

VOTE-BY-MAIL CHECKLIST



Sign the Voter's Certificate



Sign your name on the Voter's Certificate on the pre-printed return envelope.

Check that **your pre-printed name** appears on the back of the return envelope.



Voluntarily Provide Contact Information



Below the voter's signature line is space to provide your email address or phone number. Voluntarily providing this information makes contacting you easier if there is a question about your vote-by-mail ballot signature.



Apply Proper Postage



If returning your ballot by mail, place **one** Forever Stamp or \$.73 postage on the return envelope.



Return Your Ballot Two Ways



1. **Mail your ballot early** to avoid postal delays so it arrives by 7 p.m. on election day, or
2. Drop off your ballot at any elections office by 7 p.m. on election day to be counted (see page 2 for early voting drop off options)



Track Your Ballot



Track your ballot or sign up to receive ballot status notifications at our [Vote-by-Mail](#) page.

RETURNING YOUR VOTE-BY-MAIL BALLOT



Returning Your Vote-by-Mail Ballot By Mail

- One Forever Stamp or \$.73 postage
- If returning by mail, the U.S. Postal Service suggests mailing your vote-by-mail ballot **no later than Tues., Aug. 13** (one week prior to election day)
- Vote-by-mail ballots must be received by 7 p.m. election day (Tues., Aug. 20) to be counted



Returning Your Vote-by-Mail Ballot In Person

Drop off your ballot at a secure ballot intake station inside any Sarasota County elections office:

- July 5 - Aug. 20
- Regular business hours: 8:30 a.m. - 5 p.m., Mon.-Fri.
- Weekends during early voting: 8:30 a.m. - 4:30 p.m., Aug. 10-11 and Aug. 17-18
- Election day: 7 a.m.—7 p.m., Tues., Aug. 20

You may also drop off your ballot at a secure ballot intake station inside any early voting location:

- Aug. 10 - 18, 8:30 a.m. - 4:30 p.m. daily

Sarasota elections office

2001 Adams Lane
Sarasota, 34237

North Sarasota Library

2801 Newtown Blvd
Sarasota, 34234

Venice elections office

4000 S. Tamiami Trail, Rm 114
Venice, 34293

Fruitville Library

100 Apex Rd
Sarasota, 34240

North Port elections office

13640 Tamiami Trail
North Port, 34287

Gulf Gate Library

7112 Curtiss Ave
Sarasota, 34231