



Missouri Department of Revenue
Non Action Organization Certification

This form must be submitted with the offeror's Request for Proposal (RFP) for License Office Management Services by offerors who are exempt from taxation under [Section 501\(c\)\(4\)](#) of the Internal Revenue Code of 1986, as amended, in order to receive credit as an Internal Revenue Service (IRS) Tax Exempt Entity as defined in Section 3.6.1 of the RFP.

RFP Number _____ License Office _____

Entity	Legal Name of Entity Filed With IRS		
	IRS Form 1099 Mailing Address		
	City	State	ZIP Code

Contact Person	Name		
	E-mail Address		
	Telephone Number (____) _____ - _____	Federal Employer Identification Number (FEIN)	

I hereby declare under penalties of perjury that:

- I am a duly authorized officer of the above legal entity, a tax-exempt entity under [Section 501\(c\)\(4\)](#) of the Internal Revenue Code of 1986, as amended;
- The above legal entity is not an action organization as defined under [26 C.F.R. Section 1.501\(c\)\(3\)-1\(c\)\(3\)](#); and
- I understand that pursuant to [Section 136.055.2, RSMo](#) that an action organization is not an IRS Tax Exempt entity as defined in Section 3.6.1 of the License Office Request for Proposal.

I solemnly swear or affirm that the facts are true and accurate to the best of my knowledge and belief. The undersigned understands that false statements made in this filing are subject to the penalties provided under [Section 575.040, RSMo](#), and are considered a material breach subject to cancellation of the license office contract.

Signature	Authorized Signature by Officer of Legal Entity		Date (MM/DD/YYYY) ____/____/____
	Printed Name	Title	

Notary Information	Embossed or black ink rubber stamp seal	Subscribed and sworn before me, this _____ day of _____ year		
		State	County (or City of St. Louis)	My Commission Expires (MM/DD/YYYY) ____/____/____
	Notary Public Signature			
	Notary Public Name (Typed or Printed)			

Refer all questions to the buyer of record's e-mail address or telephone number shown on the first page of the license office RFP, or fax to (573) 526-9816.