

**FACULTY OF ECONOMICS**  
**DEPARTMENT** \_\_\_\_\_

Approved  
Internship tutor

**APPLICATION FORM**

I, the undersigned \_\_\_\_\_, a student of \_\_\_ year, field of study \_\_\_\_\_ specialization \_\_\_\_\_, please approve the traineeship at the Company/Institution \_\_\_\_\_, from (address) \_\_\_\_\_.

I request this for (reasons) ..... I mention that the activity of the Company/Institution is ..... and all the conditions needed for gaining the competences in the Traineeship Syllabus are provided.

Date,

Signature,

**INSTITUTION** \_\_\_\_\_  
Address \_\_\_\_\_

**CERTIFICATE**

For carrying out the traineeship

We hereby certify that \_\_\_\_\_, student at the Faculty of Economics, field of study \_\_\_\_\_ specialization \_\_\_\_\_, year of study \_\_\_\_\_, carried out the traineeship programme during \_\_\_\_\_ at (name of Company/Institution) \_\_\_\_\_, department \_\_\_\_\_.

The traineeship Coordinator/Mentor from our Company/Institution was Mr./Mrs. \_\_\_\_\_.

The traineeship project of the student was evaluated by our Company/Institution according with the syllabus, with the following grade \_\_\_\_\_.

This CERTIFICATE was issued for the recognition and evaluation of the traineeship.

Date,

Director,