



## **Animals at BBC Studioworks – Television Centre Policy**

### **1. Animals included in programme content**

Productions must notify Mark Lewis [mark.lewis@bbcstudioworks.com](mailto:mark.lewis@bbcstudioworks.com) of any animals to be used on set and submit a suitable risk assessment to include arrangements and procedures for their handling and storage. Where applicable details must be provided of any commercial supplier of an animal and/or movement orders from a farm. Mark Lewis will liaise directly with the Licensing department at the London Borough of Hammersmith and Fulham. Production should not contact the Local Authority directly.

Production must agree in advance with BBC Studioworks as to where the animals will be held whilst on site and a suitable transit route to the studio.

Any zoological or farm animals must be held in cages in the storage wedge area of the building until they are ready to be taken onto set.

Any mess caused by animals must be cleared/cleaned by the animal handlers.

Any deep clean as a result of animals in the building will be subject to an additional charge which may involve a specialist cleaning/waste contractor, depending on the nature of the clean.

### **2. Dogs brought by Talent**

Talent should be discouraged from bringing their dogs into the building. Where they insist, the dog(s) must be taken directly to a dressing room and, other than comfort breaks and exercise outside of the building, must remain in the dressing room during their stay. A one-off deep cleaning fee of £75 will be payable to complete a deep clean of any dressing room.

Dogs must not be taken into any communal/other client areas.

If the dog is part of production on-screen content please refer to section 1

### **3. Animals other than Dogs**

No animals other than dogs are permitted on site other than for production content or pest control and must be accompanied by a suitable risk assessment (refer to section 1)

### **4. Guide Animals**

Guide Dogs are permitted free reign of the building where accompanied by a person who requires mobility assistance as described in the Equality Act 2010 or Disability Discrimination Act 1995 for registered assistance dogs. However, the guide dog must stay at floor level at all times and not sit on any furniture.

**Staff, crew, freelancers, guests and any other building users are not allowed to bring in dogs or any other 'pets'.**

**Any contraventions of the above Policy may be subject to a charge of £100 plus the cost of a deep clean of the relevant area**

**If any damage is done to BBC Studioworks property by an animal the production will be liable for the cost of refurbishment or replacement**