerations relating to the draft OPCW Financial Regulations 	13-17/Feb/95 17/Feb/95	PC-X/A/WP.2 para 4 para 4.81 para 4.84 para 10.14
<ul style="list-style-type: none"> – Eighth Finance Group meeting • Report of Eighth meeting – Draft proposal for OPCW Financial Regulations – Draft proposal for OPCW Financial Rules 	30/Oct-3/Nov 95 3/Nov/95	PC-XII/A/WP.2 para 3 para 4
• Draft Financial Regulations of the OPCW - Article 1 -16	24/Jan/96	PC-XIII/A/2
• Corrigendum to PC-XIII/A/2	6/Mar/96	PC-XIII/A/2/Corr.1
G		
<input type="checkbox"/> GEOGRAPHIC REPRESENTATION		
– Principle of widest possible geographic representation (CWC)		Article VIII para 44
• Chairman's statement on geographic representation		PC/I/4 para 8
• Delegation of Mexico statement on PTS recruitment	2/Jul/93	PC-III/11 para 5.3.2
• Delegation of Mexico statement to Fourth Plenary	1/Oct/93	PC-IV/23 para 6.9
• Indonesian Statement on behalf of the Asian Group (except Japan) to Seventh Plenary	1/Jul/94	PC-VII/8 para 10.9
• Japanese Statement to Seventh Plenary	1/Jul/94	PC-VII/8 para 10.10
• Polish Statement on behalf of the Eastern European Group to Seventh Plenary	1/Jul/94	PC-VII/8 para 10.11
<ul style="list-style-type: none"> • WP: The African Group position on Article XI issues <ul style="list-style-type: none"> -circulated on request of the Ambassador of Kenya- – Maintenance of balance between the prohibition of CWs and development in trade, industry and technology in the chemical field. Removal of restrictions or impediments to economic and technological development. 	8/Aug/94	PC-VIII/B/WP.6
H		
<input type="checkbox"/> HEADQUARTERS AGREEMENT		
♦ See <i>Host Country</i>		

□ HEALTH AND SAFETY POLICY <i>Includes Safety Procedures See also: Security</i>		
<ul style="list-style-type: none"> - Expert Group Meetings (Combined Group of Experts on Safety Procedures) • Initial Report - Illustrative list of relationships with other EGs - Safety and Health policy document <p>Objectives and means by which the policy will be implemented</p> <p>Gen. principles, Responsibilities, Organisation and Administration, General safety and health procedures, Risk assessment, National safety and health standards, Local safety and health considerations, Safety and health requirements for OPCW personnel, Safety and health protection planning, Types of Inspection</p>	<p>10-21/May/93</p> <p>21/May/93</p>	<p>PC-III/B/WP.1</p> <p>page 3</p> <p>Annex</p>
<ul style="list-style-type: none"> • WGB recommends Group of Experts expand mandate to include health issues, recommends other expert groups consider health and safety issues, and endorses joint meetings between expert groups 	30/Jun/93	PC-III/B/2 para 3
<ul style="list-style-type: none"> • WGB unable to forward Expert Report for technical reasons 	30/Jun/93	PC-III/B/2 para 3.7
<ul style="list-style-type: none"> • PrepCom adopted Report of the Combined Group of Experts: Safety Procedures and the recommendations contained therein 	2/Jul/93	PC-III/11 para 6.2.1
<ul style="list-style-type: none"> - Expert Group Meetings • Second Report on Safety Procedures <p>Addressing:</p> <ul style="list-style-type: none"> - The Draft of the proposed OPCW Health and Safety Manual - Proposed structure for OPCW Health and Safety Manual - Health and Safety Guidelines - Stockpile for immediate response for emergency, humanitarian and supplementary assistance under Article X -Elaboration of the content of the proposed Module 2 course on Health and Safety -Elaboration of the requirements for the medical screening of trainee inspector candidates - Recommendations - Draft OPCW Health and Safety Regulation - Proposed structure for the Health and Safety Requirements and Procedures Document: and the Health and Safety Guidelines Document 	<p>15-19/Nov/93</p> <p>19/Nov/93</p>	<p>PC-V/B/WP.11</p> <p>Annex Chapter III, IV, V</p> <p>Chapter VI</p> <p>Chapter VII</p> <p>Chapter VIII</p> <p>para 17-25</p> <p>Appendix 1</p> <p>Appendix 2</p>
<ul style="list-style-type: none"> - Expert Group Meetings on OPCW Building • Fourth Interim Report See: OPCW Building - Security Paper - OPCW Building 	<p>1-5/Nov/93</p> <p>11/Nov/93</p>	<p>PC-V/A/WP.4</p> <p>Enclosure 3</p>
<ul style="list-style-type: none"> • WGB endorsed expert group recommendation to request Legal Advisor opinion on: <ul style="list-style-type: none"> a) Part II of the Verification Annex, Section E, para 43 b) Preparatory Commission resolution, para 21(g) 	15/Dec/93	PC-V/B/10 para 7.3
<ul style="list-style-type: none"> • WG B recommended that the Legal Adviser be requested to review draft health and safety regulation and refer regulation to capitals 	15/Dec/93	PC/V/B/10 para 7.7

<ul style="list-style-type: none"> • WGB endorsed proposed structure for Health and Safety Unit 	15/Dec/93	PC-V/B/10 para 7.4
<ul style="list-style-type: none"> • WGB noted that the safety experts developed an outline for the Module 2 training course 	15/Dec/93	PC-V/B/10 para 7.5
<ul style="list-style-type: none"> • PrepCom adopted understandings that health and safety documents would include separate documents for the policy statement and regulation; health and safety requirements and procedures; and health and safety guidelines <ul style="list-style-type: none"> – First two documents, prepared by the Expert Group and submitted to the PrepCom – PTS would prepare third document on guidelines and circulate to Member States 	17/Dec/93	PC-V/12 para 6.5
<ul style="list-style-type: none"> • PrepCom adopted understanding on medical screening of inspector candidates 	17/Dec/93	PC-V/12 para 6.5 b
<ul style="list-style-type: none"> • ExSec Note: Draft OPCW Health and Safety policy <ul style="list-style-type: none"> – Draft as revised by the Legal Adviser on recommendation of WG B in PC-V/B/10 dated 15 December 1993 	14/Jan/94	PC-VI/B/2
<ul style="list-style-type: none"> • Israeli Working Paper on Safety and Confidentiality <ul style="list-style-type: none"> – Proposals 	9/Feb/94	PC-VI/B/WP.6 paras 8 & 9
<ul style="list-style-type: none"> – Expert Group on Safety Procedures meetings • Third Report <ul style="list-style-type: none"> – Recommendations – Chairman's Paper – Draft OPCW Health and Safety Policy – Draft Outline for Consideration in the Development of a Model Facility Agreement for a CW Storage Facility Article V: Health and Safety. – Training Requirements for Medical Support Personnel – Health and Safety Regulations (First Draft) 	14-18/Feb/94 25/Feb/94	PC-VI/B/WP.10 Para 8 Annex Appendix 1 Appendix 2 Appendix 3 Attachm. page 25-71
<ul style="list-style-type: none"> • Draft Health and Safety Policy has been adopted by the Commission and the draft Health and Safety Regulations are being compiled 	1/Dec/94	PC-IX/6 para 1.11
<ul style="list-style-type: none"> • H & S Information Systems Officer joined H & S Office. Began developing H & S Hazard database. Also started collecting nat. and int. standards relevant to H & S office. <ul style="list-style-type: none"> – Head of H & S office visited Iran. 	1/Dec/94	PC-IX/6 para 3.10 para 3.11
<ul style="list-style-type: none"> • Revised draft OPCW Health and Safety policy and Health and Safety policy of the Preparatory Commission. (= same) <ul style="list-style-type: none"> – As approved by the Commission at its Sixth Session (PC-VI/22 para 6.7 (a). – Will only enter into force for OPCW after formal adoption by the Conference of the States parties. 	16/Nov/94	PC-IX/B/WP.5
<ul style="list-style-type: none"> – EG on Safety Procedures informal consultations • Report <ul style="list-style-type: none"> -A large number of editing corrections and suggestions for alternative text were made. -A recommendation was made to establish a special TF to address technical issues regarding the medical treatment of persons exposed to chemical agents. 	17,18/Nov/94 18/Nov/94	PC-IX/B/WP.9
<ul style="list-style-type: none"> • Corrigendum to PC-IX/B/WP.9 	7/Dec/94	PC-IX/B/WP.9/Corr.1

<ul style="list-style-type: none"> - EG on safety procedures meetings • Fourth Report - Draft OPCW Health and Safety Regulations EG expressed hope that a final draft of the Regulations could be approved at its next meeting - Medical treatment of persons exposed to C. Agents - Recommendations - Task Force on medical treatment: Priority and other tasks • Corrigendum 	<p>13-16/Jan/95 16/Feb/95</p> <p>12/Jun/95</p>	<p>PC-X/B/WP.8 para 3</p> <p>para 4 para 6 Annex PC-X/B/WP.8/Corr.1</p>
<ul style="list-style-type: none"> - EG on safety procedures meetings • Fifth Report - Draft OPCW Health and Safety Regulations They will review a further draft at the next meeting - Medical treatment of persons exposed to chemical agents - Recommendations 	<p>8-11/May/95 11/May/95</p>	<p>PC-XI/B/WP.2 para 3</p> <p>para 4 para 5</p>
<ul style="list-style-type: none"> - EG on safety procedures meetings • Sixth Report - Draft OPCW Health and Safety Regulations The group was unable to agree. A one-day meeting in the next period will resolve this issue 	<p>22-23/Jun/95 23/Jun/95</p>	<p>PC-XI/B/WP.7</p> <p>para 3,4</p>
<ul style="list-style-type: none"> - WG B meetings • Report of WG B - Safety Procedures 	<p>25-27/May/95 27/Jul/95</p>	<p>PC-XI/B/1 para 4</p>
<ul style="list-style-type: none"> • EG on Safety Procedures - Seventh Report - Tasks for the Group - Draft OPCW Health and Safety Regulations - Medical treatment of persons exposed the chemical agents - Recommendations - Principles of the medical treatment of chemical poisoning - Medical treatment of mustard poisoning - Medical treatment of lewisite poisoning - Medical treatment of psychotomimetic atropine like compound - Medical treatment of cyanide poisoning - Medical treatment of pulmonary oedemagen poisoning - Medical fitness standards for employees of the OPCW - Simplified functional requirements for OPCW staff 	<p>1/Nov/95 1/Nov/95</p>	<p>PC-XII/B/WP.5 para 2 para 3 para 4 para 5 Annex 1 Appendix 2 Appendix 3 Appendix 4 Appendix 5 Appendix 6 Annex 2 Appendix 1</p>
<ul style="list-style-type: none"> • EG on Safety Procedures - Eighth Report - Task of the Group - Draft OPCW Health and Safety Regulations(Annex) approved - Recommendation - To the WGB and PC 	<p>1/Feb/96 1/Feb/96</p>	<p>PC-XIII/B/WP.2 para 2 para 3, Annex para 4</p>
<p><input type="checkbox"/> HOST COUNTRY See also: <i>Committee on Relations with the Host Country, OPCW Building, OPCW Lab., Privileges & Immunities</i></p>		
<ul style="list-style-type: none"> • PrepCom mandate to WGA on Privileges & Immunities 	<p>12/Feb/93</p>	<p>PC/I/4 para 12</p>
<ul style="list-style-type: none"> • Bid Documents from Netherlands Government 		
<ul style="list-style-type: none"> • Trust Fund opened by Netherlands Government 	<p>12/Feb/93</p>	<p>PC/I/4 para 15</p>

– Expert Group Meetings (Combined Group of Experts on <i>Rules of Procedure and Privileges and Immunities</i>)	1-5/Mar/93	
• Initial Report	5/Mar/93	PC/II/WGA/WP.2
• WGA calls PrepCom attention to Note Verbale from the Netherlands Government and requests experts continue work	22/Apr/93	PC/II/WGA/2 para 6
– Note Verbale on Privileges and Immunities in . . .	19/Mar/93	PC/II/1
• Netherlands Ministry of Foreign Affairs Draft for an Agreement concerning the Headquarters	15/Apr/93	
• Understandings between ExSec and <i>OPCW Foundation</i> on Conference Facilities	19/Apr/93	PC/II/3 para 4
• WGA requests expert group continue work	22/Apr/93	PC/II/WGA/2 para 9
– Expert Group Meetings (Combined Group of Experts on the <i>Rules of Procedures and Privileges & Immunities</i>)	4-7/May/93	
• Report on Privileges and Immunities	12/May/93	PC-III/A/WP.8*
– Draft Headquarters Agreement	7/May/93	Annex
• WGA recommends continued negotiations with Host Government followed by expert group review when negotiations conclude	30/Jun/93	PC-III/A/2
• PrepCom mandated ExSec to continue negotiations with Host Government to complete Headquarters Agreement	2/Jul/93	PC-III/11 para 5.4.1
• Exemptions from Social Security Premiums: Statement from the delegation of the Netherlands		PC/III/A/2 para 3.6
– EG Meetings (Combined Group of Experts on <i>Rules of Procedure and Privileges & Immunities</i>)	23-26/Aug/93	
• Third Report on Privileges and Immunities	26/Aug/93	PC-IV/A/WP.6 para 6
– Provisions in the draft Headquarters Agreement that need clarification from the Host-Country		Annex
– Draft Headquarters Agreement		
• Letter from the State Secretary of Finance of the Host Country Government (circulated as Add.1) clarifying its intent with respect to the above mentioned provisions in the draft headquarters agreement	22/Sep/93	PC-IV/A/WP.6/Add.1
• WGA amends HQ Agreement, recommends approval and authorisation for ExSec actions with Host Government	30/Sep/93	PC-IV/A/2 para 8
• PrepCom authorised ExSec to sign draft Headquarters agreement for the PC	1/Oct/93	PC/IV/23 para 5.8.1
• PrepCom authorised ExSec to give Host Government written notification of compliance with EIF requirements after Headquarters Agreement is signed		para 5.8.2
• PrepCom authorised ExSec to reach early agreement on subsidiary arrangements with Host Government and report to Fifth Plenary		para 5.8.3
- Article 9(5) Headquarters Agreement on disposal of goods acquired or imported with the exemption of taxes	26/Aug/93	Annex to PC-IV/A/WP.6
• OPCW Foundation notified ExSec that the Netherlands has offered to pay for peripheral conference facilities during PrepCom Sessions beginning with the Fifth Session	13/Dec/93	PC-V/6 para 4.5

<ul style="list-style-type: none"> • ExSec has initiated discussions with the OPCW Foundation to establish definition scope of the concept "exclusive supplier" – ExSec will report to the Sixth Session 	13/Dec/93	PC-V/6 para 4.6
<ul style="list-style-type: none"> • PrepCom approves consultations on arrangements for interim and permanent accommodations – Establishment of a <i>Committee on Relations with Host Government</i> to consider issues related to Host Country Bid, particularly, PrepCom and OPCW accommodations – Expert Group to continue considering issues at PrepCom request or ExSec suggestion 	17/Dec/93	PC-V/12 para 5.2
<ul style="list-style-type: none"> • ExSec reports signature of Headquarters Agreement by the Minister of Foreign Affairs and ExSec in the Hague – ExSec reached agreement on subsidiary arrangements for the disposal of goods acquired or imported with the exemption of taxes 	8/Dec/93	PC-V/6 para 2.21
<ul style="list-style-type: none"> • Headquarters Agreement (draft): Agreement between PrepCom and the Kingdom of the Netherlands Concerning the Headquarters of the Commission. 21 Articles 	23/Feb/94	PC-VI/6
<ul style="list-style-type: none"> • Agreement between PrepCom and the Kingdom of the Netherlands Concerning the Headquarters of the Commission - Addendum 1 & 2 	20/Jun/96	PC-VI/6/Add.1
<ul style="list-style-type: none"> – EG on the OPCW Headquarters Agreement Meetings • Initial Report – EG elected Prof. Natalino Ronziti of Italy as its Chairman 	20/Jun/96	PC-VI/6/Add.2
<ul style="list-style-type: none"> – EG on the OPCW Headquarters Agreement Meetings • Initial Report – EG elected Prof. Natalino Ronziti of Italy as its Chairman 	28/Feb-4/Mar 4/Mar/94	PC-VI/A/WP.9
<ul style="list-style-type: none"> • WGA Received Initial Report of the Expert Group on the OPCW Headquarters Agreement (PC-VI/A/WP.9). – WGA Actions/recommendations following this Report. 	15/Apr/94	PC-VI/A/6 para 6.1 para 6.2-6.3
<ul style="list-style-type: none"> • WP on Nat. Implementation of the CWC in the Netherlands 	24/Feb/94	PC-VI/A/WP.6
<ul style="list-style-type: none"> • ExSec Note on the Issue of Visas in relation to meetings of the Preparatory Commission. – Agreement with the Netherlands (Articles 12,13,14 of PC-VI/6); Steps taken on this Issue. 	12/Apr/94	PC-VI/HC/5
<ul style="list-style-type: none"> • Letter of understanding on the scope of the Dutch bid with respect to the supply of Office Furniture and Office Equipment, Free of Charge. 	14/Feb/94	PC-VI/HC/WP.1
<ul style="list-style-type: none"> • Committee on Relations with the Host Country: Report of a Meeting 8 July 1994 	8/Jul/94	PC-VIII/HC/1
<ul style="list-style-type: none"> – EG on the OPCW Headquarters Agreement meetings • Second Report – Consideration of prelim. Draft of Headquarters Agreement – Recommendations 	25,26/Jul/94	
<ul style="list-style-type: none"> – EG on the OPCW Headquarters Agreement meetings • Second Report – Consideration of prelim. Draft of Headquarters Agreement – Recommendations 	26/Jul/94	PC-VIII/A/WP.3
<ul style="list-style-type: none"> • Committee on Relations with the Host Country: Report on Meetings During the Seventh Intersessional Period 	1/Sep/94	PC-VIII/HC/5
<ul style="list-style-type: none"> • Understandings between the Host Country and PrepCom concerning implementation of paras 6,7,9 and 11 of annex 3 of the Paris Resolution (concerning OPCW accommodation and other parts of the Netherlands bid) -Conditions under which the future OPCW premises will be occupied- 	9/Dec/94	PC-IX/11 Annex 1

<ul style="list-style-type: none"> • EG on the OPCW Headquarters Agreement meetings – Third Report – Delegations made a number of proposals and suggestions regarding the draft OPCW Headquarters Agreement – Continue consultations on the text of the draft agreement with the Host Government taking into account the comments made by the delegation 	10 and 28 Nov 95 28/Nov/95	PC-XII/A/WP.5
<ul style="list-style-type: none"> • ExSec Note: Supplementary Understandings Between the PTS of the OPCW and the Host Country Relating to the Preliminary Tenancy Agreement for the New purpose-build Building 	10/Oct/95	PC-XII/HC/3
<ul style="list-style-type: none"> • ExSec Note: Proposed Amendment of the Commission's Headquarters Agreement 	2/Nov/95	PC-XII/5
<ul style="list-style-type: none"> • Report of the Commission – Authorised proposed amendment to the Headquarters Agreement on taxes 	14/Dec/95	PC-XII/17 para 7.4
<ul style="list-style-type: none"> • ExSec Note: Amendment of the Commissions Headquarters Agreement 	11/Mar/96	PC-XIII/3
<ul style="list-style-type: none"> – EG on the OPCW Headquarters Agreement • Fourth Report – Group considered redlined version of the draft OPCW Headquarters Agreement – The levying of taxes by States Parties on OPCW salaries and emoluments 	21/May/96	PC-XIV/A/WP.5 para 2.1 para 3
<ul style="list-style-type: none"> • Expert Group on the OPCW Headquarters Agreement and Other Agreements - Fifth Report 	9/Oct/96	PC-XV/A/WP.8
<ul style="list-style-type: none"> • Expert Group on the OPCW Headquarters Agreement and Other Agreements - Sixth Report 	4/Dec/96	PC-XV/A/WP.10/Rev.1
<ul style="list-style-type: none"> • Report of the Committee on Relations with the Host Country for the period 4 July - 19 December 1996 – Implementation of the Headquarters Agreement of the Commission 	19/Dec/96	PC-XV/HC/4 para 6
<ul style="list-style-type: none"> • Working Group A: Report – OPCW Headquarters Agreement 	19/Dec/96	PC-XV/A/8 para 5
<ul style="list-style-type: none"> • Report of the Commission to the Fifteenth Plenary – Provisionally approved the Draft Agreement regarding OPCW Headquarters 	21/Dec/96	PC-XV/25 para 7.9
<ul style="list-style-type: none"> • Report of the Commission – Report of the Committee on Relations with the Host Country 	15/Apr/97	PC-XVI/36 para 7
<ul style="list-style-type: none"> • ExSec Note: Correspondence Relating to the OPCW Headquarters Agreement 	27/Feb/97	PC-XVI/A/2
I		
□ INDUSTRY		
◆ See <i>Chemical Industry</i>		
□ INFORMATION MABAGEMENT SYSTEM		
◆ See <i>Data Systems, Security</i>		

❑ INSPECTIONS ♦ See <i>Challenge Inspections, Chemical Industry, Chemical Weapon Related Facilities and Alleged Use Inspections</i>		
❑ INSPECTION PROCEDURES		
<ul style="list-style-type: none"> – Expert Group on Inspection Procedures Meeting • Report – Administrative Issues – Equipment – Analytical Issues – Procedures for sample collection – Procedures for sample preparation for analysis – Sampling and analysis during investigations of alleged use – Recommendations – General operational requirements for inspection equipment – Specific operational requirements for insp. equipment Items 	2-6/May/94 6/May/94	PC-VII/B/WP.5 para 2 para 3 para 4 para 5 para 6 para 7 para 8 Appendix 1 Appendix 2
<ul style="list-style-type: none"> – Expert Group on Inspection Procedures Meeting • Second Report – Review of the Results of the Specialist Task Force on Inspection Equipment Issues – Technical specifications for Items of Inspection Equipment – Recommendations 	22/Jun/94 22/Jun/94	PC-VII/B/WP.10 Para 2 Para 4
<ul style="list-style-type: none"> • Expert Group on Inspection Procedures: Note from the Chairman 	15/Jul/94	PC-VIII/B/WP.1

<ul style="list-style-type: none"> – Expert Group on Inspection Procedures meetings • Third Report – Technical specifications for inspection equipment – Verification-related equipment contained in the draft 1995 Budget – Review of the opinion of the Legal Adviser on the relationship between para 11 of part II of the Verif. Annex and Art. 36 of the Vienna Convention on Diplomatic Relations in regard to approved equipment carried by the Inspection team – Procedures for the inspection of equipment at the point of entry – Procedures related to the use of equipment in the course of an inspection, including the possible retention of equipment in the inspected State Party. <ul style="list-style-type: none"> -Group reached agreement on the understandings on "The use of approved equipment during on-site inspections" (Attachm 3) – Recommendations – INDEX of Equipment Specifications for Inspection equipment estimated to cost over \$ 50.000 <ul style="list-style-type: none"> -General Operational Requirements (PC-VII/B/WP.5) -Common evaluation criteria which apply to all inspection equipment -Specific operational requirements (PC-VII/B/WP.5) – Procedures for the inspection by the inspected state party at the point of entry/point of exit (POE) of approved equipment carried by the inspection team – The use of approved equipment during on-site inspections 	11-15/Jul/94	PC-VIII/B/WP.2 para 3 para 4 para 5 para 8 para 9 para 11 Attachment 1 Attachment 2 Attachment 3
<ul style="list-style-type: none"> • Corrigendum to Third Report 	11/Aug/94	PC-VIII/B/WP.2/Corr.1
<ul style="list-style-type: none"> – Expert Group on Inspection Procedures meeting • Fourth Report – Analytical Databases – Data Format for GC-MS and Infrared (IR) Spectrometry – GC-MS Data Set; Mixtures – Health and Safety Inspection Equipment; Techn. Specific., General Requirements, Common Evaluation Criteria – Sampling and Sample preparation – List of Equipment Items and Specifications for the Standard Sampling Kit – Equipment procurement procedures – Recommendations 	20/Sep/94 20/Sep/94	PC-VIII/B/WP.12 para 3 para 4, Annex 1 para 5, Annex 2 para 6, Annex 3 Annex 3 para 7 Annex 4 para 8 para 9

<ul style="list-style-type: none"> - EG on Inspection procedures meeting • Fifth Report - EG's Tasks - priority and other tasks identified by the Comm. - Post-Inspection activities in relation to Inspection Equipment <ul style="list-style-type: none"> -Group was unable to finalise this work - Technical specifications of outstanding items of inspection equipment. EG provisionally adopted "General requirements for Health & Safety Equipment" and with some adjustments, the techn. specific. for 15 items of H & S equipment. - Equipment list remains unchanged. - EG endorsed TF's recommendation that acquisition of a single combined canister should not be excluded. - No agreement on whether equipment for occupational safety monitoring is required as approved equipment - Item "reusable boots" should be included in insp. equipm. list. - No agreement on inclusion of item "lockable briefcase" - Specific types of equipment for specific types of inspections - Criteria and methodology for performance testing leading to the certification of designated labs - Other tasks: -Use of approved OPCW port. communications equipment during on-site inspections; -Sampling & Analysis during investigations of alleged use of CWs; -Status of "experts" in the context of investigations of alleged use in regard to privileges and immunities; -Geographic ref. system; -Design and costing of Quality assurance systems. - Recommendations - Future Work - Proficiency testing leading to certification of "designated labs" 	<p>20-25/Oct/94 25/Oct/94</p>	<p>PC-IX/B/WP.3 para 2 para 3 para 4.1 para 4.2 para 4.3 para 4.4 (a) para 4.4 (b) para 4.4 (c) para 5 para 6 para 7.1-7.7 para 8 para 9 Attachment</p>
<ul style="list-style-type: none"> - EG on inspection procedures meeting • Sixth Report - Sample collection kit for munitions - EG adopted Specialists TF on Insp. Equipment Issues opinion on additional operational requirem. and Techn. Specifications. (see TF report 27/Oct/94 Annex para 2,3 and Annex beneath) - Additional Specific Operational Requirements and Technical Specifications for a Sample Collection Kit for Munitions. 	<p>12/Dec/94</p>	<p>PC-X/B/WP.1 para 2 Annex</p>

<ul style="list-style-type: none"> - EG on Inspection Procedures meetings • Seventh Report - Consideration of and action on reports from the Specialist Task Forces: -Inspection Equipment Issues, -Analytical Database, -Insp. Equipm. Issues (Sample Preparation) - EG could not accept legal opinion on the relationship between Parts X and XI of the Verif. Annex as a basis for resolving issue of investigation of alleged use initiated pursuant to Article IX (PC-X/B/1) - No final approval on paper "Sampling and analysis during Investigations of alleged Use of CWs". - Group agreed that WGS-84 should be used by the TS as a single geographical reference system - QA/QC regime - Procurement Policy for inspection equipment - "Major risks" to inspectors during Inspections - Recommendations - Future Work - Measures in relation to approved equipment following Inspection Activities - Gen. Requirements for H & S equipment - Inspection Equipment (Protective, Safety, Medical) -Agreed technical specifications - Summary of approved spectral data (262 different Chemicals) - Sample preparation for on-site infrared analysis: Reagents and Materials - Sample splitting for soil samples and bulk solid samples - Materials to be included in the standard sampling kit 	<p>30/Jan-2/Feb/95 2/Feb/95</p>	<p>PC-X/B/WP.9 para 4.1-4.4</p> <p>para 5</p> <p>para 6</p> <p>para 8</p> <p>para 9 para 10 para 11 para 12 para 13 Annex 1</p> <p>Annex 2 Annex 3, 4</p> <p>Annex 5 Annex 6</p> <p>Annex 7 Annex 8</p>
<ul style="list-style-type: none"> • Corrigendum to PC-X/B/WP.9 	<p>6/Mar/95</p>	<p>PC-X/B/WP.9/Corr1</p>
<ul style="list-style-type: none"> - EG on Inspection Procedures meetings • Eighth Report - Considerations of the Specialist Task Force report on criteria for performance in proficiency tests - Draft OPCW equipment procurement policy - QA/QC regime - List of approved equipment - Issues in relation to investigations of alleged use - Recommendations 	<p>2-5/May/95 19/Jun/95</p>	<p>PC-XI/B/WP.5</p> <p>para 3 para 4 para 5 para 6 para 8 para 9</p>

<ul style="list-style-type: none"> – EG on Inspections Procedures meetings • Ninth Report – Analytical issues: criteria for proficiency testing and sample preparation – OPCW Analytical Database – Inspections Equipment Issues – Recommendations – Criteria for acceptable performance of laboratories in proficiency testing – SOP for preparation of test samples for OPCW/PTS proficiency tests – Results of the evaluation to infrared (IR) spectra – OPCW analytical Database system architecture – Technical specifications for the equipment items boots and monitors • Corrigendum 	<p>19-21/Jun/95 21/Jun95</p> <p>3/Jul/95</p>	<p>PC-XI/B/WP.6</p> <p>para 2 para 3 para 4 para 5</p> <p>Annex 1</p> <p>Annex 2 Annex 3 Annex 4</p> <p>Annex 5 PC-XI/B/WP.6/Corr.1</p>
<ul style="list-style-type: none"> – WG B meetings • Report of WG B – Inspection Procedures 	<p>25-27/May/95 27/Jul/95</p>	<p>PC-XI/B/12 para 3</p>
<ul style="list-style-type: none"> • ExSec Note: Reference System for Geographical Co-ordinates (WGS-84) – Request info from Member States 	<p>7/Jul/95</p>	<p>PC-XI/B/8</p> <p>Para 2</p>
<ul style="list-style-type: none"> • EG Inspection Procedures Meeting – Tenth Report – Tasks of the Group – Outstanding operational requirements and technical specifications and statue of the procurement of equipment – Analytical issues – OPCW Analytical Database – Other issues – Recommendations – Operational requirements and technical specifications for two inspection equipment items 	<p>2/Nov/95 2/Nov/95</p>	<p>PC-XII/B/WP.6</p> <p>para 2 para 3</p> <p>para 4 para 5 para 6 para 7 Annex 1</p>
<ul style="list-style-type: none"> • WG B Meeting – Report of the WG B – Inspection Procedures – Proposed plan of activities for meeting under WG B for the period Jan - Mar 96 	<p>12/Dec/95</p>	<p>PC-XII/B/7</p> <p>para 5 para 8</p>
<ul style="list-style-type: none"> • Report of the Commission – Inspection Procedures. The Commission adopted the following: Procedure for the Provisional Certification of the Central OPCW Analytical Database (Annex 4 to PC-XII/B/WP.6) Understanding on the Status of Qualified Experts in the context of Investigations fo Alleged Use (Annex 5 to PC-XII/B/WP.6) Sampling and Analysis during Investigations of Alleged Use. (Annex 6 to PC-XII/B/WP.6), taking into account (para 6.1 of PC-XII/B/WP.6) 	<p>14/Dec/95</p>	<p>PC-XII/17</p> <p>para 8.6</p>

<ul style="list-style-type: none"> • EG on Inspection Procedures <ul style="list-style-type: none"> – Eleventh Report – Task of the Group – Analytical Issues - approved Annex 1 and 2 – OPCW Analytical Databases - approved Annex 3 – Inspection Equipment Issues - adopted Annex 4 – National accreditation for laboratories seeking designation - to discuss paper on scope of activities – Transportation-related costs of sample analysis – Conduct of proficiency test within existing budgetary limits – Logistics of integrating various kits for on-site analysis – List of approved equipment for specific types of inspection – Quality assurance/quality control – Standards of service - general understandings reached – Recommendations - WGB to forward Annex 2 to PC WGB to take note of Annexes 1,3-5 – Future work – SOP - Evaluation of Results of OPCW/PTS Proficiency Tests – Criteria for the Conduct of OPCW/PTS Proficiency Testing – List of Chemicals with Approved MS Spectra – Team Decontamination Kit – Alleged Use Sample Collection Kit 	12,13 & 16/Feb/96 16/Feb/96	PC-XIII/B/WP.5 para 2 para 3 para 4 para 5 para 6 para 7 para 8 para 9 para 10 para 11 para 12 para 13 para 14 Annex 1 Annex 2 Annex 3 Annex 4 Annex 5
<ul style="list-style-type: none"> • Report of the Commission, Inspection Procedures (PC-XIII/A/WP.7) and (PC-XIV/B/WP.5) 	27/Jul/96	PC-XIV/29 para 9.3 - 9.6(e)
<ul style="list-style-type: none"> • United Kingdom of Great Britain and Northern Ireland, Experience of Inspections 	12/Jun/96	PC-XIV/B/WP.4

<ul style="list-style-type: none"> • EG on Inspection Procedures <ul style="list-style-type: none"> – Twelfth Report – Task of the Group – OPCW Analytical Databases – Inspection Equipment Issues – Analytical Issues – National accreditation for laboratories seeking designation – Standard Reference system for geographical co-ordinates to be used by the OPCW – Administrative procedures for the conduct of inspections – Procedures for inclusion in the inspection manual to ensure the protection of the confidentiality of samples transferred for analysis off-site – Recommendation – Documentation of the data evaluation for the certification of the central OPCW analytical database – Information Accompanying the analytical data – Evaluation criteria of analytical data – Analytical procedures for CWC joint analytical Method Evaluation and Validation – GC/MS Sample Preparation Kit – Recommended operating procedures for the on-site analysis by GC/MS 	17,18 & 20/Jun/96 20/Jun/96	PC-XIV/B/WP.5 para 2 para 3 para 4 para 5 para 6 para 7 para 8 para 9 para 10 Annex 1 Appendix 1 Appendix 2 Annex 3 Annex 4 Annex 5
<ul style="list-style-type: none"> • EG on Inspection Procedures, Twelfth Report <ul style="list-style-type: none"> – Standard reference system for geographical co-ordinates to be used by the OPCW – Administrative procedures for the conduct of inspections 	20/Jun/96	PC-XIV/B/WP.5 para 7 para 8
<ul style="list-style-type: none"> • Corrigendum on PC-XIV/B/WP.5 	11/Jul/96	PC-XIV/B/WP.5/Corr.1
<ul style="list-style-type: none"> • EG on Inspection Procedures: Thirteenth Report <ul style="list-style-type: none"> – Specialist Task Force on OPCW Analytical Database – Specialist Task Force on Analytical Database – Specialist Task Force on Inspection Equipment Issues – Draft list of approved equipment – Samples for off-site analysis – Occupational health equipment • EG on Inspection Procedures: Thirteenth Report - Corrigendum 	28/Nov/96 28/Nov/96	PC-XV/B/WP.9 para 3 para 4 para 5 para 6 para 7 para 8 PC-XV/B/WP.9/Corr.1
<ul style="list-style-type: none"> • Working Group B: :Report <ul style="list-style-type: none"> – Inspection Procedures 	26/Feb/97	PC-XVI/B/6 para 5

<ul style="list-style-type: none"> • EG on Inspection Procedures: Fourteenth Report – Draft list of approved equipment – Occupational health equipment – Scope of activities of designated labs and the role of other labs – Procedures regarding samples and off-site sampling – Specialist Task Force on the OPCW Analytical Database – Specialist Task Force on Inspection Equipment – Specialist Task Force on Analytical Issues – Customs clearance of the approved inspection equipment – Procedure for the Electronic Re-Submission of Spectral Data 	20/Feb/97	PC-XVI/B/WP.6 para 3 para 4 para 5 and Annex 1 para 6 para 7 para 8 para 9 para 10 Annex 2
<p>□ INSPECTION TEAM COMPOSITION (Expert Group) See Below: <i>Inspectorate Planning</i></p>		
<ul style="list-style-type: none"> – Expert Group Meetings • Report Discussion of the issue of the composition and size of inspection teams for different types of inspections and factors influencing them – Tasks of the EG – Objectives of the EG's work – Basis of the EG's work (material) – Basic assumptions – Identification of types of Inspections – Team skills required – Inspection Team Composition (general team structure) – Illustrative examples for inspection team composition and size (per type of inspection) 	24-28/May/93 28/May/93	PC-III/B/WP.3 para 1,2 para 3 para 4 para 5 para 6,7 para 8-11 para 12-17 Appendix
<ul style="list-style-type: none"> • WGB considered report 	30/Jun/93	PC-III/B/2 para 5.1
<ul style="list-style-type: none"> • PrepCom requested WGB address issues raised by delegations 	2/Jul/93	PC-III/11 para 6.3.1
<p>□ INSPECTORATE PLANNING</p>		
<ul style="list-style-type: none"> • Finnish WP on Training of future Inspectors – Questionnaire aimed at compiling a concise overview of current as well as planned training courses relevant for future inspectors. -Including returns- 	19/Apr/93	PC/II/WP.1
<ul style="list-style-type: none"> • Working Paper on Proposal for Training Scheme for Inspection teams. -Delegations of UK and N. Ireland, Netherlands, Switzerland – Types of inspections under the CWC and the necessary expertise. – General foundation module course content – Courses for specialists. (listing) – Courses for specialists: Outline course content for some example courses 	22/Apr/93	PC/II/WP.2 Attachment 1 Attachment 2 Attachment 3 Attachment 4
<ul style="list-style-type: none"> • ExSec Note requesting information on the number of facilities for likely declaration at EIF 	15/Jun/93	PC-III/4

<ul style="list-style-type: none"> – Expert Group on Inspectorate Planning Meeting • Initial Report – EG considered four principal issues: Categories of Inspection Team Personnel; Advantages and disadvantages associated with the establishment of regional inspection offices in regions with a heavy Inspection workload; Ways in which the inspection workload during the first year of the Convention might be reduced; and The key milestones to be accomplished during the establishment of the Inspectorate and the point at which they have to be met. – Chairman's Paper: -Tasks of the EG, -Basic assumptions, - Categories of Inspection team personnel, -Regional Offices, - Reduction of Initial Period Verification Workload , - Milestones to be accomplished, -The size of the Inspectorate and 1994 Staff Plan. – Calendar Year 1994 Tasks (23 of them) Milestones (months before EIF) 	<p>12-16/Jul/93 29/Sep/93</p>	<p>PC-IV/B/WP.3/Rev1 Annex</p> <p>Annex appendix</p>
<ul style="list-style-type: none"> • ExSec Note on initial inspection workload 	<p>6/Aug/93</p>	<p>PC-IV/B/5</p>
<ul style="list-style-type: none"> • WGB addressed several issues including preliminary info. on number of facilities to be inspected, full time/temporary inspectors, regional offices, priorities for inspections, transition from PTS to TS and work by other EGs – WGB determined additional work by this group should be initiated when PrepCom has adequate information from Member States and EIF date 	<p>1/Oct/93</p>	<p>PC-IV/B/12 para 5</p>
<ul style="list-style-type: none"> – Expert Group on Safety Procedures Meetings • Second Report on Safety Procedures See Further: Health and Safety – Elaboration of the requirements for the medical screening of trainee inspector candidates 	<p>15-19/Nov/93 19/Nov/93</p>	<p>PC-V/B/WP.11</p> <p>Chapter VIII</p>
<ul style="list-style-type: none"> • ExSec welcomes information from Member States on the number of facilities for likely declaration at EIF 	<p>13/Dec/93</p>	<p>PC-V/6 para 2.17</p>
<ul style="list-style-type: none"> • ExSec Note on facilities likely to be declared at EIF. 	<p>29/Mar/94</p>	<p>PC-VI/12</p>
<ul style="list-style-type: none"> • The Secretariat again requests the assistance of Member States in assessing the size and diversity of the future inspection task. – Request to provide the info requested (see: PC-VI/12 para 5 and Attachment) a.s.a.p., preferably by the end of may (1994) 	<p>29/Mar/94</p>	<p>PC-VI/12 para 1,4</p>
<ul style="list-style-type: none"> – First request on this issue see PC-III/4 (above) 	<p>29/Mar/94</p>	<p>PC-VI/12 para 2</p>
<ul style="list-style-type: none"> • Information sought after by the Verification Division to be provided by Member States. 	<p>29/Mar/94</p>	<p>PC-VI/12 para 5,6</p>
<ul style="list-style-type: none"> • Short form which may assist Member States in assembling the information sought. (by the Verification Division to assess its future inspection efforts and budget for 1995) 	<p>29/Mar/94</p>	<p>PC-VI/12 Attachment</p>

<ul style="list-style-type: none"> • ExSec Note on Visas for Inspectors. – ExSec believes thorough consideration should be given to the question of the provision and issuing of national entry visas. – Options – Practical Questions – Proposal for experts from Member States to deal with Visa Issue during next Intersessional period 	15/Jun/94	PC-VII/3 para 2 para 3.1 para 3.2 para 4
<ul style="list-style-type: none"> • Corrigendum ExSec Note on Visas for Inspectors 	16/Jun/94	PC-VII/3/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Legal opinion on Privileges and Immunities of Inspection Team members. – Pursuant to request of WG B (PC-VI/B/8). Opinion on relationship between privileges and immunities to be granted under the Verification Annex and those to be granted under the Vienna Convention on Diplomatic Relations 	15/Jun/94	PC-VII/4
<ul style="list-style-type: none"> – EG on Inspection Procedures Meeting • Report – Administrative Issues – Equipment – Analytical Issues – Procedures for sample collection – Procedures for sample preparation for analysis – Sampling and analysis during investigations of alleged use – Recommendations – General operational requirements for inspection equipment – Specific operat. requirements for inspection equipment Items 	2-6/May/94 6/May/94	PC-VII/B/WP.5 para 2 para 3 para 4 para 5 para 6 para 7 para 8 Appendix 1 Appendix 2
<ul style="list-style-type: none"> – Expert Group on Training Meeting • Report of Informal Meeting – Outstanding Issues related to Inspector/Inspection Assistant Candidate Training 	8/Jun/94 8/Jun/94	PC-VII/B/WP.11
<ul style="list-style-type: none"> • Swiss Working Paper: Swiss Training Programme for OPCW Inspectors (Industrial Verification) SWISSPRO – In 1990 Switzerland established a special Service for CW Verification and a National Expert Group on the Training of future OPCW Inspectors – Training Courses on Chemical Production Technology and on Chemical Production Logistics – Summary of Courses, Requirements, Infrastructure 	27/Jun/94	PC-VII/B/WP.12 Para 2-4
<ul style="list-style-type: none"> • Expert Group on Programme of Work and Budget: Verification Related Equipment – Secretariat's request for occupational health and Safety equipment to the 1994 base cost value of USD 202,000 to be added to phase I of the Budget. – Changes to be made to document PC-VIII/A/WP.1 (list of Inspection Equipment to be procured) 	20/Jul/94	PC-VIII/A/WP.1 Add.1
<ul style="list-style-type: none"> • Corrigendum to PC-VIII/A/WP.1 Add.1 	16/Aug/94	PC-VIII/A/WP.1. Add.1/Corr.1
<ul style="list-style-type: none"> • Corrigendum to PC-VIII/A/WP.1(1,2) 	2/Aug/94	PC-VIII/A/WP.1 (1,2)/Corr.1

<ul style="list-style-type: none"> • ExSec Note on procurement of inspection equipment for evaluation and training of inspectors – Secretariat plans to begin procurement by competitive tender of items of inspection equipment during the third quarter of 1994. Specification of items can be found in PC-VIII/B/WP.2 – Questionnaire Form for Companies that wish to bid for contracts. (Secretariat has to be notified of interest by 1 Oct). 	1/Aug/94	PC-VIII/B/1 Attachment
<ul style="list-style-type: none"> • ExSec Note: Some aspects of inspection workload and inspector utilisation in the years after EIF of the CWC. – On Request of EG on Programme of Work and Budget – Not much information has so far been provided by Member States on the number of facilities liable for inspection – As many as 15 CW Destruction Facilit. could be in operation in the USA and the Russian Federation five years after EIF → Estimation/Planning assumptions of/for inspection workload/number of Inspectors needed for: – CW Destruction facilities – Old Chemical Weapons – Industry Facilities – Other Factors 	17/Aug/94	PC-VIII/B/2 para 1.2 para 2.2 para 2 para 3 para 4 para 5
<ul style="list-style-type: none"> • Expert Group on Inspection Procedures: Chairman's Note – Results of the Group's discussions (tasking by the Commission, PC-VII/8 Annex) with regard to the quantities of inspection items to be purchased, any proposed new types of equipment and the proposed timing of procurement – Summary Tables (Equipment) See also: VIII/A/WP.1(add.1) 	15/Jul/94	PC-VIII/B/WP.1 Attachment

<ul style="list-style-type: none"> - Expert Group on Inspection Procedures meetings • Third Report - Technical specifications for inspection equipment - Verif.-related equipment contained in the draft '95 Budget - Review of the opinion of the Legal Adviser on the relationship between para 11 of part II of the Verification Annex and Art. 36 of the Vienna Convention on Diplomatic Relations in regard to approved equipment carried by the Inspection team - Procedures for the equipment inspection at the point of entry - Procedures related to the use of equipment in the course of an inspection, including the possible retention of equipment in the inspected State Party. -Group reached agreement on the understandings on "The use of approved equipment during on-site inspections" (Attachment 3) - Recommendations - INDEX of Equipment Specifications for Inspection equipment estimated to cost over \$ 50.000 <ul style="list-style-type: none"> -General Operational Requirements (PC-VII/B/WP.5) -Common evaluation criteria which apply to all inspection equipment -Specific operational requirements (PC-VII/B/WP.5) - Procedures for the inspection by the inspected state party at the point of entry/point of exit (POE) of approved equipment carried by the inspection team - The use of approved equipment during on-site inspections 	11-15/Jul/94	PC-VIII/B/WP.2 para 3 para 4 para 5 para 8 para 9 para 11 Attachment 1 Attachment 2 Attachment 3
<ul style="list-style-type: none"> • Corrigendum to PC-VIII/B/WP.2 	11/Aug/94	PC-VIII/B/WP.2/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Deployment of Inspectors - Clarification (Secretariat's planning assumptions) of the inspector deployment situation: Qualifications, training and deployment Arrangements to be agreed upon by MS in regard to travel documents and visas for OPCW officials should be such as to permit the TS to retain max. flexibility in the deployment of inspectors. 	19/Sep/94	PC-VIII/B/3 (see also: PC-VIII/10 para 2.6) para 5
<ul style="list-style-type: none"> • Inspectorate recruitment progress intersessional period 4/Jul-24/Sep/94 	26/Sep/94	PC-VIII/10 para 3.2-3.5
<ul style="list-style-type: none"> • Shortage of suitably qualified Applicants in a number of key specialties necessitated extending the deadline for applications to 31 January 1995. 	1/Dec/94	PC-IX/6 para 1.7

<ul style="list-style-type: none"> • ExSec Note: Procurement of Inspection Equipment for evaluation and training of inspectors – In PC-VIII/B/1 ExSec requested MS's to provide names of companies interested in bidding for equipment contracts. Items listed in PC-VIII/B/WP.2 Attachm. 1. Since, technical specifications for additional items have been agreed upon. – Up-date on companies responses – Renewal of request to identify companies. Items of Equipment to be found in: -PC-VIII/B/WP.2, 12, PC-IX/B/WP.3, PC-X/B/WP.1, 9 – Current list of potential suppliers of inspection equipment – Supplier Questionnaire form 	24/Feb/95	PC-X/B/3 para 1 para 2 para 3 Attachment 1 Attachment 2
<ul style="list-style-type: none"> – EG on inspection procedures meeting • Sixth Report – Sample collection kit for munitions - EG adopted Specialists TF on Insp. Equipment Issues opinion on additional operational requirem. and Techn. Specifications. (see TF report 27/Oct/94 Annex para 2,3 and Annex beneath) – Additional Specific Operational Requirements and Technical Specifications for a Sample Collection Kit for Munitions. 	12/Dec/94	PC-X/B/WP.1 para 2 Annex
<ul style="list-style-type: none"> – EG on Training meetings • Seventh Report See also: PC/B/WP.12/Add.1 – Shortages in M2 and M3 training offers – Extension of trainee salary payment period – PTS cannot finalise cost-effectiveness analysis of GTS plan – Selection criteria for the best training offers – Preliminary cost estimate regarding alternative training offers complementary to national offers. – EG asked PTS to make a number of revisions to the draft letter of appointment for Inspectorate Trainees – 49% of the 1413 applications screened did not meet the primary requirements set out in the vacancy notices. -Shortages of candidates- – Possible adjustments to the length or content of the GTS training modules or sub modules. -All trainees must attend the entire 7-week M1 course- -Trainees should attend the entire 20-week training program- – Special Training workshops (2) to be hosted by PTS. – PTS intends to distribute draft paper on contractual arrangements with training centres to MS's before PC-X – Certification of Training Course offers – Recommendations for PTS and WG B 	28/Feb-1/Mar/95 1/Mar/95	PC-X/B/WP.12 para 2.1 para 2.2 para 2.3 para 2.4 para 2.5 para 2.6 para 2.7 (a),(b) para 2.8 para 2.8 (b) para 2.13 para 2.9 para 2.10 para 2.12 para 3.1, 3.2
<ul style="list-style-type: none"> • EG on Training Seventh Report Addendum: Tabular summaries of info about nat. training offers. 	15/Mar/95	PC-X/B/WP.12/Add.1

<ul style="list-style-type: none"> – Informal Consultations • ExSec Note: Informal consultations on Inspectorate Recruitment and related matters – Exsec Presentation – PTS had been hoping to receive more applications; in particular for posts which require extensive CI experience – Steps taken to reach out to qualified applicants – Screening of applications, criteria, results, selection process – Comments by delegations – Graphs (10) presented during the consultations 	<p>17/Mar/95 29/Mar/95</p>	<p>PC-X/9</p> <p>para 2 para 2.1</p> <p>para 2.2 para 2.3-2.18 para 3 Attachment</p>
<ul style="list-style-type: none"> • ExSec Note: Draft OPCW Technical Secretariat Notification Handbook on Inspection-Related Communications with States Parties 	<p>27/Feb/97</p>	<p>PC-XVI/B/8</p>
<p>□ INTERPRETATION SERVICES (<i>Conference Services</i>)</p>		
<ul style="list-style-type: none"> • Understanding to allocate resources to language services 	<p>22/Apr/93</p>	<p>PC/II/9.para 13</p>
<ul style="list-style-type: none"> • Chairman's statement for 1993 budget 	<p>22/Apr/93</p>	<p>PC/II/9.para 10</p>
<ul style="list-style-type: none"> • Regional Groups and Member States statements on language services 	<p>22/Apr/93</p>	<p>PC/II/9.paras 14-19</p>
<ul style="list-style-type: none"> • ExSec statement on Language Services – ExSec intention to provide detailed study of options and cost implications by Secretariat for presentation to Third Session – ExSec will support interpretation on case by case basis within resources 	<p>22/Apr/93</p>	<p>PC/II/9.para 11</p>
<ul style="list-style-type: none"> • ExSec Report on Language Services 	<p>28/Jun/93</p>	<p>PC-III/6</p>
<ul style="list-style-type: none"> • ExSec Statement on Language Services – Long term solution deferred to budget consideration for 1994 and 1995 – ExSec intention to conduct additional experiments within resources on case by case basis – ExSec commitment to ensure documents translated three weeks before PC or WG decision – ExSec intention to report outcome to Fourth Session – ExSec proposal to initiate study of the OPCW's language service requirements after EIF 	<p>2/Jul/93</p>	<p>PC-III/11.para 9</p>
<ul style="list-style-type: none"> • Latin American Group Co-ordinator and delegation of Cameroon statement 	<p>2/Jul/93</p>	<p>PC-III/11.para 9</p>
<ul style="list-style-type: none"> • Language Co-ordinator appointed 	<p>25/Jun/93</p>	<p>PC-III/5. para 4.6</p>
<ul style="list-style-type: none"> • ExSec reports on documents translated during interses. period – Costs for request for interpret. services equalled Dfl.101,353 – ExSec recommends relaxed standard of a minimum of two weeks for sending documents in all languages to Member States before Plenary session – ExSec discussing comparative advantages of ext. versus in-house translation for Program of Work and Budget for 1994 	<p>27/Sep/93</p>	<p>PC-IV/10 paras 4.4 - 4.6</p>
<ul style="list-style-type: none"> • ExSec statement to Fourth Plenary on requests and resources used for interpretation since Third Plenary – ExSec commented "In 1994 only those interpretation services for which budgetary provision has been specifically made will be offered" 	<p>1/Oct/93</p>	<p>PC-IV/23 para 8.4.1</p>

• Asian Group statement	1/Oct/93	PC-IV/23 8.4.2
• French delegation statement	1/Oct/93	PC-IV/23 para 8.5
• ExSec continues provision of ad-hoc interpretation at request of Member States	13/Dec/93	PC-V/6 para 4.14
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□ LEGAL ACTIVITIES		
See also <i>Rules of Procedure</i> and <i>Privileges and Immunities</i>		
• PrepCom directs EG review of Provisional Rules of Procedure for presentation to Second Plenary	12/Feb/93	PC/I/4 para 6
• Review found in Report of the Combined Group of Experts on Rules of Procedure and Privileges and Immunities	5/Mar/93	PC/II/WGA/WP.2
• Australian WP: Illustrative model legislation for the incorporation of the CWC into Domestic Law - Explanatory Memorandum (40 pages)	28/Sep/93	PC-IV/A/WP.10
• WGB endorsed expert group recommendation to request Legal Advisor opinion on: a) Part II of the Verification Annex, Section E, para 43 b) Preparatory Commission resolution, para 21(g)	15/Dec/93	PC-V/B/10 para 7.3
• ExSec 1993 Retrospective on Legal Activities		
• ExSec Note on Legal Opinion in regard to the scope of para 7, part IV (B) of the annex on Implementation and Verification concerning old Chemical Weapons. – Legal Adviser's opinion pursuant to the request of Working Group B (PC-V/B/10 para 9.2(b), dated 15 September 1993.	14/Jan/94	PC-VI/B/1
• ExSec Note: Draft OPCW Health and Safety policy – Draft as revised by the Legal Adviser on recommendation of WG B in PC-V/B/10 dated 15 December 1993	14/Jan/94	PC-VI/B/2
• ExSec Note: Legal opinion in regard to the meaning of part II, para 43 of the Verification Annex and para 12(g) of the Paris Resolution. – On request of WG B: PC-V/B/10 para 7.3.	15/Feb/94	PC-VI/B/5
• ExSec Note: Legal Opinion in regard to Destruction of CWs. – On request of WG B; PC-V/B/10, paras 10.5 and 10.6	17/Jan/94	PC-VI/B/6
• ExSec Note: Legal opinion on Privileges and Immunities of Inspection Team members. – Pursuant to request of WG B (PC-VI/B/8). Opinion on relationship between privileges and immunities to be granted under the Verification Annex and those to be granted under the Vienna Convention on Dipl. Relations.	15/Jun/94	PC-VII/4
• ExSec Note: Legal Opinion on the relationship between para 11 of part II of the verification annex and article 36 of the Vienna Convention on Diplomatic relations – Pursuant to request of WG B (PC-VII/B/2 para 2.8(f)). Submitted for consideration by the EG on Inspection Procedures.	5/Jul/94	PC-VIII/2

<ul style="list-style-type: none"> - Expert Group on Inspection Procedures meetings • Third Report See further: Equipment, Inspections - Review of the opinion of the Legal Adviser on the relationship between para 11 of part II of the Verification Annex and Art. 36 of the Vienna Convention on Diplomatic Relations in regard to approved equipment carried by the Inspection team 	<p>11-15/Jul/94 15/Jul/94</p>	<p>PC-VIII/B/WP.2 para 5</p>
<ul style="list-style-type: none"> • ExSec Report to IX Plenary - Legal activities 	<p>1/Dec/94</p>	<p>PC-IX/6 para 1.17-1.21</p>
<ul style="list-style-type: none"> • Int. Colloquium entitled The Convention on the Prohib. and Elimin. of CW: A Breakthrough in multilateral Disarmament held under auspices of the The Hague Academy of Int. Law 24-26 Nov. 1994. Proceedings will appear in " Recueil des cours de l'Academie de droit International". 	<p>1/Dec/94</p>	<p>PC-IX/6 para 5.7</p>
<ul style="list-style-type: none"> • Report of the CRHC - Summary of meetings - 17 and 25 Nov. 1994 See further: OPCW Building, CRHC Comm. addressed decision elements identified in PC-VIII/HC/6 (as outstanding from previous Comm. meetings): - Legal aspects (Building) -Comm. requested Legal Adviser to provide her with a final version of the draft development agreement for review before its signature by the developer and the OPCW foundation. 	<p>25/Nov/94</p>	<p>PC-IX/HC/7 para 4 para 4.5</p>
<ul style="list-style-type: none"> • ExSec Note/ CRHC: OPCW new purpose-build office building - Report by the legal adviser on the (draft) development agreement - Legal Division has been involved in the negotiations on the draft development agreement with the 2 contracting parties to it: OPCW Foundation and Provast Nederland B.V./Hillen & Roosen B.V.. - Requirements, conditions and starting points - Summary of Financial offer - Unconditional Guarantee (s) - Liability clause - Hillen & Roosen draft performance guarantee whereby Philipp Holzmann AG accepts to act as a guarantor. - -Responsability for the granting of the building permit is not regulated in the draft development agreement - -What is signature contingent upon ? - -Draft- Development Agreement 	<p>28/Nov/94</p>	<p>PC-IX/HC/9 para 2 para 4 para 5 para 6,7 para 8 para 9 para 10 para 11 Annex</p>
<ul style="list-style-type: none"> • ExSec Note: Legal opinion on the relationship between parts X and XI of the Verification annex if an investigation of alleged use of CWs were initiated pursuant to Art. IX 	<p>21/Dec/94</p>	<p>PC-X/B/1</p>
<ul style="list-style-type: none"> • ExSec Note: Draft understanding on the status of "experts" in the context of investigations of alleged use in regard to privileges and immunities. -On request of WG B (PC-X/B/4 para 4.3(d); prepared by the Legal Adviser 	<p>21/Dec/94</p>	<p>PC-X/B/2</p>
<ul style="list-style-type: none"> • ExSec discussion paper: Breaches of Confidentiality: Liability for damages and prosecution through penal action See further: Confidentiality 	<p>21/Dec/94</p>	<p>PC-X/B/WP.3</p>

<ul style="list-style-type: none"> • ExSec Discussion Paper: -Implementation of para 23 of the confidentiality annex: The Commission for the settlement of disputes related to confidentiality – Elaboration on propositions and alternatives for role and character of this Commission 	21/Dec/94	PC-X/B/WP.4
<ul style="list-style-type: none"> – EG on Inspection Procedures meetings • Seventh Report See further: Inspection procedures – EG could not accept legal opinion on the relationship between Parts X and XI of the Verif. Annex as a basis for resolving issue of investigation of alleged use initiated pursuant to Art. IX (PC-X/B/1) 	30/Jan-2/Feb/95 2/Feb/95	PC-X/B/WP.9 para 5
<ul style="list-style-type: none"> • CRHC, ExSec Note – Report by the legal adviser on the initial draft of the prelim. tenancy agreement for the new purpose-build office building- – Developer is in the process of forming a joint venture to carry out building development: Peace Building Catsheuvel B.V. – Legal matters concerning the building/tenancy/development – Issues to be resolved in order to facilitate a prompt conclusion of the Preliminary Tenancy Agreement (Parties to it; Indexation of the rental price; 15-year guarantee demanded by the developer; Settlement of disputes) – Initial draft of the preliminary Building Tenancy Agreement between the PTS and Peace Building Catsheuvel B.V. i.o. – Gen. Terms and conditions of the Prelim. Tenancy Agreement 	16/Jan/95	PC-X/HC/1 para 2 para 3 para 4,5 Attachment 1 Attachm.1, Annex 1

<ul style="list-style-type: none"> • CRHC, ExSec Note <ul style="list-style-type: none"> -Report by the Legal Adviser on the OPCW Lab. and Equipment Store tenancy Agreement- – A tenancy Agreement was signed 23/Dec/94 – Main agreement has 13 articles: The premises, Ownership, term of the tenancy agreement, Guarantee, Termination of the contract, Headquarters Agreement, Rent, Level of delivery, Technical Report, Soil survey, Gen. terms and conditions, EIF and annexes. (see below) – Elements of the tenancy agreement that should be highlighted (rental increase, guarantee, settlement of disputes, level of delivery, EIF, Transfer of rights and obligations under the present tenancy Agreement) – Dfl. 700.000 for converting Heulweg building <ul style="list-style-type: none"> -see also: FG report PC-IX/A/WP.1 para 6.6 – Forwarding (28/Sep/94) of draft Lab. decision to Commission <ul style="list-style-type: none"> -Commissions' Decision: see PC-VIII/18 para 9.3- – Appropriateness to obligate Dfl. 700.000 from the '94 budget underspent could be valid in the opinion of the Legal Adviser Annexes to Tenancy Agreement: <ul style="list-style-type: none"> – General terms and conditions – Letter of guarantee – List of maintenance and alterations – Technical Research report – Soil survey report – Inventory of the premises 	19/Jan/95	PC-X/HC/2* para 2 para 3 Agreement: Attachment 1 para 5.1-5.7 para 6 para 6.2 para 6.4-6.7 Attachm.1 Annex 1 Annex 2 Annex 3 Available upon request (not annexed to document)
<ul style="list-style-type: none"> • CRHC, ExSec note <ul style="list-style-type: none"> -Report by the legal adviser on the OPCW Lab. and Equipment Store tenancy Agreement. – Commission has agreed with the owner of the facility on a Letter of Guarantee. Will be notarised on Monday 20/Feb/95 – In accordance with PC-VIII/18 para 9.3 ExSec requests CRHC to approve the Lab and Equipment Store Tenancy Agreement in order to enable the PTS to take up occupation of the facility from 1/Mar/95. ---See further: PC-X/HC/2* (above)--- ---Contains the same information + a condensed explanation of the main features of the Tenancy Agreement--- 	17/Feb/95	PC-X/HC/4 para 6 para 7

<ul style="list-style-type: none"> - CRHC, ExSec Note • Report by the legal adviser on the draft of the preliminary tenancy agreement for the new purpose-Build office Building - Pursuant to PC-X/HC/1 and the meeting of the Comm. on R with the HC on 16/Jan/95 <u>consultations</u> were carried out in the subsequent 4-week period between the legal adviser, the developer and the OPCW foundation director. - Seems advisable to study how the rights of the OPCW as a tenant could be protected during construction phase - Main agreement (attachm.1) embodies 2 approaches that are in open conflict with each other (basic conditions and potential liability matters)-Committee Rwh compromise needed - Developer's views on Preliminary Tenancy Agreement- legal implications - It seems necessary to receive guidance on developer's issues from the Commission if it is intended that a compromise be reached before the end of the final design phase <ul style="list-style-type: none"> - It should be borne in mind that the Commission never promised to be tenant. In accordance with the Understandings (PC-IX/11 Annex 1) tenant shall be OPCW - <u>Preliminary Tenancy Agreement</u>, along with all other recommendations and guidelines to be presented by the Commission in its final report, will be submitted for consideration and approval to the Conf. of the States Parties at its first session. Difficult for Commission to provide 15 year-guarantee. Commission probably won't last that long - At this point it would appear that the real problem is where the OPCW will be housed while building is under construction - Other important questions to be dealt with concerning the costs of the project. Questions on <u>reconciliation</u> of certain provisions of the prelim. Tenancy Agreement with certain commitments undertaken in the Understandings. - Unclear legal implications of other basic aspects: Role of Architect, Interior Responsibilities etc.. - It seems advisable to suspend the consultations with the developer for the time being, pending clear guidance from the CRHC - Has to provide political guidelines - Political Guidelines should be approved by the Commission at its tenth session, so that the negotiation of the Prelim. Tenancy Agreem. can be concluded immediately afterwards - The preliminary Tenancy Agreement will not be signed until the end of the final design phase - The purchase option - Draft Preliminary Tenancy Agreement - Draft General terms & conditions for the Prelim. Tenancy Agreement (submitted to the Committee on 16/Jan/95) - Draft Rights regarding the development and construction of the leased premises 	17/Feb/95	PC-X/HC/5 para 2 para 5 para 6 para 6.1 para 6.2 para 6.3 para 6.4 para 7 para 8 para 9 para 10 para 11 para 12 Attachment 1 Attachment 2 Attachment 3
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<ul style="list-style-type: none"> • ExSec Report to Tenth plenary. – Report on the Intersessional Period 3/Dec/94 to 31/Mar/95: Overview of events, issues and Accomplishments – General and Legal issues See further: ExSec 	31/Mar/95	PC-X/10 para 1
<ul style="list-style-type: none"> • ExSec Note: Legal Opinion on the Respective Legal Status of Model Agreements and of Facility Agreements – Pursuant to request of WG B (PC-X/B/5 para 7.2) Submitted for consideration by the EG on Chemical Industry Issues 	15/May/95	PC-XI/B/4
<ul style="list-style-type: none"> • ExSec Note: Legal Opinion on the Respective Legal Status of Model Agreements and of Facility Agreements – Pursuant to request of WG B (PC-X/B/5 para 7.2) Submitted for consideration by the EG on Chemical Industry Issues 	15/May/95	PC-XI/B/4
<ul style="list-style-type: none"> – WP by Executive Secretary • Amendment to the revised proposed Programme of Work and budget for 1996 – Inclusion of P-3 Legal Officer – Funding for the post – Justification for the P-3 Legal Officer 	15/Jun/95	PC-XI/A/WP.4 para 1 para 2 Annex
<ul style="list-style-type: none"> • ExSec Note: CRHC. Draft Development and Realisation Agreement 	12/Dec/95	PC-XII/HC/12
<ul style="list-style-type: none"> • ExSec Note: Draft Development and Realisation Agreement for the New Purpose-Built OPCW office building – Resolved issues – Exchange of letters – Letter of comfort – Pending issues – Recommendations 	12/Dec/95	PC-XII/HC/11 para 2 para 3 para 4 para 5 para 6
<ul style="list-style-type: none"> • ExSec Note: Draft (Preliminary) Tenancy Agreement for the New Purpose-Built OPCW Building 	12/Dec/95	PC-XII/HC/10
<ul style="list-style-type: none"> • Report of the Committee on Relations with the Host Country for the period 1 Sep to 9 Nov 95 – Report on the meetings, 1, 14, 29 Sep, 30 Oct, 9 Nov 95. – Legal arrangements for the realisation of the OPCW building – VAT - change to law – Headquarters Agreement 	9/Nov/95	PC-XII/HC/7 para 2 para 6 para 10
<ul style="list-style-type: none"> • ExSec Note: Draft (Preliminary) Tenancy Agreement for the New OPCW Purpose-Built Office Building 	20/Nov/95	PC-XII/HC/6
<ul style="list-style-type: none"> • ExSec Note: Report of the Legal adviser on the Draft (Preliminary) Tenancy Agreement for the New OPCW Purpose-Built Office Building – R.O.Z Standard General Conditions – The three issues – Remaining issues – Draft Ground Lease (Erfpacht) – DZH Agreement – Conclusions 	8/Nov/95	PC-XII/HC/5 para 2 para 3 para 4 para 5 para 6 para 7

<ul style="list-style-type: none"> • ExSec Note: Report of the Legal Adviser of the Draft Development and Realisation Agreement for the New OPCW Purpose-Built Office Building – Main issues – Addenda to the Agreement – Pending issues 	26/Oct/95	PC-XII/HC/4 para 2 para 3 para 4
<ul style="list-style-type: none"> • ExSec Note: Supplementary Understandings Between the PTS of the OPCW and the Host Country Relating to the Preliminary Tenancy Agreement for the New purpose-build Building 	10/Oct/95	PC-XII/HC/3
<ul style="list-style-type: none"> • ExSec Note: Proposed Amendment of the Commission's Headquarters Agreement 	2/Nov/95	PC-XII/5
<ul style="list-style-type: none"> • EG on Programme of Work and Budget meetings – Twelfth Report – Issue of a new P-3 position in Legal – Recommendations 	21-22 Nov/95 22/Nov/96	PC-XII/A/WP.4 para 6 para 7
<ul style="list-style-type: none"> • ExSec Note: CRHC Draft Development and Realisation Agreement 	12/Dec/95	PC-XII/HC/12
<ul style="list-style-type: none"> • ExSec Note: Proces-Verbal of Rectification of the Original of the Convention 	11/Mar/96	PC-XIII/4
<ul style="list-style-type: none"> • ExSec Note: Administration, Legal and Other substantive task related to the first Conference of The States Parties 	13/Mar/96	PC-XIII/5
<ul style="list-style-type: none"> • ExSec Note: Draft Development and Realisation Agreement for the New Purpose-Built OPCW Building 	19/Feb/96	PC-XIII/HC/1
<ul style="list-style-type: none"> • ExSec Note: Draft (Preliminary) Tenancy Agreement for the New OPCW Purpose-Built Office Building 	20/Feb/96	PC-XIII/HC/3
<ul style="list-style-type: none"> • ExSec Note: Preliminary Tenancy Agreement for the New OPCW Purpose-Built Office Building - Insurance Risk 	19/Feb/96	PC-XIII/HC/2
<ul style="list-style-type: none"> • ExSec Note: The Open-Air Theatre Adjacent to the OPCW Building Site 	19/Mar/96	PC-XIII/HC/4/Rev 1
<ul style="list-style-type: none"> • ExSec Note: Development and Realisation Agreement for the New Purpose-Built OPCW Building and Associated Exchange of Letters 	18/Mar/96	PC-XIII/HC/5
<ul style="list-style-type: none"> • Corrigendum to PC-XIII/HC/5 	18/Mar/96	PC-XIII/HC/5/Corr 1
<ul style="list-style-type: none"> • ExSec Note: (Preliminary) Tenancy Agreement for the New Purpose-Built OPCW Office Building 	19/Mar/96	PC-XIII/HC/6
<ul style="list-style-type: none"> • ExSec Note: Peacebuilding Catsheuvél B.V Signature Authority 	19/Mar/96	PC-XIII/HC/7
<ul style="list-style-type: none"> • ExSec Note: Resignation of Legal Adviser 	6/Mar/97	PC-XVI/4
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□ MEMBER STATES		
<ul style="list-style-type: none"> • 137 States signed Convention as of 8 February 1993 – 92 States participated in First Plenary 	12/Feb/93	PC/I/4.para 2
<ul style="list-style-type: none"> • 142 States signed Convention as of 22 April 1993 – 89 Member States participated in Second Plenary 	22/Apr/93	PC/II/9.para 2
<ul style="list-style-type: none"> • 146 States signed Convention as of June 1993 – 80 Member States participated in Third Plenary 	2/July/93	PC-III/11.para 1.2
<ul style="list-style-type: none"> • 150 States signed Convention as of June 1993 – 82 Member States participated in Fourth Plenary 	1/Oct/93	PC-IV/23 para 1.2

<ul style="list-style-type: none"> • 154 States signed Convention as of December 13, 1993 – 81 Member States participated in Fifth Plenary 	17/Dec/93	PC-V/12 para 1.1
<ul style="list-style-type: none"> • 157 States signed the Convention as of 7 April 1994 – 79 Member States participated in Sixth Plenary 	15/Apr/94	PC-VI/22 para 1.1,1.3
<ul style="list-style-type: none"> • 157 States signed the Convention as of 1 July 1994 – 79 Member States participated in Seventh Plenary 	1/July/94	PC-VII/8 para 1.2,1.4
<ul style="list-style-type: none"> • 157 States signed Convention as of 24 September – 79 Member States participated in Eight Plenary 	29/Jul/94	PC-VIII/18 para 1.2,1.4
<ul style="list-style-type: none"> • 159 States signed the Convention as of 7 December 1994 – 90 Member States participated in Ninth Plenary 	9/Dec/94	PC-IX/11 para 1.2,1.4
<ul style="list-style-type: none"> • 159 States signed the Convention as of 7 April 1995 – 88 Member States participated in Tenth Plenary 	7/Apr/95	PC-X/23 para 1.2, 1.4
<ul style="list-style-type: none"> • 159 States signed the Convention as of 27 July 1995 – 93 Member States participated in Eleventh Plenary 	27/Jul/95	PC-XI/17 para 1.2, 1.4
<ul style="list-style-type: none"> • 160 States signed the Convention as of 24 November 1995 – 87 Member States participated in Twelfth Plenary 	14/Dec/95	PC-XII/17 para 1.2, 1.4
<ul style="list-style-type: none"> • 160 States signed the Convention as of 22 July 1996 – 88 Member States participated in Twelfth Plenary 	22/Jul/96	PC-XIV/INF.2,3 +Rev.1
□ MEMBER STATES STATEMENTS & COMMUNICATIONS See also: <i>National Authorities and National Implementation Measures</i>		
<ul style="list-style-type: none"> • ExSec Note with attached Note Verbale from the Embassy of the Socialist Republic of Viet Nam – stating intention not to participate in the PrepCom work and consequently not to contribute to expenses – ExSec seeks guidance from PrepCom on this matter 	25/Mar/93 15/Mar/93	PC-II/2
<ul style="list-style-type: none"> • Letter dated 26 April 1993 from the representative of the Russian Fed. to the ExSec transmitting the text of the statement made on 20 April 1993 by B.N. Yeltsin, President of the Russian Fed., on the problems of destruction of CWs 	27/Apr/93	PC-III/2
<ul style="list-style-type: none"> • Letter dated 27 August 1993 from the Acting Deputy Head of the Delegation of the Russian Federation addressed to the ExSec of the PrepCom for the OPCW Transmitting the Text of the Document Entitled “Assistance in the Destruction of Chemical Weapons” 	30/Aug/93	PC-IV/B/8
<ul style="list-style-type: none"> • Letter dated 23 September 1993 From the Ambassador of the Islamic Republic of Iran Addressed to the ExSec on Yin He 	23/Sep/93	PC-IV/8
<ul style="list-style-type: none"> • ExSec reports to Fourth Plenary about note from the Government of Lithuania stating its intention not to participate in the PrepCom work and consequently not to contribute to expenses <p style="text-align: right;">See: Budget</p>	27/Sep/93	PC-IV/10
<ul style="list-style-type: none"> • Statement by China on the Yin He Incident dated 4 Sept. 1993 	27/Sep/93	PC-IV/12
<ul style="list-style-type: none"> • ExSec Note with attached Note Verbale from the Ministry of Foreign Affairs of the Republic of Lithuania stating its intention not to participate in the work of the PrepCom and consequently not to contribute to expenses and proposal by the ExSec to deal with the matter 	27/Sep/93	PC-IV/13
<ul style="list-style-type: none"> • Statement by the US on the Yin He incident dated 29 September 1993 	29/Sep/93	PC-IV/16
<ul style="list-style-type: none"> • Seminar for the Latin America and Caribbean Region on the CWC submitted by the Embassy of Chile on 28 Sept. 1993 	29/Sep/93	PC-IV/17

<ul style="list-style-type: none"> • Note Verbale from the Canadian Delegation, dated 7 December 1993, addressed to the ExSec of the PrepCom for the OPCW, Transmitting sets of Compendia of the Documentation Relating to the Negotiation of a CWC at the 1992 Session of the Conference on Disarmament 	9/Dec/93	PC-V/7
<ul style="list-style-type: none"> • Chile and the CWC, submitted by the Embassy of Chile on 28 Sept. 1993 	1/Oct/93	PC-IV/20
<ul style="list-style-type: none"> • ExSec Note on Member States' contributions and participation in the work of the commission. – Annex: Note Verbale from the Embassy of Western Samoa in Brussels dated 17/Dec/93 addressed to the Secretariat. 	22/Mar/94	PC-VI/9
<ul style="list-style-type: none"> • Note Verbale from the Embassy of Western Samoa stating that it has been instructed to advise the Secretariat that the Government of western Samoa must reluctantly cease to participate in the work of PrepCom. 	22/Mar/94	PC-VI/9 Annex
<ul style="list-style-type: none"> • The Western Samoa request follows those presented by Viet Nam on 15 March 1993 (Prepcom/II/2) and by Lithuania on 1 June 1993 (PC-IV/13) 	22/Mar/94	PC-VI/9 para 2
<ul style="list-style-type: none"> • Message from the Minister of Foreign Affairs of the Russian Federation (A. Kozyrev) to participants in the Sixth Session of the PrepCom. 	22/Apr/94	PC-VI/15
<ul style="list-style-type: none"> • Statement by the representative of the Russian Federation at the sixth plenary session of the PrepCom 	11/Apr/94	PC-VI/17
<ul style="list-style-type: none"> • Islamic Republic of Iran's comment on Australian Memorandum (V plenary). 	12/Jan/94	PC-VI/A/WP.1
<ul style="list-style-type: none"> • Representative of Indonesia statement on behalf of the Asian Group, Except Japan, to the Seventh Plenary. 	1/Jul/94	PC-VII/8 para 10.9
<ul style="list-style-type: none"> • Islamic Republic of Iran's Representative statement to Eight Plenary Session 	29/Sep/94	PC-VIII/18 para 4.9
<ul style="list-style-type: none"> • Representative of Japan Statement to eight Plenary with reference to an Asian Group statement at 7th Session 	29/Sep/94	PC-VIII/18 para 10.6
<ul style="list-style-type: none"> • Romanian Paper on elements in the preparation of the internal framework for the implementation of the CWC – General Aspects – Concrete measures for Nat. Implementation – Establishment of a Nat. Authority – Identifying Chemical Companies – National seminar was held in Bucharest on 11/Oct/94 – Preparing the Nat. legislative framework – Intern. cooperation 	7/Dec/94	PC-IX/B/WP.12
<ul style="list-style-type: none"> • Russian federation WP: The issue of declaration of CWPF – In accordance with the CWC each State Party shall submit to OPCW declarations in which it shall: Specify any CWPF it has or has had under its ownership or possession or that is or has been located in any place under its jurisdiction or control at any time since 1/Jan/46 – Definitions/Indicators of: CWPF's – CWPF's that have not been destroyed – Facilities, destroyed before EIF – Declaration of facilities which produce Sched.1 Chemicals as unavoidable By-Products (separate category) 	23/Mar/95	PC-X/B/WP.14 para 2-4 (Ch.I,II) para 5,6 (Ch. III) para 7-9 (Ch.IV) para 10-14 (Ch.V)

<ul style="list-style-type: none"> • Statement by the Nigerian Repr. on behalf of the African group, presented at the opening of the tenth plenary session. -General and Art. XI issues 	3/Apr/95	PC-X/14
<ul style="list-style-type: none"> • Eastern European Regional Seminar on Preparation for the implementation of the CWC by the Chemical industry – WP by Belarus on this Seminar held in Minsk (Belarus) 	25-27/Jan/95	
<ul style="list-style-type: none"> • Republic of Belarus WP: Ratification and implementation of the CWC. Belarus ratified convention 9/Feb/95. 	3/Apr/95	PC-X/B/WP.17
<ul style="list-style-type: none"> • Statement by the Latin American and Caribbean Group at the opening meeting of the tenth PrepCom session 	3/Apr/95	PC-X/B/WP.16
<ul style="list-style-type: none"> • Statement by the Asian Group to the Tenth Plenary Session Reiteration of concerns which have arisen during the course of intersessional activities 	3/Apr/95	PC-X/15
<ul style="list-style-type: none"> • Corrigendum 	6/Apr/95	PC-X/18
<ul style="list-style-type: none"> • Statement by the Eastern European Group at the tenth Plenary session of the Commission -Under-representation of the Eastern European Group in the Secretariat 	12/Apr/95	PC-X/18/Corr.1
<ul style="list-style-type: none"> • Statement made by the delegation of South Africa at the tenth session regarding the appointment of senior staff members in the PTS -On unwillingness to adopt the Commission's report- 	6/Apr/95	PC-X/20
<ul style="list-style-type: none"> • Corrigendum to PC-X/21/Corr.1 	7/Apr/95	PC-X/21
<ul style="list-style-type: none"> • South Africa: Progress made towards ratification: Statement by the South African Delegation at the tenth PrepCom session -The South African way of ratifying- 	11/Apr/95	PC-X/21/Corr.1
<ul style="list-style-type: none"> • Corrigendum to PC-X/22/Corr.1 	7/Apr/95	PC-X/22
<ul style="list-style-type: none"> • Rep. of Belarus: Ratification and implementation of the CWC (Belarus ratified 9/Feb/95) 	11/Apr/95	PC-X/22/Corr.1
<ul style="list-style-type: none"> • Statement by the Head of the Delegation of Austria at the Tenth Plenary 	3/Apr/95	PC-X/B/WP.16
<ul style="list-style-type: none"> • Australia WP: The "Scope" of the Chemical Weapons Convention and the Role of its schedules – Definitions of 'Chemical Weapons' – Verification and chemical weapons – Assistance in the production of chemical weapons – Comment on the schedule amendment procedure 	5/May/95	PC-X/25
<ul style="list-style-type: none"> • Israel WP: Confidentiality aspects of the GC/MS operation during inspections 	25/Jul/95	PC-XI/B/WP.13
<ul style="list-style-type: none"> • India WP: Proposal for establishment of a Recruitment Advisory Committee by the Preparatory Commission for the OPCW 	25/Jul/95	para 2 para 3 para 4 Appendix
<ul style="list-style-type: none"> • Statement by the Latin American and Caribbean Group at the opening meeting to the eleventh PrepCom session 	25/Jul/95	PC-XI/B/WP.12
<ul style="list-style-type: none"> • Statement by the Russian federation to the eleventh PrepComp – Ensuring the security of all State Parties to the Chemical Weapons convention 	24/Jul/95	PC-XI/A/WP.8
	25/Jul/95	PC-XI/10
	25/Jul/95	PC-XI/11

<ul style="list-style-type: none"> • Statement by the representative of Nigeria on behalf of the African Group at the opening meeting of the eleventh PrepComp 	25/Jul/95	PC-XI/14
<ul style="list-style-type: none"> • Statement by the delegation of Pakistan at the opening meeting of the eleventh PrepCom 	26/Jul/95	PC-XI/15
<ul style="list-style-type: none"> • Statement by the delegation of Peru at the opening meeting of the eleventh PrepCom 	27/Jul/95	PC-XI/16
<ul style="list-style-type: none"> • Australian WP: The Role of the Schedules and the Scope of the Chemical Weapons Convention • Corrigendum 	14/Dec/95 20/Dec/95	PC-XII/B/WP.11 PC-XII/B/WP.11/Corr.1
<ul style="list-style-type: none"> • Ethiopian WP: The Fourth Regional Seminar on the Chemical Weapons Convention and its National Implementation - Addis Ababa, Ethiopia 27-29 Dec 95 • Corrigendum 	13/Dec/95 14/Dec/95	PC-XII/B/WP.10 PC-XII/B/WP.10/Corr.1
<ul style="list-style-type: none"> • India WP: The Scope of Verification under the Chemical Weapons Convention 	11/Dec/95	PC-XII/B/WP.9
<ul style="list-style-type: none"> • Germany WP: International Trial Inspection of the old Chemical Weapons Facility at Munster 	5/Dec/95	PC-XII/B/WP.8
<ul style="list-style-type: none"> • Germany WP: Draft OPCW Policy on Confidentiality (PC-D-1 of 23 Aug 95) Notification of a clerical error 	6/Oct/95	PC-XII/B/WP.2
<ul style="list-style-type: none"> • Germany WP: Evaluation of Potential Inspection Equipment Hydrogen Concentration Measurement (HCM) using thermal neutron detection. – Evaluation of equipment for verification of munitions stockpiles – The HCM approach – Procurement of NDE equipment for evaluation (and training) 	4/Oct/95	PC-XII/B/WP.1 para 2 para 3 para 4
<ul style="list-style-type: none"> • Statement by the Russian Delegation to the 12 Plenary Session – Russia has adopted a plan to accelerate preparation for the fulfilment of its obligations under the Convention 	13/Dec/95	PC-XII/18
<ul style="list-style-type: none"> • Statement by the Pakistan Delegation at the opening meeting of the 12 Plenary Session 	14/Dec/95	PC-XII/19
<ul style="list-style-type: none"> • Statement by the French Representative on behalf of the Group of Western European and Other States to the 12 Plenary Session – Position that all CWPFs, that a State Party has or has had after 1 Jan 1946 must be declared and be subject to the systematic verification etc. 	21/Dec/95	PC-XII/20
<ul style="list-style-type: none"> • Statement by the Indian Delegation to the 12 Plenary Session – Clarify the draft decision contained in PC-XII/CRP.3/Rev1 that has been proposed by India 	14/Dec/95	PC-XII/16*
<ul style="list-style-type: none"> • Statement by the Latin American and Caribbean Group at the opening meeting of the 12 Plenary Session 	12/Dec/95	PC-XII/13
<ul style="list-style-type: none"> • Statement by India on the Preparation for the first session of the Conference of State Parties (CSP) 	11/Dec/95	PC-XII/12
<ul style="list-style-type: none"> • India WP: Chemical Trade and International Cooperation Under the Chemical Weapons Convention 	23/Feb/96	PC-XIII/B/WP.7

• Statement by the Czech Republic at the opening meeting of the 13 Plenary Session (various)	18/Mar/96	PC-XIII/13
• Statement by Brazil at the opening meeting of the 13 Plenary Session (various)	18/Mar/96	PC-XIII/12
• Statement by the Latin American and Caribbean Group at the opening meeting of the 13 Plenary Session (geographical balance)	18/Mar/96	PC-XIII/10
• Statement by Cuba at the opening meeting of the 13 Plenary Session (article XI etc.)	18/Mar/96	PC-XIII/11
• Statement by the representative of France on behalf of the Group of Western European and other States to the 13 Plenary Session (Chemical Weapons Production Facilities)	20/Mar/96	PC-XIII/14
• Statement by the Republic of Mali to the 13 Plenary Session	20/Mar/96	PC-XIII/15
• Statement by the Indian delegate to the 13 Plenary Session	20/Mar/96	PC-XIII/16
• Statement by the Cameroon delegate to the 13 Plenary Session (Article XI etc.)	20/Mar/96	PC-XIII/17
• Statement by the Pakistan delegate to the 13 Plenary Session (Article X & XI etc.)	20/Mar/96	PC-XIII/19
• Statement by the Iran delegate to the 13 Plenary Session (Non-ratification by US & Russia; Article XI)	20/Mar/96	PC-XIII/20
• Austria WP: Regional Seminar on the Implementation of the CWC	21/Mar/96	PC-XIII/WP.8
• Australia WP: National Export Licensing Measures	26/Mar/96	PC-XIII/B/WP.9
• United Kingdom of Great Britain and Northern Ireland: Experience of Inspectors	12/Jun/96	PC-XIV/B/WP.4
• Paper on preparations for inspections under the CWC-development of inspection manuals in Sweden	3/Jul/96	PC-XIV//B/WP.8
• Statement by the delegate from Ireland to the 14 Plenary Session	22/Jul/96	PC-XIV/11
• Proposal by the delegate from the Islamic Republic of Iran about the consequences of an EIF without the US and Russia	22/Jul/96	PC-XIV/12
• Statement by the delegate from Bulgaria to the 14 Plenary Session	22/Jul/96	PC-XIV/15
• Statement by the delegate from the Russian Federation to the 14 Plenary Session	22/Jul/96	PC-XIV/16
• Statement by the Latin American and Caribbean Group to the 14 Plenary Session	22/Jul/96	PC-XIV/19
• Statement by the Delegation of France to the 14 Plenary Session	22/Jul/96	PC-XIV/20
• Statement by the Delegation of New Zealand to the 14 Plenary	22/Jul/96	PC-XIV/21
• Statement by the Delegation of Côte d'Ivoire to the 14 Plenary	22/Jul/96	PC-XIV/22
• Statement by the Delegation of Pakistan to the 14 Plenary	22/Jul/96	PC-XIV/23
• Statement by the Delegation of Cameroon to the 14 Plenary	22/Jul/96	PC-XIV/24
• Statement by the Delegation of Papua New Guinea to the 14 Plenary Session	22/Jul/96	PC-XIV/25
• Statement by the Delegation of Ireland to the 14 Plenary	22/Jul/96	PC-XIV/26
• Statement by the Delegation of Chile to the 14 Plenary Session	22/Jul/96	PC-XIV/27

• Statement by the Africa Group to the 14 Plenary Session	22/Jul/96	PC-XIV/28
• Statement by the Delegation of Algeria to the 14 Plenary	22/Jul/96	PC-XIV/30
• Proposal by the Latin America and Caribbean Group – Draft amendments and additions to doc PC-XIV/CRP.2/Rev.1 General Discussion on major outstanding issues	25/Jul/96	PC-XIV/CRP.5
• Resolution on the CWC	22/Jul/96	PC-XIV/14(*)
• Statement by the Latin American and Caribbean Group	16/Dec/96	PC-XV/7
• Statement by the French Delegation	16/Dec/96	PC-XV/8
• Statement by the Indonesian Delegation	16/Dec/96	PC-XV/9*
• Statement by the Delegation of India	16/Dec/96	PC-XV/10
• Statement by the Representative of Ireland	18/Dec/96	PC-XV/13
• Statement by the Head of the Delegation of Italy	18/Dec/96	PC-XV/14
• Statement by the Delegation of the Russian Federation	18/Dec/96	PC-XV/15
• Statement by the Representative of France on behalf of the WEOG	18/Dec/96	PC-XV/16
• Statement by the Representative of Ethiopia on behalf of the African Group	18/Dec/96	PC-XV/17
• Statement by the Delegation of Zimbabwe	18/Dec/96	PC-XV/18*
• Statement by the Delegation of Switzerland	18/Dec/96	PC-XV/19
• Statement by the Delegation of Uganda	18/Dec/96	PC-XV/20*
• Statement by the Delegation of the Islamic Republic of Iran	18/Dec/96	PC-XV/21
• Statement by the Delegation of the Republic of the Philippines	18/Dec/96	PC-XV/22
• Statement by the Delegation of the Republic of Kenya	19/Dec/96	PC-XV/23
• Statement by the Delegation of Turkey	20/Dec/96	PC-XV/24
• Statement by the Delegation of Brazil	20/Dec/96	PC-XV/26
• Statement by the Israeli Delegation Regarding the Evaluation of the First Official Inter-Laboratory Proficiency Test	19/Dec/96	PC-XV/B/15
• Islamic Republic of Iran: Declaration of Buried and Dumped Chemical Weapons	28/Oct/96	PC-XV/B/WP.5
• Islamic Republic of Iran: Implementation of Article XI in the Field of Chemical Trade	5/Nov/96	PC-XV/B/WP.6
• Letter dated 28 November 1996 from the Ambassador and Permanent Representative of Italy to the PrepCom for the OPCW Transmitting a Report on the Completion of Trial Inspections	4/Dec/96	PC-XV/B/WP.10
• Israel: On the Results of the First Official Inter-Laboratory Proficiency Test	26/Jan/97	PC-XVI/B/WP.1
• ExSec Note: Donation for M3 Inspector Training Cost from the United Kingdom of Great Britain and Northern Ireland	8/Apr/97	PC-XVI/B/11
• Statement made by the Delegation of the United Kingdom of Great Britain and Northern Ireland to the Sixteenth Plenary Session of the PrepCom of the OPCW on 9 April 1997	9/Apr/97	PC-XVI/13
• Statement made by the Latin American and Caribbean Group, Sixteenth Session of the PrepCom of the OPCW 9-15 April	9/Apr/97	PC-XVI/14
• Statement by the Delegation of Cuba to the Sixteenth Plenary Session 9 April 1997	9/Apr/97	PC-XVI/16

• Statement made by the Delegation of the Russian Federation at the Sixteenth Plenary Session of the OPCW PrepCom	9/Apr/97	PC-XVI/18
• Russian Federation: Unresolved Tasks in Connection with the Implementation of the CWC	9/Apr/97	PC-XVI/WP.1
• Statement of the Swiss Delegation to the Sixteenth Plenary Session of the PrepCom of the OPCW 10 April 1997	10/Apr/97	PC-XVI/15
• Twelfth Ministerial Conference of the Movement of Non-Aligned Countries New Dehli, April 4-8, 1997	10/Apr/97	PC-XVI/17
• Asian Group Views on the Drafting Committee	11/Apr/97	PC-XVI/19
• Statement by the Latin American and Caribbean Group	11/Apr/97	PC-XVI/20
• Statement made by the Delegation of Columbia on behalf of the Non-Aligned Movement to the Sixteenth Plenary Session of the PrepCom for the OPCW	11/Apr/97	PC-XVI/21
• Statement by the Head of the Delegation of the Republic of Indonesia to the Sixteenth PrepCom for the OPCW	11/Apr/97	PC-XVI/25
• Statement made by the Delegation of Zimbabwe at the Sixteenth Plenary Session of the PrepCom for the OPCW	11/Apr/97	PC-XVI/26
• Statement made by the Leader of the Indian Delegation to the Sixteenth Plenary Session of the PrepCom of the OPCW	14/Apr/97	PC-XVI/27
• Statement by the Delegation of Kenya at the Sixteenth Plenary Session of the PrepCom for the OPCW	14/Apr/97	PC-XVI/28
• Statement made by the Delegation of Italy to the Sixteenth Plenary Session of the PrepCom for the OPCW	14/Apr/97	PC-XVI/29
• Statement by the Delegation of Canada Concerning the Destruction of "Old Chemical Weapons" 15 April 1997	15/Apr/97	PC-XVI/31
• Statement by the Delegation of Chile to the Sixteenth Session of the PrepCom for the OPCW	15/Apr/97	PC-XVI/32*
• Statement on behalf of the European Union Delivered by Jan Zaadhof, Head of the Netherlands Delegation to the Sixteenth Plenary Session of the PrepCom of the OPCW	15/Apr/97	PC-XVI/33
□ NATIONAL AUTHORITIES AND NATIONAL IMPLEMENTATION MEASURES Includes <i>State Party, Regional Seminars</i>		
• Cuban views on the activities , structure and functioning of, and the other tasks to be performed by the PrepCom	9/Feb/93	PC/I/WP.2
• Cuban views on the work of the PrepCom relating to the verification department of the OPCW TS	9/Feb/93	PC/I/WP.3
• Finnish WP on Training of future Inspectors – Questionnaire aimed at compiling a concise overview of current as well as planned training courses relevant for future inspectors. -Including returns-	19/Apr/93	PC/II/WP.1
• Quick reference guide to the basic rights and obligations of a state party to the CWC	22/Apr/93	PC-II/WP.3
• Establishment of French training centre for prohib. of CWs. – France believes co-ordination between all countries offering training courses should be established under auspices of PrepCom.	22/Apr/93	PC/II/WP.4
• Bulgarian WP: Professional Qualifications and Experience of Applicants for Inspectors and Training courses for Inspectors (based on CWC and Verification Annex)	20/Apr/93	PC/II/WGB/WP.1

<ul style="list-style-type: none"> – Combined EG on Industrial Declarations meetings • Initial Report See further: Chem. Ind. Declarations Chairman's paper: sets out understandings about the meaning of terms used in the declaration requirements stipulated by the CWC. Meant to serve as a basis for guidance to <u>nat. auth.</u> in preparing declarations and to facilitate the work of other EGs 	<p>1-11/Jun/93 16/Jun/93</p>	<p>PC-III/B/WP.8 Annex</p>
<ul style="list-style-type: none"> • ExSec Note requesting information from Member States on preparation for EIF, National Authorities, and ratification 	<p>19/Aug/93</p>	<p>PC-IV/3</p>
<ul style="list-style-type: none"> • Hungarian Offer of Integrated Information Management Software System to assist National Authorities 	<p>1/Oct/93</p>	<p>PC-IV/23 para 8.7</p>
<ul style="list-style-type: none"> • ExSec plans for Seminar on National Implementation open to all Member States on 17-18 December – Drafting group of legal scholars to meet in The Hague to elaborate guide for drafting implementing legislation 	<p>27/Sep/93</p>	<p>PC-IV/10 para 9</p>
<ul style="list-style-type: none"> • Finnish Database offer -Application of the Finnish "VERIFY" database Verify as part of the OPCW, Functional description, Contents of the database, Access to the Verify system, Co-operation with the PTS document management system, Co-operation with the CWCIMS system offered by the US, System components included in the offer 	<p>28/Sep/93</p>	<p>PC-IV/A/WP.8</p>
<ul style="list-style-type: none"> • Sweden: Proposed Swedish Legislation for the Implementation of the CWC 	<p>28/Sep/93</p>	<p>PC-IV/A/WP.9</p>
<ul style="list-style-type: none"> • Australian WP: Illustrative model legislation for the <i>Incorporation of the CWC into Domestic Law</i> - Explanatory Memorandum (40 pages) 	<p>28/Sep/93</p>	<p>PC-IV/A/WP.10</p>
<ul style="list-style-type: none"> • Cuba: Some Considerations on the Process of Establishing the National Authority in the States Signatory to the CWC - The Cuban Experience 	<p>6/Oct/93</p>	<p>PC-V/A/WP.1</p>
<ul style="list-style-type: none"> • Activities in the Czech Republic in Preparing for the Implementation of the Convention 	<p>5/Nov/93</p>	<p>PC-V/B/WP.9</p>
<ul style="list-style-type: none"> • ExSec welcomes further replies from Member States about EIF preparations 	<p>13/Dec/93</p>	<p>PC-V/6 para 2.15</p>
<ul style="list-style-type: none"> • ExSec reports: A Guide For Drafting Implementing Legislation will be presented at the Seminar on National Implementation on 18 December. 	<p>13/Dec/93</p>	
<ul style="list-style-type: none"> • Poland: Regional Seminar on National Authority and National Implementation Measures for the CWC - Warsaw, Poland, 7-8 December 1993 	<p>15/Dec/93</p>	<p>PC-V/A/WP.9</p>
<ul style="list-style-type: none"> • Letter from the alternate representative of the US and the deputy head of the delegation of the Russian Federation addressed to the ExSec transmitting: <ul style="list-style-type: none"> – the text of understanding on -measures for the preparation and implementation of the second phase of the Wyoming Memorandum of Understanding dated September 23, 1989. – Second phase of the Wyoming memorandum provides for a detailed exchange of information on CW capabilities and for a number of on-site inspections. 	<p>15/Feb/94</p>	<p>PC-VI/4</p>

<ul style="list-style-type: none"> • Program of activities for phase II of the Wyoming Memorandum (see above) 	15/Feb/94	PC-VI/4 para F
<ul style="list-style-type: none"> • ExSec Note on Request for information concerning progress towards ratification. See: Chemical Weapons Convention. – ExSec expresses concern about low number of ratifications and again (See Note on this subject PC-IV/3) requests Member States to provide the Secretariat with information regarding their national programme for ratification. 	22/Mar/94	PC-VI/8
<ul style="list-style-type: none"> • Automatically between signature of the Convention and conferral of the status of Member State. 	22/Mar/94	PC-VI/9 para 3
<ul style="list-style-type: none"> • WP on Nat. Implementation of the CWC in the Netherlands 	24/Feb/94	PC-VI/A/WP.6
<ul style="list-style-type: none"> • Content of a basic course for Personnel of Nat. Authorities 	20/May/94	PC-VII/B/WP 6 Annex D
<ul style="list-style-type: none"> • Report of Regional (Eastern European Group) Seminar on an Exchange of Practical Experience with the Process of National Implementation of the CWC. – Held in Brno, Czech Republic 1-2 June 1994 	28/Jun/94	PC-VII/B/WP.13
<ul style="list-style-type: none"> • Report of Regional (SE Asian Countries plus Australia and New Zealand) Seminar on Nat. Implementation of the CWC – Bangkok, Thailand 9-10 May 1994 	29/Jun/94	PC-VII/B/WP.14
<ul style="list-style-type: none"> • Report (Final Declaration) of Regional (Latin America) Seminar on National Implementation of the CWC – Lima, Peru, 1-3 September 1994 	22/Sep/94	PC-VIII/8
<ul style="list-style-type: none"> • Report on Regional (Africa) Seminar on Nat. implementation of the CWC – Pretoria, South Africa, 12-14 September • Report on Regional (Africa) Seminar on Nat. Implementation - Corrigendum 	27/Sep/94 14/Oct/94	PC-VIII/B/WP.13 PC-VII/B/WP.13/Corr.1
<ul style="list-style-type: none"> • Statement by the delegation of Canada during the eight session of PrepCom. – Canadian preparations for domestic implementation of the CWC and some observations on the Commissions work 	29/Sep/94	PC-VIII/17
<ul style="list-style-type: none"> • Statements by the Republic of Korea made during the Eight Plenary Session on behalf of the Asian Group with the exception of two delegations, the Republic of Korea in a national capacity and Japan - Observations and opinions regarding implementation of the Convention 	5/Oct/94	PC-VIII/19
<ul style="list-style-type: none"> • In cooperation with PTS, two National Authority Personnel Courses were arranged by the Netherlands in Jul-Aug '94 	1/Dec/94	PC-IX/6 para 1.32
<ul style="list-style-type: none"> • Seminar on National Implementation The Hague 30/Sep/94 	1/Dec/94	PC-IX/6 para 5.6
<ul style="list-style-type: none"> • Regional Seminar on Nat. Implementation in Jakarta 28-30 Nov. 1994 	1/Dec/94	PC-IX/6 para 5.5
<ul style="list-style-type: none"> • Action taken by the Commission in relation to matters arising out of the report of WG B. (PC-IX/B/4) See further: WG B – Approval of the revised curriculum for national authority personnel courses as contained in PC-IX/B/WP.4 Annex. 	9/Dec/94	PC-IX/11 para 7 para 7.4

<ul style="list-style-type: none"> – EG on TCA meetings • Sixth Report See further: TCA – Guidelines for the development of revised <u>content</u> of a basic course for personnel of national authorities. 	8,9/Nov/94 9/Nov/94	PC-IX/B/WP.4 Annex
<ul style="list-style-type: none"> • Indian Offer: pilot module 1 training course 23/Jan-3/Mar/95 – Training course for 20 inspectors based on the syllabus for module 1 of the GTS. It will be run by the Defense Research and Development Establishment located at Gwalior in the state of Madhya Pradesh in central India. Applics. possible until 23/Dec/94, acceptances will be conveyed by 7/Jan/95. – Form of application for participation 	24/Nov/94	PC-IX/B/WP.8 Attachment
<ul style="list-style-type: none"> • International Seminar on non-proliferation of C & B weapons Buenos Aires, Argentina, Nov. 15-16, 1994. – Dealt with implementation of the CWC; danger of proliferation of CWs – Forum for info. about the work done by the Australian Group 	6/Dec/94	PC-IX/B/WP.11
<ul style="list-style-type: none"> • Romanian Paper on elements in the preparation of the internal framework for the implementation of the CWC – General Aspects – Concrete measures for Nat. Implementation – Establishment of a Nat. Authority – Identifying Chemical Companies – National seminar was held in Bucharest on 11/Oct/94 – Preparing the Nat. legislative framework – Intern. cooperation 	7/Dec/94	PC-IX/B/WP.12
<ul style="list-style-type: none"> • Asia Pacific seminar on the nat. implementation of the CWC held in Jakarta, 28-30/Nov/94. Assistance in organizing offered by PTS, Australia and New Zealand. – Five panels set up in the course of the Seminar to focus on <ul style="list-style-type: none"> -An update on the current CWC implementation situation -The setting up of the Nat. Authority -Chemical Industry issues I & II -O & A CWs, protection needs and info on the CWC. 	8/Dec/94	PC-IX/B/WP.13
<ul style="list-style-type: none"> • Swiss paper on Swiss legislation on CWC implementation – The text of the Swiss law on implementation has been communicated to the PTS which will make it available to interested States. 	9/Dec/94	PC-IX/B/WP.14
<ul style="list-style-type: none"> • ExSec Note: Trust fund for Nat. Authorities personnel courses Has been established. First contribution was received from Norway Dec/94 	22/Mar/95	PC-X/7
<ul style="list-style-type: none"> • Republic of Belarus WP: Ratification and implementation of the CWC. Belarus ratified convention 9/Feb/95. 	3/Apr/95	PC-X/B/WP.16
<ul style="list-style-type: none"> • Eastern European Regional Seminar on Preparation for the implementation of the CWC by the Chemical industry – WP by Belarus on this Seminar held in Minsk (Belarus) 	25-27/Jan/95 3/Apr/95	 PC-X/B/WP.17
<ul style="list-style-type: none"> • Swiss WP on the evaluation of portable and transportable analytical instrumentation for Chemical Industry Inspections 	3/Apr/95	PC-X/B/WP.18

<ul style="list-style-type: none"> • ExSec Note: Trust fund for regional seminars -Contributions received 	6/Apr/95	PC-X/19
<ul style="list-style-type: none"> • Rep. of Belarus: Ratification and implementation of the CWC (Belarus ratified 9/Feb/95) 	3/Apr/95	PC-X/B/WP.16
<ul style="list-style-type: none"> • Rep. of Belarus: Eastern European Regional Seminar on preparation for the implementation of the CWC by the Chemical Industry -Exchange of experience in preparing for implementation of the CWC. -Defining of possible priority facility measures 	3/Apr/95	PC-X/B/WP.17
<ul style="list-style-type: none"> • Regional Seminar on the National Implementation of the CWC -Havana, 14-16/Mar/95- 	6/Apr/95	PC-X/B/WP.19
<ul style="list-style-type: none"> • Cameroon -Regional Seminar on National Implementation of the CWC -Yaounde, Cameroon, 13-15/Feb/95. 	7/Apr/95	PC-X/B/WP.20
<ul style="list-style-type: none"> • ExSec Note: Invitation to propose candidates for a basic course for personnel of National Authorities – Guidelines for the development of revised content of a basic course 	12/Apr/95	PC-XI/B/2 Annex
<ul style="list-style-type: none"> • ExSec Note: Communications Workshop (17-19 May 95) 	2/Jun/95	PC-XI/B/5
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for Regional Seminars. – Voluntary contributions received 	10/Jul/95	PC-XI/4
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for courses for personnel of National Authorities 	10/Jul/95	PC-XI/5
<ul style="list-style-type: none"> • ExSec Note: Communications Workshop (17-19 May 95) 	2/Jun/95	PC-XI/B/5
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for Regional Seminars. – Voluntary contributions received 	10/Jul/95	PC-XI/4
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for courses for personnel of National Authorities 	10/Jul/95	PC-XI/5
<ul style="list-style-type: none"> • ExSec Note: Model National Implementing Legislation. – Three steps of implementation in order to be in a position to apply the Convention. – Suggested drafts for legislation adapted by signatory States. 	18/Jul/95	PC-XI/7
<ul style="list-style-type: none"> • Revision 1 	31/May/96	PC-XI/7/Rev.1
<ul style="list-style-type: none"> • Australian WP: The Role of the Schedules and the Scope of the CWC 	14/Dec/95	PC-XII/B/WP.11
<ul style="list-style-type: none"> • Ethiopian WP: The Fourth Regional Seminar on the Chemical Weapons Convention and its National Implementation - Addis Ababa, Ethiopia 27-29 Dec 95 	13/Dec/95	PC-XII/B/WP.10
<ul style="list-style-type: none"> • India WP: The Scope of Verification under the CWC 	11/Dec/95	PC-XII/B/WP.9
<ul style="list-style-type: none"> • Germany WP: International Trial Inspection of the Old Chemical Weapons Facility at Munster 	5/Dec/95	PC-XII/B/WP.8
<ul style="list-style-type: none"> • Germany WP: Draft OPCW Policy on Confidentiality (PC-D-1 of 23 Aug 95) Notification of a clerical error 	6/Oct/95	PC-XII/B/WP.2
<ul style="list-style-type: none"> • Germany WP: Evaluation of Potential Inspection Equipment Hydrogen Concentration Measurement (HCM) using thermal neutron detection. – Evaluation of equipment for verification of munitions stockpiles – The HCM approach – Procurement of NDE equipment for evaluation (and training) 	4/Oct/95	PC-XII/B/WP.1 para 2 para 3 para 4

<ul style="list-style-type: none"> • Statement by the delegation of the Russian Federation to the 12 Plenary Session – Russia has adopted a plan to accelerate preparation for the fulfilment of its obligations under the Convention 	13/Dec/95	PC-XII/18
<ul style="list-style-type: none"> • Statement by the delegation of Pakistan at the opening meeting of the 12 Plenary Session 	14/Dec/95	PC-XII/19
<ul style="list-style-type: none"> • Statement by the French Representative on behalf of the WEOG to the 12 Plenary Session – Position that all CWPFs which a State Party has or has had after 1 Jan 1946 must be declared and be subject to the systematic verification, etc. 	21/Dec/95	PC-XII/20
<ul style="list-style-type: none"> • Statement by the delegation of India to the 12 Plenary Session – Clarify the draft decision contained in PC-XII/CRP.3/Rev.1 that has been proposed by India 	14/Dec/95	PC-XII/16*
<ul style="list-style-type: none"> • Statement by the Latin American and Caribbean Group at the opening meeting of the 12 Plenary Session 	12/Dec/95	PC-XII/13
<ul style="list-style-type: none"> • Statement by India on the Preparation of the FSCSP 	11/Dec/95	PC-XII/12
<ul style="list-style-type: none"> • ExSec Note: Trial Declaration Exercise on Communications and Second Communications Workshop (12 - 18 Oct 95) – The need for an OPCW communications system – Objective and purpose of the TDE on communications – Contribution of the TDEC to the OPCW comms system – Requirements for participation in the TDE on communications – Scope and limitations of the TDCE – Analysis of member states' responses to the questionnaire on communications as contained in annex 2 to PC-XI/B/5 	27/Aug/95	PC-XII/B/1 para 2 para 3 para 4 para 5 para 6 Annex 1
<ul style="list-style-type: none"> • ExSec Note: Second Communications Workshop and the Trial Declaration Exercise on Communications (6 -8 Nov 95) 	17/Nov/95	PC-XII/B/2
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for Courses for Personnel of National Authorities 	28/Nov/95	PC-XII/8
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for Regional Seminars 	28/Nov/95	PC-XII/9
<ul style="list-style-type: none"> • ExSec Note: National Authorities Workshop 	10/Jun/96	PC-XIV/B/3
<ul style="list-style-type: none"> • Malta: Regional Seminar on the CWC and its National Implementation 12-14 June 1996 Gozo, Malta 	19/July/96	PC-XIV/B/WP.10
<ul style="list-style-type: none"> • The Islamic Republic of Iran: Regional Seminar on the CWC and its National Implementation 22-25 June 1996 Tehran, Iran 	22/Jul/96	PC-XIV/B/WP.11
<ul style="list-style-type: none"> • ExSec Note: Invitation to propose candidates for a basic course for personnel of National Authorities 	22/Jul/96	PC-XIV/B/5
<ul style="list-style-type: none"> • Corrigendum 	23/Jul/96	PC-XIV/B/5/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for courses for personnel of National Authorities 	9/Jul/96	PC-XIV/8
<ul style="list-style-type: none"> • ExSec Note: Trust Fund for courses for personnel of National Authorities 	18/Jul/96	PC-XIV/10
<ul style="list-style-type: none"> • Report of the Commission: Trust Funds for Regional Seminars and for Courses for Personnel of NA (PC-XIV/10) 	27/Jul/96	PC-XIV/29 para 13.3
<ul style="list-style-type: none"> • ExSec Note: Third Communication Workshop 	4/Apr/96	PC-XIV/B/1

• ExSec Note: Invitation to Propose Candidates for a Basic Course in Tanzania for Personnel of National Authorities	11/Sep/96	PC-XV/B/4
• ExSec Note: Invitation to Propose Candidates for a Basic Course in the Netherlands Antilles for Personnel of National Authorities	13/Sep/96	PC-XV/B/5
• ExSec Note: Trust Fund for Courses for Personnel of National Authorities	4/Dec/96	PC-XV/4
• ExSec Note: Invitation to Propose Candidates for a Basic Course for Personnel of National Authorities	11/Dec/96	PC-XV/B/12
• Report of the Commission: Forthcoming basic course for personnel of National Authorities	21/Dec/96	PC-XV/25 para 13.5 - 13.9
• ExSec Note: Trust Fund for Courses for Personnel for National Authorities	3/Apr/97	PC-XVI/11
• ExSec Note: A New Invitation to Propose Candidates for Another Basic Course for Resources of National Authorities	3/Feb/97	PC-XVI/B/1
• ExSec Note: An Invitation to Propose Candidates for a Five-Day Course for Personnel Involved in the Implementation of the CWC	19/Feb/97	PC-XVI/B/4
• ExSec Note: Questionnaire on National Authorities	27/Feb/97	PC-XVI/B/7
❑ NON-SIGNATORY STATES		
• PrepCom requests ExSec communicate PrepCom decision to encourage States to become signatories and include this in a Report to the First Committee of the 48th session of the UN General Assembly	1/Oct/93	PC-IV/23 para 8.5
• ExSec addressed First Committee of the 48th Session of the UNGA and conveyed decision to encourage States to become signatories	19/Oct/93	PC-V/6 para 2.3
• ExSec has addressed letters to representatives of Non-Signatory States and will continue efforts to encourage them to become parties to the Convention	13/Dec/93	PC-V/6 para 2.4
• PrepCom took note of E.S. Assessment, PC-VII/5 para 1.3, with regard to the planning assumptions for entry into force of the Convention. PrepCom recognised importance and urged Member States to work towards a.s.a.p. ratification and to encourage States not yet signatory to sign and ratify it	1/Jul/94	PC-VII/8 para 4.2
O		
❑ OLD AND ABANDONED CHEMICAL WEAPONS		

<ul style="list-style-type: none"> - Expert Group Meetings • First Report Group concentrated efforts on: <ul style="list-style-type: none"> - The Definition of declaration formats; for old CWs produced before 1925, OCWs produced between 1925-1946 and abandoned CWs - The identification of criteria for determining the deterioration/ usability of a CW produced between 1925 and 1946 - The verification regime for OCW produced between 1925-'46 - Recommendations - Illustrative Declaration Formats for Old and Abandoned CWs - Format for informing the TS of the Methods used for the Destruction/Disposal of old CWs produced before 1925 	<p>22-26/Nov/93 26/Nov/93</p>	<p>PC-V/B/WP.14</p> <p>Annex Chapter III, IV, V</p> <p>Chapter VI</p> <p>Chapter VII para 10 Appendix 1 Appendix 2</p>
<ul style="list-style-type: none"> • WGB endorsed EG recommendations to: <ul style="list-style-type: none"> - Request ExSec assess two possible interpretations for the verification regime of old CWs and inform MS - Request Legal Advisor prepare opinion on applicable provisions on old CWs for expert group consideration 	<p>15/Dec/93</p>	<p>PC-V/B/10 para 9.2</p>
<ul style="list-style-type: none"> • ExSec Assessment on possible interpretations (see above) 	<p>11/Dec/93</p>	<p>PC-V/B/9</p>
<ul style="list-style-type: none"> • ExSec Note requesting information on old CWs 	<p>7/Dec/93</p>	<p>PC-V/B/6</p>
<ul style="list-style-type: none"> • ExSec Note on Legal Opinion in regard to the scope of para 7, part IV (B) of the annex on Implementation and Verification concerning old Chemical Weapons. <ul style="list-style-type: none"> -Legal Adviser's opinion pursuant to the request of Working Group B (PC-V/B/10 para 9.2(b), dated 15 September 1993) • WGB endorsed recommendation to request ExSec approach Member States regarding information on old CWs. 	<p>14/Jan/94</p>	<p>PC-VI/B/1</p>
<ul style="list-style-type: none"> - EG on old and abandoned CWs meetings • Second Report <ul style="list-style-type: none"> - Recommendations - Chairman's Paper - Old Chemical Weapons produced between 1925 and 1946 - Guidelines for the Initial Inspection of old CWs sites - Regime for abandoned Chemical Weapons 	<p>31/Jan-4/Feb/94 4/Feb/94</p>	<p>PC-VI/B/WP.5 Para 6,7 Annex Annex Attachment 1 Attachment 2 Attachment 3</p>
<ul style="list-style-type: none"> - EG on Chemical Weapons and Associated Issues Meetings • Report See Further: CWPF, CWSF <ul style="list-style-type: none"> - For tasks assigned to the Group see: PC-VI/22 - Old and Abandoned Chemical Weapons <ul style="list-style-type: none"> -Group revised question of usability of CWs produced 1925-1946. No Progress made - Recommendations 	<p>30/May-3/Jun/94 3/Jun/94</p>	<p>PC-VII/B/WP.9 Para 2.1 Para 5</p> <p>Para 10</p>
<ul style="list-style-type: none"> • Corrigendum to (EG on CW and A.I.) Report 	<p>13/Jun/94</p>	<p>PC-VII/B/WP.9/Corr.1</p>

<ul style="list-style-type: none"> - Expert Group on Old and Abandoned Chemical Weapons • Third Report - Considerable progress made on destruction and verification requirements for abandoned chemical weapons - Declaration handbook for old and abandoned chemical weapons. First draft ready 19/Sep/1994 - Recommendations 	13/Sep/94	<p>PC-VIII/B/WP.9 para 4</p> <p>para 6</p> <p>para 8</p>
<ul style="list-style-type: none"> • Sections of draft Declaration Handbook related to CWs and old and abandoned CWs issued. 	26/Sep/94	PC-VIII/10 para 2.1
<ul style="list-style-type: none"> - EG on Old and Abandoned CWs Informal consultations • Summary of the informal consultations on O & A CWs. - Tasks of the EG - Old CWs -division of the question of usability into two discussion topics: technical and circumstantial criteria. EG considered emphasis should be placed on the t. criteria. - Abandoned CWs EG recommended delegations submit the revised draft paper proposing a regime on ACWs to Capitals for comment - Requirements for initial inspections Flexibility versus prioritisation - Recommendations R. that WG B request MS to provide comment on the revised draft regime on abandoned CWs prior to next formal meeting 	<p>23/Nov/94</p> <p>23/Nov/94</p>	<p>PC-IX/B/WP.7 para 2 para 3</p> <p>para 4</p> <p>para 5</p> <p>para 6</p>
<ul style="list-style-type: none"> - EG on Old and Abandoned CWs meetings • Fourth Report - Tasks of the EG (priority tasks for the meeting and other) -Talks on criteria for determining usability of OCWs; on the current (revision 3.2) draft paper setting out the proposed regime for ACWs; on all aspects of ACWs buried on the territory of a state party after 1976 or dumped in its waters after 1984; on the Declaration handbook and on Small quantities of O & ACWs. -No final Conclusions reached- 	<p>17-20/Jan/95</p> <p>20/Jan/95</p>	PC-X/B/WP.5
<ul style="list-style-type: none"> • Corrigendum to PC-X/B/WP.5/Corr.1 	23/Jan/95	PC-X/B/WP.5/Corr1

<ul style="list-style-type: none"> - EG on Old and Abandoned CWs meeting • Sixth Report - Tasks of the EG (priority tasks for the meetings and others) <ul style="list-style-type: none"> -Develop guidelines to determine the "usability" of chemical weapons produced between 1925 and 1946 • Corrigendum 	<p>13/Jul/95 13/Jul/95</p> <p>20/Jul/95</p>	<p>PC-XI/B/WP.11</p> <p>PC-XI/B/WP.11/Corr.1</p>
<ul style="list-style-type: none"> - WG B meetings • Report of WG B - Old and Abandoned Chemical Weapons 	<p>25-27/May/95 27/Jul/95</p>	<p>PC-XI/B/12 para 10</p>
<ul style="list-style-type: none"> • Germany WP: International Trial Inspection of the old Chemical Weapons Facility at Munster 	<p>5/Dec/95</p>	<p>PC-XII/B/WP.8</p>
<ul style="list-style-type: none"> • Expert Group on OACW: Seventh Report 	<p>1/Oct/96</p>	<p>PC-XV/B/WP.3</p>
<p><input type="checkbox"/> OPCW FOUNDATION</p> <p>♦ See <i>Host Country, OPCW Building</i></p>		
<p><input type="checkbox"/> OPCW BUILDING</p> <p>See also: <i>Host Country, OPCW Laboratory, and Committee on Relations with the Host Country</i></p>		
<ul style="list-style-type: none"> • Bid Documents from Netherlands Government • Trust Fund opened by Netherlands Government 	<p>12/Feb/93</p>	<p>PC/I/4 para 15</p>
<ul style="list-style-type: none"> - Expert Group Meetings on <i>OPCW Building</i> • Initial Report - Chairman's paper: Possible OPCW Building Requirements • WGA requests expert group continue work 	<p>25-26/Mar/93 26/Mar/93</p> <p>22/Apr/93</p>	<p>PC/II/WGA/WP.11 Attachm.</p> <p>PC/II/WGA/2 para 9</p>
<ul style="list-style-type: none"> - Expert Group Meetings on <i>OPCW Building</i> • Second Interim Report - Creates Specialist Task Force of construction experts from Member States to consult with EG Chairman and Secretary, the OPCW Foundation and PTS construction and security consultants. - Chairman's paper: Possible OPCW-Building requirements <ul style="list-style-type: none"> -Basic assumptions -OPCW requirements -related observations -Cost factors -Specialist Task Force - Some ideas and questions about the determination of the program of requirements for the OPCW-headquarters (OPCW Foundation formulated questions for PTS) 	<p>29 Apr- 3 May/93 12/May/93</p>	<p>PC-III/A/WP.7* para 9</p> <p>Annex para I para III para IV para V Appendix I</p>
<ul style="list-style-type: none"> • WGA recommendation for consultations about interim accommodations and expert group direction to consider issues raised in Chairman's Paper - Chairman's Paper on Possible OPCW Building Requirements 	<p>30/Jun/93</p> <p>12/May/93</p>	<p>PC-III/A/2 para 7</p> <p>PC-III/A/WP.7* Annex</p>
<ul style="list-style-type: none"> - Expert Group Meetings (Combined Group of Experts on the <i>Rules of Procedures and Privileges & Immunities</i>) • Report on Privileges and Immunities - Draft Headquarters Agreement 	<p>4-7/May/93</p> <p>12/May/93 7/May/93</p>	<p>PC-III/A/WP.8* Annex</p>
<ul style="list-style-type: none"> • PrepCom authorises ExSec to consult Netherlands authorities on interim accommodations 	<p>2/Jul/93</p>	<p>PC-III/11 para 5.6.1</p>

<ul style="list-style-type: none"> - Expert Group on the <i>OPCW Building Meeting</i> • Third Interim Report - EG focused on the Programme of General Requirements for the OPCW Building, the Gen. Security requirements and the comments and conclusions drawn by the Spec. Task Force (written results of meetings 9-11/Jun/93 and 19-23/Jul/1993) - EG had strong impression that site next to the Central Station (Peace Tower) was unlikely to meet requirements. EG understood that the Hague municipality may be willing to offer an <i>alternative site between the NCC and the Bel Air Hotel</i>. - EG requests Task Force to: -Finalise, as a first priority, a programme of requirements for the Building, -Discuss the implications of arriving at various options for optimal cost-effective Building solutions. - Recommendations with a view to facilitating the formulation of a programme of building requirements - Comments and Conclusions on the OPCW Foundation Paper "Global Programme of Requirements" and on the Security consultant's paper "Threat Assessment - OPCW Building". - Programme of General Requirements, -Gen. Security Requirements, - Conclusions - Threat Assessment - OPCW Building -Security needs of the OPCW Building 	<p>26-30/Jul/93 30/Jul/93</p>	<p>PC-IV/A/WP.1* para 5</p> <p>para 8</p> <p>para 9</p> <p>para 10</p> <p>Annex</p> <p>Attachment</p>
<ul style="list-style-type: none"> • WGA requests experts forward issues on OPCW building requirements, tasks EG to continue, and recommends authorising ExSec to express concerns to OPCW Foundation 	<p>30/Sep/93</p>	<p>PC-IV/A/2 para 4</p>
<ul style="list-style-type: none"> • ExSec held discussions with the City of the Hague authorities through the OPCW foundation - Authorities stated only site formally on offer is Koningin Julianaplein but city authorities would explore options if PrepCom formally communicates concerns - ExSec endorses expert group recommendation 	<p>27/Sep/93</p>	<p>PC-IV/10 para 5.2.1</p>
<ul style="list-style-type: none"> • PrepCom authorises ExSec to express concerns to OPCW Foundation about suitability of Koningin Julianaplein site and request authorities consider alternative site -Security concerns about restricted nature of site, tunnel, and proximity to active public areas • PrepCom expects EG to submit recommendations to Fifth Plenary on location suitability of alternative sites, detailed building requirements, and options for interim requirements 	<p>1/Oct/93</p>	<p>PC-IV/23 para 5.4.1</p>
<ul style="list-style-type: none"> • ExSec discussions with the City of the Hague authorities through the OPCW foundation 	<p>27/Sep/93</p>	<p>PC-IV/10</p>
<ul style="list-style-type: none"> • Group of Experts on the OPCW Building: Task Force Report 	<p>11/Oct/93</p>	<p>PC-V/A/WP.2</p>

<ul style="list-style-type: none"> - Expert Group Meetings on <i>OPCW Building</i> • Fourth Interim Report - PTS/TS interim accommodation - Suitability of the location of alternative OPCW Building Site(s) - Programme of requirements for OPCW Building - Implications of possible Recommendations covered within sections of this report and the options of purchasing a building, vis à vis the Host-Country bid - Consultations on interim and permanent accommodation arrangements - Comments of Building EG on "The programme of requirements for the OPCW building in The Hague", second Draft (4/Oct/93) - ("Building") Requirements of other EGs - Points of clarification concerning the host country bid and the OPCW Building - Initial Review of PTS/TS Interim Accommodation - Interim options for accommodation PTS/TS - Comparison of Sites offered by Netherlands Authorities for Tailor Made OPCW Building - Security Paper - OPCW Building - Fax from Starke Diekstra: Observations on the second draft of the Programme of Building Requirements - Conference Facilities future OPCW Building - Verification Division related Spatial Requirements (Operations and Training off., Health and Safety unit, Lab., Equipm. store) 	<p>1-5/Nov/93 11/Nov/93</p>	<p>PC-V/A/WP.4 Chapter II Chapter III Chapter IV Chapter V</p> <p>Chapter VI</p> <p>Annex I</p> <p>Annex II</p> <p>Annex III Enclosure 1 Encl. 1, Attachm. 1 Enclosure 2</p> <p>Enclosure 3 Enclosure 4</p> <p>Enclosure 5 Enclosure 6</p>
<ul style="list-style-type: none"> • ExSec Note - ExSec expressed concerns to <i>OPCW Foundation</i> about Koningin Julianaplein site - ExSec transmitted Foundation reply proposing alternative site at the Johan de Wittlaan 	<p>5/Nov/93</p>	<p>PC-V/2</p>
<ul style="list-style-type: none"> • ExSec recommends PrepCom accept WGA recommendation to authorise him to advise authorities to remove Koningin Julianaplein from further consideration 	<p>13/Dec/93</p>	<p>PC-V/6 para 4.1</p>
<ul style="list-style-type: none"> • ExSec and the OPCW Foundation have made available to delegations a consolidated version of the Programme of Requirements - ExSec recommends PrepCom adopt consolidated Programme 	<p>13/Dec/93</p>	<p>PC-V/A/3 Attachment B</p> <p>PC-V/6 para 4.2</p>
<ul style="list-style-type: none"> - ExSec obtained independent assessment of the cost implications of the three options for interim accommodations identified by expert group 	<p>13/Dec/93</p>	<p>PC-V/6 para 4.3 PC-V/A/3 Attachment A</p>
<ul style="list-style-type: none"> • ExSec has circulated the detailed response of the OPCW Foundation to the questionnaire prepared by the Expert Group on the OPCW Building 	<p>13/Dec/93 10/Dec/93</p>	<p>PC-V/6 PC-V/A/3</p>
<ul style="list-style-type: none"> • OPCW Foundation notified ExSec that the Netherlands has offered to pay for peripheral conference facilities during PrepCom Sessions beginning with the Fifth Session 	<p>13/Dec/93</p>	<p>PC-V/6 para 4.5</p>

<ul style="list-style-type: none"> • ExSec has initiated discussions with the OPCW Foundation to establish definition scope of the concept "exclusive supplier" – ExSec will report to the Sixth Session 	13/Dec/93	PC-V/6 para 4.6
<ul style="list-style-type: none"> • WGA recommends consideration of Koningin Julianaplein site end, tasks EG on permanent site issues, reviewed requirements, and forwarded recommendations on consultations and laboratory 	15/Dec/93	PC-V/A/7 para 4
<ul style="list-style-type: none"> • PrepCom approves consultations on arrangements for interim and permanent accommodations – Establishment of a <i>Committee on Relations with Host Government</i> to consider issues related to Host Country Bid, particularly, PrepCom and OPCW accommodations – Expert Group to continue considering issues at PrepCom request or ExSec suggestion 	17/Dec/93	PC-V/12 para 5.2
<ul style="list-style-type: none"> • PrepCom decides to end consideration of Koningin Julianaplein site as location for permanent OPCW Building 	17/Dec/93	PC-V/12 para 5.3
<ul style="list-style-type: none"> • ExSec Perspective on 1994 on the OPCW Building 	13/Dec/93	PC-V/6 para 5.7
<ul style="list-style-type: none"> • PrepCom took note of statements by the Netherlands Delegation (PC-VI/HC/4/add.1 para 4) on the building – PrepCom reviewed and adopted the Draft Consolidated Programme of Requirements for a Permanent OPCW Building (PC-VI/A/4) 	15/Apr/94	PC-VI/22 para 5.4
<ul style="list-style-type: none"> – Expert Group meetings • Final Report of Expert Group on OPCW Building – In accordance with the recommendations of WG A (PC-V/A/7, para 4.2-4.9), the EG on OPCW Building met in The Hague from 21-25 Feb. to take up the outstanding issues contained in its Fourth Interim Report and listed in the Report of the Fifth Session of the Commission (PC-V/12, Annex 2) • Final Report on OPCW Building - Corrigendum 	21-25 Feb 25/Feb/94	PC-VI/A/WP.8
<ul style="list-style-type: none"> • ExSec Note on the OPCW Building. – A consolidated version of the Programme of Requirements for the OPCW Building as requested in paragraph 18 of the Final Report of the EG on the OPCW Building is attached (PC-V/A/WP.8). – Corrigendum 	8/Apr/94	PC-VI/A/4 PC-VI/A/4/Corr1
<ul style="list-style-type: none"> • WGA Received Final Report of Expert Group on OPCW Building (PC-VI/A/WP.8 and Corr.1). – WGA Actions/Recommendations following this Report. 	15/Apr/94	PC-VI/A/5 para 5.1 para 5.2-5.9
<ul style="list-style-type: none"> • ExSec Note: CRHC -OPCW Building Related Issues- – Attachments: (1) Global Rental Estimates- Tailor-made building , (2) Plan of Approach- Tailor made Building, (3) Existing Buildings Report 	15/Feb/94	PC-VI/HC/2
<ul style="list-style-type: none"> • ExSec Report on Accommodation options for the PTS/TS – Comparison of various options for Accommodation as requested by the CRHC on 15 February. -Tables Attached. 	21/Mar/94	PC-VI/HC/3/ Rev.1

<ul style="list-style-type: none"> • Report of the CRHC on meetings during the Sixth Intersessional Period – Building Options – Interim Accommodations – Permanent Accommodations – Accommodation Oversight – OPCW Laboratory – Facilities for the Conference of the States Parties – Accommodation of the Commission – Privileges and Immunities 	11/Mar/94	PC-VI/HC/4 Para 7-9 Para 10,11 Para 12-19 Para 20,21 Para 22-24 Para 25-27 Para 28 Para 29
<ul style="list-style-type: none"> • Summary of an additional meeting (13 April 1994) of the Committee on Relations with the Host Country – Parking for OPCW Building. See also PC-VI/A/WP.8. – Main Conference Room – Timing of the Commission's Decision on the Design for OPCW Building – Evaluation Criteria – Procedures for Selecting the Design – OPCW Laboratory – Privileges and Immunities 	13/Apr/94	PC-VI/HC/ 4.Add.1 Para 2,3 Para 4 Para 5,6 Para 7-9 Para 10 Para 11,12 Para 13,14
<ul style="list-style-type: none"> – Meetings of the CRHC • Summary of meetings during the Seventh Intersessional Period of the CRHC – Accommodation of the OPCW – Permanent (and Interim) Accommodation for the OPCW Laboratory and Equipment Store – Facilities for the Conference of the State Parties – Accommodation of the Commission – OPCW Tailor-Made Building – Logistical Arrangements for the first session of the Conference of the State Parties 	25/May,15/Jun/94 21/Jun/94	PC-VII/HC/1 para 4-17 para 18-20 para 21-23 para 24-26 Attachment 1 Attachment 2
<ul style="list-style-type: none"> – Meeting of the Committee on Relations with the Host Country • Report – Accommodation of the Commission and the OPCW 	29/Jun/94 29/Jun/94	 PC-VII/HC/2 para 2
<ul style="list-style-type: none"> • Corrigendum to above mentioned Report 	29/Jun/94	PC-VII/HC/2/Corr.1
<ul style="list-style-type: none"> • Letter dated 3 June 1994 from OPCW Foundation Director addressed to ExSec on "Basic rent" office-building, guarantee \$250 per m2. – Explanation of the concept of "Basic rent" 	14/June/94	PC-VII/HC/WP.2
<ul style="list-style-type: none"> • PTS Working Paper on actions required for the interim and permanent accommodation of the Commission and the OPCW (At the instigation of the CRHC) – Required actions for an OPCW tailor-made building – Tentative timetable 	29/June/94	PC-VII/HC/WP.3/Rev.1

<ul style="list-style-type: none"> - Committee on Relations with the Host Country meeting - Adressment of the tasking of the Committee by the Commission set in PC-VII/8 para 8.2 • Report - Accommodation of Commission and OPCW - Mandate of Task Force on the accommodation of the Commission/OPCW - Mandate of Evaluation Panel (Non-quantifiable aspects- OPCW Accommodation Group) and possible matters to be addressed in the report of the evaluation panel 	8/Jul/94	<p>PC-VIII/HC/1 para 2</p> <p>Attachment 1</p> <p>Attachment 2</p>
<ul style="list-style-type: none"> • ExSec Note on Accommodation of the Commission and the OPCW: Further to PC-VIII/HC/1 follows the explanation of the Municipality of the Hague on the subject of the ground price of the Catsheuvel. - Copy of letter from Mayor Havermans dated 22 July addressed to ExSec 	26/Jul/94	PC-VIII/HC/2
<ul style="list-style-type: none"> • ExSec Note: OPCW Building - The above (PC-VIII/HC/2) mentioned letter was discussed at the meeting of the Task Force on Accommodation held on 11/12 August. It was agreed at that meeting that a response be provided to the Mayor of The Hague and that a letter on the subject be forwarded to the Foreign Minister of the Netherlands. All three letters attached. - Letter of Mayor. - Reply to Mayor. - Draft letter to the Foreign Minister 	17/Aug/94	<p>PC-VIII/HC/3</p> <p>Attachment 1</p> <p>Attachment 2</p> <p>Attachment 3</p>
<ul style="list-style-type: none"> • ExSec Note: OPCW Building - Financing Options - MBO (ING Bank Subsidiary) Report on alternatives to renting the Building. Three alternatives: Purchase through mortgage, Purchase through annuity and Leasing. All options (including renting) calculated through. 	29/Aug/94	<p>PC-VIII/HC/4</p> <p>Attachment</p>
<ul style="list-style-type: none"> • CRHC - Task Force on the Accommodation of the Commission/OPCW: Provisional Task List 	8/Jul/94	PC-VIII/HC/WP.1
<ul style="list-style-type: none"> • CRHC - Task Force on the Accommodation of the Commission/OPCW: Development of a Tentative Programme 	8/Jul/94	PC-VIII/HC/WP.2
<ul style="list-style-type: none"> • CRHC - Task Force on the Accommodation of the Commission/OPCW: Preparation of Components for Draft Decision 	8/Jul/94	PC-VIII/HC/WP.3
<ul style="list-style-type: none"> - CRHC • Report by the PTS to the Task Force on the Accommodation of the Commission/OPCW - Report of existing Building (Bontekoekade 4; Best in Survey of available buildings) that might be an alternative to a tailor made building. Prepared in conjunction with a report of Nieboer Gemako. - (ExSec could not recommend pursuing this particular building any further) 	22/Jul/94	<p>PC-VIII/HC/WP.4</p> <p>Attachment</p> <p>Introduction</p>

<ul style="list-style-type: none"> – CRHC, Task Force on Accommodation • Working Paper by the Secretariat: Interim Accommodation of the Commission and the OPCW. – Task Force mandated Secretariat to prepare a paper on the interim accommodation needs of the Secretariat/OPCW that should include the requirements and determine the best way to satisfy them. Based partly on PC-V/A/3 Situation and possible solutions. 24 pages including tables. – Summary: Current Building will be too small during Phase II. An interim accommodation in conjunction with the existing PTS building will be considerably less expensive than other options. Laan van Meerdervoort 70 would be the best option. 	11/Aug/94	PC-VIII/HC/WP.5
<ul style="list-style-type: none"> – CRHC, Task Force on Accommodation meeting • Report – Provisional listing of tasks: PC-VIII/HC/WP.1/WP.2 – Task Force received PC-VIII/HC/WP.5 (above) recommended that the cost of additional interim accommodation as identified in the WP be budgeted at Dfl.1.8 million for Phase II and 3.0 million for first year OPCW Recommendation to give special attention to security requirements – Building Options. Recommendation against Bontekoekade 4 – Financial matters. Recommendation to Commission to further analyse financial options in PC-VIII/HC/4 – Summary of briefings/presentations (on Building) 16/Jul-26/Aug – Building Reference material (papers, documents) – Letter to Chairman of EG on Progr. of Work and Budget on cost of accommodation. see para 3.2 	11/Aug/94 29/Aug/94	PC-VIII/HC/WP.6 para 3.2 para 3.2 para 4 para 6 Attachment 1 Attachment 2 Attachment 3
<ul style="list-style-type: none"> • Report on meetings of the Committee on Relations with the Host Country during the seventh intersessional period See: CRHC – Accommodation of Commission and OPCW Report of Task Force (PC-VIII/HC/WP.6) adopted 	1/Sep/94 8/Jul, 1/Sep/94	PC-VIII/HC/5 para 2
<ul style="list-style-type: none"> • CRHC: Programme on the Accommodation for the Commission/OPCW for the period Oct-Dec 1994 – Tasks to be completed – Actions needed and time frame 	29/Sep/94	PC-VIII/HC/6 para 3 para 3.2
<ul style="list-style-type: none"> • Commission noted reports of CRHC (PC-IX/HC/3, 5 and 7) – Commission's actions pertaining to issues arising out of these reports. – <i>A tailor made building designed by McKinnel (Provast) should be developed at the Catsheuvel site. (decision taken)</i> – Request to negotiate with the NCC adaptation and rental arrangements of the Staten Hall and/or the Prins Willem Alexander Hall for meetings of the Conf. of the State Parties. 	9/Dec/94	PC-IX/11 para 9.1 para 9.2-9.6 para 9.3(a) para 9.3(d)

<ul style="list-style-type: none"> • Understandings between the Host Country and PrepCom concerning implementation of paras 6,7,9 and 11 of annex 3 of the Paris Resolution (concerning OPCW accommodation and other parts of the Netherlands bid) -Conditions under which the future OPCW premises will be occupied- 	9/Dec/94	PC-IX/11 Annex 1
<ul style="list-style-type: none"> • ExSec Note; CRHC Report by the PTS on accomodation of the Commission /OPCW: Existing Buildings – Up-date of the previous survey for existing buildings by Nieboer-Gemako: No additional buildings were identified. – Letter from Nieboer Gemako 	25/Oct/94	PC-IX/HC/1 Attachment
<ul style="list-style-type: none"> • ExSec Note/ CRHC The Accommodation of the Commission/OPCW: Starke Diekstra Analysis of the proposals by the three property developers. – According to Starke Diekstra all three designs will and can meet the programme of requirements although changes and adjustments to the three designs will be necessary -Analysis includes recommendation that the team Provast/Mc Kinnel and Wood should be selected as the Project Developer and that a 15 year contract be entered into. -Reservation of approx. Dfl. 5 million is recommended to provide for possible additional requirements. – Copy of summary of the analysis of the three offers of the property developers 	26/Oct/94	PC-IX/HC/2 Attachment

<ul style="list-style-type: none"> • CRHC: Summary of meetings 26-28/Oct/94 <ul style="list-style-type: none"> – Land price – Tailor made building vs. Existing building – Analysis of the proposals of the three property developers – Financial aspects – Conference facilities – Car parking – OPCW Lab. and equipment store – List of references (documents, material distributed) on: <ul style="list-style-type: none"> -Mandate, -Tailor made vs. existing building, -Existing building, -Rent vs. purchase, financial aspects, -Conference facilities, -Car-parking, Land-price – Financial Evaluation by Starke Diekstra (28 October '94) – Long term OPCW conference facilities (for conference of the State parties): <ul style="list-style-type: none"> <u>Detailed report on long term conference facilities from HC</u> (in accordance with PC-VIII/HC/6). Should be connected to report PC-VIII/HC/7 attachm. (see above). Both are based on requirements formulated in PC-VII/HC/1 Attachm. 2: "Logistical arrangements for the first session of the Conference of the States Parties" (see above). -Possible accommodations (3 options) - Conclusion: The refurbished "Statenhal " in the NCC is by all means feasible -Costs of this option – Long term OPCW Conference facilities; Costs Prins Willem Alexander room, NCC. 	28/Oct/94	PC-IX/HC/3 para 2 para 3 para 4 para 5 para 6 para 7 para 8 Appendix 1 Appendix 2 Appendix 3 Appendix 4
<ul style="list-style-type: none"> • ExSec Note: Letter from the Minister for Foreign Affairs of the Netherlands concerning the OPCW Building <ul style="list-style-type: none"> -In reliance to the letter from the chairman of the Commission and ExSec (PC-VIII/HC/3) sent 9/Sep/94. – Letter from the Minister 	3/Nov/94	PC-IX/HC/4 Attachment

<ul style="list-style-type: none"> • Summary of CRHC meetings during the eight intersessional period (5/Oct-7/Nov: 9 meetings) (Summary of meetings held 26/Oct-28/Oct was distributed under cover of PC-IX/HC/3 -see above-) - Committee focused on issues related to Commission/OPCW accommodation and worked to the programme set out in PC-VIII/HC/6. <ul style="list-style-type: none"> -Land Price -Tailor made building vs. existing buildings -<u>(Comm. agreed that the option of an existing building should no longer be considered a realistic one).</u> -Analysis of the proposals of the three property developers -<i>No. of PTS Divs. and Branches also provided the Comm. with their views on the three proposals: PC-IX/HC/WP.1</i> -Financial Aspects -Conference facilities -Car parking -Legal Aspects - Conclusion - No formal recommendation on long term accommodation within the deadline required by the practice of providing three weeks notice for substantive proposals. Committee urged early resolution. - Lab. and equipment store • <u>Costs of the building</u> : -by <i>ING Bank</i>: Three investment proposals incorporated into three scenario's- • Accommodation for the first session of the conference of the State Parties -Procedure: <i>Investigations of the OPCW Foundation</i> were based on Attachment 2 of document PC-VII/HC/1. -Important conclusion is that in fact there are 3 kinds of major meetings: the general debates, the committee of the whole and the executive council <ul style="list-style-type: none"> -Two possibilities remain 1) NCC 2) RAI (out of 8 options) - Conclusion is usage of a combination of the two. - Security survey: Proposed long term conference facilities at the NCC - Conclusion: Security problems can most likely be overcome for the two main NCC conference Halls. - Letters from the NCC covering car parking offers. 	7/Nov/94	PC-IX/HC/5 para 2 para 2.2 para 2.3 para 2.4 para 2.5 para 2.6 para 2.7 para 2.11 para 2.15 para 2.19 para 3 para 4 Attachment 1 Attachment 2 Attachment 2 para 4 Attachment 3 Attachment 4/5
<ul style="list-style-type: none"> • ExSec Note: CRHC; Accommodation of the Commission and OPCW In view of potentially serious implications in further delaying a final decision and in anticipation of a satisfactory conclusion to the negotiations the chairman of the Commission circulated the attached letter in which adoption of the decision on accommodation through a silence procedure is proposed. - Letter from the PrepCom chairman (Mr. A. Hernandez), dated 11/Nov 1994, addressed to the MS. 	11/Nov/94	PC-IX/HC/6 Attachment

<ul style="list-style-type: none"> • Report of the CRHC - Summary of meetings - 17 and 25 Nov. 1994 Comm. addressed decision elements identified in PC-VIII/HC/6 (as outstanding from previous Comm. meetings): <ul style="list-style-type: none"> - Land price -guarantee that the Commission would never have to pay any compensation for the use of the Catsheuvel Site - Selection of offer of tailor made building -Committee agreed to express a preference for the proposal of Provast. Draft performance guarantee by Philip Holtman-AG was found to be satisfactory. - Legal aspects -Comm. requested Legal Adviser to provide her with a final version of the draft development agreement for review before its signature by the developer and the OPCW foundation. - Conference facilities -(NCC feasible)- - Car-Parking - OPCW Lab. and Equipm. Store - Future work -Comm. identified the need to consider the options for rental, lease and purchase of the building with a view to presenting a recommendation to the tenth plenary - Conclusion - Comm. agreed that the chairman should, in line with the procedures proposed in PC-IX/HC/6 (above) present a draft decision on long-term accommodation to the Commiss. - Chairman's Draft: Understandings between the host country and PrepCom concerning implementation of para's 6, 7, 9 and 11 of Annex 3 of the Paris Resolution. (Neth. obligations concerning housing, facilities & premises for OPCW) - Letter from the Gen. Manager. of the NCC, dated 21/Nov/94, addressed to ExSec on car parking facilities 	25/Nov/94	PC-IX/HC/7 para 2 para 2.4 para 3 para 3.2, 3.3 para 4 para 4.5 para 5 para 6 para 7 para 8 para 9 Attachment 1 Attachment 2
<ul style="list-style-type: none"> • ExSec note/ CRHC: Chairman's draft decision on long term OPCW accommodation (<i>Provast tailor-made building at Catsheuvel site</i>) <ul style="list-style-type: none"> - In accordance with PC-IX/HC/7 para 9 (above). - Following PC-IX/HC/6 attachm. para 3 it is the intention that the Commission should thoroughly discuss this draft decision during IX session. 	25/Nov/94	PC-IX/HC/8

<ul style="list-style-type: none"> • ExSec Note/ CRHC: OPCW new purpose-build office building - Report by the legal adviser on the (draft) development agreement – Legal Division has been involved in the negotiations on the draft development agreement with the 2 contracting parties to it: OPCW Foundation and Provast Nederland B.V./Hillen & Roosen B.V. – Requirements, conditions and starting points – Summary of Financial offer – Unconditional Guarantee (s) – Liability clause – Hillen & Roosen draft performance guarantee whereby Philipp Holzmann AG accepts to act as a guarantor. – -Responsability for the granting of the building permit is not regulated in the draft development agreement – -What is signature contingent upon? – -Draft- Development Agreement 	28/Nov/94	PC-IX/HC/9 para 2 para 4 para 5 para 6,7 para 8 para 9 para 10 para 11 Annex
<ul style="list-style-type: none"> • CRHC /PTS WP on the tailor-made building -A review of the proposals of the three property developers- – Following PC-VIII/HC/6 a number of spec. Divisions and Branches have reviewed the three building proposals in order to provide the Comm. with an assessment of the functionality and with comments on non-quantifiable aspects. – Summary of preferred options. (All favour Provast Building) – Verification Div. Report – Conf. Services Branch ,, – IS Branch ,, – Procurement Section ,, – Staff Council ,, – Security Adviser report. All meet security standards 	26/Oct/94	PC-IX/HC/WP.1 para 1 para 4 Annex A Annex B Annex C Annex D Annex E Annex F
<ul style="list-style-type: none"> • CRHC, ExSec Note -Report by the legal adviser on the initial draft of the prelim. tenancy agreement for the new purpose-build office building- – Developer is in the proces of forming a joint venture to carry out building development: Peace Building Catsheuvel B.V. – Legal matters concerning the building/tenancy/development – Issues to be resolved in order to facilitate a prompt conclusion of the Preliminary Tenancy Agreement (Parties to it; Indexation of the rental price; 15-year guarantee demanded by the developer; Settlement of disputes) – Initial draft of the preliminary Building Tenancy Agreement between the PTS and Peace Building Catsheuvel B.V. i.o. – Gen. Terms and conditions of the Prelim. Tenancy Agreement 	16/Jan/95	PC-X/HC/1 para 2 para 3 para 4,5 Attachment 1 Attachm.1, Annex 1

<ul style="list-style-type: none"> - CRHC, ExSec Note • Report by the legal adviser on the draft of the preliminary tenancy agreement for the new purpose-Build office Building - Pursuant to PC-X/HC/1 and the meeting of the Comm. on R with the HC on 16/Jan/95 <u>consultations</u> were carried out in the subsequent 4-week period between the legal adviser, the developer and the OPCW foundation director. - Seems advisable to study how the rights of the OPCW as a tenant could be protected during construction phase - Main agreement (attachm.1) embodies 2 approaches that are in open conflict with each other (basic conditions and potential liability matters)-CRHC compromise needed - Developer's views on Preliminary Tenancy Agreement- legal implications - It seems necessary to receive guidance on developer's issues from the Commission if it is intended that a compromise be reached before the end of the final design phase <ul style="list-style-type: none"> - It should be borne in mind that the Commission never promised to be tenant. In accordance with the Understandings (PC-IX/11 Annex 1) tenant shall be OPCW - <u>Preliminary</u> Tenancy Agreement, along with all other recommendations and guidelines to be presented by the Commission in its final report, will be submitted for consideration and approval to the Conf. of the States Parties at its first session. Difficult for Commission to provide 15 year-guarantee. Commission probably won't last that long - At this point it would appear that the real problem is where the OPCW will be housed while building is under construction - Other important questions to be dealt with concerning the costs of the project. Questions on <u>reconciliation</u> of certain provisions of the prelim. Tenancy Agreement with certain commitments undertaken in the Understandings. - Unclear legal implications of other basic aspects: Role of Architect, Interior Responsibilities etc.. - It seems advisable to suspend the consultations with the developer for the time being, pending clear guidance from the CRHC - Has to provide political guidelines - Political Guidelines should be approved by the Commission at its tenth session, so that the negotiation of the Prelim. Tenancy Agreem. can be concluded immediately afterwards - The preliminary Tenancy Agreement will not be signed until the end of the final design phase - The purchase option - Draft Preliminary Tenancy Agreement - Draft General terms & conditions for the Prelim. Tenancy Agreement (submitted to the Committee on 16/Jan/95) - Draft Rights regarding the development and construction of the leased premises 	17/Feb/95	PC-X/HC/5 para 2 para 5 para 6 para 6.1 para 6.2 para 6.3 para 6.4 para 7 para 8 para 9 para 10 para 11 para 12 Attachment 1 Attachment 2 Attachment 3
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<ul style="list-style-type: none"> - CRHC held 5 meetings during the ninth intersessional period. First 16/Jan/95; last 9/Mar/95 • Report of the Committee - Decision on long-term OPCW accommodation - No objections deposited with ExSec - ExSec advised Committee on the creation and work of a building steering Group tasked with refining the initial drawings of the building to best meet functional requirements - Car parking spaces at NCC - Consultancy - continuing role Starke Diekstra, See Annex 3 - Committee endorsed Tenancy Agreement for Lab. and Equipment Store, thereby bringing the Agreement into force (PC-X/HC/4) - Letter from the Chairman and ExSec, dated 31/Jan/95, addressed to the Netherlands Minister of Foreign Affairs concerning PrepComs' approval of "Understandings concerning the implementation of paras 6,7,9 and 11 of Annex 3 of the Paris Resolution" (contained in PC-IX/11) - -Consensus reached on the package proposed by the Dutch government in relation to the Building project and certain financial aspects of the bid- - Answering letter from the Netherlands minister for Foreign Affairs, dated 9/Mar/95 - Letter from the Chairman and ExSec dated 2/Mar/95 addressed to the managing Director of the OPCW Foundation -On the matter of Consultancy required during development of the Building - Some dissatisfaction with Starke Dierkstra work - Need to open to tender 	15/Mar/95	PC-X/HC/6 para 2 para 5 para 7 para 8 para 9 Annex 1 Annex 2 Annex 3
<ul style="list-style-type: none"> • ExSec Note: OPCW Building related issues - OPCW Specification/Sample list Technical Description of the Building (28 Pages) - Letter from Provastgoed Nederland B.V.to Mr. Hamming on the quality and energy costs of the climate installations as envisioned in the preliminary building design - Letter from Starke Diekstra to Mr. Ryan on the subject of comments on Provast proposals regarding central air cond. 	31/Mar/95	PC/X/HC/7 Annex 1 Annex 2 Annex 3
<ul style="list-style-type: none"> - CRHC meetings • Report - Comments on the Draft Preliminary Tenancy Agreement -Recommendations - Arrangements for a fully international, open tender process for consultancy associated with the building to be initiated no later than 30 april 1995 - Recommendations - Letters from MR. Hamming (OPCW Foundation) to ExSec (on Provast proposal and the preliminary tenancy agreement) and to the Chairman of the CRHC (on the building consultancy tender process) 	4-6/Apr/95 6/Apr/95	PC-X/HC/8 para 2 para 2.5 para 3 para 6 Annex 1 & 2
<ul style="list-style-type: none"> • CRHC, ExSec Note -Report by the Legal Advice on the draft development agreement - OPCW New purpose-built Office Building 	31/May/95	PC-XI/HC/2

<ul style="list-style-type: none"> • CRHC, ExSec Note -Report by the Building Officer on Consultancy Services (Site Supervision) for the construction of the OPCW Building 	30/Jun/95	PC-XI/HC/4
<ul style="list-style-type: none"> - CRHC meetings • Report - Legal arrangements for the realisation of the OPCW building - OPCW Building Steering Group - Consultancy - OPCW Laboratory and Equipment Store - Interim accommodation - Recommendations 	28/Apr-30/Jun/95 30/Jun/95	PC-XI/HC/5 para 2 para 3 para 4 para 8 para 10 para 11
<ul style="list-style-type: none"> • CRHC: Report of a Meeting Held on 26 July 1995 - new building, tenancy agreement 	26/Jul/95	PC-XI/HC/6
<ul style="list-style-type: none"> • ExSec Note: OPCW Building- Tenancy agreement - Problems - Proposed solution - Legal requirements - Political requirements 	27/Jul/95	PC-XI/HC/1 para 2 para 3 para 4 para 5
<ul style="list-style-type: none"> - CRHC • Report of the meeting - Legal arrangements for the realisation of the OPCW building (DRA) - Development plans of the NCC - Consultancy contract to DHV - VAT on new building - Laboratory and Equipment store - Interim accommodation of the Commission 	9,21/Nov/95 - 12,13,14/Dec/95 14/Dec/95	PC-XII/HC/14 para 2 para 3 para 4 para 5 para 6 para 7
<ul style="list-style-type: none"> • Corrigendum to PC-XII/HC/14 	19/Dec/95	PC-XII/HC/14/Corr.1
<ul style="list-style-type: none"> • ExSec Note: Draft Development and Realisation Agreement for the New Purpose-Built OPCW office building - Resolved issues - Exchange of letters - Letter of comfort - Pending issues - Recommendations 	12/Dec/95	PC-XII/HC/11 para 2 para 3 para 4 para 5 para 6
<ul style="list-style-type: none"> • ExSec Note: Draft (Preliminary)Tenancy Agreement for the New Purpose-Built OPCW Building 	12/Dec/95	PC-XII/HC/10
<ul style="list-style-type: none"> • ExSec Note: Interim Accommodation of the Commission and OPCW. Report by Nieboer Gemako on the availability of building accommodation in The Hague 	5/Dec/95	PC-XII/HC/9
<ul style="list-style-type: none"> • ExSec Note: Comm. on Relations with the Host Country, meeting held on the 31 Mar 95. OPCW New Purpose-Built office building - VAT 	24/Nove/95	PC-XII/HC/8

<ul style="list-style-type: none"> • Report of the Committee on Relations with the Host Country for the period 1 Sep to 9 Nov 95 – Report on the meetings, 1, 14, 29 Sep, 30 Oct, 9 Nov 95. – Legal arrangements for the realisation of the OPCW building – Development plans of the NCC – OPCW Building Steering Group – Consultancy services tenders – VAT - change to law – OPCW Laboratory and Equipment Store – Conference Facilities Steering Group – Interim Accommodation – Headquarters Agreement 	9/Nov/95	PC-XII/HC/7 para 2 para 3 para 4 para 5 para 6 para 7 para 8 para 9 para 10
<ul style="list-style-type: none"> • ExSec Note: Draft (Preliminary) Tenancy Agreement for the New OPCW Purpose-Built Office Building 	20/Nov/95	PC-XII/HC/6
<ul style="list-style-type: none"> • ExSec Note: Report of the Legal adviser on the Draft (Preliminary) Tenancy Agreement for the New OPCW Purpose-Built Office Building – R.O.Z Standard General Conditions – The three issues – Remaining issues – Draft Ground Lease (Erfpacht) – DZH Agreement – Conclusions 	8/Nov/95	PC-XII/HC/5 para 2 para 3 para 4 para 5 para 6 para 7
<ul style="list-style-type: none"> • ExSec Note: Report of the Legal Adviser of the Draft Development and Realisation Agreement for the New OPCW Purpose-Built Office Building – Main issues – Addenda to the Agreement – Pending issues 	26/Oct/95	PC-XII/HC/4 para 2 para 3 para 4
<ul style="list-style-type: none"> • ExSec Note: Supplementary Understandings Between the PTS of the OPCW and the Host Country Relating to the Preliminary Tenancy Agreement for the New purpose-Build Building 	10/Oct/95	PC-XII/HC/3
<ul style="list-style-type: none"> • ExSec Note: Supplementary Understandings Between the PTS of the OPCW and the Host Country Relating to the Preliminary Tenancy Agreement for the New purpose-build Building 	10/Oct/95	PC-XII/HC/3
<ul style="list-style-type: none"> • ExSec Note: Consultancy Services (Site Supervision) for the Construction of the OPCW New purpose-built Office Building. Application for Tender Documents 	9/Aug/95	PC-XII/HC/1
<ul style="list-style-type: none"> • ExSec Note: Draft Development and Realisation Agreement for the New Purpose-Built OPCW Building 	19/Feb/96	PC-XIII/HC/1
<ul style="list-style-type: none"> • ExSec Note: Draft (Preliminary) Tenancy Agreement for the New OPCW Purpose-Built Office Building 	20/Feb/96	PC-XIII/HC/3
<ul style="list-style-type: none"> • ExSec Note: Preliminary Tenancy Agreement for the New OPCW Purpose-Built Office Building - Insurance Risk 	19/Feb/96	PC-XIII/HC/2
<ul style="list-style-type: none"> • ExSec Note: The Open-Air Theatre Adjacent to the OPCW Building Site 	19/Mar/96	PC-XIII/HC/4/Rev 1
<ul style="list-style-type: none"> • ExSec Note: Development and Realisation Agreement for the New Purpose-Built OPCW Building and Associated Exchange of Letters 	18/Mar/96	PC-XIII/HC/5

• Corrigendum to PC-XIII/HC/5	18/Mar/96	PC-XIII/HC/5/Corr 1
• ExSec Note: (Preliminary) Tenancy Agreement for the New Purpose-Built OPCW Office Building	19/Mar/96	PC-XIII/HC/6
• ExSec Note: Peacebuilding Catsheuveel B.V Signature Authority	19/Mar/96	PC-XIII/HC/7
• Report of the Commission – Interim accommodation - recognising the potential urgent need for accommodation pending the availability of the OPCW Building. Expend funds during Phase II from part II fo the budget for rental and maintenance of premises	22/Mar/96	PC-XIII/18 para 9.6
• ExSec Note: Planning Schedule for the OPCW Building	10/Apr/96	PC-XIV/HC/1
• ExSec Note: (Preliminary) Tenancy Agreement for the New Purpose-Built OPCW Office Building	2/Jul/96	PC-XIV/6
• ExSec Note: Development and Realisation Agreement for the New Purpose-Built OPCW Office Building	2/Jul/96	PC-XIV/7
• Report of the CRHC: Issues related to the OPCW Building (PC-XIV/HC/1), (PC-XIV/A/4), (PC-XIV/6,7) and (PC-XIII/HC/8)	23/Jul/96	PC-XIV/HC/2 para 2
• Report of the CRHC: Interim accommodation (para 9.6 of PC-VIII/18), (PC-XIII/HC/8) and Annex 2.	23/Jul/96	PC-XIV/HC/2 para 4
• ExSec Note: Status Report on construction of new OPCW Building	22/Nov/96	PC-XV/HC/1
• ExSec Note: Interim Accommodation	29/Nov/96	PC-XV/HC/2
• Ex Sec Note: Report by the Legal Advisor on the sublease for interim accommodation - Aegon Building	13/Dec/96	PC-XV/HC/3
• ExSec Note: Corrigendum	20/Dec/96	PC-XV/HC/3/Corr.1
• Report of the Committee on Relations with the Host Country for the period 4 July - 19 December 1996 – Issues related to the OPCW Building – Interim accommodation	19/Dec/96	PC-XV/HC/4 para 2 para 3
• ExSec Note: The New Purpose-Built OPCW Office Building	10/Apr/97	PC-XVI/HC/2
□ OPCW LABORATORY AND EQUIPMENT STORE See also: <i>Equipment</i>		
– Will OPCW have its own Lab. and/or use the Facilities of TNO Prins Maurits Labs and/or use some other Alternative? – If OPCW has its own Lab, where would it be located and what would be the spatial and other requirements?	26/Mar/93	PC-II/WGA/WP.11 para 6
– How would the use of regional labs affect the requirements for the OPCW – Would the provision of a general lab., 3 smaller labs., a storage room, 2 additional rooms and a possible storage space for inspection equipment, be enough for the effective and efficient operation of the Lab?	12/May/93	PC-III/A/WP.7 para 6
– Expert Group on Industrial Declarations Meetings (Combined Group of Experts) • Report See further: Analytical Chemists – OPCW should: – Assign to the OPCW Lab. the role of co-ordinating the analytical activities to be undertaken under the Convention	1-11/Jun/93 15/Jun/93	PC-III/B/WP.7 para 4

<ul style="list-style-type: none"> – EG on Equipment meeting • Initial Report including Chairman's paper (Annex) – Discussion of requirements, specifications and evaluation procedures for off-site labs. ---EG recommends that OPCW have its own lab.--- – Functions of that Lab. – Requirements 	<p>14-18/Jun/93 18/Jun/93</p>	<p>PC-III/B/WP.9 Annex para 6-15</p> <p>para 6</p> <p>Annex para 16-32</p>
<ul style="list-style-type: none"> • WGB directs further EG work on Inspection Equipment list and lab. equipment and criteria for designating labs. 	<p>1/Oct/93</p>	<p>PC-IV/B/12 paras 9.5 - 9.6</p>
<ul style="list-style-type: none"> – Expert Group on Equipment Meeting • Second Interim Report See further: Equipment On Inspection Equipment and Lab. – Recommendation to locate lab. at TNO-PML facilities – Recommendations to WG B – Chairman's Paper (results of the Groups Work) – OPCW lab. site/building/staffing/equipment options & requirements 	<p>18-22/Oct/93 26/Oct/93</p>	<p>PC-V/B/WP.7</p> <p>para 7 a para 8,9 Annex para 13-24</p>
<ul style="list-style-type: none"> – Expert Group on Programme of Work and Budget Meeting • Final Report See further: Progr. of W & B – Proposed list of inspection and lab. equipment 	<p>25-Oct-18 Nov/93 18/Nov/93</p>	<p>PC-V/A/WP.3 Annex 3</p>
<ul style="list-style-type: none"> • PrepCom adopted the following understandings on the OPCW laboratory: – The OPCW laboratory, while an integral part of the OPCW Building, should be located near The Hague but not in the main OPCW Building – The OPCW needs laboratory facility before EIF – The decision to locate the lab separately should weigh the financial and administration factors and the need to isolate the OPCW lab from other lab facilities – The OPCW lab should be located at "Toegepast Natuurwetenschappelijk Onderzoek" (TNO) - Prins Maurits Laboratory (PML) facilities if this site is considered viable 	<p>17/Dec/93</p>	<p>PC-V/12 para 5.1</p>
<ul style="list-style-type: none"> • PrepCom adopted recommendation that OPCW Laboratory should be located at existing TNO-PNL facilities if this option is available • PrepCom adopted recommendation about advisability of locating inspection equipment storage with the OPCW Lab. • PrepCom mandated WGA to consider above points when elaborating the OPCW Building concept 	<p>17/Dec/93</p>	<p>PC-V/12 para 6.4 a</p> <p>PC-V/12 para 6.4 b</p> <p>PC-V/12 para 6.4 c</p>
<ul style="list-style-type: none"> • PrepCom decided that steps be taken to have a minimum OPCW Laboratory capability by March 1994 and be ready for full support no later than one month before EIF 	<p>17/Dec/93</p>	<p>PC-V/12 para 6.4 e</p>
<ul style="list-style-type: none"> • Report of the CRHC on meetings during the Sixth Intersessional Period See further: Building – OPCW Laboratory 	<p>11/Mar/94</p>	<p>PC-VI/HC/4</p> <p>Para 22-24</p>
<ul style="list-style-type: none"> • Summary of an additional meeting (13 April 1994) of the Committee on Relations with the Host Country See Further: Building, CRHC – OPCW Laboratory 	<p>13/Apr/94</p>	<p>PC-VI/HC/ 4.Add.1</p> <p>Para 11,12</p>

<ul style="list-style-type: none"> - Meetings of the CRHC • Summary of meetings during the Seventh Intersessional Period of the CRHC See further: Building, CRHC - Permanent (and Interim) Accommodation for the OPCW Laboratory and Equipment Store 	<p>25/May, 15/Jun/94 21/Jun/94</p>	<p>PC-VII/HC/1 para 18-20</p>
<ul style="list-style-type: none"> • Report on meetings of the Committee on Relations with the Host Country during the seventh intersessional period See further: CRHC., Building - OPCW Laboratory and Equipment Store - Secretariat Non Paper: Options (2) for the Establishment of the OPCW Lab and Associated Inspection Equipment Store. - Expert Group on Programme of Work and Budget on this subject. (Paper No. 11, 17 Aug 1994) (Operational requirements for OPCW Laboratory and ass. equipment store have been defined by the following EGs: Analytical Chemists (PC-III/B/WP.7), Equipment (PC-V/B/WP.7) and Inspection Procedures (PC-VII/B/WP.5)) 	<p>1/Sep/94 8/Jul, 1/Sep/94</p>	<p>PC-VIII/HC/5 para 3 Attachment Attachment</p>
<ul style="list-style-type: none"> • Commission requested to endorse CRHC recommendation (and EG on Progr. of W & B approval) that Lab. and equipment store be located at Heulweg 28/30 in Rijswijk; that a draft rental agreement be prepared; and to ensure appropriate funding for Lab. fit-up. 	<p>26/Sep/94</p>	<p>PC-VIII/10 para 2.3</p>
<ul style="list-style-type: none"> • <i>Commission decided to establish OPCW Lab and Equipment Store at site known as Heulweg 28/30</i> - Commission authorised ExSec to prepare a draft rental/leasing agreement before end '94 	<p>29/Sep/94</p>	<p>PC-VIII/18 para 9.3</p>
<ul style="list-style-type: none"> - CRHC meeting • Summary See: CRHC - Addressing content of draft decision on Lab for forwarding to Commission 	<p>28/Sep/94 28/Sep/94</p>	<p>PC-VIII/HC/7</p>
<ul style="list-style-type: none"> • Much of the preparatory work required for establishing the Lab and Equipment Store is complete. Initial Personnel have been recruited and work is well advanced on establishing accommodation. 	<p>1/Dec/94</p>	<p>PC-IX/6 para 1.9</p>
<ul style="list-style-type: none"> • Legal Adviser is negotiating rental conditions with the future owner of the lab facility. PTS has completed specifications for the building's conversion and is preparing for tenders to carry it out 	<p>1/Dec/94</p>	<p>PC-IX/6 para 3.6</p>
<ul style="list-style-type: none"> • Report of the CRHC - Summary of meetings - 17 and 25 Nov. 1994 See further: OPCW Building, CRHC Comm. addressed decision elements identified in PC-VIII/HC/6 (as outstanding from previous Comm. meetings): - OPCW Lab. and Equipment Store 	<p>25/Nov/94</p>	<p>PC-IX/HC/7 para 7</p>

<ul style="list-style-type: none"> • CRHC /ExSec Note: OPCW Lab. and equipment Store - Situation Report Following the decision to proceed with establishing the Lab. & Equipment Store at Heulweg, Rijswijk, this note has been provided to update MS's – Report by the Legal Adviser on Lab. and Equipment Store – Proposal, Rental Agreement from the Secretariat to the Prospective Purchaser, including general terms and conditions for the General Rental/Lease Agreement – Summary of the Technical Report prepared by a Building Research Company (Mr. Boerkoel) 	6/Dec/94	PC-IX/HC/10 Annex Attachment 1 Attachment 2
<ul style="list-style-type: none"> • CRHC, ExSec note -Report by the legal adviser on the OPCW Lab. and Equipment Store tenancy Agreement. – A tenancy Agreement was signed 23/Dec/94 – Main agreement has 13 articles: The premises, Ownership, term of the tenancy agreement, Guarantee, Termination of the contract, Headquarters Agreement, Rent, Level of delivery, Technical Report, Soil survey, Gen. terms and conditions, EIF and annexes. (see below) – Elements of the tenancy agreement that should be highlighted (rental increase, guarantee, settlement of disputes, level of delivery, EIF, Transfer of rights and obligations under the present tenancy Agreement) – Dfl. 700.000 for converting Heulweg building -see also: FG report PC-IX/A/WP.1 para 6.6 – Forwarding (28/Sep/94) of draft Lab. decision to Commission -Commissions' Decision: see PC-VIII/18 para 9.3- – Appropriateness to obligate Dfl. 700.000 from the '94 budget underspent could be valid in the opinion of the Legal Adviser Annexes to Tenancy Agreement: – General terms and conditions – Letter of guarantee – List of maintenance and alterations – Technical Research report – Soil survey report – Inventory of the premises 	19/Jan/95	PC-X/HC/2* para 2 para 3 Agreement: Attachment 1 para 5.1-5.7 para 6 para 6.2 para 6.4-6.7 Attachm.1 Annex 1 Annex 2 Annex 3 Available upon request (not annexed to document)

<ul style="list-style-type: none"> - CRHC, ExSec Note • Report of Lab. and Equipment Store fit-up cost estimates - Preliminary estimate was : Fl.1.26 million (-360.000 for furniture, fittings and computers, paid for by host-country; - 200.000 for fume cupboards, paid for by 1995 Phase 1 Equipment budget; -700.000 for converting the Building, paid for by the underspend in the 1994 budget) (PC-VIII/HC/5, PCVIII/HC/CRP./Rev.1) - Various processes have identified need for an estimated additional Fl. 230.000 (adaptation work to meet the Organisation's needs {100.000}, additional heating {30.000}, additional fixed lab. equipment {65.000}, and a more accurate estimate of the fume cupboard costs. 4-6 more weeks needed for more precise estimate. - Table - Estimated cost of fitting out lab/equip. store 	20/Jan/95	PC-X/HC/3 para 1 para 2,3 Table 1
<ul style="list-style-type: none"> • CRHC, ExSec note -Report by the legal adviser on the OPCW Lab. and Equipment Store tenancy Agreement. - Commission has agreed with the owner of the facility on a Letter of Guarantee. Will be notarised on Monday 20/Feb/95 - In accordance with PC-VIII/18 para 9.3 ExSec requests CRHC to approve the Lab and Equipment Store Tenancy Agreement in order to enable the PTS to take up occupation of the facility from 1/Mar/95. ---See further: PC-X/HC/2* (above)--- ---Contains the same information + a condensed explanation of the main features of the Tenancy Agreement--- 	17/Feb/95	PC-X/HC/4 para 6 para 7
<ul style="list-style-type: none"> - Committee on R with the Host Country held 5 meetings during the ninth intersessional period. First 16/Jan/95; last 9/Mar/95 • Report of the Committee See further: Building, CRHC - Committee endorsed Tenancy Agreement for Lab. and Equipment Store, thereby bringing the Agreement into force (PC-X/HC/4) 	15/Mar/95	PC-X/HC/6 para 9
<ul style="list-style-type: none"> - CRHC meetings • Report - OPCW Laboratory and Equipment Store. The Committee requested the Secretariat to keep it informed on the progress of the Laboratory. 	28/Apr-30/Jun/95 30/Jun/95	PC-XI/HC/5 para 8
<ul style="list-style-type: none"> • Germany WP: Evaluation of Potential Inspection Equipment Hydrogen Concentration Measurement (HCM) using thermal neutron detection. - Evaluation of equipment for verification of munitions stockpiles - The HCM approach - Procurement of NDE equipment for evaluation (and training) 	4/Oct/95	PC-XII/B/WP.1 para 2 para 3 para 4
<ul style="list-style-type: none"> • ExSec Note: First Official Inter-Laboratory Comparison Test 	8/Dec/95	PC-XII/B/4

<ul style="list-style-type: none"> • ExSec Note: Third Commission Inter-Laboratory Comparison Test: Trial Proficiency Test 	30/Nov/95	PC-XII/B/3
<ul style="list-style-type: none"> • Report of the Committee on Relations with the Host Country for the period 1 Sep to 9 Nov 95 – Report on the meetings, 1, 14, 29 Sep, 30 Oct, 9 Nov 95. – OPCW Laboratory and Equipment Store 	9/Nov/95	PC-XII/HC/7 para 7
<ul style="list-style-type: none"> • Report of the Committee on Relations with the Host Country: OPCW Laboratory and Equipment Store (para 4 of PC-VIII/HC/8) 	23/Jul/96	PC-XIV/HC/2 para 3
<ul style="list-style-type: none"> • EG on Inspection Procedures: Twelfth Report – National accreditation for laboratories seeking designation 	20/Jun/96	PC-XIV/B/WP.5 para 6
<ul style="list-style-type: none"> • Report of the Committee on Relations with the Host Country for the period 4 July - 19 December 1996 – OPCW Laboratory and Equipment Store - successful opening 	19/Dec/96	PC-XV/HC/4 para 4

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□ PERSONNEL: Provisional Technical Secretariat		
<ul style="list-style-type: none"> • PrepCom adopted decision to establish a Provisional Technical Secretariat composed of Executive Secretary as head and chief executive officer and staff as required – Established in accordance with paragraph 8 of the Text on the Establishment of a Preparatory Commission approved in Paris on 13 January 1993 	12/Feb/93	PC/I/4 para 10
<ul style="list-style-type: none"> • ExSec authority for Staff Appointments 	12/Feb/93	PC/I/4.para 10
<ul style="list-style-type: none"> • ExSec statement 	12/Feb/93	PC/I/4.para 18
<ul style="list-style-type: none"> • Personnel Appointments and authorisation on recommendations 	22/Apr/93	PC/II/9/para 24 and PC/II/3.para 3
<ul style="list-style-type: none"> • Delegation of Mexico Statement at Third Plenary on geographical distribution 	2/Jul/93	PC-III/11.para 5.3.2
<ul style="list-style-type: none"> • ExSec statement on Personnel Appointments 	2/Jul/93	PC-III/11.para 9.2
<ul style="list-style-type: none"> • ExSec statement on: <ul style="list-style-type: none"> – D1 posts, Professional posts and GS staff – ExSec anticipates presenting staffing tables and organisational charts to Fourth Session 	25/Jun/93	PC-III/5.para 3
<ul style="list-style-type: none"> • Language Co-ordinator appointed 	25/Jun/93	PC-III/5. para 4.6
<ul style="list-style-type: none"> • Note by ExSec: Legal Aspects of the PrepCom recruiting and employing 	27/Sep/93	PC-IV/11
<ul style="list-style-type: none"> • Report of Working Group A to Fourth Plenary See further: WG A – Priority list of posts for commencement of 1994 	30/Sep/93	PC-IV/A/2 Annex E
<ul style="list-style-type: none"> • ExSec Report: Personnel Next Steps <ul style="list-style-type: none"> – List of posts to create as priority – ExSec proposal to circulate job descriptions to Member States for proposed professional positions and initiate first stage of recruitment for general service posts 	27/Sep/93	PC-IV/10 para 3.2 Annex A para 3.2.3
<ul style="list-style-type: none"> • ExSec Report: Current Personnel Situation 	27/Sep/93	PC-IV/10 para 3.1
<ul style="list-style-type: none"> • PrepCom decides to review professional staff patterns because of previous Commission recommendation on recruitment of staff from wide geographical representation 	1/Oct/93	PC-IV/23 para 5.7.3
<ul style="list-style-type: none"> • ExSec statement on Personnel Policy to Fourth Plenary 	1/Oct/93	PC-IV/23 para 8.1
<ul style="list-style-type: none"> • Statement by Delegation from Kingdom of Morocco 	1/Oct/93	PC-IV/23 para 8.2
<ul style="list-style-type: none"> – EG on Programme of Work and Budget Meetings • Final Report See further: Progr. of W & B – Proposed organisational chart and staffing tables for 1994 (prts. I&II) 	25-Oct-18 Nov/93 18/Nov/93	PC-V/A/WP.3 Annex 2
<ul style="list-style-type: none"> • ExSec Report: Personnel 	13/Dec/93	PC-V/6 para 4.7-4.11
<ul style="list-style-type: none"> • ExSec Report: Future Recruitment for Part I-1994 (Jan - Jun) – Secretariat's database of curricula vitae routinely reviewed as vacancies arise 	12/Dec/93	PC-V/6 para 4.11
<ul style="list-style-type: none"> • ExSec Note <p style="font-size: small; margin-top: 5px;">NOTE: PC Report says note of 14 Dec, ExSec Report is 13 Dec</p>	14/Dec/93	PC-V/6
<ul style="list-style-type: none"> • PrepCom endorses ExSec note on nationalities for Professional and Higher Categories represented at the PTS as of 14 December 1993 	17/Dec/93	PC-V/12 para 5.11

<ul style="list-style-type: none"> • PrepCom welcomes ExSec steps to redress situation on professional staff representation and encourages momentum 	17/Dec/93	PC-V/12 para 5.11 b
<ul style="list-style-type: none"> • ExSec Report: Professional Staff Representation 		PC-V/6 paras 4.8-4.12
<ul style="list-style-type: none"> • Argentina delegation statement on PTS representation 	17/Dec/93	PC-V/12 para 5.12
<ul style="list-style-type: none"> • Headquarters Agreement: Agreement between the PTS and the Netherlands concerning the Headquarters of the Commission. See Further: Building 21 Articles, <ul style="list-style-type: none"> – Art. 11: Privileges and Immunities of the Executive Secretary and Staff Members – Art.14: Notification – Art:15: Social Security – Art:16: Employment 	23/Feb/94	PC-VI/6
<ul style="list-style-type: none"> • ExSec note on proposed adjustments to phase I staffing requirements 	6/Apr/94	PC-VI/13
<ul style="list-style-type: none"> – ExSec considers adjustments to staffing in Phase I involving 12 positions essential for preparing efficiently for EIF of the CWC and for managing the basic responsibilities of the PTS. – Adjustments consist of : Creation of one new position; Accelerated filling of three Phase I positions; Upgrading of one position already provided for in Phase I; The bringing forward of two professional positions from phase II and: The bringing forward of five GS level positions. – And involve General Services Branch (6); Health and Safety Unit (2); Verification Division (1); External Relations Division (1); Recruitment Section Personnel Branch (1); Budget and Finance Branch (1) 	6/Apr/94	PC-VI/13 para 1-4
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 17 December to 10 April 1994: Overview of Events & Accomplishments – Personnel See also PC-VI/13 	11/Apr/94	PC-VI/16 para 2.1-2.7
<ul style="list-style-type: none"> • ExSec Note on the staffing structure of the P.T.S. as of 12 April 1994. 	12/Apr/94	PC-VI/18
<ul style="list-style-type: none"> • PrepCom adopted recommendation that it authorise the E.S. to accelerate the filling of the three positions contained in Para 3(b) of ExSec note PC-VI/13 	15/Apr/94	PC-VI/22 para 5.11
<ul style="list-style-type: none"> • ExSec Note: Staff Rules of the PTS. Staff Rules made by the E.S., found to be consistent with the Staff Regulations as contained in PC-IV/24 by the EG on Staff and Financial Regulations (PC-VI/A/WP.3 para 9) 	18/Mar/94	PC-VI/A/2
<ul style="list-style-type: none"> • ExSec Note on Proposed Adjustments to Phase 1 Staffing Requirements - 1994 See: PC-VI/13 above. <ul style="list-style-type: none"> – Verification Div. Posts (4) approved for recruitment. Remaining 9 requests have been referred to EG on Programme of Work and Budget for a recommendation to the Seventh Session of the Commission. – Change: Security Officer Post P3 to P4 to head a new Branch within Administration Div. 	25/May/94	PC-VII/2 Para 2.1
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 16 April to 26 June 1994: Overview of Events, Issues & Accomplishments – Personnel – List of Professional Staff 	27/June/94	PC-VII/5 para 2.3 - 2.10 Annex 4

<ul style="list-style-type: none"> – Expert Group on Administration, Finance and Personnel • Chairman's Questionnaire on the elements of the OPCW staff policy – Questionnaire for delegations to provide their comments on a number of issues relevant in determining the structure of OPCW staff policy in order to facilitate discussion in the next EG meeting. 	14/Sep/94	PC-VIII/A/WP.10
<ul style="list-style-type: none"> • ExSec Background Paper on Staff Policies of some IO's – Establishment of a broader perspective of the possible approaches for the OPCW staff policy. – A Questionnaire was distributed to OECD, World Bank, Intelsat, European Patent Office, International Maritime Organisation, European Bank for Reconstruction & Development in Eastern Europe, European Commission, IAEA and the UN. – Questions on Organisational System, Salary Structure, Tenure of Employment Contracts, Special Allowances and Non-Cash Benefits, Accommodation Subsidies, Dependency Allowances, Leave Entitlements, Installation and Separation Benefits, Social Security, Entitlements and Accrued Benefits of Staff recruited from other Organisations and Official Travel – Summary of main trends – Tables/Figures on Organisations 	12/Sep/94	PC-VIII/A/WP.9 Chapter 3 Attachments
<ul style="list-style-type: none"> • ExSec Note on basic parameters for preparation of draft OPCW Staff Policy – Aspects (9) that could serve as basic parameters 	9/Sep/94	PC-VIII/A/3 para 3
<ul style="list-style-type: none"> • ExSec Note: Deployment of Inspectors – Clarification (Secretariat's planning assumptions) of the inspector deployment situation: Qualifications, training and deployment 	19/Sep/94	PC-VIII/B/3
<ul style="list-style-type: none"> • ExSec Report to Eight Plenary – General Staffing situation Sept. 1994 – PTS Staffing Structure. Prof. and higher categories only, as of 20/Sep/94 	26/Sep/94	PC-VIII/10 para 3.6-3.9 Annex 4
<ul style="list-style-type: none"> • ExSec Report to Ninth Plenary – Recruitment; Regional breakdown of staff; Development of dedicated human resources database 	1/Dec/94	PC-IX/6 para 1.26-1.29
<ul style="list-style-type: none"> • GS. category salary raise. 	1/Dec/94	PC-IX/6 para 4.5
<ul style="list-style-type: none"> • Workshops on performance appraisal 	1/Dec/94	PC-IX/6 para 4.6
<ul style="list-style-type: none"> • Staff Associations occupations during ninth intersessional period 	1/Dec/94	PC-IX/6 para 4.7

<ul style="list-style-type: none"> • ExSec WP: Staff Policy requirements for the OPCW – It is necessary for a provisional staff policy to be finalised during phase I. Absence thereof could affect the process of recruitment to the extent that the overall quality of the personnel may suffer. EG on administrative , financial and personal matters has to conclude its deliberations as expeditiously as possible. ---ExSec paper to assist WG --- – Aim of this paper is to identify and enumerate some of the staff policy needs of the OPCW arising out of its future characteristics. – OPCW characteristics – OPCW staffing needs – OPCW staffing policy considerations. -Remuneration and benefit Package – Current Situation – Options for the OPCW – Conclusion 	11/Nov/94	PC-IX/A/WP.5 Introduction, para 1 para 2 para 3 para 4 para 5 para 6 para 7 para 8
<ul style="list-style-type: none"> • Corrigendum to PC-IX/A/WP.5 		PC-IX/A/WP.5/Corr.1
<ul style="list-style-type: none"> – EG on administrative, finance and personnel matters meetings • Summary of preliminary consultations – Discussions on various aspects of the Staff policy requirements for OPCW – Group requested ExSec to prepare an initial draft of the OPCW Staff R & R 	14,15/Nov/94 16/Nov/94	PC-IX/A/WP.6
<ul style="list-style-type: none"> – EG on administrative, finance and personnel matters meetings • Report of second meeting – EG discussed first draft outline of the OPCW Staff R & R which was based upon the UN common system. EG concluded that the goal should be to make the OPCW staff system more cost efficient 	20-23/Feb/95 24/Feb/95	PC-X/A/WP.3 para 2.1
<ul style="list-style-type: none"> • ExSec Note: Senior Appointments – Changes in staffing at D-1 level: Resignation of Mr. Li Chang-he; Retirement of Mr. Reuben Lev – ExSec is engaged in consultations in order to identify suitable candidates. 	10/Mar/95	PC-X/6
<ul style="list-style-type: none"> – Informal Consultations • ExSec Note: Informal consultations on Inspectorate Recruitment and related matters – ExSec Presentation – PTS had been hoping to receive more applications; in particular for posts which require extensive CI experience – Steps taken to reach out to qualified applicants – Screening of applications, criteria, results, selection process – Comments by delegations – Graphs (10) presented during the consultations 	17/Mar/95 29/Mar/95	PC-X/9 para 2 para 2.1 para 2.2 para 2.3-2.18 para 3 Attachment
<ul style="list-style-type: none"> • India WP: Proposal for establishment of a Recruitment Advisory Committee by the Preparatory Commission for the OPCW 	25/Jul/95	PC-XI/A/WP.8

<ul style="list-style-type: none"> – WP by Executive Secretary • Amendment to the revised proposed Programme of Work and budget for 1996 – Inclusion of P-3 Legal Officer – Funding for the post – Justification for the P-3 Legal Officer 	15/Jun/95	PC-XI/A/WP.4 para 1 para 2 Annex
<ul style="list-style-type: none"> • ExSec Note: Appointment of a Director for the Inspectorate in Verification Division 	15/Sep/95	PC-XII/2*
<ul style="list-style-type: none"> • Report of the Committee on Relations with the Host Country: OCPW Laboratory and Equipment Store (para 4 of PC-VIII/HC/8) 	23/Jul/96	PC-XIV/HC/2 para 3
<ul style="list-style-type: none"> • EG on Inspection Procedures: Twelfth Report – National accreditation for laboratories seeking designation 	20/Jun/96	PC-XIV/B/WP.5 para 6
□ PLENARY SESSIONS		
– First Session (8-12 February 1993)		
<ul style="list-style-type: none"> • Report of First Plenary Starting up the Commission and PTS: See below 	12/Feb/93	PC/I/4
<ul style="list-style-type: none"> • Corrigendum to First Plenary – Para 3 (first line) and para 3 (sixth line) 	3/Mar/93	PC/I/4/Corr.1
– Second Session (19-22 April 1993)		
<ul style="list-style-type: none"> • List of Participants 	22/Apr/93	PC/II/INF.2/Rev.1
<ul style="list-style-type: none"> • Report of Second Plenary 	22/Apr/93	PC/II/9
<ul style="list-style-type: none"> • Corrigendum to Second Plenary – Attachment B, page 7, number 11 	2/Jun/93	PC/II/9/Corr.1
– Third Session (28 June - 2 July 1993)		
<ul style="list-style-type: none"> • List of Participants 	30/Sep/93	PC-III/INF.3/Rev.1
<ul style="list-style-type: none"> • Report of Third Plenary 	2/Jul/93	PC-III/11
– Fourth Session (27 September - 1 October 1993)		
<ul style="list-style-type: none"> • List of Participants 	30/Sep/93	PC-IV/INF.3
<ul style="list-style-type: none"> • List of Participants - Corrigendum 	15/Oct/93	PC-IV/INF.3/Corr.1
<ul style="list-style-type: none"> • Report of Fourth Plenary Session 	1/Oct/93	PC-IV/23
<ul style="list-style-type: none"> • Corrigendum to Fourth Plenary – page 9, para 5.9.20, line 1 – page 9, para 5.9.22, para 2, line 1 	5/Oct/93	PC-IV/23/Corr.1
<ul style="list-style-type: none"> • Corrigendum to Fourth Plenary – page 1, para 1.4, line 1 – page 1, para 1.4, 7th line from bottom of text 	15/Oct/93	PC-IV/23/Corr.3
– Fifth Session (13 - 17 December 1993)		
<ul style="list-style-type: none"> • List of Participants 	16/Dec/93	PC-V/INF.3
<ul style="list-style-type: none"> • Report of Fifth Plenary Session 	17/Dec/93	PC-V/12
<ul style="list-style-type: none"> • Corrigendum to Fifth Plenary (PC-V/12) – page 7, para 5.8, line 3 	7/Jan/94	PC-V/12/Corr.1
– Sixth Session (11-15 April 1994)		
<ul style="list-style-type: none"> • Report of Sixth Plenary Session 	15/Apr/94	PC-VI/22
<ul style="list-style-type: none"> • Report of Sixth Plenary Session - Corrigendum – page 7, subparagraph 6.8(d) 	27/Aug/96	PC-VI/22/Corr.1
– Seventh Session (27 June - 1 July 1994)		
<ul style="list-style-type: none"> • List of participants (Seventh Session) 	30/Jun/94	PC-VII/INF.3/Rev.1
<ul style="list-style-type: none"> • Report of Seventh Plenary Session 	1/Jul/94	PC-VII/8

– Eight Session (26-30 September 1994)		
• Report of Eight Plenary Session	29/Sep/94	PC-VIII/18
– Ninth Session (5-9 December 1994)		
• List of participants (Ninth Session)	8/Dec/94	PC-IX/INF.3/Rev.1
• Report of Ninth Plenary Session	9/Dec/94	PC-IX/11
• Corrigendum to PC-IX/11 (Correction incorporated in index)	9/Dec/94	PC-IX/11/Corr.1
– Tenth Session (3-7 April 1995)		
• Report of Tenth Plenary Session	7/Apr/94	PC-X/23
– Eleventh Session (24-28 July 1995)		
• Report of Eleventh Plenary Session	27/Jul/95	PC-XI/17
• Corrigendum	14/Aug/95	PC-XI/17/Corr.1
– Twelfth Session (11-15 December 1995)		
• Report of Twelfth Plenary Session	14/Dec/95	PC-XII/17
– Thirteenth Session (18-22 March 1996)		
• Report of Thirteenth Plenary Session	22/Mar/96	PC-XIII/18
– Fourteenth Session (22-26 July 1996)		
• Report of the Fourteenth Plenary Session	27/Jul/96	PC-XIV/29
– Fifteenth Session (16-20 December 1996)		
• List of Participants	20/Dec/96	PC-XV/INF.2
• Report of the Fifteenth Plenary Session	21/Dec/96	PC-XV/25
– Sixteenth Session (9-15 April 1996)		
• List of Participants	15/Apr/96	PC-XVI/INF.9/Rev.1
• Report of the Sixteenth Plenary Session	15/Apr/96	PC-XVI/36
– 92 States participated in First Plenary	12/Feb/93	PC/I/4. para 2
– 89 Member States participated in Second Plenary	22/Apr/93	PC/II/9. para 2
– 80 Member States participated in Third Plenary	2/July/93	PC-III/11. para 1.2
– 82 Member States participated in Fourth Plenary	1/Oct/93	PC-IV/23 para 1.2
– 81 Member States participated in Fifth Plenary	17/Dec/93	PC-V/12 para 1.1
– 79 Member States participated in Sixth Plenary	15/Apr/94	PC-VI/22 para 1.3
– 79 Member States participated in Seventh Plenary	1/Jul/94	PC-VII/8 para 1.4
– 79 Member States participated in Eight Plenary	30/Sep/94	PC-VIII/18 para 1.4
– 90 Member States participated in Ninth Plenary	9/Dec/94	PC-IX/11 para 1.4
– 88 Member States participated in Tenth Plenary	7/Apr/95	PC-X/23 para 1.4
– 93 Member States participated in Eleventh Plenary	27/Jul/95	PC-XI/17 para 1.4
– 87 Member States participated in Twelfth Plenary	14/Dec/95	PC-XII/17 para 1.4
– 87 Member States participated in Thirteenth Plenary	22/Mar/96	PC-XIII/18 para 1.4
– 88 Member States participated in Fourteenth Plenary	27/Jul/96	PC-XIV/29 para 1.4
– 90 Member States participated in Fifteenth Plenary	21/Dec/96	PC-XV/25 para 1.4
– 94 Member States participated in Sixteenth Plenary	15/Apr/96	PC-XVI/36 para 1.4
• Text on the establishment of a Preparatory Commission	13/Jan/93	
• Preparatory Commission convened	12/Feb/93	PC/I/4. para 1
• Rotation of Chairman	12/Feb/93	PC/I/4. para 8
• Election of Officers	12/Feb/93	PC/I/4. para 8
• PrepCom adopts Program of Work for the First Months	12/Feb/93	PC/I/4. para 12
• Working Paper on Activities, Structure, Functioning and Tasks: Delegation of Cuba	9/Feb/93	PC/I/WP.2

□ Review of Working Methods of the Preparatory Commission and its Subsidiary bodies		
<ul style="list-style-type: none"> • ExSec report to Fourth Plenary on review of working methods 	27/Sep/93	PC-IV/10 para 11
<ul style="list-style-type: none"> • ExSec statement 	1/Oct/93	PC-IV/23 para 8.3
<ul style="list-style-type: none"> – Expert Group on Programme of Work and Budget Meeting • Final Report See further: Progr. of W & B. – Recommendations on improvement of the work of the Commission 	25-Oct-18 Nov/93 18/Nov/93	PC-V/A/WP.3 Annex 5
<ul style="list-style-type: none"> • PrepCom adopts recommendation for approving work of the PrepCom 	17/Dec/93	PC-V/12 para 5.9
<ul style="list-style-type: none"> – Expert Group on Program of Work recommendation 	18/Nov/93	PC-V/A/WP.3 Annex 5
<ul style="list-style-type: none"> • ExSec Note on improved functioning and plan of activities of the Expert Groups under Working Groups A & B for the period 18 April to 24 June 1994 	8/Apr/94	PC-VI/14
<ul style="list-style-type: none"> • PrepCom action on: Functioning and Plan of Activities of Expert Groups (PC-VI/14) 	15/Apr/94	PC-VI/22 para 9b
<ul style="list-style-type: none"> • PrepCom requested Chairman and ExSec to consult with the Member States on the Methods of work of the Commission with a view to improving its functioning and to presenting a report to its Ninth Session 	29/Sep/94	PC-VIII/18 para 4.11
<ul style="list-style-type: none"> • Report by the Chairman of the Commission and the ExSec on improved methods of work of the Commission. (on request of Commission: PC-VIII/18 para 4.11) – Current structure of PrepCom's subsidiary bodies can be improved considerably by means of increased clarity concerning the responsibilities and prerogatives of the Chairmen of the subsidiary bodies and the interaction between these bodies and the Secretariat – Proposals – Operational aspects – Major outstanding tasks of the PrepCom (listing of ..) 	2/Dec/94	PC-IX/8 para 3.8 para 4 para 5 Appendix
<ul style="list-style-type: none"> • One plenary meeting devoted to an exchange of views on above mentioned report. Commission noted Report, decided to pursue its consideration of this item and entrusted the incoming Chairman of the Commission with the task of taking it further. Commission recognised that there is need for more interaction between the WGs and EGs and for more consultations between MS 	9/Dec/94	PC-IX/11 para 4

<ul style="list-style-type: none"> – WG B meeting • Chairman's summary of the meeting – WG B discussed progress achieved in the implementation of the relevant recommendations and decisions adopted by the Commission at its Ninth Session as well as matters arising from the work of EGs and other bodies under WG B during the first part of the Ninth intersessional period. – Participants expressed view that EG's progress was not adequate to enable the Commission to resolve the most pressing outstanding issues – Issues identified by delegations as requiring consideration on a priority basis – Delegations' recommendations for improvement of the methods of work of the Commission. 	<p>27/Feb/95 27/Feb/95</p>	<p>PC-X/B/WP.11 para 2</p> <p>para 6</p> <p>para 9</p> <p>para 10</p>
<ul style="list-style-type: none"> • Report by the Chairman of the Commission – A fully implemented CWC should make it more difficult for terrorists to obtain substances which can be used to produce CWs - How to utilise the resources of OPCW in assisting MS's subjected to terrorist attacks as took place in Japan – The changing political reality - its implications – Ratifications - We now have to plan on the basis that the trigger point may be reached early in 1996 – Improved methods of work of the Commission – An evaluation of the application of new methods of work during the current intersessional period 	<p>30/Mar/95</p>	<p>PC-X/11 para 1.2</p> <p>para 2</p> <p>para 3 para 4</p>
<ul style="list-style-type: none"> • ExSec Note: Work of the commission during the intersessional period between its eleventh and twelfth sessions – Activities of EG. and Task Forces under Working Group A&B for the period August -December 1995 – Activities of CRHC 	<p>21/Jul/95</p>	<p>PC-XI/9</p>
<ul style="list-style-type: none"> • Final Report of the PrepCom for the OPCW to the First Session of the Conference of the States Parties and to the First Meeting of the Executive Council of the OPCW 	<p>15/Apr/97</p>	<p>PC-XVI/37</p>
<ul style="list-style-type: none"> • List of Associated Papers to Unresolved Issues 	<p>5/May/97</p>	<p>PC-XVI/39</p>
<p>❑ PRIVILEGES AND IMMUNITIES See also: <i>Host Country</i></p>		
<ul style="list-style-type: none"> • PrepCom mandate to WGA 	<p>12/Feb/93</p>	<p>PC/I/4 para 12</p>
<ul style="list-style-type: none"> – Combined Group of Experts on the Rules of Procedures and Privileges and Immunities meetings • EG Report - Result of the EG's deliberations is PC/II/WGA/WP.1: Draft rules of Procedure (see: Rules of Procedure) 	<p>1-5/Mar/93 5/Mar/93</p>	<p>PC/II/WGA/WP.2</p>
<ul style="list-style-type: none"> • WGA calls PrepCom attention to Note Verbale from the Netherlands Government and requests experts continue work – Note Verbale on Privileges and Immunities in . . . 	<p>22/Apr/93 19/Mar/93</p>	<p>PC/II/WGA/2 para 6 PC/II/1</p>

<ul style="list-style-type: none"> - Expert Group Meetings (Combined Group of Experts on <i>Rules of Procedure and Privileges and Immunities</i>) • Initial Report on Privileges and Immunities - Letter from the MFA on Priv. and Immunities - Chairman's non-paper - Headquarters agreement: Subjects to be dealt with 	<p>5/Mar/93</p> <p>5/Mar/93</p>	<p>PC/II/WGA/WP.3 annex 1 annex 2</p>
<ul style="list-style-type: none"> - Expert Group Meetings (Combined Group of Experts on the <i>Rules of Procedures and Privileges & Immunities</i>) • Report on Privileges and Immunities EG agrees upon the text that is annexed - Draft Headquarters Agreement 	<p>4-7/May/93</p> <p>12/May/93</p> <p>7/May/93</p>	<p>PC-III/A/WP.8*</p> <p>Annex</p>
<ul style="list-style-type: none"> • WGA recommends continued negotiations with Host Government followed by expert group review when negotiations conclude 	<p>30/Jun/93</p>	<p>PC-III/A/2</p>
<ul style="list-style-type: none"> • PrepCom mandated ExSec to continue negotiations with Host Government to complete Headquarters Agreement 	<p>2/Jul/93</p>	<p>PC-III/11 para 5.4.1</p>
<ul style="list-style-type: none"> - EG Meetings (Combined Group of Experts on <i>Rules of Procedure and Privileges & Immunities</i>) • Third Report on Privileges and Immunities - Provisions in the draft Headquarters Agreement that need clarification from the Host-Country - Draft Headquarters Agreement 	<p>23-26/Aug/93</p> <p>26/Aug/93</p>	<p>PC-IV/A/WP.6 para 6</p> <p>Annex</p>
<ul style="list-style-type: none"> • Letter from the State Secretary of Finance of the Host Country Government (circulated as Add.1) clarifying its intent with respect to the above mentioned provisions in the draft headquarters agreement 	<p>22/Sep/93</p>	<p>PC-IV/A/WP.6/Add.1</p>
<ul style="list-style-type: none"> • WGA amends HQ Agreement, recommends approval and authorisation for ExSec actions with Host Government 	<p>30/Sep/93</p>	<p>PC-IV/A/2 para 8</p>
<ul style="list-style-type: none"> • PrepCom authorised ExSec to sign draft Headquarters agreement for the PC - PrepCom authorised ExSec to give Host Government written notification of compliance with entry into force requirements after Headquarters Agreement is signed 	<p>1/Oct/93</p>	<p>PC-IV/23 para 5.8.1 para 5.8.2</p>
<ul style="list-style-type: none"> • PrepCom authorised ExSec to reach early agreement on subsidiary arrangements with Host Government and report to Fifth Plenary -Article 9(5) Headquarters Agreement on disposal of goods acquired or imported with the exemption of taxes 	<p>26/Aug/93</p>	<p>para 5.8.3</p> <p>Annex to PC-IV/A/WP.6</p>
<ul style="list-style-type: none"> • ExSec Note: Legal opinion on Privileges and Immunities of Inspection Team members. - Pursuant to request of WG B (PC-VI/B/8). Opinion on relationship between privileges and immunities to be granted under the Verification Annex and those to be granted under the Vienna Convention on Diplomatic Relations. 	<p>15/Jun/94</p>	<p>PC-VII/4</p>
<ul style="list-style-type: none"> • ExSec Note: Draft understanding on the status of "experts" in the context of investigations of alleged use in regard to privileges and immunities. -On request of WG B (PC-X/B/4 para 4.3(d); prepared by the Legal Adviser. 	<p>21/Dec/94</p>	<p>PC-X/B/2</p>

PROGRAMME OF WORK		
<i>listed as Program of Work and Budget at Fourth Session</i>		
• PrepCom adopts Programme of Work for the First Months	12/Feb/93	PC/I/4.para 12
PrepCom mandate to WGA for the First Year of Operation	12/Feb/93	PC/I/4.para 12
– Expert Group Meeting	8-17/Mar/93	PC/II/WGA/WP.5 para 1-7
• WGA draft recommendation on Program of Work	17/Mar/93	
– Recommendation of principles/procedures to base program of work on.		Attachm. 1
– Tentative list of issues to be addressed; - WG A: Finance & budgeting, Data management & Communications, Personnel & Staffing, OPCW Building, Legal Issues, Privileges & Immunities; - WG B: Industry monitoring & verification, CW Storage, destruction and production facilities, Technology, Equipment and training, Challenge Insp. & Investigations of alleged use, TC & A		
– Report of WGA	22/Apr/93	PC/II/WGA/2
• WGB consideration of Program of Work	20/Apr/93	PC/II/WGB/1.
• PrepCom adopts draft recommendation of WGA for Program of Work	22/Apr/93	PC/II/9 para 9
• Tentative Program of Work	15/Jun/93	PC-III/INF.1/Rev.1
• Meetings of Groups of Experts under WG A & B - Illustrative	30/Jun/93	PC-III/9
• WGA considered Weekly Schedule of Meetings	30/Jun/93	PC-III/A/2.para 2
• PrepCom approved change in Fourth Session	2/Jul/93	PC-III/11.para 5.2.1
➤ <i>Listed as Program of Work and Budget at Fourth Session</i>		

<ul style="list-style-type: none"> - Expert Group Meeting (EG on Program of Work and Budget) • Initial Report (Different papers bundled) - Basic assumptions for Budget planning - Recommendations - Revised Programme of Work (PB/CRP.1) - Per Division and sub-divided in Phase I & II - Programme of work 1994-95 for the PTS (PB/CRP.9) - Per Division and sub-divided in Phase I & II <ul style="list-style-type: none"> -Assumptions for 1994 budget (Basic and specific) - Specific Assumptions (PB/CRP.14, 9/Sep/93) and projections for the budget for 1994 - all things taken into consideration - Budget related explanatory documents prepared by the Secretariat for the EG on Programme of Work and Budget (PB/CRP.3, 7/Sep/93) <ul style="list-style-type: none"> -1.Phase I: Staffing tables -2.Phase II: Staffing tables -3.Proposed structure at EIF -4.Structure and functions at EIF - Proposed (Programme) Budget - Phase I, II (PB/CRP.4, 6/Sep/93) - Current and projected year-end financial status <ul style="list-style-type: none"> -Status of assessed contributions as at 6 September 1993 - All (PB/CRP.5) -Budget Status (31/Aug/93) (PB/CRP.6) -Comparative Statement of Budgets (PB/CRP.7) -Translation of Documents - Comparison between in-house translation and external contracts (PB/CRP.8) -Verification Division Personnel: Inspectorate projections, calculations (PB/CRP.10) 	<p>30/Aug -10/Sep/93 10/Sep/93</p>	<p>PC-IV/A/WP.7 Chapter II Chapter III Attachment I</p> <p>Attachment 1 further on page 10 Attachment 2</p> <p>Attachment 3</p> <p>page 1 page 12 page 27 page 41 Attachment 4</p> <p>Attachment 5</p>
<ul style="list-style-type: none"> • Tentative Program of Work 	24/Sep/93	PC-IV/INF/1/Rev.1
<ul style="list-style-type: none"> • Expert Group on 1994 Program of Work and Budget: Initial Report - Corrigendum; Attachments 3, 4 & 5 	27/Sep/93	PC-IV/A/WP.7 Corr.1
<ul style="list-style-type: none"> • WGA recommendations ➤ see recommendations adopted by PrepCom listed below 	30/Sep/93	PC-IV/A/2 paras 9 - 9.2.19
<ul style="list-style-type: none"> • WGA recommends PrepCom assign Expert Group on Program of W & B to study working procedures of Expert Groups to identify if changes should be made. Recommendations should be submitted to Fifth Plenary 	1/Oct/93	PC-IV/23 para 5.9.21 □
<ul style="list-style-type: none"> • PrepCom accepts recommendations to guide development of program of work and budget while affirming PrepCom need to finish work mandated by Paris Resolution 	1/Oct/93	PC-IV/23 para 5.9.1
<ul style="list-style-type: none"> - Secretariat should consider Expert Group work approved by Commission and link budget to program of work 		para 5.9.2
<ul style="list-style-type: none"> - Program of work should have two phases (defined in para 13 of expert report) - Budget should have two parts (defined in para 14 of the Program of Work) 		para 5.9.2

<ul style="list-style-type: none"> - PrepCom should follow developments, particularly relevant agreements and ratification's, that would change assumptions used in the Program of work and adjust Phase II of the Program of Work and Part II of the Budget accordingly. - PrepCom requests US. and Russia keeps PC informed of bilateral agreement implementation. 		para 5.9.4
<ul style="list-style-type: none"> - Revised budget should show changes from original draft 1994 budget for comparison and include a current financial statement. 		para 5.9.5
<ul style="list-style-type: none"> - Secretariat should review draft 1994 budget considering views expressed about reducing the overall average grade levels of proposed posts 		para 5.9.6
<ul style="list-style-type: none"> - Secretariat should ensure proper division of labour among PTS divisions by clearly defining tasks 		para 5.9.7
<ul style="list-style-type: none"> - Secretariat should estimate the cost of personnel requirements for Program of Work Phases 		para 5.9.9
<ul style="list-style-type: none"> - Secretariat should circulate draft budget two weeks before expert meeting and consult with Member States 		para 5.9.9
<ul style="list-style-type: none"> - Budget should assume up to 4 plenary sessions in 1994 		para 5.9.10
<ul style="list-style-type: none"> - Group of Experts on Training should submit recommendations to Fifth Plenary on training costs 		para 5.9.13
<ul style="list-style-type: none"> - Group of Experts on equipment should review procurement costs and forward to expert group on program of work and budget 		para 5.9.14
<ul style="list-style-type: none"> - Secretariat should consider budget implications of complimentary monitoring of bilateral agreements, assumed number of declared facilities and size of inspection teams 		para 5.9.16, 5.9.17
<ul style="list-style-type: none"> • PrepCom mandates Working Groups continue discussions on practical and legal difficulties of staff recruitment immediately following EIF - Delegation concerns about legal constraints on establishing a hiring authority - ExSec Note 	1/Oct/93 21/Sep/93	PC-IV/23 para 5.9.12 PC-IV/6
<ul style="list-style-type: none"> • PrepCom authorised ExSec to fill staff posts identified in Annex E to Working Group Report 	1/Oct/93	PC-IV/23 para 5.9.17
<ul style="list-style-type: none"> • Latin American Group statement: of concern about under-representation of region 	1/Oct/93	PC-IV/23 para 5.9.18
<ul style="list-style-type: none"> • Russian Fed. recommends preparing list of documents and procedures needed before EIF for approval at Fifth Plenary 	1/Oct/93	PC-IV/23 para 5.9.22
<ul style="list-style-type: none"> • PrepCom directs experts to finalise 1994 program of work and compile draft 1994 budget and submit to PrepCom at Fifth Plenary 	1/Oct/93	PC-IV/23 para 5.9.19
<ul style="list-style-type: none"> - Expert Group on Programme of Work and Budget Meeting • Final Report - Recommendations - Proposed Programme Budget for Fiscal Year 1994 prts. I&II - Proposed organisational chart and staffing tables for 1994 (prts. I&II) - Proposed list of inspection and lab. equipment - Proposed list of computer equipment - Recommendations on improvement of the work of the Commission 	25-Oct-18 Nov/93 18/Nov/93	PC-V/A/WP.3 para 4 Annex 1 Annex 2 Annex 3 Annex 4 Annex 5
<ul style="list-style-type: none"> • Corrigendum 	10/Dec/93	PC-V/A/WP.3/Corr1

<ul style="list-style-type: none"> • WGA: Report – Program of Work and Budget 	15/Dec/93	PC-V/A/7 para 8
<ul style="list-style-type: none"> • PrepCom adopts 1994 Program of Work 	17/Dec/93	PC-V/12 para 5.7 a
<ul style="list-style-type: none"> • PrepCom appropriates 56,462,000 Dutch Guilders – PrepCom directs ExSec to incur expenses not exceeding 34,425,5000 Dutch Guilders for Part I – PrepCom directs ExSec to incur expenses not exceeding 22,036,500 Dutch Guilders for Part II 	17/Dec/93	PC-V/12 para 5.7 a
<ul style="list-style-type: none"> – PrepCom decides appropriations shall be financed from contributions from Member States according to Scales of Assessments for 1994 – Scale of Assessments 	17/Dec/93	PC-V/12 para 5.7 c Attachments A&B to Annex 1
<ul style="list-style-type: none"> • PrepCom requests Member States to pay contributions – Within 30 days of receipt of communication from ExSec for Part I – Within 30 days of receipt of communication from ExSec after the deposit of the 65 ratification 	17/Dec/93	PC-V/12 para 5.7 d
<ul style="list-style-type: none"> • PrepCom invited ExSec to inform Member States on resource use in Part I and related directly to Phase II of the Program of Work 	17/Dec/93	PC-V/12 para 5.7 e
<ul style="list-style-type: none"> • PrepCom noted it based its adoption of Program of Work on the staff requirements and organisational chart used to assist ExSec implementation planning. PrepCom approval of 1994 budget does not prejudice future decisions of the PrepCom or the Conference of State Parties and recognises need for wide geographical staff representation 	17/Dec/93	PC-V/12 para 5.7 f
<ul style="list-style-type: none"> • PrepCom noted Report of the ExSec on actions taken to collect unpaid 1993 budget contributions and requested Member States to pay 1993 assessments 	17/Dec/93	PC-V/12 para 5.7 g
<ul style="list-style-type: none"> • PrepCom requested ExSec start informal consultations in the second quarter of 1994 when preparing draft Program of Work and Budget for 1995 	17/Dec/93	PC-V/12 para 5.7 h
<ul style="list-style-type: none"> • Ukraine delegation statement on scale of assessments 	17/Dec/93	PC-V/12 para 5.8
<ul style="list-style-type: none"> • WGA received Fourth Report of EG on Programme of W&B (PC-VI/A/WP.11) – WGA Actions/recommendations following this report 	15/Apr/94	PC VI/A/5 para 8.1 para 8.1-8.4
<ul style="list-style-type: none"> • PrepCom Approvals on Programme of Work and Budget 	15/Apr/94	PC-VI/22 para 5.6
<ul style="list-style-type: none"> • PrepCom Approval and notions on Assessment and Re-assessment of member states 	15/Apr/94	PC VI/22 para 5.7-5.10
<ul style="list-style-type: none"> – EG on Progr. of W & B meetings • Fourth Report – Proposed Calendar for 1994 for the preparation and review of the Draft Commission and OPCW budgets – Proposed structure of the Budget of the Commission for 1995 	3,23/Mar/94 23/Mar/94	PC-VI/A/WP.11 Annex 1 Annex 2
<ul style="list-style-type: none"> – EG on Progr. of W & B Meeting • Fifth Report – Consideration of ExSec Note PC-VI/13 and PC-VII/2 proposals and corresponding recommendations 	27/May/94 27/May/94	PC-VII/A/WP.2

<ul style="list-style-type: none"> - EG on Programme of W & B Meeting • Sixth Report - Consideration of (a) the first draft of the 1995 Progr. of W & B; (b) The first draft of the Progr. of W & B for the first year of the OPCW and (c) the Report of the Finance Group - Model Structure for Budget Presentation - Identification of a set of financial statements 	<p>6-17/Jun/94 21/Jun/94</p>	<p>PC-VII/A/WP.4</p> <p>Annex 1 Annex 2</p>
<ul style="list-style-type: none"> • Corrigendum to Sixth Report 	<p>28/Jun/94</p>	<p>PC-VII/A/WP.4/Corr.1</p>
<ul style="list-style-type: none"> • Report on meetings of the Comm. on Relations with the Host Country during the seventh intersessional period See further: Comm. on Relations with the Host Country - Secretariat Non Paper: <u>EG on Progr. of W & B</u> on the establishment of the OPCW Lab. and Ass. Inspection Equipment Store: Options (Paper No. 11, 17 Aug 1994) (Operational requirements for OPCW Laboratory and ass. equipment store have been defined by the following EGs: Analytical Chemists (PC-III/B/WP.7), Equipment (PC-V/B/WP.7) and Inspection Procedures (PC-VII/B/WP.5)) 	<p>1/Sep/94</p>	<p>PC-VIII/HC/5</p> <p>Attachment</p>
<ul style="list-style-type: none"> - Third Finance Group (Core Group of the EG on Progr. of W & B) Meeting • Report of the Third Meeting Consideration of tasks assigned to the Group in the Commission's Report on the Seventh Session (PC-VII/8) - Draft programme of Work and Budget for 1995 (prts. I&II) - Audited financial Statements of the Provident Fund for 1993 - Audited financial statements for 1993, including Report of External Auditor - Salary scales of GS Staff members - Commission's investment policies and procedures - Applicability to the Commission of UN best practices in the area of financial management, as recommended by bodies such as the joint Inspection Unit - Additionally: Discussion of funding and budgetary arrangements for the procurement of certain inspection and lab equipment and discussion of "any other business", including consideration of the Commission's arrangements for payment of rental subsidy - Table: Budgetary effect of the Finance Group's proposals 	<p>1-5/Aug/94 5/Aug/94</p>	<p>PC-VIII/A/WP.4</p> <p>para 3 para 4 para 5</p> <p>para 6 (..)</p> <p>para 7</p> <p>para 8,10</p> <p>Attachment</p>
<ul style="list-style-type: none"> • Corrigendum to PC-VIII/A/WP.4 	<p>30/Aug/94</p>	<p>PC-VIII/A/WP.4/Corr.1</p>
<ul style="list-style-type: none"> - Expert group meeting • Seventh Report - Comments on the 1994 Progr. of W & B of the Commission - Consideration of Finance Group Report - Consideration of draft Progr. of W & B for 1995 - Consideration of remaining proposals for staffing adjustment - Recommendations - List of documents distributed during the meeting • Programme of Work and Budget for 1995 (parts I & II) Volume one (Text) and Volume II (Tables and Charts) - All Divisions and Branches - 222 Pages 	<p>15-25/Aug/94 29/Aug/94</p>	<p>PC-VIII/A/WP.7</p> <p>para 4 para 5 para 6 para 7 para 11 Attachment</p> <p>Annex</p>

<ul style="list-style-type: none"> • To be pursued on an informal basis by the EG on Progr. of W & B during the ninth intersessional period: <ul style="list-style-type: none"> -Consultations on the formulation of the OPCW budget and the basic parameters of the Commissions budget for 1996 -Consultations on the programme of activities of the Finance Group and the EG on Progr. of W & B. 	9/Dec/94	PC-IX/11 Annex 2 part III
<ul style="list-style-type: none"> - Expert Group meeting • Eight Report - Consideration of the report of the Finance Group (see: Finance Group)- Discussions centred on (a) preliminary estimates for the first OPCW budget. (b) ExSec's response to the External Auditor's report. (c) ExSec's report regarding transfers in the 1994 budget. (d) UN best practices in regard to financial management. (e) Investment policies and procedures of the Commission. (f) GS salary scales - The budgetary impact of the training scheme - Security model and number of workstations and personal computers (no new info) - Reusable boots - ExSec report regarding transfers in the 1994 budget - Preliminary estimates for the first OPCW Budget (see also: FG) - Recommendations - List of documents distributed during the meeting. 	2-4/Nov/94 4/Nov/94	PC-IX/A/WP.2 para 2 para 3 para 4 para 5 para 6 para 7 para 8 Appendix
<ul style="list-style-type: none"> - Expert Group meeting • Ninth Report -EG met in order to take action on a recommendation by the EG on Data systems in relation to the IS branch budget for '95. - Agreed to recommend unfreezing of all IS Branch personnel appropriations. 	9/Nov/94	PC-IX/A/WP.4
<ul style="list-style-type: none"> • Background discussion paper prepared by the Secretariat: The current status of the Commission's activities and priority tasks for WG B for the remainder of the current and the next intersessional period <ul style="list-style-type: none"> - more and more even progress needed- - For WG B: Listing of Tasks to be accomplished 	22/Feb/95	PC-X/B/WP.10
<ul style="list-style-type: none"> • Background discussion paper prepared by the Secretariat: The current status of the Commission's activities and priority tasks for WG B for the remainder of the current and the next intersessional period <ul style="list-style-type: none"> - more - and more even progress needed- - For WG B: Listing of Tasks to be accomplished 	22/Feb/95	PC-X/B/WP.10

<ul style="list-style-type: none"> - WG B meeting • Chairman's summary of the meeting - WG B discussed progress achieved in the implementation of the relevant recommendations and decisions adopted by the Commission at its Ninth Session as well as matters arising from the work of EGs and other bodies under WG B during the first part of the Ninth intersessional period. - Participants expressed view that EGs progress was not adequate to enable the Commission to resolve the most pressing outstanding issues - Issues identified by delegations as requiring consideration on a priority basis - Delegations' recommendations for improvement of the methods of work of the Commission. 	<p>27/Feb/95 27/Feb/95</p>	<p>PC-X/B/WP.11 para 2</p> <p>para 6</p> <p>para 9</p> <p>para 10</p>
<ul style="list-style-type: none"> - CRHC ExSec Note • Report of Lab. and Equipment Store fit-up cost estimates - Preliminary estimate was : Fl.1.26 million (-360.000 for furniture, fittings and computers, paid for by host-country; - 200.000 for fume cupboards, paid for by 1995 Phase 1 Equipment budget; -700.000 for converting the Building, paid for by the underspend in the 1994 budget) (PC-VIII/HC/5, PCVIII/HC/CRP./Rev.1) - Various processes have identified need for an estimated additional Fl. 230.000 (adaptation work to meet the Organisation's needs {100.000}, additional heating {30.000}, additional fixed lab. equipment {65.000}, and a more accurate estimate of the fume cupboard costs. 4-6 more wvks needed for more precise estimate. - Table - Estimated cost of fitting out lab/equipment store 	<p>20/Jan/95</p>	<p>PC-X/HC/3 para 1</p> <p>para 2,3</p> <p>Table 1</p>
<ul style="list-style-type: none"> - EG on Programme of Work and Budget meetings • Tenth Report consideration of: Report of the FG; Programme of activities of FG and EG on Progr. of W & B in '95, Initial projections for the '96 Budget, and basic parameters for the budget of the Commission for '96 - Discussions on FG Report (PC-X/A/WP.2) Centred on: Office of internal oversight, Expert Body of the Executive Council on Administrative, Budgetary and Financial matters, Limitation of ExSec capacity to make transfers of funds, dependant spouse and child dependency allowance for GS staff, ExSec report on the findings of his examination of the External Auditor's observations on his audit of the 1993 accounts of the Commission, Amendments to the Provident Fund Charter and Administrative Rules, Obligation Procedures - Training cost estimates - Recommendations - Recommended Progr. of activities of the FG and the EG on Programme of W & B in '95 - Basic parameters for the '96 budget of the Commission - List of documents distributed during the meeting 	<p>9,10/Mar/95 10/Mar/95</p>	<p>PC-X/A/WP.4</p> <p>para 2 (2.1-2.9)</p> <p>para 6 para 7 Annex 1</p> <p>Annex 2 Appendix</p>

<ul style="list-style-type: none"> • ExSec note: Proposed prioritising of issues during the forthcoming intersessional period – Outline of major issues which need resolving during next (11th) intersessional period – Outline of the tasks identified in the Paris resolution that have not yet been completed 	4/Apr/95	PC-X/13
<ul style="list-style-type: none"> • Commission's action relating to Programme of W & B matters arising out of the report of WG A 	7/Apr/95	PC-X/23 para 6.5-6.10
<ul style="list-style-type: none"> – WG A meetings • Report See further: WG A – Programme of Work and Budget and Finance Group –WG A recommendations to Commission (On: -Child dependency/ Dependant Spouse allowances, -Obligation of funds for fitting-up of lab., -External auditor's '93 audit, - Amendments to Provident Fund Charter, -Endorsement of parameters for the '96 budget) 	3-6/Apr/95 6/Apr/95	PC-X/A/3 para 5 para 5.2
<ul style="list-style-type: none"> – WP by Executive Secretary • Amendment to the revised proposed Programme of Work and budget for 1996 – Inclusion of P-3 Legal Officer – Funding for the post – Justification for the P-3 Legal Officer 	15/Jun/95	PC-XI/A/WP.4 para 1 para 2 Annex
<ul style="list-style-type: none"> – EG on Programme of Work and Budgets meetings • Eleventh Report – Report of the Finance Group – Programme of Work and Budget of the Commission for 1996 – Adjustments to staffing proposed in 1995 – Draft Budget of the Commission for 1997 – Matters related to the OPCW Budget – Preliminary programme of activities of the FG and the EG on programme of work and budget during the next intersessional period – Recommendations • Corrigendum 	29/May- 1,7,16/Jun/95 16/Jun/95	PC-XI/A/WP.5 para 2 para 3 para 4 para 5 para 6 para 7 para 8
<ul style="list-style-type: none"> • ExSec note: Inter/program transfers 	18/Jul/95	PC-XI/A/WP.5/Corr.1
<ul style="list-style-type: none"> • ExSec note: Inter/program transfers 	24/07/95	PC-XI/A/4
<ul style="list-style-type: none"> • ExSec Note: Quarterly profile by division of expected expenditure for Part I of the 1996 Budget 	10/Jul/95	PC-XI/A/2
<ul style="list-style-type: none"> • EG on Programme of Work and Budget meetings – Twelfth Report – Report of the Finance Group – The methodology and assumptions for the OPCW Budget – Programme of Activities – Adjustments to the Programme of Work and Budget -1995 and 1996 – Issue of a new P-3 position in Legal – Recommendations 	21-22 Nov/95 22/Nov/96	PC-XII/A/WP.4 para 2 para 3 para 4 para 5 para 6 para 7
<ul style="list-style-type: none"> • ExSec Note: Programme of Work and Budget 1995 & 1996 	10/Nov/95	PC-XII/A/4
<ul style="list-style-type: none"> • ExSec Note: Status of Work of the Commission 	13/Mar/96	PC-XIII/6

<ul style="list-style-type: none"> - EG on Programme of Work and Budget meetings • Thirteenth Report - Basic Parameters for the Budget of the Commission for 1997 	13/Jun/96	PC-XIV/A/WP.6 Annex
<ul style="list-style-type: none"> • ExSec Note: Revised Proposal on Transfer of Funds 	17/Sep/96	PC-XV/2
<ul style="list-style-type: none"> • Preliminary Draft 1997 Budget of the Commission • Corrigendum 	19/Sep/96 7/Oct/96	PC-XV/A/WP.2 PC- XV/A/WP.2/Corr.1
<ul style="list-style-type: none"> • Prorated 1997 Part I Programme of Work and Budget of the Commission • Prorated 1997 Part I Programme of Work and Budget of the Commission: Corrigendum 	12/Nov/96 12/Nov/96	PC-XV/A/WP.2/Rev.1 PC-XV/A/WP.2/Rev.1
<ul style="list-style-type: none"> • Expert Group on Programme of Work and Budget - Fourteenth Report • Expert Group on Programme of Work and Budget - Fourteenth Report: Corrigendum 	25/Sep/96 26/Sep/96	PC-XV/A/WP.6 PC- XV/A/WP.6/Corr.1
<ul style="list-style-type: none"> • Transfer of Funds - Budgetary background - Transfer proposal for Part I of the 1996 Budget - Transfer proposal for Part II of the 1996 Budget 	25/Sep/96	PC-XV/3 para 1 para 2 para 3
<ul style="list-style-type: none"> • Expert Group on Programme of Work and Budget: Fourteenth Report • Fourteenth Report: Corrigendum 	25/Sep/96	PC-XV/A/WP.6 PC- XV/A/WP.6/Corr.1
<ul style="list-style-type: none"> • Expert Group on Programme of Work and Budget - Fifteenth Report 	8/Nov/96	PC-XV/A/WP.9
<ul style="list-style-type: none"> • Working Group A: Report - Programme of Work and Budget and Finance Group 	19/Dec/96	PC-XV/A/8 para 4
<ul style="list-style-type: none"> • Report of the Commission to the Fifteenth Plenary - Commission noted that WGA had approved the inter-programme transfer of funds contained in PC-XV/3 - On 1997 Part I and II Programme of Work and Budget of the Commission 	21/Dec/96	PC-XV/25 para 7.3 para 7.4 - 7.7
<ul style="list-style-type: none"> • Working Group A: Report - Programme and Budget 	31/Jan/97	PC-XVI/A/1 para 2.6
□ PROVIDENT FUND		
<ul style="list-style-type: none"> • PC authorises ExSec create Provident Fund - Fund would be transferred to UN Pension Fund after completed negotiations for the Organisations admittance for membership 	12/Feb/93	PC/I/4.para 20
<ul style="list-style-type: none"> • ExSec signed Charter of the Provident Fund on 25 June 1993 - Charter deposited at the Permanent Court of Arbitration 	25/Jun/93	PC-III/5.para 2.3
<ul style="list-style-type: none"> - Third Finance Group (Core Group of the EG on Programme of Work and Budget) Meeting • Report of the Third Meeting See Further: Budget, Programme of Work and Budget, Finance Group, Financial R & R Consideration of tasks assigned to the Group in the Commission's Report on the Seventh Session (PC-VII/8) - Audited financial Statements of the Provident Fund for 1993 	1-5/Aug/94	PC-VIII/A/WP.4 para 3

<ul style="list-style-type: none"> • Administrative rules for the Provident Fund Promulgated 21/Apr/94 in accordance with Staff Reg. 6.1 – 9 Rules – Declaration of Beneficiaries Form 	19/Sep/94	PC-VIII/6
<ul style="list-style-type: none"> • Charter of the Provident Fund (as amended) Promulgated 25/Jun/93 in accordance with decision taken by PrepCom at 1st session (PC-I/4 para 20 (12/Feb/93)) – PF to be governed by the terms of this charter: 13 Articles 	19/Sep/94	PC-VIII/5
<ul style="list-style-type: none"> • Principles in relation to the Provident Fund endorsed by the Commission during Eight Plenary and Commission's request to ExSec in relation to those principles 	29/Sep/94	PC-VIII/18 para 6.3, 6.4
<ul style="list-style-type: none"> • The management Board of the Provident Fund has amended the Charter of the Fund 	1/Dec/94	PC-IX/6 para 2.3
<ul style="list-style-type: none"> • Exsec Note: The Charter of the Provident Fund – Mr. Ian Kenyon submitting the Charter of the Provident Fund (PC-X/3) (In accordance with decision contained in PC-VIII/18 para 6.3) for the Commission's consideration and approval . Incorporates the changes suggested in 4th and 5th FG Report (PC-IX/A/WP.1 & 2). 	7/Mar/95	PC-X/2
<ul style="list-style-type: none"> • Charter of the Provident Fund - as amended – Mr Ian Kenyon (authorised thereto by the Commission {PC/I/4 para 20} and as supplemented by Staff regulations adopted by the Commission) establishes Provident Fund to be governed by the terms of this charter. (13 Articles) Charter replaces earlier version contained in PC-VIII/5. 	7/Mar/95	PC-X/3
<ul style="list-style-type: none"> • ExSec Note: Administrative Rules of the Provident Fund – Mr.Ian Kenyon submitting the administrative Rules of the Provident Fund (PC-X/5) for the Commission's consideration and approval. 	7/Mar/95	PC-X/4
<ul style="list-style-type: none"> • Administrative rules of the Provident fund - as amended Rules replace those contained in PC-VIII/6. 	7/Mar/95	PC-X/5
<ul style="list-style-type: none"> • Fifth Finance Group meeting – Report See further: Finance Group – Amendments to the Provident Fund Charter and Administrative Rules 	13-17/Feb/95 17/Feb/95	PC-X/A/WP.2 para 9
<ul style="list-style-type: none"> • Audited financial statements of the PrepCom for the OPCW and the Provident Fund for the PrepCom for the OPCW • Corrigendum 	2/Jul/96 11/Jul/96	PC-XIV/4 PC-XIV/4/Corr.1
<input type="checkbox"/> PROVISIONAL BUDGET ♦ See <i>Budget and Scale of Assesments, Program of Work</i>		
<input type="checkbox"/> PROVISIONAL RULES OF PROCEDURE ♦ See <i>Rules of Procedure</i>		
<input type="checkbox"/> PROVISIONAL STAFF REGULATIONS AND RULES ♦ See <i>Staff Regulations and Staff Rules</i>		
<input type="checkbox"/> PROVISIONAL TECHNICAL SECRETARIAT ♦ See <i>Personnel: Provisional Technical Secretariat</i>		
R		
<input type="checkbox"/> RATIFICATION		

• Three ratifications by April 1993	16/Apr/93	PC-II/INF.1
• Four ratifications by June 1993	2/Jul/93	PC-III/11 para 1.2
• Five ratifications by April 1994	11/Apr/94	PC-VI/16 para 1.2
• Sixth Plenary Statements regarding Ratification	15/Apr/94	PC-VI/22 para 9.c
• Eight ratifications by May 1994	27/June/94	PC-VII/5 para 1.2
• 14 ratifications by August 1994	26/Sep/94	PC-VIII/10 para 1.2
• 16 ratifications by October 1994	1/Dec/94	PC-IX/6 para 2.1
• 18 ratifications by December 1994	9/Dec/94	PC-IX/11 para 1.3
• 27 ratifications by March 1995	31/Dec/94	PC-X/10 para 1.2
• 32 ratifications by July 1995	25/Jul/95	PC-XI/INF.3
• 45 ratifications by Dec 1995	11/Dec/95	PC-XII/INF.2
• 49 ratifications by March 1996	18/Mar/96	PC-XIII/INF.2
• 58 ratifications by July 1996	22/July/96	PC-XIV/INF.2
• 67 ratifications by December 1996	20/Dec/96	PC-XV/INF.3
• 68 ratifications by January 1997	3/Feb/97	PC/CWC-S.R./21
• Note by the ExSec: Issues for consideration in the light of the current situation regarding ratification	4/Jul/96	PC-XIV/5
• Report by the Executive Secretary on the Status of Ratification of the Convention	12/Apr/97	PC-XVI/22*
□ RULES OF PROCEDURE		
• Provisional Rules	8/Feb/93	PC/I/2
• PrepCom adopts Provisional Rules	12/Feb/93	PC/I/4.para 6
• PrepCom Chairman's statement on rotation of Chairman	12/Feb/93	PC/I/4.
• Chairman's statement on electing Vice Chairman based on Regional Groups recommendations	12/Feb/93	PC/II/4.para
• Credentials Committee, Rule 4	8/Feb/93	PC/I/2
• Draft Rules of Procedure	4/Mar/93	PC/II/WGA/WP.1
– Expert Group Meetings (Combined Group of Experts on Rules of Procedure and Privileges and Immunities)	1-5/ Mar/ 93	
• Report (Rules of Procedure)	5/Mar/93	PC/II/WGA/WP.2
• WGA amends Rule 10, and recommends PrepCom adopt draft rules	22/Apr/93	PC/II/WGA/2 para 5
– Delegation reservations		
• PTS OPCW Rule of Procedure	22/Apr/93	PC/II/8
• PrepCom adopts draft Rules of Procedure with Rule 10 amended	22/Apr/93	PC/II/9 para 20 - 21
• Note by the ExSec: Key verbs in official records of commission decision-making.	22/Jul/96	PC-XIV/13
S		
□ SAFETY PROCEDURES		
♦ See <i>Health and Safety</i>		
□ SCALE OF ASSESSMENTS		
♦ See <i>Budget and Scale of Assessments</i>		
□ SECRETARIAT		
♦ See <i>Provisional Technical Secretariat</i>		
□ SECURITY		
IMS (See also <i>Data Systems</i>) & Physical Security		
See also: <i>Health and Safety Policy</i>		

• IMS Requirements	2/Jul/93	PC-III/11 para 2.1
• WGA requests Secretariat initiate independent security assessment of proposed IMS	30/Sep/93	PC-IV/A/2 para 5.4
• ExSec Note for EG on Data Systems: IMS Issues – Intended to facilitate the process of reaching agreement on a decision on the level of security for the IMS. – Information security in the OPCW – IMS Information Security	31/Aug/94	PC-VIII/A/1 para 2 para 3
– EG on data systems meeting • Tenth Report See further: Data systems – IMS security: IMS environment - general – Conclusions on IMS Security	9/Feb/95 9/Feb/95	PC-X/A/WP.1 para 2 para 2.6
• ExSec Note: Committee on Relations with the Host Country. Security Implications - Proposed NCC Amphitheatre – Issue - The construction of an outdoor amphitheatre – Background - Briefing on the 29 Sep 95 – General security issues – Specific security issues – NCC/Municipality security proposals – Security countermeasures – Security implications - scenarios	12/Dec/96	PC-XII/HC/13 para 1 para 2 para 3 para 4 para 5 para 6 para 7
❑ SIGNATORY STATES		
◆ See <i>Member States</i>		
❑ SINGLE SMALL SCALE FACILITIES AND OTHER SCHEDULE 1 FACILITIES		
See also: <i>Chemical Industry Facilities, Chemical Industry Declarations</i>		
– Chemical Engineers Expert Group Meeting • Initial and only Report. Considered inspections at Single Small Scale facilities; Schedule I, Schedule II and CW Production F.	10-21/May/93 21/May/93	PC-III/B/WP.2
• Corrigendum to this Report	2/Jun/93	PC-III/B/WP.2 Cor1
– Expert Group on Single Small Scale Facilities and other Schedule I production Facilities Meetings • Initial Report – Types of Schedule I Facilities, Tasks of the Group, Declaration Requirements, Guidelines for Inspection procedures, Safety and Health procedures, Recommendations for delimiting and structuring Schedule I facilities – Declaration Requirements under Part VI of the Verification Annex (9 Charts) – Guidelines for Inspection Procedures for the Inspection of Single Small-Scale Facilities and other Sched.I Prod. Facilities	12-16/Jul/93 16/Jul/93	PC-IV/B/WP.4 Annex Chapter I-VII Attachment A Attachment B
• WGB identified issues to finalise at next meeting and forwarded report to PrepCom for its notice	1/Oct/93	PC-IV/B/12 para 6
• PrepCom noted report	1/Oct/93	PC-IV/23 para 6.4.1

<ul style="list-style-type: none"> - EG on Chemical Industry Facilities meetings • Third Report See Further: Chemical Industry Facilities - Chairman's Paper - Past production of Schedule 1 chemicals at facilities having a capacity above 1 tonne per year, for pharmaceutical or other peaceful purposes 	<p>10-21/Jan/94 28/Jan/94</p>	<p>PC-VI/B/WP.2 Annex</p> <p>Attachment 2</p>
<ul style="list-style-type: none"> - EG on Chemical Industry Issues meeting • Sixth Report See Further: Chem. Ind. Facilities/Declarations - Understandings and tentative understandings on: Schedule 1 & 2 chemicals, Discrete organic chemicals, Schedule 1 Production facilities, definition of "Production" - Task Force on recording the export and import of scheduled chemicals - Recommendations 	<p>14/Sep/94</p>	<p>PC-VIII/B/WP.10</p> <p>para 2 and 3</p> <p>para 6</p> <p>para 7</p>

<ul style="list-style-type: none"> – EG on Chemical Industry Issues meetings • Ninth Report – Results of the EG's work <ul style="list-style-type: none"> - the group stated work on a Model Facility Agreement for Sched 1 Facilities. The group agreed it should take the format of the Model Agreement for Sched 2 - Plant Sites 	24-27/Apr/95 27/Apr/95	PC-XI/B/WP.1 para 2.5
<ul style="list-style-type: none"> – WG B meetings • Report of WG B – Chemical Industry Issues. The group requested the Secretariat develop a draft Model Agreement for schedule 1 facilities 	25-27/May/95 27/Jul/95	PC-XI/B/12 para 2.2
<ul style="list-style-type: none"> • Denmark, Finland, Norway, Sweden and the United Kingdom of Great Britain and Northern Ireland - Report "Viking" Table Top Exercise - Helsinki, 6-7 June 1996 • Corrigendum 	19/Sep/96 10/Sep/96	PC-XV/B/WP.1 /Corr.1
□ STAFF REGULATIONS AND RULES		
<ul style="list-style-type: none"> • PrepCom adopted decisions to apply UN Staff Regulations and Rules for PTS Staff until PrepCom approves its own rules – UN Rules • ST/SGB/Staff Rules/2/Rev.7 • ST/SGB/Staff Rules/2/Rev.7/Corr.1 • ST/SGB/Staff Rules/3/Rev/4 and Corr.1 	12/Feb/93	PC/I/4 para 19
<ul style="list-style-type: none"> • PrepCom authorised ExSec to create Provident Fund 	12/Feb/93	PC/I/4 para 20
<ul style="list-style-type: none"> • PrepCom mandate to WGA 	12/Feb/93	PC/I/4.para 12
<ul style="list-style-type: none"> – EG on Staff Regs. and Financial Regs. Meetings • Initial Report on Staff Regulations – Chairman's paper: Draft Staff regulations for the PTS 	18-24/Mar/93 24/Mar/93	PC/II/WGA/WP.10 Attachment
<ul style="list-style-type: none"> • WGA recommends finalising draft recommendation 	22/Apr/93	PC/II/WGA/2.para 8
<ul style="list-style-type: none"> – Expert Group Meetings • Report on Staff Regulations -proposals- • Draft Staff Regulations – Salary scales and related provisions – Letters of appointment – Termination indemnity – Repatriation Grant 	3-7/May/93 7/May/93 7/May/93	PC-III/A/WP.6 PC-III/A/WP.5 Annex I Annex II Annex III Annex IV
<ul style="list-style-type: none"> • Corrigendum to PC-III/A/WP.5 	2/Jun/93	PC-III/A/WP5/Corr.1
<ul style="list-style-type: none"> • WGA requests experts review staff rules for constancy with staff regulations after ExSec completes the staff rules 	30/Jun/93	PC-III/A/2.para 3.2
<ul style="list-style-type: none"> • WGA mandates experts consider necessity of supplementary staff regulations and finalise OPCW staff regulations 	30/Jun/93	PC-III/A/2.para 3.3
<ul style="list-style-type: none"> • WGA notes a decision on the OPCW joining the UNJSPF needs to be taken soon and recommends that ExSec investigate 	30/Jun/93	PC-III/A/2.para 3.4
<ul style="list-style-type: none"> • WGA noted concerns by some delegations and refers regulations back to expert group 	30/Jun/93	PC-III/A/2.para 3.5

<ul style="list-style-type: none"> • Statement from the delegation of the Netherlands on conditions for granting exemptions from the Netherlands Social Security premiums –(Also under consideration in negotiations for a Headquarters Agreement) 	30/Jun/93	PC-III/A/2 para 3.6
<ul style="list-style-type: none"> • PrepCom mandated ExSec investigation of OPCW joining UNJSPF and reporting on this to PrepCom 	2/Jul/93	PC-III/11.para 5.3.1
<ul style="list-style-type: none"> • Delegation of Mexico Statement on PTS recruitment and geographical distribution 	2/July/93	PC-III/11.para 5.3.2
<ul style="list-style-type: none"> – Expert Group Meetings on Staff and Financial Regulations • Third Report on Staff Regulations – Recommendations – EG finalised its work on the draft Staff Regulations – Draft Staff Regulations – Salary Scales and Related Provisions – Letters of Appointment, Termination Indemnity, Repat. Grant 	2-6/Aug/93 16/Aug/93	PC-IV/A/WP.5 para 6-8 Appendix Appendix, annex 1 Annexes II,III,IV
<ul style="list-style-type: none"> • WGA recommendations to PrepCom including recommendation to adopt regulations with WGA changes 	30/Sep/93	PC-IV/A/2 para 7
<ul style="list-style-type: none"> • PrepCom adopted draft Staff Regulations with WGA corrections 	1/Oct/93	PC-IV/23 para 5.7.1
<ul style="list-style-type: none"> • PrepCom authorises Secretariat investigate market rates and produce General Service Scale considering EG guidelines 	1/Oct/93	PC-IV/23 para 5.7.2
<ul style="list-style-type: none"> • PrepCom noted ExSec cost estimate of survey and other surveys available 	27/Sep/93	PC-IV/14
<ul style="list-style-type: none"> • PrepCom noted assistance offer from Host Government 	1/Oct/93	PC-IV/23 para 5.7.2
<ul style="list-style-type: none"> • PrepCom noted Secretariat staff representation and importance of applying Regulation 4.2 	1/Oct/93	PC-IV/23 para 5.7.3
<ul style="list-style-type: none"> • PrepCom welcomes ExSec intention to keep PrepCom informed on professional staff patterns 	1/Oct/93	PC-IV/23 para 5.7.4
<ul style="list-style-type: none"> • PrepCom authorises ExSec interim measure to provide tertiary education allowances 	1/Oct/93	PC-IV/23 para 5.7.5
<ul style="list-style-type: none"> • Staff Regulations for the PTS of the PrepCom for the OPCW 	11/Oct/93	PC-IV/24
<ul style="list-style-type: none"> – Expert Group Meetings • Fourth Report: Staff Regulations and Rules – Consideration of financial incentives to retain qualified P staff – Recommendations 	8-12/Nov/93 17/Nov/93	PC-V/A/WP. 5 para 3-5 para 8, 9
<ul style="list-style-type: none"> • WGA recommendations on professional staff benefits and recommendations for ExSec actions 	15/Dec/93	PC-V/A/7 para 7
<ul style="list-style-type: none"> • ExSec submitted the staff rules drawn up by him to EG and will continue applying UN rules until others approved 	13/Dec/93	PC-V/6 para 2.22
<ul style="list-style-type: none"> • PrepCom decides present benefits for professional staff are those in the current Staff Regulations and Rules 	17/Dec/93	PC-V/12 para 5.6 a
<ul style="list-style-type: none"> • PrepCom requests ExSec investigate potential problems recruiting/retaining qualified P staff and report to PrepCom 	17/Dec/93	PC-V/12 para 5.6 b
<ul style="list-style-type: none"> • PrepCom requests ExSec continue implementing interim measure allowances for tertiary education 	17/Dec/93	PC-V/12 para 5.6 c

<ul style="list-style-type: none"> • Fifth Finance Group meeting – Report See further: Finance Group – Proposed changes to dependant spouse and dependant child dependency allowance for GS staff. – Amendments to the Provident Fund Charter and Administrative Rules 	13-17/Feb/95 17/Feb/95	PC-X/A/WP.2 para 6 para 9
<ul style="list-style-type: none"> – EG on administrative, finance and personnel matters meetings • Report of second meeting – EG discussed first draft outline of the OPCW Staff R & R which was based upon the UN common system. EG concluded that the goal should be to make the OPCW staff system more cost efficient 	20-23/Feb/95 24/Feb/95	PC-X/A/WP.3 para 2.1
<ul style="list-style-type: none"> • ExSec Note: Proposed Amendments to the Staff Rules of the PTS/OPCW 	15/Jan/96	PC-XIII/A/1
<ul style="list-style-type: none"> • ExSec Note: Draft OPCW Staff Regulations 	3/Sep/96	PC-XV/A/1
<ul style="list-style-type: none"> • ExSec Note: Issues relating to Secondments and Loans • ExSec Note: Corrigendum 	20/Sep/96 20/Sep/96	PC-XV/A/2 PC-XV/A/2/Corr.1
<input type="checkbox"/> STAFF & STAFFING REQUIREMENTS <input type="checkbox"/> See <i>Personnel</i>		
<input type="checkbox"/> STATE PARTY <input type="checkbox"/> See <i>National Authorities and National Implementation Measures</i>		
T		
<input type="checkbox"/> TECHNICAL COOPERATION AND ASSISTANCE		
<ul style="list-style-type: none"> – Expert Group Meetings • Initial Report – Chairman's paper: Issues to consider Relevant provisions of the CWC -Aspects of each category- – CW Destruction – Legal and implementation – Assistance and Protection – Economic and Technological development – Co-ordination with other Groups 	24-28/May/93 28/May/93	PC-III/B/WP.4 Annex para 2.1 para 2.2 para 2.3 para 2.4 para 3
<ul style="list-style-type: none"> – Cuba: considerations on activities regarding TCA 	1/Jun/93	PC-III/B/WP.5
<ul style="list-style-type: none"> • WGB delineates tasks for subsequent expert group meetings 	30/Jun/93	PC-III/B/2 para 6
<ul style="list-style-type: none"> • IMS requirements 	30/Jun/93	PC-III/11 para 1.4
<ul style="list-style-type: none"> • Chairman's opening statement to Fourth Plenary 	1/Oct/93	PC-IV/23 para 2
<ul style="list-style-type: none"> – Expert Group Meetings • First Interim Report – Chairman's paper – Destruction of CW Assistance – Legal and Implementation issues – Assistance and Protection 	26-30/Jul/93 9/Aug/93	PC-IV/B/WP.6 Annex Annex para 6 " para 7, 8 " para 9-13
<ul style="list-style-type: none"> • WGB endorsements on specific parts of expert group report and mandates for further work 	1/Oct/93	PC-IV/B/12 para 8

<ul style="list-style-type: none"> • WGB endorsed recommendations of expert group on experts approach, recommendations for ExSec to solicit national implementation legislation, and recommendation to make assistance available to members of National Authorities 	1/Oct/93	PC-IV/B/12 paras 8.2 8.5
<ul style="list-style-type: none"> • WGB noted expert deliberations on provision of assistance under Article X including for the Voluntary Fund and endorsed recommendations 	1/Oct/93	PC-IV/B/12 para 8.6
<ul style="list-style-type: none"> • PrepCom approves WGB request for ExSec to prepare draft model agreement for use between the Organisation and States Parties on procurement and provision of emergency, humanitarian and supplementary assistance 	1/Oct/93	PC-IV/23 para 6.6.1
<ul style="list-style-type: none"> – Expert Group Meeting • Second Interim Report – Recommendations – Issues relating to ratification and implementation – The stockpiling of protective equipment for assistance – Exchange of equipment and information on protection – The voluntary fund – Information on national protective programmes – Data bank on protection against CWs – Examples of Chem. Protection Equipment for Emerg. Assist. – Indicative Lists of Categories of information on Assistance that could be made available – Guidelines for the Regulations for the Voluntary Fund – Illustrative Format for Provision, by State Parties, of information under art. X, para 5 – Draft Model agreement Concerning the procurement of assistance 	29/Nov-Dec/93 3/Dec/93	PC-V/B/WP.16 para 7-14 Section A Section B Section C Section D Section E Section F Appendix 1 Appendix 2 Appendix 3 Appendix 4 Attachment
<ul style="list-style-type: none"> • WGB endorsements, recommendations and forwarded report for adoption by the PrepCom 	15/Dec/93	PC-V/B/10 para 11
<ul style="list-style-type: none"> • PrepCom forwarded the Guidelines for the Regulations for the Voluntary Fund for WGA's mandate to the EG on Staff and Financial Regulations to draft required rules for administration and supervision of the Voluntary Fund based on these guidelines 	17/Dec/93	PC-V/12 para 6.7 a
<ul style="list-style-type: none"> • PrepCom adopted recommendations for the data bank on protection of chemical weapons – Data bank to be established as part of the TS library and be indexed by a database – A commercial standard bibliographical programme should be used to index the database and allow inclusion of data types listed in 	17/Dec/93	PC-V/12 para 6.7 b
<ul style="list-style-type: none"> • Expert Group Report 	2/Dec/93	PC-V/B/WP.16 Appendix4
<ul style="list-style-type: none"> • PrepCom requested ExSec develop database manual to enable State Party database access through telephone net, request Member States provide database documents, and begin in 1994, within the budget, an active search for documents on protection 	17/Dec/93	PC-V/12 para 6.7 c
<ul style="list-style-type: none"> • PrepCom "adopted the Report of the Expert Group on Technical Co-operation and Assistance contained in PC-V/B/WP.16, dated 3 December 1993" 	17/Dec/93	PC/V/12

NOTE: WGB Report contains 3 pages of expert group recommendations, then Plenary Report has 1 page repeating some of those recommendations. Finally, the PrepCom adopts the Expert Report. Which of these recommendations has the status of a PrepCom decision and should be recorded as such?		
<ul style="list-style-type: none"> • ExSec Perspectives on 1994 for Protection Against CWs – ExSec plans for collecting information for data bank 	13/Dec/93	PC-V/6 para 5.9
<ul style="list-style-type: none"> • ExSec Note: Request for Documents for the OPCW Data Bank on Protection against Chemical Weapons. – At its Fifth Session the Commission requested the ES to request Member States to provide the Data Bank with documents (PC-V/WP.12). 	28/Jan/94	PC-VI/B/3
<ul style="list-style-type: none"> • Categories of Documents that are of special relevance for the Data Bank on Protection against Chemical Weapons 	28/Jan/94	PC-VI/B/3 Annex
<ul style="list-style-type: none"> • ExSec Note: Draft Model Bi-Lateral Agreement concerning the Procurement of Assistance. – Legal Adviser's review of Draft Model Agreement as contained in Second Interim Report of Expert Group on Technical co-operation and Assistance (Attachment to the Annex of PC-V/B/WP.16, dated 3 December 1993) 	3/Feb/94	PC-VI/B/4
<ul style="list-style-type: none"> – EG on Technical co-operation and assistance meetings • Third Interim Report – Recommendations 	14-18/Feb/94 22/Feb/94	PC-VI/B/WP.8 para 15
<ul style="list-style-type: none"> – Expert Group on TCA Meetings • Fourth Report – Consideration of a number of outstanding Art. X & XI issues – Recommendations – Model Agreement between the OPCW and the Government of concerning the procurement of assistance. – Indicative Lists: Categories of Information on Assistance that could be made available by States Parties – Illustrative Lists: Some Categories of Information for the Data Bank on Protection – Content of a Basic Course for Personnel of National Authorities – List of Protective Equipment to be stored centrally under OPCW Control Pursuant to Article X 	16-20/May/94 20/May/94	PC-VII/B/WP.6 para 2/3 para 4 Annex A Annex B Annex C Annex D Annex E
<ul style="list-style-type: none"> • Corrigendum to Fourth Report 	31/May/94	PC-VII/B/WP.6/Corr.1
<ul style="list-style-type: none"> – Expert Group on TCA meetings • Fifth Report – Continuation of consideration of issues relating to Art. X & XI – No agreement on Article X (list) issues – Group expressed appreciation to the Netherlands for conducting training of 80 National Authorities' personnel from developing countries – Article XI issues. Discussion of various aspects and practical steps to be taken of/for implementation of Article XI – Recommendations 	27-29/Jul/94 29/Jul/94	PC-VIII/B/WP.4 para 2 para 3 para 4

<ul style="list-style-type: none"> • The African Group Position on Article XI Issues (circulated at the request of the Co-ordinator of the African Group, Ambassador of the Embassy of the Republic of Kenya): Working Paper 	8/Aug/94	PC-VIII/B/WP.6
<ul style="list-style-type: none"> – EG on TCA meetings • Sixth Report – More consideration of Art. X & IX issues <ul style="list-style-type: none"> -Discussion on possible establishment of a database to facilitate the exchange of info. relating to economic and technological development in the field of chemicals – Recommendations – Guidelines for the development of revised <u>content</u> of a basic course for personnel of national authorities 	8,9/Nov/94 9/Nov/94	PC-IX/B/WP.4 para 2,3 para 3 para 4 Annex
<ul style="list-style-type: none"> – EG on Technical Cooperation and Assistance meetings • Seventh Report Consideration of issues relating to Art. X and XI. – Library, consisting of databases containing info relating to economic and technological development in the field of chemistry, should be available at EIF – More on this Library – Data bank on means of protection against CWs – Micro-Isis system would be powerful enough to meet requirements for this Data bank as the information storage and retrieval system – 12-hour limit contained in Art. X – Resources for emergency assistance measures; centrally located storage for assistance purposes: recommendation. – Recommendations 	13-16/Mar/95 16/Mar/95	PC-X/B/WP.13 para 2.1 para 2.2-2.4 para 3.1,2 para 3.2 para 3.4 para 3.5 para 5
<ul style="list-style-type: none"> – EG on TCA meetings • Eighth Report – Article X issues (Protective Purposes) Further deliberations on the issue required – Article XI issues required further deliberation – Establishing a Internet site to assist, <u>inter alia</u> , National Authorities – Recommendations 	22-24/May/95 24/May/95	PC-XI/B/WP.3 para 2 para 3 para 4 para 5
<ul style="list-style-type: none"> • ExSec Note: Establishment of a temporary secretariat Internet site – This site has been established and can be accessed on: http://www.opcw.nl/ptshome.htm by using any WWW browser such as, Netscape 1.1 	30/Jun/95	PC-XI/B/7 para 2
<ul style="list-style-type: none"> • ExSec Note: End-use survey of information requirements to facilitate information exchange in relation to article XI (use of databases) – Brief questionnaire – Detailed questionnaire for information end-users 	13/Apr/95	PC-XI/B/3 Appendix 1 Appendix 2

<ul style="list-style-type: none"> • ExSec Note: Request for information for the development of a multi-lingual Thesaurus on Chemical Protection – The ES again asked the Member States for their assistance in compiling a multi-lingual thesaurus for this database to index the data bank 	11/Apr/95	PC-XI/B/1 para 4
<ul style="list-style-type: none"> – WG B meetings • Report of WG B – Technical co-operation and Assistance 	25-27/May/95 27/Jul/95	PC-XI/B/12 para 6
<ul style="list-style-type: none"> • EG on Technical Co-operation and Assistance – Ninth Report – Courses for personnel involved in national implementation of the Convention – The Secretariat Internet Website – Lotus Notes – Recommendations – Suggested programme elements for a one-day seminar/course for personnel involved in the implementation of the CWC – Tentative curriculum for a five-day course for personnel involved in the implementation of the CWC 	19/Oct/95	PC-XII/B/WP.4 para 2 para 3 para 4 para 5 Annex 1 Annex 2
<ul style="list-style-type: none"> • WG B Meeting – Report of the WG B – TCA 	12/Dec/95	PC-XII/B/7 para 3
<ul style="list-style-type: none"> • EG on Technical Cooperation and Assistance – Tenth Report – Guidelines for the Secretariat Internet Website – Evaluation of the end-user survey – Recommendations - WGB & PC approve guidelines 	9/Feb/96	PC-XIII/B/WP.3 para 2, Annex para 3 para 4
<ul style="list-style-type: none"> • Statement by Cuba at the opening meeting of the 13 Plenary Session (Article XI etc) 	18/Mar/96	PC-XIII/11
<ul style="list-style-type: none"> • Statement by the Cameroon delegate to the 13 Plenary Session (Article XI etc) 	20/Mar/96	PC-XIII/17
<ul style="list-style-type: none"> • Statement by the Pakistan delegate to the 13 Plenary Session (Article X & XI etc) 	20/Mar/96	PC-XIII/19
<ul style="list-style-type: none"> • Statement by the Iran delegate to the 13 Plenary Session (Non-ratification by US & Russia; Article XI) 	20/Mar/96	PC-XIII/20
<ul style="list-style-type: none"> – EG meeting on Technical Cooperation and Assistance • EG on Technical Cooperation and Assistance – International Cooperation and Assistance – Recommendations 	24-25/Jun/96 25/Jun/96	PC-XIV/B/WP.6 para 2 para 3
<ul style="list-style-type: none"> • ExSec Note: The establishment of a permanent Secretariat Internet site 	22/May/96	PC-XIV/B/2
<ul style="list-style-type: none"> • Islamic Republic of Iran: Implementation of Article XI in the Field of Chemical Trade 	5/Nov/96	PC-XV/B/WP.6
<ul style="list-style-type: none"> • ExSec Note: An Invitation to Submit Requests to an Experimental Information Service under Article XI 	20/Feb/97	PC-XVI/B/3
□ TRAINING		
<ul style="list-style-type: none"> • WP on Training of Future Inspectors: Delegation of Finland 	19/Apr/93	PC/II/WP.1

<ul style="list-style-type: none"> • Working Paper on Proposal for Training Scheme for Inspection teams. -Delegations of UK and N. Ireland, Netherlands, Switzerland - Types of inspections under the CWC and the necessary expertise. - General foundation module course content - Courses for specialists. (listing) - Courses for specialists: Outline course content for some example courses 	22/Apr/93	PC/II/WP.2 Attachment 1 Attachment 2 Attachm. 3 Attachm. 4
<ul style="list-style-type: none"> • WP on establishment of French training centre for the prohibition of CWs. - France believes co-ordination between all the countries offering training courses should be established under the auspices of the PrepCom. 	22/Apr/93	PC/II/WP.4
<ul style="list-style-type: none"> • Working Paper on Qualifications for Applicant Inspectors and Courses: delegation of Bulgaria 	20/Apr/93	PC/II/WGB/WP.1
<ul style="list-style-type: none"> - Expert Group Meetings • Interim Report Group discussed training requirements for -the inspectorate, - verification, -PTS/TS personnel, -Nat. Authorit. personnel. - Chairman's paper: Guidance on Training - A.Introduction: PTS should develop a General training Scheme (GTS) Scope of the task, Training objectives, Basic assumptions - B.Training concepts. -A modular concept of courses should be considered. - C: The Training Programme - D: The Personnel - Role of the PTS/TS - GTS (Graph) - Illustrative example of the Content of the Info. Course (listing) - Illustr. example of the Content of the Basic Course, M1: General Foundation Course (listing) - Illustr. example of the Content of the Specialist Courses, M2: Courses for Specialists (listing) 	14-18/Jun/93 18/Jun/93	PC-III/B/WP.10 para 4 Annex Annex page 3 Annex page 6 Annex page 7 Annex page 8 Annex page 9 Attachment 1 Attachm. 2 Attachm. 3 Attachm. 4
<ul style="list-style-type: none"> • WGB noted issues for resolution 	30/Jun/93	PC-III/B/2
<ul style="list-style-type: none"> - Expert Group Meeting • Second Interim Report 	9-13/Aug/93 13/Aug/93	PC-IV/B/WP.8
<ul style="list-style-type: none"> • France: French Training Centre for the Prohibition of Chemical Weapons - CEFFIAC 	30/Sep/93	PC-IV/B/WP.12
<ul style="list-style-type: none"> • WGB recommendations, mandate for further work and endorsement of ExSec contact with Member States on plans for training courses 	1/Oct/93	PC-IV/B/12 para 10
<ul style="list-style-type: none"> • WGB forwards recommendations requesting ExSec to examine how to assist Member States training for National Authorities, and suggestion for ExSec to establish criteria for national training programs and communicate these to MS's 	1/Oct/93	PC-IV/B/12 paras 10.4 -10.5

<ul style="list-style-type: none"> • PrepCom approves WGB request for ExSec to contact Member States about providing training courses to refine course list and identify gaps for Module 1, Module 3, and Specialist courses and to request Member States provide facilities for Module 3 training 	1/Oct/93	PC-IV/23 para 6.7.1
<ul style="list-style-type: none"> • PrepCom approves WGB request for the ExSec to examine how to assist Member States requests for help organising National Authority personnel training courses 	1/Oct/93	PC-IV/23 para 6.7.2
<ul style="list-style-type: none"> • PrepCom approves WGB request for ExSec to establish certification criteria and procedures for national training programs and communicate them to Member States 	1/Oct/93	PC-IV/23 para 6.7.3
<ul style="list-style-type: none"> • Information to Member States on National Inspector Training Programmes 	18/Oct/93	PC-IV/B/4
<ul style="list-style-type: none"> – Expert Group Meeting • Third Interim Report – Recommendations – Training Modules – Basic and Specific assumptions on Training – Guidelines on cost sharing – Guidelines for certification of training programs 	8-22/Oct/93 22/Oct/93	PC-V/B/WP.8 para 13-14 Appendix 1 Appendix 2 Appendix 3
<ul style="list-style-type: none"> • Expert Group on Training: Third Interim Report - Corrigendum 	15/Dec/93	PC-V/B/WP.8 Corr.1
<ul style="list-style-type: none"> • Expert Group on Training: Report of Informal Meetings Conducted by the Chairman of the Group in Connection with Outstanding Issues Related to Inspector/Inspection Assistant Candidate Training 	16/Dec/93	PC-V/B/WP.18/ Rev.1
<ul style="list-style-type: none"> • WGB forwarded recommendations 	15/Dec/93	PC-V/B/10 para 4
<ul style="list-style-type: none"> • WGB requested Secretariat contact international chemical associations about offering industrial facilities for training 	15/Dec/93	PC-V/B/10 para 4.9
<ul style="list-style-type: none"> • Note but the ExSec: Preparation of Training Programme for Inspector/Inspection Assistants of OPCW 	16/Dec/93	PC-V/B/11
<ul style="list-style-type: none"> • PrepCom adopted the three training modules 	17/Dec/93	PC-V/12 para 6.3 a
<ul style="list-style-type: none"> • PrepCom adopted conditions of the contractual agreement to offer inspector/inspection assistant candidates before training courses begin – Program of Work Expert Group developed conditions • PrepCom requested ExSec to consider these recommendations when elaborating staff rules 	18/Nov/93 10/Dec/93 17/Dec/93	PC-V/A/WP.3 and PC-V/A/WP.3Corr1 PC-V/12 para 6.3 c
<ul style="list-style-type: none"> • PrepCom adopted guidelines on cost sharing between Member States and the Secretariat for the General Training Scheme (GTS) 	17/Dec/93	PC-V/12 para 6.3 d
<ul style="list-style-type: none"> • PrepCom requested ExSec establish criteria and procedures for certifying national training programs 	17/Dec/93	PC-V/12 para 6.3 e
<ul style="list-style-type: none"> • PrepCom requested ExSec develop selection criteria for inspector trainees and present proposed criteria to next Expert group meeting and to Member States by 15 Feb 	17/Dec/93	PC-V/12 para 6.3 f
<ul style="list-style-type: none"> • ExSec Perspectives for 1994 on Training – ExSec view that PrepCom will need to confirm assumption about the first training course beginning in mid-August 1994 at Sixth Session 	13/Dec/93	PC-V/6 para 5.5

<ul style="list-style-type: none"> – Expert Group on Training meetings • Fourth Interim Report – Recommendations – Chairman's Paper – Guidelines for the certification of training courses offered by member states as part of the General Training Scheme – Guidelines for the Evaluation of Overall Student Performance (Enclosure to Appendix 1) – Basic Course Content for National Authority Personnel – Schemes of Contribution of training courses made by Member States for support of OPCW Training Programmes for training groups "A & B". 	<p>7-11/Feb/94 11/Feb/94</p>	<p>PC-VI/B/WP.7 para 11 Annex Annex Appendix 1</p> <p>enclosure Appendix 2 Attachments</p>
<ul style="list-style-type: none"> • Corrigendum to Fourth Interim Report 	<p>1/Mar/94</p>	<p>PC-VI/B/WP.7/Corr.1</p>
<ul style="list-style-type: none"> • Netherlands training course offer. (Contained in Note Verbale from the Dutch M.F.A.) For course specifications see also PC-VI/B/WP.7,Appendix2. 	<p>30/Mar/94</p>	<p>PC-VI/B/WP.18</p>
<ul style="list-style-type: none"> • Expert Group on Training Report of informal consultations on the selection criteria for inspectors and inspection assistants. In accordance with PC-VI/B/WP.7 para 11 	<p>5/Apr/94</p>	<p>PC-VI/B/WP.19</p>
<ul style="list-style-type: none"> – Expert Group on Training Meeting • Report of Informal Meeting – Outstanding Issues related to Inspector/Inspection Assistant Candidate Training – Report of Informal Meeting - Corrigendum 	<p>8/Jun/94 8/Jun/94 28/Jun/94</p>	<p>PC-VII/B/WP.11</p> <p>PC-VII/B/WP.11/Corr.1</p>
<ul style="list-style-type: none"> • Swiss Working Paper: Swiss Training Programme for OPCW Inspectors (Industrial Verification) SWISSPRO – In 1990 Switzerland established a special Service for CW Verification and a National EG on the Training of future OPCW Inspectors – Training Courses on Chemical Production Technology and on Chemical Production Logistics – Summary of Courses, Requirements, Infrastructure 	<p>27/Jun/94</p>	<p>PC-VII/B/WP.12</p>
<ul style="list-style-type: none"> – Expert Group on Training meeting • Fifth Report – Chairman provided summary of developments relating to implementation of the General Training Scheme (GTS) – Group discussed issue of shortages in offers of Module 2 and Module 3 inspector/inspection assistant training. See Chart (Annex) – Discussion of costs associated with choice of Training Courses. – Projected availability of inspection equipment to be ordered should be adequate to support M1 training. – Recommendations – Tabular summaries of information about national training offers for the OPCW Programme. 5 Charts 	<p>31/Aug/94 31/Aug/94</p>	<p>PC-VIII/B/WP.7 para 2.1 para 2.2 para 2.3 para 2.4 (a) para 3 Annex</p>

<ul style="list-style-type: none"> • Specific content of each of the GTS's modules and sub-modules was developed in 1994. Offers from MS to contribute to the GTS now meet most of the training requirements and the process of certifying offers from MS is well underway. 	1/Dec/94	PC-IX/6 para 1.7
<ul style="list-style-type: none"> • ExSec urges MS to make formal offers to cover the shortages in M2 and M3 training. 	1/Dec/94	PC-IX/6 para 3.9
<ul style="list-style-type: none"> – EG on Training meeting • Sixth Report – Summary of discussions <ul style="list-style-type: none"> -EG expressed particular concern regarding shortages in offers for M2 & M3 training. Group urged MS's to make formal training offers and requested PTS to make direct contact with those MS's in the best position to offer such training facilities, with a view to soliciting their renewed support for the GTS. -EG took note of preliminary assessment of inspector qualifications, -preliminary observations regarding - the possibility of changing the content of modules, - reduction in the length of the training programme -No exemptions should be offered to trainees because of the need to develop team spirit, conduct detailed trainee performance evaluations, select potential team leaders and enhance the cross fertilisation of trainees of various cultures, qualifications and areas of experience -EG agreed that MS that have made offers of training that do not include a reduced cost or a no cost provision for accommodations and meals consider revising their offers. – Recommendations – Tabular summaries of information about national training offers for the OPCW programme (5 Charts) 	17,18/Oct/94	PC-IX/B/WP.1 para 2 para 2.1-2.4 para 2.5 para 2.8 para 2.9 para 3 Attachment
<ul style="list-style-type: none"> • Indian Offer: pilot module 1 training course 23/Jan-3/Mar '95 – Training course for 20 inspectors based on the syllabus for module 1 of the GTS. It will be run by the Defense Research and Development Establishment located at Gwalior in the state of Madhya Pradesh in central India. Applics. possible until 23/Dec/94, acceptances will be conveyed by 7/Jan/95. – Form of application for participation 	24/Nov/94	PC-IX/B/WP.8 Attachment

<ul style="list-style-type: none"> - EG on Training meetings • Seventh Report See also: PC-X/B/WP.12/Add.1 - Shortages in M2 and M3 training offers - Extension of trainee salary payment period - PTS cannot finalise cost-effectiveness analysis of GTS plan - Selection criteria for the best training offers - Preliminary cost estimate regarding alternative training offers complementary to national offers. - EG asked PTS to make a number of revisions to the draft letter of appointment for Inspectorate Trainees - 49% of the 1413 applications screened did not meet the primary requirements set out in the vacancy notices. <ul style="list-style-type: none"> -Shortages of candidates- - Possible adjustments to the length or content of the GTS training modules or sub modules. <ul style="list-style-type: none"> -All trainees must attend the entire 7-week M1 course- -Trainees should attend the entire 20-week training program- - Special Training workshops (2) to be hosted by PTS. - PTS intends to distribute draft paper on contractual arrangements with training centres to MS's before PC-X - Certification of Training Course offers - Recommendations for PTS and WG B 	<p>28/Feb-1/Mar/95 1/Mar/95</p>	<p>PC-X/B/WP.12 para 2.1 para 2.2 para 2.3 para 2.4 para 2.5 para 2.6 para 2.7 (a),(b) para 2.8 para 2.8 (b) para 2.13 para 2.9 para 2.10 para 2.12 para 3.1, 3.2</p>
<ul style="list-style-type: none"> - EG on Training • Seventh Report Addendum: Tabular summaries of info about nat. training offers 	<p>15/Mar/95</p>	<p>PC/X/B/WP.12/Add.1</p>
<ul style="list-style-type: none"> • Seventh Report Corrigendum 	<p>7/Apr/95</p>	<p>PC-X/B/WP.12/Corr.1</p>
<ul style="list-style-type: none"> - EG on Training • Eighth Report - EG discussed the Draft Agreement for Training Course for Inspectors/Assistants for the OPCW. No further work was necessary at this time - EG took note of the non-papers that were prepared by the Secretariat staff on the status of training offers - M1,M2 and M3 training offers and costs - Recommendations to the Secretariat 	<p>18-19/May/95 19/May/95</p>	<p>PC-XI/B/WP.4 para 2.2 para 2.3 para 2.4-8 para 3</p>
<ul style="list-style-type: none"> • ExSec Note: Request to member States for the procurement of test paper packages(detector paper) for inspection equipment 	<p>14/Jul/95</p>	<p>PC-XI/B/10</p>
<ul style="list-style-type: none"> • ExSec Note: Invitation to propose candidates for a basic course for personnel of National Authorities - Guidelines for the development of revised content of a basic course 	<p>12/Apr/95</p>	<p>PC-XI/B/2 Annex</p>
<ul style="list-style-type: none"> - WG B meetings • Report of WG B - Training 	<p>25-27/May/95 27/Jul/95</p>	<p>PC-XI/B/12 para 5</p>

<ul style="list-style-type: none"> • EG on Training <ul style="list-style-type: none"> – Ninth Report – The EG was facilitated by the material provided by the French delegation and the Secretariat. The following discussion papers/non-papers: <ul style="list-style-type: none"> Inspectorate Training Training Cost Estimate Outstanding General Training Scheme A chart displaying the latest statue of training offers 	1/Dec/95	PC-XII/B/WP.7 para 1.3
<ul style="list-style-type: none"> • ExSec Note: Inspection Logistics Workshop This workshop may take place in The Hague from 26-28 Feb 96 	8/Dec/95	PC-XII/B/5
<ul style="list-style-type: none"> • ExSec Note: Invitation to Propose Candidates for Two Basic Courses for Personnel of National Authorities 	2/Jan/96	PC-XIII/B/1
<ul style="list-style-type: none"> • ExSec Note: Further Information on Two Basic Courses for Personnel of National Authorities 	8/Feb/96	PC-XIII/B/3
<ul style="list-style-type: none"> • ExSec Note: Inspection Logistics Workshop The Hague - 26-28 Feb 96 	29/Feb/96	PC-XIII/B/4
<ul style="list-style-type: none"> • WP Argentina <ul style="list-style-type: none"> – Regional Training Course for Escort for the Inspection Teams of the OPCW – Participants – Programme – Practice – Lecturers – Cost of participation – Information 	19/Jan/96	PC-XIII/B/WP.1 para 2 para 3 para 4 para 5 para 6 para 7
<ul style="list-style-type: none"> • Corrigendum 	19/Jan/96	PC-XIII/B/WP.1/Corr.1
<ul style="list-style-type: none"> • Argentine Republic: Training course for inspection escorts for the national chemical weapons convention authority 	17/Jul/96	PC-XIV/B/WP.9
<ul style="list-style-type: none"> • Addendum 	13/Sep/96	Add.1
<ul style="list-style-type: none"> • Report of the Commission: Training. The Commission decided to: <ul style="list-style-type: none"> – Request the ExSec to make arrangements with training centres to enable the smooth and timely beginning of inspector training courses; and – Mandate a combined meeting of Working Groups A and B to review and decide on the training scheme. 	27/Jul/96	PC-XIV/29 para 6.4 (a) (b)
<ul style="list-style-type: none"> • ExSec Note: Start of Inspector Training 	2/Aug/96	PC-XV/B/1
<ul style="list-style-type: none"> • Exec Note: Change to the Proposed Date for the Start of Inspection Training 	3/Sep/96	PC-XV/B/3
<ul style="list-style-type: none"> • ExSec Note: Further Change to the Date Proposed for the Start of Inspector Training 	16/Sep/96	PC-XV/B/6
<ul style="list-style-type: none"> • ExSec Note: Arrangements of Inspection Training 	6/Nov/96	PC-XV/B/10
<ul style="list-style-type: none"> • ExSec Note: Final Distribution of Inspectorate Trainees for Training Group A 	13/Dec/96	PC-XV/B/13
<ul style="list-style-type: none"> • Corrigendum to ExSec Note 	16/Dec/96	PC-XV/B/13/Corr.1

<ul style="list-style-type: none"> • Letter dated 20 November 1996 from the Ambassador and Permanent Representative of Italy to the PrepCom of the OPCW Transmitting the text of the statement made on 13 November [regarding appointment of training candidates] 	21/Nov/96	PC-XV/B/WP.8
<ul style="list-style-type: none"> • Agreement between the Government of the French Republic and the PrepCom for the OPCW relating to the Module 1 Training Course for Inspector and Inspection Assistant Trainees 	18/Feb/97	PC-XVI/INF.1
<ul style="list-style-type: none"> • Agreement for the Module 1 Training Course OCPW Inspector and Inspection Assistant Candidates between the Government of India and the PrepCom for the OPCW 	18/Feb/97	PC-XVI/INF.2
<ul style="list-style-type: none"> • Agreement for the Training Course for OPCW Inspector and Inspection Assistant Candidates between the PrepCom for the OPCW and the Kingdom of the Netherlands 	18/Feb/97	PC-XVI/INF.3
<ul style="list-style-type: none"> • Agreement for the Training Course for OPCW Inspector and Inspection Assistant Candidates between the National Authority of Finland and the PrepCom for the OCPW 	13/Mar/97	PC-XVI/INF.4
<ul style="list-style-type: none"> • Arrangement for the Module 2 Training Course for OCPW Inspector and Inspection Assistant Candidates between the Government of Switzerland and the PrepCom for the OPCW 	13/Mar/97	PC-XVI/INF.5
<ul style="list-style-type: none"> • Arrangement for the Training Course for Inspector and Inspection Assistant Candidates between the Government of the United Kingdom of Great Britain and Northern Ireland and the PrepCom for the OCPW 	9/Apr/97	PC-XVI/INF.8
<ul style="list-style-type: none"> • Arrangement for the Training Course for OPCW Inspector and Inspection Assistant Candidates between the Federal Ministry of Defence of the Federal Republic of Germany and the PrepCom for the OPCW 	24/Arp/97	PC-XVI/INF.10
<ul style="list-style-type: none"> • Agreement between the Ministry of Defence of the Russian Federation and the PrepCom for the OPCW concerning the Module 2 Specialist Training Course, Demilitarisation and Destruction of Chemical Weapons for the International Inspector Candidates for the OCPW in the Russian Federation (31 March - 25 April 1997) 	24/Apr/97	PC-XVI/INF.11
<ul style="list-style-type: none"> • Agreement between the Ministry of Defence of the Russian Federation and the PrepCom for the OPCW concerning the Module 2 Specialist Training Course, Demilitarisation and Destruction of Chemical Weapons for the Inspector and Inspection Assistant Candidates for the OPCW in the Russian Federation (3 - 28 March 1997) 	24/Apr/97	PC-XVI/INF.12
<ul style="list-style-type: none"> • Memorandum of Understanding between the Government of the Italian Republic and the PrepCom for the OCPW for the On-Site Trial Inspection Training Course for OPCW Inspector and Inspection Assistant Candidates 	5/May/97	PC-XVI/INF.13
<ul style="list-style-type: none"> • Exchange of Letters between the Ambassador of Romania and the Executive Secretary of the PrepCom Concerning the Arrangement for the Module 3 On-Site Trial Inspection Training Course in Romania 	12/May/97	PC-XVI/INF.14

<ul style="list-style-type: none"> • Arrangement between the Office for Control of the Prohibition of Chemical Weapons of the Czech Republic and the PrepCom for the OPCW for the On-Site Trial Inspection Training for OPCW Inspector and Inspection Assistant Candidates 	12/May/97	PC-XVI/INF.15
□ TRANSITIONAL ARRANGEMENTS		
<ul style="list-style-type: none"> • ExSec WP on Expert Group on Transitional Arrangements <ul style="list-style-type: none"> – Four areas that are not addressed by appropriate Expert Groups have been identified as requiring urgent attention. – 1. Commitment of the OPCW by the Commission. – 2. OPCW Personnel Policy – 3. Meetings of the Conference of States Parties and Executive Council – 4. Financial Implications of the transition from the Commission to the OPCW 	18/Feb/94	PC-VI/A/WP.5 para 2 para 3 para 4 para 5
<ul style="list-style-type: none"> • First Report of Expert Group on Transitional Arrangements (On above mentioned subjects (VI/A/WP.5)) 	25/Feb/94	PC-VI/A/WP.7
<ul style="list-style-type: none"> • WGA Received first report of EG on Transitional Arrangements (PC-VI/A/WP.7). – WGA Actions/recommendations following this Report. 	15/Apr/94	PC-VI/A/5 para 4.1 para 4.2-4.9
<ul style="list-style-type: none"> • ExSec background Paper on Facilities required for the Conference of the States Parties <ul style="list-style-type: none"> – Prepared for the CRHC on request of the EG on Transitional Arrangements – Legal and scheduling aspects – Logistical arrangements (assumption 3-4 weeks' Duration) – Letter from Mr.Hamming (OPCW Foundation) to the E.S concerning reservation of facilities for the first Conference of State Parties 	13/Jun/94	PC-VII/HC/WP.1 para 2 para 3 Attachment
□ TRAVEL		
<ul style="list-style-type: none"> • ExSec Note on Visas for Inspectors. See: Inspectorate Planning 	15/Jun/94	PC-VII/3
<ul style="list-style-type: none"> • ExSec Note on Visas for Inspectors Corrigendum 	16/Jun/94	PC-VII/3/Corr.1
<ul style="list-style-type: none"> • Report on the consultations on travel documents and visas for OPCW official travels <ul style="list-style-type: none"> – In accordance with the plan of activities for EGs (PC-VII/8, Annex) these Consultations were held on 3 August 1994. Mr Schiff of the Netherlands was elected chairman Focus on: discussion paper "Travel Documents and Visas for OPCW Official Travels"; Info material prepared by Commission; Future course of action. Agreed that Secretariat (should) conduct a survey of Member States' practices and requirements in this area. 	2/Sep/94	PC-VIII/A/WP.8
<ul style="list-style-type: none"> • Arrangements to be agreed by Member States in regard to travel documents and visas for OPCW officials should be such as to permit the TS to retain max. flexibility in the deployment of inspectors. 	19/Sep/94	PC-VIII/B/3 para 5

<ul style="list-style-type: none"> • ExSec Note: Request for information on the practices of MS in the area of Visa requirements and on the types of documents to be used by OPCW inspectors. – Questionnaire on the practices of MS regarding Visa requirements and travel documents. 	21/Nov/94	PC-IX/A/1 Attachment (page 2)
<ul style="list-style-type: none"> – EG on Inspection Procedures meetings • Seventh Report See further: Inspection Procedures – Group agreed that WGS-84 should be used by the TS as a single geographical reference system 	30/Jan-2/Feb/95 2/Feb/95	PC-X/B/WP.9 para 8
<ul style="list-style-type: none"> – Consultation on Visa matters • Report on the Consultation on visa matters – In the next intersessional period more time should be devoted to consultations on the issues relating to inspector clearance 	2/Oct/95 2/Oct/95	PC-XII/A/WP.1
<ul style="list-style-type: none"> – Consultation on Visa matters • Report on the Formal Consultation on Visa Matters – In accordance with a decision adopted by the 13th session of the PrepCom (Part II of the Annex to PC-XIII/18), Formal Consultations on Visa Matters took place for the 4th time on 23 May 1996 – There was a convergence of views that the option of the OPCW booklet as a travel document should not be pursued, and that the United Nations Laissez-Passer (UNLP) may provide a basis for a solution. – Visa procedures for Inspector Candidates and for OPCW Inspectors/Inspection Assistants 	23/May/96 23/May/96	PC-XIV/A/WP.7 para 5 Annex a/b
<ul style="list-style-type: none"> • Report of the Commission: Formal Consultations on Visa Matters (PC-XIV/A/3) 	27/Jul/96	PC-XIV/29 para 8.3
<ul style="list-style-type: none"> • Working Group A: Report – Formal Consultations on Visa Matters 	19/Dec/96	PC-XV/A/8 para 3
<ul style="list-style-type: none"> • Report of the Formal Consultations on Visa Matters 	12/Sep/96	PC-XV/A/WP.4
<ul style="list-style-type: none"> • Working Group A: Report – Visa Matters 	31/Jan/97	PC-XVI/A/1 para 2.1
<ul style="list-style-type: none"> • ExSec Note: Report Regarding the OPCW Security Sticker for Attachment to the United Nations Laissez-Passer 	27/Feb/97	PC-XVI/A/3
<ul style="list-style-type: none"> • ExSec Note: Report on the Secretariat's Formal Negotiations with the UN for the Acquisition and Use by the OPCW of UN Laissez-Passers 	1/Apr/97	PC-XVI/A/5
<ul style="list-style-type: none"> • ExSec Note: An Invitation to Submit Information on the Requirements for the Issue of Visas and the Procedures in Place for the Entry and Exit of Inspection Equipment and Samples 	9/Apr/97	PC-XVI/A/6
<ul style="list-style-type: none"> • Report of the Formal Consultations on Visa Matters 	28/Jan/97	PC-XVI/A/WP.1
U		
<input type="checkbox"/> UNITED NATIONS See also: <i>CWC, Provident Fund</i>		
<ul style="list-style-type: none"> • United Nations Joint Staff Pension Fund (UNJSPF) 		
<ul style="list-style-type: none"> • PC mandates ExSec investigate OPCW joining UNJSPF and reporting implications to PrepCom 	2/Jul/93	PC-III/11.para 5.3.1

<ul style="list-style-type: none"> • PrepCom requests ExSec communicate PrepCom decision to encourage States to become signatories and include this in a Report to the First Committee of the 48th session of the UN General Assembly 	1/Oct/93	PC-IV/23 para 8.5
<ul style="list-style-type: none"> • ExSec reports contact with UN Secretariat about OPCW joining UNJSPF and procedures for doing so <ul style="list-style-type: none"> – Application should be submitted prior to July 1994 – ExSec recommends formally applying • ExSec full Report on this investigation in 	13/Dec/93	PC-V/6 para 2.19
<ul style="list-style-type: none"> • ExSec addressed First Committee of the 48th Session of the UNGA and conveyed decision to encourage States to become signatories 	5/Nov/93	PC-V/3
<ul style="list-style-type: none"> • ExSec addressed First Committee of the 48th Session of the UNGA and conveyed decision to encourage States to become signatories 	19/Oct/93	PC-V/6 para 2.3
<ul style="list-style-type: none"> • Commission requested PTS to follow the detailed accounting procedures as set out in the UN accounting manual 	29/Sep/94	PC-VIII/18 para 6.5b
<ul style="list-style-type: none"> • ExSec addressed first committee of 49th UN General Assembly Session 	1/Dec/94	PC-IX/6 para 5.2
<ul style="list-style-type: none"> • ExSec Note: Report Regarding the OPCW Security Sticker for Attachment to the United Nations Laissez-Passer 	27/Feb/97	PC-XVI/A/3
<ul style="list-style-type: none"> • ExSec Note: Report on the Secretariat's Formal Negotiations with the UN for the Acquisition and Use by the OPCW of UN Laissez-Passers 	1/Apr/97	PC-XVI/A/5
☐ VERIFICATION		
<ul style="list-style-type: none"> • WP on the Verification Dep. from the Delegation of Cuba 	9/Feb/93	PC/I/WP.3 see: PC/I/4, para 25
<ul style="list-style-type: none"> • IMS requirements 	2/Jul/93	PC-III/11, para 1.2
<ul style="list-style-type: none"> • Chairman's opening statement to Fourth Plenary 	1/Oct/93	PC-IV/23 para 2.2
<ul style="list-style-type: none"> – Expert Group on Old and Abandoned CWs Meetings • First Report See: EG on OACWs – The verification regime for OCW produced between 1925-'46 	22-26/Nov/93 26/Nov/93	Chapter VII
<ul style="list-style-type: none"> – Expert Group Meetings on OPCW Building • Fourth Interim Report See: Building – Verification Division related Spatial Requirements (Operations and Training off., Health and Safety unit, Lab., Equipm. store) 	1-5/Nov/93 11/Nov/93	PC-V/A/WP.4 Enclosure 6
<ul style="list-style-type: none"> • ExSec 1993 Retrospective on Verification Activities 	13/Dec/93	PC-V/6 para 1.5
<ul style="list-style-type: none"> • ExSec Perspectives for 1994 on Verification 	13/Dec/93	PC-V/6 para 5.4
<ul style="list-style-type: none"> • ExSec Note on Legal Opinion in regard to the scope of para 7, part IV (B) of the annex on Implementation and Verification concerning old Chemical Weapons. –Legal Adviser's opinion pursuant to the request of Working Group B (PC-V/B/10 para 9.2(b), dated 15 September 1993. 	14/Jan/94	PC-VI/B/1
<ul style="list-style-type: none"> • ExSec Note on legal opinion in regard to the meaning of part II, para 43 of the Verification Annex and para 12(g) of the Paris Resolution. 	15/Feb/94	PC-VI/B/5

<ul style="list-style-type: none"> • ExSec Note on the Second combined meeting of the EG on Chemical Industry Facilities and Industry Representatives. – Topics to be discussed; – Programme of the Meeting – 12 fact-sheets (Industry Verification Fact Sheets) prepared by the Secretariat on specific discussion topics 	7/Apr/94	PC-VI/B/7 Attachment
<ul style="list-style-type: none"> • Work almost completed on the study to assess costs of implementing a Quality assurance/Quality control regime for the Verification Division (incl. Inspectorate and Lab(s)) as requested by WG B. 	12/Apr/94	PC-VIII/10 para 2.4
<ul style="list-style-type: none"> • ExSec Report to IX Plenary – Verification activities in 1994 	1/Dec/94	PC-IX/6 para 1.6-1.16
<ul style="list-style-type: none"> • UK Lab. of the Government Chemist presented its Quality assurance/quality control regime rep. as requested by WG B: – Verification system registered to ISO 9001 – Lab. ISO guide 25; Inspectorate ISO guide 39. 	1/Dec/94	PC-IX/6 para 3.7
<ul style="list-style-type: none"> – EG on Chemical Weapons Issues meetings • Third Report -See further: CWPF – Resolution of the issue of the cost of verification in relation to art. IV and V of the Convent. has been assigned high priority 	25/Nov/94	PC-IX/B/WP.10 para 4
<ul style="list-style-type: none"> • India WP: The Scope of Verification under the Chemical Weapons Convention 	11/Dec/95	PC-XII/B/WP.9
<ul style="list-style-type: none"> • ExSec Note: Inspection Logistics Workshop This workshop may take place in The Hague from 26-28 Feb 96 	8/Dec/95	PC-XII/B/5
<ul style="list-style-type: none"> • ExSec Note: Issues facing the Secretariat regarding the 1995 & 1996 Budget – Areas of estimated under expenditure in the 1995 Verification Budget 	1/Nov/95	PC-XII/A/2* para 1
<ul style="list-style-type: none"> • ExSec Note: Appointment of a Director for the Inspectorate in Verification Division 	15/Sep/95	PC-XII/2*
<ul style="list-style-type: none"> • Report of the Executive Secretary – Verification-related issues • Report of the ExSec: Corrigendum • Report of the ExSec: Corrigendum 	12/Dec/96 12/Dec/96 12/Dec/96	PC-XV/5 para 3 Corr.1 Corr.2
<ul style="list-style-type: none"> • Report of the Executive Secretary – Verification-related issues 	7/Apr/97	PC-XVI/12 para 3
<ul style="list-style-type: none"> • EG 1 on Chemical Weapons Issues: First Report – Chairman's discussion paper "Procedures for the Installation of Monitoring Instruments and Systems and Seals" 	13/Feb/97	PC-XVI/B/WP.4
<ul style="list-style-type: none"> • EG 2 on Chemical Weapons Issues: Second Report – Development of criteria for toxicity, corrosiveness, etc. 	13/Feb/97	PC-XVI/B/WP.5 para 3 and Annex 1
□ WORKING GROUP A: BUDGET AND ADMINISTRATION		
<ul style="list-style-type: none"> • PrepCom Mandate Establishing 	12/Feb/93	PC/I/4.para 12
<ul style="list-style-type: none"> • Appointment of Chairman, Ambassador Alberto Villamizar 	12/Feb/93	PC/I/4.para 12
<ul style="list-style-type: none"> • Decision on Schedule of Intersessional Work 	22/Apr/93	PC/I/WGA/1 and in PC/II/WGA/2

<ul style="list-style-type: none"> • Report of Working Group A to Second Plenary – Directions for EGs – Decision on schedule of intersessional work – Program of work for 1993 – Rules of procedure – Draft decision" - Budget for 1993 and the scale of assessments for contributions of MS's. – Provisional Budget for 1993 – Scale of assessments and apportionment of the budget 	22/Apr/93	PC/II/WGA/2 para 1 para 2 para 4 para 5 para 10.2 Attachment A Attachment B
<ul style="list-style-type: none"> – PrepCom actions on Program of Work, Budget and Rules of Procedure 	22/Apr/93	PC/II/9 para 7, 9, 10, 13, and 20
<ul style="list-style-type: none"> • Report of Working Group A to Third Plenary On following subjects: – PrepCom actions on Programme of Work, Staff R & R, Privileges & Immunities, IMS, and OPCW Building 	30/Jun/93 2/Jul/93	PC-III/A/2 PC-III/11 paras 5.1 - 5.6
<ul style="list-style-type: none"> • Working Group A: Agenda 	27/Sep/93	PC-IV/A/1
<ul style="list-style-type: none"> • Report of Working Group A to Fourth Plenary – WG A actions pertaining to EG's Reports – Indicative listing of tasks for all EGs – Scale of Assessments of MS (150) and apportionment of the Capital Advance – Priority list of posts for commencement of 1994 	30/Sep/93	PC-IV/A/2 Annex B Annex D Annex E
<ul style="list-style-type: none"> – PrepCom actions on: OPCW Building, IMS, Financial Regulations & Rules, Staff Regulations & Rules, Privileges and Immunities and Program of Work and Budget. 	1/Oct/93	PC-IV/23 para 5
<ul style="list-style-type: none"> – WG A meetings • Report of Working Group A to Fifth Plenary – WG A action in relation to EGs Reports 	13-15/Dec/93 15/Dec/93	PC-V/A/7
<ul style="list-style-type: none"> – PrepCom actions in relations to WG A Report (PC-V/A/7) on: OPCW Building, IMS, Financial Regulations & Rules, Staff Regulations & Rules, 1994 Program of W & B 	17/Dec/93	PC-V/12 paras 5.1 -5.7
<ul style="list-style-type: none"> • ExSec Note on improved functioning and plan of activities of the Expert Groups under Working Groups A & B for the period 18 April to 24 June 1994 	8/Apr/94	PC-VI/14
<ul style="list-style-type: none"> – Recommendations and directives for the Working Groups' consideration on -What issues should be given priority (para 2) -Approach (para 3) -On what assumptions to proceed (para 3) -Approaches to structure the meeting schedule (3 possibilities given) (para 4) -Working methods (para 6) 	8/Apr/94	PC-VI/14 para 2-7
<ul style="list-style-type: none"> • Draft Plan of Activities of the Expert Groups under Working Group A for the period 18 April to 24 June 1994 Tasks, Objectives, Priority of Issues and Documents 	8/Apr/94	PC-VI/14 Annex Part I pages 5-8
<ul style="list-style-type: none"> • Issues to be pursued on an informal basis during the intersessional period (Plenaries 6-7) by Working Group A 	8/Apr/94	PC-VI/14 Annex Part II page 12
<ul style="list-style-type: none"> • Draft schedule of meetings for Expert Groups under Working Groups A & B (April-July) 	8/Apr/94	PC-VI/14 Attachment

<ul style="list-style-type: none"> • ExSec Report on the intersessional period 17 December to 10 April 1994: Overview of Events & Accomplishments. – Working Group A (For reports: PC-VI/A/WP's) 	11/Apr/94	PC-VI/16 para 4.3-4.10
<ul style="list-style-type: none"> • Report of working Group A to Sixth Plenary. WG A actions pertaining to EGs (Reports) – Plan of activities of EGs under WG A for the period 18/Apr-24/Jun/94 	15/Apr/94	PC-VI/A/5 Annex
<ul style="list-style-type: none"> • PrepCom action in relation to matters arising out of the report of Working Group A (PC-VI/A/5) – Staff and Financial Regulations - Financial Rules of the Commission – Staff and Financial Regulations - Staff Regulations and Rules of the Commission – Transitional Arrangements – OPCW Building – Data Systems – Programme of Work and Budget 	15/Apr/94	PC-VI/22 para 5 para 5.1 para 5.2 para 5.3 para 5.4 para 5.5 para 5.6
<ul style="list-style-type: none"> • Schedule of Meetings April-July 1994 	15/Apr/94	PC-VI/22 Attachment
<ul style="list-style-type: none"> • WGA affirmed the recommendations elaborated by the Friends of the Chairmen of Working Groups A & B concerning the improved functioning of Expert Groups. These recommendations were contained in ExSec Note (PC-VI/A/WP.11, Annex 2). 	15/Apr/94	PC-VI/A/5 para 10.1
<ul style="list-style-type: none"> • WGA recommended Commission authorise E.S. to accelerate filling of three positions (contained in PC-VI/13 para 3b). 	15/Apr/94	PC-VI/A/5 para 10.2
<ul style="list-style-type: none"> • WGA Received first report of Expert Group on Transitional Arrangements (PC-VI/A/WP.7). – WGA Actions/recommendations following this Report. 	15/Apr/94	PC-VI/A/5 para 4.1 para 4.2-4.9
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 16 April to 26 June 1994: Overview of Events, Issues & Accomplishments – Working Group A 	27/June/94	PC-VII/5 para 4.2-4.7
<ul style="list-style-type: none"> • PrepCom Action in relation to matters arising out of the Report of Working Group A (PC-VII/A/2) -see below- – Data Systems – Programme of Work and Budget 	1/July/94	PC-VII/8 para 5 Para 5.2 Para 5.3-5.7
<ul style="list-style-type: none"> • Appointment of Ambassador Jorge Morales Pedraza of Cuba as Chairman of WG A 	1/Jul/94	PC-VII/8 para 10.1
<ul style="list-style-type: none"> • Plan of Activities for Expert Groups under Working Groups A and B for the Period July - September 1994 	1/Jul/94	PC-VII/8 annex 1
<ul style="list-style-type: none"> • Issues to be pursued by WG A and WG B on an informal basis during the Intersessional period 	1/Jul/94	PC-VII/8 annex 2
<ul style="list-style-type: none"> • Schedule of Meetings July - September 	1/Jul/94	PC-VII/8 annex 3
<ul style="list-style-type: none"> • Report of Working Group A to Seventh Plenary – Action taken by the Commission in relation to matters arising out of the report of WG A -see above- 	28/Jun/94 1/Jul/94	PC-VII/A/2 PC VII/8 para 5
<ul style="list-style-type: none"> • ExSec Note: Proposed plan of activities and schedule of meetings of all EGs and the CRHC Oct.-Dec.1994 	23/Sep/94	PC-VIII/9
<ul style="list-style-type: none"> • Revised proposed plan of activities 	29/Sep/94	PC-VIII/9/Rev.1

<ul style="list-style-type: none"> • ExSec Report on the intersessional period 4/Jul-24/Sep 1994: Overview of Events, Issues & Accomplishments – Working Group A 	26/Sep/94	PC-VIII/10 para 5.5-5.14
<ul style="list-style-type: none"> – WG A Meetings • Report of WG A to eight Plenary • Commission approved Report of WG A (PC-VIII/A/8) – Action taken by the Commission in relation to matters arising out of this Report 	26-28/Sep/94 28/Sep/94 29/Sep/94	PC-VIII/A/8 PC-VIII/18 para 6
<ul style="list-style-type: none"> – Commission approved principles on "Task Forces" (subordinate body of an EG) 	29/Sep/94	PC-VIII/18 para 6.19
<ul style="list-style-type: none"> • Plan of activities and schedule of meetings of EGs under WGs A & B and of CRHC 	29/Sep/94	PC-VIII/18 annex 2
<ul style="list-style-type: none"> • ExSec Report to Ninth Plenary – EGs under WG A. Short report on eight intersessional period 	1/Dec/94	PC-IX/6 para 6.9-6.17
<ul style="list-style-type: none"> • ExSec Note: Proposed plan of activities and schedule of meetings of the EGs under WGs A and B and of the CRHC. Dec.1994 - April 1995. 	2/Dec/94	PC-IX/7
<ul style="list-style-type: none"> • PrepCom Action taken in relation to matters arising out of the Report of Working Group A (PC-IX/A/3) -see below- – 3.41 % raise in GS category salaries – Programme of Work and Budget -Inclusion of new reusable boots in the equipment list (funding be taken from the amount allocated for Occupational Health Equipment) – IS Branch resources - Unfreezing of personnel appropriations – Lifting of reservations and approval of expenditure on items mentioned. (list). – Remaining reservations will be lifted upon recommendation from EG on Data Systems by WG A or by the Commission. 	9/Dec/94	PC-IX/11 para 6 Para 6.2 Para 6.4 para 6.5 para 6.6 para 6.7
<ul style="list-style-type: none"> • Plan of activities of the EGs under WGs A & B for the period Dec/94-Apr/95 - Tasks, Objectives, priority of Issues and Documents 	9/Dec/94	PC-IX/11 Annex 2 part I
<ul style="list-style-type: none"> • WG A agenda for Ninth Plenary session 	5/Dec/94	PC-IX/A/2
<ul style="list-style-type: none"> – WG A meetings • Report of WG A to ninth plenary – Request to EG on Administrative, Financial and Personal Matters to prepare an OPCW Financial Regulations Draft – Request to Commission to construct and promulgate a revised salary scale for the GS category – Endorsement of recommendation to include reusable boots in equipment list – Approval of "EG on Progr. of W & B" recommendations – Requests on the basis of "EG on Progr. of W & B" recommendations – Recommendations concerning IS Branch + list of items – Action taken by the Commission in relation to matters arising out of the report of WG A -see above- 	5,6/Dec/94 7/Dec/94 9/Dec/94	PC-IX/A/3 para 2.2 para 2.3 para 3.3 (a-f) para 3.4 (a-h) para 5 PC-IX/11 para 6

<ul style="list-style-type: none"> - WG A meetings • Report - Data Systems <ul style="list-style-type: none"> -WG A lifted all remaining reservations in relation to the '95 IS branch budget. - Programme of Work and Budget and Finance Group <ul style="list-style-type: none"> -WG A recommendations to Commission (On: -Child dependency/ Dependant Spouse allowances, -Obligation of funds for fitting-up of lab., -External auditor's '93 audit, - Amendments to Provident Fund Charter, -Endorsement of parameters for the '96 budget) WG A request for the FG to reconsider PC-X/A/WP.2 recommendations - OPCW Media and Public Affairs Policy 	<p>3-6/Apr/95 6/Apr/95</p>	<p>PC-X/A/3 para 3 para 3.2(a)</p> <p>para 5 para 5.2</p> <p>para 5.3</p> <p>para 6</p>
<ul style="list-style-type: none"> • PrepCom action in relation to matters arising out of the report of WG A (PC-X/A/3) - Data Systems - See: Data Systems - Programme of Work and Budget <ul style="list-style-type: none"> -Most WG A recommendations adopted - Consultations on Media and Public Affairs policy 	<p>7/Apr/95</p>	<p>PC-X/23 para 6</p> <p>para 6.2-6.4 para 6.5-6.10 para 6.11, 6.12</p>
<ul style="list-style-type: none"> • Appointment of Amassador Carlos Enrique Nones Sucre of Venezuela as Chairman of WG A 	<p>7/Apr/95</p>	<p>PC-X/23 para 10.4</p>
<ul style="list-style-type: none"> • Plan of activities of the EGs and Task Forces under WGs A & B for the period Apr. '95 - Jul. '95 	<p>7/Apr/95</p>	<p>PC-X/23 Annex</p>
<ul style="list-style-type: none"> - WP A meetings • Report - Administrative, Financial and Personnel Matters <ul style="list-style-type: none"> -WG A requested the finance group to propose an appropriate recommendation to the EG on Administrative, Financial and Personnel matters - Programme of Work and Budget and Finance Group <ul style="list-style-type: none"> -WG A referred several recommendations to the Commission - Data Systems - 1994 audited financial statements and reports of the External Auditor 	<p>24-26/Jul/95 26/Jul/95</p>	<p>PC-XI/A/5</p> <p>para 2</p> <p>para 3 para 4</p> <p>para 6</p>
<ul style="list-style-type: none"> • WG A agenda for the Eleventh Plenary session 	<p>24/Jul/95</p>	<p>PC-XI/A/3</p>
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 1 April to 21 July 1995: Overview of Events, issues and Accomplishments - Working Group A 	<p>27/Jul/95</p>	<p>PC-XI/8</p> <p>para 6.5</p>
<ul style="list-style-type: none"> • Action by the Commission on matters arising from the Report of WG A (PC-XI/A/5) - Programme of Work and Budget 	<p>27/Jul/95</p>	<p>PC-XI/17 para 6</p> <p>para 6.2</p>
<ul style="list-style-type: none"> • Plan of activities of the EGs and Task Forces under WGs A & B for the period Aug 95 - Dec 95 	<p>27/Jul/95</p>	<p>Pc-XI/17 Annex</p>

<ul style="list-style-type: none"> - WG A meeting • Report - Consultations on Visa matters - Expert Group on Data Systems - Expert Group on Programme of Works and Budget and Finance Group - Expert Group on the OPCW Headquarters Agreement - Report on consultation conducted by the Chairman of WG A during the intersessional period - Proposed plan of activities for meeting under WG A for the period Jan - Mar 96 - Any other business 	11-13 Dec 95 13/Dec/95	PC-XII/A/7 para 2 para 3 para 4 para 5 para 6 para 7 para 8
<ul style="list-style-type: none"> • WG A agenda for Twelfth Plenary session 	11/Dec/95	PC-XII/A/6
<ul style="list-style-type: none"> • WG A Agenda 	18/Mar/96	PC-XIII/A/4
<ul style="list-style-type: none"> - WG A meeting • Report - Administrative, Financial and Personnel Matters - forward draft OPCW Financial Regulations to the PC (PC-XIII/A/2 & Corri) - forward amendments to Staff Rule 3.4.02(a) (PC-XIII/A/1) to the PC - recommended that the PC authorise the ES to conclude arrangements with MS facilities for inspector training - Data System - Programme of Work and Budget - Report on consultations conducted by the Chairman of WG A - Proposed plan of activities for meetings under WG A, Mar - Jul 96 	18-20/Mar/96 20/Mar/96	PC-XIII/A/5 para 2 para 2.2 para 2.3 para 2.4 para 3 para 4 para 5 para 6
<ul style="list-style-type: none"> • WGA Report - Administrative, Financial and Personnel Matters - Data Systems - OPCW Headquarters Agreement - Visa Matters - Program of Work and Budget - Report on consultations conducted by the Chairman of WGA 	17/Jul/96	PC-XIV/A/3 para 2 para 3 para 4 para 5 para 6 para 7
<ul style="list-style-type: none"> • WGA Agenda for Fourteenth Plenary Session 	17/Jul/96	PC-XIV/2
<ul style="list-style-type: none"> • Report of the Commission: Report of WGA 	27/Jul/96	PC-XIV/29 para 8
<ul style="list-style-type: none"> • Working Group A: Report - Expert Group on Programme of Work and Budget 	27/Sep/96	PC-XV/A/3 para 2
<ul style="list-style-type: none"> • Working Group A: Agenda 	16/Dec/96	PC-XV/A/7
<ul style="list-style-type: none"> • Working Group A: Report - Administrative, Financial, and Personnel Matters - Formal Consultations on Visa Matters - Programme of Work and Budget and Finance Group - OPCW Headquarters Agreement 	19/Dec/96	PC-XV/A/8 para 2 para 3 para 4 para 5
<ul style="list-style-type: none"> • Report of the Commission: Report of WGA 	21/Dec/96	PC-XV/25 para 7
<ul style="list-style-type: none"> • Combined Meeting of Working Groups A and B: Report 	3/Mar/97	PC-XVI/3

<ul style="list-style-type: none"> • Working Group A: Report – Visa Matters – Administrative, Financial and Personnel Matters – Data Systems – Program and Budget 	31/Jan/97	PC-XVI/A/1 para 2 para 2.3-2.4 para 2.5 para 2.6
<ul style="list-style-type: none"> • Working Group A: Report – Visa Matters – Administrative, Financial and Personnel Matters – Data Systems – Programme and Budget – Draft OPCW Headquarters Agreement 	28/Feb/97	PC-XVI/A/4 para 2.1 para.2.3 para 2.4 para 2.5 para 3.2
<ul style="list-style-type: none"> • Report of the Executive Secretary – Working Group A 	7/Apr/97	PC-XVI/12 para 6.6-6.17
<ul style="list-style-type: none"> • Report of the Commission – Report of Working Group A 	15/Apr/97	PC-XVI/36 para 9
WORKING GROUP B: VERIFICATION AND TECHNICAL CO-OPERATION AND ASSISTANCE		
<ul style="list-style-type: none"> • Rules of Procedure 		PC/I/2
<ul style="list-style-type: none"> • Mandate Establishing 	12/Feb/93	PC/I/4.para 23
<ul style="list-style-type: none"> • Appointment of Chairman, Mr. S. Gizowski 	12/Feb/93	PC/I/4.para 23
<ul style="list-style-type: none"> • Report of Working Group B to Second Plenary – PrepCom actions on Programme of Work 	20/Apr/93 22/Apr/93	PC/II/WGB/1 PC/II/9 para 8
<ul style="list-style-type: none"> • WGB mandates 	30/Jun/93	PC-III/B/2 para 4.1
<ul style="list-style-type: none"> • Report of Working Group B to Third Plenary – Progr. of Work for 1993 – Safety procedures – Chemical engineers – TC & A – Analytical Chemists – Industry declarations – Equipment – Training – PrepCom actions on Safety Procedures, Inspection team Composition and Meeting with Industry 	30/Jun/93 2/Jul/93	PC-III/B/2 para 2 para 3 para 4 para 6 para 7 para 8 para 9 para 10 PC-III/11 paras 6.2 - 6.4
<ul style="list-style-type: none"> • Report of Working Group B to Fourth Plenary – WG B actions pertaining to EG's Reports 	1/Oct/93	PC-IV/B/12*
<ul style="list-style-type: none"> – PrepCom actions on Program of Work for 1993, CW Storage Facilities, Single-Small Scale Facilities and other Schedule 1 Facilities, Chemical Industry Facilities, Technical Co-operation and Assistance, Training, and CWPF's 	1/Oct/93	PC-IV/23 para 6.1.2 - 6.8.1
<ul style="list-style-type: none"> – WG B meeting • Report of Working Group B to Fifth Plenary – WG B action in relation to EG's Reports 	14-15/Dec/93 15/Dec/93	PC-V/B/10
<ul style="list-style-type: none"> – PrepCom actions in relation to matters arising out of the Report of WG B (PC-V/B/10) on Chem Industry Facilities, CW Production Facilities, Training, Equipment, Safety Procedures, CW Storage Facilities and Technical Co-operation and Assistance 	17/Dec/93	PC-V/12 para 6

<ul style="list-style-type: none"> • ExSec Note on improved functioning and plan of activities of the Expert Groups under Working Groups A & B for the period 18 April to 24 June 1994 	8/Apr/94	PC-VI/14
<ul style="list-style-type: none"> – Recommendations and directives for the Working Groups' consideration on <ul style="list-style-type: none"> - What issues should be given priority (para 2) - Approach (para 3) - On what assumptions to proceed (para 3) - Approaches to structure the meeting schedule (3 possibilities given) (para 4) - Working methods (para 6) 	8/Apr/94	PC-VI/14 para 2-7
<ul style="list-style-type: none"> • Draft Plan of Activities of the Expert Groups under Working Group B for the period 18 April to 24 June 1994 Tasks, Objectives, Priority of Issues and Documents 	8/Apr/94	PC-VI/14 Annex Part I pages 8-11
<ul style="list-style-type: none"> • Issues to be pursued on an informal basis during the intersessional period (Plenaries 6-7) by Working Group B 	8/Apr/94	PC-VI/14 Annex Part II page 12
<ul style="list-style-type: none"> • Draft schedule of meetings for EGs under WGs A & B (April-July) 	8/Apr/94	PC-VI/14 Attachment
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 17 December to 10 April 1994: Overview of Events & Accomplishments. – Working Group B (For Reports: PC-VI/B/WP's) 	11/Apr/94	PC-VI/16 para 4.11-4.23
<ul style="list-style-type: none"> – Expert Group meetings • Report of Working Group B to sixth Plenary – WG B actions pertaining to EGs (Reports) – Plan of activities of the Expert Groups under WG B for the period 18 April to 24 June 1994 	12-15/Apr/94 15/Apr/94	PC-VI/B/8 Annex
<ul style="list-style-type: none"> • Action taken by the Commission in relation to matters arising out of the Report of WG B (PC-VI/B/8) – Chemical Industry Facilities – Chemical Weapons Production Facilities – Equipment – Training – Chemical Weapons Storage Facilities – Safety Procedures – Chemical Weapons Destruction Facilities 	15/Apr/94	PC-VI/22 para 6 para 6.2 para 6.3 para 6.4 para 6.5 para 6.6 para 6.7 para 6.8
<ul style="list-style-type: none"> • PrepCom action on: Functioning and Plan of Activities of Expert Groups (PC-VI/14) 	15/Apr/94	PC-VI/22 para 9b
<ul style="list-style-type: none"> • Schedule of Meetings April-July 1994 	15/Apr/94	PC-VI/22 Attachment
<ul style="list-style-type: none"> • ExSec Note on Legal Opinion in regard to the scope of para 7, part IV (B) of the annex on Implementation and Verification concerning old Chemical Weapons. – Legal Adviser's opinion pursuant to the request of Working Group B (PC-V/B/10 para 9.2(b), dated 15 September 1993. 	14/Jan/94	PC-VI/B/1
<ul style="list-style-type: none"> • ExSec Note: Draft OPCW Health and Safety policy – Draft as revised by the Legal Adviser on recommendation of WG B in PC-V/B/10 dated 15 December 1993 	14/Jan/94	PC-VI/B/2
<ul style="list-style-type: none"> • ExSec Note: Legal opinion in regard to the meaning of part II, para 43 of the Verification Annex and para 12(g) of the Paris Resolution. –On request of WG B: PC-V/B/10 para 7.3. 	15/Feb/94	PC-VI/B/5

<ul style="list-style-type: none"> • ExSec Note: Legal Opinion in regard to Destruction of Chemical Weapons. – On request of WG B; PC-V/B/10, paras 10.5 and 10.6. 	17/Jan/94	PC-VI/B/6
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 16 April to 26 June 1994: Overview of Events, Issues & Accomplishments – Working Group B 	27/June/94	PC-VII/5 para 4.8-4.33
<ul style="list-style-type: none"> – Working Group B Meetings • Report of Working Group B – WG B Action in relation to EG's Reports 	28-29/Jun/94 1/Jul/94	PC-VII/B/2
<ul style="list-style-type: none"> • PrepCom Action in relation to matters arising out of the Report of WG B (PC-VII/B/2) – Inspection Procedures – Technical Co-operation and Assistance – Chemical Industry Issues - Definitions of terms – Confidentiality – Chemical Weapons and Associated Issues 	1/Jul/94	PC-VII/8 para 6 para 6.2, 6.3 para 6.4, 6.5 para 6.6 para 6.7-6.9 para 6.10-6.14
<ul style="list-style-type: none"> • Plan of Activities for Expert Groups under Working Groups A and B for the Period July - September 1994 	1/Jul/94	PC-VII/8 annex 1
<ul style="list-style-type: none"> • Issues to be pursued by WG A and WG B on an informal basis during the Intersessional period 	1/Jul/94	PC-VII/8 annex 2
<ul style="list-style-type: none"> • Schedule of Meetings July - September 	1/Jul/94	PC-VII/8 annex 3
<ul style="list-style-type: none"> – Working Group B Meetings • Report of Working Group B – Working Group B Action in relation to matters arising out of Expert Group Reports 	28-29/Jun/94 1/Jul/94	PC-VII/B/2
<ul style="list-style-type: none"> • ExSec Note: Proposed plan of activities and schedule of meetings of all EGs and the CRHC Oct.-Dec.1994 • Revised proposed plan of activities 	23/Sep/94 29/Sep/94	PC-VIII/9 PC-VIII/9/Rev.1
<ul style="list-style-type: none"> • Work almost completed on the study to assess costs of implementing a Quality assurance/Quality control regime for the Verification Division (incl. Inspectorate and Lab(s)) as requested by WG B. 	12/Apr/94	PC-VIII/10 para 2.4
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 4/Jul-24/Sep 1994: Overview of Events, Issues & Accomplishments – Working Group B 	26/Sep/94	PC-VIII/10 para 5.15-5.45
<ul style="list-style-type: none"> – Commission approved principles on "Task Forces" (subordinate body of an EG) 	29/Sep/94	PC-VIII/18 para 6.19
<ul style="list-style-type: none"> – WG B meetings • Report of WG B to eight Plenary • Commission approved report of WG B (PC-VIII/B/5) – Action taken in relation to matters arising out of this Report 	27,28/Sep/94 28/Sep/94 29/Sep/94	PC-VIII/B/5 PC-VIII/18 para 7.1 para 7.2-7.6
<ul style="list-style-type: none"> • Plan of activities and schedule of meetings of EGs under WGs A & B and of CRHC 	29/Sep/94	PC-VIII/18 annex 2
<ul style="list-style-type: none"> • ExSec Report to Ninth Plenary – EGs under WG B. Short report on eight intersess. period 	1/Dec/94	PC-IX/6 para 6.18-6.34
<ul style="list-style-type: none"> • ExSec Note: Proposed plan of activities and schedule of meetings of the EGs under WGs A and B and of the CRHC. Dec.1994 - April 1995. 	2/Dec/94	PC-IX/7

<ul style="list-style-type: none"> • Action taken by the Commission in relation to matters arising out of the report of WG B. (PC-IX/B/4) – Adoption of understandings reached by EG on Chemical Industry Issues concerning recycled Sched. 2 Chemicals and the meaning of "production" in the context of Sched. 1 Prod. Fac.. – Adoption of Document "Proficiency Testing Leading to Certification of 'Designated Laboratories'". – Approval of the revised curriculum for national authority personnel courses as contained in PC-IX/B/WP.4 Annex. 	9/Dec/94	PC-IX/11 para 7 para 7.2 para 7.3 para 7.4
<ul style="list-style-type: none"> • Plan of activities of the EGs under WGs A & B for the period Dec/94-Apr/95 - Tasks, Objectives, priority of Issues and Documents 	9/Dec/94	PC-IX/11 Annex 2 part II
<ul style="list-style-type: none"> – WG B meetings • Report of WG B to ninth Plenary – Evaluation of EG's reports • Commission approved report of WG B – Action taken in relation to matters arising out of this Report ---see above--- 	6,7/Dec/94 7/Dec/94 9/Dec/94	PC-IX/B/4 PC-IX/11 para 7.1 para 7.2-7.4
<ul style="list-style-type: none"> • Background discussion paper prepared by the Secretariat: The current status of the Commission's activities and priority tasks for WG B for the remainder of the current and the next intersessional period – more - and more even progress needed- – For WG B: Listing of Tasks to be accomplished 	22/Feb/95	PC-X/B/WP.10
<ul style="list-style-type: none"> – WG B meeting • Chairman's summary of the meeting – WG B discussed progress achieved in the implementation of the relevant recommendations and decisions adopted by the Commission at its Ninth Session as well as matters arising from the work of EGs and other bodies under WG B during the first part of the Ninth intersessional period. – Participants expressed view that EGs progress was not adequate to enable the Commission to resolve the most pressing outstanding issues – Issues identified by delegations as requiring consideration on a priority basis – Delegations' recommendations for improvement of the methods of work of the Commission. 	27/Feb/95 27/Feb/95	PC-X/B/WP.11 para 2 para 6 para 9 para 10
<ul style="list-style-type: none"> • Tenth plenary Agenda of WG B 	4/Apr/95	PC-X/B/4
<ul style="list-style-type: none"> – WG B meetings • Report of WG B – Review of EG Reports: – Inspection Procedures – Confidentiality – Old and Abandoned Chemical Weapons – Challenge Inspection – Chemical Industry Issues – Safety Procedures – Training – Technical Cooperation and Assistance – Chemical Weapons Issues 	4-6/Apr/95 6/Apr/95	PC-X/B/5 para 3 para 4 para 5 para 6 para 7 para 8 para 9 para 10 para 11

<ul style="list-style-type: none"> • Action taken by the Commission in relation to matters arising out of the report of WG B (PC-X/B/WP.5) – Inspection Procedures – Training 	7/Apr/95	PC-X/23 para 7 para 7.2-7.4 para 7.5
<ul style="list-style-type: none"> • Plan of activities of the EGs and Task Forces under WGs A & B for the period Apr. '95 - Jul. '95 	7/Apr/95	PC-X/23 Annex
<ul style="list-style-type: none"> • Eleventh plenary Agenda of WG B – WG B meetings • Report of WG B – Chemical Industry Issues. The group requested the Secretariat develop a draft Model Agreement for schedule 1 facilities – Inspection Procedures – Safety Procedures – Training – Technical co-operation and Assistance – Confidentiality – Chemical Weapons Issues – Challenge Inspections – Old and Abandoned Chemical Weapons 	25/Jul/95 25-27/May/95 27/Jul/95	PC-XI/B/11 PC-XI/B/12 para 2.2 para 3 para 4 para 5 para 6 para 7 para 8 para 9 para 10
<ul style="list-style-type: none"> • ExSec Report on the intersessional period 1 April to 21 July 1995: Overview of Events, issues and Accomplishments – Working Group B 	27/Jul/95	PC-XI/8 para 6.12
<ul style="list-style-type: none"> • Action taken by the Commission in relation to matters arising from the report of WG B (PC-XI/B/12) – Inspection Procedures – TCA – Confidentiality 	27/Jul/95	PC-XI/17 para 7 para 7.2 para 7.6 para 7.7
<ul style="list-style-type: none"> • Plan of activities of the EGs and Task Forces under WGs A & B for the period Aug 95 - Dec 95 	27/Jul/95	Pc-XI/17 Annex
<ul style="list-style-type: none"> • WG B Meeting – Report of the WG B – Challenge Inspection – TCA – Safety Procedures – Inspection Procedures – Consultation under the purview of Working Group B – Proposed plan of activities for meeting under WG B for the period Jan - Mar 96 	12/Dec/95	PC-XII/B/7 para 2 para 3 para 4 para 5 para 7 para 8
<ul style="list-style-type: none"> • Working Group B Agenda 	12/Dec/95	PC-XII/B/6
<ul style="list-style-type: none"> • Working Group B Agenda 	19/Mar/96	PC-XIII/B/5

<ul style="list-style-type: none"> • WG B meeting – Report of the WG B – Safety Procedures - recommend that PC adopt PC-XIII/B/WP.2 – Technical Cooperation and Assistance - recommend PC approve Website (PC-XIII/B/WP.3) – Challenge Inspection - recommend PC adopt + list on a base (PC - XIII/B/WP.4) – Inspection Procedures - recommend PC adopt + criteria for proficiency testing (Annex 2 to PC- XIII/B/WP.5) – Chemical Industry Issues – Chemical weapons Issues – Old and Abandoned Chemical Weapons – Meeting and consultations under the purview of WG B – Proposed plan of activities for meetings under WG B for the period Mar - Jul 96 	<p>19-21/Mar/96 21/Mar/96</p>	<p>PC-XIII/B/6 para 2</p> <p>para 3</p> <p>para 4</p> <p>para 5</p> <p>para 6</p> <p>para 7</p> <p>para 8</p> <p>para 9</p> <p>para 10</p>
<ul style="list-style-type: none"> • WGA Agenda for Fourteenth Plenary Session 	23/Jul/96	PC-XIV/A/2
<ul style="list-style-type: none"> • WGA Report – Administrative, Financial and Personnel Matters – Data Systems – OPCW Headquarters Agreement – Formal Consultations on Visa Matters – Programme of Work and Budget – Report on consultations conducted by the Chairman of WGA – Proposed plan of activities for meetings under WGA, August-December 1996 – Transfer of Funds 	25/Jul/96	<p>PC-XIV/A/3</p> <p>para 2</p> <p>para 3</p> <p>para 4</p> <p>para 5</p> <p>para 6</p> <p>para 7</p> <p>para 8</p> <p>para 9</p>
<ul style="list-style-type: none"> • Report of the Commission: Report of WGB 	27/Jul/96	<p>PC-XIV/29</p> <p>para 8</p>
<ul style="list-style-type: none"> • Working Group B: Agenda 	17/Dec/96	PC-XV/B/14
<ul style="list-style-type: none"> • Working Group B: Report 	19/Dec/96	PC-XV/B/16
<ul style="list-style-type: none"> • Report of the Commission: Report of WGB 	21/Dec/96	<p>PC-XV/25</p> <p>para 8</p>
<ul style="list-style-type: none"> • Combined Meeting of Working Groups A and B: Report 	3/Mar/97	PC-XVI/3
<ul style="list-style-type: none"> • Report of the Executive Secretary – Working Group B 	7/Apr/97	<p>PC-XVI/12</p> <p>para 6.18-6.24</p>
<ul style="list-style-type: none"> • Report of the Commission – Report of Working Group B 	15/Apr/97	<p>PC-XVI/36</p> <p>para 10</p>
<ul style="list-style-type: none"> • Working Group B: Agenda 	26/Feb/97	PC-XVI/B/5
<ul style="list-style-type: none"> • Working Group B: Report – Chemical Weapons Issues 2 – Chemical Industry Issues – Chemical Weapons Issues 1 – Inspection Procedures 	26/Feb/97	<p>PC-XVI/B/6</p> <p>para 2</p> <p>para 3</p> <p>para 4</p> <p>para 5</p>