
FEHB Program Carrier Letter

All Carriers

U.S. Office of Personnel Management
Office of Insurance Programs

Letter No. 2000-37

Date: July 25, 2000

Fee-for-service [31] Experience-rated HMO [33] Community-rated [34]

Subject: FEHB Fall Plan Conference CORRECTION and ADDITION

Please note that the hotel for the FEHB Fall Plan Conference we mentioned in Carrier Letter 2000-30 is incorrect. The correct hotel is:

Marriott Metro Center
775 12th Street, NW
Washington, DC 20006
Tel: 202-737-2200
Fax: 202-824-6106

All events on October 17 and 18 will be at this hotel. We will provide more detailed conference information, including reservation information shortly.

PRE-CONFERENCE MEETING:

We have scheduled a special pre-conference meeting for the afternoon of Monday, **October 16, 2000**, at the Office of Personnel Management (1900 E Street, NW, Washington, DC 20415).

This will be a joint meeting for health plan and Employee Assistance Program (EAP) administrators. We urge you to be represented at this meeting. As we draw closer to mental health and substance abuse parity implementation in 2001, it is important that key participants have the chance to meet each other and discuss processes. The special pre-conference meeting will be in two parts:

1. From **2:00 to 3:00 PM**, we will have an FEHB Program introduction for EAP administrators. While you are welcome to attend this introduction, it is more important for you to be represented at the second part of the meeting.
2. After the meeting -- from approximately **3:00 to 5:30 PM** -- we want health plans and the EAP administrators to talk together informally at booths, similar to health fairs. We would like as many plans as possible to staff booths, so that the EAP administrators will have the opportunity to talk with representatives from a variety of plans. The ideal plan representatives to staff these booths would be people who will administer the mental

health and substance abuse parity benefits, including from contracted Managed Behavioral Healthcare Organizations if appropriate. Please **reserve your space with us by August 15** to ensure we have enough spaces reserved. You should RSVP to:

Dennis Horner
DAHORNER@OPM.GOV (preferred) or 202-606-0004

We will send more details soon.

We look forward to seeing you at the conference!

Sincerely,

(signed)
Frank D. Titus
Assistant Director
for Insurance Programs