

## Call for Proposals 2023/CFP/TRU/01

concerning actions of common interest to support the implementation of the Basic Training Programme for the European Standing Corps Category 1

## Frequently Asked Questions - FAQs

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Last update: 20/09/2023

**Disclaimer:**  
In the interest of equal treatment of applicants, Frontex cannot issue a prior opinion on the eligibility of an applicant, an action or specific activities.

## QUESTION 1

Do the interested training institutions need to apply for the entire number of learners specified in the Call for Proposals?

**RE:**

Frontex expects that a total number of approximately 450 learners will follow the Basic Training in 2024-2025. Applicants are invited to submit proposals indicating the maximum number of learners that could be hosted within their premises. This means that even the training institutions that do not have the capacity to host all the expected 450 learners could apply to the Call. There is no minimum number of learners that the applicant(s) shall ensure. However, while evaluating the proposals received, Frontex will give priority to the applicant(s) offering the highest capacity in terms of learners to be hosted.

## QUESTION 2

In Annex 1 - Technical requirements for the Basic Training Programme Implementation, Frontex presents a list of equipment and services that the beneficiaries shall provide by the starting date of the Programme and/or the relevant Training Module(s). It is indicated that “The quantities of the items specified in the Annex refer to 1 (one) Group of maximum 25 (twenty-five) BTP learners. However, as indicated in the Call for Proposals, the estimated budget proposed by the applicants shall be based on their maximum capacity in terms of learners to be hosted. Applicants are therefore invited to proportionally increase the quantities by their hosting capacity for the items indicated in this Annex”. What does it mean and how shall the applicants calculate the final quantities to purchase?

**RE:**

1. As Frontex cannot define at this stage 1) the number of training institutions that will be awarded and 2) the number of learners that will be hosted by such institutions, the Agency decided to provide an estimation of the equipment and services needed for 1 group of maximum 25 learners.

This was done to provide applicants with a standard reference, regardless of their capacity in terms of learners to be hosted.

2. When presenting their proposals, applicants shall indicate the maximum number of learners that they could host and estimate the quantities of equipment and services to be purchased. This information should be reflected in the estimated budget (excluding the materials for which the applicant will not request reimbursement of costs). Taking as a reference the quantities needed for 25 learners, applicants are invited to proportionally increase the indicated equipment/services according to their hosting capacity - only for the items where the disclaimer “Quantity to be adjusted based on the applicant’s hosting capacity” is present. The items marked as “Fixed quantity - no adjustment needed” are to be foreseen for the quantities indicated in the Annex, regardless of the training institution’s hosting capacity.

3. Please find below an example based on items requested in Annex 1 - Technical requirements:

Item	Hosting capacity offered by the applicant (number of learners)	Approximate quantity of items to be foreseen in the application
25 tatami shoes to be delivered as personal equipment (for every learner).	50 (2 groups of 25 learners)	50 (1 per learner)
	200 (8 groups of 25 learners)	200 (1 per learner)
	250 (10 groups of 25 learners)	250 (1 per learner)
60 active Hearing protection (Earmuffs)	50 (2 groups of 25 learners)	120 (60 earmuffs per group of 25 x 2 groups)
	200 (8 groups of 25 learners)	480 (60 earmuffs per group of 25 x 8 groups)
	250 (10 groups of 25 learners)	600 (60 earmuffs per group of 25 x 10 groups)
10 pistols and holsters for left handers	50 (2 groups of 25 learners)	20 (10 pistols per group of 25 x 2 groups)
	200 (8 groups of 25 learners)	80 (10 pistols per group of 25 x 8 groups)
	250 (10 groups of 25 learners)	100 (10 pistols per group of 25 x 10 groups)

4. As indicated in the Call for Proposals, Frontex reserves the right to decide:

- ❖ On the final number of proposals to be awarded, depending on the applications received, the budget available and the final number of learners to be trained.
- ❖ On the number of learners to be assigned to each awarded applicant(s) depending on the didactical requirements and considering the indicated capacity of the Training Centre(s).

Following the adoption of the award decision, Frontex will contact the awarded applicant(s) to confirm the estimated number of learners to be assigned to the Training Centre(s) and the final calendar for the action. The awarded applicant(s) shall then adapt their estimated budget accordingly, based on the revised quantities of equipment as services needed. The document shall be submitted to and approved by Frontex, in order to form the basis for the subsequent Grant Agreement.

### QUESTION 3

In Annex 1 - Technical requirements for the Basic Training Programme Implementation, Modules 9: Migration Management - Profile and 10: Leadership and Management are indicated as “available only for part of the learners”. What does this mean and how should applicants take this into account for what concerns the estimated budget?

**RE:**

1. As indicated in the Call for Proposals and Annex 12 - Calendar for implementation, learners are expected to be divided into 2/3 groups depending on the grade they have been assigned by Frontex, as well as the consequent didactical requirements. As indicated in the Call for Proposals and Annex 12 - Calendar for implementation, depending on the recruitment level of learners and the consequent didactical requirements, the standing corps will follow slightly different versions of the Programme (especially for Modules 9 and 10). Frontex cannot define at this stage 1) the number of training institutions that will be awarded and therefore 2) institution(s) will host a specific version of the Programme and 3) the number of learners affected.
2. Based on the above and for what concerns the equipment and services to be included in the estimated budget to be presented to Frontex, applicants are invited to consider all the Modules of the Basic Training and the full Programme included in the indicative Calendar of Annex 12.
3. Following the adoption of the award decision, Frontex will contact the awarded applicant(s) to confirm the estimated number of learners to be assigned to the Training Centre(s) and the final

calendar for the action, including information on the Modules that shall be organised and their duration. The awarded applicant(s) shall then adapt their estimated budget accordingly.