



A SUPPLIER'S GUIDE TO TIDEWAY

Our vision, our values and how we would like to work with you.



TIDEWAY

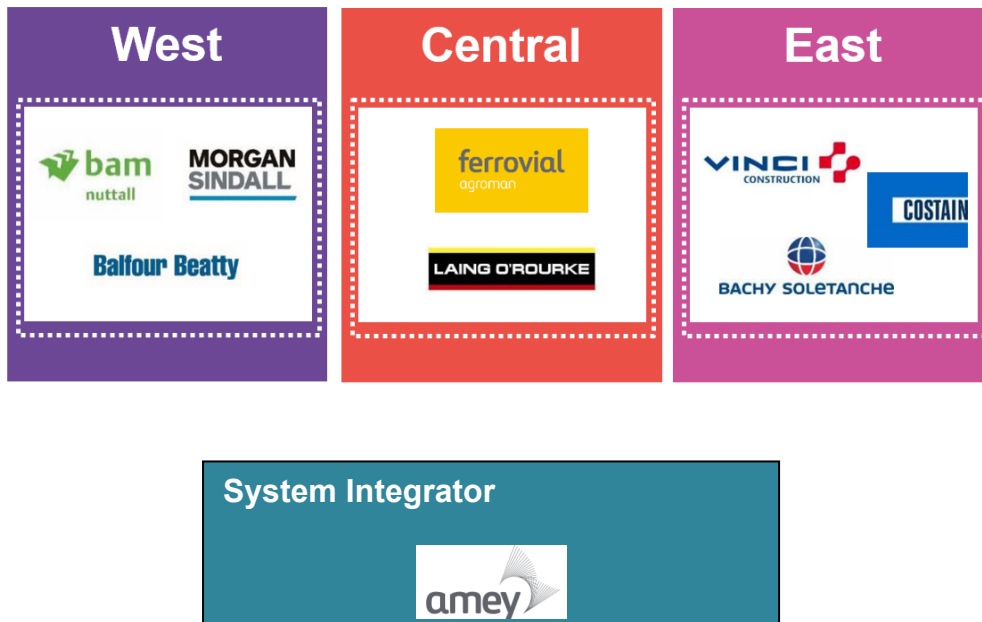
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1 Introduction

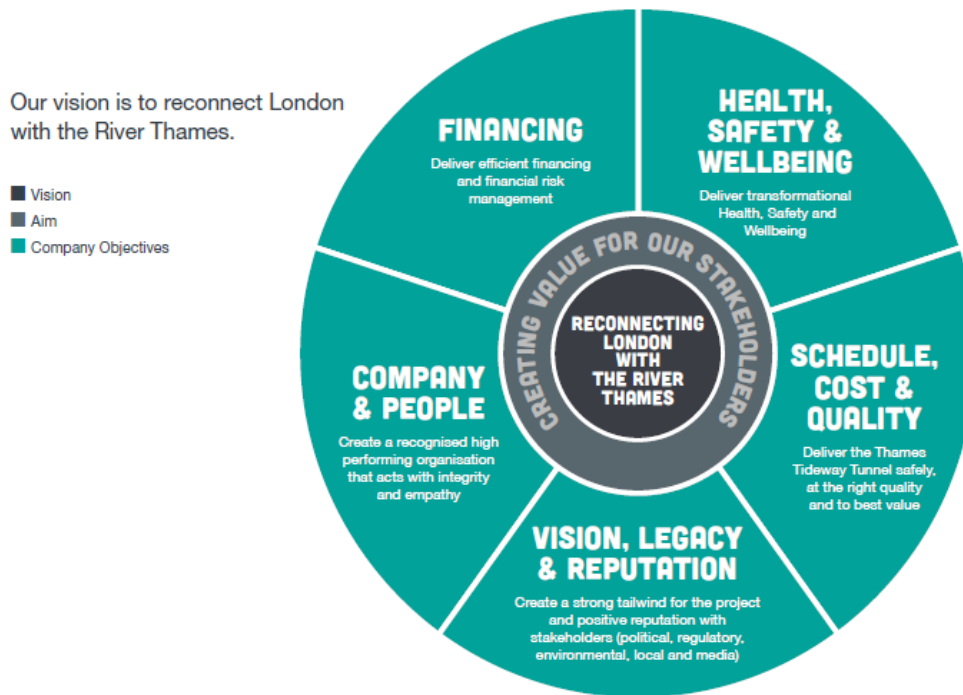
- 1.1 Bazalgette Tunnel Ltd, trading as Tideway, began operating as an independent regulated water company in August 2015, when Ofwat awarded a licence to design, operate, build, commission and maintain the Thames Tideway Tunnel. The 25km tunnel beneath London, which has been dubbed “the super sewer”, will store and transfer tens of millions of tonnes of untreated sewage each year, which currently pollute the tidal river Thames. The vision is to reconnect London with the river Thames and deliver wider benefits to London for all those impacted by the tunnel for years to come. If Tideway simply focussed on constructing the tunnel the vision of leaving a lasting legacy for London could never be achieved, therefore Tideway has made a commitment that every pound it spends is spent in a way that creates maximum value to the project with regards to the environment, health, safety and wellbeing, the economy, the people of London and the public realm, all of which are captured under Tideway’s Legacy commitments.
- 1.2 The construction of the tunnel has been divided into three sections with the main works contracts and systems integrator procured, and work well under way. That said, given the scale of the project, as a client Tideway has its ongoing corporate requirements including Information Services, HR, Facilities, Events etc.



- 1.3 Tideway is owned by a consortium of investors that comprises Allianz, Amber Infrastructure, Dalmore Capital and DIF. Our investors have extensive experience of investing in and managing a wide range of infrastructure assets in the UK and overseas. More than 1.7 million UK pensioners have an indirect investment in Tideway through UK pension funds managed by our investors. The consortium's backing fulfils a key component of HM Treasury's National Infrastructure Plan, designed to finance the development of UK infrastructure with the support of highly experienced private investors.

2 Top priorities for Tideway

2.1 As a company, Tideway has five key objectives:



2.2 Health Safety and Wellbeing

We are targeting zero fatalities or serious injuries, off or on site. We will achieve this by setting new standards for health, safety and wellbeing. This is the right thing to do for those involved, as well as improving productivity and reducing the chance of delays or stoppages.

2.3 Schedule, Cost and Quality

We want to deliver the Thames Tideway Tunnel safely and at the earliest time. Finishing earlier will reduce cost, benefiting bill payers and investors, and deliver environmental benefits more quickly and reduce disruption to local residents.

2.4 Vision, Legacy and Reputation

We want to create a supportive environment for delivering the tunnel and build a positive reputation with our stakeholders. Looking after our neighbours and stakeholders reduces the scope for delays, so we can deliver the tunnel's benefits as soon as possible.

2.5 Company and People

A high-performing, motivated and engaged workforce will deliver better value and help us recruit and retain people.

2.6 Financing

We aim to deliver efficient financing and financial risk management, which minimises our cost of capital and supports our investment grade credit rating.

3 Values

In delivering these objectives, Tideway has five core **values** at its heart:

- Safety: Transform the safety and wellbeing of all
- Legacy: Create a healthier future for London
- Collaboration: Working together as an effective team
- Respect: For people, places and resources
- Innovation; Striving for excellence in project delivery

4 What we want from our suppliers

Tideway wants its suppliers to support its objectives and share its values. We require Tideway suppliers to:

- Seek to deliver value for money, continuous improvement and innovative solutions throughout the life of the Tideway contract. We encourage and invite innovation across the organisation in order to continually improve services and deliver value for money. We expect our suppliers to share innovative ideas and work with us to create cost-saving opportunities.
- Help Tideway with monitoring contract performance and adhere to agreed key performance indicators. To submit all documentation with accuracy and on time.
- Embrace Tideway's culture, which we see as central to all our activities. By understanding our values and culture, we hope our suppliers feel a part of what we are delivering.
- Contribute to Tideway's Company Objectives to achieve positive social, economic and environmental impacts on the community and wider environment. Be committed to protecting the environment and believe that we can make major contributions to a more sustainable world. Actively work to improve the environmental performance of operations, projects, products and services during their entire life cycles.
- Document and report sustainability performance and make this information available to Tideway when requested.
- Ensure decent working conditions and fair wages for their employees. We actively encourage payment of the Living Wage. To support recognized global human rights and fair working conditions for persons working on our projects, in our workplaces, and in our supply chain
- Be honest and tell us about any barriers or problems there might be in providing the service to Tideway.
- Hold high ethical standards and be committed to conducting business with a high level of integrity, and not tolerate any form of bribery or corruption, including embezzlement, money laundering, kickbacks, extortion, fraud, nepotism (family) or cronyism (friends).

5 How we work with suppliers

For its part, in working with Suppliers, Tideway will:

- Undertake all procurement in an open, honest and professional manner with the highest standards of probity, transparency, openness, accountability and ensure fairness can be evidenced

- Review our approach to tender specifications, evaluation and outcomes in our tendering process, to encourage a diverse range of organisations to compete for opportunities. Integrate environmental and social considerations into our purchasing procedures
- Hold high ethical standards and be committed to conducting business with a high level of integrity, and not tolerate any form of bribery or corruption, including embezzlement, money laundering, kickbacks, extortion, fraud, nepotism (family) or cronyism (friends).
- Work with our suppliers collaboratively and seek to resolve issues jointly
- Work with our suppliers and third sector organisations to encourage ethical and sustainable supply chain practices
- Ensure effective supply chain management is deployed to ensure changes in supply market conditions are reviewed and risks are understood
- Pay all suppliers within 30 days or less, on receipt of a compliant invoice.

6 Ethical and sustainable procurement

Tideway is committed to ethical and sustainable procurement, which it supports through its procurement and supply chain activity.

Ethical procurement refers to procurement processes which:

- Respect fundamental international standards against criminal conduct (like bribery, corruption and fraud) and human rights abuse (like modern slavery), and respond immediately to such matters where they are identified, and
- Result in progressive improvements to the lives of people who contribute to supply chains and are impacted by supply chain decisions.
- Maximises the use of products which are responsibly sourced and/or which have a high degree of recycled content and has the potential to be recycled.

Sustainable procurement considers the environment, social and economic consequences of design, materials used, manufacturing methods, logistics and disposal.

7 How to become a supplier to Tideway

Tideway is required, pursuant to The Water Industry Specified Infrastructure Projects Regulations (SIPR), to tender certain contracts and certain categories of contracts in accordance with a modified regime set out in the SIPR and The Public Procurement (Amendments, Repeals and Revocations) Regulations 2016 (the SIPR modified regime). Contracts valued above £378,660 (goods and services) will be advertised through the Official Journal of the European Union (OJEU). All Tideway OJEU Contract Notices are on the [Tenders Electronic Daily \(TED\)](#) website and each notice will provide details of the particular opportunity and, for interested organisations, instructions on how to respond.

Further information about the SIPR modified regime is available in regulations 48 to 50 of the Water Industry (Specified Infrastructure Projects) (English Undertakers) Regulations 2013 of the Public Procurement (Amendments Repeals and Revocations) Regulations 2016 available at this link : <http://www.legislation.gov.uk/ukxi/2016/275/made>.

For lower value contracts, there is a lighter touch, proportionate procurement process. Our smaller direct contracts (below EU thresholds), where appropriate, will be advertised on [CompeteFor](#), ensuring SME (including BAME & LGBT) companies have access to opportunities.

Registration to the CompeteFor system is encouraged for all tenderers and their respective supply chain members in order to gain access to opportunities direct from Tideway and via our Main Works Contractors delivering the Construction Works.

Value	Process	Timescales
Up to £20,000	At least one quote	1-3 days
£20,000 to £50,000	Three written quotes	1-3 weeks
£50,000 to £100,000	Short form procurement process	1-3 weeks
£100,000 to OJEU threshold (£378,660)	Short form procurement process	1-3 months
Over OJEU threshold (£378,660 for goods/services)	OJEU procurement in accordance with SIP Regulations	6-9 months

As part of their contractual commitment, Tideway’s main works contractors advertise their opportunities on CompeteFor.

8 Key policies

For all key contracts Tideway requires its strategic suppliers to sign up to the following policies:

- Honest and Ethical Behaviours Policy
- Anti-fraud, Corruption and Bribery Policy
- Conflicts of Interest Policy

These will be provided formally to you as part of any tendering process.

For support in getting set up and paid as a Tideway supplier, the following guidance documents may be useful:

- How to Get Paid

In order to access the above mentioned policies please refer to our website; <https://www.tideway.london/about-us/procurement/>