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# FEHB Program Carrier Letter

## All Carriers

U.S. Office of Personnel Management  
Insurance Services Programs

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**Letter No. 2006 - 02**

**Date:** February 1, 2006

Fee-for-service [ 2 ]    Experience-rated HMO [ 2 ]    Community-rated HMO [ 2 ]

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**SUBJECT:** Meeting with OPM Personnel

Carrier representatives have occasion to meet with personnel from a variety of OPM offices to discuss various matters. As the Associate Director for Human Resources Products and Services, I have a strong interest in assuring that my contracting officers are fully informed about all activities that potentially affect the contracts that they are responsible for. I therefore request that you notify my contracting officers before you or your staff attend any meeting with any OPM office (or any other agency for that matter) other than the contracting office. If this is not possible for some reason, you must brief the contracting officer about the meeting as soon as possible after it occurs. I have instructed my contracting officers to make me aware of any instance where they learn of a meeting that took place from a party other than the carrier.

Thank you for your cooperation in this important matter.

Sincerely,

Robert F. Danbeck  
Associate Director  
for Human Resources Products and Services

cc: SHPS  
Long Term Care Partners  
MetLife