
FEHB Program Carrier Letter

All Community-Rated Carriers

U.S. Office of Personnel Management
Office of Insurance Programs

Letter No. 2002-15

Date: April 18, 2002

Fee-for-service [n/a] Experience-rated HMO [n/a] Community-rated [12]

SUBJECT: 2003 RATE INSTRUCTIONS --Community-Rated Carriers

Please use the enclosed documents to prepare your 2003 rate proposal. You must submit your proposal and the completed attachments by **May 31, 2002**. The May 31 deadline is required by regulations and no one can grant extensions.

See the enclosed "OPM Community Rating Guidelines - 2003" for pertinent definitions and an overall view of our community rating policy for 2003.

If you are a small carrier (see guidelines for definition), you may :

- 1) Elect to submit as a large carrier (in which case, we will consider you as a large carrier);
- 2) Elect to submit as a small carrier and
 - a) If your 2002 income from the Federal group will be \$500,000 or more,
 - you must submit Attachments I, IA, IIB, and IIC, and
 - **complete Attachments II and IIA and keep them on file and available for OPM review;** or
 - b) If your 2002 income from the Federal group will be less than \$500,000,
 - you must submit Attachments I, IIB, and IIC, and
 - you do not need to complete or retain Attachments II or IIA.

If you are a large carrier (see guidelines for definition), you must complete and submit to OPM Attachments II, IIA, IIB and IIC.

Please send one copy of the rate submission by overnight delivery to each of the following addresses:

Abby Block
Assistant Director for Insurance Programs
Office of Personnel Management
1900 E Street, NW., Room 3400
Washington, DC 20415-0001

And

Nancy H. Kichak
Director, Office of Actuaries
Office of Personnel Management
1900 E Street, NW., Room 4307
Washington, DC 20415-0001

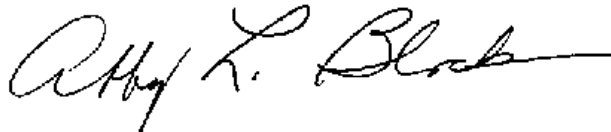
Please remember your first quarter enrollment report, Table 1, was due on April 15 to:

Office of Personnel Management
Office of Insurance Programs
Eric Figg
1900 E Street, NW
Room 3415
Washington, DC 20415-0001

Or Fax To 202-606-0036.

Please direct your questions about the 2003 rate submission to Sherry Simon, or Jim Quayle at (202) 606-0722, or at actuary@opm.gov.

Sincerely,

A handwritten signature in black ink that reads "Abby L. Block". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Abby L. Block
Assistant Director
for Insurance Programs

Enclosures