

Statutory Document No. 2021/0094



*Interpretation Act 2015*

## **GENERAL REGISTRY (MISCELLANEOUS FEES) ORDER 2021**

*Laid before Tynwald:* 16 March 2021  
*Coming into Operation:* 1 April 2021

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The Treasury makes the following Order under section 81 of the Interpretation Act 2015.

### **1 Title**

This Order is the General Registry (Miscellaneous Fees) Order 2021.

### **2 Commencement**

This Order comes into operation on 1 April 2021<sup>1</sup>.

### **3 Miscellaneous Fees in the General Registry**

For each of the numbered matters set out in the Schedule there shall be charged the fee set out in the Fee column in respect of each matter.

### **4 Method of Payment**

Any fee payable under this Order must be paid either in cash or by cheque in favour of “Isle of Man Government”, or by any other means that the Chief Registrar may permit.

### **5 Revocation**

The General Registry (Miscellaneous Fees) Order 2020<sup>2</sup> is revoked.

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<sup>1</sup> The Order is subject to the negative Tynwald procedure as defined in section 32 of the Legislation Act 2015.

<sup>2</sup> SD 2020/0101.

**MADE 5 MARCH 2021**

**A. L. CANNAN**  
*Minister for the Treasury*

## SCHEDULE

[Article 3]

## FEES PAYABLE

Fee No	Transaction Description	Fee	VAT <sup>3</sup>
1	For making a photocopy of a document (per page)		
	(a) Printed on A4 size paper:		
	(I) black & white copy	0.50	Std.
	(II) colour copy	1.40	Std.
	(b) Printed on A3 size paper:		
	black & white copy	1.30	Std.
2	Electronic <sup>4</sup> delivery of permitted documents. Document sent by e-mail attachment (per request)	5.80	
3	Certification of a copy	5.20	
4	Apostilles <sup>5</sup> - attesting or legalising a signature and seal for Hague Convention countries and for the rest of the world		
	(a) standard service <sup>6</sup> - within 2 working days	28.00	
	(b) premium service <sup>7</sup> - within 90 minutes (additional cost to article 4(a), e.g. £28.00 + (£55.50 + VAT))	55.50	Std.

<sup>3</sup>All fees are outside the scope of VAT unless shown otherwise in the 'VAT' column.

Photocopying service provisions shown under fee number 1 of the Schedule are subject to VAT at the standard rate ('Std.') unless the copies can be properly described as books, booklets, brochures, pamphlets, leaflets etc. or as amended by Isle of Man Customs & Excise VAT guidance from time to time

<sup>4</sup>The service provisions shown under fee numbers 2 and 3 are not applicable to the service provisions shown under fee number 5, i.e. for a copy of the Isle of Man Electoral Register. The supply of documents and recordings are subject to the provisions of the appropriate legislation and / or policy (as amended from time to time) in operation at the time of the service request

<sup>5</sup>Applications made for the services shown under fee number 4 will not be processed in accordance with the service standards referred to in footnotes '6' and '7' below if they are considered not to be straightforward (at the discretion of the Chief Registrar), including: incomplete application forms; unclear instructions; documents not suitable for legalisation; and applications that necessitate additional work to confirm a signature's authenticity

<sup>6</sup>'Standard service' processing time for applications received on a Friday or on the day immediately before a bank/public holiday will exclude weekend and bank/public holiday dates for these purposes

<sup>7</sup>'Premium service' is applicable to straightforward applications only. Applications received after p.m. will not ordinarily be eligible for the premium service (at the discretion of the Chief Registrar)

	The stated processing time for services (a) and (b) commence from the date and time-stamp recorded on the receipt. Please note that the above fees are non-refundable once an application has been submitted		
5	Copy of the Isle of Man Electoral Register (a) unedited version - electronic data format copy (via CD-ROM or secure electronic transfer) to licensed credit reference agencies <sup>8</sup> - (I) the full register (II) per constituency (or part of) (b) edited version – provided in electronic data (via CD-ROM or secure electronic transfer) or paper format <sup>9</sup> (optional) - (I) per full edited register (II) per constituency (or part of)	1,105.00 110.50 387.00 38.40	
6	Enrolment of any Commission or Appointment (per application)	27.60	

<sup>8</sup> In accordance with the provisions of regulation 8 of the Registration of Electors Regulations 2003 (as amended), pursuant to section 91 of the Interpretation Act 2015.

<sup>9</sup> In accordance with the provisions of section 6.5(b) of the Registration of Electors Regulations 2003 (as amended), pursuant to section 91 of the Interpretation Act 2015.

*EXPLANATORY NOTE*

*(This note is not part of the Order)*

This Order, made under the Interpretation Act 2015, replaces the General Registry (Miscellaneous Fees) Order (SD2020/0101).

All fees were increased by 2% (with an element of rounding down) in line with general budget assumptions for income collected in 2021/22.