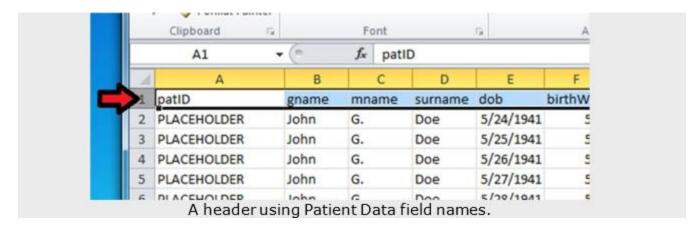
## **CSV File Formats**

## Flexible File Formatting

In an effort to improve interoperability with hospital information systems, CSV files may be uploaded in any column arrangement *ONLY IF* using Field Names (as listed in the table below) in the first row (*header row*) to specify which fields relate to which columns.



NOTE: The example above shows Patient Data Import field names. To import residents, use the Resident Import formatting table below.



## NHSN Resident Import File Format for Point of Care Test Reporting Tool

Field Label	Field Name	Required/Optional	Values	Format
Resident ID	resID	Required	-	Character Length - 15
Medicare Number	medn	Optional	-	Character Length - 15
First Name	gname	Required	-	Character Length - 30
Middle Name	mname	Optional	-	Character Length - 15
Last Name	surname	Required	-	Character Length - 30
Date of Birth	dob	Required	must be $\leq$ today's date; must be $\geq 1/1/1890$	mm/dd/yyyy
Gender	gender	Required	M - Male F - Female O - Other	Character Length - 1
Ethnicity	ethnicity	Required	HISP – Hispanic or Latino NOHISP – Not Hispanic or Not Latino	Character - Length 6



Field Label	Field Name	Required/Optional	Values	Format
Race	racecodes	Required	AMIN - for American Indian/Alaskan Native  ASIAN - for Asian  AAB - for Black or African American  NH-PI - for Native Hawaiian/Other Pacific Islander  WHITE - for White	Character - Length 5 Multiple race entries possible - separate by "/" (e.g., WHITE/ASIAN)
Comment	comment	Optional	-	Character – Length 1000
Custom 1 - 50	Custom [1 – 50] Example: Custom28	Optional	-	Format and order according to custom field set up and sort order.  • Alphanumeric field length = 15 • Numeric field length decimal (1,2,3) 999999999999999999999999999999999999

Updated: March 2021

