UNIVERSITALY platform

Steps for registration and pre enrollment

Useful information for non EU nationals interested in post-graduate courses of the University of Siena: Postgraduate courses and Doctoral programmes

Visa – In order to apply for a student visa to an Italian diplomatic representation, pre-enrollment application is the first step a candidate to an Italian university programme is to take. Such pre-enrollment application (*domanda di pre-iscrizione*) must be made only through **UNIVERSITALY** portal

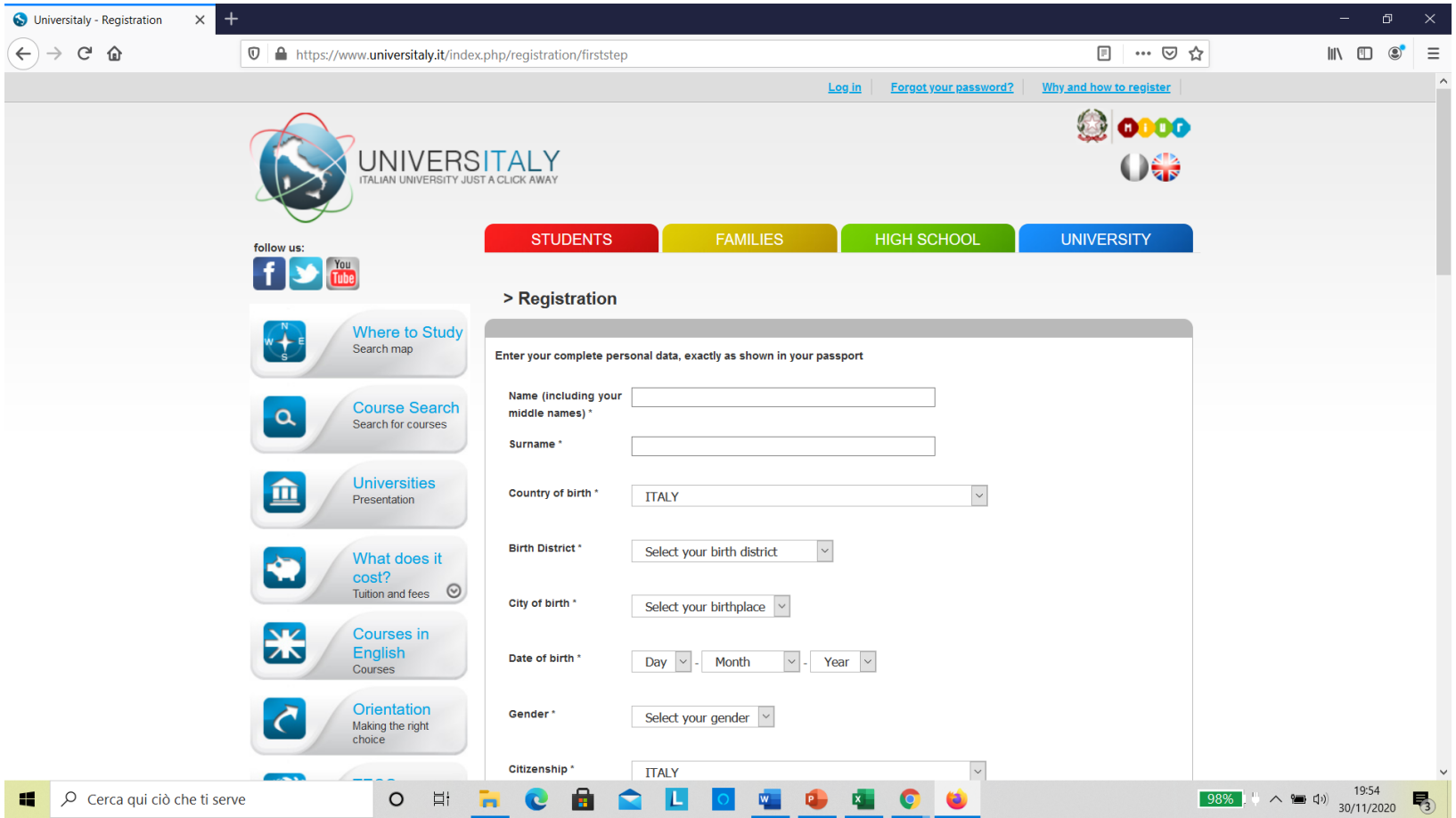
https://www.universitaly.it/index.php/students/stranieri

The pre-enrollment procedure is other than and separate from the one of enrollment (*immatricolazione*) that will take place later on, according to the rules of each university, and diplomatic representations will not be involved.

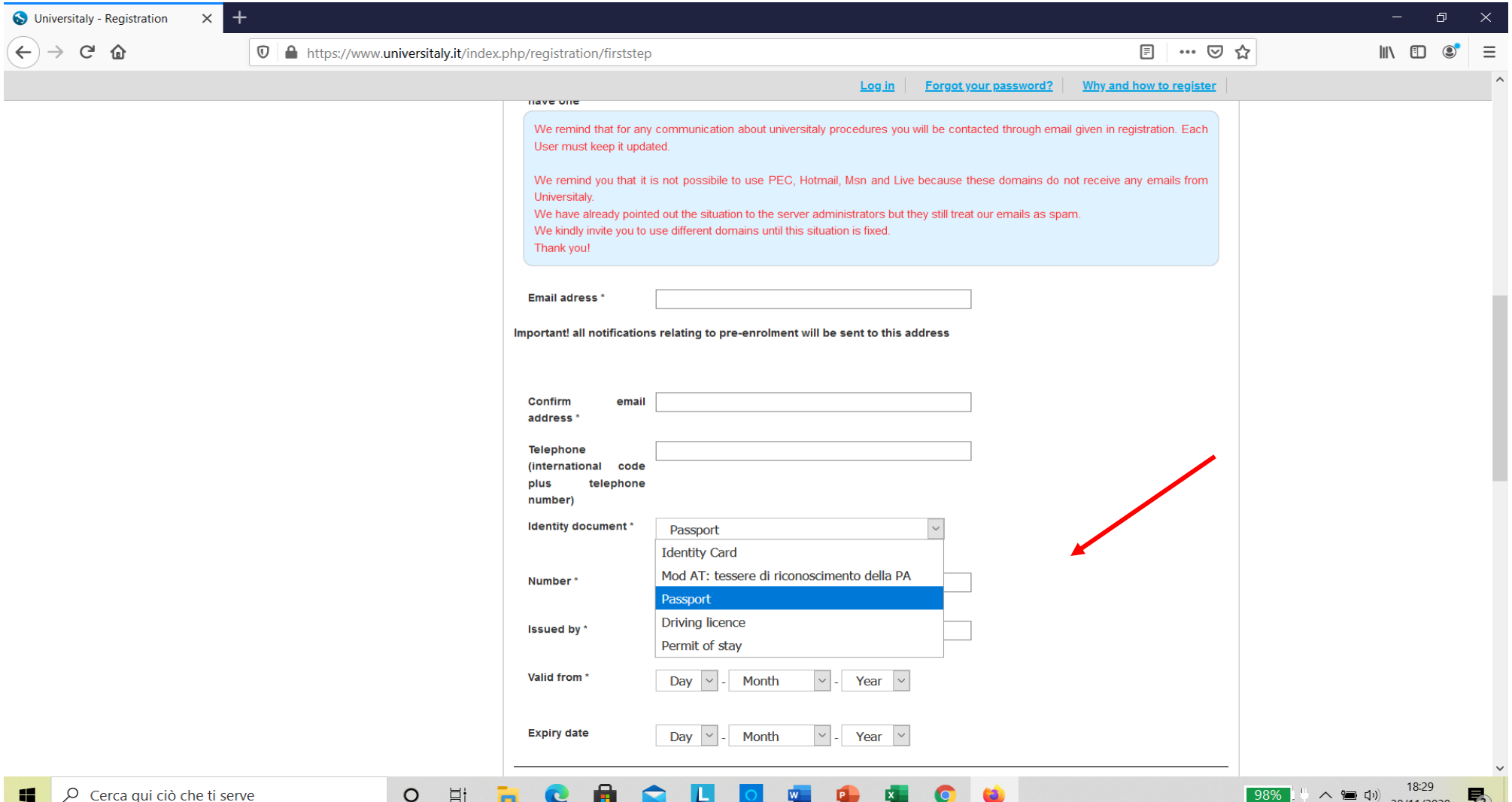
Universitaly is the portal a candidate to any and all degree courses or programmes at an Italian university must go through. When a student visa is required, candidates must submit their application/register on Universitaly; Italian diplomatic representations will take into account only candidacies that were validated by universities.

Apply for a student VISA

- Register to the Universitaly portal https://www.universitaly.it/index.php/registration
To register, you need to follow the instructions displayed along the process and enter your complete personal data, exactly as shown in your passport

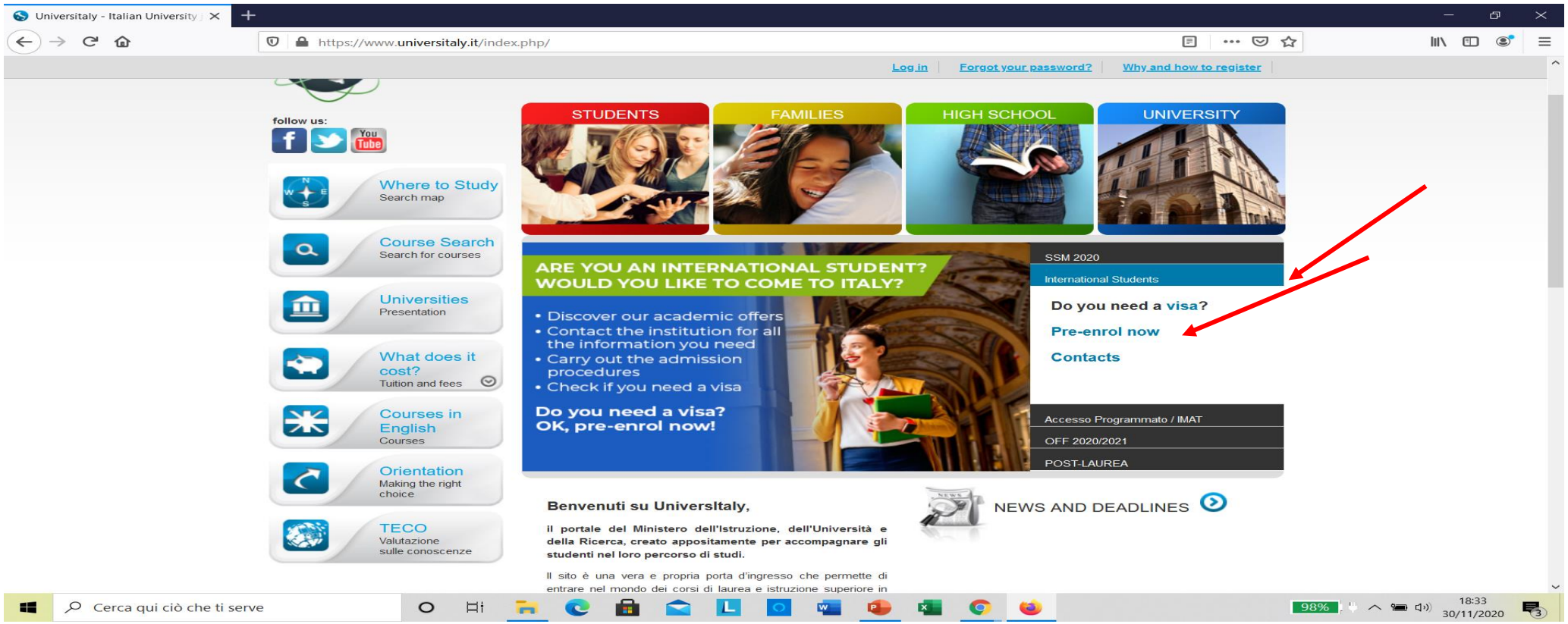


1.Registration



Registration e pre enrollment

- At the end of the registration process, you will receive a confirmation messange into your email box
- Click on the link you will receive and you will be redirected to the Universitaly portal, where you can choose your password.
- Now that you are registered, you need to go back to the home page and click on «International Student», then on «Pre-enrol now»



2. Pre-enrol via Universitaly

PRE-ENROLMENT APPLICATION

APPLICATIONS

cation:Contact your

-stranieri@cineca.it

Pre-enrolment application A.Y. 2020/2021 , started on 30-11-2020:03:07

Go to application

Here is some useful information:

Click on "New pre-enrolment application" to start an application. You can stop and continue to fill it in as you prefer. To continue the application click on "Go to application".

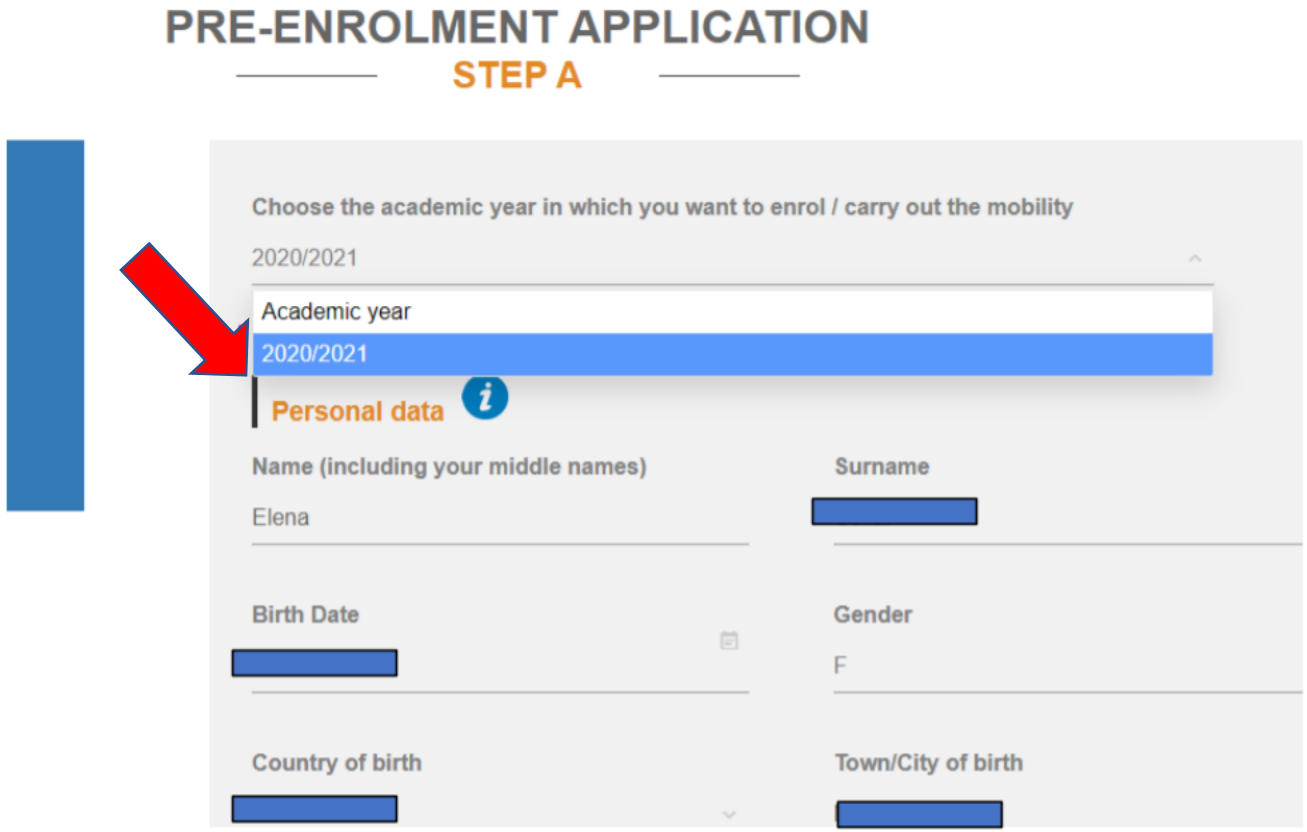
You can pre-enrol once to one University and one course.

In order to find your course, you need to select the proper course type. Please check with the university you would like to apply to the correct selection you need to opt. The course type is in Italian only.

In case you need to modify the application after you have submitted it please contact the University directly, they will check your request and eventually reopen the application.

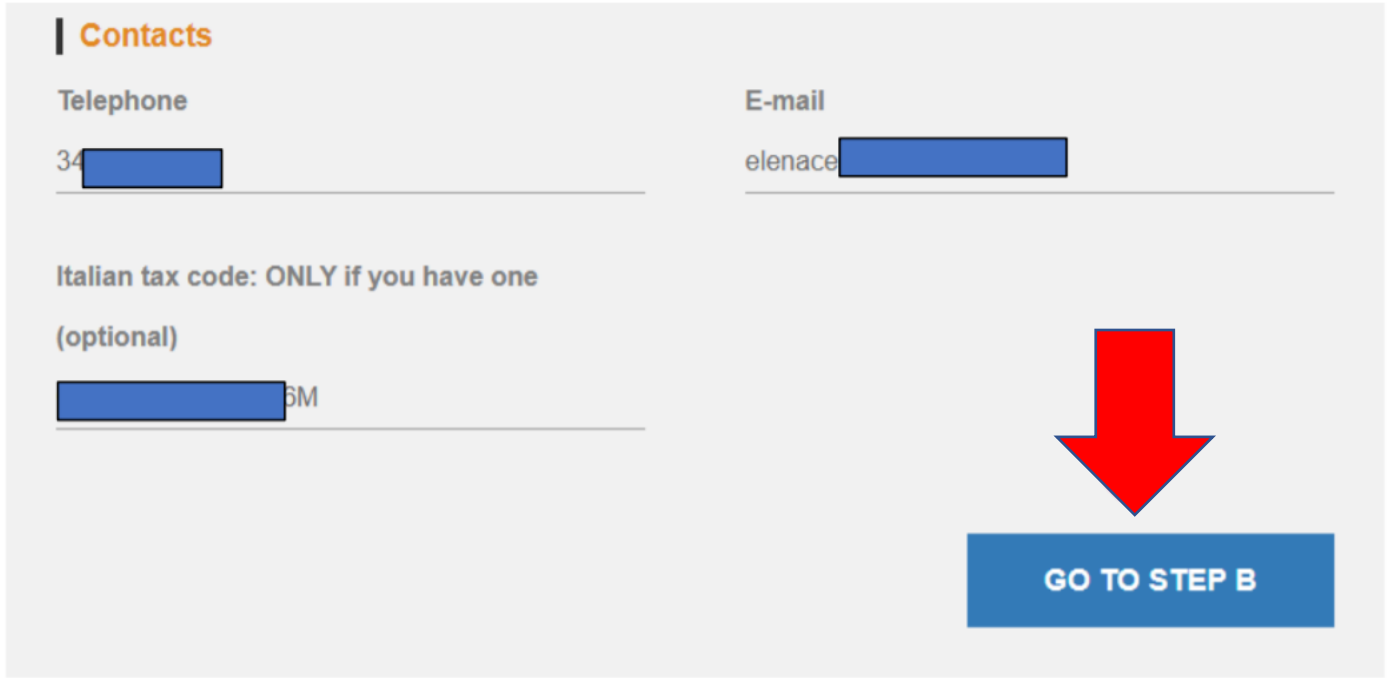
For any further information about courses, documents, next step of the procedure please contact the

2. Pre-enrol via Universitaly- step A



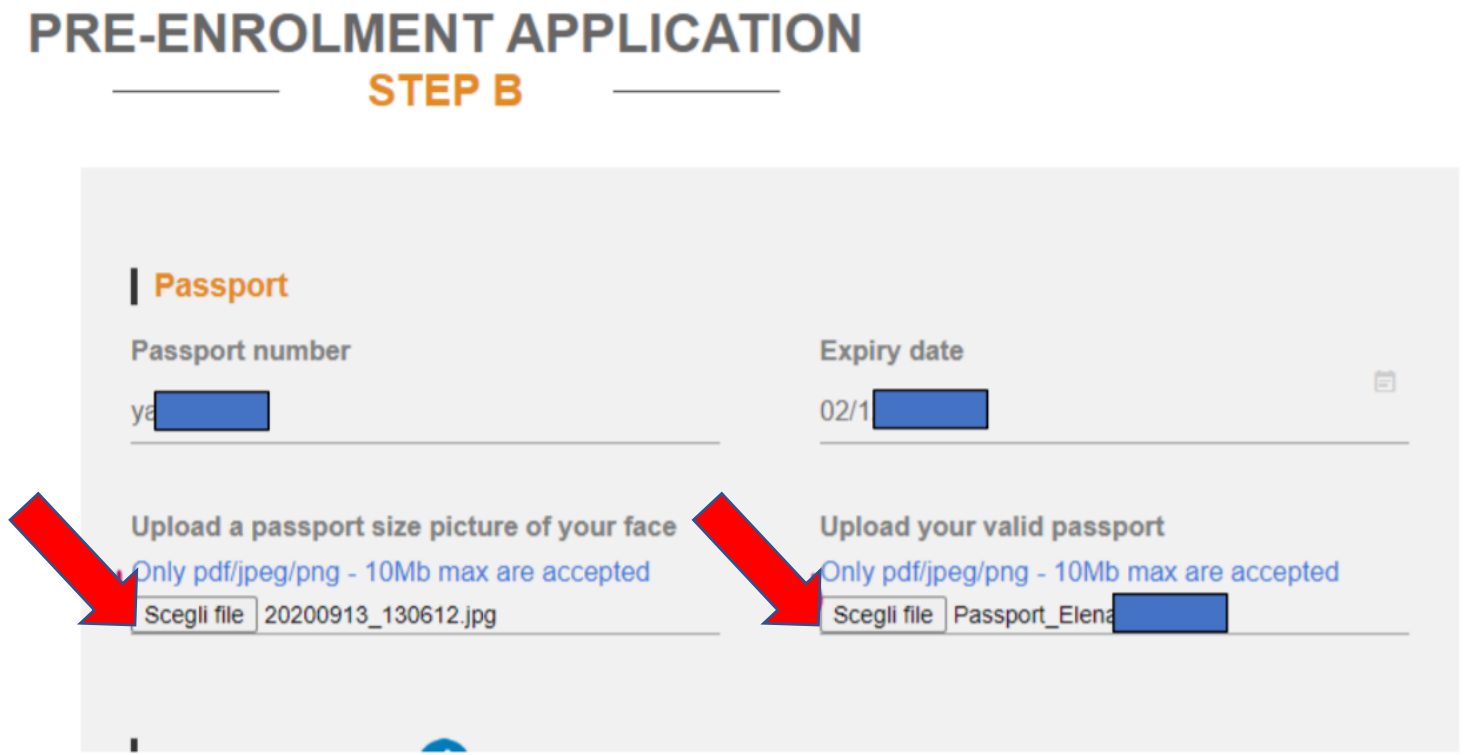
2. Pre-enrol via Universitaly- step A

- Scroll the page to the end and click on «go to step b»



2. Pre-enrol via Universitaly- step B

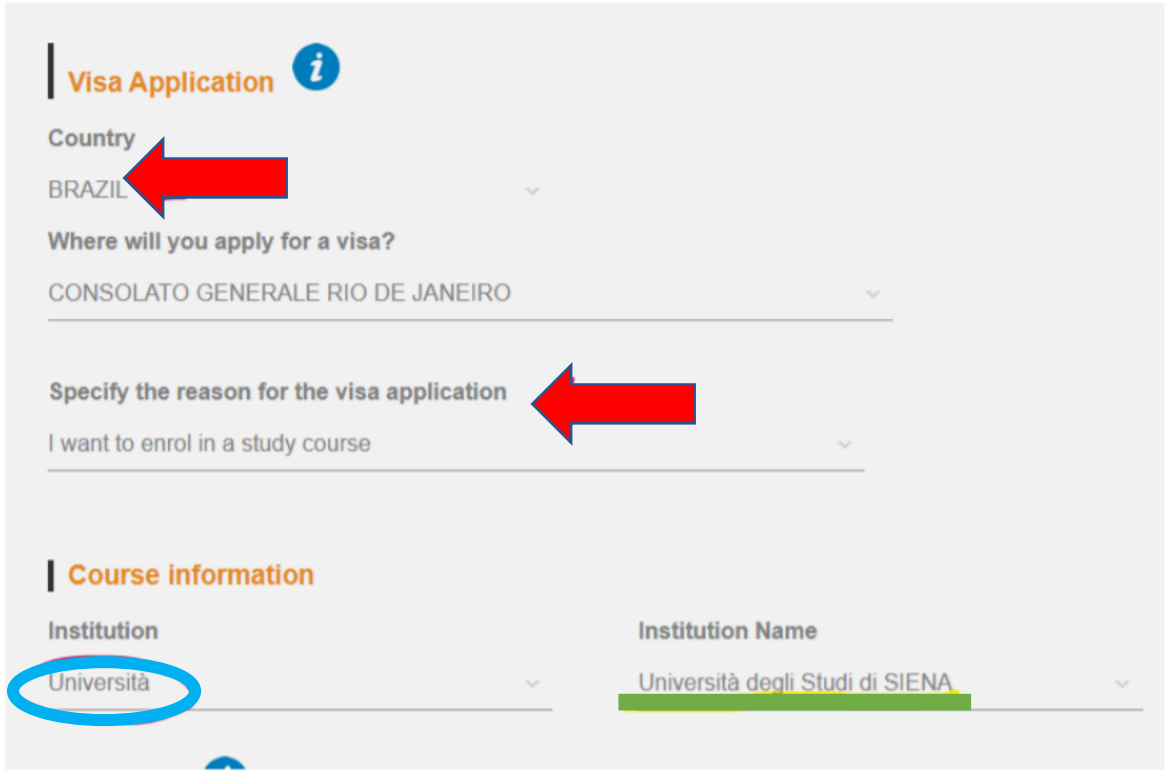
- Now upload a passport-size picture of you, as well as your valid passport



2. Pre-enrol via Universitaly- step B

- Scroll down and select for the drop-down menus:

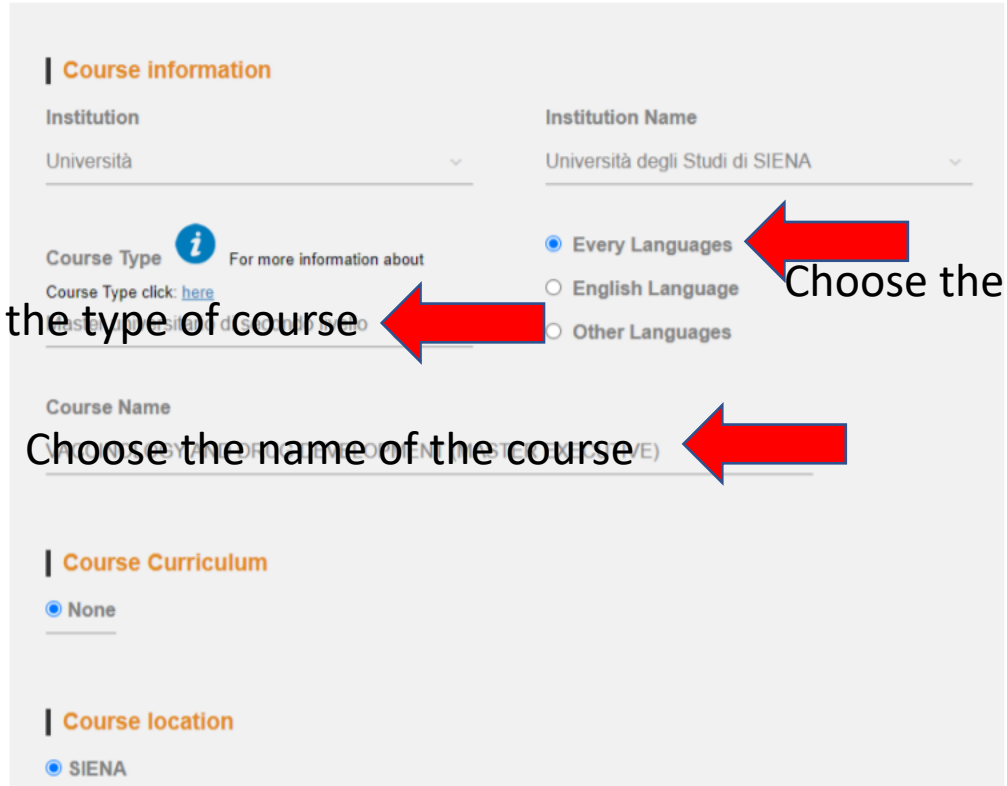
1) Your country of residence
2) The reason fo visa application «I want to enrol in a study course»
3) The institution: Università
4) The insitution name: **Università degli Studi di Siena.**



2. Pre-enrol via Universitaly- step B

- Scroll down and then select for the drop-down menus:

1) Course type: [redacted]
2) [redacted] Languages
3) Course name: [redacted]



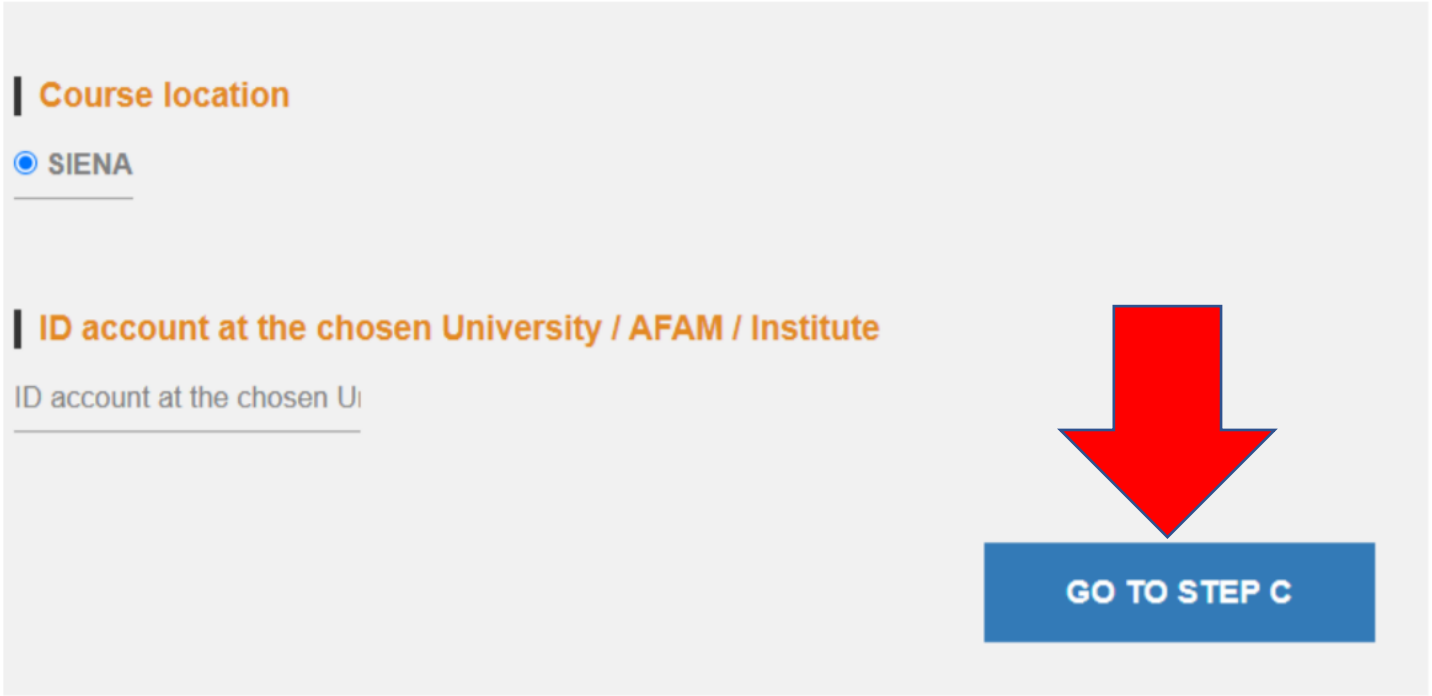
Choose the type of course

Choose the language

Choose the name of the course

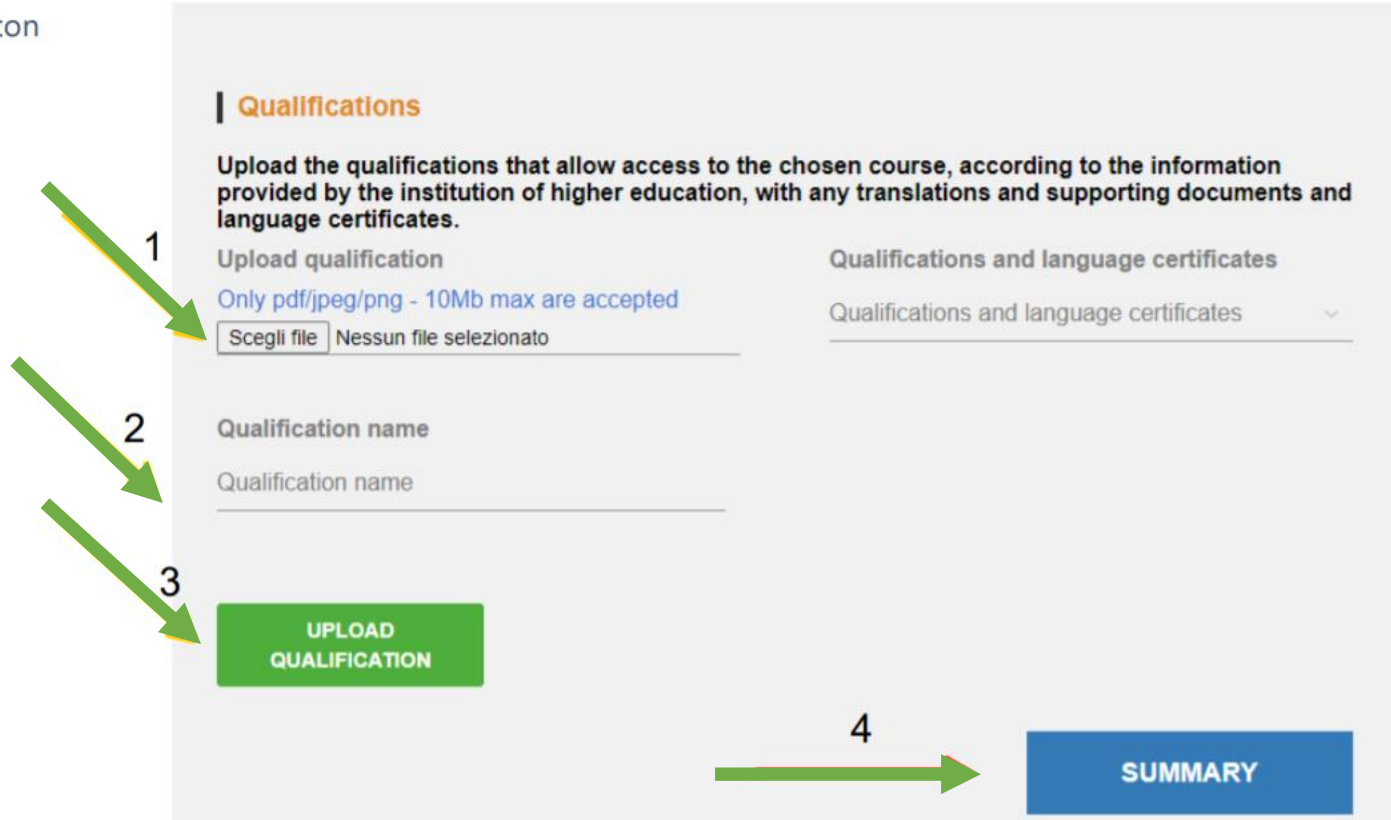
2. Pre-enrol via Universitaly- step B

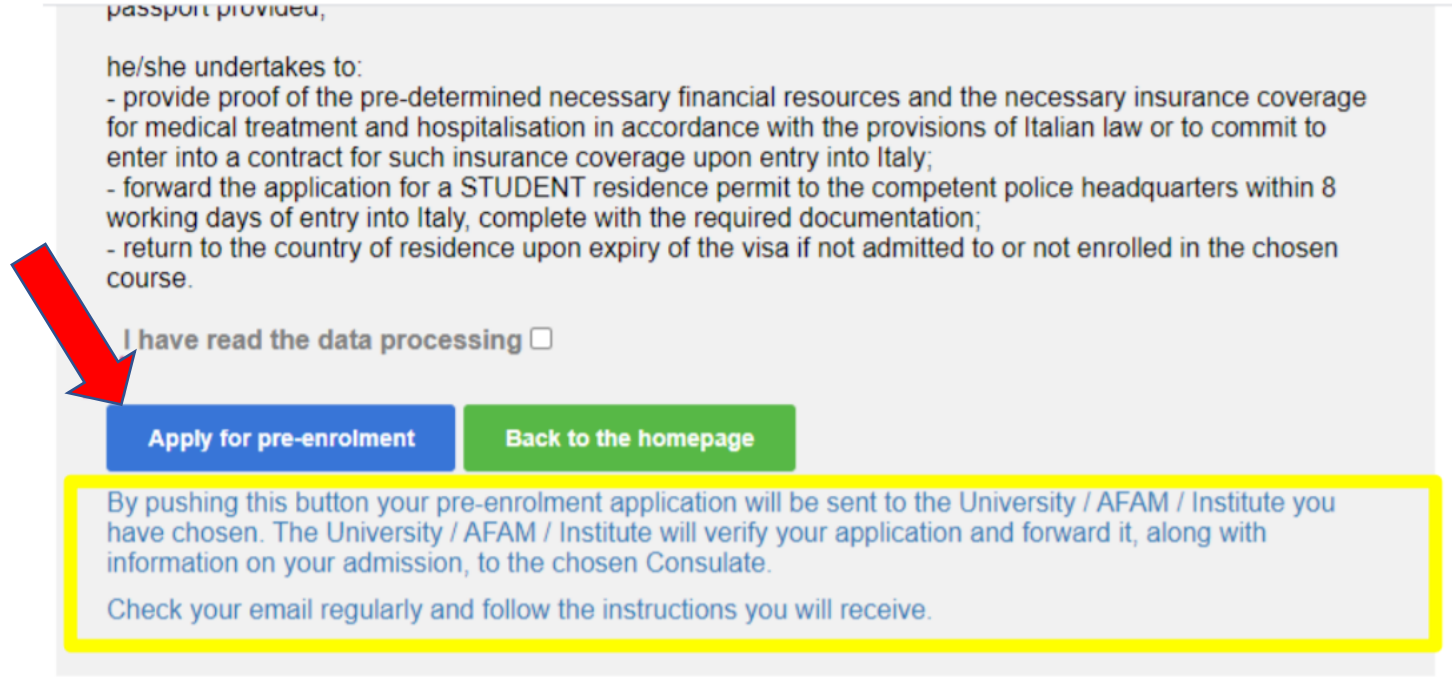
- Scroll down and then select «Go to step C»



2. Pre-enrol via Universitaly- step C

- Now select your original Degree certificate + transcript by clicking on «scegli file» button
- Then write the qualification name (Bachelor in....)
- Then click on the «upload qualification
- And then click on the summary button



2. Pre-enrol via Universitaly- step C

- Now you can apply for pre-enrolment